

SAMARITANS OF HILLINGDON

England & Wales · Charity number 1174063

Details

Other names HILLINGDON SAMARITANS

Status Registered

Legal form CIO

Registered 2017-08-01

Register [View on the Charity Commission register](#)

Contact

Address 2 Press Road
Uxbridge
UB8 1AT

Phone 020 8394 8300

Email admin@hillingdonsamaritans.org.uk

Website <http://www.hillingdonsamaritans.org.uk/>

Activities

Objects: TO ENABLE PERSONS IN THE LONDON BOROUGH OF HILLINGDON AND THE SURROUNDING AREA AS WELL AS ELSEWHERE WHO ARE EXPERIENCING FEELINGS OF DISTRESS OR DESPAIR, INCLUDING THOSE WHO MAY BE AT RISK OF SUICIDE, TO RECEIVE CONFIDENTIAL EMOTIONAL SUPPORT AT ANY TIME OF THE DAY OR NIGHT IN ORDER TO IMPROVE THEIR EMOTIONAL HEALTH AND TO REDUCE THE INCIDENCE OF SUICIDE; TO PROMOTE A BETTER UNDERSTANDING IN SOCIETY OF SUICIDE, SUICIDAL BEHAVIOUR AND THE VALUE OF EXPRESSING FEELINGS WHICH MAY OTHERWISE LEAD TO SUICIDE OR IMPAIRED EMOTIONAL HEALTH; AND TO COLLABORATE WITH AND SUPPORT SAMARITANS CENTRAL CHARITY AND ITS AFFILIATED BRANCHES IN FULFILLING THESE OBJECTS.

Activities: To enable those in the Hillingdon area and elsewhere who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time to improve their emotional health and to reduce the incidence of suicide. To increase understanding of suicide and suicidal behaviour and to support Samaritans central charity.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- Hillingdon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£15,397	£24,099	-	-
2024-03-31	£62,904	£34,526	-	-
2023-03-31	£19,399	£22,227	-	-
2022-03-31	£27,864	£19,406	-	-
2021-03-31	£51,318	£28,409	-	-

Trustees

Name	Role	Appointed
SIMON KEITH MORGAN	Chair	2023-06-17
Christine Forrest		2018-06-05
Dorothy Chappell		2025-11-10
John McGahan		2025-06-14
KAREN DOREEN CARR		2017-08-01
Kay Rowlands		2024-06-16
Pankaj Bola		2018-05-14
Ruby Mehmi		2025-06-14
Vasanthi Meggs		2023-07-01
Warren Davies		2022-07-09

Linked charities

- SAMARITANS OF HILLINGDON (1174063-1)

SAMARITANS OF HILLINGDON

England & Wales - Charity number 1174063

Accounts



Samaritans of Hillingdon

**Consolidated Report and Accounts
For the Charitable Incorporated Organisation no. 1174063
and the unincorporated charity no. 1174063-1**

12 months ending 31 March 2025

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**Samaritans of Hillingdon
Report of the Management Committee
For the 12 months ending 31 March 2025**

The Management Committee presents its report and audited financial statements for the period ended 31 March 2025.

Reference and Administrative Details of the Charity, its Trustees and Advisors

Samaritans of Hillingdon is a Charitable Incorporated Organisation and is registered charity no. 1174063

It also is the sole trustee of the unincorporated registered charity no. 1174063-1 (previously no. 267858), a dormant and inactive body retained for reasons of transition and continuity. The two charities have been linked by the Charity Commission and may therefore publish a single report and accounts covering both.

The registered office and operating address is:-

2 Press Road,
Uxbridge
UB8 1AT

The trustees of who served during the year were: -

	Appointed	Resigned
V Meggs (Director)	1 st July 2023	
S Morgan (Vice-Director)	1 st July 2023	
C O'Kelly	1 st July 2023	
S Edwards (Secretary)	1 st August 2017	
P Bola (Treasurer)	14 th May 2018	
K Carr	1 st August 2017	
C Forrest	5 th June 2018	
S James	9 th July 2022	
W Davies	9 th July 2022	
K Rowlands	15 th June 2024	

Bankers: -

Lloyds TSB
21 High Street
Uxbridge UB8 1JD

Operating Names:-

Samaritans of Hillingdon, Hillingdon Samaritans

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2025**

Structure, Governance and Management

The Charity is governed by the regulations set out in the constitution and is run by a voluntary Management Committee.

New committee members are elected at the Annual General Meeting (AGM) for a period of one year (but may be re-elected). Existing committee members may co-opt up to two new members between AGMs, but co-opted members must stand for re-appointment at the next AGM.

New committee members are briefed by the Director (who also chairs the committee) to familiarise them with the Samaritans of Hillingdon as well as their wider responsibilities as charity trustees.

The Management Committee met 5 times during the year to review the activities, consider the financial position and to decide policy and procedure.

The day-to-day work of the charity is overseen by the Director who reports to the Management Committee. This position is unpaid.

The Management Committee are aware of the potential risks to the charity, both financial and otherwise, and implements strategies to control or minimise these risks. Assessments have been undertaken of the major risks which face the charity, including funding and health and safety. The Charity has data protection and privacy policies that are compliant with GDPR and is registered with the Information Commissioner's Office under reference ZA290039.

Objectives and Activities

The charity was originally established in 1973 to provide completely confidential emotional support 24 hours a day by telephone, face to face, electronic communication and letter. Its main objectives are: -

- To provide assistance to individuals who are suicidal, despairing or in distress in order to reduce the incidence of suicide; and
- To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

This is reflected in the Samaritans mission, vision and values statement:

The charity works predominately in the London Borough of Hillingdon and surrounding area. In conjunction with other branches of Samaritans, it provides confidential emotional support that is available 24 hours a day for people who are experiencing feelings of emotional distress or despair, including those which may lead to suicide.

Samaritans vision is for a society in which:

- Fewer people die by suicide;
- People are able to explore their feelings; and
- People are able to acknowledge and respect the feelings of others.

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2025**

Our values are based on these beliefs:

- The importance of having the opportunity to explore difficult feelings;
- That being listened to, in confidence, and accepted without prejudice, can alleviate despair and suicidal feelings; and
- That everyone has the right to make fundamental decisions about their own life, including the right to die by suicide.

Achievements and Performance

During the past 12 months Samaritans of Hillingdon answered approximately 16,041 calls and other contacts, for which the split was:

	<u>01.04.2024 – 31.03.2025</u>	<u>01.04.2023-31.03.2024</u>
Telephone	91%	90%
Email and Web Chat	9%	10%

During the past 12 months we have continued with our Outreach activities including multiple visits to Hayes and Harlington railways station, Brunel University, Bucks University, Uxbridge College, St Edmunds Food Bank, Secondary schools (Ruislip High, Bishop Ramsey) and William Byrd Primary School, Asda, Uxbridge Library and Hillingdon events such as the Carers Fair and Coffee mornings at Christ Church. Through these events we have reached hundreds, if not thousands of local people who have been made aware of our services.

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2025**

Financial Review

During the 12 months the charity received £15,397 by way of grants, donations and fund-raising events.

At the end of the year the charity had £90,749 in unrestricted funds (including a nominal value for its freehold property). Designated funds totalled £38,798 (To 31.03.2024: £38,798) and Restricted funds totalled £11,000 (To 31.03.2024: £11,000).

Reserves Policy

The charity will aim to retain the following reserves:

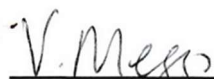
18 months' average expenditure, to smooth out irregularities in income and fundraising without risking any interruption to the service provided, plus up to £30,000 as a property maintenance designated fund to provide for routine maintenance of the charity's freehold premises and as a contingency against unexpected measures being urgently needed to safeguard that property.

The above reserves will be in addition to any restricted funds, specified by donors to be used for a particular purpose.

Plans for future periods

The charity will continue with its current activities and attempt to promote its services to the local community.

Approved by the Management Committee on 12th June 2025 and signed on their behalf by: -



**V Meggs - Director
Samaritans of Hillingdon**

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2025**

**Statement of Financial Activities
For the 12 months ending 31 March 2025**

	Note	General Funds £	Designated Funds £	Restricted Funds £	All Funds 12 Months to 31.03.2025 £	All Funds 12 Months to 31.03.2024 £
Incoming Resources						
Donations & Gifts	11	8,490			8,490	49,406
Grants Received		2,000			2,000	-
Fund Raising		4,907			4,907	13,498
Refunds		-			-	-
Total Incoming Resources		15,397	-	-	15,397	62,904
Resources Expended						
Direct Charitable Expenditure	3	20,397			20,397	31,264
Fundraising	4	540			540	544
Governance Costs	5	3,162			3,162	2,718
Total Resources Expended		24,099	-	-	24,099	34,526
Fund Balances brought forward at 31.03.2024		99,450	38,798	11,000	149,248	120,871
Net Movement in Funds		-8,702	-	-	-8,702	28,378
Transfers					-	-
Fund Balances carried forward at 31.03.25		£90,748	£38,798	£11,000	£140,546	£149,248

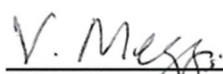
The notes on pages 7 – 12 form part of these accounts

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2025**

**Balance Sheet
As at 31 March 2025**

	Note	31.03.2025		31.03.2024	
		£	£	£	£
Tangible Fixed Assets	6		41,520		43,120
Current Assets					
Prepayments		-31		1,963	
Debtors	8	673		673	
Cash at Bank and in Hand		120,064		114,892	
		120,706		117,527	
Current Liabilities (amounts falling due within one year)					
Creditors	7	19,334		11,000	
Accruals		2,345		398	
		21,679		11,398	
Net Current Assets			99,027		106,129
Total Assets			£140,547		£149,249
Represented by:-					
General Funds	9	£90,748		99,450	
Designated Funds	9	38,798		38,798	
Restricted Funds	9	11,000		11,000	
		£140,546		£149,248	

