

**The Parish of
St Luke's, Stanmore
with
St Mark's, Oliver's Battery
Winchester**



ANNUAL REPORT 2021

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**A large print version of this Report is available at
St Luke's**

The Parish of St. Luke with St. Mark Winchester

Annual Report for 2021 (As required by the Charities Act 1993)

The P.C.C. (Parochial Church Council) has met eight times during the last year. It has the responsibility of co-operating with the incumbent/curate and churchwardens, in promoting across the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

The P.C.C. also has the maintenance responsibilities for:

St. Luke's Church and Centre in Stanmore and

St. Mark's Church, also used as a hall, in Oliver's Battery.

It also holds and reviews all Parish Policy documents.

MEMBERSHIP. The P.C.C. is made up of:

- a) Ex-Officio by way of their office
- b) Representatives elected by the Annual Parish Gathering,
in accordance with Church Representation Rules
- c) Co-opted members

EX -OFFICIO			
Incumbent		Ed Dines (<i>left 12th Sept '21</i>) so Parish in Vacancy	
Curate (priest in charge)		Marianne Foster	
ELECTED TO OFFICE			
Churchwardens elected annually at the Annual Parish Gathering		Brian Sadler Thomas Foster	
Deanery Synod Representatives 2020-2023 elected at Annual Parish Gathering 2020		Barry Trewinnard Rosemary Dunhill	
ELECTED MEMBERS		until	
Jane Bates	2022	Charlotte Scott	2023
David Chafe	2022	Tania Fowler	2023
Sue Sadler	2023	Geoff Fowler	2024
Charlotte Scott	2023		
Hon. Treasurer Dawn Przybycin	2024	Hon. Book-keeper Jane Marlow	2024
Safeguarding Officer Elizabeth Foulds	2024		
AGREED BY THE APCM			
Licensed Lay Ministers (LLMs)		Mary Ramsay	
		Margaret Mouland	

The P.C.C. operates through task-based work groups, reporting directly to it. The Standing Committee (*This is the only committee required by law. Its function is set out in the paper dated November 2006*) functions include Agenda planning and setting the budget before submission to the P.C.C. It meets as needed for preparation for each P.C.C. meeting, and can be called to make emergency decisions on behalf of the P.C.C. (*following the policy of September 2006.*)

Church Membership (*new Electoral roll created in 2020*)

	2021	2020	2019
Church Electoral Roll @ 31 st December	93	95	90
Of whom were non-resident	13	13	14
Names added during the year	1	7	1
moved through death	0	0	0
Names removed during the year	3	2	1

Usual Sunday attendance taken as an average during the year:

	2021	2020	2019
8.00am Eucharist at St. Mark's	13	8	10
9.30am Parish Eucharist at St. Luke's	37	45	45
10.30am All-Age Service at St. Mark's	28	22	30
6.30pm Evening Services	10	9	15

Occasional Offices taken in the year:

	2021	2020	2019
Baptisms at St. Luke's and St. Mark's	4	2	11
Weddings at St. Luke's	1	0	1
Funerals at Church and Crematoriums	11	23	28

Services which attracted well above these usual Sunday attendance figures for the year were: Easter Day and Easter Eve vigil service, and also Christmas services at both Churches.

Main Business of PCC Meetings in 2021

Full Meeting of PCC Monday 10TH May 2021

- Discussion with Revd. Simon Cansdale to hold a Prayer meeting at St Luke's Monday 5th July for both St Luke's and Christ Church members.
- Update on St Mark's Refurbishment progress. Handover of the building to take place on 14th May 2021.
- Future Services – St Mark's will open on Sunday 6th June with the 10.30am service. Agreed that the 8am service at St Mark's will take place on 2nd and 4th Sundays of the month with the last service on 25th July.
- Treasurer Dawn Przybycin asked the PCC to agree that the present signatories for St Luke's continue as they are – Dawn, Jane M, Geoff and Sue.
- Dates agreed for painting at St Mark's and moving furniture back to St Mark's from St Luke's.

