

BLOXHAM BAPTIST CHURCH CIO. TRUSTEES' REPORT 2021.

The trustees present the annual report together with the financial statements of the charity 1174024 for the year ended 31 December 2021.

Trustees

The trustees who served throughout the year and up to date of authorisation of this report were as follows:

Rev Mike Tydeman

Barbara MacIver (Treasurer)

Anne Linsey (Secretary)

Janet Brigden

Margaret Taylor

Sarah Stapleton

Robert Kerry

Objectives and activities

Objects and aims

The principal purpose of Bloxham Baptist Church CIO (the "Church") is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and in other parts of the world.

Significant activities

In fulfilling its purpose, the Church will engage in a range of activities either on its own or with others that will vary from time to time with activities being initiated, expanded, or closed, as appropriate.

The Church's activities include, but are not restricted to:

- regular public worship, prayer, Bible study, preaching and teaching;
- baptism, as defined in The Baptist Union's Declaration of Principle;
- the Communion of the Lord's Supper, which shall normally be observed at least once a month;
- evangelism and mission, locally, regionally, nationally and internationally;
- working in partnership with the other local Churches;
- the teaching, encouraging, welcome and inclusion of young people;
- nurture and growth of Christian disciples;
- education and training for Christian and community service;
- giving and encouraging pastoral care;
- supporting and encouraging charitable social action in the United Kingdom and abroad;

Public benefit

In planning the activities of the Church, the trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Grant making

The Church seeks to fulfil its objective of spreading the Christian message throughout the United Kingdom and worldwide by making grants to specific independent missionary and charitable organisations whose aims coincide with those of the Church, including the Home Mission Fund of the Baptist Union of Great Britain and BMS World Mission.

Volunteers

A significant proportion of the Church's activities are run by and with the assistance of volunteers who freely give of their time and skills to support the Church in the furtherance of its aims.

Achievements and performance

Charitable activities

During the year the Church has delivered Sunday and Holy Day church services open to all, as well as regular meetings, either corporately or in small groups, for Bible study, prayer and worship. Some of these meetings continued to be held on Zoom depending on Government restrictions at the time and personal preference. Church services continue to be live streamed for wider accessibility.

Children and family worship activities designed to take place in the home were used during the first quarter and then children and young people's groups meet as part of our Sunday morning worship.

Despite ad hoc restrictions throughout the year, the Church continued to provide a full programme of regular activities, including:

Continuation of Saturday morning and Wednesday evening prayer gatherings.

Continuation of 12.30pm and 6pm Zoom prayer gathering.

Monthly Communion services.

Homegroups and various small support groups ran throughout the year both on Zoom and physical meetings, providing practical and emotional support, prayer, teaching and enhancement of the Christian faith.

Youth groups ran throughout the year providing opportunity to worship and to socialise. In addition a number of small youth groups were developed which are open to all. One to one meetings took place with more vulnerable young people.

The Church continues to be active in the local community, providing activities for all age groups which are open to all members of the local community on a non-profit making basis that are in addition to the more formal church and related services.

These have included Tiddlywinks Toddler group, Bitesize lunch club for mum's to be & mum's and babies, Wednesday Tea for single parent families.

Girls' Brigade meetings have continued and they welcomed new members during the year. Boy's Brigade is run by St Mary's CofE and supported by Bloxham BC volunteers.

A Renew Wellbeing space was opened in the Chapel once a week during 2021. This is a space of welcome and inclusion in partnership with mental health teams to improve mental and emotional wellbeing. It is run as an ecumenical provision with some volunteers from St Mary's CofE.

The church has continued to develop links with St Mary's, hosting a number of joint services and increasing cross church communication.

The Pastor has resumed a chaplaincy role at the local Secondary school, where we hold our Sunday services, and with the CYF pastor leads occasional assemblies at the primary school.

A number of church volunteers also mentor children at the secondary school as part of Transforming Lives for Good.

The Church is mindful of other communities locally, nationally and throughout world who have less fortunate circumstances and consequently continues to support financially and prayerfully targeted areas and projects in a number of locations, including:

- Specific gift day monetary collections for Local Homeless charities, Open Doors, Tearfund, and Slavic Gospel Association.
- Child Sponsorship through Compassion UK.
- Charitable donation to Transforming Lives for Good (Charity number 1074114)
- Charitable donation to Standing in the Gap. (Charity number 1174627)

Fundraising activities

The Church's activities are principally financed by the voluntary giving of its members and congregation, supplemented with tax rebates through the Gift Aid scheme, and at cost charges for some of its community activities. The Chapel building is also occasionally hired out for events, such as birthday parties, for local people.

