

SOUTH YORKSHIRE CHAPLAINCY AND LISTENING SERVICE

England & Wales · Charity number 1174021

Details

Status Registered

Legal form CIO

Registered 2017-07-28

Register [View on the Charity Commission register](#)

Contact

Address Alpha House
10 Carver Street
Sheffield
S1 4FS

Phone 07896823749

Email admin@sycls.co.uk

Website www.sycls.co.uk

Activities

Objects: THE PRESERVATION AND PROTECTION OF GOOD PHYSICAL AND MENTAL HEALTH THROUGH THE PROVISION OF LISTENING AND CHAPLAINCY SERVICES AND CONFIDENTIAL PASTORAL CARE AND ADVICE FOR INDIVIDUALS WHO HAVE NEED OF SUCH SERVICES BOTH INSIDE AND OUTSIDE OF THE WORKPLACE THROUGHOUT SOUTH YORKSHIRE.

Activities: We provide Chaplaincy and Listening Services for people in workplaces and community situations of all descriptions across South Yorkshire, particularly but not exclusively supporting people through the difficulties of life situations. We also deliver training on various aspects of listening and support to volunteers, charities and other organisations.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Disability, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** The General Public/mankind

Geography

- Barnsley
- Doncaster
- Rotherham
- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£294,491	£344,745	-	-
2024-03-31	£337,518	£303,990	-	-
2023-03-31	£224,647	£243,204	-	-
2022-03-31	£170,311	£152,852	-	-
2021-03-31	£119,888	£92,630	-	-

Trustees

Name	Role	Appointed
CHRISTOPHER MARK BOOTH	Chair	2017-09-27
Dr DELROY WESLEY HALL		2017-09-27
Dr Kelly Anne Griffiths		2021-01-11
JANET IRIS HEDGE		2017-09-27
Lyn Elizabeth Burgin		2025-10-22
Rachel Marie Medina		2021-01-07

SOUTH YORKSHIRE CHAPLAINCY AND LISTENING SERVICE

England & Wales - Charity number 1174021

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2024		Day 31	Month 03	Year 2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Alpha House
10 Carver Street
Sheffield
Postcode S1 4FS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Booth	Chair		
2	Andrew Walker			
3	Kelly Griffiths			
4	Delroy Hall			
5	Jan Hedge			
6	Rachel Medina			
7				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Foundation Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

By resolution of the charity Trustees (paragraph 10 of constitution)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have a board of Trustees with relevant background experience including financial management, health, education and charity/faith sector.

Our two co-CEOs report into the Board and oversee the team of staff (18 at March 25), volunteers (37 at March 25) and Associate Trainers (2) who between them fulfil organisational planning/infrastructure roles and service delivery.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Established in 2017 as an early intervention service to provide pastoral care in communities across South Yorkshire, our focus is 'journeying with people through the challenges of life.' The charity's objects are:

The relief and prevention of physical and mental hardship suffered by individuals inside and outside of the workplace through the provision of listening and chaplaincy services through South Yorkshire.

The provision of confidential pastoral care and support to individuals

inside and outside of the workplace suffering difficulties in their everyday life throughout South Yorkshire.

Services provided by the charity benefit those members of the public who engage with those organisations through whom the charity works, which, in the view of the Trustees, complies with the guidance issued by the Charity Commission on public benefit.

Our main activities have been providing pastoral care services. We partner with organisations to help them create an environment of holistic well-being that facilitates positive mental health for the people within their care and responsibility, supporting individuals within those organisations in times of bereavement, work and home-life stress, personal and/or community crisis. Motivated by the Christian faith and an ethos of service and care, our Chaplaincy, Listening and Well-being services have provided a mix of informal, relationship-building support and more formal, appointment-based services, to provide a range of access points to individuals of any faith or none needing support.

We are embedded in many work and community settings making a positive difference to adults, young people and children. As a confidential, independent, listening ear, we provide emotional, mental health and/or spiritual support as a one-off or on a continuing basis. We also facilitated listening and reflective sessions for small groups in a number of our Partner Organisations.

Organisations who are partnered with us, for whom we provide one or more of our services, include Hospices, Sports Clubs, Businesses and Engineering, South Yorkshire Fire & Rescue, Schools including 6th form, GP Practices, Specialist Charities. Our services are for staff, patients, family members, students, adults and children dependent on the organisation context.

In addition, we provide Training not only for our volunteers, but also for individual beneficiaries and organisations wanting to access our Listening and well-being approach as well as our Chaplaincy training.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In this financial year our team of volunteers and staff completed

- Over 4,000 Listening appointments (60% increase on previous year)
- Over 1,700 Significant Conversations (31% increase)

We delivered our services to more than 3,000 direct beneficiaries (25% increase on the previous year) with wider contact with almost 13,000 people through events, services etc such as Hospice Light Up a Life services, funerals and remembrance events, meals, memorials, celebrations, carol singing and, new in this financial year, Fire Service Red Plaque events.

These services were delivered in Schools, 6th Form Colleges, Businesses, Hospices, Medical Centres, Fire Service, Sports Clubs, Specialist charities, with a new service started in a Psychiatric Secure Hospital.

In addition to these ongoing partnership relationships, we also responded to requests for Crisis Support, providing Listening appointments and significant conversations for organisations impacted by death by suicide.

Our children's services continued to grow with 130 children supported on a weekly or fortnightly basis benefiting from the opportunity to offload and process: *"It just makes me feel safe and relieved that I have a safe place that I can tell someone all of my worries."*

In February 2024 we launched a pilot Wellbeing Calls project in partnership with a Sheffield Primary Care Network of 6 GP Practices, where volunteers made calls to patients who were housebound and identified by their GP as vulnerable and/or would benefit from additional

Section D

Achievements and performance

support. The aim was to provide connection and company to patients in isolation as well as flag up the need for further assistance or referral to appropriate services as early as possible. In this 6-month pilot, 131 calls were made to vulnerable patients with a mean average of 83 years. 35% of these patients were identified as needing referral to services. Based on these results, the service continued and has become part of our regular provision of services and care.

In addition to, and as part of, providing the above services we delivered the following training events, developing the skills of our volunteers, as well as individuals from other community groups, to enhance their ability to support others who are experiencing difficulties.

44 people trained in Listening Skills (in-house)

14 people trained in Chaplaincy Skills

Our Co-CEOs also spoke at a number of events on the importance of listening in different life scenarios such as a Sheffield Diocese event on Healing, Hospice multi-faith event, Courageous Conversations training for leadership in an Academy Trust in addition to writing articles on different aspects of wellbeing and strategies for different life situations. We also delivered Listening Refresher training for our ongoing staff and volunteers, Presentation Skills and continued with our programme to ensure new staff complete MHFA England's training and are registered Mental Health First Aiders.

Section E

Financial review

Brief statement of the charity's policy on reserves

To build reserves where possible in order to cover contingencies, building on the low level of reserves we have been able to create so far using 6 months as a target reserve amount.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We are grateful to the Trusts, Organisations and individual Donors who have given funding this year to enable us to continue and grow our services. Also, to a growing number of our Partner Organisations who have been able to make financial contributions towards the costs of the services provided for them or have held fund-raising events on our behalf.

Grants or Gifts have been awarded from the Cutlers Company Charitable Trust, Dixon Pitchfork Charitable Trust, Facey Family Foundation, Harry Bottom Charitable Trust, Health Education England, IT Health, James Neill Trust Fund, Laing Family Trust, National Lottery Community Fund (RC Yorkshire and Humber region), People Keeping Well Sheffield, Sheffield Evangelical Trust, Sheffield Town Trust, Souter Charitable Trust.

We are also grateful to those who have held events to raise funds for our work, including 10k runners, walkers, birthday fundraisers, retirement

donation, those hosting Coffee, Cake, Chat events in their homes, organisations or churches, School bake-sales or Funeral collections.

Section F Other optional information


We continue to develop our income streams so that we are not reliant on one stream, and have seen an increase in Partner Organisation contributions. However, it is fair to say that some of our income streams became more challenging. For the first time, this last year we saw a 15% reduction in income (previous years have seen continuous growth), which despite holding our expenditure at a mere 13% growth in expenditure meant putting some investment plans temporarily on hold. We will continue to submit funding applications, to encourage Partnership donations and fees, and have re-jigged office roles to ensure there is increased capacity for bid-writing and fundraising.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	Jan Hedge
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Full name(s)

Chris Booth	Jan Hedge
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Position (eg Secretary, Chair, etc)

Chair	Trustee
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Date

29/01/26

South Yorkshire Chaplaincy & Listening Service

Charity No. 1174021

Trustees' Report and Unaudited Accounts

31 March 2025

South Yorkshire Chaplaincy & Listening Service
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The trustees present their report with the unaudited financial statements of the charity for the year ended 31 March 2025.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1174021

Trustees

The following trustees served during the year:

C. Booth

D. Hall

J. Hedge

K. Hobbs

R. Medina

A. Walker

Accountants

Peach Wilkinson Ltd

78 Cross Hill

Ecclesfield

Sheffield

S35 9TU

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

C. Booth

Trustee

31 March 2025

Independent Examiner's Report to the trustees of South Yorkshire Chaplaincy & Listening Service

I report to the trustees on my examination of the financial statements of South Yorkshire Chaplaincy & Listening Service for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by being a qualified member of F.M.A.A.T.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mr Adam Claydon F.M.A.A.T
Peach Wilkinson Ltd
78 Cross Hill
Ecclesfield
Sheffield

S35 9TU
31 March 2025

South Yorkshire Chaplaincy & Listening Service

Statement of Financial Activities

for the year ended 31 March 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income and endowments from:					
Donations and legacies	3	58,268	37,050	95,318	126,573
Charitable activities	4	194,640	-	194,640	180,105
Other trading activities	5	-	-	-	-
Other	6	4,033	500	4,533	30,840
Total		256,941	37,550	294,491	337,518
Expenditure on:					
Raising funds	7	2,570	-	2,570	-
Other	8	311,502	30,673	342,175	303,990
Total		314,072	30,673	344,745	303,990
Net gains on investments		-	-	-	-
Net (expenditure)/income		(57,131)	6,877	(50,254)	33,528
Transfers between funds		26,085	(26,085)	-	-
Net (expenditure)/income before other gains/(losses)		(31,046)	(19,208)	(50,254)	33,528
Other gains and losses					
Net movement in funds		(31,046)	(19,208)	(50,254)	33,528
Reconciliation of funds:					
Total funds brought forward		44,933	36,110	81,043	47,515
Total funds carried forward		13,887	16,902	30,789	81,043

South Yorkshire Chaplaincy & Listening Service

Balance Sheet

at 31 March 2025

Charity No. 1174021		2025 £	2024 £
Current assets			
Cash at bank and in hand		31,508	81,402
		<u>31,508</u>	<u>81,402</u>
Creditors: Amount falling due within one year	10	(720)	(359)
Net current assets		<u>30,788</u>	<u>81,043</u>
Total assets less current liabilities		<u>30,788</u>	<u>81,043</u>
Net assets excluding pension asset or liability		<u>30,788</u>	<u>81,043</u>
Total net assets		<u><u>30,788</u></u>	<u><u>81,043</u></u>
The funds of the charity			
Restricted funds			
Restricted income funds	11	16,902	36,110
		<u>16,902</u>	<u>36,110</u>
Unrestricted funds			
General funds	11	13,887	44,933
		<u>13,887</u>	<u>44,933</u>
Reserves	11		
Total funds		<u><u>30,789</u></u>	<u><u>81,043</u></u>

Approved by the trustees on 31 March 2025

And signed on their behalf by:

C. Booth
Trustee
31 March 2025

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds These are unrestricted funds earmarked by the trustees for particular purposes.

