

# Cynfran Pre-school

England & Wales · Charity number 1174061

## Details

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**Other names** CYNFRAN PLAYGROUP, Cynfran Pre-school

**Status** Registered

**Legal form** CIO

**Registered** 2017-08-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Cynfran pre school  
Dolwen Road  
Llysfaen  
Colwyn Bay  
Clwyd  
LL29 8SS

**Phone** 01492513728

**Email** [llysfaenpg@hotmail.com](mailto:llysfaenpg@hotmail.com)

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF PRE SCHOOL CHILDREN IN WALES, BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THEIR NEEDS THROUGH HIGH QUALITY PRE SCHOOL PROVISION AND CHILDCARE.

**Activities:** We are a Playgroup and cater for children aged 2 - 4 years of age. We offer a pre-school Foundation Phase curriculum and are located in a mobile cabin within the school grounds at Ysgol Cynfran, Llysfaen.

## Classification

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- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Conwy

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-08-31	£55,839	£52,393	-	-
2024-08-31	£55,552	£69,957	-	-
2023-08-31	£78,046	£81,767	-	-
2022-08-31	£73,716	£72,195	-	-
2021-08-31	£70,196	£69,677	-	-
2020-08-31	£61,769	£48,461	-	-

## Trustees

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Name	Role	Appointed
Rory McIntyre		2019-07-09

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**Cynfran Pre-school**

England & Wales - Charity number 1174061

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# Accounts

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# Trustees Annual Report September 2024 – August 2025

**Charity Name:** Cynfran Pre-school

**Registered Charity Number:** CIO - 1174061

**Address :** Dolwen Road Llysfaen LL298SU

**Trustees:** Mr R McIntyre

Cynfran Pre-school is a registered Charity and became a CIO in 2017. We are inspected by Estyn and CIW.

We are based in Llysfaen, a semi-rural village and set within the grounds of Ysgol Cynfran.

We employ three full-time staff and two part-time. Ordinarily we are able to take up to 19 children per session.

Preschool is open from 09:00 am to 3:00pm with sessions split into am, pm or full day sessions. We also run an Out of Hours Service from 3:00pm-5:30pm for children up to 11 years old.

We have excellent links with Ysgol Cynfran and some of the nursery aged children attend in the afternoon session, we offer full wraparound care to Ysgol Cynfran.

We are members of and supported by Early Years Wales.

## **Our Aims**

We aim to provide pre-school Early Years education for Children aged 2 to 4 years of age. We aim to promote the academic, moral, social and physical development within an education setting which prepares young children for their entry into Nursery and later full-time education.

## **Our Objectives**

The objectives of the Pre-school are the advancement of education including physical and social education.

-Implement the new curriculum for Wales

-Enhance and develop pre-school provision.

-Continue to support the children's education through the application of grants.

-Maintain close links with the school.

## **General information on Main Activities**

Cynfran Preschool follows Welsh Government initiatives such as the new Curriculum for Wales, Flying Start, Design to Smile and the Healthy and Sustainable Preschool Scheme - Promoting Health and Wellbeing within Preschool Settings. We also provide the Childcare Offer for Wales for 3 and 4 year old children of working parents.

The children engage in activities which encourage 'learning through play'. A thematic approach is offered and includes a varied programme of activities which encourage academic, social and physical development at an age and stage appropriate level. The children have access to age appropriate toys and activities which aim to develop skills, including gross and fine motor control.

The Pre-school promote health education, encouraging general hygiene routines such as hand washing and cleaning teeth. Healthy snacks are offered (We are a Tiny Tums setting awarded June 2024).

## **Public Benefit**

The Pre-school aims to fulfil its charitable purpose which is the Advancement of Education. The children have access to quality education experiences which help in their global development and prepare them for their journey in to full me education in a school sending.

Ysgol Cynfran benefits from the Pre-school as most of the children attending will eventually go on to attend this school. We provide employment for four people locally. Parents of children who attend our Preschool have the opportunity to work themselves as they can use us as a child care facility, especially as we link in with the Nursery session in the afternoon and can offer full day care.

The Preschool have children attending who are part of the 'Flying Start' programme. We have children whose parents have been able to take advantage of the 30 hour childcare offer. In addition we offer the 10 hour funded education on and offer tax free child care.

We offer an Out of Hours service for children aged 2-11 from 3:00pm to 5:30pm.

### **Inspections**

We are inspected by CIW every 2 years and by Estyn every 6 years. We had our combined inspection in February 2024 where we scored Excellent for our Environment and Good in all other areas.

### **Fundraising**

Helping hands donations has started again, helping hands is a donation made by parents for example, washing up liquid, hand wash, toilet roll.

We are members of Loto and are registered on easyfundraiser.

### **Grants**

This year we have received numerous grants which have enabled us to buy indoor/ outside equipment.

### **Staff**

We currently employ five members of staff, three full-time. Two staff are qualified to Level 4/5 and two are qualified to Level 3. We have one staff member undertaking Level 2. All staff are up to date with mandatory training including first aid.

### **Committee and Trustees**

We are actively looking for new committee members and trustees.

### **Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Mr R McIntyre Chairperson

Date:

## Accounts Cynfran Pre-school September 1<sup>st</sup> 2024-August 31<sup>st</sup> 2025

### Income

Fees	£46037.77
Grants	£2548.00
Fundraising	£158.50
Other	1097.88
Transfer from saving account	5996.95
<b>Total</b>	<b>£55839.10</b>

### Expenditure

Bills/Memberships	£2193.93
Wages/Wage cost	£48994.43
Training	£97.00
Equipment	£580.98
Consumables	£526.70
<b>Total</b>	<b>£52393.04</b>

### Totals

<b>Income</b>	<b>£55839.10</b>
<b>Total Saving account closing balance</b>	<b>£3146.91</b>
<b>Expenditure</b>	<b>£52393.04</b>

**Accounts Verification for Cynfran Playgroup**

I have examined the relevant documents relating to Cynfran Playgroup's accounts.

In my opinion the attached summary of transactions give a true and fair view of it's financial transactions from September <sup>2024 to</sup> 2024 to August <sup>2025</sup> 2025 and of the balance in hand at the latter date.

Signed ..... *Anne Baker* .....

Position..... *Teacher* .....

Date ..... *15th May 2026* .....

**Cynfran Pre-school**

England & Wales - Charity number 1174061

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# Accounts

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# **Trustees Annual Report August 2023 – August 2024**

**Charity Name:** Cynfran Pre-school Registered Charity Number  
CIO1174061

**Address :** Dolwen Road Llysfaen LL298SU

**Trustees:** Mr R McIntyre

Cynfran Pre-school is a registered Charity and became a CIO in 2017. We are inspected by Estyn and CIW.

