

play @ cotherstone

Registered 1174041 incorporated 31 July 17

ACCOUNTS FOR YEAR ENDED 31 MARCH 2021

General Purpose Fund - Unrestricted Funds

Receipts and Payments Account

2021

Income received

£

Rotary Club - donation to new goal post project	150.00
CPC - Covid19 Support donation to maintenance	200.00
CPC - Annual maintenance donation	150.00
GSK Good Deeds - maintenance donation	500.00
Sale of barn stocks as Covid19 restrictions introduced	82.50
Donations from villagers in lieu of community support	55.00
	0.00
Investment Income	
Bank Interest	0.03

TOTAL INCOME 1137.53

Expenditure

Contribution to vintage bench (utilise CPC Covid19 grant)	156.21
Contribution towards new goals (utilise CPC Covid19 grant)	19.62
Contribution to mole control (utilise CPC Covid19 grant)	24.17
Meadow Cutting & hedges - Mr Gill	264.00
Two new picnic tables/installation (to be recovered via S106)	1428.00
Annual Rent 2020	200.00
Contribution to new permanent goal posts (utilise Rotary)	150.00
Phase 2 vintage bench project materials	512.66
Pitch enhancements ahead of new goals	183.95
Pest Control (moles & rabbits)	154.83
Installation of basket swing incidentals	12.84
Replacement 'no dog' signs for entrances	7.30
Replacement table tennis bats & balls	14.99
Fuel for equipment	19.00

TOTAL EXPENDITURE 3147.57

NET OUTGOINGS FOR THE PERIOD -2010.04

BALANCE BROUGHT FORWARD 6219.24

BALANCE CARRIED FORWARD 4209.20

TAP Grant - Basket Swing replacement - capital grant

Receipts and Payments Account

2021

Income received

£

Grant received	0.00
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TOTAL INCOME 0.00

Expenditure

Purchase & Installation of basket swing	5700.00
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TOTAL EXPENDITURE 5700.00

NET OUTGOINGS FOR THE PERIOD -5700.00

BALANCE BROUGHT FORWARD 5700.00

BALANCE CARRIED FORWARD 0.00

Sports England Covid19 Support for grass cutting 2020 - revenue grant

Receipts and Payments Account

2021

Income received	£
Grant received	1000.00
 TOTAL INCOME	 1000.00
 Expenditure	
Grass cutting season 2020	1000.00
 TOTAL EXPENDITURE	 1000.00
 NET OUTCOME FOR THE PERIOD	 0.00
 BALANCE BROUGHT FORWARD	 <u>0.00</u>
 BALANCE CARRIED FORWARD	 <u>0.00</u>

TAP/DCC Covid19 Support for grass cutting 2020 - revenue grant

Receipts and Payments Account

2021

Income received	£
Grant received	500.00
 TOTAL INCOME	 500.00
 Expenditure	
Grass cutting season 2020	500.00
 TOTAL EXPENDITURE	 500.00
 NET OUTCOME FOR THE PERIOD	 0.00
 BALANCE BROUGHT FORWARD	 <u>0.00</u>
 BALANCE CARRIED FORWARD	 <u>0.00</u>

Hadrians Trust - Covid19 Support for sustainability - revenue grant

Receipts and Payments Account

2021

Income received	£
Grant received	500.00
 TOTAL INCOME	 500.00
 Expenditure	
Football pitch upgrade with new goals	130.00
Restoration of vintage bench	370.00
 TOTAL EXPENDITURE	 500.00
 NET OUTCOME FOR THE PERIOD	 0.00
 BALANCE BROUGHT FORWARD	 <u>0.00</u>
 BALANCE CARRIED FORWARD	 <u>0.00</u>

County Durham Community Foundation - Covid19 support for insurance - revenue grant
Receipts and Payments Account **2021**

Income received	£
Grant received	650.00
TOTAL INCOME	650.00
Expenditure	
Annual Insurance 2020/21	423.86
TOTAL EXPENDITURE	423.86
NET INCOME FOR THE PERIOD	226.14
BALANCE BROUGHT FORWARD	<u>0.00</u>
BALANCE CARRIED FORWARD	<u>226.14</u>

DCC Small Grants - Covid19 support for general maintenance - revenue grant
Receipts and Payments Account **2021**

Income received	£
Grant received	600.00
TOTAL INCOME	600.00
Expenditure	0.00
TOTAL EXPENDITURE	0.00
NET INCOME FOR THE PERIOD	600.00
BALANCE BROUGHT FORWARD	<u>0.00</u>
BALANCE CARRIED FORWARD	<u>600.00</u>

S106 - Basket Swing Project - capital grant
Receipts and Payments Account **2021**

Income received	£
Grant received	404.40
TOTAL INCOME	404.40
Expenditure	
Wet pour kits for safety surface repairs post installation	404.40
TOTAL EXPENDITURE	404.40
NET OUTCOME FOR THE PERIOD	0.00
BALANCE BROUGHT FORWARD	<u>0.00</u>
BALANCE CARRIED FORWARD	<u>0.00</u>

