



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **Period start date** To **Period end date**

Charity name:

Charity registration number:

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To provide events and society intergration opportunities to help newly disabled people come to terms with a spinal cord injury. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | We have held numerous events on and off the ward to help and support people with a spinal cord injury. Including regular dining in evenings and activities to help them see life is different but fulfilling despite having a spinal issue. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | We and all the trustees have full regard to the guidance issued by the CC on public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | N/a |
| Policy on social investment including program related investment | Para 1.38 | n/a |
| Contribution made by volunteers | Para 1.38 | We have an extensive and dedicated number of volunteers who support us and our events. |

| | | |
|-------|--|-----|
| | | |
| Other | | n/a |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | We have assisted and supported many people who have a spinal cord injury or issue, to better intergrate them back to normal life and accept their mobility and disability. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | We have met all our objectives that we hoped to achieve despite the difficulties of the global pandemic. |
| Performance of fundraising activities against objectives set | Para 1.41 | We have been fortunate to have had several supporters fund raise for our charity over this most difficult year. All objectives have been fully met. |
| Investment performance against objectives | Para 1.41 | n/a |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | We have a good sound financial position and balance. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | We have to have a reasonable balance to be able to fund costly events over the year. |
| Amount of reserves held | Para 1.22 | 44256.00 |
| Reasons for holding zero reserves | Para 1.22 | n/a |
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | none |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | We have been fortunate to be the chosen charity of 3 organisations this financial year. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | n/a |
| A description of the principal risks facing the charity | Para 1.46 | n/a |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|-----------------|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | n/a |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Election |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | Mentored and given a full induction |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | 6 trustees, Treasurer, Secretary, Chairperson. |
| Relationship with any related parties | Para 1.51 | n/a |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|-------------------------------|
| Charity name | Spinal Unit Recreational Fund |
| Other name the charity uses | SURF |
| Registered charity number | 1174099 |

| | |
|-----------------------------|--|
| Charity's principal address | Yorkshire Region Spinal Unit Pinderfield Hospital Aberford Road WF1 4DG |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------------------|-----------------------------------|---|
| 1 | Peter Hanley | Treasurer | | |
| 2 | Peter Lau | Secretary | | |
| 3 | Rebecca Hopkinson | | | |
| 4 | Wayne Cunningham | Operations and Chair person | | |
| 5 | Alison Day | | | |
| 6 | | | | |
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Corporate trustees - names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
| | | |
| | | |
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| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
| | | |

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Funds held as custodian trustees on behalf of others

| | |
|---|------|
| Description of the assets held in this capacity | none |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | none |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | none |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Peter Lau

Full name(s)

Peter Lau

**Position (eg
Secretary, Chair, etc)**

Secretary

Date

13/12/2021

Between 01/04/2020 and 31/03/2021

[illegible]

Monthly Income and Expenses

Between 01/04/2020 and 31/03/2021

| Subcategory | 04/2020 | 05/2020 | 06/2020 | 07/2020 | 08/2020 | 09/2020 | 10/2020 | 11/2020 | 12/2020 | 01/2021 |
|---|---------------|-----------------|------------------|----------------|-----------------|-----------------|----------------|---------------|-----------------|-----------------|
| Goods for In-Patients use - (Inv 645) | | | | | | | | | | 265.00 |
| Goods for In-Patients use - (Inv 649) | | | | | | | | | | |
| In Patients - Meals & Drinks (Inv No 658) | | | | | | | | | | 401.94 |
| In Patients - Meals & Drinks Inv No 646 (Wayne) | | | | | | 460.00 | | | | |
| Invoice No (619) | | | | | | | | | | |
| Joanne Poynton 40th Birthday (Inv No 660) | | | | | | | | | | 98.06 |
| Petty Cash | | | | | | | | | | |
| Postage & Stationery - (Inv No 647) | | | | | | | | | | |
| refund | -18.00 | | | | | | | | | |
| Registration | 7.99 | 7.99 | 7.99 | 7.99 | 7.99 | 7.99 | 7.99 | -6.68 | 7.99 | 7.99 |
| Repair Washing Machine on Ward | | | | | 82.32 | | | | | |
| Thank You to Joanne | | | | | | | | 44.95 | | |
| Ultrasound Scanner for SIC - (Inv No 609) | | | 4,090.00 | | | | | | | |
| Total Expenses | 331.37 | 768.53 | 4,115.99 | 263.73 | 291.64 | 1,416.04 | 403.64 | 954.01 | 694.00 | 857.20 |
| Income less Expenses | 254.46 | 1,799.13 | -4,016.38 | -131.36 | 1,266.39 | -555.27 | -143.87 | 521.53 | 1,768.65 | 3,880.10 |

