

Netherthong Pre-School & Out of School Club

Year ended 31st August 2022

Registered Charity No. 1174100

**NETHERTHONG PRE-SCHOOL AND OUT OF SCHOOL CLUB
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2022**

Netherthong Pre-School & Out of School Club

Year ended 31st August 2022

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1. Charity's Details and Trustees

Trustees: the trustees during the period and up to and including the date the report was approved were:

Amy Charlesworth	appointed August 2019	resigned November 2022
Bolouebi Solomon (Treasurer)	appointed August 2019	resigned July 2022
Gemma Sharp (co-chair)	appointed October 2021	
Jane Lima (co-chair)	appointed October 2021	
Abbey Hill	appointed October 2021	
Rebecca Morgan	appointed October 2021	
Adam Morgan	appointed November 2022	
Katie Hazeldine (treasurer)	appointed November 2022	

Charity Number: 1174100

Registered Office and Address: Netherthong Pre-School and Out of School Club
School Street
Netherthong
Holmfirth HD9 3EB

Accountants: Holme Valley Accountancy Ltd
Chartered Accountants
50 Dean Brook Road
Holmfirth HD9 3UF

Bankers: HSBC UK Bank PLC
Cloth Hall Street
Huddersfield HD1 2ES

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2. Report of the Trustees

The trustees are pleased to present their report together with the financial statements of the charity for the period ended 31 August 2022. Legal and administrative information set out on page 1 forms part of this report.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Netherthong Pre-School and Out of School Club is a Charitable Incorporated Organisation, which was registered with the Charity Commission on 2nd August 2017. It is governed by the Early Years Alliance Model Constitution 2013 which was adopted on 29th September 2017.
Recruitment and appointment of new Trustees.

The appointment of trustees is governed by the constitution and is based on the election by members at the AGM. Prior to appointment as trustees all candidates must pass the relevant disclosure and barring service (DBS) checks.

OBJECTIVES AND ACTIVITIES

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- a) Offering appropriate play, education and care facilities, family learning and holiday clubs, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- c) Instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

Significant activities

Prevention or relief from poverty:

By provision of low cost and accessible early years education to local residents. This also helps make employment more viable for parents of young children. The pre-school provides a local platform for parents to take advantage of government funding for early years' education. It is likely that less well-off families would be unable to use this funding if they had to travel to the nearest other early years' providers which are at some distance.

The advancement of education:

By provision of early years' education.

The advancement of health:

By provision of information about healthy living and exercise and outdoor activity for young children.

The advancement of citizenship or community development:

The trustees of the preschool are local volunteers who gain experience in running a community organisation. Training is provided in areas such as child safeguarding. Frequent fundraising events involve the wider community.

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Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

The academic year September 2021 to August 2022 has again been challenging for the preschool, the transition from the Covid pandemic in to the "new normal" during 2022 has also been met with other significant challenges such as staff changes, a changing financial environment and an Ofsted inspection.

At the end of the academic year we said goodbye to Chloe Hellowell to university in America and shortly afterwards in the autumn to Amy Charlesworth who has moved on to a new career in the police force. The trustees would like to thank them both for all their hard work and support, the children of Netherthong will miss them greatly.

We are as always so grateful for the hard work of our staff, the generosity and support of our community, the advice and skills of our volunteer trustee committee and the continued support of Malcolm Ritchie.

Below is a summary of few key events from the year:

November 2021

The Cricketers Arms in Netherthong held their annual Harvest Home event to raise money for local organisations and kindly donated the proceed to the Preschool, which has gone towards building repairs and improvements to the playground and garden area.

December 2021

We were delighted to see the return of the Preschool Nativity for the first time since the pandemic at Netherthong All Saints Church. This also meant that again we were able to fund raise through the sale of baked goods and Christmas crafts.

March 2022

Events took place for Red Nose Day and World Book Day which gave the children some great opportunities to dress up.

April 2022

In the Easter holidays work began on building repair with the first phase of wooden cladding on the front and side of the building where the weather damage was as it it's worst.

May 2022

The first of the sessions from Alliance Dance academy started. These sessions have been well received and have now become a regular weekly feature of Preschool with instruction from Miss Lucy. May also saw our first full Ofsted inspection as the newly incorporated CIO (see below for notes).

June 2022

The annual sports day on the school field took place and the older children prepared for their transition visits to the school.

July 2022

We said goodbye to some of the Butterfly children who would not be attending summer club and also to Chloe. Amy also gave us notice of her new career in July so we began recruitment of the new Preschool Manager.

August 2022

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After a robust selection process Becca Morgan was appointed as Preschool Manager starting in the new term in September.

Ofsted

In May 2022 we had a full Ofsted inspection and whilst the result was disappointing the team have worked very hard to take on board the recommendations and implement the action plan. This included additional training of the wider team including trustees on safeguarding, review of child tracking and next steps planning, and finding new ways to better engage with parents and carers.

Although this report only covers to end of August 2022 we are happy to share that after reinspection in Autumn 2022 the Preschool has now been judged to be "Good" in all areas of the inspection.

We would like to sincerely thank the whole team for their hard work and commitment in getting the Ofsted rating back to Good. All members of the staff team have shown dedication and commitment to achieve our rating, often taking on extra hours for cover or additional responsibilities and going the extra mile in being flexible around the needs of the children.

Building

During the year repairs were made to the existing building to shore up the fabric of the building and extend its use for a few more years. There is a long-term aspiration to replace the building to include fundraising and possible finance of a new building with a temporary relocation of the preschool during the building work.

