

**The Parish of  
St Luke's, Stanmore  
with  
St Mark's, Oliver's Battery  
Winchester**



**ANNUAL REPORT 2022/23**

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St Mark's**

# **The Parish of St. Luke with St. Mark Winchester**

## **Annual Report for 2022 (As required by the Charities Act 1993)**

The P.C.C. (Parochial Church Council) has met seven times during the last year. It has the responsibility of co-operating with the incumbent/curate and churchwardens, in promoting across the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The P.C.C. also has the maintenance responsibilities for:

St. Luke's Church and Centre in Stanmore and

St. Mark's Church, also used as a hall, in Oliver's Battery.

It also holds and reviews all Parish Policy documents.

### **MEMBERSHIP. The P.C.C. is made up of:**

- a) Ex-Officio by way of their office
- b) Representatives elected by the Annual Parish Gathering,  
in accordance with Church Representation Rules
- c) Co-opted members

<b>EX -OFFICIO</b>	
	Parish in Vacancy following departure of Ed Dines Sept'21
<b>Curate</b> (Curate in charge)	Marianne Foster
<b>ELECTED TO OFFICE</b>	
<b>Churchwardens</b> elected annually at the Annual Parish Gathering	Brian Sadler Thomas Foster
<b>Deanery Synod Representatives</b> 2020-2023 elected at Annual Parish Gathering 2020 *	*Barry Trewinnard *Rosemary Dunhill resigned Sept'23 Geoff Fowler elected Nov '22
Sue Sadler 2023	Charlotte Scott 2023
Tania Fowler 2023	
<b>Hon. Treasurer</b> Dawn Przybycin 2024	<b>Hon. Book-keeper</b> Jane Marlow 2024
<b>Safeguarding Officer</b> Elizabeth Foulds 2024	
Jane Bates 2025	David Chafe 2025
<b>CO-OPTED MEMBERS</b>	
Jaz Bayley 2026 (co-opted onto PCC to represent diversity of age)	Mark Collinson 2026 (co-opted onto PCC as priest living in the Parish without owning an Incumbency)
<b>Licensed Lay Ministers (LLMs)</b>	Margaret Mouland

The P.C.C. operates through task-based work groups, reporting directly to it.

The Standing Committee (*This is the only committee required by law. Its function is set out in the paper dated November 2006*) - its functions include Agenda planning and setting the budget before submission to the P.C.C. It meets as needed for preparation for each P.C.C. meeting and can be called to make emergency decisions on behalf of the P.C.C. (*following the policy of September 2006.*)

### **Church Membership (*new Electoral roll created in 2020*)**

	<b>2022</b>	2021	2020
Church Electoral Roll @ 31 <sup>st</sup> December	<b>92</b>	93	95
Of whom were non-resident	<b>14</b>	13	13
Names added during the year	<b>3</b>	1	7
Names removed during the year	<b>4</b>	3	2

### **Usual Sunday attendance taken as an average during the year:**

	<b>2022</b>	2021	2020
8.00am Eucharist at St. Mark's	<b>12</b>	13	8
9.30am Parish Eucharist at St. Luke's	<b>36</b>	37	45
10.30am All-Age Service at St. Mark's	<b>45</b>	28	22
6.30pm Evening Services	<b>10</b>	10	9

### **Occasional Offices taken in the year:**

	<b>2022</b>	2021	2020
Baptisms at St. Luke's and St. Mark's	<b>12</b>	4	2
Weddings at St. Luke's	<b>2</b>	1	0
Funerals at Church and Crematoriums	<b>21</b>	11	23

Services which attracted well above these usual Sunday attendance figures for the year were: Easter Day and also all Christmas services at both Churches.

# **Main Business of PCC Meetings in 2022/23**

## **Full Meeting of PCC Monday 6<sup>th</sup> June 2022**

- Agreed to co-opt PCC members – Margaret Mouland and Jaz Bayley - following our APCM in May.
- Financial update to March 2022. It was agreed to incorporate 'Holiday club' money into the General Fund and for the monies to be used to tidy St Luke's garden.
- Charity Commission pages to be updated to display all trustees' names on the public register.
- Update on St Luke's building - still awaiting survey conclusions on the building, not due to be heard by Church Commissioners until 13<sup>th</sup> Sept.
- Status of merger scheme – the longer it takes for the building scheme to progress, the longer St Luke's Parish is in vacancy and until the building is completed, Christ Church do not want to move forward with the merger. Bishop David will not allow Simon Cansdale to start a new congregation within the Parish of St Luke's. Need to look at a Plan B.
- An acoustics survey to be carried out at St Mark's, to be paid for by the St Mark's fund.
- St Luke's Safeguarding Policy updated by Elizabeth and agreed by the PCC, together with an agreed action plan to move forward.

## **Full Meeting of PCC Monday 5<sup>th</sup> September 2022**

- Changes to PCC membership were agreed - Rosemary stepped down from both her PCC role and Deanery Synod role and Mark Collinson, Director of Ministry in the Diocese was co-opted onto the PCC.
- Q2 financial Update - Lettings are on the increase, however our personal giving is down. Our Mission Giving is reduced by 10% on last year; Dawn suggested we keep the percentages of the total funds the same. Agreed by the PCC.
- PCC agreed to renew Karen Trewinnard's BCM licence.
- Agreed to go ahead with the recommendation of the survey to deal with St Mark's acoustics.
- St Luke's building update- agreed to ask Nigel Wright (Diocese) to look at the options with the original proposal of the new building on the current site and also to explore the alternative site at the Carroll Centre.