Revaluation funds These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

Restricted funds These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated services and facilities These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help The value of any volunteer help received is not included in the accounts.

Investment income This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets This includes any gain or loss on the sale of investments.

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Income and endowments from:			
Donations and legacies	67,766	58,807	126,573
Other trading activities	180,105	-	180,105
Other	30,840	-	30,840
Total	<u>278,711</u>	<u>58,807</u>	<u>337,518</u>
Expenditure on:			
Other	268,575	35,415	303,990
Total	<u>268,575</u>	<u>35,415</u>	<u>303,990</u>
Net income	<u>10,136</u>	<u>23,392</u>	<u>33,528</u>
Net income before other gains/(losses)	10,136	23,392	33,528
Other gains and losses:			
Net movement in funds	<u>10,136</u>	<u>23,392</u>	<u>33,528</u>
Reconciliation of funds:			
Total funds brought forward	34,798	12,717	47,515
Total funds carried forward	<u><u>44,934</u></u>	<u><u>36,109</u></u>	<u><u>81,043</u></u>

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2025 £	Total 2024 £
The National Lottery Community Fund, RC Yorkshire and Humber Region	-	37,050	37,050	25,333
Regular Gifts	5,654	-	5,654	7,084
Funding	52,614	-	52,614	94,156
	<u>58,268</u>	<u>37,050</u>	<u>95,318</u>	<u>126,573</u>

4 Income from charitable activities

	Unrestricted £	Total 2025 £	Total 2024 £
Fundraising & Partnership	194,640	194,640	180,105
	<u>194,640</u>	<u>194,640</u>	<u>180,105</u>

5 Income from other trading activities

Unrestricted	Total 2025	Total 2024
£	£	£
-	-	-
-	-	-
-	-	-
-	-	-

6 Other income

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
PCN fees	-	-	-	16,779
	(500)	500	-	-
One Off Gifts	1,902	-	1,902	12,260
Gift Aid and Other	2,631	-	2,631	1,801
	<u>4,033</u>	<u>500</u>	<u>4,533</u>	<u>30,840</u>

7 Expenditure on raising funds

	Unrestricted	Total 2025	Total 2024
	£	£	£
<i>Fundraising trading costs</i>			
Training	2,570	2,570	-
	<u>2,570</u>	<u>2,570</u>	<u>-</u>

8 Other expenditure

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
Publicity	1,077	-	1,077	2,454
Memberships	761	-	761	726
Employee costs	267,556	23,576	291,132	252,591
Premises costs	20,125	-	20,125	18,274
General administrative costs	14,147	7,097	21,244	20,346
Legal and professional costs	7,836	-	7,836	9,599
	<u>311,502</u>	<u>30,673</u>	<u>342,175</u>	<u>303,990</u>

9 Staff costs

	2025	2024
Salaries and wages	281,626	240,702
	<u>281,626</u>	<u>240,702</u>

No employee received emoluments in excess of £60,000.

South Yorkshire Chaplaincy & Listening Service
Notes to the Accounts

10 Creditors:
amounts falling due within one year

	2025	2024
	£	£
Accruals	720	359
	<u>720</u>	<u>359</u>

11 Movement in funds

	At 1 April 2024	Incoming resources (including other gains/losses) £	Resources expended £	Gross transfers £	At 31 March 2025 £
Restricted funds:					
Restricted income funds:					
	36,110	37,050	(23,576)	(26,085)	23,499
	-	500	-	-	500
	-	-	(6,597)	-	(6,597)
	-	-	(500)	-	(500)
<i>Total</i>	<u>36,110</u>	<u>37,550</u>	<u>(30,673)</u>	<u>(26,085)</u>	<u>16,902</u>
Unrestricted funds:					
General funds	44,933	256,941	(314,072)	26,085	13,887
Total funds	<u>81,043</u>	<u>294,491</u>	<u>(344,745)</u>	<u>-</u>	<u>30,789</u>

12 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	30,788	30,788
	<u>30,788</u>	<u>30,788</u>

13 Reconciliation of net debt

	At 1 April 2024 £	Cash flows £	At 31 March 2025 £
Cash and cash equivalents	81,402	(49,894)	31,508
	<u>81,402</u>	<u>(49,894)</u>	<u>31,508</u>
Net debt	<u>81,402</u>	<u>(49,894)</u>	<u>31,508</u>

South Yorkshire Chaplaincy & Listening Service
Statement of Cash flows
for the year ended 31 March 2025

	2025 £	2024 £
Cash flows from operating activities		
Net (expenditure)/income per Statement of Financial Activities	(50,254)	33,528
Adjustments for:		
Dividends, interest and rents from investments	(4,533)	(30,840)
Increase in trade and other payables	361	359
Net cash (used in)/provided by operating activities	<u>(54,426)</u>	<u>3,047</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	4,533	30,840
Net cash from investing activities	<u>4,533</u>	<u>30,840</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net (decrease)/increase in cash and cash equivalents	(49,893)	33,887
Cash and cash equivalents at the beginning of the year	81,402	-
Cash and cash equivalents at the end of the year	<u>31,509</u>	<u>33,887</u>
Components of cash and cash equivalents		
Cash and bank balances	31,508	81,402
	<u>31,508</u>	<u>81,402</u>

South Yorkshire Chaplaincy & Listening Service
Detailed Statement of Financial Activities
for the year ended 31 March 2025

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income and endowments from:				
Donations and legacies				
The National Lottery Community Fund, RC Yorkshire and Humber Region	-	37,050	37,050	25,333
Regular Gifts	5,654	-	5,654	7,084
Funding	52,614	-	52,614	94,156
	<u>58,268</u>	<u>37,050</u>	<u>95,318</u>	<u>126,573</u>
Charitable activities				
Fundraising & Partnership	194,640	-	194,640	180,105
	<u>194,640</u>	<u>-</u>	<u>194,640</u>	<u>180,105</u>
Other trading activities				
	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other				
PCN fees	-	-	-	16,779
	(500)	500	-	-
One Off Gifts	1,902	-	1,902	12,260
Gift Aid and Other	2,631	-	2,631	1,801
	<u>4,033</u>	<u>500</u>	<u>4,533</u>	<u>30,840</u>
Total income and endowments	256,941	37,550	294,491	337,518
Expenditure on:				
Costs of other trading activities				
Training	2,570	-	2,570	-
	<u>2,570</u>	<u>-</u>	<u>2,570</u>	<u>-</u>
Total of expenditure on raising funds	2,570	-	2,570	-
Other expenditure				
Publicity	1,077	-	1,077	2,454
Memberships	761	-	761	726
	<u>1,838</u>	<u>-</u>	<u>1,838</u>	<u>3,180</u>
Employee costs				
Salaries/wages	258,050	23,576	281,626	240,702
Staff training	9,506	-	9,506	11,889
	<u>267,556</u>	<u>23,576</u>	<u>291,132</u>	<u>252,591</u>
Premises costs				
Rent	16,504	-	16,504	14,995
Rates	657	-	657	733

South Yorkshire Chaplaincy & Listening Service
Detailed Statement of Financial Activities

Light, heat and power	2,964	-	2,964	2,546
	<u>20,125</u>	<u>-</u>	<u>20,125</u>	<u>18,274</u>
General administrative costs, including depreciation and amortisation				
Equipment repairs and maintenance	3,962	-	3,962	6,855
General insurances	2,630	-	2,630	1,933
Software, IT support and related costs	3,927	-	3,927	3,737
Stationery and printing	1,190	-	1,190	947
Sundry expenses	1,138	7,097	8,235	5,892
Telephone, fax and broadband	1,300	-	1,300	982
	<u>14,147</u>	<u>7,097</u>	<u>21,244</u>	<u>20,346</u>
Legal and professional costs				
Accountancy and bookkeeping	360	-	360	360
Other legal and professional costs	7,476	-	7,476	9,239
	<u>7,836</u>	<u>-</u>	<u>7,836</u>	<u>9,599</u>
Total of expenditure of other costs	<u>311,502</u>	<u>30,673</u>	<u>342,175</u>	<u>303,990</u>
Total expenditure	314,072	30,673	344,745	303,990
Net gains on investments	-	-	-	-
Net (expenditure)/income	(57,131)	6,877	(50,254)	33,528
Transfers between funds	26,085	(26,085)	-	-
Net (expenditure)/income before other gains/(losses)	(31,046)	(19,208)	(50,254)	33,528
Other Gains	-	-	-	-
Net movement in funds	(31,046)	(19,208)	(50,254)	33,528
Reconciliation of funds:				
Total funds brought forward	44,933	36,110	81,043	47,515
Total funds carried forward	<u>13,887</u>	<u>16,902</u>	<u>30,789</u>	<u>81,043</u>

South Yorkshire Chaplaincy & Listening Service

Charity No. 1174021

Trustees' Report and Unaudited Accounts

31 March 2025

South Yorkshire Chaplaincy & Listening Service
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The trustees present their report with the unaudited financial statements of the charity for the year ended 31 March 2025.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1174021

Trustees

The following trustees served during the year:

C. Booth

D. Hall

J. Hedge

K. Hobbs

R. Medina

A. Walker

Accountants

Peach Wilkinson Ltd

78 Cross Hill

Ecclesfield

Sheffield

S35 9TU

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

C. Booth

Trustee

31 March 2025

Independent Examiner's Report to the trustees of South Yorkshire Chaplaincy & Listening Service

I report to the trustees on my examination of the financial statements of South Yorkshire Chaplaincy & Listening Service for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by being a qualified member of F.M.A.A.T.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mr Adam Claydon F.M.A.A.T
Peach Wilkinson Ltd
78 Cross Hill
Ecclesfield
Sheffield