Financial review

The financial position of the charity is set out in the Statement of Financial Activities – Payments and Receipts report and the related notes, prepared in accordance with statutory requirements of the Charities Act 2011 and SORP (FRS 102).

Principal funding sources

The principal funding sources of the Church are the voluntary donations and giving by members of the Church's congregation together with allied income tax rebates under the Gift Aid Scheme.

The letting of two properties owned by the church also provides a regular rental income. The financial return of this investment is regularly reviewed to ensure fair value for the Charity. Our

property assets are managed to ensure financial viability but also to be available to meet the purposes and needs of the church.

Policy on reserves

The Church aims to hold reserves that would cover three months revenue expenditure, legal commitments under contracts of employment and a reserve to meet essential immediate expenditure to the Church's premises necessary to allow the Church to continue to function. At the year end the Church had reserves that were considered sufficient to meet its premises policy and reserves against its revenue expenditure.

Going concern

The trustees have considered the impact of COVID-19 on the church's financial position, liquidity and future performance together with financial projections for the church and over the foreseeable future and have also reviewed the availability of banking facilities. The trustees are satisfied that the church has sufficient resources to continue in operation for the foreseeable future, being at least 12 months from the date of signing the financial statements. Accordingly, they continue to adopt the going concern basis in preparing the church's financial statements.

Future plans

Activities planned to achieve aims

The Church plans to continue with its current activities and has plans for expansion of the current programme, activities and evangelistic outreach.

In particular the trustees are reviewing the venue for Sunday Morning Worship and possible involvement in St Mary's CoE Building our Future Project.

The Church is looking to offer free of charge CAP (Christians Against Poverty) Money courses open to all, that teach budget skills and money management.

The church has agreed to finance a church member to undertake training to become a Baptist Minister with Regent's College Oxford.

The church is looking to invest in small group leaders as part of its vision to bring church into the communities where people live.

Structure, governance and management

Governing document

Bloxham Baptist Church CIO (the "Church") is a Charitable Incorporated Organisation and constitutes a corporate body with limited liability. It is registered with the Charity Commission under Number 1174024. The Church was incorporated on 28 July 2017 and is controlled by its governing document, a constitution and is governed by its trustees in accordance with its constitution.

Recruitment and appointment of trustees

The day to day running of the Church is under the control of a singular 'Leadership Team' comprising the Pastor, CYF Pastor, Church Secretary, Church Treasurer and a number of other

elected Trustees. The Pastor role is appointed by the Church at a special church meeting and is employed under a letter of appointment. The CYF Pastor is employed under contract and is not a Trustee. The other trustees are appointed in accordance with the Church's constitution.

Organisational structure

The Church appoints a Pastor, and other paid staff as circumstances require. The Pastor leads the church community in both spiritual and practical ways and chairs Leadership Team meetings and Church meetings.

The Church employs a Children and Families Pastor who shares spiritual and practical oversight with a specific remit for families both within the fellowship and the wider community. WEF 1/1/2021 the church also employs a part time Youth worker to lead the Youth Ministry Team and oversee groups and activities for young people.

The Church Membership elect the Leadership Team (including Church Secretary and Treasurer) from among themselves to oversee the spiritual and operational aspects of the Church. The Leadership Team meets regularly and administers the Charity by majority decision on behalf of the membership.

Wider network

The Church is a member of The Baptist Union of Great Britain and the Southern Counties Baptist Association. The holding trustee of the church is the Baptist Union Corporation Limited which is charity number 249635 and which is controlled by the Baptist Union Council. The Baptist Union Corporation Limited also acts as the holding trustee in respect of the church premises themselves.