## **Full Meeting of PCC Monday 7<sup>th</sup> November 2022**

- PCC agreed to accept Geoff as the next Deanery Synod rep (replacing Rosemary).
- Christ Church PCC are donating £5000 to fund the cost of the acoustics work at St Mark's.
- Q3 financial update shows we have a surplus of funds which come mainly from additional income – gift aid, increase in lettings at St Mark's and Revive café.
- Mission giving will reflect 10% of our 2022 income.
- Advent and Christmas services discussed and agreed.
- It was agreed the Battery Club which started up again this year is to come under the ownership of St Luke's as an outreach ministry.
- Under our Safeguarding Plan, all PCC members to complete the domestic abuse course and Marianne and Churchwardens to do the Safer Recruitment course. All approved by the PCC.
- All St Mark's hall hirers to be notified of an increase in hire rates from January '23.

## **Full Meeting of PCC Monday 16<sup>th</sup> January 2023**

- Agreed to write a letter of thanks to Christ Church PCC for funding the acoustics work at St Mark's. The improvements have helped communication greatly.
- Positive feedback regarding the Christmas services at both churches
- Safeguarding update from Elizabeth – face-to face leadership training is being looked into as currently only zoom training available.
- Have had an agreement from the Diocese that our Parish will only be paying ½ of the Parish Share for 2022
- Marianne introduced the Parish Giving Scheme (PGS) – a simple, secure and efficient way for Churches to receive direct debit giving or one-off payments to fund their mission and ministry.
- APCM date agreed
- Updates on both the fabrics at St Mark's and St Luke's.

## **Extra Meeting of PCC Wednesday 22<sup>nd</sup> February 2023**

Archdeacon Richard joined the PCC to talk about 3 topics.

- Future Ministry Provision – Marianne will continue in her role as 'Curate in charge' in the Parish until the end of her curacy (July 2024); she will then be appointed Interim 'Priest in Charge' for the following 3 years with the aim of the Parish being sustainable by the end of this time and a full-time position continuing thereafter.
- Pastoral Scheme - In light of the continuation in ministry and the ongoing building decisions yet to be made, the currently paused Scheme linking St Luke's with Christ Church Parish will be withdrawn, although ministry support to continue.
- St Luke's building - work continues slowly and there are continuing regular meetings with interested parties exploring two site options and the implications for each.

## **Full Meeting of PCC Monday 6<sup>th</sup> March 2023**

- Financial update by Dawn. The Accounts have been accepted by the PCC and gone to Caroline Sargeant to be independently verified.
- Agreed to make a monthly payment to Marianne to put towards her expenses.
- Safeguarding update by Elizabeth - all PCC members need to sign a charity trustee declaration of eligibility and responsibility to confirm their eligibility as a trustee.
- Agreed to opt into the Parish Giving Scheme which will run alongside our current giving scheme. Dawn to complete and send forms off.
- Agreed that Jane Marlow is a named signatory on the stewardship account.
- Geoff gave an update from the March Deanery Synod meeting which he attended.
- St Mark's energy costs have increased over the last 18 months. Approval by the PCC to pay the bill in full and going forward, payments to be made on a monthly basis. The energy grant of £1800 from the Diocese will help.
- Clare Shorter will be doing a survey of the St Mark's buildings to see if any improvements can be made to cut costs.

## **Full Meeting of PCC Wednesday 19<sup>th</sup> April 2023**

- Marianne has applied for a grant at WCC to get funding for some new chairs at St Mark's
- Charity commission trustee forms will be brought to the next PCC meeting for completion by our updated PCC body, after the APCM.
- Parish Quiz was well supported and total raised after expenses was £480; the monies raised on the raffle will cover the cost of the Coronation lunch for the Parish.
- Accounts back from Caroline Sargeant and no queries.
- Two spaces available on the PCC as Sue and Tania are stepping down. Anyone wanting to apply to the PCC needs to be directed to the Churchwardens or Marianne.
- St Luke's fabric report – waiting for land to be valued and window repaired at a cost of £290.
- St Mark's fabric report - electricity costs being monitored and a review of hire charges to take place in the Summer. Looking to replace St Mark's noticeboard.
- Ministry update and discussed the 'Church Development Tool' survey 2023 - to be completed by the congregation, responses of which will help us understand ourselves as a church and shape our prayers and our planning for the year ahead.

## **Financial Report 2022**

The 2022 financial year was somewhat different to 2021. For example, we were back to (almost) normal services and the restrictions imposed due to Covid were gradually being eased. So, this enabled us to hold some activities that raised additional funds (although these were also social and outreach activities and the objectives of each were not purely to raise funds). We held two quiz nights that were very successful, and the Re.vive Café at St Marks has been a huge success.