S35 9TU
31 March 2025

South Yorkshire Chaplaincy & Listening Service

Statement of Financial Activities

for the year ended 31 March 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income and endowments from:					
Donations and legacies	3	58,268	37,050	95,318	126,573
Charitable activities	4	194,640	-	194,640	180,105
Other trading activities	5	-	-	-	-
Other	6	4,033	500	4,533	30,840
Total		256,941	37,550	294,491	337,518
Expenditure on:					
Raising funds	7	2,570	-	2,570	-
Other	8	311,502	30,673	342,175	303,990
Total		314,072	30,673	344,745	303,990
Net gains on investments		-	-	-	-
Net (expenditure)/income		(57,131)	6,877	(50,254)	33,528
Transfers between funds		26,085	(26,085)	-	-
Net (expenditure)/income before other gains/(losses)		(31,046)	(19,208)	(50,254)	33,528
Other gains and losses					
Net movement in funds		(31,046)	(19,208)	(50,254)	33,528
Reconciliation of funds:					
Total funds brought forward		44,933	36,110	81,043	47,515
Total funds carried forward		13,887	16,902	30,789	81,043

South Yorkshire Chaplaincy & Listening Service

Balance Sheet

at 31 March 2025

Charity No. 1174021		2025 £	2024 £
Current assets			
Cash at bank and in hand		31,508	81,402
		<u>31,508</u>	<u>81,402</u>
Creditors: Amount falling due within one year	10	(720)	(359)
Net current assets		<u>30,788</u>	<u>81,043</u>
Total assets less current liabilities		<u>30,788</u>	<u>81,043</u>
Net assets excluding pension asset or liability		<u>30,788</u>	<u>81,043</u>
Total net assets		<u><u>30,788</u></u>	<u><u>81,043</u></u>
The funds of the charity			
Restricted funds 11			
Restricted income funds		16,902	36,110
		<u>16,902</u>	<u>36,110</u>
Unrestricted funds 11			
General funds		13,887	44,933
		<u>13,887</u>	<u>44,933</u>
Reserves	11		
Total funds		<u><u>30,789</u></u>	<u><u>81,043</u></u>

Approved by the trustees on 31 March 2025

And signed on their behalf by:

C. Booth
Trustee
31 March 2025

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds These are unrestricted funds earmarked by the trustees for particular purposes.

Revaluation funds These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

Restricted funds These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated services and facilities These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help The value of any volunteer help received is not included in the accounts.

Investment income This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets This includes any gain or loss on the sale of investments.

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Income and endowments from:			
Donations and legacies	67,766	58,807	126,573
Other trading activities	180,105	-	180,105
Other	30,840	-	30,840
Total	<u>278,711</u>	<u>58,807</u>	<u>337,518</u>
Expenditure on:			
Other	268,575	35,415	303,990
Total	<u>268,575</u>	<u>35,415</u>	<u>303,990</u>
Net income	<u>10,136</u>	<u>23,392</u>	<u>33,528</u>
Net income before other gains/(losses)	10,136	23,392	33,528
Other gains and losses:			
Net movement in funds	<u>10,136</u>	<u>23,392</u>	<u>33,528</u>
Reconciliation of funds:			
Total funds brought forward	34,798	12,717	47,515
Total funds carried forward	<u><u>44,934</u></u>	<u><u>36,109</u></u>	<u><u>81,043</u></u>

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2025 £	Total 2024 £
The National Lottery Community Fund, RC Yorkshire and Humber Region	-	37,050	37,050	25,333
Regular Gifts	5,654	-	5,654	7,084
Funding	52,614	-	52,614	94,156
	<u>58,268</u>	<u>37,050</u>	<u>95,318</u>	<u>126,573</u>

4 Income from charitable activities

	Unrestricted £	Total 2025 £	Total 2024 £
Fundraising & Partnership	194,640	194,640	180,105
	<u>194,640</u>	<u>194,640</u>	<u>180,105</u>

5 Income from other trading activities

Unrestricted	Total 2025	Total 2024
£	£	£
-	-	-
-	-	-
<u>-</u>	<u>-</u>	<u>-</u>

6 Other income

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
PCN fees	-	-	-	16,779
	(500)	500	-	-
One Off Gifts	1,902	-	1,902	12,260
Gift Aid and Other	2,631	-	2,631	1,801
	<u>4,033</u>	<u>500</u>	<u>4,533</u>	<u>30,840</u>

7 Expenditure on raising funds

	Unrestricted	Total 2025	Total 2024
	£	£	£
<i>Fundraising trading costs</i>			
Training	2,570	2,570	-
	<u>2,570</u>	<u>2,570</u>	<u>-</u>

8 Other expenditure

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
Publicity	1,077	-	1,077	2,454
Memberships	761	-	761	726
Employee costs	267,556	23,576	291,132	252,591
Premises costs	20,125	-	20,125	18,274
General administrative costs	14,147	7,097	21,244	20,346
Legal and professional costs	7,836	-	7,836	9,599
	<u>311,502</u>	<u>30,673</u>	<u>342,175</u>	<u>303,990</u>

9 Staff costs

	2025	2024
Salaries and wages	281,626	240,702
	<u>281,626</u>	<u>240,702</u>

No employee received emoluments in excess of £60,000.

South Yorkshire Chaplaincy & Listening Service
Notes to the Accounts

10 Creditors:
amounts falling due within one year

	2025	2024
	£	£
Accruals	720	359
	<u>720</u>	<u>359</u>

11 Movement in funds

	At 1 April 2024	Incoming resources (including other gains/losses) £	Resources expended £	Gross transfers £	At 31 March 2025 £
Restricted funds:					
Restricted income funds:					
	36,110	37,050	(23,576)	(26,085)	23,499
	-	500	-	-	500
	-	-	(6,597)	-	(6,597)
	-	-	(500)	-	(500)
<i>Total</i>	<u>36,110</u>	<u>37,550</u>	<u>(30,673)</u>	<u>(26,085)</u>	<u>16,902</u>
Unrestricted funds:					
General funds	44,933	256,941	(314,072)	26,085	13,887
Total funds	<u>81,043</u>	<u>294,491</u>	<u>(344,745)</u>	<u>-</u>	<u>30,789</u>

12 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	30,788	30,788
	<u>30,788</u>	<u>30,788</u>

13 Reconciliation of net debt

	At 1 April 2024 £	Cash flows £	At 31 March 2025 £
Cash and cash equivalents	81,402	(49,894)	31,508
	<u>81,402</u>	<u>(49,894)</u>	<u>31,508</u>
Net debt	<u>81,402</u>	<u>(49,894)</u>	<u>31,508</u>

South Yorkshire Chaplaincy & Listening Service
Statement of Cash flows
for the year ended 31 March 2025

	2025 £	2024 £
Cash flows from operating activities		
Net (expenditure)/income per Statement of Financial Activities	(50,254)	33,528
Adjustments for:		
Dividends, interest and rents from investments	(4,533)	(30,840)
Increase in trade and other payables	361	359
Net cash (used in)/provided by operating activities	<u>(54,426)</u>	<u>3,047</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	4,533	30,840
Net cash from investing activities	<u>4,533</u>	<u>30,840</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net (decrease)/increase in cash and cash equivalents	(49,893)	33,887
Cash and cash equivalents at the beginning of the year	81,402	-
Cash and cash equivalents at the end of the year	<u>31,509</u>	<u>33,887</u>
Components of cash and cash equivalents		
Cash and bank balances	31,508	81,402
	<u>31,508</u>	<u>81,402</u>

South Yorkshire Chaplaincy & Listening Service
Detailed Statement of Financial Activities
for the year ended 31 March 2025

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income and endowments from:				
Donations and legacies				
The National Lottery Community Fund, RC Yorkshire and Humber Region	-	37,050	37,050	25,333
Regular Gifts	5,654	-	5,654	7,084
Funding	52,614	-	52,614	94,156
	<u>58,268</u>	<u>37,050</u>	<u>95,318</u>	<u>126,573</u>
Charitable activities				
Fundraising & Partnership	194,640	-	194,640	180,105
	<u>194,640</u>	<u>-</u>	<u>194,640</u>	<u>180,105</u>
Other trading activities				
	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other				
PCN fees	-	-	-	16,779
	(500)	500	-	-
One Off Gifts	1,902	-	1,902	12,260
Gift Aid and Other	2,631	-	2,631	1,801
	<u>4,033</u>	<u>500</u>	<u>4,533</u>	<u>30,840</u>
Total income and endowments	256,941	37,550	294,491	337,518
Expenditure on:				
Costs of other trading activities				
Training	2,570	-	2,570	-
	<u>2,570</u>	<u>-</u>	<u>2,570</u>	<u>-</u>
Total of expenditure on raising funds	2,570	-	2,570	-
Other expenditure				
Publicity	1,077	-	1,077	2,454
Memberships	761	-	761	726
	<u>1,838</u>	<u>-</u>	<u>1,838</u>	<u>3,180</u>
Employee costs				
Salaries/wages	258,050	23,576	281,626	240,702
Staff training	9,506	-	9,506	11,889
	<u>267,556</u>	<u>23,576</u>	<u>291,132</u>	<u>252,591</u>
Premises costs				
Rent	16,504	-	16,504	14,995
Rates	657	-	657	733

South Yorkshire Chaplaincy & Listening Service
Detailed Statement of Financial Activities

Light, heat and power	2,964	-	2,964	2,546
	<u>20,125</u>	<u>-</u>	<u>20,125</u>	<u>18,274</u>
General administrative costs, including depreciation and amortisation				
Equipment repairs and maintenance	3,962	-	3,962	6,855
General insurances	2,630	-	2,630	1,933
Software, IT support and related costs	3,927	-	3,927	3,737
Stationery and printing	1,190	-	1,190	947
Sundry expenses	1,138	7,097	8,235	5,892
Telephone, fax and broadband	1,300	-	1,300	982
	<u>14,147</u>	<u>7,097</u>	<u>21,244</u>	<u>20,346</u>
Legal and professional costs				
Accountancy and bookkeeping	360	-	360	360
Other legal and professional costs	7,476	-	7,476	9,239
	<u>7,836</u>	<u>-</u>	<u>7,836</u>	<u>9,599</u>
Total of expenditure of other costs	<u>311,502</u>	<u>30,673</u>	<u>342,175</u>	<u>303,990</u>
Total expenditure	314,072	30,673	344,745	303,990
Net gains on investments	-	-	-	-
Net (expenditure)/income	(57,131)	6,877	(50,254)	33,528
Transfers between funds	26,085	(26,085)	-	-
Net (expenditure)/income before other gains/(losses)	(31,046)	(19,208)	(50,254)	33,528
Other Gains	-	-	-	-
Net movement in funds	(31,046)	(19,208)	(50,254)	33,528
Reconciliation of funds:				
Total funds brought forward	44,933	36,110	81,043	47,515
Total funds carried forward	<u>13,887</u>	<u>16,902</u>	<u>30,789</u>	<u>81,043</u>

SOUTH YORKSHIRE CHAPLAINCY AND LISTENING SERVICE

England & Wales - Charity number 1174021

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2023		Day 31	Month 03	Year 2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Alpha House
10 Carver Street
Sheffield
Postcode S1 4FS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Pedder	Chair	Until 31/12/2023	
2	Chris Booth			
3	Kelly Griffiths			
4	Delroy Hall			
5	Jan Hedge			
6	Rachel Medina			
7	Andrew Walker			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Foundation Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

By resolution of the charity Trustees (paragraph 10 of constitution)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have a board of Trustees with relevant background experience including financial management, health, education and charity/faith sector.

