

CORPUS CHRISTI SCHOOL PARENTS' ASSOCIATION

ACCOUNTS FOR THE 12 MONTHS ENDED ON 31ST AUGUST 2023

REGISTERED CHARITY No. 1174071

Corpus Christi School Parents' Association Accounts for the 12 months ended on 31st August 2023

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Committee Members and Advisors

Legal Chair:

Izabela Kowzan

Co-Treasurers:

Izabela Kowzan

Louise Plunkett

Co-Secretaries:

Aoife Ni Mhoran

Chanelle Wray

Events & Volunteering Officers:

Blaithnaid Duffy

Isla Farotto

Jackie Dennett

Joanne Scott-Nicholls

Events Leads:

Di Simms

Kate Borgust

Report of the Trustees of Corpus Christi School Parents' Association

The Trustees submit their annual report and the financial statements for the 12 months ended 31st August 2023.

ACTIVITIES AND OBJECTS

The principal activity of the Parents' Association is to raise funds for the benefit of the school through social events for the school children, parents, and local community. Further details of our constitution and management are contained in the charity's trust deed (the "constitution").

RESULT FOR THE YEAR

The income and expenditure for the year are detailed on the Receipts and Payments Account on page 7. The resources of the Parents' Association and their disposition are set out on the Statement of Assets and Liabilities on page 8. The Trustees consider the results to be satisfactory.

TRUSTEES

The Parents' Association is administered by the Committee, who may be contacted via the school.

The Trustees who were Committee Members during the year were:

- Izabela Kowzan - Co-Treasurer
- Chanelle Wray - Co-Secretary
- Aoife Ni Moran - Co-Secretary

Committee members are appointed annually through an open vote at the Annual General Meeting. We accept new Committee members throughout the year. Those joining mid-year will be formally appointed at the next AGM.

NEW COMMITTEE MEMBERS – 2022-2023

Blaithnaid Duffy, Isla Farotto, Jackie Dennett, Di Simms, Kate Borgust, Louise Plunkett

TRUSTEES RESPONSIBILITIES

The charity's trustees are responsible for preparing a Receipts and Payments account and a Statement of Assets and Liabilities for each financial year that properly represent the charity's receipts and payments during the year and its assets and liabilities at the end of the year. In preparing those statements, the trustees are required to:

- i) select suitable accounting policies and then apply them consistently.
- ii) make judgements that are reasonable and prudent.
- iii) prepare the financial statements on a going-concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which enables them to ensure that the Receipts and Payments account and Statement of Assets and Liabilities comply with the Charities Act 1993.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

ACTIVITIES AND ACHIEVEMENTS

The Corpus Christi Parent's Association had another very challenging year due to the impact of cost of living crisis and price increase in all sectors.

Thanks to the support of our parent community, who give their time, energy, and money to achieve our fundraising aims, we were able to variety of events this year. This has allowed us to continue to support the school at a time when public financing is stretched.

Over the past few years, we have worked to recruit a team of Class Representatives who can share information from the Committee and also provide the Committee with feedback. This approach has embedded well and we now have an excellent team of committed volunteers who are instrumental in running successful events and maintaining communications.

In 2021-2022, with restrictions still in place, we concentrated our fundraising activities on running a limited number of events that have proven popular and successful with the parents, teachers, and student bodies.

All committee members, parents, and teacher volunteers give their time free of charge and we often find that they will also donate other resources to support our fundraising events.

In the year ended 31 August 2023 we raised a total income of £XXX from our events and activities vs £13,723.22 in the prior year.

During this challenging period, we have still been able to support the school through:

- i) Y6 Leavers BBQ - £950.00
- ii) Contribution for school phase Group - £4,000.00
- iii) Contribution for school activities (football kits) - £500.00
- iv) Contribution for school facilities projects (new stage, Memorial Garden) - £8,000

Our fund-raising events this year included our top fundraiser the Christmas Fair 2023. We held a very successful Bingo Night, Autumn and Summer discos for the children, and several smaller events including sales of cakes and lollies, books, and school second hand uniform.

We provided funding contributions for other 'school community' events including a year 6 leavers' BBQ and King's Coronation Celebrations.

RESERVE POLICIES

We aim to keep a reserve to meet our commitments for the year ahead, all other reserves are available for use as the school requires. We encourage proposals for funding from all staff and families at Corpus Christi school.

I declare in my capacity as charity trustee that:

- The trustees have approved the report above
- Have authorised me to sign it on their behalf

Izabela Kowzan

Co-Treasurer and Legal Chair (2022-2023)

Date: 05/02/2024

Louise Plunkett

Co-Treasurer (2022-2023)

Date: 05/02/2024

RECEIPTS AND PAYMENTS ACCOUNT

	01/09/2021–31/08/2022	01/09/2022-31/08/2023
	£	£
GROSS RECEIPTS FROM FUND RAISING		
EVENTS (see note 3)	13,720.87	29,231.30
RECEIPTS EARNED FROM INVESTMENT ASSETS:		
Interest	2.35	2.49
Total Income	13,723.22	29,233.79
LESS EXPENSES		
Payments for generating funds (see note 3)	(5,179.55)	(10,925.32)
Management and administration:		
Subscriptions	0.00	0.00
Other Administration Costs	0.05	0.00
Total Administration Costs	(0.05)	0.00
Total Expenses	(5,179.60)	(10,925.32)
Surplus available for grants	8,543.62	18,308.47
LESS SCHOOL DONATIONS	(5,340.80)	(23,690.78)
LESS CHARITABLE DONATIONS	0.00	0.00
SURPLUS/ (DEFICIT) FOR THE YEAR	3,202.82	(5,382.31)

All receipts and payments are for general purposes and there are no restricted or endowment funds. The notes on page form part of these accounts.

STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST AUGUST 2022

	01/09/2021 – 31/08/2022	01/09/2022 – 31/08/2023
	£	£
MONETARY ASSETS:		
Lloyds bank account	24,921.48	19,539.17
FINANCED BY:		
Balance at opening 01/09/2021	21,718.66	24,921.48
Surplus/ (Deficit) for the year	3,202.82	(5,382.31)
Balance at closing 31/12/2022	24,921.48	19,539.17

Approved by the Board of Trustees on and signed on its behalf by

- Izabela Kowzan (Legal Chair and Co-Treasurer)

- Louise Plunkett (Co-Treasurer)

The notes on pages 7 to 8 form part of these accounts.

NOTES TO THE ACCOUNTS

1. STATUS

The Corpus Christi Parents' Association is a registered charity, number 1174071 and constituted by Deed of Trust.

2. ACCOUNTING POLICIES

- i) Income and Expenditure – items of income and expenditure are recognised in the accounts when received and paid.
- ii) Assets and liabilities – any assets or liabilities are stated on a historical cost basis.

3. PROCEEDS FROM MAJOR EVENTS

	Gross Receipts £	Expenses £
Christmas Events	20,101.19	6,147.36
Disco (Autumn and Summer)	3,819.88	1,525.68
Bingo	732.23	402.65
Cakes Sales	3,016.35	nil

4. SCHOOL DONATIONS

None

5. RECONCILIATION SINCE INCEPTION

NET FUNDS RAISED:	£
Inception to 31/08/2022	24,921.48
From 01/09/2022 to 31/08/2023	18,308.47
Total funds raised	43229.95
Total donations to school	23,690.78
Net current asset	19,539.17

6.COMMITMENTS 2023-2024

Annual Year Group fund	£4,000
Leavers' barbeque	£1,000
Headteachers requests	£10,000
Total	15,000

7.FUNDRAISING TARGET 2023 - 2024

£15,000