Our income and expenditure for 2021 was much higher than 2022 due to the St Mark's refurbishment project, the first (and main) phase of which was completed in 2021. Excluding St Mark's refurbishment, income for 2022 remains broadly in line with that from 2021. Expenditure is also broadly similar.

The finance team continues to work well, with Paul Duke maintaining the Gift Aid records and claims, Jean Duke carrying out the banking, and Jane Marlow doing all the payments and maintaining the accounting records. I am grateful to all of them for lightening my load.

*Dawn Przybycin – Treasurer*

*The Income & Outgoings Accounts for 2022 and the Budget for 2022 can be viewed separately.*

## **Mission Giving in 2022 - £4560 plus one-off gifts and special collections**

Our policy has been to give to 'mission' 10% of our personal giving, not of generated income. This includes collections plus tax rebates but does not include special collections. We give to International, National and Local Groups; some might have long-term Parish links, whilst others are recommended by members. It was decided to apportion more of our Giving to International Funds - 30-40% and National funds would receive 60-70%. This policy was agreed by the Standing Committee in December 2021.

We also encourage seasonal and emergency collections: Christmas, Lent, Harvest, Disaster Emergency Committee appeals and support other local fundraising events, including Christian Aid Week.

We also support local, 'personal' and community needs through the Vicar's Discretionary Fund.

Please see the table below for our Mission Giving charities for 2022:

<b>Mission Giving 2022</b>	
<b>Budget £4560</b>	
<b>International</b>	
1996 USPG General Fund	170
2021 Christian Missions Charitable Trust (CMCT)	<b>255</b>
2010 SPCK Worldwide	170
2012 Uganda Deanery Link (payee Christ Church PCC)	250
2018 Beatrice Project (Zimbabwe)	250
2021 Tear Fund	<b>250</b>
2018 Mission Aviation Fellowship (MAF)	130
	<b>1475</b>
<b>National</b>	
1996 Sheldon Centre (clergy retreat centre)	85
1996 TAP (Train a Priest)	85
2018 Medaille Trust	85
2018 National Deaf Children's Society (NDCS)	170
	<b>475</b>
<b>Local</b>	
1996 Trinity Centre	295
1996 Winchester Churches Nightshelter	295
1996 Samaritans	295
2003 Olive Branch Counselling	295
2003 Winchester Youth Counselling	295
2004 Winchester Basics Bank	295
2012 Winchester Street Pastors	295
2018 Winchester Hospice Fundraising Charity	425
2021 Salvation Army Christmas Appeal	<b>170</b>
	<b>2660</b>
<b>Final Total</b>	<b>4560</b>

# St Luke's & St Mark's Reports – 2022

## Church Warden's note

We thank God for the last 12 months. In the detail we can sometimes miss what we see when looking back over 12 months. God has provided, and he loves those in our parish.

It's not just in the growing numbers of people joining services at both St. Luke's and St. Mark's, but the deepening connections with the wider community in which we live. PCC and parish members are on school governor boards, safeguarding officers at local children's centres, and many other forms of service. In Matthew, we are frequently told that Jesus had compassion on the multitude and lived his life among them, before he then commands us to "Let your light so shine before men, that they may see your good works and glorify your Father in heaven." We are learning as a community of believers how to shine. By loving God, loving one another, and seeing his love take the form of action in our communities.

The diary for the St. Mark's building in Oliver's Battery is now full with community events, including the Friday Re.vive community café which regularly has 60 to 70 people join, and the recent Parish East Egg Hunt organised by Colin Stride and Marianne, which had over 250 people taking part! Discussions regarding a future St. Luke's building in Stanmore are continuing, with very positive connections with the local council. And finally, the decision by Bishop David, and Archdeacon Richard, to appoint Marianne for another 3 years beyond her curacy, means we now have a clearer sense for the future and can plan accordingly, and our plans must start with thankfulness, and prayer!



*Tom Foster*



## Battery Club

The Battery Club, which meets in St Mark's Hall, reopened in July 2022 after just over a 2 year break due to the Pandemic. Fourteen of the original members returned and since July there have been eleven new members, but there is room for more!

We have enjoyed a mixed programme which included a cream tea, a mix of interesting Speakers and an excellent Christmas lunch cooked in the new kitchen by David Higgins.

At the suggestion of Marianne, our Curate, we were invited by the PCC to be church sponsored which we were very pleased to accept. Sadly, John Le Riche who had been Chairman of the Club for many years, died at the beginning of the year and he is very much missed.

The club meets on the 2<sup>nd</sup> Wednesday of the month from 2.30 – 4.00 pm except for August.

*Sue Sadler (Secretary)*

## Revive

### Oliver's Battery Community Café



Re.vive Café celebrated its 1<sup>st</sup> birthday in March and is now attracting up to 65 people every Friday morning during which time we've served over 2500 cups of tea or coffee, usually with a piece of cake! An initiative of St Mark's Church, the Café is staffed by members of different Churches with local volunteers to whom we are enormously grateful – it wouldn't happen without you! Our guests are mainly older people but we also attract a number of parents with young children. Many are "regulars" but it's also a delight to welcome new guests every week.

Our main aim is to share the love of God through caring, sharing and befriending people in supporting St Marks to become a vital hub for the community whilst building a "bridge" into the Church. This has included a harvest lunch, carols at Christmas, a link into the Friday morning Lent course and we're also planning a series of short talks over the coming months. The Team are also looking at how the Café can best serve the local community including having a periodic community "spot" where local organisations can share what they're about.