Full Meeting of PCC Monday 14th June 2021

- Ed emailed the St Mark's Phase 1 costings final amounts to the PCC and all agreed costings. David Boul on behalf of the St Mark's Building Committee presented the Kitchen Progress Report to the PCC, with work hoping to start in the Summer.
- Transition to a merged Parish. Marianne will be licensed to both Parishes but will be working under Simon Cansdale from Christ Church.
- Ed will be leaving the Parish on 12th September 2021 and it was agreed that Marianne take on the role of Deputy Chair of the PCC.
- Simon Cansdale presented his proposals to the PCC, with regards the future of the Parish and the pattern of services. Christ Church will supply clergy for the 9.30am Eucharist service at St Luke's; a Prayer service will start at St Mark's on the last Sunday of the month; a Pastoral list to be set up for those wanting to receive Home Communion.
- July Weekend of Celebrations postponed to July 31st/1st Aug due to delay with easing of Covid restrictions.
- Charlotte spoke of Eco Church - a free initiative which awards Churches for caring for creation.

Full Meeting of PCC Monday 12Th July 2021

- St Mark's Phase 2 update – tenders in for the kitchen higher than expected. A grant has been awarded from Hampshire County Council to put towards the work. Agreed the specification for the new kitchen - to cater for 40 for a sit-down meal/100 for drinks.
- St Luke's Development - Snug architects and Footsteps (developer) are now focusing on the new building at St Luke's and want to revisit plans with the PCC for the new building, prior to putting the planning application in, in October.
- Elizabeth Foulds introduced herself as the new Parish Safeguarding Officer and explained the parameters of her role and what the PCC need to achieve to raise its approach to safeguarding.

- Deanery Synod Update and Muhabura Appeal – Bishop Cranmer has asked if we can help with the costs of training Licensed Lay Ministers in the Muhabura Diocese. Agreed by the PCC to make this a fundraising aim for the Autumn.
- With the lifting of Covid restrictions on 19th July, Ed has suggested we follow the Church of England recommendations and move forward slowly with the continuation of masks. Singing can commence on 1st August and a further review in September.

Full Meeting of PCC Monday 6th September

- Agreed for the St Mark's kitchen works to proceed with contractor MG Burt subject to the Grant by Winchester City Council being approved.
- Pattern of Services agreed by the PCC for the Parish during the vacancy:
St Luke's – 9.30am Eucharist every Sunday; no **luke@10** from now on
St Mark's – 1st and 3rd Sundays -10.30am; 2nd and 4th Sundays - 8am service to be reinstated from Sunday 12th September; last Sunday of the month – 6.30pm evening service.
- Baptism budget of £500 pa, approved by the PCC.
- Marianne, as Curate, will now be the new Chair of the PCC on Ed Dines' departure.

Full Meeting of PCC Monday 1st November

- The PCC agreed the Q3 financial report provided by Dawn, showing a decrease in our Planned Giving. The budget for 2022 showed our revised Parish Share amount as agreed by the Diocese, decreasing by £12,000 for 2022 to £30,146.
- Safeguarding – all DBS checks are up-to-date and all PCC members have completed the basic safeguarding awareness course. The first stage towards the safeguarding audit has been completed and the next stage is to strengthen procedures, involving leadership training.
- Agreed by the PCC to set up a Standing Committee consisting of Vicar, churchwardens, treasurer and assistant treasurer as a lot of decision-making is coming up.
- Agreed by the PCC to produce the Parish magazine on a bi-monthly basis.
- Discussed St Luke's building scheme timeline regarding full planning submission in January, followed by a 3-month period of consultation by the Diocese where the church commissioners consider any complaints.
- St Mark's kitchen update discussed.
- New sidespeople approved by the PCC.
- Agreement to close the Muhabura appeal at the end of November.
- Discussion on Parish Giving Mission -agreed to put a policy in place when deciding the ratio between global and local funds.
- Diocesan Pastoral Scheme discussed - the merger won't happen until the period of planning with the St Luke's building is done.
- Advent and Christmas services discussed and agreed.
- Update on St Mark's fundraising by the Fundraising Committee.

