

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

0	1	0	7	2	0
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 Period end date

3	0	0	6	2	1
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Charity name

The Audley Players' Theatre Club																			
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Charity No
(if any)

1	1	7	4	0	4	
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Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is to educate the public in the dramatic and operatic arts to further the development of public appreciation and taste in the said arts.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"> • Promote plays, musical presentations and other forms of drama. • Purchase interests in the copyright or the right to perform such dramatic works. • Purchase materials necessary to stage these productions. • Raise funds by way of subscriptions, donations, grants and otherwise. • Administer and maintain Audley Theatre and to make it available to other groups with similar objects.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are aware of the Charity Commission's guidance on public benefit and have made decisions to ensure the charity's purpose provides benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Due to COVID-19, the theatre has remained closed to the public during this period. We had a play cast and about to start rehearsing which was initially postponed, but eventually was cancelled. We are making plans to start a new programme once the theatre is safe to open for all of our audiences. The trustees met regularly over Zoom to discuss the ever-changing national picture with regards to government guidance. When it was safe to do so, trustees used the time of closure to complete vital maintenance work on the theatre. During this difficult time, trustees did everything in their power to look after the wider theatre community, by doing safe and well checks on our vulnerable members, and by regularly checking in with each other.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Due to theatre closure, we made a loss of £2100 during this period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Currently, the charity is keeping money aside for essential building repairs that need making over the coming years.
Amount of reserves held	Para 1.22	The theatre holds reserves to the amount of £71,946.84
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	'Association' Model Constitutio
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation with voting members other than its charity trustee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by members of the CIO at the AGM

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Audley Players' Theatre Club
Other name the charity uses	Audley Theatre
Registered charity number	1174049
Charity's principal address	Audley Theatre Hall Street Audley Stoke-on-Trent ST7 8DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martyn Kerr	Chair		
2	Bryan Williams	Secretary		
3	John Hargreaves	Treasurer		
4	Pauline Johnson			
5	John Williams			
6	Yvonne Johnson			
7	Wendy Brough			
8	Phillip John Quick			
9	Martin Thomas			
10	Laura Nixon			
11	Kate Quick			
12	Rachel Hopkins			
13	Sue Hargreaves			
14				
15				
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Martyn Kerr

Position (eg Secretary,
Chair, etc)

Chair

Date

01.06.22

The Audley Players Theatre Club

Financial Statements

Year ended 30 June 2020

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3, 4, 5, 6, 7, 8	Receipt's and payment's account
9,10	Annual Members Report

Independent examiner's report to the committee members of

The Audley Players Theatre Club

for the year ended 30 June 2020

Respective responsibilities of committee members and independent examiner/auditor.

The organisation is an unincorporated association and, as such, is under no statutory obligation to prepare accounts in any particular format, nor is it obliged to have those accounts subject to any external scrutiny such as an audit or independent examination. However, the committee members have determined that an independent examination/audit would be appropriate.

Basis of independent examiner/auditor's report

An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as committee members concerning any such matters.

Independent examiner/auditor's statement

We have audited the Financial Statements of Audley Players Theatre Club for the year ended 30 June 2019 from which the summarized financial statements were derived, in accordance with International Standards on Auditing. In our report dated 03 September 2019 we express an opinion that the Financial Statements gave a true and fair view of the company's financial position.

In connection with my examination, no matter has come to my attention:

1

Which gives me reasonable cause to believe that in any material respect the committee members have not met the requirements to ensure that:

- proper accounting records are kept: and
- accounts are prepared which agree with the accounting records

or

2

To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed Tracy Maddox Dated 07-10-20