It's a pleasure to serve in this way and particularly to help many who feel isolated find hope and new friends. Could you pray with us about how the Café might become an increasing focus for enabling the Church's pastoral outreach in the area.

*Peter Smith*

## **Traidcraft**

Traidcraft has been a big part of Parish life for over 20 years since Cynthia Beadle started selling Fairtrade goods in both churches after Sunday Services. There were also stalls at Christmas Fairs and Summer events. Over the past few years there have been Traidcraft stalls at Community events in Olivers Battery and we have provided goods to stock stalls in surrounding Parishes.

We were shocked to learn in December 2022 that Traidcraft was experiencing financial difficulties, due to ongoing effects from the Pandemic, the uncertain world situation with soaring food costs and the war in Ukraine. In January this year the company went into administration. The partner organisation Transform Trade was not affected, so money from any sales this year has been sent to them.

Last week, we heard from the CEO of Traidcraft that a new company is being formed – We Are Fair Trade. They have acquired a large amount of stock from Traidcraft and are in the process of setting up a website in order to sell it.

It is so important that we continue to support Fair Trade. We are a Fair Trade Parish and Winchester is a Fair Trade City. Despite everything, last year we sold £1457 worth of goods, thanks to your commitment to Fair Trade. Hopefully this can continue. We still have a small amount of stock left and as soon as we are able, will be ordering more. We will let you know as soon as this happens.

*Angela Cowans*

## **Brownies**

3<sup>rd</sup> Winchester City Brownies meet on a Tuesday evening at St Mark's. We currently have 16 girls aged between 7 and 10 years of age and they attend 6 different local schools. A great place to make new friends!

Girls experience a balanced programme across six themes – Know Myself, Have Adventures, Skills for my Future, Take Action, Be Well and Express Myself. We welcome visiting speakers and have been well supported by the congregation and local community in this respect over the years. Colin and David set a night-time reflection trail around Oliver's Battery for us to follow in November and Helen came to talk to us last term about the Bal Mandal Groups run by Asha in India. Natalie from The Priory Hair Lounge is due to visit us soon to share her knowledge and skills.

We've made better use of the kitchen this year – making fairy cakes and pancakes. The induction hob took a bit of getting used to but a functioning kitchen is a welcome addition to the space.

Thank you for your continued support.

*Kate Fletcher - Brown Owl*

## Deanery Synod

2022 started out with Barry Trewinnard and Rosemary Dunhill as Deanery Synod reps for the PCC. Rosemary resigned during the Summer months and was replaced by Geoff Fowler. Over the year there have been 3 Deanery Synod meetings. The June/July meeting was cancelled.

At the October meeting, Revd E. Dines was introduced as the new Area Dean. Revd J. Rowe was welcomed as the new Rector of St Matthew with St Paul and Revd. D Chmielewski was welcomed as the new Rector of St Faith at St Cross.

It was announced that St Luke's church had been given permission for the church building to be demolished, with various options for the future still being considered.

It was announced that Subs had been waived for 2022 and 2023. There was a report from the General Synod (GS), where the Church Commissioners were financially supporting the Vision and Strategy priorities, that of the Church Missionary Disciples and for the Church to, where a mixed ecology is the norm. There were discussions about the financial pressures that Parishes are under; the inclusion of the disabled in the whole of church life; and safeguarding.

There were discussions about what was going well; live streaming; relationships; ministry for young people, willingness to do things differently; food outreach and schools. The challenges identified were finding volunteers; finding enough clergy to cover services; lack of flexibility on what lay persons are allowed to do and getting teenagers back after covid.

Meeting in March (postponed from February) - Dean Catherine was able to attend and share the financial issues facing the cathedral with loss of income during the pandemic, and that the Cathedral now has Charity status, with the two key aims being to spread the gospel and promote and protect the Cathedral and grounds.

A proposal from St Barnabas PCC; extending the minimum hours clergy should have off, was passed with a call for the Diocesan Synod to make a similar motion to the General Synod.

Feedback from the General Synod mentioned the Living in love and Faith votes where it was recognised there was hurt on both sides. But the GS rep had shared she had received some unpleasant emails on this subject.

The Deanery Finance Committee Report was accepted. It explained 96% of the Common Mission Fund had been received, with 20 out of 26 parishes making a full contribution. The importance of the CMF was explained as it provides the majority of the Deanery resources, which aims to have a Christian presence in every community.

There were discussions about compiling a register of those with a BCM, BPP LLM who were willing to go to other parishes and PCCs are asked for their thoughts.

It was announced the merging of St Luke's with CC parish was now on hold for the long term. Rev Marianne Foster is being made Priest-in-Charge at the end of her curacy for 3 years.

*Barry Trewinnard*

## St Luke's Flower Arrangers

We are a small team of just 5 with a love of flowers and the enjoyment of adding colour and beauty to Church Services, especially at Easter and Christmas. We really could do with some new members. A love of flowers is the only requirement. We take turns to do an arrangement throughout the Church Year and work as a team for Harvest, Easter and Christmas. We also make posies for Mothering Sunday. We are happy to do special requests for flowers in memory of loved ones.

