



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day 01	Month 04	Year 2021	To	Day 31	Month 03	Year 2022

Section A Reference and administration details

Charity name	South Yorkshire Chaplaincy & Listening Service		
Other names charity is known by			
Registered charity number (if any)	1174021		
Charity's principal address	Alpha House		
	10 Carver Street		
	Sheffield		
Postcode	S1 4FS		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Pedder	Chair		
3	Roger Dyson			
4	Chris Booth			
5	Jonathan Dunning		Until 13 July 2021	
6	Kelly Griffiths			
7	Delroy Hall			
8	Jan Hedge			
9	Rachel Medina			
10	Andrew Walker			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	CIO Foundation Constitution
How the charity is constituted	CIO
Trustee selection methods	By resolution of the charity Trustees (paragraph 10 of constitution)

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief and prevention of physical and mental hardship suffered by individuals inside and outside of the workplace through the provision of listening and chaplaincy services through South Yorkshire.

The provision of confidential pastoral care and support to individuals inside and outside of the workplace suffering difficulties in their everyday life throughout South Yorkshire.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Services provided by the charity benefit those members of the public who engage with those organisations through whom the charity works, which, in the view of the Trustees, complies with the guidance issued by the Charity Commission on public benefit.

Chaplaincy services were provided at a range of organisations including Public Services, Engineering, Health Care, Sports Clubs and Schools for staff, patients, family members, students dependent on the context.

Listening Services were provided at a Community College, Health Care, Schools and Businesses, again relevant to organisational context.

Wellbeing Ambassador services (a form of Listening Service) were provided for patients at the Decisions Unit at Northern General Hospital.

Training has also been provided on Listening, Well-being related subjects and Interpersonal Skills to enable some of those organisations to strengthen the support given to those individuals within their care. This has included Effective Listening Skills, Children and Grief, Listening in a Business Setting and Handling Difficult Conversations. Training has also been delivered to other community groups/churches on Listening Skills to enable them to serve their communities more effectively.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This financial year has seen an opening up of our face to face services following lock-down, following COVID safety protocols, and a continuation of online/telephone services where that has been the safer option.

Our Hospice Chaplains continued to respond to call-out requests only for the first half of the year, often followed up by additional telephone support, returning to regular Hospice visits in November. We provided support for 19 families, in addition to leading a reflection at the Light Up a Life service in the Hospice garden. We also provided support for hospice staff on our regular visits and worked with the Children's Team to source poems at the request of a patient in palliative care.

Our full-time Listening service for a Primary Care Network (PCN) in Sheffield, for patients experiencing life challenges, continued, plus the introduction of Listening services at a second PCN and the University Health Service. Over the year 1243 appointments were made by patients for listening support and the opportunity to talk about issues that were affecting their emotional health.

Our Wellbeing Ambassadors (Listeners with an emphasis on a holistic approach and additional training in mental health and wellbeing) were present at 43 shifts at the Psychiatric Decision Unit. They saw 100 patients (86% of all the patients who were on site during their shifts), holding significant supportive conversations with 54% of patients seen.

Sports Clubs, Fire Service stations and businesses slowly opened up to visits, with a combination of face to face and telephone support across the year, including attendance at funerals, leading a remembrance event, sending encouragement cards and texts, visiting or calling on a regular basis, and providing focused listening sessions where requested. We also began attending the Fire Service's New Recruits training programme to speak to new recruits about well-being and our services, as part of their support and well-being provision.

Our schools support continued across 15 schools with a combination of visits and telephone. Monthly chaplaincy visits were made across 9 schools through the year, plus 41 1-hour listening appointments. We also continued our pilot Safeguarding Listening Support with 11 1-hour sessions provided for those responsible for safeguarding and pastoral care within a school, giving a safe space for staff to offload the emotional impact of dealing with difficult family situations on a regular basis.

Our pilot Sibling Listening Service for primary aged children continued, leading to a roll-out to 9 schools funded by the Postcode Neighbourhood Trust for 2022. This expanded service saw 28 children on a weekly basis within the school terms.

We continued to raise awareness of the need to provide listening support in organisations as a way of preventing and relieving hardship, and providing support to people facing difficulties in their lives. This included the training activities outlined the previous section, plus the provision of short promotional films for organisations to raise awareness amongst their staff and/or patients.