Approved by the Board of Trustees on 12th June 2025 and signed on its behalf by:


V Meggs - Director


P Bola (Treasurer)

The notes on pages 7 – 12 form part of these accounts

Samaritans of Hillingdon

Notes to the accounts
For the 12 months ending 31 March 2025

1) Accounting Policies

a) Basis of Preparation

The accounts have been prepared under the historic cost convention. The financial Statements follow the guideline of the revised Statement of Recommended Practice for Accounting by Charities, issued in January 2015 (“The Charities SORP FRS102”) and use applicable Accounting Standards.

b) Fund Accounting

General funds are unrestricted funds that are available for use, at the discretion of the trustees, in furtherance of the objectives of the charity and have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors or that have been raised by the charity for particular purposes. Costs relating to such funds are charged against specific funds.

c) Incoming Resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the Income, there is reasonable certainty of receipt and the amount can be quantified with reasonable accuracy. The following specific policies apply to categories of income:

- **Donations/Collections** – These are accounted for when received.
- **Legacies** – Entitlement is the earlier of the charity receiving the final estate accounts or the legacy being received. No value is included where the legacy is subject to a life interest held by another party.
- **Donated Goods/services** – This is included at the value to the charity where this can be quantified.
- **Grants** – Where these are related to the performance and specific deliveries, they are accounted for as the charity earns the right to consideration by its performance. Where income is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, the income is accrued. Capital grants are accounted for as income in the SOFA as soon as they are received.
- **Fundraising** – Fundraising income is recognized in the SOFA when there is reasonable certainty of receipt and the amount can be quantified with reasonable accuracy, and any associated fundraising costs are shown within “Resources Expended”.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2025

d) Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resource. Support costs have been allocated on the basis time spent on the activity by volunteers. The following specific policies apply to categories of expenditure:

- **Fundraising Costs** – Fundraising costs are those costs incurred in seeking voluntary contributions.
- **Governance Costs** – Governance costs are the costs associated with the governance arrangements of the charity, which relate to the general running of the charity as opposed to those costs associated with fundraising or charitable activities. Included within this category are costs associated with the strategic as opposed to the day to day management of the charity's activities.
- **Support Costs** – Support costs comprise the costs of activities such as the management, financial, administrative and IT, together with common services, office accommodation and communication costs. These are allocated across the categories of charitable expenditure, governance costs and the costs of generating funds. The basis of the cost allocation has been explained in the notes to the accounts.
- **Depreciation** - Depreciation is provided on all tangible fixed assets of material value held by the Charity for its own use on a straight line basis so as to write off their cost over their estimated useful lives as follows:-

Freehold Property	50 years
Office Equipment and Furniture	4 years

e) Taxation

Samaritans of Hillingdon is a registered charity and is therefore potentially exempt from taxation of its income and gains to the extent that they fall within section 505 of the Income and Corporation Taxes Act 1998 and section 256 of the Taxation of Chargeable Gains Act 1992. No tax charge has arisen in the year.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2025

<u>2. Premises Overheads</u>	<u>31.03.2025</u>	<u>31.03.2024</u>	
	£	£	
Water, Light and Heat	2,292	2,431	
Repairs and Renewals	958	1,588	
Cleaning & Housekeeping	1,596	2,735	
Office Telephone	339	497	
Insurance	4,020	2,029	
Depreciation	1,600	1,600	
Total for Year	10,805	10,880	
Allocated to			%
Direct Charitable Expenditure	9,724	9,792	90
Fundraising and Publicity	540	544	5
Governance	540	544	5
	10,805	10,880	100
<u>3. Direct Charitable Expenditure</u>			
Emergency Telephone	418	631	
Internet / Emails	131	549	
Answer Phone	0	118	
Volunteer Training and Support	1,173	1,354	
Volunteer Travel Expenses	514	185	
Advertising and Publicity	-	234	
Directors' Expenses	102	-	
Share of Premises Overheads	9,724	9,792	
Branch Contribution	8,334	18,400	
Total for Year	20,397	31,264	
<u>4. Fundraising</u>			
Fund Raising Expense	-	-	
Share of Premises Overheads	540	544	
Total for Year	540	544	
<u>5. Governance Costs</u>			
Postage, Printing & Stationery	2,343	119	
AGM/Branch Meetings	-	625	
Sundry/Miscellaneous Expenses	279	1,431	
Share of Premises Overheads	540	544	
Total for Year	3,162	2,718	

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2025

6. Tangible Fixed Assets			
	<u>Freehold Property</u>	<u>Office Equipment Furniture & Computers</u>	Total
	£	£	£
As at 31.03.2024	80,000	3,721	83,721
Additions	0	0	0
As at 31.03.2025	£80,000	£3,721	£83,721
<u>Depreciation</u>			
At 31.03.2024	36,880	3,721	40,601
Charge for Year	1,600	0	1,600
At 31.03.2025	£38,480	£3,721	£42,201
<u>Net Book Value</u>			
At 31.03.25	£41,520	£0	£41,520
At 31.03.24	£43,120	£0	£43,120

The title to the freehold premises is held by Samaritans of Hillingdon.

Although it has not been valued recently the trustees believe that the current market value of the Freehold Property is considerably in excess of the book value.

7. Creditors		
	31.03.2025	31.03.2024
Branch Contribution (NBC)	19,334	11,000
	19,334	11,000

8. Debtors

Monies owed are due within one year and relate to fundraising income not yet received.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2025

9. Reconciliation of Reserves				
	Balance As At 31.03.2024	Income	Expenditure	Balance As At 31.03.2025
	£	£	£	£
Unrestricted General Fund	122,451	15,397	24,099	113,749
Transfer	(23,000)			(23,000)
Total General Fund	99,451	15,397	24,099	90,749
Designated Fund	18,798	-	-	18,798
Transfer	20,000			20,000
Total Designated Funds	38,798	-	-	38,798
Restricted Fund	8,000	-	-	8,000
Transfer	3,000			3,000
Total Restricted Funds	11,000	-	-	11,000
All Funds	149,249	15,397	24,099	140,547
Represented By:	General Fund	Designated Fund	Restricted Fund	All Funds
	£	£	£	£
Fixed Assets	41,520	-	-	41,520
Current Assets	70,908	38,798	11,000	120,706
Current Liabilities	(21,679)	-	-	(21,679)
	90,749	38,798	11,000	140,547

10. Description of Reserves

General Funds - Funds held available for the ordinary purposes of the charity.

Restricted Funds – In February 2015 we were extremely fortunate to receive a £5,000 donation from an individual who specified the money should be restricted to future property improvements. In 2016 the same individual donated a further £2,000 restricted to our on-line support services.

In 2014 donations were received amounting to £1,000 in memory of Pam Morgan and in 2024 £3,000 in memory of Jill 744, with the understanding from their family and other donors that it would fund a day of our work in perpetuity each year.

In 2021 the Management Committee agreed to set aside £20,000 as designated funds to be used in the planned new extension to the premises.

To date none of the above-mentioned restricted funds have been expended.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2025

Designated Funds – The designated fund comprises resources received to be invested in the charity’s fixed assets. It is therefore not readily available for other purposes. During this financial year none of the Designated fund was utilised.

Reserves Level – The balance of net current assets on the General Fund at the end of the year represents the equivalent of approximately 7 months’ forecast expenditure and excludes the property maintenance fund held in the designated fund. The current balance should provide a reasonably secure financial base on which to plan future operations.

11. Donations and Gifts

	31.03.2025	31.03.2024
	£	£
Church Groups / Schools	2,960	5,083
Companies	64	41,799
Individuals	5,465	2,524
	8,490	49,406

Accruals and prepayments excluded from figures quoted above, cash position only.

Income from collections is included under Fundraising.

12. Staff costs and numbers

No paid staff were employed by the charity.

13. Trustees Remuneration and Expenses

It is the policy of the charity to reimburse all expenses properly incurred and claimed by its volunteers in connection with charitable activities. The charity’s trustees, those who serve on the Management Committee, are reimbursed expenses in accordance with that policy in common with all other volunteers; the total amount is not considered material.

14. Indemnity Insurance

Samaritans has centrally effected professional indemnity insurance to protect employees, Trustees, Directors and other volunteer members of all Samaritan branches.

**Independent Examiner's Report to the Members of
Samaritans of Hillingdon**

For the 12 months ending 31 March 2025

Independent Examiner's Report to the Trustees of the Samaritans of Hillingdon

I report on the accounts of the Samaritans of Hillingdon for the 12 months ending 31.03.25.

Respective Responsibilities of the Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of Section 144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosure in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Act and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met or

- 2) to which, in my opinion attention should be drawn to enable a proper understanding to the accounts to be reached.



S Munn (MAAT)
Independent Examiner

SAMARITANS OF HILLINGDON

England & Wales - Charity number 1174063

Accounts



Samaritans of Hillingdon

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The day-to-day work of the charity is overseen by the Director who reports to the Management Committee. This position is unpaid.

The Management Committee are aware of the potential risks to the charity, both financial and otherwise, and implements strategies to control or minimise these risks. Assessments have been undertaken of the major risks which face the charity, including funding and health and safety. The Charity has data protection and privacy policies that are compliant with GDPR and is registered with the Information Commissioner's Office under reference ZA290039.

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- To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

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- Fewer people die by suicide;
- People are able to explore their feelings; and
- People are able to acknowledge and respect the feelings of others.

