

Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		01	09	2020			31	08

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Oaklands Catholic School and Sixth Form College	
Stakes Hill Road, Waterloooville,	
Hampshire	
Postcode	PO7 7BW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Quinn	Chair		Trustees themselves and Coordinator
2	Matthew Quinn			Trustees themselves and Coordinator
3	Rev Dr Ashley Beck			Trustees themselves and Coordinator
4	Denise Mitchell			Trustees themselves and Coordinator

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

Mugeni Sumba (Oscar Romero Award Trust Coordinator)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

By skill, knowledge and experience. Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
 - the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
 - trustees' consideration of major risks and the system and procedures to manage them.
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- Trustee training is provided when required
 - The Charity has a simple structure with one Coordinator and three volunteer Validators/Assessors
 - The Charity currently operates within the network of Catholic schools (secondary, primary and sixth form colleges); the Catholic Diocese of Portsmouth and has started attracting schools from the Catholic Dioceses of Clifton, Plymouth, Brentwood, Salford and Cardiff
 - The Charity has continued to develop a relationship with St Mary's University - Twickenham
 - Major risk relates to child protection and safeguarding. The Charity has safeguarding policies and DBS procedures in place and has registered with The Catholic Safeguarding Advisory Service.
 - Major risk of not getting funding to run the Trust
 - Unforeseen major risk with COVID19 and impact on availability of teachers and schools.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Catholic faith for the benefit of the public in accordance with the teachings of St. Archbishop Oscar Romero by encouraging the understanding and practice of that faith as it applies to the equitable relief of spiritual, moral and material poverty by use of an accredited award system in Catholic education institutions.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities have been:

- The Trust has moved into the operational phase and the main focus has continued to be recruitment of schools and informing schools and dioceses of the Award
- Planning for operations in other dioceses, especially Southwark, identifying schools to approach and to prioritise them.
- Recruitment of Validators – as registered schools increase, we need more validators
- Allowing time for the Co-ordinator to train Validators; and set to work with schools on their participation in the Award
- Continued updating of safeguarding and other policies to ensure our safeguarding process is clear
- Continue to work with the Catholic Safeguarding Advisory Service to enable the Charity to complete DBS checks when necessary
- Continue to look for next phase funding from a major RC charity.

The Trustees have full regard for the Charity Commission guidance on public benefit, the increase in understanding of Catholic social justice is of wide societal benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- The Charity does not make grants
- The Charity does not hold investments
- Volunteers (Validators/Assessors) are key to delivery of individual school assessment – total of 100 hours in a year

Summary of the main achievements of the charity during the year

- FY20/21 has seen the national recovery from the effects of COVID by all educational establishments. It has been interesting to note that the exposure to the societal effects of COVID has sharpened Schools' understanding of the importance of Catholic Social teaching and they have more clearly understood how the Award can help them improve, and explain to assessors, their achievements growth.
- Major grant from The Charles Plater Trust enabled operational phase to continue with vigour.
- The charity has expanded its operations into the Catholic Dioceses of Arundel and Brighton, Plymouth, Clifton, Cardiff, Brentwood, Southwark and Salford. As well as the home Diocese of Portsmouth.
- Archbishop John Wilson, Southwark, as the Trust's Patron has been actively encouraging schools in his Archdiocese to join the Award.
- In the FY20/21, 96 schools were participating in the Award - which is an excellent achievement on limited resources, especially considering the devastating effects of the COVID19 pandemic on the operations of schools.
- Participating schools report a positive impact of the award on the life of pupils and staff, as well as allowing schools to support charitable causes in their local areas as well as on the national level
- We now have 3 qualified validators working for the Award.
- Co-ordinator continues to focus on trust's work by having one day released from teaching. The trustees have determined that if the Award is to grow that the co-ordinator needs administrative assistance to free him from routine admin tasks to take a more strategic and forward-looking role.

Section E

Financial review

Brief statement of the charity's policy on reserves

The only reserves held by the Charity is the residual amount from The Charles Plater Trust grant, which will be used to fund future operations.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Income is generated by registrations from schools
- All expenses due are related to the Award
- The Charity does not hold investments
- FY21/22 will see a second major application to Plater Trust for ongoing funding.