Full Meeting of PCC Wednesday 1st December

- Discussion of Parish Schemes with the Archdeacon Richard Brand, Area Dean Karen Kousseff, Lay Chair of the Deanery Ruth Guy and Pastoral Secretary Jane Tarry.
The Churchwardens agreed to respond to a letter sent from Christ Church's PCC, answering their concerns about the merger proposal.
Jane Tarry gave us an update on the St Luke's building process. As soon as the Church Commissioners agree the project can move forward, having listened to letters of support and objections, then full planning can go in and Nigel Wright will take the lead at the Diocese on the build.
- It was suggested that a 'working party' is created, either from St Luke's or with Christ Church's working party, setting up a joint working party.
- St Mark's Kitchen update - work due to be finished 3rd December and is so far under budget by £1500. Discussed fundraising efforts and Grants that could be applied for.
- Discussed a Parish Giving policy of 30-40% for international funds and 60-70% for local/national funds.

Full Meeting of PCC Monday 10th January

- Discussions on the Parish schemes:
Building – revised plans give a much smaller footprint than the current St Luke's. Need to go back to Snug architects to see how we proceed.
Merger – Archdeacon Richard has 'paused' the merger to let us focus on the building scheme.
- Review of St Mark's hire charges
- Approval of Jasmine's Bishops Common Mission leadership training
- St Mark's fundraising team are organising a 'thank you' event for St Mark's refurbishment, for those, on a professional basis, who have contributed to the scheme.
- Safeguarding – training in how to deal with domestic violence situations has been put in place by our Safeguarding office, Elizabeth, to be rolled out to the PCC.

Full Meeting of PCC Monday 4th April

- Revd. Simon Cansdale from Christ Church came to our PCC meeting for further discussions on the merger.
- The PCC agreed to adopt the Accounts for 2021, independently examined by Caroline Sargeant.
- The PCC approved Barry Trewinnard's application for the 'Bishop's Permission to Preach' (BPP) training course and agreed to underwrite the cost of the course.
- A surveyor has been commissioned by the Diocese to look at the original survey of St Luke's, to assess the areas of concern and to give us a cost of repair works.
- Discussed the security of the front door at St Mark's and our application to the Parish Council to approve paving slabs at the side of St Mark's for wheelchair access.
- Safeguarding update by Elizabeth – discussed leadership training and the Domestic Abuse awareness course.
- Discussed and agreed a 'Quiz Night' as a fundraising initiative for the Church in general.

Financial Report 2021

2021 was another year that was far from "normal". With another lockdown for several months from January, there were no fundraising activities carried out last year for general PCC funds. Additionally, our income from direct giving decreased by nearly £4,000 - from £52,267 in 2020 to £48,538 in 2021. We also saw gas and electricity costs go up by £1,500 from 2020 to 2021.

Overall, our funds decreased from £256,753 in 2020 to £118,549 in 2021. The funds in 2020 were enhanced by legacies of £99,000, and these were earmarked for the refurbishment at St Marks as the bulk of the legacies came from Norman Alexander who worshipped at St Marks. The refurbishment phase 1 has been completed, so all of the legacies have been used up, along with an additional £68k raised through fundraising activities for St Mark's. We were also fortunate to receive a grant of £30,000 towards the kitchen refurbishment from Winchester City Council, which was very helpful.

As always, I've been assisted in my role by Jane Marlow, who is our Assistant Treasurer and does all the book keeping and payment of bills. Bill Vandersteen has also carried out the role of banker, and Paul Duke continues to administer the Gift Aid scheme for us. I am grateful for all their help.

The accounts are available for anyone to inspect, and they have been independently examined by Caroline Sergeant with no issues arising. I am also grateful to her for her hard work.

Dawn Przybycin – Treasurer

The Income and Outgoings Accounts for 2021 together with the Budget for 2022 are provided in a separate document.

Mission Giving in 2021 - £5400 plus one-off gifts and special collections

Our policy has been to give to 'mission' 10% of our personal giving, not of generated income. This includes collections plus tax rebates but does not include special collections. We give to International, National and Local Groups; some might have long-term Parish links, whilst others are recommended by members. It was decided in 2021, to apportion more of our Giving to International Funds - 30-40% and National funds would receive 60-70%. This policy was agreed by the Standing Committee in December 2021.

We also encourage seasonal and emergency collections: Christmas, Lent, Harvest, Disaster Emergency Committee appeals and support other local fundraising events, including Christian Aid Week. Also, the Muhabura appeal which we launched in October 2021 raised enough funds to cover the cost of training 4 Licensed Lay Ministers in Muhabura (twinned with Winchester Deanery) at a cost of £2,240.

