

**The Parish of  
St Luke's, Stanmore  
with  
St Mark's, Oliver's Battery  
Winchester**



**ANNUAL REPORT 2023/4**

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**A large print version of this Report is available at  
St Luke's**

# **The Parish of St. Luke with St. Mark Winchester**

## **Annual Report for 2023 (As required by the Charities Act 1993)**

The P.C.C. (Parochial Church Council) has met six times during the last year. It has the responsibility of co-operating with the incumbent/curate and churchwardens, in promoting across the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The P.C.C. also has the maintenance responsibilities for:

St. Luke's Church and Centre in Stanmore and

St. Mark's Church, also used as a hall, in Oliver's Battery.

It also holds and reviews all Parish Policy documents.

### **MEMBERSHIP. The P.C.C. is made up of:**

- a. Ex-Officio by way of their office
- b. Representatives elected by the Annual Parish Gathering, in accordance with Church Representation Rules
- c. Co-opted members

<b>EX -OFFICIO</b>	
	Parish in Vacancy following departure of Ed Dines Sept'21
<b>Curate</b> (Curate in charge)	Marianne Foster
<b>ELECTED TO OFFICE</b>	
<b>Churchwardens</b> elected annually at the Annual Parish Gathering	Brian Sadler Thomas Foster
<b>Deanery Synod Representatives</b> 2020-2023 elected at Annual Parish Gathering 2020*	*Barry Trewinnard Geoff Fowler                      elected Nov '22
<b>Hon. Treasurer</b> Dawn Przybycin                      2024	<b>Hon. Book-keeper</b> Jane Marlow 2024
<b>Safeguarding Officer</b> Elizabeth Foulds                      2024	David Chafe                      2025
Jane Bates                      2025	Charlotte Scott                      2026
<b>CO-OPTED MEMBERS</b>	

Jas Bayley 2026 (co-opted onto PCC to represent diversity of age)	Mark Collinson 2026 (co-opted onto PCC as priest living in the Parish without owning an Incumbency)
<b>Licensed Lay Ministers (LLMs)</b>	Margaret Mouland

The P.C.C. operates through task-based work groups, reporting directly to it.

The Standing Committee (*This is the only committee required by law. Its function is set out in the paper dated November 2006*) - its functions include Agenda planning and setting the budget before submission to the P.C.C. It meets as needed for preparation for each P.C.C. meeting and can be called to make emergency decisions on behalf of the P.C.C. (*following the policy of September 2006.*)

### **Church Membership** (*new Electoral roll created in 2020*)

	<b>2023</b>	<b>2022</b>	<b>2021</b>
Church Electoral Roll @ 31 <sup>st</sup> December	<b>101</b>	<b>92</b>	93
Of whom were non-resident	<b>12</b>	<b>14</b>	13
Names added during the year	<b>13</b>	<b>3</b>	1
Names removed during the year	<b>4</b>	<b>4</b>	3

### **Usual Sunday attendance taken as an average during the year:**

	<b>2023</b>	<b>2022</b>	<b>2021</b>
8.00am Eucharist at St. Mark's	<b>12</b>	<b>12</b>	13
9.30am Parish Eucharist at St. Luke's	<b>33</b>	<b>36</b>	37
10.30am All-Age Service at St. Mark's	<b>50</b>	<b>45</b>	28
6.30pm Evening Services	<b>8</b>	<b>10</b>	10

### **Occasional Offices taken in the year:**

	<b>2023</b>	<b>2022</b>	<b>2021</b>
Baptisms at St. Luke's and St. Mark's	<b>10</b>	<b>12</b>	4
Weddings at St. Luke's	<b>0</b>	<b>2</b>	1

Funerals at Church and Crematoriums	<b>11</b>	<b>21</b>	<b>11</b>
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Services which attracted well above these usual Sunday attendance figures for the year were: Easter Day and also all Christmas services at both Churches.

## **Main Business of PCC Meetings in 2023/24**

### **Full Meeting of PCC Monday 5<sup>th</sup> June 2023**

- Agreed to co-opt PCC member Margaret Mouland following our APCM in May
- Financial update to March 2023: all looking positive. Will sort Mission Giving figures in the Summer. Dawn to write a financial summary for the newsletter in June.
- Charity Commission pages to be updated to display all trustees' names on the public register
- Update on St Mark's – PCC presented with a quote to complete the audio-visual work by installing a projector and screen in the Chancel. Agreed to proceed with this work and also to update heating system with internet connectivity
- Need to update our Pmap – to identify our collective values as a Parish which we can use in our 5 year-plan to present to the Diocese.
- Marianne would like to start up a Messy Church on a Sunday 4pm at St Luke's with the aim to start September 2023
- Safeguarding discussion- working with elderly and supporting children and local schools.

### **Full Meeting of PCC Monday 7<sup>th</sup> August 2023**

- New noticeboard now in situ at St Mark's and a new sign showing correct details
- St Mark's now has screen and projector in the Chancel and heating now wifi-controlled
- Our finances show a surplus as mission giving not paid yet and as a result of our reduction in Parish share. St Mark's lettings almost at full capacity. £475 raised from the Parish quiz
- Parish Giving scheme is now live and is optional for Parishioners to join.
- Discussed new layout for the noticeboard – to be shared by both community and church. All hall hirers will have the same space.