Our two co-CEOs report into the Board and oversee the team of staff (17 at March 24), volunteers (41 at March 24) and Associate Trainers (2) who between them fulfil organisational planning/infrastructure roles and service delivery.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Established in 2017 as an early intervention service to provide pastoral care in communities across South Yorkshire, our focus is 'journeying with people through the challenges of life.' The charity's objects are:

The relief and prevention of physical and mental hardship suffered by individuals inside and outside of the workplace through the provision of listening and chaplaincy services through South Yorkshire.

The provision of confidential pastoral care and support to individuals

inside and outside of the workplace suffering difficulties in their everyday life throughout South Yorkshire.

Services provided by the charity benefit those members of the public who engage with those organisations through whom the charity works, which, in the view of the Trustees, complies with the guidance issued by the Charity Commission on public benefit.

Our main activities have been providing pastoral care services. We partner with organisations to help them create an environment of holistic well-being that facilitates positive mental health for the people within their care and responsibility, supporting individuals within those organisations in times of bereavement, work and home-life stress, personal and/or community crisis. Our Chaplaincy, Listening and Well-being services have provided a mix of informal, relationship-building support and more formal, appointment-based services, to provide a range of access points to the individuals needing support.

We are embedded in many work and community settings making a positive difference to adults, young people and children. As a confidential, independent, listening ear, we provide emotional, mental health and/or spiritual support as a one-off or on a continuing basis. We also facilitated listening and reflective sessions for small groups in a number of our Partner Organisations.

Organisations who are partnered with us, for whom we provide one or more of our services, include Hospices, Sports Clubs, Businesses and Engineering, South Yorkshire Fire & Rescue, Schools including 6th form, GP Practices, Specialist Charities. Our services are for staff, patients, family members, students, adults and children dependent on the organisation context.

In addition, we provided Training not only for our volunteers, but also for individual beneficiaries and organisations wanting to access our Listening and well-being approach as well as our Chaplaincy training.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In this financial year our team of volunteers and staff completed over 3,000 formal listening appointments and 1300 significant conversations to over 2400 direct beneficiaries, plus a huge number of contacts/brief chats and a wider number of people attending events which we led and/or participated in, e.g. Hospice Light Up a Life Services; funerals and Remembrance events; meals, memorials, celebrations. In addition to these ongoing partnership relationships, we also responded to requests for Crisis Support, providing Listening appointments and significant conversations to an additional 27 beneficiaries.

This year saw a development of our Children's Services with the growth of our Sibling Service for children with neuro-diverse siblings, our Bereavement and Separation Service, and the introduction of our Transition Service from Year 6 to Year 7 with 20 students benefiting in our pilot project. *"I'm happy to have someone to talk to so I don't have to worry about it anymore."* To facilitate this growth, we recruited 3 additional P/T Children's Listeners and created a P/T Children's Lead role.

Our PCN Listening services grew with the addition of a new PCN (4 surgeries) and the introduction of Calmly Create, an art wellbeing group for patients, a bereavement group and a pilot project making wellbeing calls to patients identified as particularly vulnerable.

Our involvement with all our Partner Organisations developed with the introduction of staff remembrance events and home visits for one of the Hospices, an additional women's Aid project, helping to launch a Midnight Memory walk, attending Fire Fighters training and graduation events, writing wellbeing articles for sports programmes.

In addition, and as part of, providing the above services we delivered the following training events, developing the skills of our volunteers, as well as individuals from other community groups, to enhance their ability to support others who are experiencing difficulties.

30 people trained in Listening Skills (levels 1, 2 and 3)

4 people trained in Chaplaincy Skills

Our Co-CEOs also spoke at a number of events on the importance of listening in different life scenarios in addition to writing articles on different aspects of wellbeing and strategies for different life situations. We also delivered a series of Wellbeing modules for our volunteers on Supporting Mental Health, Listening in a Crisis and Delivering a Holistic Approach.

In 2023, all of our staff successfully completed MHFA England's training and are registered Mental Health First Aiders to supplement our core Listening, Chaplaincy and Wellbeing Training.

Section E

Financial review

Brief statement of the charity's policy on reserves

To build reserves where possible in order to cover contingencies, building on the low level of reserves we have been able to create so far using 6 months as a target reserve amount.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We are grateful to the Trusts and individual Donors who have given funding this year to enable us to continue and grow our services. Also, to a growing number of our Partner Organisations who have been able to make financial contributions towards the costs of the services provided for them.

Grants have been awarded from the Blue Light Card Foundation, Cutlers Company Charitable Trust, Dixon Pitchfork Charitable Trust, Facey Family Foundation, Garfield Weston Foundation, Harry Bottom Charitable Trust, James Neill Trust Fund, AESSeal Charitable Giving (through the Lieutenancy Fund), Liz and Terry Bramall Foundation, National Lottery Awards for All England, National Lottery Community Fund (RC Yorkshire and Humber region), People Keeping Well Sheffield, Sheffield Evangelical Trust, Sheffield Town Trust, Souter Charitable Trust, South Yorkshire's Community Foundation, Talbot Trusts.

We are also grateful to those who have held events to raise funds for our work, including marathon and 10k runners, walkers, birthday fundraisers, retirement donation, those hosting Coffee, Cake, Chat events in their homes or churches, and Clark & Partners Ltd for making SYCLS their Charity Partner at their 60th anniversary gala event leading to a generous donation.

Section F Other optional information


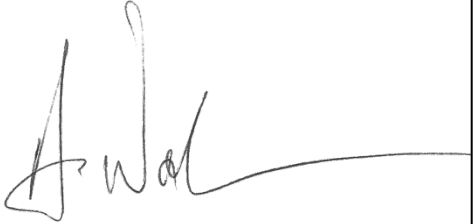
Empty box for optional information.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	--

Full name(s)

Chris Booth	Andrew Walker
-------------	---------------

Position (eg Secretary, Chair, etc)

Chair	Trustee
-------	---------

Date

29/01/2025

South Yorkshire Chaplaincy & Listening Service

Charity No. 1174021

Trustees' Report and Unaudited Accounts

31 March 2024

South Yorkshire Chaplaincy & Listening Service
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Statement of Financial Activities	3
Balance Sheet	4
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The trustees present their report with the unaudited financial statements of the charity for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1174021

Trustees

The following trustees served during the year:

C. Booth

D. Hall

J. Hedge

K. Hobbs

R. Medina

T. Pedder

A. Walker

Accountants

Peach Wilkinson Ltd

78 Cross Hill

Ecclesfield

Sheffield

S35 9TU

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees



C. Booth

Trustee

24 September 2024

Independent Examiner's Report to the trustees of South Yorkshire Chaplaincy & Listening Service

I report to the trustees on my examination of the financial statements of South Yorkshire Chaplaincy & Listening Service for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by being a qualified member of F.M.A.A.T.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mr Adam Claydon F.M.A.A.T
Peach Wilkinson Ltd
78 Cross Hill
Ecclesfield
Sheffield

S35 9TU
24 September 2024

South Yorkshire Chaplaincy & Listening Service

Statement of Financial Activities

for the year ended 31 March 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Income and endowments from:				
Donations and legacies	2	67,766	58,807	126,573
Other trading activities	3	180,105	-	180,105
Other	4	30,840	-	30,840
Total		278,711	58,807	337,518
Expenditure on:				
Other	5	268,575	35,415	303,990
Total		268,575	35,415	303,990
Net gains on investments		-	-	-
Net income		10,136	23,392	33,528
Transfers between funds		-	-	-
Net income before other gains/(losses)		10,136	23,392	33,528
Other gains and losses				
Net movement in funds		10,136	23,392	33,528
Reconciliation of funds:				
Total funds brought forward		34,798	12,717	47,515
Total funds carried forward		44,934	36,109	81,043

South Yorkshire Chaplaincy & Listening Service

Balance Sheet

at 31 March 2024

Charity No. 1174021

	2024	£
	£	£
Current assets		
Cash at bank and in hand	81,402	-
	<u>81,402</u>	<u>-</u>
Creditors: Amount falling due within one year	7 (359)	-
Net current assets	<u>81,043</u>	<u>-</u>
Total assets less current liabilities	81,043	-
Net assets excluding pension asset or liability	<u>81,043</u>	<u>-</u>
Total net assets	<u><u>81,043</u></u>	<u><u>-</u></u>
The funds of the charity		
Restricted funds	8	
Restricted income funds	36,109	12,717
	<u>36,109</u>	<u>12,717</u>
Unrestricted funds	8	
General funds	44,934	34,798
	<u>44,934</u>	<u>34,798</u>
Reserves	8	
Total funds	<u><u>81,043</u></u>	<u><u>47,515</u></u>

Approved by the trustees on 24 September 2024

And signed on their behalf by:

C. Booth

Trustee

24 September 2024

for the year ended 31 March 2024

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds These are unrestricted funds earmarked by the trustees for particular purposes.

Revaluation funds These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

Restricted funds These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated services and facilities These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help The value of any volunteer help received is not included in the accounts.

Investment income This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets This includes any gain or loss on the sale of investments.

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Income from donations and legacies

	Unrestricted	Restricted	Total 2024
	£	£	£
The National Lottery			
Community Fund, RC Yorkshire and Humber Region	-	25,333	25,333
Regular Gifts	7,084	-	7,084
Funding	60,682	33,474	94,156
	<u>67,766</u>	<u>58,807</u>	<u>126,573</u>

3 Income from other trading activities

	Unrestricted	Total 2024
	£	£
Training	2,120	2,120
SCC Contract	17,500	17,500
PCN Salaries	75,710	75,710
Partnership	84,775	84,775
	<u>180,105</u>	<u>180,105</u>

4 Other income

	Unrestricted	Total 2024
	£	£
PCN fees	16,779	16,779
One Off Gifts	12,260	12,260
Gift Aid and Other	1,801	1,801
	<u>30,840</u>	<u>30,840</u>

5 Other expenditure

	Unrestricted	Restricted	Total 2024
	£	£	£
Publicity	2,454	-	2,454
Memberships	726	-	726
Employee costs	223,148	29,443	252,591
Premises costs	18,274	-	18,274
General administrative costs	14,638	5,708	20,346
Legal and professional costs	9,335	264	9,599
	<u>268,575</u>	<u>35,415</u>	<u>303,990</u>

South Yorkshire Chaplaincy & Listening Service
Notes to the Accounts

6 Staff costs

	2024
Salaries and wages	240,702
	<u>240,702</u>

No employee received emoluments in excess of £60,000.