We also support local 'personal' and community needs through the Vicar's Discretionary Fund.

Please see the table below for our Mission Giving charities for 2021:

Mission Giving 2021	
Budget £5400	
International	
1996 USPG General Fund	200
2021 Christian Missions Charitable Trust (CMCT)	300
2010 SPCK Worldwide	200
2012 Uganda Deanery Link (payee Christ Church PCC)	300
2018 Beatrice Project (Zimbabwe)	300
2021 Tear Fund	300
2018 Mission Aviation Fellowship (MAF)	150
	1750
National	
1996 Sheldon Centre (clergy retreat centre)	100
1996 TAP (Train a Priest)	100
2018 Medaille Trust	100
2018 National Deaf Children's Society (NDCS)	200
	500
Local	
1996 Trinity Centre	350
1996 Winchester Churches Nightshelter	350
1996 Samaritans	350
2003 Olive Branch Counselling	350
2003 Winchester Youth Counselling	350
2004 Winchester Basics Bank	350
2012 Winchester Street Pastors	350
2018 Winchester Hospice Fundraising Charity	500
2021 Salvation Army Christmas Appeal	200
	3150
Final Total	5400

St Luke's & St Mark's Reports - 2021

Wardens

In what is effectively a period of vacancy, there has been a great deal of life and progress across the Parish, and a very active Curate in Marianne! For us both, it's been a first year as Church Wardens, serving the congregations in St Luke's and St Mark's, the wider parish, and supporting Marianne our Curate.

The discussions about the St Luke's building, whilst not yet completed, have made progress as we have carefully worked together with the PCC, Marianne, and the Diocese to identify what will be both desirable and feasible. We've been grateful to Christ Church for their support in providing clergy to serve at the St. Luke's Sunday morning service enabling Eucharist to continue. Particular mention should be given to Brian Wakelin and Dave Fenton who have become familiar faces. The proposed merger with Christ Church has resulted in a lot of positive conversation, but has now been "paused" following some feedback from the Christ Church PCC, and until the St. Luke's building plans have become clearer.

The St Mark's building refurbishment stage 1 is largely complete, and has been a great success. The St Mark's congregations have greatly enjoyed meeting in this new building and are continuing to welcome new people to the services. The number of groups hiring the hall has grown, all sharing extremely positive feedback - it has become a focus point for community life!

The next year, indeed the coming months, will see the parish alive with Easter services, Easter egg hunts on the Battery, and working in excellent partnership with community groups as we play our part in Jubilee Celebrations.

As always, we seek to serve the parish, and continue to welcome contact and conversations with everyone.

Brian and Tom

Rosemary Dunhill - Muhabura

Our parish has of course always accepted that part of our mission is to offer financial and other support to those in need in other parts of the world. The Deanery of Winchester has a long-standing link with the Diocese of Muhabura in Uganda, and we have regularly contributed to projects in this area. Indeed, Bishop Cranmer and his wife Mama Hope, visiting the Deanery in 2016 and 2018, included St Luke's in their programme!

Muhabura is a rural diocese made up of 167 parishes. Priests have oversight of several parishes, each with a local leader to take services and to act as a pastoral contact. In 65 of the parishes the lay leader is untrained. Bishop Cranmer has identified this as a priority and has set a target of training 50 lay leaders over the next two years. The part-time training takes two years and costs £560. He invited our Deanery to help with these costs.

Our PCC felt that this was something the parish would want to support. [We all feel increasingly uneasy at the unfair division of resources between us and the developing world, underlined during the

pandemic by issues like access to vaccines, and the way they suffer more than us from the effects of climate change.] The Deanery suggested that each parish might aim to pay for the training of one of these lay leaders, but that those parishes lucky enough to have more than one Reader might give proportionately! The PCC agreed that, rather than using money from existing budgets, church members be invited to contribute, perhaps as a thanksgiving for the teaching and support we receive from our Readers and clergy. If this did not raise enough, we would think again!

We were absolutely delighted when we closed the appeal at the end of 2021 to find that we had raised £2350 – sufficient to support the training of four lay leaders rather than the two we had been asked for, with a little over to contribute to the costs of another.

Jasmine Bailey - BCM Course

As I expect you all know by now, I have completed and gained my temporary commission for the BCM Worship, with the commissioning service being in October.