We are based in Llysfaen, a semi-rural village and set within the grounds of Ysgol Cynfran.

We employ two full-time staff and two part-time. Ordinarily we are able to take up to 19 children per session.

Preschool is open from 09:00 am to 3:00pm with sessions split into am, pm or full day sessions. We have excellent links with Ysgol Cynfran and some of the nursery aged children attend in the afternoon session, we offer full wraparound care to Ysgol Cynfran.

We are members of and supported by WPPA.

## **Our Aims**

We aim to provide pre-school early years education for Children aged 2 to 4 years of age. We aim to promote the academic, moral, social and physical development within an education setting which prepares young children for their entry into Nursery and later full-time education.

## **Our Objectives**

The objectives of the Pre-school are the advancement of education including physical and social education.

- Implement the new curriculum for Wales
- Enhance and develop pre-school provision.
- Continue to support the children's education through the application of grants.
- Maintain close links with the school.

## **General information on Main Activities**

Cynfran Preschool follows Welsh Government initiatives such as the new Curriculum for Wales, Flying Start, Design to Smile and the Healthy and Sustainable Preschool Scheme Promoting Health and Wellbeing within Preschool Settings. We also provide the Childcare Offer for Wales for 3 and 4 year old children of working parents. The children engage in activities which encourage 'learning through play'. A thematic approach is

offered and includes a varied programme of activities which encourage academic, social and physical development at an age and stage appropriate level. The children have access to age appropriate toys and activities which aim to develop skills, including gross and fine motor control. The Pre-school promote health education, encouraging general hygiene routines such as hand washing and cleaning teeth. Healthy snacks are offered(We are a Tiny Tums setting awarded June 2024).

### **Public Benefit**

The Pre-school aim to fulfil its charitable purpose which is the Advancement of Education.-The children have access to quality education experiences which help in their global development and prepare them for their journey in to full me education in a school sending.-Ysgol Cynfran benefits from the Pre-school as most of the children attending will eventually go on to attend this school.-We provide employment for four people locally.-Parents of children who attend our Preschool have the opportunity to work themselves as they can use us as a child care facility especially as we link in with the Nursery session in the afternoon and can offer full day care.-The Preschool have children attending who are part of the 'Flying Start' programme. We have children whose parents have been able to take advantage of the 30 hour childcare offer. In addition we offer the 10 hour funded education on and offer tax free child care.

### **Fundraising**

Helping hands donations has started again, helping hands is a donation made by parents for example, washing up liquid, hand wash, toilet roll. We are members of Loto and are registered easyfundraiser

### **Grants**

This year we have received numerous grants which have enabled us to buy indoor/ outside equipment.

### **Staff**

We currently employ four members of staff, 2 full-time. Two staff are qualified to Level 4/5 and one is qualified to Level 3 and 1 support worker. All staff are up to date with mandatory training including first aid.

### **Committee and Trustees**

We are actively of looking for new committee members and trustees.

### **Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Mr R McIntyre Chairperson

Date 17.5.2025

**Cynfran Pre-school  
Accounts September 2023-August 2024**

**Income 2023-2024**

	<b>30hours</b>	<b>Fundraising</b>	<b>Transfer</b>	<b>Other</b>
	<b>31663.43</b>	<b>59.00</b>	<b>1200.00</b>	<b>57.15</b>
	<b>6057.02</b>			<b>522.86</b>
	<b>17377.93</b>			
<b>Total</b>	<b>55098.38</b>	<b>59.00</b>	<b>1200.00</b>	<b>580.01</b>

**Expenditure 2023-2024**

	<b>WCAA</b>	<b>Comaumables</b>	<b>HMRC/Tax</b>	<b>Bills/courses/Building works/Payroll</b>	<b>Insurance/ Member ships</b>	<b>Wages/ Pension</b>
	525.84	94.14	669.42	214.47	769.67	54417.62
		459.87	4457.12	40.00	35.00	2697.04
		20.48		2774.92		2449.63
				332.10		
<b>Total</b>	<b>525.84</b>	<b>574.49</b>	<b>5126.54</b>	<b>3361.49</b>	<b>804.67</b>	<b>59564.29</b>

**TOTALS**

**Income £56937.39**

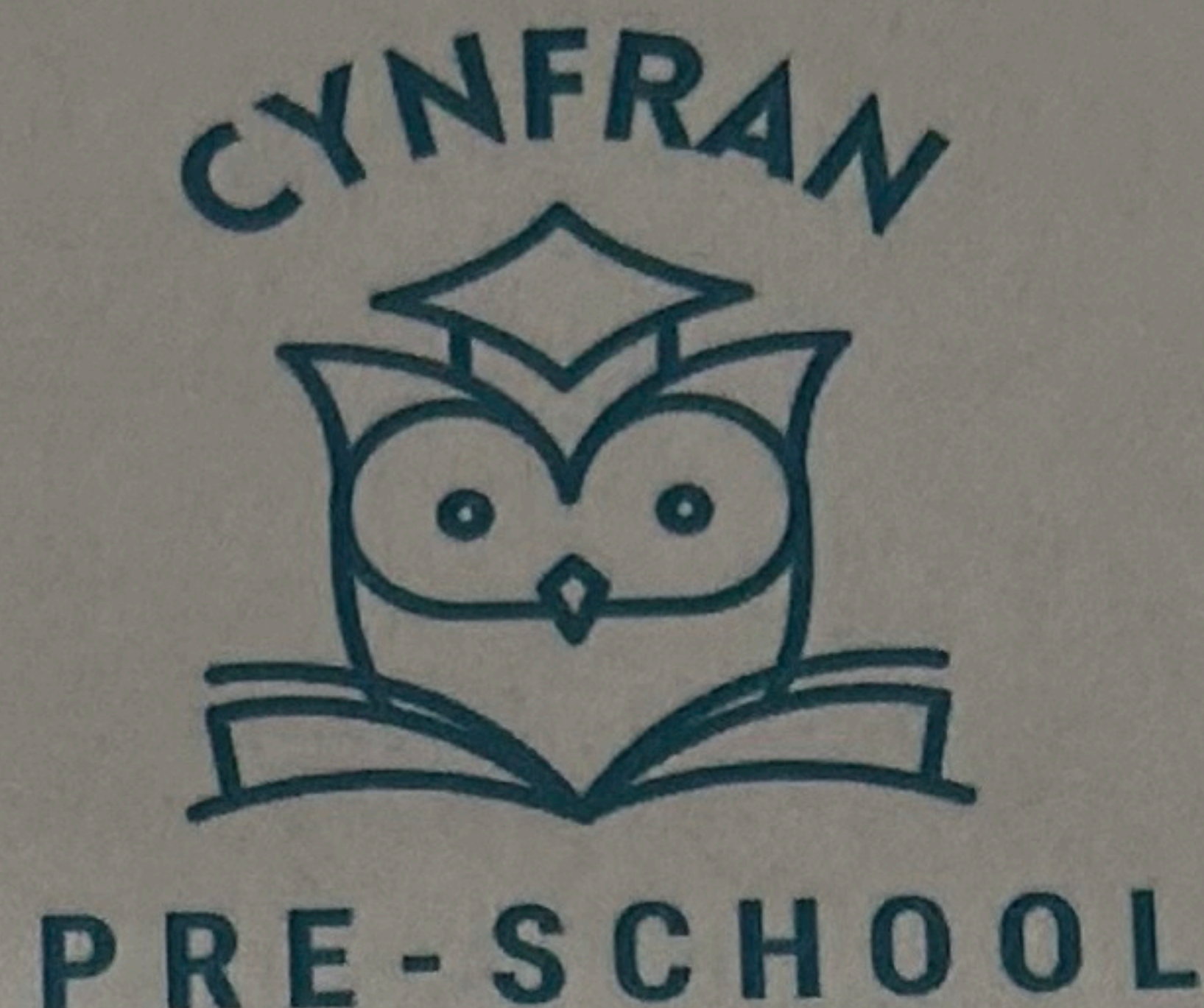
**Reserve account £3146.91 + £131.91 Interest**