7 Creditors:

amounts falling due within one year

	2024
	£
Accruals	359
	<u>359</u>

8 Movement in funds

	At 1 April 2023	Incoming resources (including other gains/losses) £	Resources expended £	At 31 March 2024 £
Restricted funds:				
Restricted income funds:	12,717	58,807	(35,415)	36,109
<i>Total</i>	<u>12,717</u>	<u>58,807</u>	<u>(35,415)</u>	<u>36,109</u>
Unrestricted funds:				
General funds	34,798	278,711	(268,575)	44,934
Total funds	<u>47,515</u>	<u>337,518</u>	<u>(303,990)</u>	<u>81,043</u>

9 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	81,043	81,043
	<u>81,043</u>	<u>81,043</u>

10 Reconciliation of net debt

	Cash flows £	At 31 March 2024 £
Cash and cash equivalents	81,402	81,402
	<u>81,402</u>	<u>81,402</u>
Net debt	<u>81,402</u>	<u>81,402</u>

South Yorkshire Chaplaincy & Listening Service
Detailed Statement of Financial Activities
for the year ended 31 March 2024

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Income and endowments from:			
Donations and legacies			
The National Lottery Community Fund, RC Yorkshire and Humber Region	-	25,333	25,333
Regular Gifts	7,084	-	7,084
Funding	60,682	33,474	94,156
	<u>67,766</u>	<u>58,807</u>	<u>126,573</u>
Other trading activities			
Training	2,120	-	2,120
SCC Contract	17,500	-	17,500
PCN Salaries	75,710	-	75,710
Partnership	84,775	-	84,775
	<u>180,105</u>	<u>-</u>	<u>180,105</u>
Other			
PCN fees	16,779	-	16,779
One Off Gifts	12,260	-	12,260
Gift Aid and Other	1,801	-	1,801
	<u>30,840</u>	<u>-</u>	<u>30,840</u>
Total income and endowments	278,711	58,807	337,518
Expenditure on:			
Other expenditure			
Publicity	2,454	-	2,454
Memberships	726	-	726
	<u>3,180</u>	<u>-</u>	<u>3,180</u>
Employee costs			
Salaries/wages	216,039	24,663	240,702
Staff training	7,109	4,780	11,889
	<u>223,148</u>	<u>29,443</u>	<u>252,591</u>
Premises costs			
Rent	14,995	-	14,995
Rates	733	-	733
Light, heat and power	2,546	-	2,546
	<u>18,274</u>	<u>-</u>	<u>18,274</u>
General administrative costs, including depreciation and amortisation			
Equipment repairs and maintenance	3,673	3,182	6,855
General insurances	1,933	-	1,933

South Yorkshire Chaplaincy & Listening Service
Detailed Statement of Financial Activities

Software, IT support and related costs	3,466	271	3,737
Stationery and printing	947	-	947
Sundry expenses	3,672	2,220	5,892
Telephone, fax and broadband	948	34	982
	<u>14,638</u>	<u>5,708</u>	<u>20,346</u>
Legal and professional costs			
Accountancy and bookkeeping	360	-	360
Other legal and professional costs	8,975	264	9,239
	<u>9,335</u>	<u>264</u>	<u>9,599</u>
Total of expenditure of other costs	<u>268,575</u>	<u>35,415</u>	<u>303,990</u>
Total expenditure	268,575	35,415	303,990
Net gains on investments	-	-	-
Net income	<u>10,136</u>	<u>23,392</u>	<u>33,528</u>
Net income before other gains/(losses)	10,136	23,392	33,528
Other Gains	-	-	-
Net movement in funds	<u>10,136</u>	<u>23,392</u>	<u>33,528</u>
Reconciliation of funds:			
Total funds brought forward	34,798	12,717	47,515
Total funds carried forward	<u>44,934</u>	<u>36,109</u>	<u>81,043</u>

South Yorkshire Chaplaincy & Listening Service

Charity No. 1174021

Trustees' Report and Unaudited Accounts

31 March 2024

South Yorkshire Chaplaincy & Listening Service
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The trustees present their report with the unaudited financial statements of the charity for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1174021

Trustees

The following trustees served during the year:

C. Booth

D. Hall

J. Hedge

K. Hobbs

R. Medina

T. Pedder

A. Walker

Accountants

Peach Wilkinson Ltd

78 Cross Hill

Ecclesfield

Sheffield

S35 9TU

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees



C. Booth

Trustee

24 September 2024

Independent Examiner's Report to the trustees of South Yorkshire Chaplaincy & Listening Service

I report to the trustees on my examination of the financial statements of South Yorkshire Chaplaincy & Listening Service for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by being a qualified member of F.M.A.A.T.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mr Adam Claydon F.M.A.A.T
Peach Wilkinson Ltd
78 Cross Hill
Ecclesfield
Sheffield

S35 9TU
24 September 2024

South Yorkshire Chaplaincy & Listening Service

Statement of Financial Activities

for the year ended 31 March 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Income and endowments from:				
Donations and legacies	2	67,766	58,807	126,573
Other trading activities	3	180,105	-	180,105
Other	4	30,840	-	30,840
Total		278,711	58,807	337,518
Expenditure on:				
Other	5	268,575	35,415	303,990
Total		268,575	35,415	303,990
Net gains on investments		-	-	-
Net income		10,136	23,392	33,528
Transfers between funds		-	-	-
Net income before other gains/(losses)		10,136	23,392	33,528
Other gains and losses				
Net movement in funds		10,136	23,392	33,528
Reconciliation of funds:				
Total funds brought forward		34,798	12,717	47,515
Total funds carried forward		44,934	36,109	81,043

South Yorkshire Chaplaincy & Listening Service

Balance Sheet

at 31 March 2024

Charity No. 1174021

	2024	£
	£	£
Current assets		
Cash at bank and in hand	81,402	-
	<u>81,402</u>	<u>-</u>
Creditors: Amount falling due within one year	7 (359)	-
Net current assets	<u>81,043</u>	<u>-</u>
Total assets less current liabilities	81,043	-
Net assets excluding pension asset or liability	<u>81,043</u>	<u>-</u>
Total net assets	<u><u>81,043</u></u>	<u><u>-</u></u>
The funds of the charity		
Restricted funds	8	
Restricted income funds	36,109	12,717
	<u>36,109</u>	<u>12,717</u>
Unrestricted funds	8	
General funds	44,934	34,798
	<u>44,934</u>	<u>34,798</u>
Reserves	8	
Total funds	<u><u>81,043</u></u>	<u><u>47,515</u></u>

Approved by the trustees on 24 September 2024

And signed on their behalf by:

C. Booth

Trustee

24 September 2024

for the year ended 31 March 2024

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds These are unrestricted funds earmarked by the trustees for particular purposes.

Revaluation funds These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

Restricted funds These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated services and facilities These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help The value of any volunteer help received is not included in the accounts.

Investment income This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets This includes any gain or loss on the sale of investments.

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Income from donations and legacies

	Unrestricted	Restricted	Total 2024
	£	£	£
The National Lottery			
Community Fund, RC Yorkshire and Humber Region	-	25,333	25,333
Regular Gifts	7,084	-	7,084
Funding	60,682	33,474	94,156
	<u>67,766</u>	<u>58,807</u>	<u>126,573</u>

3 Income from other trading activities

	Unrestricted	Total 2024
	£	£
Training	2,120	2,120
SCC Contract	17,500	17,500
PCN Salaries	75,710	75,710
Partnership	84,775	84,775
	<u>180,105</u>	<u>180,105</u>

4 Other income

	Unrestricted	Total 2024
	£	£
PCN fees	16,779	16,779
One Off Gifts	12,260	12,260
Gift Aid and Other	1,801	1,801
	<u>30,840</u>	<u>30,840</u>

5 Other expenditure

	Unrestricted	Restricted	Total 2024
	£	£	£
Publicity	2,454	-	2,454
Memberships	726	-	726
Employee costs	223,148	29,443	252,591
Premises costs	18,274	-	18,274
General administrative costs	14,638	5,708	20,346
Legal and professional costs	9,335	264	9,599
	<u>268,575</u>	<u>35,415</u>	<u>303,990</u>

South Yorkshire Chaplaincy & Listening Service
Notes to the Accounts

6 Staff costs

	2024
Salaries and wages	240,702
	<u>240,702</u>

No employee received emoluments in excess of £60,000.

7 Creditors:

amounts falling due within one year

	2024
	£
Accruals	359
	<u>359</u>

8 Movement in funds

	At 1 April 2023	Incoming resources (including other gains/losses) £	Resources expended £	At 31 March 2024 £
Restricted funds:				
Restricted income funds:	12,717	58,807	(35,415)	36,109
<i>Total</i>	<u>12,717</u>	<u>58,807</u>	<u>(35,415)</u>	<u>36,109</u>
Unrestricted funds:				
General funds	34,798	278,711	(268,575)	44,934
Total funds	<u>47,515</u>	<u>337,518</u>	<u>(303,990)</u>	<u>81,043</u>

9 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	81,043	81,043
	<u>81,043</u>	<u>81,043</u>

10 Reconciliation of net debt

	Cash flows £	At 31 March 2024 £
Cash and cash equivalents	81,402	81,402
	<u>81,402</u>	<u>81,402</u>
Net debt	<u>81,402</u>	<u>81,402</u>

South Yorkshire Chaplaincy & Listening Service
Detailed Statement of Financial Activities
for the year ended 31 March 2024

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Income and endowments from:			
Donations and legacies			
The National Lottery Community Fund, RC Yorkshire and Humber Region	-	25,333	25,333
Regular Gifts	7,084	-	7,084
Funding	60,682	33,474	94,156
	<u>67,766</u>	<u>58,807</u>	<u>126,573</u>
Other trading activities			
Training	2,120	-	2,120
SCC Contract	17,500	-	17,500
PCN Salaries	75,710	-	75,710
Partnership	84,775	-	84,775
	<u>180,105</u>	<u>-</u>	<u>180,105</u>
Other			
PCN fees	16,779	-	16,779
One Off Gifts	12,260	-	12,260
Gift Aid and Other	1,801	-	1,801
	<u>30,840</u>	<u>-</u>	<u>30,840</u>
Total income and endowments	278,711	58,807	337,518
Expenditure on:			
Other expenditure			
Publicity	2,454	-	2,454
Memberships	726	-	726
	<u>3,180</u>	<u>-</u>	<u>3,180</u>
Employee costs			
Salaries/wages	216,039	24,663	240,702
Staff training	7,109	4,780	11,889
	<u>223,148</u>	<u>29,443</u>	<u>252,591</u>
Premises costs			
Rent	14,995	-	14,995
Rates	733	-	733
Light, heat and power	2,546	-	2,546
	<u>18,274</u>	<u>-</u>	<u>18,274</u>
General administrative costs, including depreciation and amortisation			
Equipment repairs and maintenance	3,673	3,182	6,855
General insurances	1,933	-	1,933

South Yorkshire Chaplaincy & Listening Service
Detailed Statement of Financial Activities