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Our values are based on these beliefs:

- The importance of having the opportunity to explore difficult feelings;
- That being listened to, in confidence, and accepted without prejudice, can alleviate despair and suicidal feelings; and
- That everyone has the right to make fundamental decisions about their own life, including the right to die by suicide.

Achievements and Performance

During the past 12 months Samaritans of Hillingdon answered approximately 15,024 calls and other contacts, for which the split was:

	<u>01.04.2023 – 31.03.2024</u>	<u>01.04.2022-31.03.2023</u>
Telephone	90%	90%
Email and Web Chat	10%	10%

During the past 12 months we have continued with our Outreach activities including multiple visits to Hayes and Harlington railways station, Brunel University, Stockley Park, St Edmunds Food Bank, Secondary schools and Hillingdon events such as the Carers Fair and Coffee mornings at Christ Church. Through these events we have reached hundreds, if not thousands, of local people are raised awareness of our services.

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2024**

Financial Review

During the 12 months the charity received £62,904 by way of grants, donations and fund-raising events.

At the end of the year the charity had £99,451 in unrestricted funds (including a nominal value for its freehold property). Designated funds totalled £38,798 (To 31.03.2023: £38,798) and Restricted funds totalled £11,000 (To 31.03.2023: £8,000). The movement on the funds is shown as a transfer in note 9.

Reserves Policy

The charity will aim to retain the following reserves:

18 months' average expenditure, to smooth out irregularities in income and fundraising without risking any interruption to the service provided, plus up to £30,000 as a property maintenance designated fund to provide for routine maintenance of the charity's freehold premises and as a contingency against unexpected measures being urgently needed to safeguard that property.

The above reserves will be in addition to any restricted funds, specified by donors to be used for a particular purpose.

Plans for future periods

The charity will continue with its current activities and attempt to promote its services to the local community.

Approved by the Management Committee on 15th June 2024 and signed on their behalf by: -

**V Meggs - Director
Samaritans of Hillingdon**

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2024**

**Statement of Financial Activities
For the 12 months ending 31 March 2024**

	Note	General Funds £	Designated Funds £	Restricted Funds £	All Funds 12 Months to 31.03.2024 £	All Funds 12 Months to 31.03.2023 £
Incoming Resources						
Donations & Gifts	11	49,406			49,406	7,306
Grants Received		-			-	6,000
Fund Raising		13,498			13,498	6,093
Refunds		-			-	-
Total Incoming Resources		62,904	-	-	62,904	19,399
Resources Expended						
Direct Charitable Expenditure	3	12,864			12,864	9,036
Fundraising	4	544			544	489
Governance Costs	5	21,118			21,118	12,701
Total Resources Expended		34,526	-	-	34,526	22,227
Fund Balances brought forward at 31.03.2023		74,073	38,798	8,000	120,871	123,699
Net Movement in Funds		28,378	-	-	28,378	-2,828
Transfers		(3,000)		3,000	-	-
Fund Balances carried forward at 31.03.24		£99,450	£38,798	£11,000	£149,248	£120,871

The notes on pages 7 – 12 form part of these accounts

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2024**

**Balance Sheet
As at 31 March 2024**

	Note	31.03.2024		31.03.2023	
		£	£	£	£
Tangible Fixed Assets	6		43,120		44,720
Current Assets					
Prepayments		1,963		2,167	
Debtors	8	673		673	
Cash at Bank and in Hand		114,892		78,841	
		117,527		81,681	
Current Liabilities (amounts falling due within one year)					
Creditors	7	11,000		5,500	
Accruals		398		29	
		11,398		5,529	
Net Current Assets			106,129		76,151
Total Assets			£149,249		£120,871
Represented by:-					
General Funds	9	£99,450		74,073	
Designated Funds	9	38,798		38,798	
Restricted Funds	9	11,000		8,000	
		£149,248		£120,871	

Approved by the Board of Trustees on 15th Jun 2024 and signed on its behalf by:

V Meggs - Director



P Bola (Treasurer)

The notes on pages 7 – 12 form part of these accounts

Samaritans of Hillingdon

Notes to the accounts
For the 12 months ending 31 March 2024

1) Accounting Policies

a) Basis of Preparation

The accounts have been prepared under the historic cost convention. The financial Statements follow the guideline of the revised Statement of Recommended Practice for Accounting by Charities, issued in January 2015 ("The Charities SORP FRS102") and use applicable Accounting Standards.

b) Fund Accounting

General funds are unrestricted funds that are available for use, at the discretion of the trustees, in furtherance of the objectives of the charity and have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors or that have been raised by the charity for particular purposes. Costs relating to such funds are charged against specific funds.

c) Incoming Resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the Income, there is reasonable certainty of receipt and the amount can be quantified with reasonable accuracy. The following specific policies apply to categories of income:

- **Donations/Collections** – These are accounted for when received.
- **Legacies** – Entitlement is the earlier of the charity receiving the final estate accounts or the legacy being received. No value is included where the legacy is subject to a life interest held by another party.
- **Donated Goods/services** – This is included at the value to the charity where this can be quantified.
- **Grants** – Where these are related to the performance and specific deliveries, they are accounted for as the charity earns the right to consideration by its performance. Where income is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, the income is accrued. Capital grants are accounted for as income in the SOFA as soon as they are received.
- **Fundraising** – Fundraising income is recognized in the SOFA when there is reasonable certainty of receipt and the amount can be quantified with reasonable accuracy, and any associated fundraising costs are shown within "Resources Expended".

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2024

d) Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resource. Support costs have been allocated on the basis time spent on the activity by volunteers. The following specific policies apply to categories of expenditure:

- **Fundraising Costs** – Fundraising costs are those costs incurred in seeking voluntary contributions.
- **Governance Costs** – Governance costs are the costs associated with the governance arrangements of the charity, which relate to the general running of the charity as opposed to those costs associated with fundraising or charitable activities. Included within this category are costs associated with the strategic as opposed to the day to day management of the charity's activities.
- **Support Costs** – Support costs comprise the costs of activities such as the management, financial, administrative and IT, together with common services, office accommodation and communication costs. These are allocated across the categories of charitable expenditure, governance costs and the costs of generating funds. The basis of the cost allocation has been explained in the notes to the accounts.
- **Depreciation** - Depreciation is provided on all tangible fixed assets of material value held by the Charity for its own use on a straight line basis so as to write off their cost over their estimated useful lives as follows:-

Freehold Property	50 years
Office Equipment and Furniture	4 years

e) Taxation

Samaritans of Hillingdon is a registered charity and is therefore potentially exempt from taxation of its income and gains to the extent that they fall within section 505 of the Income and Corporation Taxes Act 1998 and section 256 of the Taxation of Chargeable Gains Act 1992. No tax charge has arisen in the year.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2024

<u>2. Premises Overheads</u>	<u>31.03.2024</u>	<u>31.03.2023</u>	
	£	£	
Water, Light and Heat	2,431	1,976	
Repairs and Renewals	1,588	769	
Cleaning & Housekeeping	2,735	2,289	
Office Telephone	497	741	
Insurance	2,029	1,974	
Depreciation	1,600	2,038	
Total for Year	10,880	9,786	
Allocated to			%
Direct Charitable Expenditure	9,792	8,807	90
Fundraising and Publicity	544	489	5
Governance	544	489	5
	10,880	9,786	100
<u>3. Direct Charitable Expenditure</u>			
Emergency Telephone	631	605	
Internet / Emails	549	658	
Answer Phone	118	- 63	
Volunteer Training and Support	1,354	- 971	
Volunteer Travel Expenses	185	-	
Advertising and Publicity	234		
Directors' Expenses	-	-	
Share of Premises Overheads	9,792	8,807	
Total for Year	12,864	9,036	
<u>4. Fundraising</u>			
Fund Raising Expense	-	-	
Share of Premises Overheads	544	489	
Total for Year	544	489	
<u>5. Governance Costs</u>			
Postage, Printing & Stationery	119	1,164	
AGM/Branch Meetings	625	412	
Branch Contribution	18,400	10,371	
Sundry/Miscellaneous Expenses	1,431	265	
Share of Premises Overheads	544	489	
Total for Year	21,118	12,701	

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2024

6. Tangible Fixed Assets			
	<u>Freehold Property</u>	<u>Office Equipment Furniture & Computers</u>	Total
	£	£	£
As at 31.03.2023	80,000	3,721	83,721
Additions	0	0	0
As at 31.03.2024	£80,000	£3,721	£83,721
<u>Depreciation</u>			
At 31.03.2023	35,280	3,721	39,001
Charge for Year	1,600	0	1,600
At 31.03.2024	£36,880	£3,721	£40,601
<u>Net Book Value</u>			
At 31.03.24	£43,120	£0	£43,120
At 31.03.23	£44,720	£0	£44,720

The title to the freehold premises is held by Samaritans of Hillingdon.

Although it has not been valued recently the trustees believe that the current market value of the Freehold Property is considerably in excess of the book value.

7. Creditors		
	31.03.2024	31.03.2023
Branch Contribution (NBC)	11,000	5,500
	11,000	5,500

8. Debtors

Monies owed are due within one year and relate to fundraising income not yet received.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2024

9. Reconciliation of Reserves				
	Balance As At 31.03.2023	Income	Expenditure	Balance As At 31.03.2024
	£	£	£	£
Unrestricted General Fund	94,073	62,904	34,526	122,451
Transfer	(20,000)			(23,000)
Total General Fund	74,073	62,904	34,526	99,451
Designated Fund	18,798	-	-	18,798
Transfer	20,000			20,000
Total Designated Funds	38,798	-	-	38,798
Restricted Fund	8,000	-	-	8,000
Transfer				3,000
Total Restricted Funds	8,000	-	-	11,000
All Funds	120,871	62,904	34,526	149,249
Represented By:	General Fund	Designated Fund	Restricted Fund	All Funds
	£	£	£	£
Fixed Assets	43,120	-	-	43,120
Current Assets	67,729	38,798	11,000	117,527
Current Liabilities	(11,398)	-	-	(11,398)
	99,451	38,798	11,000	149,249

10. Description of Reserves

General Funds - Funds held available for the ordinary purposes of the charity.