Monthly Income and Expenses

Between 01/04/2020 and 31/03/2021

| Subcategory | 02/2021 | 03/2021 | Total |
|--|-----------------|-----------------|------------------|
| Income | | | |
| ?? | | | 30.00 |
| Donations | | | 122.24 |
| Fundraising Siblings (Adam) | 22.24 | | 320.00 |
| Gift | | | |
| Donation | 240.00 | 10.00 | 3,505.00 |
| Donation (In Memory of Andrew Worley) | | | 100.00 |
| Donation (In Memory of Colin Hodgson) | | | 75.00 |
| Gift - Unassigned | | | 3,600.00 |
| Total Gift | 240.00 | 10.00 | 7,280.00 |
| Gift - Patricia Stead Funeral Collection | 29.80 | | 29.80 |
| Gift - Sandra Stuart | | | 100.00 |
| Gift (Inv No) | 155.37 | | 155.37 |
| Gift (Inv No 608) | | | 60.00 |
| Gift (Inv No 616) | | | 187.76 |
| Gift (Inv No 632) | | | 15.00 |
| Golf Day (19.09.19) | | | 5,634.31 |
| Grand National Raffle | | 155.00 | 155.00 |
| Raffle Tickets | | | 20.00 |
| Refund - (Inv 633) | | | 32.00 |
| refund (Inv 634) | | | 25.00 |
| Refund ? | | | 17.70 |
| Surf - Neck Warmers | | | 20.00 |
| Wayne Totty | 4,942.30 | 4,316.89 | 10,406.95 |
| Total Income | 5,389.71 | 4,481.89 | 24,611.13 |
| Expenses | | | |
| !! | 18.00 | 18.00 | 217.00 |
| (Inv No 653) | | 462.00 | 462.00 |
| Brid Trip etc | | | 700.77 |
| Card for Rebbecca 40th | | 7.43 | 7.43 |
| Christmas Decorations | | | 60.00 |
| Christmas Presents Ward etc | | | 392.50 |
| Food & Goodies for Inpatients & Staff | | | 583.61 |
| Food & Goodies for Inpatients & Staff - Lockdown | | | 237.74 |
| Gift Aid Fee - (Inv No 648) | 90.00 | | 90.00 |
| Goods for In-Patients use | | 180.42 | 2,623.46 |
| Goods for In-Patients use - (Inv - 650) | | 28.21 | 28.21 |
| Goods for In-Patients use - (Inv - 650) | | 280.06 | 280.06 |

Monthly Income and Expenses

Between 01/04/2020 and 31/03/2021

| Subcategory | 02/2021 | 03/2021 | Total |
|---|-----------------|-----------------|------------------|
| Goods for In-Patients use - (Inv 645) | | | 265.00 |
| Goods for In-Patients use - (Inv 649) | | 43.59 | 173.91 |
| In Patients - Meals & Drinks (Inv No 658) | 130.32 | 83.80 | 83.80 |
| In Patients - Meals & Drinks Inv No 646 (Wayne) | | | 401.94 |
| Invoice No (619) | | | 460.00 |
| Joanne Poynton 40th Birthday (Inv No 660) | | 41.00 | 41.00 |
| Petty Cash | | | 98.06 |
| Postage & Stationery - (Inv No 647) | 237.50 | | 237.50 |
| refund | | | -24.68 |
| Registration | 7.99 | 7.99 | 95.88 |
| Repair Washing Machine on Ward | | | 82.32 |
| Thank You to Joanne | | | 44.95 |
| Ultrasound Scanner for SIC - (Inv No 609) | | | 4,090.00 |
| Total Expenses | 483.81 | 1,152.50 | 11,732.46 |
| Income less Expenses | 4,905.90 | 3,329.39 | 12,878.67 |