**Expenditure £69957.32**

"Learning through play"

Ysgol Cynfran  
Dolwen Road  
Llysfaen  
Colwyn Bay  
Conwy  
LL298SS

Charitable Incorporated Organisation (CIO)  
Registered charity no. 1174061



**Accounts Verification for Cynfran Pre-school**

I have examined the relevant documents relating to Cynfran Pre-schools accounts.  
In my opinion the attached summary of transactions give a true and fair view of it's financial transactions from September 2023 to August 2024 and of the balance in hand at the latter date.

Signed.....*Anne Baker*.....  
Positon.....*Teacher*.....  
Date .....*17th June 2025*.....

**Cynfran Pre-school**

England & Wales - Charity number 1174061

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# Accounts

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## **Trustee's Annual Report for Cynfran Pre-school for 2022-2023**

**Registered charity number: 1174061**

September 13th 2021 Cynfran Pre-school opened a new purpose built pre-school Cynfran Pre-school is a registered Charity and became a CIO in 2017.

We are inspected by Estyn and CIW. We are based in Llysfaen, a semi-rural village and set within the grounds of Ysgol Cynfran.

We opened our purpose built pre-school building 13th September 2021 we have our own secure grounds and outside space. We employ 3 full-time staff.

We are able to take up to 19 children per session, with the capacity to increase this to 35. Preschool is open from 09:00 am to 3:00pm with sessions split into am, pm or full day sessions (term me only) We have excellent links with Ysgol Cynfran and some of the nursery aged children use wraparound care between the two settings. The children have the option of a hot school dinner or a packed lunch from home We are members of and supported by EYW. We work closely with all other agencies to give the children attending our setting the best possible start. Summer 2023 we were runner up Early years Wales big and bold outside area.

### **Our Aims**

We aim to provide pre-school early years education for children aged 2 to 4 years of age. We aim to promote the academic, moral, social and physical development within an education setting which prepares young children for their entry into Nursery and later full-me education.

### **Our Objectives**

The objectives of the Preschool are the advancement of education including physical and social education.

-Start to follow and implement the new curriculum for Wales-Enhance and develop pre-school provision.

-Continue to support the children's education through the application of grants.

-Maintain close links with the school.

### **General information on Main Activities**

The children engage in activities which encourage 'learning through play'. A thematic approach is offered and includes a varied programme of activities which encourage academic, social and physical development at an age and stage appropriate level. The children have access to age appropriate toys and activities which aim to develop skills, including gross and fine motor control. The Pre-school promote health education, encouraging general hygiene routines such as hand washing and cleaning teeth. Healthy snacks are offered. We are members of design to smile and have completed all modules for the Health pre-school.

### **Public Benefit**

The Pre-school aim to fulfil its charitable purpose which is the Advancement of Education.

-The children have access to quality education experiences which help in their global development and prepare them for their journey in to full me education in a school sending.

-Ysgol Cynfran benefits from the Pre-school as most of the children attending will eventually go on to attend this school.

-We provide employment for four people locally.-Parents of children who attend our Preschool have the opportunity to work themselves as they can use us as a child care facility especially as we link in with the Nursery session in the afternoon and can offer full day care.

-The Preschool have children attending who are part of the 'Flying Start' programme. We have children whose parents have been able to take advantage of the 30 hour childcare offer. In addition we offer the 10 hour funded education on and offer tax free child care

**Fundraising**

Helping hands donations has started again, helping hands is a donation made by parents for example, washing up liquid, hand wash, toilet roll.

We have also held a raffle.

**Grants**

This year we have received numerous grants which have enabled us to buy indoor/ outside equipment.

**Staff**

We currently employ four members of staff, 3 full-time. Two staff are qualified to Level 4/5 and one is qualified to Level 3 in Childcare working towards level 4.

All staff are up to date with mandatory training including first aid.

**Committee and Trustees**

We are in the process of looking for new committee members and trustees, 1 committee member resigned last term due to other commitments.

**Accounts 22/23**

**Income / Expenditure 1<sup>st</sup> September 2022-31st August 2023**

**Income**

<b>30Hours</b>	<b>Fees</b>	<b>Parent pay</b>	<b>CCBC</b>	<b>Credits</b>	<b>Support 1/1</b>	<b>Grants</b>	<b>Training deposits</b>	<b>Fruit</b>	
27598.50	11761.95	3194.81	7772.00 FS	35.34	672.00	10597.55	245.00	1219.00	526.48
	852.00		12787.00 EE						
	35.00		750.00						
<b>27598.50</b>	<b>12648.95</b>	<b>3194.81</b>	<b>21309.00</b>	<b>35.34</b>	<b>672.00</b>	<b>10597.55</b>	<b>245.00</b>	<b>1219.00</b>	<b>526.48</b>

**Total £78046.63 Total Income**

**Expenditure**

<b>Wages</b>	<b>Employ Cont</b>	<b>Nest</b>	<b>O2</b>	<b>WCVA</b>	<b>Transfer s</b>	<b>Payroll</b>	<b>Shoppin g/ resource</b>	<b>ICO/ Insuranc e/DBS</b>	<b>Courses</b>
58370.86	5236.05	2510.55	204.04	525.84	3623.24	270.00	9590.58	35.00	40.00
							523.60	731.90	12.00
								47.60	
								46.40	
<b>58370.86</b>	<b>5236.05</b>	<b>2510.55</b>	<b>204.04</b>	<b>525.84</b>	<b>3623.24</b>	<b>270.00</b>	<b>10114.18</b>	<b>860.90</b>	<b>52.00</b>

**Total £81767.66 Total Expenditure**

**Minus £3721.03**

**Accounts Verification for Cynfran Pre-school**

I have examined the relevant documents relating to Cynfran Pre-schools accounts.  
In my opinion the attached summary of transactions give a true and fair view of it's financial transactions from September 2022 to August 2023 and of the balance in hand at the latter date.