Software, IT support and related costs	3,466	271	3,737
Stationery and printing	947	-	947
Sundry expenses	3,672	2,220	5,892
Telephone, fax and broadband	948	34	982
	<u>14,638</u>	<u>5,708</u>	<u>20,346</u>
Legal and professional costs			
Accountancy and bookkeeping	360	-	360
Other legal and professional costs	8,975	264	9,239
	<u>9,335</u>	<u>264</u>	<u>9,599</u>
Total of expenditure of other costs	<u>268,575</u>	<u>35,415</u>	<u>303,990</u>
Total expenditure	268,575	35,415	303,990
Net gains on investments	-	-	-
Net income	<u>10,136</u>	<u>23,392</u>	<u>33,528</u>
Net income before other gains/(losses)	10,136	23,392	33,528
Other Gains	-	-	-
Net movement in funds	<u>10,136</u>	<u>23,392</u>	<u>33,528</u>
Reconciliation of funds:			
Total funds brought forward	34,798	12,717	47,515
Total funds carried forward	<u>44,934</u>	<u>36,109</u>	<u>81,043</u>

SOUTH YORKSHIRE CHAPLAINCY AND LISTENING SERVICE

England & Wales - Charity number 1174021

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2022		Day 31	Month 03	Year 2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

 Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Pedder	Chair		
3	Roger Dyson			
4	Chris Booth			
5	Kelly Griffiths			
6	Delroy Hall			
7	Jan Hedge			
8	Rachel Medina			
9	Andrew Walker			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

CIO Foundation Constitution

How the charity is constituted

CIO

Trustee selection methods

By resolution of the charity Trustees (paragraph 10 of constitution)

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief and prevention of physical and mental hardship suffered by individuals inside and outside of the workplace through the provision of listening and chaplaincy services through South Yorkshire.

The provision of confidential pastoral care and support to individuals inside and outside of the workplace suffering difficulties in their everyday life throughout South Yorkshire.

Services provided by the charity benefit those members of the public who engage with those organisations through whom the charity works, which, in the view of the Trustees, complies with the guidance issued by the Charity Commission on public benefit.

Our main activities have been providing pastoral care services. We partner with organisations to help them create an environment of holistic well-being that facilitates positive mental health for the people within their care and responsibility, supporting individuals within those organisations in times of bereavement, work and home-life stress, personal and/or community crisis. Our services have provided a mix of informal, relationship-building support and more formal, appointment-based services, to provide a range of access points to the individuals needing support. We are a confidential, independent, listening ear providing emotional, mental health and/or spiritual support as a one-off or on a continuing basis. We also provided listening and reflective sessions for small groups in a number of our Partner Organisations.

Organisations for which we provide our services include Hospices, Sports Clubs, Businesses and Engineering, South Yorkshire Fire & Rescue, Schools including 6th form, GP Practices, Specialist Charities. Our services are for staff, patients, family members, students, adults and children dependent on the organisation context.

In addition, we provided Training not only for our volunteers, but also for individual beneficiaries and organisations wanting to access our Listening and well-being approach as well as our Chaplaincy training.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

In this financial year we had partnerships with a total of 61 organisations, which totalled 118 different services, 18 of which were new in this period. Our team of volunteers and staff completed over 3,000 formal listening appointments, 500 significant conversations and a huge number of contacts/brief chats with over 1300 direct beneficiaries, plus a wider number of people attending events which we led and/or participated in, e.g. Hospice Light Up a Life Services; funerals and Remembrance events; meals, memorials, celebrations. In addition to these ongoing partnership relationships, we also responded to 5 new organisations requests for support following Critical Incidents, 4 of which were death by suicide.

In addition, and as part of, providing the above services we delivered the following training events, developing the skills of our volunteers, as well as individuals from other community groups, to enhance their ability to support others who are experiencing difficulties.

40 people trained in Listening Skills (levels 1, 2 and 3)

6 people trained in Chaplaincy Skills

Our Co-CEOs also spoke at a number of events on the importance of listening in different life scenarios in addition to writing articles on different aspects of wellbeing and strategies for different life situations.

Section E

Financial review

Brief statement of the charity's policy on reserves

To build reserves where possible in order to cover contingencies, building on the low level of reserves we have been able to create so far using 6 months as a target reserve amount.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We are grateful to the Trusts and individual Donors who have given funding this year to enable us to continue and grow our services. Also to a growing number of our Partner Organisations who have been able to make financial contributions towards the costs of the services provided for them.

Grants have been awarded from Cutlers Company Charitable Trust, Garfield Weston Foundation, The Harry Bottom Charitable Trust, James Neill Trust Fund, Wesleyan Foundation Fund, The Earl Fitzwilliam Charitable Trust, Facey Family Trust.

Section F

Other optional information


Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Anthony Pedder

Andrew Walker

Position (eg Secretary, Chair, etc)

Trustee

Date

22 - 12 - 2023



Receipts and payments accounts

For the period from	01-Apr-22	To	31-Mar-23
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Section A Receipts and payments

	Unrestricted to the nearest £	Restricted to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Training Income	3,130	-	-	3,130	3,610
Partnership and Funding Income	191,136	10,000	-	201,136	146,775
Gifts Received	9,817	1,811	-	11,628	8,079
Other Income	6,153	-	-	6,153	11,847
Gift Aid Rebate	2,600	-	-	2,600	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	212,836	11,811	-	224,647	170,311
A2 Asset and investment sales,					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	212,836	11,811	-	224,647	170,311
A3 Payments					
Advertising and Media	194	485	-	679	3,006
Training Expenses	5,704	1,829	-	7,533	2,722
Fees	5,661	84	-	5,745	1,279
Salaries	177,353	22,161	-	199,514	124,633
Broadband & IT	2,979	1,470	-	4,449	4,895
Rent, Rates, Gas and Electric	9,664	6,835	-	16,499	12,795
Insurance	1,805	-	-	1,805	1,590
Ongoing Office costs	5,231	180	-	5,411	1,053
Stationery	1,028	-	-	1,028	30
Sundry expenses	541	-	-	541	849
Sub total	210,160	33,044	-	243,204	152,852
A4 Asset and investment					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	210,160	33,044	-	243,204	152,852
Net of receipts/(payments)	2,676	- 21,233	-	- 18,557	17,459
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	32,122	33,950	-	66,072	-
Cash funds this year end	34,798	12,717	-	47,515	66,072

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Cash Funds this year	34,798	12,717	-
		-	-	-
	Total cash funds	34,798	12,717	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

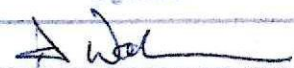

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		0	0
		0	0
		0	0
		0	0
		0	0

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		0	0
Leptops	General	0	0
Office Equipment	General	0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		0	
		0	
		0	
		0	
		0	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Andrew Walker	15/8/23
	Tony Pedder	2/8/23

Independent examiner's report to the trustees of South Yorkshire Chaplaincy & Listening Service

I report to the trustees on my examination of the accounts of the South Yorkshire Chaplaincy & Listening Service (the Trust) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Adam Claydon FMAAT

Peach Wilkinson Ltd
78 Cross Hill
Ecclesfield
Sheffield
S35 9TU

Date: 30 June 2023

SOUTH YORKSHIRE CHAPLAINCY AND LISTENING SERVICE

England & Wales - Charity number 1174021

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day 01	Month 04	Year 2021	To	Day 31	Month 03	Year 2022

Section A Reference and administration details

Charity name

South Yorkshire Chaplaincy & Listening Service

Other names charity is known by

Registered charity number (if any)

1174021

Charity's principal address

Alpha House

10 Carver Street

Sheffield

Postcode

S1 4FS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Pedder	Chair		
3	Roger Dyson			
4	Chris Booth			
5	Jonathan Dunning		Until 13 July 2021	
6	Kelly Griffiths			
7	Delroy Hall			
8	Jan Hedge			
9	Rachel Medina			
10	Andrew Walker			
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	CIO Foundation Constitution
How the charity is constituted	CIO
Trustee selection methods	By resolution of the charity Trustees (paragraph 10 of constitution)

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief and prevention of physical and mental hardship suffered by individuals inside and outside of the workplace through the provision of listening and chaplaincy services through South Yorkshire.

The provision of confidential pastoral care and support to individuals inside and outside of the workplace suffering difficulties in their everyday life throughout South Yorkshire.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Services provided by the charity benefit those members of the public who engage with those organisations through whom the charity works, which, in the view of the Trustees, complies with the guidance issued by the Charity Commission on public benefit.

Chaplaincy services were provided at a range of organisations including Public Services, Engineering, Health Care, Sports Clubs and Schools for staff, patients, family members, students dependent on the context.

Listening Services were provided at a Community College, Health Care, Schools and Businesses, again relevant to organisational context.

Wellbeing Ambassador services (a form of Listening Service) were provided for patients at the Decisions Unit at Northern General Hospital.

Training has also been provided on Listening, Well-being related subjects and Interpersonal Skills to enable some of those organisations to strengthen the support given to those individuals within their care. This has included Effective Listening Skills, Children and Grief, Listening in a Business Setting and Handling Difficult Conversations. Training has also been delivered to other community groups/churches on Listening Skills to enable them to serve their communities more effectively.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This financial year has seen an opening up of our face to face services following lock-down, following COVID safety protocols, and a continuation of online/telephone services where that has been the safer option.

Our Hospice Chaplains continued to respond to call-out requests only for the first half of the year, often followed up by additional telephone support, returning to regular Hospice visits in November. We provided support for 19 families, in addition to leading a reflection at the Light Up a Life service in the Hospice garden. We also provided support for hospice staff on our regular visits and worked with the Children's Team to source poems at the request of a patient in palliative care.

Our full-time Listening service for a Primary Care Network (PCN) in Sheffield, for patients experiencing life challenges, continued, plus the introduction of Listening services at a second PCN and the University Health Service. Over the year 1243 appointments were made by patients for listening support and the opportunity to talk about issues that were affecting their emotional health.

Our Wellbeing Ambassadors (Listeners with an emphasis on a holistic approach and additional training in mental health and wellbeing) were present at 43 shifts at the Psychiatric Decision Unit. They saw 100 patients (86% of all the patients who were on site during their shifts), holding significant supportive conversations with 54% of patients seen.

Sports Clubs, Fire Service stations and businesses slowly opened up to visits, with a combination of face to face and telephone support across the year, including attendance at funerals, leading a remembrance event, sending encouragement cards and texts, visiting or calling on a regular basis, and providing focused listening sessions where requested. We also began attending the Fire Service's New Recruits training programme to speak to new recruits about well-being and our services, as part of their support and well-being provision.

Our schools support continued across 15 schools with a combination of visits and telephone. Monthly chaplaincy visits were made across 9 schools through the year, plus 41 1-hour listening appointments. We also continued our pilot Safeguarding Listening Support with 11 1-hour sessions provided for those responsible for safeguarding and pastoral care within a school, giving a safe space for staff to offload the emotional impact of dealing with difficult family situations on a regular basis.