DCC Neighbourhood Budget for replacement rockers - capital grant

Receipts and Payments Account		2021
Income received		£
Grant received		1980.00
TOTAL INCOME		1980.00
Expenditure		0.00
TOTAL EXPENDITURE		0.00
NET INCOME FOR THE PERIOD		1980.00
BALANCE BROUGHT FORWARD		<u>0.00</u>
BALANCE CARRIED FORWARD		<u>1980.00</u>

The Big Lottery - AFA - Covid19 support for grass cutting 2021

Receipts and Payments Account		2021
Income received		£
Grant received		1500.00
TOTAL INCOME		1500.00
Expenditure		0.00
TOTAL EXPENDITURE		0.00
NET INCOME FOR THE PERIOD		1500.00
BALANCE BROUGHT FORWARD		<u>0.00</u>
BALANCE CARRIED FORWARD		<u>1500.00</u>

In the year to 31 March 2021, the charity also received other donations in terms of £678 of gifts in kind and 276 volunteer hours.

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2021

	£	£
Cash at bank as at 1 April 2020 brought forward		
Petty Cash held		215.63
HSBC Bank plc - current account		11471.63
HSBC Bank plc - deposit account		231.98
Plus total gross income for the year of activity		8271.93
Less total expenditure for the year of activity		11675.83
Cash at bank as at 31 March 2021		
Petty Cash held for events		243.38
HSBC Bank plc - current account		8039.95
HSBC Bank plc - deposit account		232.01
TOTAL ASSETS		8515.34

	£	£
Funds held at 31 March 2021		
Unrestricted Funds		
General Purpose Fund		4209.20
Restricted Funds		
CDCF - Covid support for insurance (revenue)		226.14
DCC Small Grants - Covid Support for maintenance (revenue)		600.00
DCC Neighbourhood Budget - Rockers (capital)		1980.00
Big Lottery - AFA - Covid support grass cutting (revenue)		1500.00
TOTAL FUNDS		8515.34

PLAY @ COTHERSTONE
(Registered charity number 1174041)

FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Chair	Mr M Windle
Vice Chair	Mr S Forsyth
Treasurer	Ms A Urbanowicz
Secretary	Ms E Wilson

Charity Trustees:

Mrs Y Butterfield
Mrs DAR Forster
Mr S Forsyth
Mr S Rogers
Ms E Rowell
Mr J Smith
Ms A Urbanowicz
Ms E Wilson
Mr M Windle

play @ cotherstone's registered address with the Charity Commission is:

play @ cotherstone c/o Cotherstone Village Hall
Moor Road
Cotherstone
Barnard Castle
County Durham
DL12 9PH

Treasurer's Report

Governance

Play@cotherstone continue to manage Cotherstone Village Park, the land for which is leased from Mr J Birkett on a 25 lease expiring in 2031.

The charity operates as a charitable incorporated organisation (CIO) which provides protection for the charity, trustees and volunteers and helps the group be sustainable.

The objects of the charity are:

“To promote, for the benefit of the inhabitants of Cotherstone and the surrounding area, the provision of recreational and sporting facilities for the entire community in the interests of social welfare with the object of improving the conditions of life for the residents of Cotherstone.”

The charity is administered and managed by the 9 trustees.

In addition there are a host of people who help throughout the year with maintenance and administration. Without the help of all these volunteers, the charity would not be able to operate. Therefore in order to reflect the true operating position of the charity, it is also reported here that the charity has benefited from 276 volunteer hours and £678 of gifts-in-kind during the year. New volunteers are always welcome. Please contact the secretary for more information about being a trustee, joining the Management Committee, or if you are just simply interested in offering help with one-off events or special projects. A little, or a lot; all help is valued.

play @ cotherstone continues to operate both a current and deposit account with HSBC Bank plc. Two signatures are required for all cheque payments and the small holding of petty cash is held secure and requires a full audit trail.

In terms of governance, we also report our response to the Covid19 pandemic. To help control the virus, the UK Government announced the closure of all playground equipment from 23rd March 2020 to 3rd July 2020. Whilst the playgrounds were closed, we were pleased that the rest of the Park was permitted to remain open to enable safe outdoor exercise in compliance with changing public social restrictions throughout the year and which are still ongoing. The charity worked hard to keep the Park grounds open and well maintained throughout the year. The trustees formulated an initial risk assessment which has been documented and continues to be reviewed. The trustees monitor the UK Government announcements and pass on the relevant extracts to the Park users via physical notices in the Park and on social media to promote sensible safe use of the Park. However, it is noted that the Park is a public outdoor space and whilst best endeavours are made by the charity to use hazard tape and warning notices as and when required, it is the personal responsibility of members of the public to comply with the current UK

Government regulations and supervise their children. Hence regretablely whilst the pandemic is ongoing and the complexity of social groupings and activity restrictions from the Govenment are in place, we have had no option but to stiputlate that no unaccompanied children are allowed in the Park at any time since 23rd March 2020. Parents are reminded periodically that this restriction exists and their responsibility in respect of adherence.