Signed.....*Anne Baker*.....  
Positon.....*Teacher*.....  
Date .....*13th June '24*.....

**Cynfran Pre-school**

England & Wales - Charity number 1174061

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# Accounts

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## **Trustee's Annual Report for Cynfran Pre-school for 2021-2022**

Registered charity number: 1174061

### **September 13<sup>th</sup> Cynfran Pre-school opened a new purpose built pre-school**

Cynfran Pre-school is a registered Charity and became a CIO in 2017. We are inspected by Estyn and CIW.

We are based in Llysfaen, a semi-rural village and set within the grounds of Ysgol Cynfran.

We opened our purpose built pre-school building !3<sup>th</sup> September 2021 we have our own secure grounds and outside space.

We employ four full-time staff. We are able to take up to 19 children per session, with the capacity to increase this to 35.

Preschool is open from 09:00 am to 3:00pm with sessions split into am, pm or full day sessions (term time only) We have excellent links with Ysgol Cynfran and some of the nursery aged children use wraparound care between the two settings. The children have the option of a hot school dinner or a packed lunch from home

We are members of and supported by EYW. We work closely with all other agencies to give the children attending our setting the best possible start. Summer 2022 our chair of committee won the Early years Wales volunteer of the year award.

#### Our Aims

We aim to provide pre-school early years education for boys and girls aged 2 to 4 years of age. We aim to promote the academic, moral, social and physical development within an education setting which prepares young children for their entry into Nursery and later full-time education.

#### Our Objectives

The objectives of the Preschool are the advancement of education including physical and social education.

- Start to follow and implement the new curriculum for Wales
- Enhance and develop pre-school provision.
- Continue to support the children's education through the application of grants.
- Maintain close links with the school.

#### General information on Main Activities

The children engage in activities which encourage 'learning through play'. A thematic approach is offered and includes a varied programme of activities which encourage academic, social and physical development at an age and stage appropriate level. The children have access to age appropriate toys and activities which aim to develop skills, including gross and fine motor control. The Pre-school promote health education, encouraging general hygiene routines such as hand washing and cleaning teeth. Healthy snacks are offered. We are members of design to smile and have completed all modules for the Health pre-school.

#### Public Benefit

The Pre-school aim to fulfil its charitable purpose which is the Advancement of Education.

-The children have access to quality education experiences which help in their global development and prepare them for their journey in to full time education in a school setting.

-Ysgol Cynfran benefits from the Pre-school as most of the children attending will eventually go on to attend this school.

-We provide employment for four people locally.

-Parents of children who attend our Preschool have the opportunity to work themselves as they can use us as a child care facility especially as we link in with the Nursery session in the afternoon and can offer full day care.

-The Preschool have children attending who are part of the 'Flying Start' programme.

We have children whose parents have been able to take advantage of the 30 hour childcare offer. In addition we offer the 10 hour funded education and offer tax free child care

### Fundraising

Helping hands donations has started again , helping hands is a donation made by parents for example , washing up liquid, hand wash , toilet roll .

We've had limited fundraising events this year due to covid restrictions.

### Grants

This year we have received numerous grants which have enabled us to buy indoor/ outside equipment.

### Staff

We currently employ four members of staff, all full-time. Two staff are qualified to Level 4/5 and two are qualified to Level 3 in Childcare working towards level 4

All staff are up to date with mandatory training including first aid.

### Committee and Trustees

We are in the process of looking for new committee members and trustees, 2 committee member resigned last term due to other commitments.

Expenditure and Income September 2021- August 2022

Wages	Insurance	Nest	Shopping	E/Law	02	Law/Cont	Courses	Uniform	Refund	WCV A	Recovery grant	ICO	DBS
53910.22	1016.36	1825.33	7995.75	325.09	185.67	4266.18	144.00	256.76	517.70	482.02	1590.00	35.00	46.40

Total Expenditure £72195.32

PP	CCBC	B/TF	Nat/sav	30hour	refund	Refer scheme	Transfer	EYW grant	A Clarke grant	Deposit C/B	Support grant		
12066.63	26602.30	4231.00	2830.00	19333.00	17.14	1356.25	1416.00	750.00	1000.00	541.75	3572.00		

Total Income £73716.07

Balance £1520.75



Accounts Verification for Cynfran Playgroup

I have examined the relevant documents relating to Cynfran Playgroup's accounts.

In my opinion the attached summary of transactions give a true and fair view of it's financial transactions from September 2021 to August 2022 and of the balance in hand at the latter date.

Signed ..... Anne Baker .....

Position..... Teacher .....

Date ..... 14th June '23 .....



**Cynfran Pre-school**

England & Wales - Charity number 1174061

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# Accounts

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## **Trustee's Annual Report for Cynfran Playgroup for 2020-2021**

**Registered charity number: 1174061**

Cynfran Playgroup is a registered Charity and became a CIO in 2017. We are inspected by Estyn and CIW.

We are based in Llysfaen, a semi-rural village and set within the grounds of Ysgol Cynfran.

We employ two full-time staff and two part-time. Ordinarily we are able to take up to 19 children per session. Playgroup is open from 09:00 am to 3:00pm with sessions split into am, pm or full day sessions. We have excellent links with Ysgol Cynfran and some of the nursery aged children stay for dinner in Playgroup before joining the nursery class for the afternoon sessions. We are members of and supported by WPPA.

### Our Aims

We aim to provide pre-school early years education for boys and girls aged 2 to 4 years of age.

We aim to promote the academic, moral, social and physical development within an education setting which prepares young children for their entry into Nursery and later full-time education.

### Our Objectives

The objectives of the Playgroup are the advancement of education including physical and social education.

-Enhance and develop pre-school provision.

-Extend the age range to include 2 year olds.

-Continue to support the children's education through the application of grants.

-Maintain close links with the school.

General information on Main Activities

The children engage in activities which encourage 'learning through play'. A thematic approach is offered and includes a varied programme of activities which encourage academic, social and physical development at an age and stage appropriate level. The children have access to age appropriate toys and activities which aim to develop skills, including gross and fine motor control.

The Playgroup promote health education, encouraging general hygiene routines such as hand washing and cleaning teeth. Healthy snacks are offered.