*Margaret Weaver Coordinator*

### **Curate's Report 2022**

It gives me great joy to reflect on the past year and to acknowledge God's goodness in our lives. As we gather together for the annual parish meeting, I would like to reflect on the past year and express my gratitude for your unwavering support for our Parish. We have achieved much together and I am grateful for the progress we have made.

Despite the many challenges and uncertainties that we faced, we have so much to be grateful for.

First and foremost, I am grateful for each and every one of you who have worked sacrificially to serve our Churches and Parish. From organising events and activities to volunteering your time and resources, your dedication and commitment have made a significant impact on our community.

I am so thankful for the many blessings that God has bestowed upon us. Despite the ongoing hardships, we have seen acts of kindness, generosity and love that have uplifted us and strengthened our faith. We have also witnessed answers to prayer and the comfort this brings during difficult times.

As we move forward, I encourage us to continue to trust in God's provision and guidance. I am excited about the changes that lie ahead. While change can be challenging, it also presents us with opportunities for growth and new beginnings. As we move forward, I encourage you to embrace the future with hope and optimism.

Let us remain steadfast in our commitment to serve one another and to grow in our faith. Let us also remember that we are not alone in this journey. With God's guidance and our collective efforts, we can overcome any obstacles that come our way.

Let us also continue to pray for those who are still struggling and for our community as a whole.

In closing, I would like to express my heartfelt gratitude to all of you for your unwavering support and dedication to me and our Parish. May God continue to bless us abundantly in the year ahead.

*Marianne Foster*

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## The Parish of St Luke with St Mark, Winchester

### 2021 Annual Parish Gathering, Sunday 8<sup>th</sup> May 2022

1. **Welcome and Apologies.** At 11.00am Revd Marianne Foster opened the meeting and welcomed the parishioners with a short prayer. There were 42 parishioners present.  
**Apologies.** Brian and Sue Sadler, Margaret and David Weaver, Mary East and Christine Stride
2. **Minutes of the Annual Parochial Church Meeting on 2<sup>nd</sup> May 2021.** All correct with no amendments. All in favour of accepting the Minutes with 5 abstaining.
3. **Presentation of the 'revised' Electoral roll.** Becky Latimer presented the revised Electoral roll in the absence of Sue Sadler. There were 93 names on the revised Electoral roll last year. Since then, 4 have been removed and 3 added. There are now 92 names on this year's Roll, 14 of which are non-resident.
4. **Presentation of the Log Books, Terriers & Inventories and Policies.** Thanks to Brian Marlow.
5. Elections to the Parochial Church Council: a) Two places for three years, until 2025.  
There are 2 nominations:  
**David Chafe proposed by Brian Marlow and seconded by Brian Sadler**  
**Jane Bates proposed by Rosemary Dunhill and seconded by Anne Francis**

May 2022, the PCC now consists of:

<b>Incumbent Curate</b>	Chair Revd. Marianne Foster	<b>Elected Members</b>	JnB, DC, TnF, GF, SS, CS, JM, DP, EF
<b>Churchwardens</b>	BS and TmF	<b>Licensed Lay Ministers (LLMs)</b>	MM to be co-opted back onto the PCC at next meeting
<b>Deanery Synod Reps</b>	BT and RD		JsB to be co-opted to represent youth

#### 6. **Presentation and Receiving of Accounts for 2021.**

The main points to note are in the 'Financial Report 2021' summary (pg.7) in the Annual Report booklet. A copy of the Finances was on display separately.

Our income in 2020 was boosted by legacies of £99,000, which accounted for the huge difference in income in 2021. There have been no active fundraising activities carried out by the PCC for the last 2 years. We have seen gas and electricity costs increase by £1,500 from 2020 to 2021 with concern for further rises this year.

We have paid all the required Common Mission Fund (CMF) for 2021 and expected to have a deficit at the end of 2021 so negotiated a reduction in CMF for 2022.

The largest income last year was for the refurbishment of St Mark's.

2022 will hopefully move into more normal times.

A few questions from the meeting:

**Does current planned giving income cover normal expenses?** Difficult for Dawn to answer without consulting the current figures.

**Is there an approved budget to view?** (an indication of what we are expecting to spend?) Helen Calder (HC) suggested the Parish budget should be included in the Parish Newsletter every quarter as this regular visibility of funds might encourage people to give more.

**Do we have a collection at St Mark's services?** There is a basket at the back of the Church. We need to raise awareness of the collection at St Mark's services. Marianne (MF) is looking at other ways to make giving easier. Loose collections go into Gift Aid. Combining these, we can get extra money from the taxman. DP thanked Jane Marlow, her assistant treasurer and John Duke for the banking.

**Is there any more money from St Mark's that people are still giving?** DP directed us to the Financial report and the Parish funds 'Balance Sheet' showing the restricted 'St Mark's building project' fund as zero. HC commented that £1000 of pledges still come in on a monthly basis and are continuing throughout this year.

**Can the Senior Holiday Club monies be moved into the General Fund?** There were no objections at the Meeting. However, David Boul made a comment that, legally speaking, we need to go back to donors to ask their permission.

