

Netherthong Pre-School & Out of School Club

Year ended 31st August 2023

Registered Charity No. 1174100

**NETHERTHONG PRE-SCHOOL AND OUT OF SCHOOL CLUB
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2023**

Netherthong Pre-School & Out of School Club

Year ended 31st August 2023

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Chairman	appointed October 2021	
Roberta Morgan	appointed October 2021	
Adam Morgan	appointed November 2022	
Kevin Hocking (President)	appointed November 2022	
Margi Kay	Appointed February 2023	Resigned July 2023

Charity Number 1174100

Registered Office and Address:
Netherthong Pre-School and Out of School Club
School Street
Netherthong
Huddersfield HD9 1ES

Accountants:
Horne Valley Accountancy Ltd
Chartered Accountants
30 Dean Brook Road
Huddersfield HD9 3UF

Bankers:
HSBC UK Bank PLC
Orch Hall Street
Huddersfield HD1 2ES

Netherthong Pre-School & Out of School Club

Year ended 31st August 2023

1. Charity's Details and Trustees

Trustees: the trustees during the period and up to and including the date the report was approved were:

Gemma Sharp (co-chair)	appointed October 2021	
Jane Lima (co-chair)	appointed October 2021	
Abbey Hill	appointed October 2021	
Rebecca Morgan	appointed October 2021	
Adam Morgan	appointed November 2022	
Katie Hazeldine (treasurer)	appointed November 2022	
Meryl Kay	Appointed February 2023	Resigned July 2023

Charity Number: 1174100

Registered Office and Address: Netherthong Pre-School and Out of School Club
School Street
Netherthong
Holmfirth HD9 3EB

Accountants: Holme Valley Accountancy Ltd
Chartered Accountants
50 Dean Brook Road
Holmfirth HD9 3UF

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Cloth Hall Street
Huddersfield HD1 2ES

Netherthong Pre-School & Out of School Club

Year ended 31st August 2023

2. Report of the Trustees

The trustees are pleased to present their report together with the financial statements of the charity for the period ended 31 August 2023. Legal and administrative information set out on page 1 forms part of this report.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Netherthong Pre-School and Out of School Club is a Charitable Incorporated Organisation, which was registered with the Charity Commission on 2nd August 2017. It is governed by the Early Years Alliance Model Constitution 2013 which was adopted on 29th September 2017.

Recruitment and appointment of new Trustees

The appointment of trustees is governed by the constitution and is based on the election by members or trustees. Prior to appointment as trustees, all candidates must pass the relevant disclosure and barring service (DBS) checks.

OBJECTIVES AND ACTIVITIES

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- a) Offering appropriate play, education and care facilities, family learning and holiday clubs, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- c) Instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

Significant activities

Prevention or relief from poverty:

By provision of low cost and accessible early years education to local residents. This also helps make employment more viable for parents of young children. The pre-school provides a local platform for parents to take advantage of government funding for early years' education. It is likely that less well-off families would be unable to use this funding if they had to travel to the nearest other early years' providers which are at some distance.

The advancement of education:

By provision of early years' education.

The advancement of health:

By provision of information about healthy living and exercise and outdoor activity for young children.

The advancement of citizenship or community development:

The trustees of the preschool are local volunteers who gain experience in running a community organisation. Training is provided in areas such as child safeguarding. Frequent fundraising

Netherthong Pre-School & Out of School Club

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events involve the wider community.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

We started the year with low numbers of children in setting but with the hard work of our management team and staff we have successfully increased our numbers to full capacity by September 2023, ensuring that we are on track now to have a successful year for our charity.

We worked with Experts and Mentors Programme. Our mentors, Felicity Sutcliffe and Emma Oddy, visited us in setting and helped to create a continuous improvement plan.

After this, we are very proud to say that our staff team has grown and become close often giving up their own personal family time to make improvements to their working environment, our children numbers have grown, and we have a very positive relationship with all our parents.

We are so grateful for the hard work of our staff, the generosity and support of our community, the advice and skills of our volunteer trustee committee and the continued support of Katie, Jane, Gemma, Adam and Abbey.

September 2022

Becca Morgan started in post as the new Pre-school Manager, enabling a period of handover between her and the outgoing manager, Amy Charlesworth. Becca brings with her a wealth of experience in early years education and ambitious plans for the development of the setting. She hit the ground running and quickly had a visible, positive impact.

October 2022

Amy left her post as Preschool Manager to begin a new career as a police officer. We thank Amy for her work during her time at Preschool and wish her all the best in her new role. The setting was inspected by Ofsted on 12 October 2022 and the whole team was thrilled to achieve an inspection grade of 'Good' in all areas. The inspector found that our curriculum is ambitious and challenging for the children and that staff know our children well and how best to support them and build on their knowledge and skills. They also highlighted how effective our partnerships with parents are, noting that parents are kept very well informed and are very involved in the setting.

November 2022

We recruited Jeanette Taylor to join our team as an Early Years Practitioner. We celebrated children in need with a pyjama day in pre-school where all children and staff dressed in pyjamas to raise awareness for the charity. We had the wood panelling installed on the side of the building to improve safety and strength of building by Michael Beever.