### Public Benefit

The Playgroup aim to fulfil its charitable purpose which is the Advancement of Education.

-The children have access to quality education experiences which help in their global development and prepare them for their journey in to full time education in a school setting.

-Ysgol Cynfran benefits from the Playgroup as most of the children attending will eventually go on to attend this school.

-We provide employment for four people locally.

-Parents of children who attend our Playgroup have the opportunity to work themselves as they can use us as a child care facility especially as we link in with the Nursery session in the afternoon and can offer full day care.

-The Playgroup have children attending who are part of the 'Flying Start' programme.

We have children whose parents have been able to take advantage of the 30 hour childcare offer. In addition we offer the 10 hour funded education.

### The affects of the Covid 19 pandemic on the Playgroup

#### Finances

## Grants applied for as a result of covid 19

The Playgroup receives funding from fees, Government grants, and fundraising. We also apply for grants from local businesses/organisations. Due to the Pandemic we successfully applied for funding from Moondance (£5,120) and WCVA to help keep Playgroup financially viable as it became clear that the road to recovery would stretch over months and there was uncertainty over when and how children could return to the group. The grant from WCVA comprises of an initial payment of £7,500 followed by 2,500 later in the year. Just 25% of the grant is a loan which is to be re-paid as the Playgroup returns to normal.

From CCBC we received a sustainability grant of £750.

Various HMRC JRS payments furlough

## Fundraising

None due to the Covid-19 Pandemic

## Grants

Moondance £ 1,440.00 PPE and associated costs

Gwynt Y Mor £903.00 Antiviral Fogger

Llysfaen Community Council £1000.00 resources

Arnold Clarke £1000.00 split between resources and additional staffing costs

Public donation £72.50

Arbed Am Byth Outdoor resources £2399.52

County £500 increased running costs due to covid

## Temporary Closure

When lockdown was first announced in March Playgroup closed. There were no children of essential workers who needed the service. We re-opened September 2020 in bubble groups. We closed briefly between January and February due to Covid-19. We re-opened after February half term.

The bubble groups stayed until July 2021.

When Ysgol Cynfran opened in June to larger groups of children Playgroup parents were contacted to see if any were needing the service. From the response back the decision was made to remain closed as there were no parents needing the service. From then plans and preparations were made to accommodate the new intake from September and adaptations to the room and plans were made in anticipation of the new Government guidelines.

During the summer term of 2021 the new build was started, this was completed and ready to move into from September .

## Staff

We have four members of staff in September, we now currently employ four members of staff, two full-time and two part-time. Two staff are qualified to Level 4/5 and two are qualified to Level 3 in Childcare.

All staff are up to date with mandatory training including first aid.

One member of staff was furloughed from September , Three staff members were able to continue in work and make adaptations to the room and to planning in preparation for the return to Playgroup.

## Committee and Trustees

The Committee had one meeting in the Autumn term. No other meetings took place for the rest of the year due to lockdown from March although regular contact was maintained among the Officials using phone and emails in order to prepare for the changes and updates as appropriate.

In this year we had seven members including one member who acted as liason from the school.

## Cynfran Playgroup

### Accounts Sept 2020 – Aug 2021

#### Opening bank balance on September 1<sup>st</sup> 2020

£9340.36

#### Term 1: 1<sup>st</sup> September - 11<sup>th</sup> December

#### Expenditure

Direct payment	Nest	O2	Wages	HMRC	Payroll	National Savings
Resources/ cleaning 29.99 110.93	129.53	20.94	2579.58	339.24	32.51	
Flyers 33.00 Roll/towels 56.20 PPE 139.90 Consumables 141.57 Fluid Science 900.00	121.89	20.94	3656.35	308.45	65.02	
Sand boxes 22.61 Roll, bowl, visor 28.08 Resources 107.69	134.15	20.94	3191.52	360.13	32.51 32.51	72.00
Masks 83.40 Gloves 119.70	142.60	20.94	3826.34	398.62	32.51	
ICO 35.00 CCBC 311.00						
<b>Total</b>	<b>528.17</b>	<b>83.76</b>	<b>13253.79</b>	<b>1406.44</b>	<b>195.06</b>	<b>72.00</b>

#### Income

Fees	CCBC	Conwy Referral	Llandrillo Fcf	Cyngor Gwynedd	Grants	National Savings
	2,250.00	262.50			Moondance 1,440.00	18.00
658.15					Gwynt y Mor 903.00	18.00 18.00 18.00 18.00
603.67	300.00 1560.76 1750.00		129.60 86.20	1086.75 724.50	WCVA Grant/loan 2,500.00	
1231.88		175.00		1764.00		
<b>Total</b>	<b>5860.76</b>	<b>437.50</b>	<b>215.80</b>	<b>3575.25</b>	<b>4843.00</b>	<b>90.00</b>

Transfer to Business Savings account

1,300.00

## Summary

Income		Expenditure	
Fees	2493.70	Direct Payment	2119.07
CCBC	5860.76	NEST	528.17
Conwy referral	437.50	HMRC	1406.44
Cyngor Gwynedd	3575.25	O2	83.76
Grants	4843.00	Wages	13253.79
Nat Savings	90.00	Payroll	195.06
Llandrillo Fcf	215.80	National Savings	72.00
		Transfer to savings acc	1,300.00
<b>Total</b>	<b>17516.01</b>	<b>Total</b>	<b>18958.29</b>

Balance on 11 <sup>th</sup> December 2020	£7,898.08
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## Term 2

From 12<sup>th</sup> December 2020 to 13<sup>th</sup> April 2021

### Expenditure

Direct payments	Nest	O2	Wages	HMRC	Payroll
Resources 183.64	138.46	21.42	3807.10	380.12	
Masks 53.75					
TTS Group; equipment 4703.22					
Blue roll 12.60	138.46	20.94	3284.67	398.62	32.51
Resources 75.86					32.51
First Aid 30.00	114.84	20.94	2993.04	271.83	
Insurance 954.68					
Blue roll 20.60	123.69	20.94	3625.06	316.98	
PPE 15.00					
Gloves 15.20					
PPE 29.50					
Small world Craft 248.43					
mega blocks craft 32.98					
Shed 186.95					
CCBC 324.25					
<b>Total 6886.66</b>	<b>515.45</b>	<b>84.24</b>	<b>13709.87</b>	<b>1367.55</b>	<b>65.02</b>

Transfer to Business savings account for PPE	500.00
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### Income