- Parish prayer group discussion – Jane to organise a meeting with key people as to how we move forward with Prayer in the parish.
- Mission action plan discussion to include 3 areas of vision for the C of E in our pmap – to be younger and more diverse, to be a church of mixed ecology and growing the number of missionary disciples, nurturing our gifts for mission and ministry. Agreed by PCC to speak to our congregations over 3 Sundays to identify our values.
- Messy church discussion – volunteers needed and Marianne to promote in schools and online
- Christian aid discussion. Agreed to hold a coffee/lunch at Friday's Revive in May to raise money during Christian aid week.
- Safeguarding update by Elizabeth – all PCC to complete domestic abuse course and Messy Church volunteers need to complete a DBS.
- PCC agreed to fund Jas' BCM course – Beyond Church Walls.

### **Full Meeting of PCC Monday 16<sup>th</sup> October 2023**

- Q3 financial update shows we have surplus funds which come mainly from additional income – gift aid, increase in St Mark's lettings, Revive café and non-gift aid non planned giving.
- Mission giving amount is similar to last year and we will give to same charities as 2022. Dawn suggested we keep the percentages of the total funds the same and this was agreed by PCC. Dawn to put figures together and Becky will mail to the PCC to vote.
- Agreed by the PCC that a decision to be made at the next PCC meeting in December regarding the amount of Parish Share top-up to give to the Diocese for 2023
- BS proposes an increase in hire rates for St Mark's - £30p/h for new hirers and £25 for existing hirers -agreed by PCC.
- Marianne will talk in all Church services about the pMAP and congregations to give ideas.
- St Luke's building update – work continuing slowly behind the scenes.
- GF gave an update from the Deanery Synod meeting, hosted by chair Ed Dines
- Marianne told of the success of Ride and Stride and Messy church sessions

### **Full Meeting of PCC Monday 4<sup>th</sup> December 2023**

- £4560 is the Mission giving amount for 2023. Agreed to transfer the £250 from the Beatrice Project and add to the funds already designated to the Salvation Army.

- Mark Collinson to look in the mission giving process for 2024.
- BS proposes we give the Diocese another £10,000 in line with our giving. All agreed.
- Updates on both the fabrics of St Marks and St Luke's
- Marianne has written our *Statement of Purpose* that defines us as a Parish and presented to the PCC for feedback before it goes live on our website and other info we give out.
- Safeguarding update by Elizabeth.
- Marianne to look into dementia-friendly churches
- *Thought for the Day* on Radio Solent – Marianne was asked to do the Avent reflection.

### **Full Meeting of PCC Monday 5<sup>th</sup> February 2024**

- Formal accounts showing the income and expenditure for 2023 accepted by the PCC.
- The PCC agreed the new budget for 2024 and the Common Mission Payment to the Diocese.
- In order to gain more interest on Church monies, it was agreed to transfer money from the current account to the savings account, the interest of which will cover all bank charges
- Marianne and Geoff discussed the dementia support group and Marianne to look into funding. Hopefully to commence a group after Easter.
- Christian Aid Visit to Revive café from leaders in Burundi to discuss the impact of their work in Burundi
- Lent prayer led by Jane Bates - first step was to compile a Lent Prayer leaflet to be promoted by the PCC and a prayer group to run at St Mark's every Friday during Lent.
- Safeguarding - we need to let social services know if any vulnerable people turn up at our Parish services.
- APCM date agreed.
- Deanery Ideas fair – St Lukes and St Mark's will have a table to show what our Parish does well.

### **Full Meeting of PCC Monday 15<sup>th</sup> April**

- Financial update to March 2023: all looking positive.
- The Diocesan website does not show our Parish's top-up payment of Parish Share, made by the PCC to the Diocese at the end of 2023 – Marianne will check this.
- Dawn told the PCC she had made a decision to withdraw and reinvest the shares from the WDBF fund which the PCC approved
- Fabric updates for St Luke's and St Mark's discussed.
- Marianne and Geoff updated the PCC on the dementia group due to start 9<sup>th</sup> May at St Mark's

- Our Parish health and safety policy needs updating – Marianne to look into First aid training.
- At the APCM, Richard Turner will be introduced as our new Curate, licensed to our Parish
- Update on BCM courses: Jas has completed her course – Beyond Church Walls.
- Need to find a new Safeguarding officer. Marianne is stepping in for the interim but an incumbent cannot assume the role so is looking for volunteers
- Website cost is increasing. PCC approved money to be spent by Tom to sign up to Song Select to choose music for services.
- Marianne handed the PCC a document detailing her role description as Priest in charge and detailing her vision and mission for the Parish for the next 3 years. She would like feedback and it is a good opportunity for the PCC to give input.  
Marianne will be licensed on 4<sup>th</sup> July 2024 and the parish will no longer be in vacancy.
- Marianne thanked Brian Sadler for all his hard work on the PCC and there was a vote of thanks from the PCC as he steps down from the role.

## **Financial Report 2023**

I'm pleased to report that 2023 ended on a positive note financially. Our total income was £92,286 which was £27,186 more than budgeted. We saw increases in our non-gift aid planned giving, and lettings.

Outgoings were more than budgeted, £67,678 against a budget of £54,225. The main reason for this was an additional payment of £10,000 to the Diocese as part of our contribution to the Common Mission Fund. At the start of the year, we agreed a lower contribution due to our financial position, however with a more favourable outturn identified in the Autumn, the PCC agreed to the additional contribution.

We are carrying forward a surplus of £24,608 into 2024. However, as there may be some work required at St Mark's church the surplus may need to go towards this.