MF agreed that an item on the agenda for the next PCC meeting will be the proposal to add the visibility of St Mark's pledges quarterly to the Newsletter, as well as the quarterly budget. MF thanked DP and asked that **the Accounts for 2021 be accepted. GF proposed this, seconded by DC and all in favour of the Presentation of the Accounts.**

**7. Appointment of Independent Examiner of Accounts 2022.** Everyone in favour of accepting Caroline Sargeant for another year as Examiner of St Luke's Accounts.

**8. Receiving of the Report for 2021.** Two amendments needed:

i) on pg4 of the Report - under the 'Full meeting of PCC Meeting Monday 12<sup>th</sup> July' – St Mark's Phase 2 Update: **A Cil grant has been awarded by Winchester City Council not Hampshire County Council.**

ii) on pg16 **Thomas Foster was proposed by F Blissard-Barnes.**

Also, TnF spoke of the small team of flower arrangers at St Luke's that should be thanked. MF apologised that the Flower Arrangers' report was only written by St Mark's flower arranger team.

**DP proposed we accept the Report for 2021, seconded by Barry Trewinnard and all in favour.**

**9. Vicars' intray and thanks.** MF directed everyone to her *Curate's Report*. In addition, she does want to offer a big thank you to Brian Marlow who is so committed to every aspect of the Church and has been very kind. She also thanked the congregation in welcoming her as Curate.

TmF wanted to offer thanks to MF – we are all so grateful for Marianne, serving the Parish and being very involved in Parish life. She has embraced other organisations in the Parish, like the Carroll Centre and has helped reconcile these groups with the Church and forged new partnerships. He has enjoyed working with his fellow Churchwarden, Brian Sadler and has enjoyed the differences between them, seeing this as a positive for the Parish.

TmF then spoke on behalf of BS, absent from the meeting due to Covid – Our lives have been shaped by the pandemic and we are still searching for answers for the future of our Parish with regards the Parish Building and the merger. Brian thanked TmF and the PCC and gave special thanks to Marianne who has gone above and beyond her role as Curate – she has

undergone a 'baptism of fire' in her role and has attended many different meetings with different organisations and is involved in many different plans and projects with the future of the Church. She is also now taking many baptisms and funerals within the Parish.

TmF finished with a prayer for Brian and Sue Sadler, that they get better very soon.

**Safeguarding Report** - Liz Foulds (EF), our safeguarding officer, spoke of the importance of Safeguarding within the Church – the action the Church takes to promote a safer culture within. It is important to protect and promote the welfare of vulnerable adults, young people and children and safeguarding increases the confidence of the Church, the staff we have and how people view us, to take on the responsibility to prevent abuse occurring, to protect those at risk of abuse and to respond well to those who have been abused.

All our DBS checks are up-to-date. We have new posters on display, showing what our Safeguarding policy is – Promoting a Safer Church – following the Church of England Safeguarding Policy statement. We have also undertaken training on the PCC. EF thanked all those on the PCC who have done the basic safeguarding course.

Safeguarding is integral to the Christian message. It inspires us to speak out on behalf of all those who are vulnerable. The Church of England provide training on domestic abuse, raising awareness of the issues. We can't afford to be complacent as we need to avoid the past failings of the Institution and society in general. EF thanked everyone for helping us to create a safer place at St Luke's and St Mark's.

- 10. AOB.** Karen Trewinnard asked if there was any update on the proposed Parish merger / Parish reorganisation - with Christ Church? MF told everyone that the process has been paused for the moment by the Archdeacon. We approached the final 6-week consultation but Christ Church had concerns about the St Luke's building scheme and were worried about taking on any financial liabilities. We are still working with the Diocesan Buildings team and Church Commissioners. A survey is being carried out next week at St Luke's.

**Closing Prayer by MF.**

Meeting closed 11.45am

**Election of the Churchwardens** – meeting at 12.00pm

**Brian Sadler** proposed by Jane Marlow and seconded by Brian Marlow.

**Thomas Foster** proposed by Richard Turner and seconded by Jo Turner

We seek approval that the aforesaid names continue their roles as Churchwardens for the Parish of St Luke's and St Mark's.

**Agenda for 2022/23 Annual Parish Gathering - Sunday 7<sup>th</sup> May 2023**

1. 12.10pm Welcome and Apologies
  2. Minutes of the Annual Parochial Church Meeting on 8th May 2022
  3. Presentation of 'revised' Electoral Roll
  4. Presentation of the Log Books, Terriers & Inventories and Policies
  5. Elections to the Parochial Church Council: a) Three places for three years (2026)
  6. Receiving of Accounts for 2022
  7. Appointment of Independent Examiner of Accounts for 2023
  8. Receiving of Report for 2022/23
  9. Vicars 'in tray' and Thanks
- 

**Revd Marianne and Churchwardens warmly invite you**

to join them at

**The Annual Parish Gathering**

**On Sunday 7<sup>th</sup> May 2023 at 12.10pm**



**THE PARISH OF ST LUKE WITH ST MARK, WINSTON-SALEM**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCOMING RESOURCES ) FOR YEAR 2022**