In the interim there are a few immediate investments in the building being considered to support extending the life and use of the existing building further

Looking forward

Becca has ambitious plans for the development of the setting from an educational enrichment perspective which will be supported by Hannah as deputy manager, Gillie Office Manager, and Jeanette who has joined in November 2022 as a new permanent member of the team. Support will also continue from relief staff Julie and Diane.

The team of trustees is growing and will continue to support in an advisory and accountability capacity.

Financial Overview

Given the current financial climate going forward we will need to optimise places at the setting and therefore will be looking to actively increase our intake. This may include rebranding and marketing activity as well as continuing to review outgoings and funding streams.

The charity currently holds reserves of £58k and the aim of the charity is to at least break-even on operational costs without needing to subsidise running costs with these reserves. The accounting statements for the year to 31st August 2022 indicates that this has been achieved.

The Trustees have agreed that the Pre-School should ideally have unrestricted reserves equal to the sum of 6 months running costs. This is in order to protect the Pre-School against any unforeseen changes in funding, pupil numbers or other events. Any amounts build up above this are to be used against the capital repairs and maintenance of the Pre-School building which requires significant investment over the next few years.

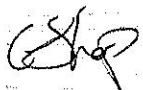
During the 2021/2022 financial year repairs have been made to the existing building costing approximately £7,000 with further work in Autumn 2022 and planned further into the school year. Funding for this work will be taken from the reserves or any surplus generated from the preschool.

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Staff pay was increased in April 2022 by 6.6% across the board in line with the increase in the national living wage, a pay review for existing staff will again be conducted in April 2023.

Signed on behalf of the board of trustees:

Signed:  J. L. Lima
Name: Gemma Sharp and Jane Lima (Co-Chairs of Trustees)
Date: 20th May 2023

3. Independent Examiner's Report

I report on the accounts of the charity for the period ended 31 August 2022, which are set out on pages 9 to 11.

Respective responsibilities of the trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under charity law and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Malcolm Ritchie
.....

Holme Valley Accountancy Ltd
Chartered Accountants

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4. Receipts and Payments Account

Receipts and payments	Unrestricted Funds	Restricted Funds	Total	Total
	2022	2022	2022	2021
Receipts	£	£	£	£
Early Education Funding	69,204	-	69,204	88,549
Parents fees	34,225	-	34,225	39,211
Fundraising	3,282	-	3,282	3,186
Government grants	-	-	-	699
Bank interest	-	-	-	-
Total receipts	106,712	-	106,712	131,645
Payments				
Employment costs	77,217	-	77,217	79,793
Training and staff welfare	70	-	70	1,314
Bank charges	51	-	51	-
CRB checks	102	-	102	101
Uniforms	103	-	103	73
Rent and rates	1,425	-	1,425	144
Utilities, water and waste disposal	3,622	-	3,622	3,544
Insurance	1,339	-	1,339	1,170
Premises repairs and maintenance	7,085	-	7,085	6,239
Catering	4,637	-	4,637	1,945
Consumables	2,338	-	2,338	2,031
Marketing	-	-	-	156
Telephone	1,619	-	1,619	1,077
Subscriptions and licenses	1,137	-	1,137	738
Printing, stationary and photocopier	1,732	-	1,732	1,338
Equipment	49	-	49	1,369
Trips and activities	387	-	387	68
Total payments	102,914	-	102,914	101,101
Net receipts / (payments)	3,798	-	3,798	30,544
Balances brought forward	54,205	-	54,205	23,661
Balances carried forward	58,003	-	58,003	54,205

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5. Statement of Assets and Liabilities

	Unrestricted Funds	Restrictive Funds	Total	Total
Cash Funds	2022	2021	2022	2021
HSBC current account	21,586		21,586	30,922
HSBC deposit account	36,193	-	36,193	23,140
Cash in hand	224		224	144
Total cash funds	58,003	-	58,003	54,205

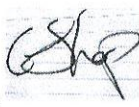
Assets retained for the charity's own use

The charity holds a number of items of equipment for use within the playgroup, including the modular building which houses the charity and computer equipment.

	Unrestricted Funds	Restrictive Funds	Total	Total
Liabilities	2022	2021	2022	2021
Nest pension	333	-	333	990
HMRC	2,793	-	2,793	3,825
	3,126	-	3,126	4,815

Approval of the accounts

The financial statements were approved at a meeting of the trustees and signed on its behalf by:

Signed: ...  J. L. Lima ...

Name: Gemma Sharp and Jane Lima (Co-Chairs)

Date: 20th May 2023

6. Notes to the Accounts

1. ACCOUNTING POLICIES

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

All funds currently held are unrestricted funds, which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

2. STAFF COSTS AND NUMBERS

	Unrestricted Funds	Restricted Funds	Total	Total
	2022	2022	2022	2021
Gross salaries	75,243	-	75,243	77,767
Pension	1,974	-	1,974	2,027
	77,217	-	77,217	79,793

The average number of employees during the year was 1 full time and 6 part-time (2021: 1 full time and 6 part-time). There were no employees with emoluments above £60,000.

3. TRUSTEE EXPENSES

There were no trustees' expenses paid neither for the period ended 31 August 2022 nor for the period ended 31 August 2021.

RELATED PARTY TRANSACTIONS

There were no related party transactions neither in the period to 31 August 2022 nor for the period to 31 August 2021 other than those detailed below.

		2022	2021
Name of Trustee	Legal Authority	£	£
Amy Charlesworth	Constitution	24,949	25,813

Remuneration and benefits

No employee, who is also a trustee, shall vote or sit in any trustee meeting at which any matters concerning or relating to the provision of their services to the Pre-school is considered by the trustees.