Fees	CCBC	Conwy Referral	Llandrillo Fcf	Cyngor Gwynedd	Grants	Amazon Core
323.02	2100.00 2500.00	546.00 392.00	288.00	1323.00		
		Support Grant cymor 486.50		1953.00	500.00	15.79
140.60	487.50 60.00 300.00			479.25	HMRC JRS Grant 850.35 1137.09	
336.77	1290.00 3565.63 2100.00 2550.00	Support Grant 343.00 73.50 525.00 Theraputic play 231.00	187.20		HMRC JRS Grant 602.93	
<b>Total</b> 800.39	<b>14953.13</b>	<b>2597.00</b>	<b>475.20</b>	<b>3755.25</b>	<b>3090.37</b>	<b>15.79</b>

Transfer from Business savings account for resources

4703.22

### Summary

Income		Expenditure	
Fees	800.39	Direct Payments	6886.66
CCBC	14953.13	Nest	515.45
Conwy referral	2597.00	O2	84.24
Llandrillo Fcf	475.20	Wages	13709.87
Cyngor Gwynedd	3755.25	HMRC	1367.55
Grants	3090.37	Payroll	65.02
Amazon Core	15.79	Transfer to savings account	500.00
Transfer from savings account for resources	4703.22		
<b>Total</b>	<b>30390.35</b>	<b>Total</b>	<b>23128.79</b>

Balance on 13<sup>th</sup> April 2021

15159.64

### Term 3

From 14<sup>th</sup> April - 31<sup>st</sup> August 2021

#### Expenditure

Direct payments	Nest	O2	Wages	HMRC	CCBC	Payroll
Blue Roll 14.48 PPE 32.96 3 x ride on diggers 61.18 Helmets 75.00 5 x bikes/helmets 382.50 TTS Group (resources) 2555.10 2159.57	132.67	21.23	3708.85	353.54		32.51 32.51
Blue Roll 14.48 5 X baby bikes 106.20 Consumables 107.25 6 x kindle 419.94	144.52	21.23	7189.98	405.88		32.51
Refund 64.00	144.52	21.23	3604.28	336.47 340.15	329.99	32.51
Distance tape 2.98 Blueroll 14.48 seesaw (ebay) 35.69 Playhouse ent. 59.49 Pirate ship 234.94 WCVA 43.82	130.54	21.23	2847.07			32.51
Consumables 13.24 Consumables/ uniform 367.12 Wipes 7.79 4 x armchairs 97.60 24 seats& tray 331.89	130.91			341.78		
<b>Total 7201.70</b>	<b>683.16</b>	<b>84.92</b>	<b>17350.18</b>	<b>1777.82</b>	<b>329.99</b>	<b>162.55</b>

#### Income

Fees	CCBC	Conwy Referral	Llandrillo Fcf	Cyngor Gwynedd	Grants/ Donation	National Savings	Amazon Core
924.67				2079.00 1350.00	Arbed am Byth 2399.52 HMRC JRS Grant 515.65	9.00	

98.47	2325.0	Support grant cymor 490.00	129.60 172.80	1458.00	Llysfan Community Council 1000.00	24.00	10.88	
426.32	930.00	Support grant cymor 262.50	172.80					
27.57		227.50 612.50	86.40	2322.00 868.50	Arnold Clarke 1000.00  Donation 72.50			
	2287.50						7.50	
<b>Total</b>	<b>1477.03</b>	<b>5542.50</b>	<b>1592.50</b>	<b>561.60</b>	<b>8077.50</b>	<b>4987.67</b>	<b>33.00</b>	<b>18.38</b>

### Summary

<b>Income</b>		<b>Expenditure</b>	
<b>Fees</b>	1477.03	<b>Direct Payments</b>	7201.70
<b>CCBC</b>	5542.50	<b>Nest</b>	683.16
<b>Conwy referral</b>	1592.50	<b>O2</b>	84.92
<b>Llandrillo Fcf</b>	561.60	<b>Wages</b>	17350.18
<b>Cyngor Gwynedd</b>	8077.50	<b>HMRC</b>	1777.82
<b>Grants/Donation</b>	4987.67	<b>CCBC</b>	329.99
<b>Amazon Core</b>	18.38	<b>Payroll</b>	162.55
<b>National Savings</b>	33.00		
<b>Total</b>	<b>22290.18</b>	<b>Total</b>	<b>27590.32</b>

Balance on 31 <sup>st</sup> August 2021	9859.50
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### Summary

<b>Balance carried forward</b>	<b>Income</b>	<b>Expenditure</b>
£9340.36		
	17516.01	18958.29
	30390.35	23128.79
	22290.18	27590.32
<b>Total</b>	<b>70196.54</b>	<b>69677.40</b>
<b>Total + start balance</b>	79536.90	
<b>Less expenditure</b>	9859.50	

<b>Balance on 31<sup>st</sup> August 2021</b>	<b>9859.50</b>	
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<b>Business savings account</b>	
Balance on 1 <sup>st</sup> September 2020	9170.15
Interest	+ 0.82
Balance on 31 <sup>st</sup> August 2021	6267.50

**PayPal** starting balance

Income	Expenditure	
Fees £ Refunds £	Shopping £	Carried forward from previous balance £
Total £	Total £	Total balance £

**Accounts Verification for Cynfran Playgroup**

I have examined the relevant documents relating to Cynfran Playgroup's accounts.

In my opinion the attached summary of transactions give a true and fair view of it's financial transactions from September 2020 to August 2021 and of the balance in hand at the latter date.

Signed ..... *Anne Baker* .....

Position..... *Teacher* .....

Date ..... *12th July 2022* .....

**Cynfran Pre-school**

England & Wales - Charity number 1174061

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# Accounts

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## Trustee's Annual Report for Cynfran Playgroup for 2019-2020

Registered charity number: 1174061

Cynfran Playgroup is a registered Charity and became a CIO in 2017. We are inspected by Estyn and CIW.

We are based in Llysfaen, a semi-rural village and set within the grounds of Ysgol Cynfran.

We employ two full-time staff and two part-time. Ordinarily we are able to take up to 19 children per session. Playgroup is open from 8:30 am to 3:00pm with sessions split into am, pm or full day sessions. We have excellent links with Ysgol Cynfran and some of the nursery aged children stay for dinner in Playgroup before joining the nursery class for the afternoon sessions.

We are members of and supported by WPPA.

### Our Aims

We aim to provide pre-school early years education for boys and girls aged 2 to 4 years of age. We aim to promote the academic, moral, social and physical development within an education setting which prepares young children for their entry into Nursery and later full-time education.

### Our Objectives

The objectives of the Playgroup are the advancement of education including physical and social education.

- Enhance and develop pre-school provision.
- Extend the age range to include 2 year olds.
- Continue to support the children's education through the application of grants.
- Maintain close links with the school.