I have completed various sessions, such as the structure of services, worship in the Bible and Scriptures, music, intergenerational worship and designing an act of worship.

I think the BCM Worship has really helped me to learn many new things, all of which will be helpful to my future ministry; not only have I gained knowledge, I've learnt new things, and gained an understanding about how these things could be applied in the church.

It was helpful to be reminded that although all churches and leaders are different and have different ways of doing things, we are all united in God and He always needs to come first.

I very much appreciate being given the chance to attend and complete the programme and look forward to putting the things I've learnt into practice soon.

Dorothy - Flower Arrangers

We have kept flowers going during Covid, using vases and orchids. But it was amazing for us all to decorate the newly refurbished St Marks Hall. The bright colours, mirrored in both churches was spectacular and enjoyed by all who visited. St Marks and St Luke's have hosted several funeral and memorial celebrations since reopening and provide a wonderful venue when decorated with beautiful flowers. A big thank you to Amanda, Jackie, and Mary who are arranging the flowers.

Barry Trewinnard - CMCT

Christian Missions Charitable Trust (CMCT) is based in Chennai, Tamil Nadu, India, with Christ and the Good News at the centre of everything they do.

CMCT was founded in 1964 by Dr Colleen Redit, when the Lord called her from New Zealand to be a missionary in India. Her vision to work with the poorest of the poor, started as she helped a few young women to make handicrafts from her garage. The work has grown over the years to an organisation running a vibrant handicraft centre employing many women in Chennai and outlying villages, running a girls and women's hostel, a primary and secondary school, after school clubs, day care for destitute elderly and those with leprosy to name but a few of the 27 ministries. All the work is fully funded by supporters from within India as well as around the world, providing prayer support as well as finance.

CMCT is a not-for profit organisation that empowers the vulnerable to lead lives of dignity and independence. The Charity is recognised by the Indian Authorities and daily feeds over 2,000 meals, empowers >640 women, educates >2,700 children and serves >300 patients in their hospital. During the pandemic they have been able to work alongside Government teams delivering food and medicines to the poor in the city.

Karen and I have visited them many times and have been involved in their ministries, we have always been deeply moved to see how much they positively affect the lives of the people they serve. For more information please talk to Barry or Karen Trewinnard or visit : [**Home - CHRISTIAN MISSIONS CHARITABLE TRUST \(christianmissionsindia.org\)**](http://Home - CHRISTIAN MISSIONS CHARITABLE TRUST (christianmissionsindia.org))

David Boul - Phase 1&2 of the Refurbishment of St Mark's.

2021 saw the refurbishment of the St Mark's building. It had been structurally assessed and repaired previously but the aim now was to a) provide a refreshed main space b) convert the sanctuary to be a multi-purpose area and c) upgrade the kitchen facilities. In a bit more detail, contractors undertook the following work:

- The floor in the sanctuary area was lowered to the level of the main space
- A new acoustic partition separated the two
- Outside, new paving to a revived door in the sanctuary area
- The flooring was replaced throughout with tough wood-effect vinyl
- Redecoration throughout
- The life-expired gas heating system was replaced with low-surface-temperature electric radiators
- Replacement double-glazed windows and doors improved insulation
- Renewed lighting, AV a new internet connection
- New toilet facilities and cupboards allowed better access to the main space
- Then subsequently, a replacement kitchen enables us to provide 100 hot drinks and 40 two course meals

With this largely complete, a church members' team redecorated the outside and replaced the guttering.

All the work went well. There were a couple of surprises. There was a large lump of concrete under the sanctuary floor and we had to replace the water supply. All that said, for a little over £200,000 we have a renewed building that should serve us well for another 30 years. Future possibilities include a new porch and 4-metre extension to the rear.

Geoff Fowler - Mission Aviation Fellowship (MAF)

MAF was born in 1947 with just 1 plane based in Juba (now in South Sudan). It now operates in 30 countries with 125 planes. Its purpose, primarily, is still to bring the Lord's word to people but carries out casevacs, flies medical teams and medicines to remote areas, supplies to disaster areas as well as various missionary organisations to help spread the Word.

The parish continues to give financially to MAF as part of our international mission giving.