Our pilot Sibling Listening Service for primary aged children continued, leading to a roll-out to 9 schools funded by the Postcode Neighbourhood Trust for 2022. This expanded service saw 28 children on a weekly basis within the school terms.

We continued to raise awareness of the need to provide listening support in organisations as a way of preventing and relieving hardship, and providing support to people facing difficulties in their lives. This included the training activities outlined the previous section, plus the provision of short promotional films for organisations to raise awareness amongst their staff and/or patients.

In addition, and as part of, providing the above services we delivered the following training events, developing the skills of our volunteers, as well

as individuals from other community groups, to enhance their ability to support others who are experiencing difficulties. All our training services continued on-line.

40 people trained in level 1 listening skills

40 people trained in level 2 listening skills

39 people trained in level 3 listening skills

(Of these 10 attended for their own purposes, 9 were intending to continue onto the chaplaincy training and the rest were interested in our Listening and Wellbeing roles).

8 people trained in chaplaincy skills

8 people trained in one of our Enhanced Listening skills modules

These courses are additional to those delivered to Partner Organisations and at external workshops outlined in Section C.

Section E Financial review

Brief statement of the charity's policy on reserves

To build reserves where possible in order to cover contingencies, building on the low level of reserves we have been able to create so far.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We are grateful to the Trusts and individual Donors who have given funding this year to enable us to continue and grow our services. Also to a growing number of our Partner Organisations who have been able to make financial contributions towards the costs of the services provided for them.

Grants have been awarded from Cutlers Company Charitable Trust, Golden Stable Trust, James Neill Trust Fund, Postcode Neighbourhood Trust, Sheffield City Council Voluntary and Community Sector Covid-19 Recovery Fund, Sheffield Evangelical Trust, Sheffield Town Trust, Souter Charitable Trust and The National Lottery Community Fund.

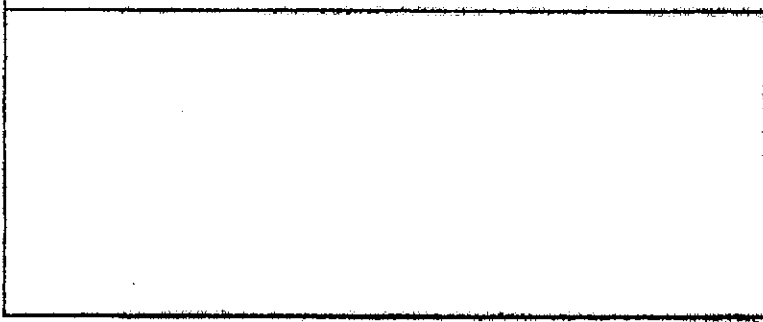
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

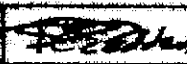

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Anthony Pedder	Andrew Walker
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date		



The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Anthony Pedder	Andrew Walker
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	21/11/22	21/11/22

**Independent examiner's report to the trustees of
South Yorkshire Chaplaincy & Listening Service**

I report to the trustees on my examination of the accounts of the South Yorkshire Chaplaincy & Listening Service (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Adam Claydon FMAAT

Peach Wilkinson Ltd
78 Cross Hill
Ecclesfield
Sheffield
S35 9TU

Date: 18 November 2022



Receipts and payments accounts

For the period from	01-Apr-21	To	31-Mar-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Training Income	3,610	-	-	3,610	1,605
Partnership and Funding Income	105,592	41,183	-	146,775	103,632
Gifts Received	8,079	-	-	8,079	10,113
Other Income	11,847	-	-	11,847	4,538
Gift Aid Rebate	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	129,128	41,183	-	170,311	119,888
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	129,128	41,183	-	170,311	119,888
A3 Payments					
Advertising and Media	1,707	1,299	-	3,006	1,350
Training Expenses	982	1,740	-	2,722	3,645
Fees	1,239	40	-	1,279	1,608
Salaries	121,889	2,744	-	124,633	70,033
Broadband & IT	3,944	951	-	4,895	1,404
Rent, Rates, Gas and Electric	11,337	1,458	-	12,795	10,569
Insurance	1,590	-	-	1,590	1,004
Ongoing Office costs	1,053	-	-	1,053	985
Stationery	30	-	-	30	239
Sundry expenses	849	-	-	849	1,793
Sub total	144,620	8,232	-	152,852	92,630
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	144,620	8,232	-	152,852	92,630
Net of receipts/(payments)	- 15,492	32,951	-	17,459	27,258
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	47,614	999	-	48,613	-
Cash funds this year end	32,122	33,950	-	66,072	48,613

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
CCXX R1 accounts (SS)	1		-	-

Total cash funds <small>(agree balances with receipts and payments account(s))</small>	£2,122	£3,000	0
	<small>OK</small>	<small>OK</small>	<small>OK</small>

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0

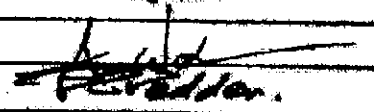
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Laptops	General	0	0
Office Equipment	General	0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		0	
		0	
		0	
		0	
		0	

signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Andrew Walker	21/11/22
	Kary Pedder	21/11/22

**Independent examiner's report to the trustees of
South Yorkshire Chaplaincy & Listening Service**

I report to the trustees on my examination of the accounts of the South Yorkshire Chaplaincy & Listening Service (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

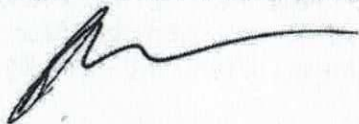
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Adam Claydon FMAAT

Peach Wilkinson Ltd
78 Cross Hill
Ecclesfield
Sheffield
S35 9TU

Date: 18 November 2022

SOUTH YORKSHIRE CHAPLAINCY AND LISTENING SERVICE

England & Wales - Charity number 1174021

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2020		Day 31	Month 03	Year 2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Alpha House
10 Carver Street
Sheffield
Postcode S1 4FS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Pedder	Chair		
2	Peter Birtles		Until 04/06/2020	
3	Roger Dyson			
4	Chris Booth			
5	Jonathan Dunning			
6	Kelly Griffiths		From 07/01/2021	
7	Delroy Hall			
8	Jan Hedge			
9	Rachel Medina		From 07/01/2021	
10	Andrew Walker			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Foundation Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

By resolution of the charity Trustees (paragraph 10 of constitution)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief and prevention of physical and mental hardship suffered by individuals inside and outside of the workplace through the provision of listening and chaplaincy services through South Yorkshire.

The provision of confidential pastoral care and support to individuals inside and outside of the workplace suffering difficulties in their everyday life throughout South Yorkshire.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Services provided by the charity benefit those members of the public who engage with those organisations through whom the charity works, which, in the view of the Trustees, complies with the guidance issued by the Charity Commission on public benefit.

Chaplaincy services were provided at a range of organisations including Public Services, Engineering, Health Care, Sports Clubs and Schools.

Listening Services were provided at a Community College, a Medical Centre, a Community Project, Schools, Businesses and Hospital.

Training has also been provided on Listening Skills and other well-being related subjects to enable some of those organisations to strengthen the support given to those individuals within their care. This has included Listening to Loss, Anxiety, Children and Loss, Grief Awareness, Handling Difficult Conversations.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This financial year was obviously a difficult one with COVID-restrictions and lockdown. Despite this we were able to continue all our chaplaincy and listening services, albeit in adapted formats, as well as increase the number of Partner Organisations we worked with (at the year end this totalled 37 organisations). Our staff and volunteers worked creatively carrying out phone calls, zoom meetings, sending of cards, texts and emails, and careful face-to-face visits either outside or with PPE and following safety protocols.

Our Hospice Chaplains responded to call-out requests, providing support for 12 families, in addition to delivering a memorial service, and leading a reflection at a virtual Light Up a Life service. We also provided zoom Listening support for hospice staff during the height of the pandemic.

We launched a full-time Listening service for a Primary Care Network (PCN) in Sheffield, for patients experiencing life challenges. Appointment numbers increased from 30 to 100 per month during the time period leading to other PCN's expressing interest in our service.

Most of the Sports Clubs closed their doors to visitors, or closed their doors completely, during lockdown, with creativity needed from our Chaplains to continue with their support. They rose to the challenge, making hundreds of supportive phone calls, sending emails, voice messages, cards and carrying out outside visits where they could.

The impact on businesses and Fire Service was felt by all, and both our Chaplaincy and Listening services were welcomed, again via telephone, zoom and outside visits.

Our schools support continued, mainly by phone or zoom, but visiting schools as and when possible. Almost 100 supportive chaplaincy phone calls were made across the year and 120 1-hour listening appointments provided. During this period, we also introduced Safeguarding Listening Support for those responsible for safeguarding and pastoral care within a school, to provide a safe space for staff to offload the emotional impact of dealing with difficult family situations on a regular basis.

Our pilot Sibling Listening Service for primary aged children continued when it could, generating positive feedback from staff, carers and children accessing the service.

We continued to raise awareness of the need to provide listening support in organisations as a way of preventing and relieving hardship, and providing support to people facing difficulties in their lives. This included the training activities outlined the previous section, plus the provision of fully-funded training films on aspects of supportive listening: Effective Listening, Listening to Grief, Listening to Anxiety, Creating a Listening Culture.

In addition, and as part of, providing the above services we delivered the following training events, developing the skills of our volunteers and of individuals within partner organisations, as well as individuals from other community groups, to enhance their ability to support others who are experiencing difficulties. Whilst we were unable to deliver face to face training, we adapted our courses, purchased a zoom account and delivered our training programmes on line.

8 people trained in chaplaincy skills

29 people trained in level 1 listening skills

30 people trained in level 2 listening skills

32 people trained in level 3 listening skills

8 people trained in Enhanced Listening skills

These courses are additional to those delivered to Partner Organisations and at external workshops outlined in Section C.

We also provided Enhanced Listening skills training, and Children and Loss Grief Awareness training, for our volunteers as part of their Continuous Professional Development.

Finally, we supported a group of churches to launch a Listening Service for their local community in the north of the city, as a response to the pressures of COVID-19.

Section E**Financial review**

Brief statement of the charity's policy on reserves

To build reserves where possible in order to cover contingencies, building on the low level of reserves we have been able to create so far.

Details of any funds materially in deficit

None

Further financial review details (Optional Information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We are grateful to the Trusts and individual Donors who have given funding this year to enable us to continue and grow our services. Also to a growing number of our Partner Organisations who have been able to make financial contributions towards the costs of the services provided for them.

Grants have been awarded from Garfield Weston Foundation, SYCF Covid Emergency Fund, South Yorkshire Community Foundation Community Grants Programme, Cutlers Company Charitable Trust, Sheffield Evangelical Trust, Facey Family Foundation, Souter Charitable Trust and HM Government's Coronavirus Community Support Fund in partnership with The National Lottery Community Fund.



Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Anthony Pedder	Andrew Walker
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	30/01/2022	

South Yorkshire Chaplaincy & Listening Service

Charity No. 1174021

Trustees' Report and Unaudited Accounts

31 March 2021

South Yorkshire Chaplaincy & Listening Service
Contents

	Pages
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Independent Examiner's Report	2
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Balance Sheet	4
Statement of Cash flows	5
Notes to the Accounts	6
Detailed Statement of Financial Activities	7

**South Yorkshire Chaplaincy & Listening Service
Independent Examiners Report**

Independent Examiner's Report to the trustees of South Yorkshire Chaplaincy & Listening Service

I report to the trustees on my examination of the accounts of South Yorkshire Chaplaincy & Listening Service for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Adam Claydon
F.M.A.A.T.
Peach Wilkinson Ltd
78 Cross Hill
Ecclesfield
Sheffield

S35 9TU
30 January 2022

South Yorkshire Chaplaincy & Listening Service
Statement of Financial Activities
for the year ended 31 March 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income and endowments from:					
Donations and legacies	3	10,113	-	10,113	8,630
Other trading activities	4	48,261	-	48,261	29,600
Other	5	58,327	3,187	61,514	20,527
Total		116,701	3,187	119,888	58,757
Expenditure on:					
Raising funds	6	-	-	-	8,138
Other	7	90,313	2,317	92,630	42,526
Total		90,313	2,317	92,630	50,664
Net gains on investments		-	-	-	-
Net income		26,388	870	27,258	8,093
Transfers between funds		-	-	-	-
Net income before other gains/(losses)		26,388	870	27,258	8,093
Other gains and losses					
Net movement in funds		26,388	870	27,258	8,093
Reconciliation of funds:					
Total funds brought forward		21,226	129	21,355	13,262
Total funds carried forward		47,614	999	48,613	21,355

South Yorkshire Chaplaincy & Listening Service
Balance Sheet

at 31 March 2021

Charity No. 1174021

	2021	2020
	£	£
Current assets		
Cash at bank and in hand	48,613	21,355
	<u>48,613</u>	<u>21,355</u>
Net current assets	48,613	21,355
Total assets less current liabilities	48,613	21,355
Net assets excluding pension asset or liability	48,613	21,355
Total net assets	<u>48,613</u>	<u>21,355</u>

The funds of the charity

Restricted funds	9	
Restricted income funds	999	129
	<u>999</u>	<u>129</u>
Unrestricted funds	9	
General funds	47,614	21,226
	<u>47,614</u>	<u>21,226</u>
Reserves	9	
Total funds	<u>48,613</u>	<u>21,355</u>

Approved by the trustees on 30 January 2022

And signed on their behalf by:



T. Pedder
Trustee
30 January 2022

for the year ended 31 March 2021

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

South Yorkshire Chaplaincy & Listening Service

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on a cash basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Notes to the Accounts

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

South Yorkshire Chaplaincy & Listening Service
Notes to the Accounts

2 Statement of Financial Activities - prior year

	Unrestricted funds 2020 £	Total funds 2020 £
Income and endowments from:		
Donations and legacies	8,630	8,630
Other trading activities	29,600	29,600
Other	20,527	20,527
Total	<u>58,757</u>	<u>58,757</u>
Expenditure on:		
Raising funds	8,138	8,138
Other	42,726	42,726
Total	<u>50,864</u>	<u>50,864</u>
Net income	<u>7,893</u>	<u>7,893</u>
Net income before other gains/(losses)	7,893	7,893
Other gains and losses:		
Net movement in funds	<u>7,893</u>	<u>7,893</u>
Reconciliation of funds:		
Total funds brought forward	13,262	13,262
Total funds carried forward	<u>21,155</u>	<u>21,155</u>

3 Income from donations and legacies

	Unrestricted £	Total 2021 £	Total 2020 £
Regular Gifts	6,316	6,316	5,260
One-Off Gifts	3,797	3,797	1,725
	-	-	1,645
	<u>10,113</u>	<u>10,113</u>	<u>8,630</u>

4 Income from other trading activities

	Unrestricted £	Total 2021 £	Total 2020 £
Training	1,605	1,605	4,957
SCC Contract	17,500	17,500	24,643
PCN Salaries	11,686	11,686	-
Partnership	17,470	17,470	-
	<u>48,261</u>	<u>48,261</u>	<u>29,600</u>

South Yorkshire Chaplaincy & Listening Service
Notes to the Accounts

5 Other income

	Unrestricted	Restricted	Total 2021	Total 2020
	£	£	£	£
Porter PCN	5,250	-	5,250	16,318
Funding	48,539	3,187	51,726	1,375
Rent Contribution	1,980	-	1,980	2,834
Other	2,558	-	2,558	-
	<u>58,327</u>	<u>3,187</u>	<u>61,514</u>	<u>20,527</u>

6 Expenditure on raising funds

	Total 2021	Total 2020
	£	£
<i>Costs of generating voluntary income</i>		
Regular Gifts	-	860
One-Off Gifts	-	413
	-	6,865
	<u>-</u>	<u>8,138</u>

7 Other expenditure

	Unrestricted	Restricted	Total 2021	Total 2020
	£	£	£	£
Employee costs	72,785	894	73,679	27,459
Premises costs	10,569	-	10,569	6,433
General administrative costs	5,351	1,423	6,774	8,634
Legal and professional costs	1,608	-	1,608	-
	<u>90,313</u>	<u>2,317</u>	<u>92,630</u>	<u>42,526</u>

8 Staff costs

Salaries and wages		70,033	27,459
		<u>70,033</u>	<u>27,459</u>

No employee received emoluments in excess of £60,000.

South Yorkshire Chaplaincy & Listening Service
Notes to the Accounts

9 Movement in funds

	At 1 April 2020	Incoming resources (including other gains/losses) £	Resources expended £	At 31 March 2021 £
Restricted funds:				
Restricted income funds:				
	129	3,187	(2,317)	999
<i>Total</i>	<u>129</u>	<u>3,187</u>	<u>(2,317)</u>	<u>999</u>
Unrestricted funds:				
General funds	21,226	116,701	(90,313)	47,614
Revaluation Reserves:				
Total funds	<u>21,355</u>	<u>119,888</u>	<u>(92,630)</u>	<u>48,613</u>

10 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Net current assets	47,614	999	48,613
	<u>47,614</u>	<u>999</u>	<u>48,613</u>

11 Reconciliation of net debt

	At 1 April 2020 £	Cash flows £	At 31 March 2021 £
Cash and cash equivalents	21,355	27,258	48,613
	<u>21,355</u>	<u>27,258</u>	<u>48,613</u>
Net debt	<u>21,355</u>	<u>27,258</u>	<u>48,613</u>

South Yorkshire Chaplaincy & Listening Service**Statement of Cash flows**

for the year ended 31 March 2021

	2021 £	2020 £
Cash flows from operating activities		
Net income per Statement of Financial Activities	27,258	7,893
Adjustments for:		
Dividends, interest and rents from investments	(61,514)	(20,527)
Net cash used in operating activities	<u>(34,256)</u>	<u>(12,634)</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	61,514	20,527
Net cash from investing activities	<u>61,514</u>	<u>20,527</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net increase in cash and cash equivalents	27,258	7,893
Cash and cash equivalents at the beginning of the year	21,355	13,462
Cash and cash equivalents at the end of the year	<u>48,613</u>	<u>21,355</u>
Components of cash and cash equivalents		
Cash and bank balances	48,613	21,355
	<u>48,613</u>	<u>21,355</u>

South Yorkshire Chaplaincy & Listening Service

Detailed Statement of Financial Activities

for the year ended 31 March 2021

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income and endowments from:				
Donations and legacies				
Regular Gifts	6,316	-	6,316	5,260
One-Off Gifts	3,797	-	3,797	1,725
	-	-	-	1,645
	<u>10,113</u>	<u>-</u>	<u>10,113</u>	<u>8,630</u>
Other trading activities				
Training	1,605	-	1,605	4,957
SCC Contract	17,500	-	17,500	24,643
PCN Salaries	11,686	-	11,686	-
Partnership	17,470	-	17,470	-
	<u>48,261</u>	<u>-</u>	<u>48,261</u>	<u>29,600</u>
Other				
Porter PCN	5,250	-	5,250	16,318
Funding	48,539	3,187	51,726	1,375
Rent Contribution	1,980	-	1,980	2,834
Other	2,558	-	2,558	-
	<u>58,327</u>	<u>3,187</u>	<u>61,514</u>	<u>20,527</u>
Total income and endowments	116,701	3,187	119,888	58,757
Expenditure on:				
Costs of generating donations and legacies				
Regular Gifts	-	-	-	860
One-Off Gifts	-	-	-	413
	-	-	-	6,865
	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,138</u>
Total of expenditure on raising funds	-	-	-	8,138
Employee costs				
Salaries/wages	69,139	894	70,033	27,459
Staff training	3,646	-	3,646	-
	<u>72,785</u>	<u>894</u>	<u>73,679</u>	<u>27,459</u>
Premises costs				
Rent	9,506	-	9,506	4,680
Rates	359	-	359	751
Light, heat and power	704	-	704	1,002
	<u>10,569</u>	<u>-</u>	<u>10,569</u>	<u>6,433</u>

South Yorkshire Chaplaincy & Listening Service
Detailed Statement of Financial Activities

General administrative costs, including depreciation and amortisation				
Equipment repairs and maintenance	-	-	-	3,183
General insurances	1,004	-	1,004	439
Information and publications	400	950	1,350	-
Software, IT support and related costs	684	-	684	371
Stationery and printing	1,224	-	1,224	829
Subscriptions	490	-	490	-
Sundry expenses	829	473	1,302	3,092
Telephone, fax and broadband	720	-	720	720
	<u>5,351</u>	<u>1,423</u>	<u>6,774</u>	<u>8,634</u>
Legal and professional costs				
Accountancy and bookkeeping	600	-	600	-
Other legal and professional costs	1,008	-	1,008	-
	<u>1,608</u>	<u>-</u>	<u>1,608</u>	<u>-</u>
Total of expenditure of other costs	<u>90,313</u>	<u>2,317</u>	<u>92,630</u>	<u>42,526</u>
Total expenditure	90,313	2,317	92,630	50,664
Net gains on investments	-	-	-	-
Net income	<u>26,388</u>	<u>870</u>	<u>27,258</u>	<u>8,093</u>
Net income before other gains/(losses)	<u>26,388</u>	<u>870</u>	<u>27,258</u>	<u>8,093</u>
Other Gains	-	-	-	-
Net movement in funds	<u>26,388</u>	<u>870</u>	<u>27,258</u>	<u>8,093</u>
Reconciliation of funds:				
Total funds brought forward	21,226	129	21,355	13,262
Total funds carried forward	<u>47,614</u>	<u>999</u>	<u>48,613</u>	<u>21,355</u>