In addition, and as part of, providing the above services we delivered the following training events, developing the skills of our volunteers, as well

as individuals from other community groups, to enhance their ability to support others who are experiencing difficulties. All our training services continued on-line.

40 people trained in level 1 listening skills

40 people trained in level 2 listening skills

39 people trained in level 3 listening skills

(Of these 10 attended for their own purposes, 9 were intending to continue onto the chaplaincy training and the rest were interested in our Listening and Wellbeing roles).

8 people trained in chaplaincy skills

8 people trained in one of our Enhanced Listening skills modules

These courses are additional to those delivered to Partner Organisations and at external workshops outlined in Section C.

Section E Financial review

Brief statement of the charity's policy on reserves

To build reserves where possible in order to cover contingencies, building on the low level of reserves we have been able to create so far.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We are grateful to the Trusts and individual Donors who have given funding this year to enable us to continue and grow our services. Also to a growing number of our Partner Organisations who have been able to make financial contributions towards the costs of the services provided for them.

Grants have been awarded from Cutlers Company Charitable Trust, Golden Stable Trust, James Neill Trust Fund, Postcode Neighbourhood Trust, Sheffield City Council Voluntary and Community Sector Covid-19 Recovery Fund, Sheffield Evangelical Trust, Sheffield Town Trust, Souter Charitable Trust and The National Lottery Community Fund.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

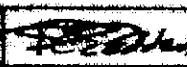

Position (eg Secretary, Chair, etc)

Date

Anthony Pedder	Andrew Walker
Chair	Trustee

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Anthony Pedder	Andrew Walker
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	21/11/22	21/11/22

**Independent examiner's report to the trustees of
South Yorkshire Chaplaincy & Listening Service**

I report to the trustees on my examination of the accounts of the South Yorkshire Chaplaincy & Listening Service (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Adam Claydon FMAAT

Peach Wilkinson Ltd
78 Cross Hill
Ecclesfield
Sheffield
S35 9TU

Date: 18 November 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

South Yorkshire Chaplaincy and Listening Service

No (if any)

1174021

Receipts and payments accounts

CC16a

For the period
from

01-Apr-21

To

31-Mar-22

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Training Income	3,610	-	-	3,610	1,605
Partnership and Funding Income	105,592	41,183	-	146,775	103,632
Gifts Received	8,079	-	-	8,079	10,113
Other Income	11,847	-	-	11,847	4,538
Gift Aid Rebate	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	129,128	41,183	-	170,311	119,888
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	129,128	41,183	-	170,311	119,888
A3 Payments					
Advertising and Media	1,707	1,299	-	3,006	1,350
Training Expenses	982	1,740	-	2,722	3,645
Fees	1,239	40	-	1,279	1,608
Salaries	121,889	2,744	-	124,633	70,033
Broadband & IT	3,944	951	-	4,895	1,404
Rent, Rates, Gas and Electric	11,337	1,458	-	12,795	10,569
Insurance	1,590	-	-	1,590	1,004
Ongoing Office costs	1,053	-	-	1,053	985
Stationery	30	-	-	30	239
Sundry expenses	849	-	-	849	1,793
Sub total	144,620	8,232	-	152,852	92,630
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	144,620	8,232	-	152,852	92,630
Net of receipts/(payments)	- 15,492	32,951	-	17,459	27,258
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	47,614	999	-	48,613	-
Cash funds this year end	32,122	33,950	-	66,072	48,613

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds				
CCXX R1 accounts (SS)	1		-	-
				31/01/2023

Total cash funds
(agree balances with receipts and payments
account(s))

£2,122	£3,000	0
OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0


**B4 Assets retained for the
charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Laptops	General	0	0
Office Equipment	General	0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		0	
		0	
		0	
		0	
		0	

Signed by one or two trustees on behalf of
all the trustees

Signature	Print Name	Date of approval
	Andrew Walker	21/11/22
	Kerry Pedder	21/11/22

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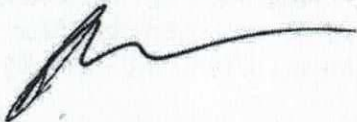
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