Sadly due to the impact of Covid19 we were unable to hold any fund raising events this year such as the Village Fun Weekend or the Bonfire Party but we are grateful for the spirit and enthusaisam of the community in keeping litter under control and identifying any issues promptly as they arise.

Accounting

These accounts have been prepared on a cash receipts and payments basis and cover the year 1st April 2020 to 31st March 2021.

As well as cash, other assets held by the charity are the Park Barn, land under and around the Park Barn, play equipment, trim trail and maintenance tools.

All grants with restricted terms are shown separately in these annual accounts.

Fund raising, grants and donations

When the pandemic took hold in the UK and the country went into lockdown in March 2020, it became immediately clear that this was going to be a difficult year to do local fund raising activities with the village community. However, most did not realise of course that these restrictions would continue so deeply and for so long. As a result we were unable to do any local fundraising activities with the community during the April 2020 to March 2021 period. We are therefore very appreciative of the donations of cash (no matter how small) and other benefit-in-kind and volunteer time from our local community during this difficult period. At the time of writing, it is still not certain if any social activities can take place during April 2021 to March 2022 but we remain optimistic and eager to return to holding events in, or on behalf of the Park, at the earliest safe opportunity.

The charity needs to raise around £3k per year to simply keep on top of maintenance and every day running costs such as the annual insurance. This is over and beyond any capital additions or replacements.

Prior to April 2020, the charity had built up a general purpose fund of £6k as a prudent appraoch to ensure running expenses could be met for a period of at least 18 months should fundraising difficulties arise. Like many organisations, we did not anticipate a global pandemic. As the pandemic hit, deepened and lengthened, the charity began to have grave concerns over the ability of this to be a sufficient buffer. Therefore, in April 2020, the charity began to liaise with a number of contacts in local, regional and national

agencies to seek out grants and donations to help with revenue costs in these exceptional circumstances. We were very relieved with the magnificent response and will be eternally grateful for the support of the following funders who helped keep the Park open with revenue grants which enabled the charity to: cut the grass, upgrade the pitch, instal new goals and help restore and instal new vintage style seating. Keeping the Park looking good is not only a health & safety issue, but is critical to reduce any instances of vandalism and anti-social behaviour. This year, a lot of attention has been paid to the Park furniture in our desire to encourage parents and cross generational users to come into the Park which we believe is especially important during the pandemic.

As we emerge out of the social restrictions we look to encourage the use of the Park to promote healthy physical and mental well being.

The specific Covid19 support is summarised below, with the full financial detail on spend shown in these accounts:

• Sports England	£1000
• County Durham Community Foundation	£650
• GSK	£500
• TAP/Durham County Councillors	£500
• Hadrians Trust	£500
• Cotherstone Parish Council	£200

In addition, grants received before March 2021 year end but for the coming maintenance and growing season are held on account, namely the Big Lottery (Awards for All) £1,500 and DCC £600.

The grants and donations above enabled us to ‘protect’ the general purpose fund for future years and maintain the charity’s ability to sustain the Park in the coming years. Whilst it stands at £2k lower than last year closing at £4,209 at the end of this financial year, we awaited reimbursement of £1,428 from a S106 claim with Durham County Council for the two new picnic benches which was subsequently received after year end. Hence we still go into the 2022/22 year in a good position.

In terms of other grants and donations:

- TAP/DCC kindly provided £5,700 towards the replacement of the Basket Swing which is shown separately as restricted funds in the prior year and was eventually installed in the Autumn of 2020 once Covid restrictions together with £404 of support from S106 to amend the safety surface for this piece of equipment;
- Durham County Councillors funding the replacement of two aged and dilapidated toddler rockers for which the cash was received in March 2021 and these were installed in May 2021;
- The Rotary Club of Barnard Castle, £150 towards the new goals which with other support and benefit-in-kind donations were opened at the beginning of August 2020; and,

- We continue to give thanks to Cotherstone Parish Council for their traditional (not guaranteed) annual contribution to general funds of £150.

All fundraising, grants and donations, together with payments during the year can be seen in detail in the accounts.

Grass and weed control services were outsourced for the 2020 season and continue to be for 2021. We thank Richard Toward for his help. The grants from Sports England, TAP/DCC and the Big Lottery for both these years were utilised to pay for this necessary service, thus enabling the Park to stay open.

Overall, it has been a very challenging financial and maintenance year for the charity. However, with the support of some brilliant grant bodies, funders and our local supporters we have emerged in good shape. However, we continue to keep a cautious eye on changes in the Covid19 social restrictions and our resulting ability to raise funds each year to keep the Park well maintained and open.

Thank you to all.

Play @ cotherstone accounts for the year ended 31 March 2021

Prepared by:

Dated: 7th July 2021

Signed: *AUrbanowicz* (Anna Urbanowicz, Treasurer)

These accounts were independently reviewed by Mrs T Wilcox on 22nd June 2021

Accepted and approved on behalf of the Trustees:

Dated: 7th July 2021

Signed: *Mark Windle* (Mark Windle, Chair)