Kate Fletcher - Brownies

The 3rd Winchester City Brownies survived the Covid closures and summer rains and have managed to meet regularly throughout the last year - sometimes activities online, sometimes outside and more recently back in the refurbished St Mark's. The leadership team have certainly needed to be creative! This term we mark 50 years of existence with the unit being formally registered late December 1971. A thanksgiving celebration and service of dedication is planned for next term so hopefully we can make good use of the new kitchen to celebrate! Thank you to St Luke's with St Mark's for supporting us throughout years.

We currently have 14 Brownies on role from across 5 different schools - although we are looking to increase our numbers as restrictions have now eased. Please do pass this information on if you know anyone who would be interested in joining us, either as a Brownie or Leader. We look forward to meeting them!

Kate, Grace, Dalma and Jess
Oliver's Battery Brownies

Andrew Howes – Taizé

Some years ago, Anne and I started attending the monthly Taizé services on a Sunday evening at the cathedral. The sense of peace and calm one experiences in the silence and meditative chant of these services is so profound that we felt we would like to create our own Taizé group at St Mark's church on the Battery. Consequently, when the chance came in 2017, together with our friends Barry & Karen Trewinnard, we set about inaugurating a similar service. Since then, we have met every month, apart from in August and December of each year, including meeting by Zoom during Covid.

The service starts with a greeting prayer, then we sing three chants from the booklet to guitar accompaniment followed by a reading, a ten-minute silent meditation, intercessory prayers and three or four more chants before departing with a blessing. In that, we depart from standard Taizé practice where the congregation departs in strict silence after the last chant - or 'song' as they are called at Taizé itself. We may well work towards that so that everyone can take the gem of the Holy Spirit home with them in peace and tranquility.

We will be shortly holding an afternoon Taizé workshop at St Marks in which we will unpack the chants and their meanings a bit, work on them and finish by producing an authentic setting of the service. Everyone will be very welcome and harmony singers especially so. I will publish a date in the church bulletin and put it on the notice-board shortly. In the meanwhile, if you would like a taste of Taizé itself, please follow this link:

<https://youtu.be/WhXMPoTwERg> or simply go to the Taizé website

https://www.taize.fr/en_rubrique2607.html#main, click on 'The Wellspring of Faith' and then click on 'Prayer'.

Ruth Coggan - Praying Apart

Since the first lockdown the parish prayer group, under the title of Praying Apart, has been meeting in spirit rather than in body and praying on the first and third Wednesdays of each month in our own homes. An email prepared in turn by one of the 15 pray-ers is circulated to assist us in our praying. The purpose of the group is primarily to pray for our churches, the parish and community but we usually start with a short reflection to inspire us to deeper faith or to encourage us in our praying. We also pray for wider concerns in the church, country and world. We gladly welcome any prayer requests coming from people in the parish and would love more people to join us in our praying. Contact for enquiries - ruthcoggan@yahoo.co.uk

Curate's Report 2021

Firstly, I would like to thank everyone for their support over the past year. It has been wonderful to resume a regular pattern of worship across the parish after two disrupted years due to the covid pandemic. A special thanks to the church wardens Brian and Tom. Thanks also to our lay ministers, Margaret and Mary. Our BCM ministers Jaz, Barry, Karen and David for their service across the parish, Brian Marlow acting service coordinator, Rosemary, the PCC, the buildings committee, the finance team, the fundraising committee, the servers and sides people, those leading intersessions and reading, cleaners, flower arrangers, organists, Ali for the parish magazine, Ruth for praying apart and Becky for all of her hard work behind the scenes. We are also grateful to Christ Church for supporting the 9:30am service at St Luke's and to James, Christopher and Warwick for supporting the 8am at St Mark's.

As a parish we continue to be in discussions about the proposed parish merger as well as the buildings scheme. Progress is being made on both fronts. I would like to thank Archdeacon Richard Brand for his wisdom and support as we navigate these two huge changes in the life of our parish.