Restricted Funds – In February 2015 we were extremely fortunate to receive a £5,000 donation from an individual who specified the money should be restricted to future property improvements. In 2016 the same individual donated a further £2,000 restricted to our on-line support services.

In 2014 donations were received amounting to £1,000 in memory of Pam Morgan and in 2024 £3,000 in memory of Jill 744, with the understanding from their family and other donors that it would fund a day of our work in perpetuity each year.

In 2021 the Management Committee agreed to set aside £20,000 as designated funds to be used in the planned new extension to the premises.

To date none of the above-mentioned restricted funds have been expended.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2024

Designated Funds – The designated fund comprises resources received to be invested in the charity’s fixed assets. It is therefore not readily available for other purposes. During this financial year none of the Designated fund was utilised.

Reserves Level – The balance of net current assets on the General Fund at the end of the year represents the equivalent of approximately 7 months’ forecast expenditure and excludes the property maintenance fund held in the designated fund. The current balance should provide a reasonably secure financial base on which to plan future operations.

11. Donations and Gifts

	31.03.2024	31.03.2023
	£	£
Church Groups / Schools	5,083	4,502
Companies	41,799	557
Individuals	2,524	2,247
	49,406	7,306

Accruals and prepayments excluded from figures quoted above, cash position only.

Income from collections is included under Fundraising.

12. Staff costs and numbers

No paid staff were employed by the charity.

13. Trustees Remuneration and Expenses

It is the policy of the charity to reimburse all expenses properly incurred and claimed by its volunteers in connection with charitable activities. The charity’s trustees, those who serve on the Management Committee, are reimbursed expenses in accordance with that policy in common with all other volunteers; the total amount is not considered material.

14. Indemnity Insurance

Samaritans has centrally effected professional indemnity insurance to protect employees, Trustees, Directors and other volunteer members of all Samaritan branches.

Independent Examiner's Report to the Members of Samaritans of Hillingdon

For the 12 months ending 31 March 2024

Independent Examiner's Report to the Trustees of the Samaritans of Hillingdon

I report on the accounts of the Samaritans of Hillingdon for the 12 months ending 31.03.24.

Respective Responsibilities of the Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of Section 144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosure in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

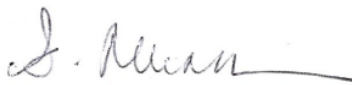
In connection with my examination, no matter has come to my attention:-

1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the Act and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met or

2) to which, in my opinion attention should be drawn to enable a proper understanding to the accounts to be reached.



S Munn (MAAT)
Independent Examiner

SAMARITANS OF HILLINGDON

England & Wales - Charity number 1174063

Accounts



Samaritans of Hillingdon

**Consolidated Report and Accounts
For the Charitable Incorporated Organisation no. 1174063
and the unincorporated charity no. 1174063-1**

12 months ending 31 March 2023

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Balance Sheet	6
Notes to the Accounts	7 – 12
Independent Examiner's Report	13

**Samaritans of Hillingdon
Report of the Management Committee
For the 12 months ending 31 March 2023**

The Management Committee presents its report and audited financial statements for the period ended 31 March 2023.

Reference and Administrative Details of the Charity, its Trustees and Advisors

Samaritans of Hillingdon is a Charitable Incorporated Organisation and is registered charity no. 1174063

It also is the sole trustee of the unincorporated registered charity no. 1174063-1 (previously no. 267858), a dormant and inactive body retained for reasons of transition and continuity. The two charities have been linked by the Charity Commission and may therefore publish a single report and accounts covering both.

The registered office and operating address is:-

2 Press Road,
Uxbridge
UB8 1AT

The trustees of who served during the year were: -

	Appointed	Resigned
D Hill (Director)	1 st July 2021	
S Edwards (Secretary)	1 st August 2017	
P Bola (Treasurer)	14 th May 2018	
K Carr	1 st August 2017	
C Forrest	5 th June 2018	
J Singh	20 th Aug 2020	
A Collier	5 th June 2019	9 th July 2022
S James	9 th July 2022	
W Davies	9 th July 2022	

Bankers: -

Lloyds TSB
21 High Street
Uxbridge UB8 1JD

Operating Names:-

Samaritans of Hillingdon, Hillingdon Samaritans

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2023**

Structure, Governance and Management

The Charity is governed by the regulations set out in the constitution and is run by a voluntary Management Committee.

New committee members are elected at the Annual General Meeting (AGM) for a period of one year (but may be re-elected). Existing committee members may co-opt up to two new members between AGMs, but co-opted members must stand for re-appointment at the next AGM.

New committee members are briefed by the Director (who also chairs the committee) to familiarise them with the Samaritans of Hillingdon as well as their wider responsibilities as charity trustees.

The Management Committee met 6 times during the year to review the activities, consider the financial position and to decide policy and procedure.

The day-to-day work of the charity is overseen by the Director who reports to the Management Committee. This position is unpaid.

The Management Committee are aware of the potential risks to the charity, both financial and otherwise, and implements strategies to control or minimise these risks. Assessments have been undertaken of the major risks which face the charity, including funding and health and safety. The Charity has data protection and privacy policies that are compliant with GDPR and is registered with the Information Commissioner's Office under reference ZA290039.

Objectives and Activities

The charity was originally established in 1973 to provide completely confidential emotional support 24 hours a day by telephone, face to face, electronic communication and letter. Its main objectives are: -

- To provide assistance to individuals who are suicidal, despairing or in distress in order to reduce the incidence of suicide; and
- To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

This is reflected in the Samaritans mission, vision and values statement:

The charity works predominately in the London Borough of Hillingdon and surrounding area. In conjunction with other branches of Samaritans, it provides confidential emotional support that is available 24 hours a day for people who are experiencing feelings of emotional distress or despair, including those which may lead to suicide.

Samaritans vision is for a society in which:

- Fewer people die by suicide;
- People are able to explore their feelings; and
- People are able to acknowledge and respect the feelings of others.

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2023**

Our values are based on these beliefs:

- The importance of having the opportunity to explore difficult feelings;
- That being listened to, in confidence, and accepted without prejudice, can alleviate despair and suicidal feelings; and
- That everyone has the right to make fundamental decisions about their own life, including the right to die by suicide.

Achievements and Performance

During the past 12 months Samaritans of Hillingdon answered approximately 15,250 calls and other contacts, for which the split was:

	<u>01.04.2022-31.03.2023</u>	<u>01.04.2021-31.03.2022</u>
Telephone	90%	84%
Email and Web Chat	10%	16%

In February 2023, the Samaritans Central Charity published the specification for the reintroduction of face-to-face support in branches. The service had been suspended since 2020 and the onset of the Covid-19 pandemic. The Trustees of Hillingdon Samaritans have agreed not to reintroduce a face-to-face service for the foreseeable future and to instead focus resources on our other support channels and in-person outreach in the local community.

During the past 12 months we have reinvigorated our outreach activity, including multiple visits to Hayes and Harlington and West Drayton railway stations, Brunel University, Hayes Muslim Centre, Heathrow Airport, ASDA Hayes, RAF Northolt and Hillingdon events such as the Carers Fair and Day of the Older Person. Through these events we have reached hundreds, if not thousands, of local people are raised awareness of our services.

In 2023 Hillingdon Samaritans celebrates 50 years of providing listening support within the London Borough of Hillingdon and beyond. Further information on the anniversary and our plans to celebrate this milestone are outlined on our website (www.samaritans.org/hillingdon).

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2023**

Financial Review

During the 12 months the charity received £19,399 by way of grants, donations and fund-raising events.

At the end of the year the charity had £74,073 in unrestricted funds (including a nominal value for its freehold property). Designated funds totalled £38,798 (To 31.03.2022: £38,798) and Restricted funds totalled £8,000 (To 31.03.2022: £8,000). The movement on the funds is shown as a transfer in note 9.

Reserves Policy

The charity will aim to retain the following reserves:

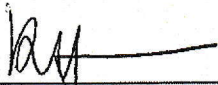
18 months' average expenditure, to smooth out irregularities in income and fundraising without risking any interruption to the service provided, plus up to £30,000 as a property maintenance designated fund to provide for routine maintenance of the charity's freehold premises and as a contingency against unexpected measures being urgently needed to safeguard that property.

The above reserves will be in addition to any restricted funds, specified by donors to be used for a particular purpose.

Plans for future periods

The charity will continue with its current activities and attempt to promote its services to the local community.