*Dawn Przybycin – Treasurer*

*The Income & Outgoings Accounts for 2023 and the Budget for 2024 can be viewed separately.*

### **Mission Giving in 2022 - £4560 plus one-off gifts and special collections**

Our policy has been to give to 'mission' 10% of our personal giving, not of generated income. This includes collections plus tax rebates but does not include special collections. We give to International, National and Local Groups; some might have long-term Parish links, whilst others are recommended by members. It was decided to apportion more of our Giving to International Funds -

30-40% and National funds would receive 60-70%. This policy was agreed by the Standing Committee in December 2021 but is up for review for 2024.

We also encourage seasonal and emergency collections: Christmas, Lent, Harvest, Disaster Emergency Committee appeals and support other local fundraising events, including Christian Aid Week.

We also support local, 'personal' and community needs through the Vicar's Discretionary Fund.

Please see the table below for our Mission Giving charities for 2023:

<b>Mission Giving 2023</b>	
<b>Budget £4560</b>	
<b>International</b>	
1996 USPG General Fund	170
2021 Christian Missions Charitable Trust (CMCT)	<b>255</b>
2010 SPCK Worldwide	170
2012 Uganda Deanery Link (payee Christ Church PCC)	250
2021 Tear Fund	<b>250</b>
2018 Mission Aviation Fellowship (MAF)	130
	<b>1225</b>
<b>National</b>	
1996 Sheldon Centre (clergy retreat centre)	85
1996 TAP (Train a Priest)	85
2018 Medaille Trust	85
2018 National Deaf Children's Society (NDCS)	170
	<b>425</b>
<b>Local</b>	
1996 Trinity Centre	295
1996 Winchester Churches Nightshelter	295
1996 Samaritans	295
2003 Olive Branch Counselling	295
2003 Winchester Youth Counselling	295
2004 Winchester Basics Bank	295
2012 Winchester Street Pastors	295
2018 Winchester Hospice Fundraising Charity	425
2021 Salvation Army Christmas Appeal	420
	<b>2910</b>



<b>Final Total</b>	<b>4560</b>
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## **St Luke's & St Mark's Reports – 2023**

### **A note from the Church Wardens**

The last 12 months have been an amazing time. Please do read this report to understand why.

Many reading this will already know about our services at both St. Luke's, and St. Mark's. The continued growth of the St. Mark's congregation, a diverse congregation in many respects, has been a joy. The services at St. Luke's, especially over Easter and Christmas stand out in our minds as especially wonderful times together as a wider Parish.

Unless you attend however, you could have missed some of the vibrant community life beyond our services. The reforming and growth of the Battery Club and the continuation of the Re.vive cafe at St. Mark's with the volunteers, cake, and weekly conversations among the 65+ people joining. We've also had the launch of Messy Church at St. Luke's served by congregants from St. Luke's and St. Mark's, enjoying time, fun, and food with families in Stanmore. This is just a snapshot of the many activities taking place.

And importantly, none of this would be possible without the time and generosity of all of you. We are both deeply glad and grateful.

So, it's been a great year together in our services, and beyond them, but all of it so that we may encourage one another in our relationship with God and let other people know about the hope that Jesus brings to our lives and communities. We have many hopes for the year ahead. But for now, we just want to say thank you.

*Tom and Brian*

### **A final note from Tom**

I have served as Church Warden with Brian for the last few years, and been so grateful for his friendship as we've worked together. I want to say thank you to Brian as he takes a well-earned rest from his warden duties!

### **Battery Club**

The Battery Club has welcomed several new members since last year and regularly have about 20 members at a meeting.

Our programme has been varied which has included a cookery demonstration, slide shows, Beetle Drive and making Christmas wreaths.

The year ended with a brilliant Christmas Lunch cooked by David Higgins in St Mark's Church Hall. This year started with an interesting talk from an Auctioneer, followed by one on Broadcasting Memories and then one on Natural History Illustrations and Art.

Our April meeting was a slide show called "Tour of the Jungfrau" which included many slides of Alpine flowers.

We would welcome anyone who would like to join. We meet on the 2nd Wednesday of the month

apart from August from 2.30 – 4.00 pm.

Sue Sadler - Battery Club Secretary



## **Oliver's Battery Community Café**

Re.vive Café celebrated its 2<sup>nd</sup> birthday in March and is attended by an average of about 65 people – sometimes a lot more! - every Friday morning. We've now served over 5000 cups of tea or coffee, usually with a piece of cake, to people mainly from Oliver's Battery with some from across the whole parish. An initiative of St Mark's Church, the Café is staffed by members of different Churches with local volunteers to whom we are enormously grateful – it wouldn't happen without them! Our guests are mainly older people but we attract a number of parents with young children. Many are "regulars" but it's also a delight to welcome new guests every week.

Our main aim is to share the love of God through caring, sharing and befriending people in supporting St Marks to become a vital hub for the community whilst building a "bridge" into the Church. This has included a harvest lunch, carols at Christmas, a link into the Friday morning Lent course and we are encouraging people to join the planned 12.15 monthly prayer time at St Marks. We continue to look at how the Café can best serve the local community including having a periodic community "spot" where local organisations can share what they're about.

It's a pleasure to serve in this way and particularly to help many who feel isolated find hope and new friends. Please could you pray with us about how the Café might become an increasing focus for enabling the Church's pastoral outreach in the area.

*Peter Smith*

## **Big Brew and Transform Trade**

Sadly, since the demise of Traidcraft there have no longer been regular stalls in Church. However, we are still registered as a FairTrade Parish and continue to serve Fair Trade tea and coffee at Parish events.