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Signature(s)



Full name(s)

Matthew Quinn
Kay Hopkins

Position (eg Secretary, Chair, etc)

Assistant Chair
Secretary

Date

6 May 2022

Oscar Romero Award Trust

Statement of Financial Activities for the Year Ended 31st August 2021


	Note	Restricted Funds £	Endowment Funds £	Total Funds £	2021 £	2020 £
INCOME AND ENDOWMENTS FROM:	2					
Donations, Grants and Legacies		33345	0	33345	0	
Charitable Activities		2550	0	2550	3175	
Other Income		0	0	0	0	
Investments		0	0	0	0	
TOTAL INCOME		35895	0	35895	3175	
EXPENDITURE ON:	3					
Charitable Activities		18290.9	0	18290.9	18509.7	
Other Expenditure		0	0	0	0	
TOTAL EXPENDITURE		18290.9	0	18290.9	18509.7	
Net Movement in Funds		17604.1	0	17604.1	-15334.7	
Balances brought forward at 1st September 2020		7727.99	0	7727.99	23062.69	
Balances carried forward at 31st August 2021		25332.09	0	25332.09	7727.99	

Balance Sheet as at 31st August 2021

	Note	2021	2020
	£	£	
Fixed Assets			
Tangible Fixed assets		0	0
Investment assets		0	0
		0	0
Current Assets			
Stock		0	0
Debtors and Prepayments	4	975	1175
Short Term Deposits	5	0	0
Cash at bank and in hand	6	31533.34	12855.2
Loan	7		0
		32508.34	14030.2
Liabilities: Amounts Falling Due Within One Year	8	7176.25	6302.21
Net Current Assets	9	25332.09	7727.99
Net Assets		25332.09	7727.99
Funds			
Restricted		25332.09	7727.99
Endowment		0	0
		25332.09	7727.99

Approved by the Trustees and signed on its behalf by
Matthew Quinn

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May 6, 22

Dated

Statement of Financial Activities for the Year Ended 31st August 2021

	Restricted Funds £	Endowment Funds £	Total Funds £	2021 £	2020 £
2 Incoming Resources					
Donations, Grants and Contributions					
Donations	0	0	0	0	
Platter Trust Grant	18345		18345	0	
Archbishop Romero Grant	5000		5000	0	
Jesuit Fund for Social Justice Grant	10000		10000	0	
Sub Total	33345	0	33345	0	

Income from Charitable Activities

Contributions	2550	0	2550	3175
Sub Total	2550	0	2550	3175

Income Tax recoverable

0	0	0	0
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Investment Income

Bank and Deposit Account Interest	0	0	0	0
Sub Total	0	0	0	0

Total Incoming Resources

35895	0	35895	3175
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Restricted Funds £	Endowment Funds £	Total Funds 2021 £	2020
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3 Resources Expended

Insurance	0	0	0	262.64
Co-Ordinator Salary Costs	16745.16	0	16745.16	16248.95
Website Setup and Annual Support and Maintenance	847.02	0	847.02	702
Online Meeting Annual Subscription	143.88	0	143.88	0
Postage and Stationary	8.46	0	8.46	77.16
Marketing	0	0	0	232
Certificates Printing	0	0	0	143.84
Hospitality	14.4	0	14.4	6.86
Telephone	50	0	50	80
Travel Expenses	481.98	0	481.98	756.25
Total Resources Expended	18290.9	0	18290.9	18509.7

4 Debtors

	2021	2020
	£	
Oaklands Catholic School & Sixth Form College	0	0
Subscribing Schools various	975	1175
Sub Total	975	1175

5 Short Term Deposits

	2021	2020
	£	
Sub Total	0	0
	0	0

6 Cash at Bank

	2021	2020
	£	
Lloyds Current Account	31533.34	12855.2
Sub Total	31533.34	12855.2

7 Liabilities: Amounts Falling Due Within One Year

	2021	2020
	£	
Creditors		
Oaklands Catholic School - Wages	6956.28	5408.86
Oaklands Catholic School - Other Expenses	219.97	893.35
Sub Total	7176.25	6302.21

8 Analysis of Net Assets By Fund

	Restricted Funds £	Endowment Funds £	Total Funds 2021 £	2020
Current assets	32508.34	0	32508.34	14030.2
Current liabilities	7176.25	0	7176.25	6302.21
Sub Total	25332.09	0	25332.09	7727.99

Oscar Romero Award Trust

Statement of Financial Activities for the Year Ended 31st August 2021

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Other Expenditure		0	0	0		0
TOTAL EXPENDITURE		18290.9	0	18290.9		18509.7
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Balance Sheet as at 31st August 2021

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Funds			
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Endowment		0	0
		25332.09	7727.99

Approved by the Trustees and signed on its behalf by
Matthew Quinn

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Dated...06.05.2022

Accounting officer: Tim Finch



Dated ...03.03.2022.....

Statement of Financial Activities for the Year Ended 31st August 2021

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2 Incoming Resources					
Donations, Grants and Contributions					
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Sub Total	33345	0	33345	0
Income from Charitable Activities				
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Sub Total	2550	0	2550	3175
Income Tax recoverable	0	0	0	0
Investment Income				
Bank and Deposit Account Interest	0	0	0	0
Sub Total	0	0	0	0
Total Incoming Resources	35895	0	35895	3175
	Restricted Funds £	Endowment Funds £	Total Funds 2021 £	2020

3 Resources Expended

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