Approved by the Management Committee on 17th June 2023 and signed on their behalf by: -



**D Hill - Director
Samaritans of Hillingdon**

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2023**

**Statement of Financial Activities
For the 12 months ending 31 March 2023**

	Note	General Funds £	Designated Funds £	Restricted Funds £	All Funds 12 Months to 31.03.2023 £	All Funds 12 Months to 31.03.2022 £
Incoming Resources						
Donations & Gifts	11	7,306			7,306	7,656
Grants Received		6,000			6,000	14,862
Fund Raising		6,093			6,093	5,347
Refunds		-			-	-
Total Incoming Resources		19,399	-	-	19,399	27,864
Resources Expended						
Direct Charitable Expenditure	3	9,036			9,036	13,590
Fundraising	4	489			489	823
Governance Costs	5	12,701			12,701	4,994
Total Resources Expended		22,227	-	-	22,227	19,406
Fund Balances brought forward at 31.03.2022		76,901	38,798	8,000	123,699	115,241
Net Movement in Funds		-2,828	-	-	-2,828	8,458
Transfers			-		-	-
Fund Balances carried forward at 31.03.23		£74,073	£38,798	£8,000	£120,871	£123,699

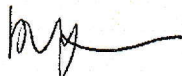
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**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2023**

**Balance Sheet
As at 31 March 2023**

	Note	31.03.2023		31.03.2022	
		£	£	£	£
Tangible Fixed Assets	6		44,720		46,758
Current Assets					
Prepayments		2,167		116	
Debtors	8	673		673	
Cash at Bank and in Hand		78,841		79,808	
		81,681		80,597	
Current Liabilities (amounts falling due within one year)					
Creditors	7	5,500		1,500	
Accruals		29		2,156	
		5,529		3,656	
Net Current Assets			76,151		76,941
Total Assets			£120,871		£123,699
Represented by:-					
General Funds	9	£74,073		76,901	
Designated Funds	9	38,798		38,798	
Restricted Funds	9	8,000		8,000	
		£120,871		£123,699	

Approved by the Board of Trustees on 17th Jun 2023 and signed on its behalf by:



D Hill - Director



P Bola (Treasurer)

The notes on pages 7 – 12 form part of these accounts

Samaritans of Hillingdon

Notes to the accounts
For the 12 months ending 31 March 2023

1) Accounting Policies

a) Basis of Preparation

The accounts have been prepared under the historic cost convention. The financial Statements follow the guideline of the revised Statement of Recommended Practice for Accounting by Charities, issued in January 2015 (“The Charities SORP FRS102”) and use applicable Accounting Standards.

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c) Incoming Resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the Income, there is reasonable certainty of receipt and the amount can be quantified with reasonable accuracy. The following specific policies apply to categories of income:

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- **Fundraising** – Fundraising income is recognized in the SOFA when there is reasonable certainty of receipt and the amount can be quantified with reasonable accuracy, and any associated fundraising costs are shown within “Resources Expended”.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2023

d) Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resource. Support costs have been allocated on the basis time spent on the activity by volunteers. The following specific policies apply to categories of expenditure:

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- **Support Costs** – Support costs comprise the costs of activities such as the management, financial, administrative and IT, together with common services, office accommodation and communication costs. These are allocated across the categories of charitable expenditure, governance costs and the costs of generating funds. The basis of the cost allocation has been explained in the notes to the accounts.
- **Depreciation** - Depreciation is provided on all tangible fixed assets of material value held by the Charity for its own use on a straight line basis so as to write off their cost over their estimated useful lives as follows:-

Freehold Property	50 years
Office Equipment and Furniture	4 years

e) Taxation

Samaritans of Hillingdon is a registered charity and is therefore potentially exempt from taxation of its income and gains to the extent that they fall within section 505 of the Income and Corporation Taxes Act 1998 and section 256 of the Taxation of Chargeable Gains Act 1992. No tax charge has arisen in the year.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2023

<u>2. Premises Overheads</u>	<u>31.03.2023</u>	<u>31.03.2022</u>	
	£	£	
Water, Light and Heat	1,976	1,863	
Repairs and Renewals	769	1,586	
Cleaning & Housekeeping	2,289	2,920	
Office Telephone	741	988	
Insurance	1,974	1,732	
Depreciation	2,038	2,038	
Total for Year	9,786	11,128	
Allocated to			%
Direct Charitable Expenditure	8,807	10,015	90
Fundraising and Publicity	489	556	5
Governance	489	556	5
	9,786	11,128	100
<u>3. Direct Charitable Expenditure</u>			
Emergency Telephone	605	451	
Internet / Emails	658	721	
Answer Phone	-63	0	
Volunteer Training and Support	-971	2,373	
Volunteer Travel Expenses	-	16	
Advertising and Publicity			
Directors' Expenses	-	15	
Share of Premises Overheads	8,807	10,015	
Total for Year	9,036	13,590	
<u>4. Fundraising</u>			
Fund Raising Expense	-	267	
Share of Premises Overheads	489	556	
Total for Year	489	823	
<u>5. Governance Costs</u>			
Postage, Printing & Stationery	1,164	1,713	
AGM/Branch Meetings	412		
Branch Contribution	10,371	2,464	
Sundry/Miscellaneous Expenses	265	260	
Share of Premises Overheads	489	556	
Total for Year	12,701	4,994	

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2023

6. Tangible Fixed Assets			
	<u>Freehold Property</u>	<u>Office Equipment Furniture & Computers</u>	Total
	£	£	£
As at 31.03.2022	80,000	3,721	83,721
Additions		0	0
As at 31.03.2023	£80,000	£3,721	£83,721
<u>Depreciation</u>			
At 31.03.2022	33,680	3,284	36,964
Charge for Year	1,600	438	2,038
At 31.03.2023	£35,280	£3,721	£39,001
<u>Net Book Value</u>			
At 31.03.23	£44,720	£0	£44,720
At 31.03.22	£46,320	£438	£46,758

The title to the freehold premises is held by Samaritans of Hillingdon.

Although it has not been valued recently the trustees believe that the current market value of the Freehold Property is considerably in excess of the book value.

7. Creditors		
	31.03.2023	31.03.2022
Branch Contribution (NBC)	5,500	1,500
	5,500	1,500

8. Debtors

Monies owed are due within one year and relate to fundraising income not yet received.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2022

9. Reconciliation of Reserves				
	Balance As At 31.03.2022	Income	Expenditure	Balance As At 31.03.2023
	£	£	£	£
Unrestricted General Fund	96,901	19,399	22,227	94,073
Transfer	(20,000)			(20,000)
Total General Fund	76,901	19,399	22,227	74,073
Designated Fund	18,798	-	-	18,798
Transfer	20,000			20,000
Total Designated Funds	38,798	-	-	38,798
Restricted Fund	8,000	-	-	8,000
Transfer				
Total Restricted Funds	8,000	-	-	8,000
All Funds	123,699	19,399	22,227	120,871
Represented By:	General Fund	Designated Fund	Restricted Fund	All Funds
	£	£	£	£
Fixed Assets	44,720	-	-	44,720
Current Assets	34,883	38,798	8,000	81,681
Current Liabilities	(5,529)	-	-	(5,529)
	74,073	38,798	8,000	120,871

10. Description of Reserves

General Funds - Funds held available for the ordinary purposes of the charity.

Restricted Funds – In February 2015 we were extremely fortunate to receive a £5,000 donation from an individual who specified the money should be restricted to future property improvements. In 2016 the same individual donated a further £2,000 restricted to our on-line support services.

In 2014 donations were received amounting to £1,000 in memory of Pam Morgan with the understanding from her family and other donors that it would fund a day of our work in perpetuity each year.

In 2021 the Management Committee agreed to set aside £20,000 as designated funds to be used in the planned new extension to the premises.

To date none of the above-mentioned restricted funds have been expended.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2023

Designated Funds – The designated fund comprises resources received to be invested in the charity’s fixed assets. It is therefore not readily available for other purposes. During this financial year none of the Designated fund was utilised.

Reserves Level – The balance of net current assets on the General Fund at the end of the year represents the equivalent of approximately 7 months’ forecast expenditure and excludes the property maintenance fund held in the designated fund. The current balance should provide a reasonably secure financial base on which to plan future operations.

11. Donations and Gifts

	31.03.2023	31.03.2022
	£	£
Church Groups / Schools	4,502	1,042
Companies	557	5,302
Individuals	2,247	1,311
	7,306	7,656

Accruals and prepayments excluded from figures quoted above, cash position only.

Income from collections is included under Fundraising.

12. Staff costs and numbers

No paid staff were employed by the charity.

13. Trustees Remuneration and Expenses

It is the policy of the charity to reimburse all expenses properly incurred and claimed by its volunteers in connection with charitable activities. The charity’s trustees, those who serve on the Management Committee, are reimbursed expenses in accordance with that policy in common with all other volunteers; the total amount is not considered material.

14. Indemnity Insurance

Samaritans has centrally effected professional indemnity insurance to protect employees, Trustees, Directors and other volunteer members of all Samaritan branches.

Independent Examiner's Report to the Members of Samaritans of Hillingdon

For the 12 months ending 31 March 2023

Independent Examiner's Report to the Trustees of the Samaritans of Hillingdon
I report on the accounts of the Samaritans of Hillingdon for the 12 months ending 31.03.22.

Respective Responsibilities of the Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of Section 144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosure in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Act and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met or

- 2) to which, in my opinion attention should be drawn to enable a proper understanding to the accounts to be reached.



S Munn (MAAT)
Independent Examiner

SAMARITANS OF HILLINGDON

England & Wales - Charity number 1174063

Accounts



Samaritans of Hillingdon

**Consolidated Report and Accounts
For the Charitable Incorporated Organisation no. 1174063
and the unincorporated charity no. 1174063-1**

12 months ending 31 March 2022

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**Samaritans of Hillingdon
Report of the Management Committee
For the 12 months ending 31 March 2022**

The Management Committee presents its report and audited financial statements for the period ended 31 March 2022.

Reference and Administrative Details of the Charity, its Trustees and Advisors

Samaritans of Hillingdon is a Charitable Incorporated Organisation and is registered charity no. 1174063

It also is the sole trustee of the unincorporated registered charity no. 1174063-1 (previously no. 267858), a dormant and inactive body retained for reasons of transition and continuity. The two charities have been linked by the Charity Commission and may therefore publish a single report and accounts covering both.