There seem to be two main sources to purchase fairly traded goods, *The Ethical Superstore* and *We Are Fair Trade*. There is a minimum spend of £60 to get free P&P but if anyone was interested in purchasing maybe we could combine orders and I would be happy to do the ordering. There are no catalogues but both companies have websites.

We held a small Big Brew coffee morning in March and sent the proceeds to Transform Trade, the organisation that took over from Traidcraft Exchange, They 'partner with people who are fighting for their communities and find better ways to trade.' ( [www.transfrom-trade.org](http://www.transfrom-trade.org). )

This year sees the 30th anniversary of the FairTrade organisation. With the world in such turmoil, it is more important than ever for us to support the farmers and producers worldwide to help them make a fair living. To this end we are hoping to hold another Coffee Morning during Fair Trade Fortnight in September.

*Angela Cowans*

## **The Brownies**

The Brownies have had a varied programme once again. We have looked at community action challenges and planted daffodil bulbs in the church rear garden as part of this. We also hope to be involved in the tree watering scheme at the Recreation ground. Owslebury handbell group came to visit and everyone had a chance to make music. It's harder than it looks!

Through a generous Freecycle gift of craft items, we have been able to make our own rainbow bracelets for Thinking Day and create some wonderful Easter decorations. The sock monkeys are still a work in progress as they proved to be a bit more time consuming than we thought!

Hopefully the weather will improve for this term and we can be out and about in the lighter evenings. The girls have also asked for a food session or two following on from the fruit pancakes in February.

Numbers continue to be low - we currently only have 8 girls so we're planning to add a Rainbows section to our group. This would mean offering Guiding activities to girls aged 5-10 years old. Hopefully this will be up and running by September.

Thanks to our continuous ingenuity in sourcing resources and the generosity from the Parish our operating costs remain low so we can continue for the foreseeable future. Thank you for this. Girlguiding really is an important space for girls to grow in confidence.

Please do ask anyone interested to get in touch. We'd love to be back at capacity.

*Kate, Grace, Karen, Emily and Charley*  
3rd Winchester City Brownies

## **Deanery Synod Report**

Deanery Synod met only once in person in the last year and once via Zoom. It was mainly concerned with how the Deanery Ideas Fayre would be set up. Ed had proposed that each church in the Deanery would have a table in St. Paul's church on April 13th of this year. The thought behind it would that the different churches could bring what they were doing and to exchange ideas plus networking with other people in the Deanery. Kerry and I attended with *Messy Church* and the new *Dementia Cafe*. It was, on the whole, fairly successful though one or two churches hadn't grasped the concept.

*Geoff and Barry*

## **St Luke's Flower Arrangers**

Do you love flowers? So much colour. We, the group of 5 who currently enjoy arranging flowers in St Luke's certainly do. However, we are sadly getting older and frailer and would welcome some extra hands.

I really appreciate spending time in an empty St Luke's enjoying the peace and quiet and marvelling at the variety of flowers that I am about to arrange. Enhancing (hopefully!) the beauty of my surroundings is a privilege.

As a team, we work together at Festivals (Easter and Christmas). Through the year about 3 or 4 times we each take turns to provide flowers for a pedestal or other arrangement (cost of flowers can be reimbursed).

Please have a word with me if you could consider joining the Team.

Many thanks,

*Margaret Weaver*

### **A message from our new Curate**

Hello everyone, I'm Richard Turner and am the upcoming curate due to start in the parish in July 2024.

For many years I felt that I should think about ordination in the Church of England but was reluctant to pursue it. After a prompt from God which I couldn't ignore any longer, I started exploring a call to this in November 2013. It has been a long journey.

I'm married to Jo and we have four children; we moved to the parish in 2016.

I'm due to get ordained as a Deacon on 30th June 2024 in Winchester Cathedral and am looking forward to being an Assistant Curate (Training) here in the parish of St Luke's Stanmore and St Mark's Oliver's Battery, and having Rev'd Marianne as my Training Incumbent. I'm a Chartered Electrical Engineer by profession and, as a Self-Supporting Minister, will continue to work in Engineering alongside my new role in the parish. I'm looking forward to meeting people in the parish and learning about being a curate.

I'm training through the Winchester School of Mission and would like to thank the tutors and staff, and also our many friends in the parish, for their support over the last four years.

Please pray for my family and me on this, our next adventure, that we can find a sustainable balance between work, parish and family life.

*Richard Turner*

### **A message from our Ordinand**

It has been a great joy to be part of the worshipping community of both St Luke's and St Mark's, and I have enjoyed many opportunities, including preaching, leading services, and leading intercessions; alongside attending some funerals and baptisms. Other particular highlights have been playing an elf during St Mark's Crib Service, visiting General Johnson Court to join in with carol singing, and being part of a small team who have started a new *Messy Church* at St Luke's. I have valued the warm welcome that I have received from the congregations of both churches and have loved spending time getting to know people.

Being on placement in a church tradition that differs from my own has been enormously helpful for my personal development – both from a learning perspective but also spiritually. I have been able to engage with vastly different worship styles and have loved encountering Jesus in new ways. It has also been heart renewing to see my family integrate into our new church family really well, and to begin serving and flourishing in these communities also.

*Kerry Murphy*

### **Messy Church**



I have loved being part of the team that leads *Messy Church* at St Luke's each month. *Messy Church* volunteers come together from both churches, and it brings deep joy to welcome people into the

church (particularly those who may have very little or even no previous church experience), and to offer the gospel in a very accessible way. Each month is centred around a theme (such as prayer or a Biblical character/story) and the session begins with exploring this theme through hands-on activities, such as scavenger hunts and biscuit decorating. We then move onto our celebration time, where we come together to share what we've made and to explore the theme in greater depth (we sometimes watch video clips, or sing songs, or join in with prayer activities etc). We then end the session by sharing a meal together, which is always a highlight!