Mrs Tracy Maddox MAAT



AUDLEY PLAYERS THEATRE CLUB
End of Year Accounts 01/07/2019 - 30/06/2020

Income Productions	Totals	Membership		Totals
		Membership	Total Membership	
Programmes	£ 178.50			£ 590.00
Adult Productions	£ 3,957.02			£ 590.00
Panto	£ 11,030.96			
Youth Production	£ 68.50			
	Total Productions £ 15,234.98			
50th Anniversary	Programmes	£ 178.09		
	Memorabilia	£ 19.00		
	Total 50th Anniversary 197.09			
Fund Raisers	Confectionary	£ 198.34		
	Raffle	£ 965.13		
	200 Club	£ 871.18		
	Ice Cream	£ 1,418.90		
	Quiz	£ 66.00		
	Coffee	£ 267.90		
	Jumble Sale	£ 168.38		
	Total Fund Raisers £ 3,955.83			
			Total Income £ 32,607.15	
			Total Expenditure £ 14,886.01	
			Total P&L 17,721.14	
Donations & Sundries	Co-op Funding	£ 1,424.25		
	NULBC Business Grant	£ 10,000.00		
	Public	£ 205.00		
	Total D&S £ 11,629.25			
Bookings	Deposits	£ 100.00		
	Booking fee	£ 900.00		
	Total Bookings £ 1,000.00			
	Transfers to Business Account from C/A			£ 17,403.79
	Bank Charges			£ 12.80
	Total £ 17,416.59			
	Transfers from B/A to C/A			£ 1,000.00

AUDLEY PLAYERS THEATRE CLUB
End of Year Accounts 01/07/2019 - 30/06/2020

Expenditure Rates	Production Costs	
	Scripts	£ 165.36
Insurance	Printing	£ 410.19
	Props	£ 194.27
Heating & Lighting	Costume Hire/Costumes	£ 684.36
	Stage Set	£ 79.94
	Play Agreement	£ 451.00
	Sundries	£ 170.00
	Total Production Costs	£ 2,155.12
Maintenance	Communication	
	Talk Talk	£ 467.46
Equipment	Licences/Mship	
	Noda Membership	£ 163.00
	NUL Theatre Licence	£ 70.00
	PPL PRS	£ 364.80
	Total Licences	£ 597.80
Expenditure Rates	Miscellaneous	
	200 Club	£ 400.00
	Horsleys	£ 38.89
	Makro	£ 87.39
	Audit of 18/19 Accounts	£ 40.00
	Eden Farm Hulley's (Ice Cream)	£ 946.13
	RBL Poppy Appeal	£ 25.00
	Stationery	£ 3.00
	Printing	£ 164.85
	Sundries	£ 247.98
Insurance	Total Miscellaneous	£ 1,953.24
	Total Expenditure	£ 14,886.01
Heating & Lighting	Community	
	Water	£ 395.84
Maintenance	Total Rates	£ 1,041.79
	Total Insurance	£ 1,437.63
	Noda Insurance	£ 1,092.13
	First Night	£ 1,321.50
	HP Pavilion Product support	£ 95.88
Equipment	Camcorder 3years insurance cover	£ 44.00
	Total Insurance	£ 2,553.51
	British Gas	£ 1,804.96
	EDF Energy	£ 1,083.00
	Total Heating & Lighting	£ 2,887.96
Expenditure Rates	Total Maintenance	
	MT Electrical Services	£ 537.00
	Plumber	£ 70.00
	Westland E Safety	£ 300.00
	Theatre	£ 268.19
	A J Morris & Son	£ 130.00
	North Staffs Fire	£ 206.22
	Stock Items	£ 43.90
	Total Maintenance	£ 1,930.31
	Panasonic Camcorder	£ 499.00
Equipment	Elephas projector	£ 64.99
	Burg Wächter Key Safe	£ 149.99
	Mannequin	£ 50.00
	Hoover	£ 139.00
	Total Equipment	£ 902.98

Bank reconciliation 19/20

Cash at bank and in hand

	2019 £
Bfwd Current account	£ 2,821.99
Bfwd Business reserve account	£ 54,482.27
Cash in hand	£ -
Total	<u>£ 57,304.26</u>

2020 £

Income received	£ 32,607.15
Interest received	£ 106.95
Expenses paid	£ 14,786.01
Transfer to petty cash	£ 100.00
Bank charges	£ 12.80
add Petty cash balance	£ 100.00
	<u>£ 17,915.29</u>
	<u>£ 75,219.55</u>

(57304.26+17915.29)

Current account (at 30/06/20)	£ 5,530.33
Business Reserve account (at 29/05/20)	£ 69,589.22
Cash in hand (at 30/06/20)	£ 100.00
Total funds	<u>£ 75,219.55</u>

The Audley Players Theatre Club
Committee Members Annual Report
for the Year Ended 30 June 2020

Full Name - The Audley Players Theatre Club

Principal Address -

Hall Street
Audley
Stoke on trent
Staffordshire
ST7 8DB

Committee Members

Bankers

Natwest

Independent Examiner

Tracy Maddox MAAT
Maddox Accountancy & Business Services
74 Church Street
Audley
Stoke on Trent
ST7 8DA

Governance and management

The organisation is operated under the rules of its constitution

Aims and objectives

To encourage a community spirit throughout the Parish. Regular fundraising events throughout the year.