The annual report was approved by the trustees of the charity on 28 March 2022 and signed on its behalf by

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A Linsey

Secretary and Trustee

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports)

Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 20 Sept 2021 and signed on its behalf by:

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B MacIver

Treasurer and Trustee

Bloxham Baptist Church
Income and Expenditure Account
For the year ended 31 December 2021

	2021	2020
	£	£
Income		
Giving	80,628	79,417
Gift Aid received	16,413	15,346
Legacies		2,000
Mission Income	376	538
Other income		3
Rental Income	23,080	17,205
Bank Interest received	1,350	1,166
Fellowship Fund	2,407	3,193
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Total Income Received	124,254	118,868
Expenditures		
Mission costs	1,793	1,303
Operational costs	6,644	5,081
Property maintenance	12,385	8,519
Staff costs	98,341	81,214
Tithe BMS World Mission	6,135	5,934
BU Home Mission	6,135	5,934
Insurance	2,293	2,175
Office/General Admin expenses	1,638	2,465
Confidential fund, gifts and donations	3,622	2,235
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Total expenditure	138,986	114,860
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Deficit/Surplus of Income over Expenditure	- 14,732	4,008
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Bloxham Baptist Church
Statement of Assets
As at 31 December 2021

	Note	2021 £	2020 £
Baptist Union Corporation Account		3,776	3,769
CAF 12 Month Fixed Rate Account		72,179	70,993
CAF Bank 60 day Notice Account		11,327	11,174
HSBC General Account		3,740	5,821
HSBC Deposit Account		14,169	28,166
		<u>105,191</u>	<u>119,923</u>
Assets held for Church's own use	3	<u>950,000</u>	<u>N/A</u>
TOTAL ASSETS		<u><u>1,055,191</u></u>	<u><u>N/A</u></u>

NOTES TO THE ACCOUNTS

1. Basis of Accounts

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

2. Cloudberry Cottage Rental Debtor

Since our former tenant vacated Cloudberry Cottage on 28 February 2021, she has not been in a position to make any repayments to the rent arrears of £6,240. We continue to extend grace and forgiveness by not pursuing this debt but we are maintaining contact with our former tenant who continues to express the desire to make some repayment when her circumstances are more favourable than they have been over these last few months.

3. Assets held for the church's own use

Due to the Coronavirus restrictions it was not possible to obtain market valuations on properties during December 2020. In the absence of market valuations it was best practice to include the church's assets at their insured values.

However, as at 31 December 2021 the church leadership have estimated the value of the church's properties as follows:

1. Church premises at Hawke Lane is valued by the leadership as £200,000 (without planning permission).

Note that the church is the beneficial owner (subject to the relevant trusts) of the church building, the legal title to which is held by the church's custodian trustee which is the Baptist Union Corporation Ltd.

2. Apple Tree Cottage, Kings Road, Bloxham is valued by the church leadership at £375,000

3. Cloudberry Cottage, Unicorn Street, Bloxham is valued by the church leadership at £375,000

NOTES TO THE ACCOUNTS contd.

4. Fellowship Fund

	2021	2020
Income	2,407	3,193
Expenditure	1,115	680
Surplus of Income over Expenditure	<u>1,292</u>	<u>2,513</u>
Balance B/fwd	<u>2,943</u>	<u>430</u>
Balance C/fwd	<u><u>4,235</u></u>	<u><u>2,943</u></u>

5. Audrey Wild Fund

	2021	2020
Expenditure	2,000	1,210
Balance B/fwd	<u>7,401</u>	<u>8,611</u>
Balance C/fwd	<u><u>5,401</u></u>	<u><u>7,401</u></u>

6. Gift Days

Gifts made inclusive of gift aid subsequently claimed.	2021	2020
Open Doors	2,750	1,850
Slavic Gospel Association	500	1,300
Tear Fund	1,200	2,235
Green Pastures	300	525
Beacon Centre	300	500
Polly Preedy (paid in January relating to previous year)	<u>300</u>	<u>400</u>
	<u><u>5,350</u></u>	<u><u>6,810</u></u>

During early January 2022 an additional amount of £1,535 (including gift aid recovered) was received and further payments were made to Green Pastures and The Beacon Centre. Morrisons vouchers were bought for Polly Preedy.

BLOXHAM BAPTIST CHURCH

FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2021

Independent Examiner's Report

I report on the financial statements of the Church for the year ended 31st December 2021 which are attached herewith.

This report is made solely to the Church's Members, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the Church's Members those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Church and the Church's Members as a body for my work or for this report.

Respective responsibilities of the Church Leaders and The Independent Examiner

The Charity's Trustees (The Church's Leadership Team) are responsible for the preparation of the financial statements, and they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- ☐ examine the financial statements under section 145 of the Act;
- ☐ follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Act; and
- ☐ state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Church and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees of the church concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- ☐ to keep accounting records in accordance with section 130 of the Act; and
- ☐ to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.