It has been a real privilege to build relationships within the *Messy Church* community, (both with volunteers and attendees) and it certainly feels like we are one big family! It is always lovely to hear that the children have fun, as well as their caregivers; *Messy Church* truly is for everyone! I would love to see even more families join us as we continue to meet.

*Kerry Murphy*

## **Parish Prayer Initiative**

During 2023 there were several meetings, convened by Revd Marianne and Jane Bates at the request of the PCC, to look at how we might further develop prayer in the parish. This recognised Marianne's appointment as Priest in Charge until July 2027 and the Diocese's expectation for the parish to be sustainable beyond that. We recognised the importance of prayer for the parish in this time of transition and development. A wide range of suggestions were discussed. The aim was for more opportunities for members of all our congregations to pray, further uniting of our congregations, more information to fuel the prayer and discipling active members in the priority and practice of prayer.

The Parish Prayer Meeting, originally started by Richard Wise, that had run for many years and conducted by email during and since the pandemic was ending. We are very grateful to Ruth Coggan who has led that for a good number of years.

It was agreed to start with a prayer initiative during Lent 2024. A prayer card was produced and circulated with encouragement for members of our congregations to pray for one topic each day. These covered themes of church services, activities, spiritual growth, people, resources and community. Additionally, Marianne, Jane and Helen Calder led weekly Prayer in the Parish on Friday lunchtimes at St Mark's. Attendances ranged from 7 to 17 and both Lectio 365 and the Lent prayer card were used as a basis for our prayers. Margaret Moulard, Jas Bailey and Ruth led three prayer times in their homes with up to 10 people attending. We also encouraged the prayer card topics to be used in the intercessions at our services.

The level of engagement was encouraging and a short online survey endorsed that. We are now taking the next steps to develop the prayer life of our parish: aiming for variety and to include as many people as possible.

- The congregation are being encouraged to keep the Lent prayer card as a comprehensive set of topics for continuing personal prayer.
- For the rest of 2024 the hour of prayer at St Mark's will continue on the second Friday of the month, with a number of facilitators taking a turn, coordinated by Helen.
- A regular home-based prayer time with links to the group that met in Lent and the previous parish prayer meeting is being explored by Margaret.
- Marianne is looking at distributing copies of the Thy Kingdom Come prayer journal for individual use between Ascension and Pentecost.

- Several other possibilities are being explored including a prayer chain, a box for prayer requests, an Advent prayer card, a prayer event for those at work during the day and a prayer partner scheme.
- A review meeting will be held in September to consider further initiatives for the autumn and beyond.

If you'd like to know more or to see the prayer survey results please speak to Marianne, Helen or Margaret.

*Helen Calder*

## **Curate's Report**

As we reflect on the past year at St. Luke's and St. Mark's, I want to acknowledge the commitment and effort of our church community in the face of various challenges. Despite uncertainties, our dedication to our faith and mission has remained steadfast.

Throughout the year, we have worked diligently to uphold the activities and ministries of our parish. From our regular worship services to our outreach events, each of us has played a vital role in sustaining the life of our community.

Our services have provided opportunities for spiritual nourishment and reflection. Through these gatherings, we have sought to foster a sense of connection and support among our congregation members.

Through various initiatives, we have endeavoured to extend compassion and assistance to those facing difficult circumstances in our communities.

I am grateful for the contributions of all who have supported our parish over the past year, whether through serving, attending services, or offering financial support. Your efforts have made a difference in the lives of many.

Looking ahead, I am optimistic about the future of our parish and confident in our ability to adapt and grow in response to new challenges. As we move forward, let us remain grounded in our faith and committed to serving others, trusting in God's guidance and provision along the way.

Together, let us remain steadfast in our commitment to St. Luke's and St. Mark's, knowing that through our efforts, we can make a positive impact locally and further afield.