The registered office and operating address is:-

2 Press Road,
Uxbridge
UB8 1AT

The trustees of who served during the year were: -

	Appointed	Resigned
D Hill (Director from 1 July 2021)	1 st July 2021	
S Edwards (Secretary)	1 st August 2017	
P Bola (Treasurer)	14 th May 2018	
K Carr	1 st August 2017	
C Forrest	5 th June 2018	
J Singh	20 th Aug 2020	
A Collier	5 th June 2019	

Bankers: -

Lloyds TSB
21 High Street
Uxbridge UB8 1JD

Operating Names:-

Samaritans of Hillingdon, Hillingdon Samaritans

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2022**

Structure, Governance and Management

The Charity is governed by the regulations set out in the constitution and is run by a voluntary Management Committee.

New committee members are elected at the Annual General Meeting (AGM) for a period of one year (but may be re-elected). Existing committee members may co-opt up to two new members between AGMs, but co-opted members must stand for re-appointment at the next AGM.

New committee members are briefed by the Director (who also chairs the committee) to familiarise them with the Samaritans of Hillingdon as well as their wider responsibilities as charity trustees.

The Management Committee met 6 times during the year to review the activities, consider the financial position and to decide policy and procedure.

The day to day work of the charity is overseen by the Director who reports to the Management Committee. This position is unpaid.

The Management Committee are aware of the potential risks to the charity, both financial and otherwise, and implements strategies to control or minimise these risks. Assessments have been undertaken of the major risks which face the charity, including funding and health and safety. The Charity has data protection and privacy policies that are compliant with GDPR and is registered with the Information Commissioner's Office under reference ZA290039.

Objectives and Activities

The charity was originally established in 1974 to provide completely confidential emotional support 24 hours a day by telephone, face to face, electronic communication and letter. Its main objectives are: -

- To provide assistance to individuals who are suicidal, despairing or in distress in order to reduce the incidence of suicide; and
- To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

This is reflected in the Samaritans mission, vision and values statement:

The charity works predominately in the London Borough of Hillingdon and surrounding area. In conjunction with other branches of Samaritans, it provides confidential emotional support that is available 24 hours a day for people who are experiencing feelings of emotional distress or despair, including those which may lead to suicide.

Samaritans vision is for a society in which:

- Fewer people die by suicide;
- People are able to explore their feelings; and
- People are able to acknowledge and respect the feelings of others.

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2022**

Our values are based on these beliefs:

- The importance of having the opportunity to explore difficult feelings;
- That being listened to, in confidence, and accepted without prejudice, can alleviate despair and suicidal feelings; and
- That everyone has the right to make fundamental decisions about their own life, including the right to die by suicide.

Achievements and Performance

During the past 12 months Samaritans of Hillingdon answered approximately 14,738 calls and other contacts, for which the split was:

	<u>01.04.2020-31.03.2022</u>	<u>01.04.2020-31.03.2021</u>
Telephone	84%	72%
Email, F2F & WebChat*	16%	28%

*Samaritans F2F service has been suspended throughout the relevant period.

Financial Review

During the 12 months the charity received £27,864 by way of grants, donations and fund-raising events.

At the end of the year the charity had £96,901 in unrestricted funds (including a nominal value for its freehold property). Designated funds totalled £38,798 (To 31.03.2021: £38,798) and Restricted funds totalled £8,000 (To 31.03.2021: £8,000). The movement on the funds is shown as a transfer in note 9.

Reserves Policy

The charity will aim to retain the following reserves:

18 months' average expenditure, to smooth out irregularities in income and fundraising without risking any interruption to the service provided, plus up to £30,000 as a property maintenance designated fund to provide for routine maintenance of the charity's freehold premises and as a contingency against unexpected measures being urgently needed to safeguard that property.

The above reserves will be in addition to any restricted funds, specified by donors to be used for a particular purpose.

Plans for future periods

The charity will continue with its current activities and attempt to promote its services to the local community.

Approved by the Management Committee on 8th June 2022 and signed on their behalf by: -



D Hill - Director

Samaritans of Hillingdon

Statement of Financial Activities For the 12 months ending 31 March 2022

	Note	General Funds £	Designated Funds £	Restricted Funds £	All Funds 12 Months to 31.03.2022 £	All Funds 12 Months to 31.03.2021 £
Incoming Resources						
Donations & Gifts	11	7,656			7,656	20,746
Grants Received		14,862			14,862	22,300
Fund Raising		5,347			5,347	8,272
Refunds		-			-	-
Total Incoming Resources		27,864	-	-	27,864	51,318
Resources Expended						
Direct Charitable Expenditure	3	13,590			13,590	18,221
Fundraising	4	823			823	952
Governance Costs	5	4,994			4,994	9,236
Total Resources Expended		19,406	-	-	19,406	28,409
Fund Balances brought forward at 31.03.2021		68,443	38,798	8,000	115,241	92,332
Net Movement in Funds		8,458	-	-	8,458	22,909
Transfers			-		-	-
Fund Balances carried forward at 31.03.22		£76,901	£38,798	£8,000	£123,699	£115,241

The notes on pages 6 – 11 form part of these accounts

Samaritans of Hillingdon

**Balance Sheet
As at 31 March 2022**

	Note	31.03.2022		31.03.2021	
		£	£	£	£
Tangible Fixed Assets	6		46,758		48,795
Current Assets					
Prepayments		116		1,811	
Debtors	8	673		673	
Cash at Bank and in Hand		79,808		65,162	
		80,597		67,646	
Current Liabilities (amounts falling due within one year)					
Creditors	7	1,500		1,200	
Accruals		2,156		-	
		3,656		1,200	
Net Current Assets			76,941		66,446
Total Assets			£123,699		£115,241
Represented by:-					
General Funds	9	76,901		68,443	
Designated Funds	9	38,798		38,798	
Restricted Funds	9	8,000		8,000	
		£123,699		£115,241	

Approved by the Board of Trustees on 8th Jun 2022 and signed on its behalf by:


D Hill - Director


P Bofa (Treasurer)

The notes on pages 6 – 11 form part of these accounts

Samaritans of Hillingdon

Notes to the accounts

For the 12 months ending 31 March 2022

1) Accounting Policies

a) **Basis of Preparation**

The accounts have been prepared under the historic cost convention. The financial Statements follow the guideline of the revised Statement of Recommended Practice for Accounting by Charities, issued in January 2015 ("The Charities SORP FRS102") and use applicable Accounting Standards.

b) **Fund Accounting**

General funds are unrestricted funds that are available for use, at the discretion of the trustees, in furtherance of the objectives of the charity and have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors or that have been raised by the charity for particular purposes. Costs relating to such funds are charged against specific funds.

c) **Incoming Resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the Income, there is reasonable certainty of receipt and the amount can be quantified with reasonable accuracy. The following specific policies apply to categories of income:

- **Donations/Collections** – These are accounted for when received.
- **Legacies** – Entitlement is the earlier of the charity receiving the final estate accounts or the legacy being received. No value is included where the legacy is subject to a life interest held by another party.
- **Donated Goods/services** – This is included at the value to the charity where this can be quantified.
- **Grants** – Where these are related to the performance and specific deliveries, they are accounted for as the charity earns the right to consideration by its performance. Where income is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, the income is accrued. Capital grants are accounted for as income in the SOFA as soon as they are received.
- **Fundraising** – Fundraising income is recognized in the SOFA when there is reasonable certainty of receipt and the amount can be quantified with reasonable accuracy, and any associated fundraising costs are shown within "Resources Expended".

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2022

d) Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resource. Support costs have been allocated on the basis time spent on the activity by volunteers. The following specific policies apply to categories of expenditure:

- **Fundraising Costs** – Fundraising costs are those costs incurred in seeking voluntary contributions.
- **Governance Costs** – Governance costs are the costs associated with the governance arrangements of the charity, which relate to the general running of the charity as opposed to those costs associated with fundraising or charitable activities. Included within this category are costs associated with the strategic as opposed to the day to day management of the charity's activities.
- **Support Costs** – Support costs comprise the costs of activities such as the management, financial, administrative and IT, together with common services, office accommodation and communication costs. These are allocated across the categories of charitable expenditure, governance costs and the costs of generating funds. The basis of the cost allocation has been explained in the notes to the accounts.
- **Depreciation** - Depreciation is provided on all tangible fixed assets of material value held by the Charity for its own use on a straight line basis so as to write off their cost over their estimated useful lives as follows:-

Freehold Property	50 years
Office Equipment and Furniture	4 years

e) Taxation

Samaritans of Hillingdon is a registered charity and is therefore potentially exempt from taxation of its income and gains to the extent that they fall within section 505 of the Income and Corporation Taxes Act 1998 and section 256 of the Taxation of Chargeable Gains Act 1992. No tax charge has arisen in the year.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2022

<u>2. Premises Overheads</u>	<u>31.03.2022</u>	<u>31.03.2021</u>	
	£	£	
Water, Light and Heat	1,863	1,406	
Repairs and Renewals	1,586	10,540	
Cleaning & Housekeeping	2,920	2,367	
Office Telephone	988	831	
Insurance	1,732	1,467	
Depreciation	2,038	2,431	
Total for Year	11,128	19,041	
Allocated to			%
Direct Charitable Expenditure	10,015	17,137	90
Fundraising and Publicity	556	952	5
Governance	556	952	5
	11,128	19,041	100
<u>3. Direct Charitable Expenditure</u>			
Emergency Telephone	451	606	
Internet / Emails	721	462	
Answer Phone	- 0	- 1	
Volunteer Training and Support	2,373	18	
Volunteer Travel Expenses	16	-	
Advertising and Publicity			
Directors' Expenses	15	-	
Share of Premises Overheads	10,015	17,137	
Total for Year	13,590	18,221	
<u>4. Fundraising</u>			
Fund Raising Expense	267	-	
Share of Premises Overheads	556	952	
Total for Year	823	952	
<u>5. Governance Costs</u>			
Postage, Printing & Stationery	1,713	5,474	
AGM/Branch Meetings			
Branch Contribution	2,464	1,219	
Sundry/Miscellaneous Expenses	260	1,591	
Share of Premises Overheads	556	952	
Total for Year	4,994	9,236	

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2022

6. Tangible Fixed Assets			
	<u>Freehold Property</u>	<u>Office Equipment Furniture & Computers</u>	Total
	£	£	£
As at 31.03.2021	80,000	3,722	83,722
Additions		0	0
As at 31.03.2022	80,000	3,722	83,722
<u>Depreciation</u>			
At 31.03.2021	32,080	2,847	34,927
Charge for Year	1,600	437	2,037
At 31.03.2022	33,680	3,284	36,964
<u>Net Book Value</u>			
At 31.03.22	£46,320	£438	£46,758
At 31.03.21	£47,920	£875	£48,795

The title to the freehold premises is held by Samaritans of Hillingdon.