**INCOMING RESOURCES**

			2022	
	Note	Unrestricted	Restricted	
<b>Incoming resources from donors</b>				
Planned giving - Gift Aid		35,636.00		
Gift Aid envelopes		130.00		
Planned giving - Tax rebates		9,083.40		
Planned giving - Non G/Aid		5,783.12		
Legacies		0.00		
<b>Collections</b>				
Normal		1,141.94		
Discretionary		11.00		
Special Collections	1	677.00		
<b>Donations</b>				
Flowers		0.00		
Other Restricted Donations	2	0.00	11,077.05	
Unrestricted Donations	3	3,505.10		
		<b>55,967.56</b>	<b>11,077.05</b>	
<b>Activities for generating funds</b>				
Coffee Pop-in & Bar	4	3,224.50		
Traidcraft		1,525.61		
Magazine		163.70		
Bible Reading Fellowship		156.05		
Seniors' Week		0.00	0.00	
Fundraising for PCC		845.58		
		<b>5,915.44</b>	<b>0.00</b>	

**Income from investments**

CBF Investment Fund: Dividends and gain in value	-407.76
Bank Interest	1,148.51
	<b>740.75</b>

**Other income**

Lettings	St Mark's	7,409.75
	St Luke's	4,164.00
Wedding & Funeral Fees		2,070.00
Choir		
Other	5	2,989.55

**16,633.30      0.00**

**TOTAL INCOMING RESOURCES C/F**

**79,257.05   11,077.05**

**CHESTER.**  
**YEAR ENDING 31st DECEMBER 2022**

<b>2021</b>				
<b>Total</b>	<b>Total</b>			
35,636.00	35,536.00			
130.00	45.00			
9,083.40	8,402.22	1	Marianne priesting gift	677.00
5,783.12	4,555.00			
0.00	0.00			
0.00				677.00
1,141.94	938.53			
11.00	90.00			
677.00	2,829.45	2	St Luke's Fabric	0.00
			St Mark.s Fabric	11077.05
0.00	106.71			11077.05
11,077.05	68,332.29			
3,505.10	344.17	3	General donations to PCC.	3505.10
0.00	0.00			
<b>67,044.61</b>	<b>121,179.37</b>			
				3505.10
3,224.50	135.32	4	Revive @St Marks	2846.96
1,525.61	1,375.24		Sunday Coffee Bar	377.54
163.70	28.95			<b>3224.50</b>
156.05	147.25			
0.00	0.00			
845.58	0.00			
0.00	16.62			
<b>5,915.44</b>	<b>1,703.38</b>			

-407.76	703.32		
1,148.51	83.37		
<b>740.75</b>	<b>786.69</b>		
7,409.75	2,574.88		
4,164.00	2,664.00	<b>5</b>	Insurance receipts
2,070.00	1,175.00		Energy grant 1825.00
0.00	0.00		Fees to diocese Q4 726.00
2,989.55	1,153.00		Refunds of monies paid out 78.55
			Funeral organ fees 300.00
			Wedding organ fees 60.00
<b>16,633.30</b>	<b>7,566.88</b>		
			<b>2989.55</b>
<b>90,334.10</b>	<b>131,236.32</b>		

**THE PARISH OF ST LUKE WITH ST MARK, WINCHEST**  
**STATEMENT OF FINANCIAL ACTIVITIES (RESOURCES USED) FOR YEAR ENI**

		2022		2021
	Note	Unrestricted	Restricted	Total
		£	£	£
<b>TOTAL INCOMING RESOURCES (b/f)</b>		<b>79,257.05</b>	<b>11,077.05</b>	<b>90,334.10</b>
<b>RESOURCES USED</b>				
<b>Grants</b>				
Mission Giving		4,560.00		4,560.00
Traidcraft		78.39		78.39
		<b>4,638.39</b>		<b>4,638.39</b>
<b>Activities directly relating to the work of the Church</b>				
Parish Share		30,148.80		30,148.80
Clergy expenses		0.00		0.00
Other priests and readers	6	0.00		0.00
Salaries & wages	7	6,373.30		6,373.30
Altar supplies & robes		236.64		236.64
Badger Farm Hall Hire		0.00		0.00
Lay training & House Groups		350.00		350.00
Parish mission RDP Community Events				0.00
Building maintenance & repairs	8	2,562.23		2,562.23
Fixtures & Fittings		132.98		132.98
Electricity, gas and water		5,339.50		5,339.50
Printed materials & resources		127.00		127.00
Buildings insurance		2,204.25		2,204.25
Pastoral & community				0.00
Discretionary fund expenditure		240.17		240.17
Special collections expenditure	9	677.00		677.00
Fabric fund expenditure				0.00
St Mark's building project			6,746.37	6,746.37
Flowers		280.67		280.67