*Revd Marianne*

## **The Parish of St Luke with St Mark, Winchester**

### **Annual Parish Gathering, Sunday 7<sup>th</sup> May 2023**

1. **Welcome and Apologies.** At 12.10pm Rev'd Marianne Foster opened the meeting and welcomed the parishioners with a short prayer. There were 48 parishioners present.  
Apologies - Jas Bayley, Rosemary Dunhill, Helen Calder, David Lloyd, Margaret Mouland, Margaret and David Weaver, David Boul.  
**All in favour of Brian and Tom to continue in their roles as Churchwardens for the Parish.**
2. **Minutes of the Annual Parochial Church Meeting on 8<sup>th</sup> May 2022.** All correct with no amendments. All in favour of accepting the Minutes with 2 abstaining.
3. **Presentation of the 'revised' Electoral Roll.** Sue Sadler presented the revised Electoral Roll. There are 101 names now on the roll of which there are 12 non-residents. Since last year's roll with 92 names, 4 have been removed; 2 died and 2 moved away and 13 names have now been added, totalling 101. The Electoral Roll lasts for 6 years, the original date for this roll was 2019 and so in 2025, a complete revision of the Electoral roll takes place.
4. **Presentation of the Log Books, Terriers & Inventories and Policies.** Thanks to Brian Marlow.
5. **Election to the Parochial Church Council:** a) Three places for three years (2026).  
Charlotte Scott continues in her role (proposed by Elizabeth Foulds and seconded by Sue Boul. Thanks to Tania Fowler and Sue Sadler who are now stepping down.  
No new people are standing at the moment but we may co-opt a couple of people during the next year, once we've looked at the skills-set we need.
6. **Presentation and Receiving of Accounts for 2022.**  
Dawn Przybycin presented the Accounts.  
The 2022 financial year was somewhat different to 2021 and is very difficult to compare figures for 2021/2. We can all see the benefits of the work on St Mark's. £70k was in the restricted fund in 2021. Income from planned giving was similar to last year.  
Revive has been a huge success and a great outreach tool for the Church.  
Fundraising – a couple of quiz nights have taken place over the last year and the mini fair at St Mark's, Christmas 2022, all of which never happened in 2021 due to covid.  
The bank interest rate has increased. Lettings at St Mark's increased over 2022.  
The balance sheet shows CBF shares down in value but are long-term holdings for the Church.  
End of year balance is £20k up on 2021.  
All transactions for our CBF investments are looked after by Jane Marlow. Paul and Jean Duke do all the Gift Aid and banking.  
Brian Marlow asked about the Parish Share - we have seen a great reduction, discussed with Colin Harbidge, Churchwardens and Curate.  
Brian Sadler told everyone that last year, as a Parish we received a £12k reduction in the Parish Share. This year, after looking at our future outgoings, we have applied for another reduction and have agreed a 50% discount for this year. We are well aware more Parishes which reduce their share create pressure on the Diocese and hopefully we will be able to top it up at the end of the year. However, there is the need to ringfence our finances with what's happening in the future. Need to ask more people to pledge more money to raise our income and focus on fundraising

**Parish Giving Scheme (PGS)** – easier for people to give and reduces admin. We are signing up for it at present. We want to tell people how to sign up and why we give as part of our worship. Gift Aid scheme will continue to run alongside this.

Tom Foster explained how things are now more certain with Marianne in charge for the next 5 years, prayerfully thinking about plans for the whole Parish, serving our communities. We will talk about PGS in forthcoming services. We need to cover all the resources used (electricity, gas and water). We had a bill for £3k plus a further £1k for heating and lighting. We are on a 4-yr contract for our energy which will jump quite considerably once our fixed rate expires in May 2024.

We are looking at how to make the hall more efficient. Tom is looking at all the bookings during the week: 2/3 are charged bookings which cover all our charges and a 1/3 aren't charged – ie services, Revive, Battery club, Brownies. Marianne thanked the finance team.

**David Chafe proposes we accept the Accounts, seconded by Jane Bates and all in favour.**

7. **Appointment of Independent Examiner of Accounts for 2023.** Dawn proposes we accept Caroline Sargeant for another year as Examiner of St Luke's Accounts, seconded by Geoff Fowler and all in favour.

8. **Receipt of the Report 2022/3.**

Brian M questioned pg 2 of the Report – shouldn't we be including the BCMs – Barry and Jas alongside the LLMs (Margaret M)? No because they are not ex-officio.

Geoff also commented that Rosemary Dunhill resigned in 2022 not 2023.

**Brian M proposed we accept the Report, seconded by Paul Duke and all in favour.**

9. **Safeguarding Update** from Elizabeth. Parish audit highlighted more awareness needed under the module of Safer recruitment and people management. 3 Church officers and in addition Marianne, have undertaken the online leadership training course and most members of the PCC have now completed the domestic abuse course.

10. **Vicar's Inray and Thanks**

Marianne would like to express her heartfelt gratitude in what has been a challenging year in which we have come out stronger and more united. A big thank you to the Churchwardens and the work of the PCC which has helped keep the Churches running smoothly. Also heartfelt thanks to Margaret Moulard and Mary Ramsay and BCM people who have contributed to the church services. Also thanks to those who have managed the bookings for the halls, those on the rotas and Becky; those involved in services, whether it be reading, prayer leading, serving, musicians, flower arrangers, those serving tea and coffee – your hospitality is welcomed by all.

Thanks to everyone involved in the Parish. Marianne is honoured to serve as parish priest and is grateful for our presence in the local community.

A big thank you to the magazine team which unfortunately has now folded.

Thanks to Brian Marlow and Mary East. Special thanks to Mary Ramsay for her ministry, as LLM. The newsletter is circulated, along with being posted to the website.

Sue Boul asked for some merger documentation - Marianne stated the merger is now off the table. The reorganisation and pastoral scheme have been dissolved.

Helen Bugg asked about St Mark's extension to the sanctuary - there is other work to be done first.

Mark Collinson wanted to thank Marianne for her tireless ministry out in the community. We only see a fraction of what she does. Thanks for being an 'incumbent'!



Closing prayer by Marianne. Meeting closed 12.40pm.

**Election of the Churchwardens** – meeting at 10.50am

**Thomas Foster** nominated by Helen Finch and Joanna Turner

**David Finch** nominated by Richard Turner and Brian Marlow.

We seek approval that the aforesaid names continue and also take on the role as Churchwardens for the Parish of St Luke's and St Mark's.