December 2022

The nativity took place at All Saints Church in Netherthong, with just 11 children and their families available for the event, we didn't raise as much as usual. We held a Christmas party for all children. Miss Lucy from Alliance Dance Academy joined us to provide the music and moves!

January 2023

We had our outdoor shelter roof replaced by Michael Beever. Katie Hazeldine (Treasurer) and Adam Morgan (Trustee) joined our team of trustees.

Zara Bradbury started working at the setting part time as an Early Years Practitioner.

Netherthong Pre-School & Out of School Club

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February 2023

We ran our half term holiday club during the half term week school closure. Meryl Kay joined our trustee team.

March 2023

We celebrated world book day by welcoming all children and families into setting for a Dear Zoo themed Stay and Play.

April 2023

We ran our Easter holiday club for 1 of the 2 weeks. We held a 'School readiness' workshop for all parents of children with confirmed school places. We had a good turnout in person and virtually.

May 2023

We had the new signage put up by Zest For Print and it looks amazing. We held a welly walk at Beaumont Park and raised £60 from parent donations and had a donation from One 17 Design Charitable Trust, which matched our fundraising goal of £375, totalling £435. We used this money to buy new tuff trays, a small green house and a picnic bench for outside.

We held a gardening project one weekend and completely renovated the front garden area of the setting providing us with raised and low beds for growing our own produce for snack in setting. Thank you to volunteers Zara Bradbury, Karl Bradbury, Meryl Kay, Steve Kay, Adam Morgan and Rebecca Morgan for all your help with this project!

June 2023

We ran our June half term holiday club at full capacity. Eliza Simpson, formerly a student at our setting, started to work for us part time. Andrea Robb started to work for us at out of school club.

July 2023

We ran our sports day for all children with a fantastic turn out and great feedback from all parents on all the inclusive activities planned for the morning. We had a stay and play school leavers party with an awards ceremony for all 13 children leaving us to go to school. Miss Lucy from Alliance Dance Academy joined us to provide the music and moves!

Meryl Kay was recruited as an Early Years Practitioner after a robust interview and selection process. She is working towards her level 3 award with support from her in setting mentor Zara Bradbury. Meryl Kay resigned as trustee due to a conflict of interest now she is employed by the setting.

August 2023

We were able to run our holiday club every week over the 6 weeks holidays providing our families of the setting with much needed summer childcare. We had the whole main classroom area of the setting re-decorated by Brett at BT Decorating. We had the carpet tiles replaced with lovely grey safety flooring by Holmfirth Flooring.

Thank you to all the staff team who stayed for many late nights and came in early mornings to make sure the classroom was clean and organised for all the children attending during holiday club during all the work.

Ofsted

The setting was inspected by Ofsted in October 2022 and was judged 'Good' in all areas. This achievement is testament to the dedication and hard work of the whole Preschool team in implementing the recommendations made by Ofsted and putting a robust action plan in place. Steps taken included additional training of the wider team (including trustees) on safeguarding, review of child tracking and next steps planning, and finding new ways to better engage with parents and carers.

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Year ended 31st August 2023

We would like to sincerely thank the whole team who have gone above and beyond in getting the Ofsted rating back to Good. All members of the staff team have shown dedication and commitment to achieve our rating, often taking on extra hours for cover or additional responsibilities and going the extra mile in being flexible around the needs of the children.

Building

During the year repairs were made to the existing building to shore up the fabric of the building, refurbish the interior and extend its use for a few more years. There is a long-term aspiration to replace the building to include fundraising and possible finance of a new building, with a temporary relocation of the preschool during the building work.

There are plans to obtain a professional survey of the building in Spring next year to fully understand the condition and remaining life span of the structure. This will inform any further investment required in the existing building and allow a more detailed strategy around the future replacement of the building to be developed.

Looking forward

The 'Good' Ofsted judgement and much improved reputation of Preschool has seen our numbers continue to grow. In September 2022 we had a cohort of 19 children on register, in September 2023 we had 36 children on register with another 16 due to start over the next year. We now only have spaces available from September 2024.

We anticipate we will have 22 children leaving us to go to Netherthong Primary School in September 2024, so Becca and the Preschool team are working very closely with Emma Oddy the reception teacher to ensure that all of our children leave well prepared and happy to start school.

The team of trustees will continue to support in an advisory and accountability capacity. We say thank you and goodbye to two trustees who are retiring at the November AGM: Jane Lima and Gemma Sharp. Thank you for your time and hard work in your volunteering roles.

Financial Overview

Significant work has been undertaken in the previous financial year to increase pupil numbers and we are now at pupil capacity for the remainder of the financial year and we are looking at strong pupil numbers already for 24/25.

The charity currently holds reserves of £41k and the aim of the charity is to at least break-even on operational costs without needing to subsidise running costs with these reserves. Unfortunately, the accounting statements for the year to 31st August 2023 show that this has not been achieved due to low pupil numbers at the start of the financial year. It is however planned that the shortfall will be made up in the current financial year.