Other expenditure	10	1,386.00		1,386.00	700.00
		<b>50,058.54</b>	<b>6,746.37</b>	<b>56,804.91</b>	<b>260,179.73</b>
<b>Church management and administration</b>					
Office supplies & telephone		573.06		573.06	545.89
Copier charges		459.21		459.21	190.62
Copier loan depreciation charge		1,032.00		1,032.00	1,032.00
Accountancy fees				0.00	0.00
Sundries	11	660.24		660.24	522.93
		<b>2,724.51</b>	<b>0.00</b>	<b>2,724.51</b>	<b>2,291.44</b>
<b>Activities for generating funds</b>					
Coffee Pop-in & Bar	12	1,865.95		1,865.95	0.00
Traidcraft		1,447.22		1,447.22	1,288.56
Magazine		47.99		47.99	46.99
Bible Reading Fellowship		160.05		160.05	147.25
Expenditure for Seniors' Week			1,231.37	1,231.37	0.00
Expenditure for Ark Toddler Group				0.00	0.00
Expenditure for PCC Fundraising		110.62		110.62	0.00
		<b>3,631.83</b>	<b>1,231.37</b>	<b>4,863.20</b>	<b>1,482.80</b>
		<b>61,053.27</b>	<b>7,977.74</b>	<b>69,031.01</b>	<b>269,440.65</b>
<b>NET (OUTGOING) RESOURCES</b>		<b>18,203.78</b>	<b>3,099.31</b>	<b>21,303.09</b>	<b>-138,204.33</b>
Balances brought forward at beginning of year		101,057.73	17,490.80	118,548.53	256,752.86
<b>BALANCES CARRIED FORWARD AT THE END OF THE YEAR</b>		<b>119,261.51</b>	<b>20,590.11</b>	<b>139,851.62</b>	<b>118,548.53</b>

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 JING 31st DECEMBER 2022

6	Readers	
	Other Priests	
		<b>0.00</b>
7	Cleaners	2326.30
	Ministry Admin Assistant	3492.00
	Ordinands	0.00
	Organists	555.00
		<b>6,373.30</b>
8	Maintenance and minor repairs	2562.23
		<b>2,562.23</b>
9	Marianne priesting gift	677.00

		677.00
10	Fees to diocese for Q4	726.00
	Organ fee creditor paid 2023	60.00
	Organist wedding fee	60.00
	Organist funeral fees	240.00
	St Mark's refund	300.00
		1386.00
11	Annual Subs	40.00
	Gifts	50.00
	Housekeeping	476.83
	Bank charges	93.41
		<b>660.24</b>
12	Revive @ St Marks	1803.90
	Sunday coffee bar	62.05
		<b>1865.95</b>



**THE PARISH OF ST LUKE WITH ST MARK, WINCHEST**  
**BALANCE SHEET as at 31st DECEMBER 2022**

	Notes	2022 £	2021 £
<b>FIXED ASSETS</b>			
<b>Tangible assets</b>			
Copier		1,032.00	2,064.00
<b>Less: Depreciation</b>		1,032.00	1,032.00
		<b>0.00</b>	<b>1,032.00</b>
<b>Investment assets at valuation</b>			
CBF Investment Fund shares		<b>4,123.90</b>	<b>4,653.95</b>
<b>CURRENT ASSETS</b>			
CBF Deposit Fund account		88,470.03	87,321.52
NatWest Current Account		47,193.63	27,691.54
Debtors	12	740.25	681.50
Traidcraft stock		188.20	213.15
		<b>136,592.11</b>	<b>115,907.71</b>
<b>CURRENT LIABILITIES</b>			
Creditors & accruals	13	864.39	3,045.13
Loan for photocopier		0.00	0.00
	.	<b>864.39</b>	<b>3,045.13</b>
<b>NET CURRENT ASSETS</b>		<b>135,727.72</b>	<b>112,862.58</b>
<b>TOTAL ASSETS</b>		<b>139,851.62</b>	<b>118,548.53</b>
<b>PARISH FUNDS</b>			
<b>Unrestricted</b>			
General Fund		45,356.17	31,923.22
Discretionary community fund	Designated	807.69	1,036.86
Maintenance Fund	Designated	45,000.00	40,000.00
Building Fund (Bal, of Legacies)	Designated	26,241.19	26,241.19

St Mark's building project (bal of legacies)	Designated	1,856.46	1,856.46
		<b>119,261.51</b>	<b>101,057.73</b>
<b>Restricted</b>			
New Build Fund (St Luke's)		16,259.43	16,259.43
St Mark's building project		4,330.68	
Seniors' Holiday Club		0.00	1,231.37
		<b>20,590.11</b>	<b>17,490.80</b>
<b>TOTAL PARISH FUNDS</b>		<b>139,851.62</b>	<b>118,548.53</b>

ER.

12	Tax reclaim due: Dec	Dec	740.25
13	Traidcraft Profit		78.39
	Fees to Diocese Q4 2021		726.00
	Funeral organist fee		60.00
			<b>864.39</b>

Fabric Fund transfer from income £5000 per year from 2014 onwards  
Cannot restrict funds from general income to designated instead.



# **Independent Examiner's Report to the members/trustees of St Luke and St Mark Parochial Church Council, Winchester**

I report to the trustees on my examination of the accounts of St Luke and St Mark PCC, Winchester for the year ended 31 December 2022.

## **Responsibilities and basis of report**

As the charity trustees of St Luke and St Mark PCC, Winchester you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of St Luke and St Mark PCC, Winchester's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of St Luke and St Mark PCC, Winchester as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Caroline Sargeant

Address: 8 Fulflood Court, Greenhill Road, Winchester, SO22 5EG

Date: 20 March 2023