Marianne Foster

The Parish of St Luke with St Mark, Winchester 2020 Annual Parish Gathering, Sunday 2nd May 2021

1. **Welcome and Apologies.** At 11.30am Revd Ed Dines (ED) opened the meeting and welcomed the parishioners with a short prayer. There were 33 parishioners present.
Apologies. Barry Trewinnard, Rod Biles, Charlotte and Tom Scott, David Lloyd.
2. **Election of Churchwardens.**
Brian Sadler proposed by Linda Kay and seconded by Lionel Kay
Thomas Foster proposed by Freda Blissard-Barnes and seconded by Helen Calder
These positions are for 1 year and all were in favour of these nominations. Ed thanked Geoff Fowler and Brian Marlow who stepped down from the roles.
3. **Minutes of the Annual Parochial Church Meeting on 20th October 2020. All correct with no amendments. All in favour of accepting the Minutes with 1 abstain.**
4. **Presentation of the 'revised' Electoral Roll.** Sue Sadler presented the revised Electoral Roll. There were 95 names on the revised Electoral Roll last year. Since then, 3 have been removed and one added. **There are now 93 names on this year's Roll, 13 of which are non-residents.**
5. **Presentation of the Log Books, Terriers & Inventories and Policies.** Thanks to Geoff Fowler
6. **Elections to the Parochial Church Council.** PCC members serve for 1-3 years and then stand down or can be re-nominated if they wish. Due to the reduction in the number of those on the Electoral roll this has thus reduced the number of elective members required for the PCC from 12 to 9. There are 4 nominations for vacancies for 3 years until 2024:
Caryl Foulds (also our safeguarding officer) proposed by Geoff Fowler and seconded by Tania Fowler.
Geoff Fowler proposed by Brian Marlow and seconded by David Chafe.
Jane Marlow proposed by Jean Duke and seconded by Margaret Weaver.
Dawn Przybycin proposes by Margaret Weaver and seconded by David Weaver.
Mark Burrows-Gibson is stepping down.
There is also a place for 1 year. **Marianne Foster, who will soon be a full-time curate under Revd. Simon Cansdale and will be working mostly with St Luke's and St Mark's, will be co-opted by email in the interim period before the Christ Church merger so she can be involved in the process.**

May 2021, the PCC now consists of:

Incumbent	Chair Revd. Ed Dines	Elected Members	JB, DC, TnF, GF, SS, CS, JM, DP
Churchwardens	BS and TmF	Licensed Lay Ministers (LLMs)	MR and MM
Deanery Synod Reps	BT and RD	Co-opted member	MF

7. **Receiving of the Accounts for 2020.** Summary of the Accounts is in the booklet. **All in favour of accepting them.**
Dawn wanted to thank everyone involved in the Church finances. There is a great separation of duties which works well and means there is good level of control. Special thanks to Jane Marlow

for her bookkeeping; her attention to detail and accuracy in helping prepare the accounts is invaluable and it is a great joint effort. Also, thanks to Paul Duke for doing the gift-aid returns and to Bill Vandersteen for doing the banking. Bill wants to stand down from his banking role. GF asked if anyone else would be willing to take on this role which involves a monthly trip to the Bank.

8. Appointment of Independent Examiner of Accounts for 2021. Caroline Sargeant is willing to take on the role for another year. All were in favour of her appointment for 2021.

9. Receiving of the Report for 2020. ED proposed we accept them. All in favour.

10. Vicars 'inray' and Thanks. ED asked if anyone had any questions. Helen Calder asked what we are going to do, as a Parish, to welcome the new residents of the Valley? Hope Church is handing out packs for the new residents. Ed explained that as part of Winchester Churches Together, 8-9 ministers have been meeting every week on zoom for weekly prayer. As a result of lockdown this has encouraged closer relationships between the local Churches and Hope Church have asked if we would like to include St Luke's and St Mark's details – our website details, contacts within the church and a list of services. All in favour of this idea.

ED then spoke of the merger. He told the Meeting that the PCC have been encouraged by how the information has been presented to us, following on from the several zoom meetings with the Bishop and Archdeacon. Christchurch PCC also want the whole process to run smoothly and for us to retain our identity in the merger.

Brian Sadler who has not had face-to-face contact with Revd Simon Cansdale yet wants the congregation to ask questions and speak up when the consultation comes out. To make the transition as smooth as possible, ED has invited Revd Simon Cansdale to be involved in the process and to take over responsibilities of St Luke's and St Mark's by September, with the legal side to be completed before Christmas.

Most Parishes in the Diocese are merging with others and most mergers are taking place by the end of July. Our merger is taking the longest as the legal paperwork needs to be completed to sign off the St Luke's building works, hence the delay.