The Trustees have agreed that the Pre-School should ideally have unrestricted reserves equal to the sum of 6 months running costs. This is in order to protect the Pre-School against any unforeseen changes in funding, pupil numbers or other events. Any amounts built up above this are to be used against the capital repairs and maintenance of the Pre-School building which requires significant investment over the next few years.

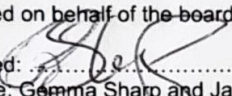
During the 2022/2023 financial year repairs have been made to the existing building costing approximately £9,000 with further work planned into the school year. Funding for this work will be taken from the reserves or any surplus generated from the preschool.

Staff pay was increased in April 2023 by 9.8% across the board in line with the increase in the national living wage, a pay review for existing staff will again be conducted in Spring 2024.

Netherthong Pre-School & Out of School Club

Year ended 31st August 2023

Signed on behalf of the board of trustees:

Signed: 

Name: Gemma Sharp and Jane Lima (Co-Chairs of Trustees)

Date: 28/11/23

3. Independent Examiner's Report

I report on the accounts of the charity for the period ended 31 August 2023, which are set out on pages 9 to 11.

Respective responsibilities of the trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under charity law and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Holme Valley Accountancy Ltd

Netherthong Pre-School & Out of School Club

Year ended 31st August 2023

Chartered Accountants

4. Receipts and Payments Account

Receipts and payments	Unrestricted Funds	Restricted Funds	Total	Total
	2023	2023	2023	2022
Receipts	£	£	£	£
Early Education Funding	69,268	-	69,268	69,204
Parents fees	46,831	-	46,831	34,225
Fundraising	933		933	3,282
Grants and donations	375		375	
Bank interest	305	-	305	
Total receipts	117,712	-	117,712	106,712
Payments				
Employment costs	98,510	-	98,510	77,217
Training and staff welfare	732	-	732	70
Bank charges	64		64	51
CRB checks	507		507	102
Uniforms	-	-	-	103
Rent and rates	1,425	-	1,425	1,425
Utilities, water and waste disposal	5,900	-	5,900	3,622
Insurance	1,177	-	1,177	1,339
Premises repairs and maintenance	9,322		9,322	7,085
Catering	4,741	-	4,741	4,637
Consumables	2,568	-	2,568	2,338
Marketing	267	-	267	
Telephone	2,124	-	2,124	1,619
Subscriptions and licenses	1,287	-	1,287	1,137
Printing, stationary and photocopier	1,554	-	1,554	1,732
Equipment	206		206	49
Children's resources	939		939	
Setting resources	1,723		1,723	
Trips and activities	924		924	387
Total payments	133,969	-	133,969	102,914
Net receipts / (payments)	- 16,257	-	- 16,257	3,798
Balances brought forward	58,003	-	58,003	54,205

Netherthong Pre-School & Out of School Club

Year ended 31st August 2023

Balances carried forward	41,747	-	41,747	58,003
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5. Statement of Assets and Liabilities

	Unrestricted Funds	Restricted Funds	Total	Total
	2023	2023	2023	2022
Cash Funds				
HSBC current account	16,351		16,351	21,625
HSBC deposit account	25,211	-	25,211	36,206
Cash in hand	184		184	173
Total cash funds	41,747	-	41,747	58,003

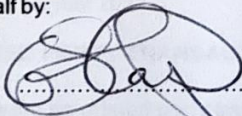
Assets retained for the charity's own use

The charity holds a number of items of equipment for use within the playgroup, including the modular building which houses the charity and computer equipment.

	Unrestricted Funds	Restricted Funds	Total	Total
	2023	2023	2023	2022
Liabilities				
Nest pension	319	-	319	333
HMRC	1,176	-	1,176	1,442
	1,496	-	1,496	1,775

Approval of the accounts

The financial statements were approved at a meeting of the trustees and signed on its behalf by:

Signed: 

Name: Gemma Sharp and Jane Lima (Co-Chairs)

Date: 28/11/23

Netherthong Pre-School & Out of School Club

Year ended 31st August 2023

6. Notes to the Accounts

1. ACCOUNTING POLICIES

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

All funds currently held are unrestricted funds, which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

2. STAFF COSTS AND NUMBERS

	Unrestricted Funds	Restricted Funds	Total	Total
	2023	2023	2023	2022
Gross salaries	96,278	-	96,278	75,243
Pension	2,232	-	2,232	1,974
	98,510	-	98,510	77,217

The average number of employees during the year was 2 full time and 8 part-time (2022: 1 full time and 6 part-time). There were no employees with emoluments above £60,000.

3. TRUSTEE EXPENSES

There were no trustees' expenses paid neither for the period ended 31 August 2023 nor for the period ended 31 August 2022.

RELATED PARTY TRANSACTIONS

There were no related party transactions neither in the period to 31 August 2023 nor for the period to 31 August 2022 other than those detailed below.

		2023	2022
Name of Trustee	Legal Authority	£	£
Amy Charlesworth	Constitution	2,897	24,949
Rebecca Morgan	Constitution	25,381	-

Remuneration and benefits

No employee, who is also a trustee, shall vote or sit in any trustee meeting at which any matters concerning or relating to the provision of their services to the Pre-school is considered by the trustees.