**Agenda for 2023 Annual Parish Gathering - Sunday 28<sup>th</sup> April 2024**

1. 11.00am Welcome and Apologies
  2. Minutes of the Annual Parochial Church Meeting on 7<sup>TH</sup> May 2023
  3. Presentation of 'revised' Electoral Roll
  4. Presentation of the Log Books, Terriers & Inventories and Policies
  5. Elections to the Parochial Church Council: a) Three places for three years (2027)
  6. Receiving of Accounts for 2023
  7. Appointment of Independent Examiner of Accounts for 2024
  8. Receiving of Report for 2023/4
  9. Vicars 'in tray' and Thanks
- 

**Revd Marianne and Churchwardens warmly invite you**

to join them at

**The Annual Parish Gathering**

**On Sunday 28<sup>th</sup> April 2024 at 11.00am**

**THE PARISH OF ST LUKE WITH ST MARK, WINCHESTER.**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCOMING RESOURCES ) FOR YEAR ENDIN**

<b>INCOMING RESOURCES</b>			<b>Note</b>	<b>2023</b>		
				<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>Incoming resources from donors</b>						
	Planned giving - Gift Aid			35,131.00		35,131.00
	Gift Aid envelopes			100.00		100.00
	Planned giving - Tax rebates			9,157.37		9,157.37
	Planned giving - Non G/Aid			12,852.44		12,852.44
	Legacies			0.00		0.00
	<b>Collections</b>	Normal		1,381.40		1,381.40
		Discretionary		117.27		117.27
		Special Collections	1	0.00		0.00
	<b>Donations</b>					
		Flowers		65.00		65.00
		Other Restricted Donations	2		1,371.70	1,371.70
		Unrestricted Donations	3	3220.53		3,220.53
						0.00
				<b>62,025.01</b>	<b>1,371.70</b>	<b>63,396.71</b>
<b>Activities for generating funds</b>						
	Coffee Pop-in & Bar		4	3,627.98		3,627.98
	Traidcraft			272.20		272.20
	Magazine			15.00		15.00
	Bible Reading Fellowship			148.50		148.50
	Seniors' Week			0.00		0.00
	Fundraising for PCC			1,598.18		1,598.18
						0.00
				<b>5,661.86</b>	<b>0.00</b>	<b>5,661.86</b>
<b>Income from investments</b>						

	CBF Investment Fund: Dividends and gain in value			466.45		466.45
	Bank Interest			2,866.44		2,866.44
				<b>3,332.89</b>		<b>3,332.89</b>
<b>Other income</b>						
	Lettings	St Mark's		14,651.25		14,651.25
		St Luke's		5,891.00		5,891.00
	Wedding & Funeral Fees			1,364.00		1,364.00
	Choir			0.00		0.00
	Other		5	1,007.00		1,007.00
				<b>22,913.25</b>	<b>0.00</b>	<b>22,913.25</b>
<b>TOTAL INCOMING RESOURCES C/F</b>				<b>93,933.01</b>	<b>1,371.70</b>	<b>95,304.71</b>

## IG 31st DECEMBER 2023

<b>2022</b>			
Total			
35,636.00			
130.00			
9,083.40	1		
5,783.12			
0.00			
			0.00
1,141.94			
11.00			
677.00	2	St Luke's Fabric	100.00
		St Mark.s Fabric	1271.70
0.00			1371.70
11,077.05			
3,505.10	3	General donations to PCC.	3220.53
0.00			
<b>67,044.61</b>			
			3220.53
3,224.50	4	Revive @St Marks	3329.21
1,525.61		Sunday Coffee Bar	298.77
163.70			<b>3627.98</b>
156.05			
0.00			
845.58			
0.00			
<b>5,915.44</b>			

-407.76			
1,148.51			
<b>740.75</b>			
7,409.75	<b>5</b>		
4,164.00		Hospitality support	200.00
2,070.00		Fees to retired stipendry	179.00
0.00		Fees to diocese Q4	168.00
2,989.55		Refunds of monies paid out	40.00
		Funeral organ fees	420.00
		Wedding organ fees	0.00
<b>16,633.30</b>			
			<b>1007.00</b>
<b>90,334.10</b>			

**THE PARISH OF ST LUKE WITH ST MARK, WINCHESTER.**  
**STATEMENT OF FINANCIAL ACTIVITIES (RESOURCES USED) FOR YEAR ENDING**

					2023			2022
				Note	Unrestricted	Restricted	Total	
					£	£	£	£
<b>TOTAL INCOMING RESOURCES (b/f)</b>					<b>93,933.01</b>	<b>1,371.70</b>	<b>95,304.71</b>	<b>90,334.10</b>
<b>RESOURCES USED</b>								
<b>Grants</b>								
	Mission Giving				4,560.00		4,560.00	4,560.00
	Traidcraft				0.00		0.00	78.39
					<b>4,560.00</b>		<b>4,560.00</b>	<b>4,638.39</b>
<b>Activities directly relating to the work of the Church</b>								
	Parish Share				31,360.00		31,360.00	30,148.80
	Clergy expenses				480.00		480.00	0.00
	Other priests and readers			6	0.00		0.00	0.00
	Salaries & wages			7	6,968.55		6,968.55	6,373.30
	Altar supplies & robes				355.82		355.82	236.64
	Badger Farm Hall Hire				0.00		0.00	0.00
	Lay training & House Groups				0.00		0.00	350.00
	Parish mission RDP Community Events				0.00		0.00	0.00
	Building maintenance & repairs			8	5,442.84		5,442.84	2,562.23
	Fixtures & Fittings				312.00		312.00	132.98
	Electricity, gas and water				9,607.30		9,607.30	5,339.50
	Printed materials & resources				291.40		291.40	127.00
	Buildings insurance				2,355.15		2,355.15	2,204.25
	Pastoral & community				407.27		407.27	0.00
	Discretionary fund expenditure				0.00		0.00	240.17
	Special collections expenditure			9	0.00		0.00	677.00
	Fabric fund expenditure						0.00	0.00
	St Mark's building project					4,416.28	4,416.28	6,746.37
	Flowers				564.33		564.33	280.67
	Other expenditure			10	767.00		767.00	1,386.00