ED wanted to thank everyone for their flexibility and willingness this year. Thanks to the Lay Ministers, Margaret and Mary and Lionel for the luke@10 and luke@9, the Buildings and Fundraising committees, the servers and sidespeople, cleaners, flower arrangers, Ali McCabe as organist and editor of the Parish Magazine, Finance team, small works team, Becky, PCC and Churchwardens, Marianne and Ruth Coggan for her Parish Prayer.

AOB. GF offered his thanks to ED, especially for being the driving force for the building works and for helping with the merger with CC as well as running his own Church and also being given the remit to start the Church at Kings Barton.

Closing Prayer by ED

Meeting closed 12.05pm

Election of the Churchwardens

Brian Sadler proposed by Dawn Przybycin and seconded by J.A. Curtis

Thomas Foster proposed by J. Blissard-Barnes and seconded by Barry Trewinnard.

We seek approval that the aforesaid names continue their roles as Churchwardens for the Parish of St Luke's and St Mark's.

Agenda for 2021 Annual Parish Gathering - Sunday 8th May 2022

- 1. 11.00am Welcome and Apologies**
 - 2. Minutes of the Annual Parochial Church Meeting on 2nd May 2021**
 - 3. Presentation of 'revised' Electoral Roll**
 - 4. Presentation of the Log Books, Terriers & Inventories and Policies**
 - 5. Elections to the Parochial Church Council: a) Two places for three years (2025)**
 - 6. Receiving of Accounts for 2021**
 - 7. Appointment of Independent Examiner of Accounts for 2022**
 - 8. Receiving of Report for 2021**
 - 9. Vicars 'in tray' and Thanks.**
-

Revd Marianne and Churchwardens warmly invite you

to join them at

The Annual Parish Gathering

Incorporating the Annual Parochial Church Meeting

In St Luke's Church

On Sunday 8th May at 11.00am

THE PARISH OF ST LUKE WITH

BALANCE SHEET as at 31

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible assets			
Copier		2,064.00	3,096.00
Less: Depreciation		1,032.00	1,032.00
		1,032.00	2,064.00
Investment assets at valuation			
CBF Investment Fund shares		4,653.95	4,068.89
CURRENT ASSETS			
CBF Deposit Fund account		87,321.52	187,238.15
NatWest Current Account		27,691.54	64,411.96
Debtors 12		681.50	1,566.50
Traidcraft stock		213.15	360.34
		115,907.71	253,576.95
CURRENT LIABILITIES			
Creditors & accruals 13		3,045.13	2,956.98
Loan for photocopier		0.00	0.00
		3,045.13	2,956.98
NET CURRENT ASSETS		112,862.58	250,619.97
TOTAL ASSETS		118,548.53	256,752.86
PARISH FUNDS			
Unrestricted			
General Fund		31,923.22	45,317.14
Discretionary comm Designate		1,036.86	966.86
Maintenance Fund Designate		40,000.00	35,000.00
Building Fund (Bal, Designate		26,241.19	26,241.19
St Mark's building p Designate		1,856.46	98,641.12
		101,057.73	206,166.31
Restricted			
New Build Fund (St Luke's)		16,259.43	16,249.43
St Mark's building project		0.00	33,105.75
Seniors' Holiday Club		1,231.37	1,231.37
		17,490.80	50,586.55
TOTAL PARISH FUNDS		118,548.53	256,752.86

ST MARK, WINCHESTER.
1st DECEMBER 2021

12	Tax reclaim due: Dec	Dec	681.50
13	Traidcraft Profit		86.68
	Fees to Diocese Q4 2021		554.00
	Muhabura		2,404.45
			<u>3,045.13</u>

Fabric Fund transfer from income £5000 per year from 2014 onwards
Cannot restrict funds from general income to designated instead.

Independent Examiner's Report to the members/trustees of St Luke and St Mark Parochial Church Council, Winchester

I report to the trustees on my examination of the accounts of St Luke and St Mark PCC, Winchester for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of St Luke and St Mark PCC, Winchester you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of St Luke and St Mark PCC, Winchester's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of St Luke and St Mark PCC, Winchester as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Caroline Sargeant

Address: 8 Fulflood Court, Greenhill Road, Winchester, SO22 5EG

Date: 3 March 2022