### General information on Main Activities

The children engage in activities which encourage 'learning through play'. A thematic approach is offered and includes a varied programme of activities which encourage academic, social and physical development at an age and stage appropriate level. The children have access to age appropriate toys and activities which aim to develop skills, including gross and fine motor control. The Playgroup promote health education, encouraging general hygiene routines such as hand washing and cleaning teeth. Healthy snacks are offered.

### Public Benefit

The Playgroup aim to fulfil its charitable purpose which is the Advancement of Education.

- The children have access to quality education experiences which help in their global development and prepare them for their journey in to full time education in a school setting.
  - Ysgol Cynfran benefits from the Playgroup as most of the children attending will eventually go on to attend this school.
  - We provide employment for four people locally.
  - Parents of children who attend our Playgroup have the opportunity to work themselves as they can use us as a child care facility especially as we link in with the Nursery session in the afternoon and can offer full day care.
  - The Playgroup have children attending who are part of the 'Flying Start' programme.
- We have children whose parents have been able to take advantage of the 30 hour childcare offer. In addition we offer the 10 hour funded education.

## The affects of the Covid 19 pandemic on the Playgroup

### Finances

#### Grants applied for as a result of covid 19

The Playgroup receives funding from fees, Government grants, and fundraising. We also apply for grants from local businesses/organisations. Due to the Pandemic we successfully applied for funding from Moondance (£5,120) and WCVA to help keep Playgroup financially viable as it became clear that the road to recovery would stretch over months and there was uncertainty over when and how children could return to the group. The grant from WCVA comprises of an initial payment of £7,5000 followed by 2,500 later in the year. Just 25% of the grant is a loan which is to be re-paid as the Playgroup returns to normal.

From CCBC we received a sustainability grant of £750.

### Fundraising

We had some fundraising at Christmas. Nothing after.

### Grants

We received a grant from Llysfaen Community Council for £500 which was spent on much needed IT resources, including i-pads.

We also received a grant of £3,614 from CVSC to go towards the cost of an all weather outdoor play area with canopy. After we received this the news came through that the Government had set aside money to be used for the improvement of Early Years facilities and we were due to have a new building attached to the school. This would mean the canopy would only be used for a short before the new building was ready and so the grant was returned, with the option re-applying at a later date, perhaps next time for suitable indoor resources.

We also received a grant from CCBC for £4895.22 for the purchase of additional furniture for the new building, due to be open in 2021.

### Temporary Closure

When lockdown was first announced in March Playgroup closed. There were no children of essential workers who needed the service.

When Ysgol Cynfran opened in June to larger groups of children Playgroup parents were contacted to see if any were needing the service. From the response back the decision was made to remain closed as there were no parents needing the service. From then plans and preparations were made to accommodate the new intake from September and adaptations to the room and plans were made in anticipation of the new Government guidelines.

### Staff

We began with three members of staff in September and welcomed a new member of staff in February and so now currently employ four members of staff, two full-time and two part-time. Two staff are qualified to Level 4/5 and two are qualified to Level 3 in Childcare.

All staff are up to date with mandatory training including first aid.

In March when lockdown was announced, two employees were furloughed until the summer, and while Government funding continued, two staff members were able to continue in work and make

adaptations to the room and to planning in preparation for the return to Playgroup of children as and when it was feasible.

### Committee and Trustees

The Committee had one meeting in the Autumn term. No other meetings took place for the rest of the year due to lockdown from March although regular contact was maintained among the Officials using phone and emails in order to prepare for the changes and updates as appropriate. In this year we had seven members including one member who acted as liason from the school.

## Cynfran Playgroup

Accounts Sept 2019 – Aug 2020

Opening bank balance 30/08/2019 £4983.72 Credit

Expenditure 2/9/2019 to 11/10/2019

Direct payment	Nest	02	Wages	Cheque	Paypal	Id Badge
Rory £51.20	£101.29	20.40	£2267.66	£328.91	Shopping £102.43.	£5.00 Cash paid to school
£148.58	£102.27	20.40	£2650.30			
<b>£199.70</b>	<b>£203.56</b>	<b>£40.80</b>	<b>£4917.96</b>	<b>£328.91</b>	<b>102.43</b>	<b>5.00</b>

Income 2/9/2019 to 11/10/2019

Fees	Snack/ registration fee	30hours	Cheques	CCBC Grants
	£46.25	£1197.00		£360
	£5.00			£30
<b>£1582.25</b>	<b>£51.25</b>	<b>Cash £1197.00</b>		<b>£390.00</b>

Breakdown

Income	Expenditure	Cash Income	Cash Expenditure
Fees £1533.75	Direct payment £199.00	Snack/reg fee £51.25	ID Badge £5.00
Grants £309.00	Nest £203.56		
30Hours £1197.00	02 £40.80		
	Wages £4917.96		
	Cheque £328.91		
<b>£3169.25</b>	<b>£5690.93</b>	<b>£51.25</b>	<b>£5</b>

Cash balance carried forward £46.25

Balance @ 11.10.2019 £2461.95

Expenditure 12/10/2019 to 13/12/2019

Direct payments	Nest	02	ICO members hip	Wages	Cheques	Nation al savings
Wppa accident book 15.00	103.36	26.29	35.00	356.70	386.46 (42)	120.01
	110.53	20.40		1052.88	255.26 (43)	
				1105.24	333.00 (44)	
				659.65		
				1026.08		

				1170.83		
Total 15.00	213.89	46.69	35.00	5371.38	974.72	120.01

#### Income

Fees	30hours	Grants CCBC	Fire service cheque	
	1338.75	1023.75	300.00	National savings
1598.15	1395.00	350.00		120.01
1539.10				
3137.25	2733.75	1373.75	300.00	120.01

#### Cash Carried forward £46.25

Income	Expenditure
Fees £60	Shopping £196.49
Snack £63.97	
Fundraiser £173.52	
Total £297.49 + £46.50	Total £196.49

#### Breakdown

Income		Expenditure		
Nat sav	120.01	Direct payment	15.00	
Fees	3137.25	Nest	213.89	
F/s Cheque	300.00	02	46.69	
F/Raiser	173.52	ICO	35.00	
30hours	2733.75	Wages	5371.38	
Grants	1373.75	HMRC	974.72	
		Nat savings	120.01	
<b>Total</b>	<b>£7664.76</b>	<b>Total</b>	<b>£6776.69</b>	
<b>Total</b>	<b>7664.76</b>	<b>Total</b>	<b>6776.69</b>	<b>C/F CASH £147.25 20/12/2019</b>

**Balance @ 13.12.2019 £3350.02**

14/12/19 - 14/02/2020

Opening bank balance Community Account £3,350.02 Credit

Cash carried forward £147.50

#### Expenditure

Month	Direct payment	Nest	02	Wages	HMRC
Dec	£35.99 (leaflets)			£2,758.05	
Jan		£117.12	£20.40	£2,758.67	£446.23