Although it has not been valued recently the trustees believe that the current market value of the Freehold Property is considerably in excess of the book value.

7. Creditors		
	31.03.2022	31.03.2021
Branch Contribution (NBC)	1,500	1,200
	1,500	1,200

8. Debtors

Monies owed are due within one year and relate to fundraising income not yet received.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2022

9. Reconciliation of Reserves				
	Balance As At 31.03.2021	Income	Expenditure	Balance As At 31.03.2022
	£	£	£	£
Unrestricted General Fund	88,443	27,864	19,406	96,901
Transfer	(20,000)			(20,000)
Total General Fund	68,443	27,864	19,406	76,901
Designated Fund	18,798	-	-	18,798
Transfer	20,000			20,000
Total Designated Funds	38,798	-	-	38,798
Restricted Fund	8,000	-	-	8,000
Transfer				
Total Restricted Funds	8,000	-	-	8,000
All Funds	115,241	27,864	19,406	123,699
Represented By:	General Fund	Designated Fund	Restricted Fund	All Funds
	£	£	£	£
Fixed Assets	46,757	-	-	46,757
Current Assets	33,800	38,798	8,000	80,598
Current Liabilities	(3,656)	-	-	(3,656)
	76,901	38,798	8,000	123,699

10. Description of Reserves

General Funds - Funds held available for the ordinary purposes of the charity.

Restricted Funds – In February 2015 we were extremely fortunate to receive a £5,000 donation from an individual who specified the money should be restricted to future property improvements. In 2016 the same individual donated a further £2,000 restricted to our on-line support services.

In 2014 donations were received amounting to £1,000 in memory of Pam Morgan with the understanding from her family and other donors that it would fund a day of our work in perpetuity each year.

In 2021 the Management Committee agreed to set aside £20,000 as designated funds to be used in the planned new extension to the premises.

To date none of the above-mentioned restricted funds have been expended.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2022

Designated Funds – The designated fund comprises resources received to be invested in the charity’s fixed assets. It is therefore not readily available for other purposes. During this financial year none of the Designated fund was utilised.

Reserves Level – The balance of net current assets on the General Fund at the end of the year represents the equivalent of approximately 7 months’ forecast expenditure and excludes the property maintenance fund held in the designated fund. The current balance should provide a reasonably secure financial base on which to plan future operations.

11. Donations and Gifts

	31.03.2022	31.03.2021
	£	£
Church Groups / Schools	1,042	4,239
Companies	5,302	15,316
Individuals	1,311	1,191
	7,656	20,746

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Income from collections is included under Fundraising.

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13. Trustees Remuneration and Expenses

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14. Indemnity Insurance

Samaritans has centrally effected professional indemnity insurance to protect employees, Trustees, Directors and other volunteer members of all Samaritan branches.

**Independent Examiner's Report to the Members of
Samaritans of Hillingdon**

For the 12 months ending 31 March 2022

Independent Examiner's Report to the Trustees of the Samaritans of Hillingdon

I report on the accounts of the Samaritans of Hillingdon for the 12 months ending 31.03.22.

Respective Responsibilities of the Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of Section 144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

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In connection with my examination, no matter has come to my attention:-

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S Munn (MAAT)
Independent Examiner

SAMARITANS OF HILLINGDON

England & Wales - Charity number 1174063

Accounts



Samaritans of Hillingdon

**Consolidated Report and Accounts
For the Charitable Incorporated Organisation no. 1174063
and the unincorporated charity no. 1174063-1**

12 months ending 31 March 2021

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**Samaritans of Hillingdon
Report of the Management Committee
For the 12 months ending 31 March 2021**

The Management Committee presents its report and audited financial statements for the period ended 31 March 2021.

Reference and Administrative Details of the Charity, its Trustees and Advisors

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It also is the sole trustee of the unincorporated registered charity no. 1174063-1 (previously no. 267858), a dormant and inactive body retained for reasons of transition and continuity. The two charities have been linked by the Charity Commission and may therefore publish a single report and accounts covering both.

The registered office and operating address is:-

2 Press Road,
Uxbridge
UB8 1AT

The trustees of who served during the year were: -

	Appointed	Resigned
K Rowlands (Director from 1 July 2018)		
R Moere		20 th Aug 2020
S Edwards (Secretary)		
P Bola (Treasurer)		
K Carr		
C Forrest		
J Singh	20 th Aug 2020	

Bankers: -

Lloyds TSB
21 High Street
Uxbridge UB8 1JD

Operating Names:-

Samaritans of Hillingdon, Hillingdon Samaritans

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2021**

Structure, Governance and Management

The Charity is governed by the regulations set out in the constitution and is run by a voluntary Management Committee.

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The day to day work of the charity is overseen by the Director who reports to the Management Committee. This position is unpaid.

The Management Committee are aware of the potential risks to the charity, both financial and otherwise, and implements strategies to control or minimise these risks. Assessments have been undertaken of the major risks which face the charity, including funding and health and safety. The Charity has data protection and privacy policies that are compliant with GDPR and is registered with the Information Commissioner's Office under reference ZA290039.

Objectives and Activities

The charity was originally established in 1974 to provide completely confidential emotional support 24 hours a day by telephone, face to face, electronic communication and letter. Its main objectives are: -

- To provide assistance to individuals who are suicidal, despairing or in distress in order to reduce the incidence of suicide; and
- To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

This is reflected in the Samaritans mission, vision and values statement:

The charity works predominately in the London Borough of Hillingdon and surrounding area. In conjunction with other branches of Samaritans, it provides confidential emotional support that is available 24 hours a day for people who are experiencing feelings of emotional distress or despair, including those which may lead to suicide.

Samaritans vision is for a society in which:

- Fewer people die by suicide;
- People are able to explore their feelings; and
- People are able to acknowledge and respect the feelings of others.

**Samaritans of Hillingdon
Report of the Management Committee Continued
For the 12 months ending 31 March 2021**

Our values are based on these beliefs:

- The importance of having the opportunity to explore difficult feelings;
- That being listened to, in confidence, and accepted without prejudice, can alleviate despair and suicidal feelings; and
- That everyone has the right to make fundamental decisions about their own life, including the right to die by suicide.

Achievements and Performance

During the past 12 months Samaritans of Hillingdon answered approximately 17,278 calls and other contacts, for which the split was:

	<u>01.04.2020-31.03.2021</u>	<u>01.04.2019-31.03.2020</u>
Telephone	72%	80%
Email, SMS, F2F & WebChat	28%	20%

Financial Review

During the 12 months the charity received £51,318 by way of grants, donations and fund-raising events.

At the end of the year the charity had £88,443 in unrestricted funds (including a nominal value for its freehold property). Designated funds totalled £38,798 (To 31.03.2020: £18,798) and Restricted funds totalled £8,000 (To 31.03.2020: £8,000). The movement on the funds is shown as a transfer in note 9.

Reserves Policy

The charity will aim to retain the following reserves:

18 months' average expenditure, to smooth out irregularities in income and fundraising without risking any interruption to the service provided, plus up to £30,000 as a property maintenance designated fund to provide for routine maintenance of the charity's freehold premises and as a contingency against unexpected measures being urgently needed to safeguard that property.

The above reserves will be in addition to any restricted funds, specified by donors to be used for a particular purpose.

Plans for future periods

The charity will continue with its current activities and attempt to promote its services to the local community.