The Audleys Players Theatre Club
Committee Members Annual Report (continued)
for the Year Ended 30 June 2019

Summary of the main activities and achievements undertaken during the period.

The organisation's policy on reserves

All of the monies raised are used for the events we hold, also for insurance, hiring venues materials, equipment and consumables.

Funds held for 3rd parties

We don't hold any monies for anyone else

Signed on behalf of the committee members

Signed _____ Dated _____

The Audley Players Theatre Club

Financial Statements

Year ended 30 June 2020

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Dated

07-10-20

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The Audley Players Theatre Club
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for the Year Ended 30 June 2020

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Bankers

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Tracy Maddox MAAT
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74 Church Street
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The Audleys Players Theatre Club
Committee Members Annual Report (continued)
for the Year Ended 30 June 2019

Summary of the main activities and achievements undertaken during the period.

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Signed on behalf of the committee members

Signed _____ Dated _____

Audley Players Theatre Club

Financial Statements

Year ended 30 June 2021

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4	Statement of assets and liabilities
5	Notes to the accounts

Audley Players Theatre Club

Receipts & Payments Account for the year ended 30 June 2021

	Note	2021 £	2020 £
<u>Receipts</u>			
Grants & Donations	2	12240.86	
Fundraising	3	0.00	
Re-imbursments		2568.11	
Membership		405.00	
Total Receipts		<u><u>15213.97</u></u>	<u><u>0.00</u></u>

Payments

Maintenance	4	8549.05
Heat & Light		3855.00
Rates		1275.64
Insurance		2621.34
Office Expense		710.33
Licence/membership		163.00
Audit fee		40.00
Donations		100.00
Total Payments		<u><u>17314.36</u></u>

Balance Summary

	£		£
Opening Cash	0.00	Expenditure	17314.36
Income	15213.97	Closing Cash	0.00
	<u><u>15213.97</u></u>		<u><u>17314.36</u></u>
Loss for 20/21	<u><u>-2100.39</u></u>		

Audley Players Theatre Club

Notes to the accounts for the year ended 30 June 2021

1

Receipts and payments accounts

Receipts and payments are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2

Grants and donations

£

LR Grants	11050.86
Donations	1190.00
	<u>12240.86</u>

3

Fundraising

=====

4

Maintenance

£

New toilet	6097.58
General maintenance	2451.47
	<u>8549.05</u>

Audley Players Theatre Club

Statement of Assets and Liabilities at 30th June 2021

	2021
<u>Cash at bank and in hand</u>	£
Current Account	2357.01
Business Reserve Account	69589.83
Cash in hand	0.00
Total	<u>71946.84</u>

Assets retained for groups own use

b/fwd

0

These financial statements are accepted on behalf of the organisation by:

Signed



Chairperson

Dated

9/9/21

Independent examiner's report to the committee members of

Audley Players Theatre Club

for the year ended 30 June 2021

Respective responsibilities of committee members and independent examiner

The organisation is a Charitable Incorporated Organisation (No.1174049) and, as such, is under no statutory obligation to prepare accounts in any particular format, nor is it obliged to have those accounts subject to any external scrutiny such as an audit or independent examination unless the turnover exceeds £25K. However, the committee members have determined that an independent examination would be appropriate regardless of the turnover amount.

Basis of independent examiner's report

An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1

Which gives me reasonable cause to believe that in any material respect the committee members have not met the requirements to ensure that:

- proper accounting records are kept: and
- accounts are prepared which agree with the accounting records

or

2

To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Dated

05/08/2021

Mrs Tracy Maddox MAAT