Feb		£120.17	£20.40		£493.31
<b>Total</b>	<b>£35.99</b>	<b>£237.29</b>	<b>£40.80</b>	<b>£5516.72</b>	<b>£939.54</b>

Income 21/12/19 - 14/02/2020

Month	Fees	CCBC Grants
Dec	£981.27	£1,350(CCBC) £1,600 (FS)
Jan	£2742.81	£210 (Conwy Ref) £1086.75
Feb		£1,638 (Cygnor G) £332.50 (Conwy ref)
	<b>£3724.08</b>	<b>£6217.25</b>

Breakdown

Income	Expenditure
Fees £3,724.08	Direct payment £35.99
Grants £6217.25	Nest £237.29
	Wages £5516.72
	HMRC £939.54
	O2 £40.80
<b>£9941.33</b>	<b>£6770.34</b>

Balance @ 14.2.2020 £6521.01

**Expenditure**

15/02/2020 to 03/04/2020

Month	Direct payments	Nest	O2	Wages	Shopping	HMRC	Rent & blue roll	Insurance
Feb		£123.95		£2,899.66			£345.03	
March	£47.20 (DBS check)	£123.41	£20.40	£3,339.42	160.94	£362.58 £324.59		£923.91
April	£32.51 payroll		£20.40					
<b>Total</b>	<b>£79.71</b>	<b>£247.36</b>	<b>£40.80</b>	<b>£6239.08</b>	<b>£160.94</b>	<b>£687.17</b>	<b>£345.03</b>	<b>£923.91</b>

Income

15/02/20 - 03/04/20

Month	Fees	Grants CCBC	Grants Cygnor Gwynedd	Amazon Europe
Feb	£695.94 £88.14 £217.16	£1788.75	£1365.75	£6.26
March	£202.85	£210 (Conwy ref)	£2,169 (Cyngor G)	

		£30 (CCBC) £595 (Conwy ref)		
April				
<b>Total</b>	<b>£1204.09</b>	<b>£2623.75</b>	<b>£3534.75</b>	<b>£6.26</b>

### Breakdown

Income	expenditure	
<b>Grants</b> £2623.75	<b>Direct payment</b>	
<b>30 hours</b> £3534.75 <b>(Cygnor Gwynedd)</b>	<b>DBS check</b>	£47.20
<b>Fees</b> £1204.09	<b>Payroll</b>	£32.51
<b>Amazon</b> £6.26	<b>Nest</b>	£247.36
	<b>02</b>	£40.80
	<b>Insurance</b>	£923.91
	<b>Wages</b>	£6239.08
	<b>Shopping</b>	£160.94
	<b>HMRC</b>	£687.17
	<b>Rent &amp; blue roll</b>	£345.03
<b>Total</b> £7368.85	<b>Total</b>	<b>£8724.00</b>

**Balance @ 9.4.2020 £5165.86**

10/04/2020 - 31/08/2020

### Expenditure

Month	Nest	02	Wages	Payroll	Memb fees + other	Shopping /cleaning supplies	HMRC
April	£125.29 (Emp Contr. £55.51)	£20.40	£3793.36	£32.51	£48.75 (Early yrs Wales)	£31.25	£327.22
May	£129.53	£20.94	£2,397.54 £1093.34 (furlough)	£32.51		£109.21	£326.89
June	£129.53	£20.94	£2,397.54 £951.78 (furlough)			£189.56	£339.04 £339.04
July		£20.94	£2,397.54 £951.78 (furlough)		£26.44 (Paypal payments) £12 (WPPA) £47.20 (DBS check)		£339.04
Aug	£129.53	£20.94	£2397.54 £237.94 (furlough)	£32.51	£54.40 (DBS check) £10.97 (DD to paypal)	£56.95 £54.89 £76.11	£339.04
	<b>£513.88</b>	<b>£104.16</b>	<b>£16618.36</b>	<b>£97.53</b>	<b>£199.76</b>	<b>£517.97</b>	<b>£2010.27</b>

10/04/2020 - 31/08/2020

### Income

Month	Fees	JRS Grant	Grants	CCBC Grants	Donations	Refund	Amazon
April	£24.62	£1449.24		£1187.50			
May	£239.53 £233.87	£951.78	£5,120 (Moondance Foundation)	£1,557.90 (Cyngor G) £2,550 (CCBC)		Payroll £97.55	£5.34
June	£2.47	£454.32	£6,521.72 (CCBC)	£1,626.75 (Cy G) £1,451.25 (Cy G)			
July	£25.69 (Tempest Commissio n)	£951.78	£350 (Llysgfaen Community Council) £7,500 WCVA grant		£100 (Fire service)		
August		£237.94		£750 (CCBC)			£17
	£526.18	£4045.06	£19491.72	£9123.40	£100	£97.55	£22.34

### Breakdown

Income		Expenditure	
Fees	£526.18	Payroll	£97.53
JRS Grant	£4045.06	Nest	£513.88
Government Grants	£9123.40	02	£104.16
Grants	£19441.72	Wages	£16618.36
Donations	£100	Memb fees + other	£199.76
Refund	£97.55	Shopping	£517.97
Amazon	£22.34	HMRC	£2010.27
	£33406.25		£20061.94

<b>Transfer of money to new Barclays Business Savings Account</b>	
July CCBC Grant (for new build)	£4895.22
July Grant	£475.69
July Redundancy savings	£3049.01
August CCBC Sustainability Grant	£750.00
<b>Total transfer</b>	<b>£9169.92</b>

### Summary

Balance carried forward	Income	Expenditure
£4983.72		
	£3169.25	£5690.93
	£7664.76	£6776.69

	£9941.33	£6770.34
	£7368.85	£8724.00
	£33406.25	£20060.97
<b>Total</b>	£61550.44	£48023.90
<b>Total + start balance</b>	£66534.16	
<b>Less expenditure</b>	£18510.26	
<b>Less transfer</b>	£9340.35	
<b>Balance at 31.8.2020</b>	<b>£9340.35</b>	

Cash carried forward £147.50	
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**PayPal** starting balance £235.52

<b>Income</b>	<b>Expenditure</b>	
Fees £198 Refunds £20.98	Shopping £437.56	Carried forward from previous balance £235.52
<b>Total £218.98</b>	<b>Total £437.56</b>	<b>Total balance £16.94</b>

**Accounts Verification for Cynfran Playgroup**

I have examined the relevant documents relating to Cynfran Playgroup's accounts.

In my opinion the attached summary of transactions give a true and fair view of it's financial transactions from September 2019 to August 2020 and of the balance in hand at the latter date.

Signed .....  .....

R Howells

Secretary, Ysgol Cynfran

Date 24.06.21 .....