Approved by the Management Committee on 19th May 2021 and signed on their behalf by: -



K Rowlands - Director

Samaritans of Hillingdon

**Statement of Financial Activities
For the 12 months ending 31 March 2021**

01/04/2020 - 31/03/2021 Statement Of Financial Activities						
	Note	General Funds £	Designated Funds £	Restricted Funds £	All Funds 12 Months to 31.03.2021 £	All Funds 12 Months to 31.03.2020 £
Incoming Resources						
Donations & Gifts	11	20,746			20,746	11,376
Grants Received		22,300			22,300	5,000
Fund Raising		8,272			8,272	4,166
Refunds		-			-	-
Total Incoming Resources		51,318	-	-	51,318	20,542
Resources Expended						
Direct Charitable Expenditure	3	18,221			18,221	13,215
Fundraising	4	952			952	964
Governance Costs	5	9,236			9,236	2,751
Total Resources Expended		28,409	-	-	28,409	16,929
Fund Balances brought forward at 31.03.2020		65,534	18,798	8,000	92,332	88,720
Net Movement in Funds		22,909	-	-	22,909	3,612
Transfers		(20,000)	20,000		-	
Fund Balances carried forward at 31.03.21		£68,443	£38,798	£8,000	£115,241	£92,332

The notes on pages 6 – 11 form part of these accounts

Samaritans of Hillingdon

**Balance Sheet
As at 31 March 2021**

	Note	31.03.2021		31.03.2020	
		£	£	£	£
Tangible Fixed Assets	6		48,795		51,226
Current Assets					
Prepayments		1,811		97	
Debtors	8	673		673	
Cash at Bank and in Hand		65,162		41,996	
		<u>67,646</u>		<u>42,766</u>	
Current Liabilities (amounts falling due within one year)					
Creditors	7	1,200		1,345	
Accruals		-		316	
		<u>1,200</u>		<u>1,661</u>	
Net Current Assets			<u>66,446</u>		<u>41,106</u>
Total Assets			<u>£115,241</u>		<u>£92,332</u>
Represented by:-					
General Funds	9	68,443		65,534	
Designated Funds	9	38,798		18,798	
Restricted Funds	9	8,000		8,000	
		<u>£115,241</u>		<u>£92,332</u>	

Approved by the Board of Trustees on 19th May 2021 and signed on its behalf by: -


K Rowlands - Director


P Bola (Treasurer)

The notes on pages 6 – 11 form part of these accounts

Samaritans of Hillingdon

Notes to the accounts

For the 12 months ending 31 March 2021

1) Accounting Policies

a) **Basis of Preparation**

The accounts have been prepared under the historic cost convention. The financial Statements follow the guideline of the revised Statement of Recommended Practice for Accounting by Charities, issued in January 2015 ("The Charities SORP FRS102") and use applicable Accounting Standards.

b) **Fund Accounting**

General funds are unrestricted funds that are available for use, at the discretion of the trustees, in furtherance of the objectives of the charity and have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors or that have been raised by the charity for particular purposes. Costs relating to such funds are charged against specific funds.

c) **Incoming Resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the Income, there is reasonable certainty of receipt and the amount can be quantified with reasonable accuracy. The following specific policies apply to categories of income:

- **Donations/Collections** – These are accounted for when received.
- **Legacies** – Entitlement is the earlier of the charity receiving the final estate accounts or the legacy being received. No value is included where the legacy is subject to a life interest held by another party.
- **Donated Goods/services** – This is included at the value to the charity where this can be quantified.
- **Grants** – Where these are related to the performance and specific deliveries, they are accounted for as the charity earns the right to consideration by its performance. Where income is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, the income is accrued. Capital grants are accounted for as income in the SOFA as soon as they are received.
- **Fundraising** – Fundraising income is recognized in the SOFA when there is reasonable certainty of receipt and the amount can be quantified with reasonable accuracy, and any associated fundraising costs are shown within "Resources Expended".

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2021

d) Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resource. Support costs have been allocated on the basis time spent on the activity by volunteers. The following specific policies apply to categories of expenditure:

- **Fundraising Costs** – Fundraising costs are those costs incurred in seeking voluntary contributions.
- **Governance Costs** – Governance costs are the costs associated with the governance arrangements of the charity, which relate to the general running of the charity as opposed to those costs associated with fundraising or charitable activities. Included within this category are costs associated with the strategic as opposed to the day to day management of the charity's activities.
- **Support Costs** – Support costs comprise the costs of activities such as the management, financial, administrative and IT, together with common services, office accommodation and communication costs. These are allocated across the categories of charitable expenditure, governance costs and the costs of generating funds. The basis of the cost allocation has been explained in the notes to the accounts.
- **Depreciation** - Depreciation is provided on all tangible fixed assets of material value held by the Charity for its own use on a straight line basis so as to write off their cost over their estimated useful lives as follows:-

Freehold Property	50 years
Office Equipment and Furniture	4 years

e) Taxation

Samaritans of Hillingdon is a registered charity and is therefore potentially exempt from taxation of its income and gains to the extent that they fall within section 505 of the Income and Corporation Taxes Act 1998 and section 256 of the Taxation of Chargeable Gains Act 1992. No tax charge has arisen in the year.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2021

<u>2. Premises Overheads</u>	<u>31.03.2021</u>	<u>31.03.2020</u>	
	£	£	
Water, Light and Heat	1,406	1,711	
Repairs and Renewals	10,540	78	
Cleaning & Housekeeping	2,367	1,849	
Office Telephone	831	1,098	
Insurance	1,467	1,405	
Depreciation	2,431	2,530	
Total for Year	19,041	8,672	
Allocated to			%
Direct Charitable Expenditure	17,137	7,804	90
Fundraising and Publicity	952	434	5
Governance	952	434	5
	19,041	8,672	100
<u>3. Direct Charitable Expenditure</u>			
Emergency Telephone	606	410	
Internet / Emails	462	180	
Answer Phone	- 1	478	
Volunteer Training and Support	18	3,822	
Volunteer Travel Expenses	-	-	
Advertising and Publicity			
Directors' Expenses	-	521	
Share of Premises Overheads	17,137	7,804	
Total for Year	18,221	13,215	
<u>4. Fundraising</u>			
Fund Raising Expense	-	530	
Share of Premises Overheads	952	434	
Total for Year	952	964	
<u>5. Governance Costs</u>			
Postage, Printing & Stationery	5,474	829	
AGM/Branch Meetings			
Branch Contribution	1,219	1,264	
Sundry/Miscellaneous Expenses	1,591	225	
Share of Premises Overheads	952	434	
Total for Year	9,236	2,751	

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2021

6. Tangible Fixed Assets			
	<u>Freehold Property</u>	<u>Office Equipment Furniture & Computers</u>	Total
	£	£	£
As at 31.03.2020	80,000	3,722	83,722
Additions		0	0
As at 31.03.2021	80,000	3,722	83,722
<u>Depreciation</u>			
At 31.03.2020	30,480	2,016	32,496
Charge for Year	1,600	831	2,431
At 31.03.2021	32,080	2,847	34,927
<u>Net Book Value</u>			
At 31.03.21	£47,920	£875	£48,795
At 31.03.20	£49,520	£1,705	£51,225

The title to the freehold premises is held by Samaritans of Hillingdon.

Although it has not been valued recently the trustees believe that the current market value of the Freehold Property is considerably in excess of the book value.

7. Creditors

	31.03.2021	31.03.2020
Branch Contribution (NBC)	1,200	1,345
	1,200	1,345

8. Debtors

Monies owed are due within one year and relate to fundraising income not yet received.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2021

9. Reconciliation of Reserves				
	Balance As At 31.03.2020	Income	Expenditure	Balance As At 31.03.2021
	£	£	£	£
Unrestricted General Fund	65,534	51,318	28,409	88,443
Transfer				(20,000)
Total General Fund	65,534	51,318	28,409	68,443
Designated Fund	18,798	-	-	18,798
Transfer				20,000
Total Designated Funds	18,798	-	-	38,798
Restricted Fund	8,000	-	-	8,000
Transfer				
Total Restricted Funds	8,000	-	-	8,000
All Funds	92,332	51,318	28,409	115,241
Represented By:	General Fund	Designated Fund	Restricted Fund	All Funds
	£	£	£	£
Fixed Assets	48,795	-	-	48,795
Current Assets	20,848	38,798	8,000	67,646
Current Liabilities	(1,200)	-	-	(1,200)
	68,443	38,798	8,000	115,241

10. Description of Reserves

General Funds - Funds held available for the ordinary purposes of the charity.

Restricted Funds – In February 2015 we were extremely fortunate to receive a £5,000 donation from an individual who specified the money should be restricted to future property improvements. In 2016 the same individual donated a further £2,000 restricted to our on-line support services.

In 2014 donations were received amounting to £1,000 in memory of Pam Morgan with the understanding from her family and other donors that it would fund a day of our work in perpetuity each year.

In 2021 the Management Committee agreed to set aside £20,000 as designated funds to be used in the planned new extension to the premises.

To date none of the above-mentioned restricted funds have been expended.

Samaritans of Hillingdon

Notes to the accounts continued For the 12 months ending 31 March 2021

Designated Funds – The designated fund comprises resources received to be invested in the charity’s fixed assets. It is therefore not readily available for other purposes. During this financial year none of the Designated fund was utilised.

Reserves Level – The balance of net current assets on the General Fund at the end of the year represents the equivalent of approximately 7 months’ forecast expenditure and excludes the property maintenance fund held in the designated fund. The current balance should provide a reasonably secure financial base on which to plan future operations.

11. Donations and Gifts

	31.03.2021	31.03.2020
	£	£
Church Groups / Schools	4,239	7,399
Companies	15,316	908
Individuals	1,191	3,068
	20,746	11,376

Accruals and prepayments excluded from figures quoted above, cash position only.

Income from collections is included under Fundraising.

12. Staff costs and numbers

No paid staff were employed by the charity.

13. Trustees Remuneration and Expenses

It is the policy of the charity to reimburse all expenses properly incurred and claimed by its volunteers in connection with charitable activities. The charity’s trustees, those who serve on the Management Committee, are reimbursed expenses in accordance with that policy in common with all other volunteers; the total amount is not considered material.

14. Indemnity Insurance

Samaritans has centrally effected professional indemnity insurance to protect employees, Trustees, Directors and other volunteer members of all Samaritan branches.

Independent Examiner's Report to the Members of Samaritans of Hillingdon

For the 12 months ending 31 March 2021

Independent Examiner's Report to the Trustees of the Samaritans of Hillingdon
I report on the accounts of the Samaritans of Hillingdon for the 12 months ending 31.03.21.

Respective Responsibilities of the Trustees and Examiner

As the charity's Trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of Section 144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosure in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Act and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met or

- 2) to which, in my opinion attention should be drawn to enable a proper understanding to the accounts to be reached.



S Munn (MAAT)
Independent Examiner