					58,911.66	4,416.28	63,327.94	56,804.91
<b>Church management and administration</b>								
	Office supplies & telephone				695.67		695.67	573.06
	Copier charges				504.46		504.46	459.21
	Copier loan depreciation charge				0.00		0.00	1,032.00
	Accountancy fees				0.00		0.00	0.00
	Sundries		11		717.34		717.34	660.24
					1,917.47	0.00	1,917.47	2,724.51
<b>Activities for generating funds</b>								
	Coffee Pop-in & Bar		12		2,890.62		2,890.62	1,865.95
	Traidcraft				342.75		342.75	1,447.22
	Magazine				0.00		0.00	47.99
	Bible Reading Fellowship				148.50		148.50	160.05
	Expenditure for Seniors' Week				0.00		0.00	1,231.37
	Expenditure for Ark Toddler Group				0.00		0.00	0.00
	Expenditure for PCC Fundraising				165.33		165.33	110.62
					3,547.20	0.00	3,547.20	4,863.20
					68,936.33	4,416.28	73,352.61	69,031.01
<b>NET (OUTGOING) RESOURCES</b>					24,996.68	-3,044.58	21,952.10	21,303.09
	Balances brought forward at beginning of year				119,261.51	20,590.11	139,851.62	118,548.53
<b>BALANCES CARRIED FORWARD AT THE END OF THE YEAR</b>					144,258.19	17,545.53	161,803.72	139,851.62



### 31st DECEMBER 2023

	6	Readers	
		Other Priests	
			<b>0.00</b>
	7	Cleaners	2747.55
		Ministry Admin Assistant	3636.00
		Ordinands	0.00
		Organists	585.00
			<b>6,968.55</b>
	8	Maintenance and minor repairs	5442.84
			<b>5,442.84</b>
	9		

			0.00
	10	Fees to diocese for Q4	168.00
		Fees for retired clergy	179.00
		Organist wedding fee	420.00
		Organist funeral fees	0.00
		St Mark's refund	0.00
			767.00
	11	Annual Subs	75.00
		Gifts	0.00
		Housekeeping	221.94
		Bank charges	420.40
			717.34
	12	Revive @ St Marks	2866.67
		Sunday coffee bar	23.95
			2890.62

THE PARISH OF ST L					
BALANCE SHEET					
			Notes		2023
					£
<b>FIXED ASSETS</b>					
	<b>Tangible assets</b>				
		Copier			0.00
		<b>Less: Depreciation</b>			0.00
					<b>0.00</b>
	<b>Investment assets at valuation</b>				
		CBF Investment Fund shares			<b>4,498.45</b>
<b>CURRENT ASSETS</b>					
	CBF Deposit Fund account				91,305.41
	NatWest Current Account				65,460.11
	Debtors		12		707.75
	Traidcraft stock				0.00
					<b>157,473.27</b>
<b>CURRENT LIABILITIES</b>					
	Creditors & accruals		13		168.00
	Loan for photocopier				0.00
			.		<b>168.00</b>
<b>NET CURRENT ASSETS</b>					
					<b>157,305.27</b>
<b>TOTAL ASSETS</b>					
					<b>161,803.72</b>
<b>PARISH FUNDS</b>					
	<b>Unrestricted</b>				
		General Fund			66,218.58
		Discretionary community fund		Designated	924.96
		Maintenance Fund		Designated	49,017.00
		Building Fund (Bal, of Legacies)		Designated	26,241.19
		St Mark's building project (bal of legacies)		Designated	1,856.46

					<b>144,258.19</b>
	<b>Restricted</b>				
		New Build Fund (St Luke's)			16,359.43
		St Mark's building project			1,186.10
		Seniors' Holiday Club			0.00
					<b>17,545.53</b>
<b>TOTAL PARISH FUNDS</b>					<b>161,803.72</b>

# LUKE WITH ST MARK, WINCHESTER.

NET as at 31st DECEMBER 2023

	2022			
	£			
	1,032.00			
	1,032.00			
	<b>0.00</b>			
	<b>4,123.90</b>			
	88,470.03			
	47,193.63			
	740.25	12		Tax reclaim due: Dec
	188.20			
	<b>136,592.11</b>			
	864.39	13		Traidcraft Profit
	0.00			Fees to Diocese Q4 2021
	<b>864.39</b>			Funeral organist fee
	<b>135,727.72</b>			
	<b>139,851.62</b>			
				Fabric Fund transfer from income £5000 per year from 2014 onwards
				Cannot restrict funds from general income to designated instead.
	45,356.17			
	807.69			
	45,000.00			
	26,241.19			
	1,856.46			

	<b>119,261.51</b>			
	16,259.43			
	4,330.68			
	0.00			
	<b>20,590.11</b>			
	<b>139,851.62</b>			

Dec	707.75
	0.00
	168.00
	0.00
	<b>168.00</b>




# **Independent Examiner's Report to the members/trustees of St Luke and St Mark Parochial Church Council, Winchester**

I report to the trustees on my examination of the accounts of St Luke and St Mark PCC, Winchester for the year ended 31 December 2023.

## **Responsibilities and basis of report**

As the charity trustees of St Luke and St Mark PCC, Winchester you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of St Luke and St Mark PCC, Winchester's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of St Luke and St Mark PCC, Winchester as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Caroline Sargeant MAAT

Address: 8 Fulflood Court, Greenhill Road, Winchester, SO22 5EG

Date: 17 April 2024