



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/4/23

Period start date To 31/3/24

Period end date

Charity name: Cylch Meithrin Tonyfelin

Charity registration number: 1174011

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	A charity that gives young pre-school children in Wales the opportunity to benefit from early years education and experiences through the medium of Welsh.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Cylch Meithrin Tonyfelin is a Welsh medium pre-school and wrap around service based on the site of Tonyfelin Chapel. We are registered as a Charitable Incorporated Organisation and are a 'not for profit' organisation. We offer services to families that can access Flying Start, Childcare offer Wales and for private fee paying enabling parents to return to work if they wish.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	If there are suitable grants available, then the committee will apply for these
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The trustees of the Management committee are all volunteers
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We focus our work on improving the life chances for the children in our care. We serve an area in the county of Caerffili that includes some of the most disadvantaged children in Wales. We do this in several ways including by introducing the Welsh language to children who come from non Welsh speaking families. We know that giving these children the advantage of being bilingual will greatly increase their chances of employment when they later become adults and that introducing a new language during the preschool years is the most effective method of introduction. We also work closely with the Local Authority to ensure staff attend training courses that upskill our staff to provide high quality provision enabling us to put early interventions in place for individual children. We assess and plan our activities so that we can identify areas of need and put in place preventative work to support the children's progress. We provide individual support for targeted children who are referred to us by the Local Authority.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to have 2 months costs in reserve
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Children's fees for the services provided either through Local authority/Welsh Government Funding for Flying Start or Childcare Offer or private fee paying parents.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Numbers of children attending dropped due in part of the year when the school offered full time nursery.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are invited to join and undergo training

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Regular meetings held with the trustees and guidance given through Mudiad meithrin Officer
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Work closely with Caerphilly Council and Mudiad Meithrin.
Relationship with any related parties	Para 1.51	Member of the Umbrella Organisation Mudiad Meithrin
Other		

Reference and Administrative details

Charity name	Cylch Meithrin Tonyfelin
Other name the charity uses	
Registered charity number	
Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Phil Bevan			
2	Meirion Powell			
3	Ben Jones			
4	Leanne Owen			
5	Helen Nuttall		From 1/12/24	
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M Powell

Full name(s)

Meirion Huw Powell

Position (eg Secretary,
Chair, etc)

Secretary

Date

29/1/24

Cyfrifon April 2023 - 31 March 2024

			Outgoings												Incwm/Income					
Mis	Rent	Wages	Petty Cash	Printer	Ffon / Phone	PAYE	Bins	NEST	Other	Cyfanw m misol /Monthly Total		Total in Bank at end of the month		Cyfanswm Misol / Month Total	Fees	Caerffili (CCBC)	Credit	WAG Child Care Offer	CCBC Flying Start	Misc
												16760.56								
Ebrill	£0.00	£4,287.03	£0.00	£0.00	£21.86	£0.00	£221.50	£34.15	£80.48	£4,645.02		£15,993.54		£3,878.00	£2,240.00	£528.00	£0.00	£210.00	£900.00	Ebrill
Mai	£0.00	£4,157.31	£0.00	£0.00	£25.00	£0.00	£0.00	£83.07	£3,090.88	£7,356.26		£16,627.78		£7,990.50	£3,040.50	£3,000.00	£0.00	£270.00	£1,680.00	Mai
Mehefin	£1,462.50	£4,297.92	£0.00	£114.00	£25.00	£0.00	£0.00	£86.27	£271.54	£6,257.23		£15,592.05		£5,221.50	£3,073.50	£0.00	£11.00	£540.00	£1,597.00	Mehefin
Gorffennaf	£0.00	£4,390.68	£0.00	£0.00	£25.00	£0.00	£0.00	£76.32	£139.00	£4,631.00		£14,118.55		£3,157.50	£1,749.00	£0.00	£0.00	£405.00	£1,003.50	Gorffennaf
Awst	£0.00	£4,220.32	£0.00	£0.00	£25.00	£0.00	£0.00	£83.95	£0.00	£4,329.27		£9,789.28		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	Awst
Medi	£0.00	£3,789.22	£0.00	£488.70	£25.00	£0.00	£0.00	£77.17	£75.31	£4,455.40		£9,831.38		£4,497.50	£2,827.50	£0.00	£0.00	£135.00	£1,535.00	Medi
Hydref	£0.00	£3,840.06	£0.00	£0.00	£25.00	£0.00	£242.50	£81.63	£143.50	£4,332.69		£9,465.19		£3,966.50	£2,542.50	£0.00	£0.00	£0.00	£1,424.00	Hydref
Tachwedd	£1,462.50	£3,623.14	£0.00	£0.00	£25.00	£0.00	£0.00	£73.98	£134.09	£5,318.71		£9,392.98		£5,246.50	£2,967.50	£0.00	£75.00	£0.00	£2,204.00	Tachwedd
Rhagfyr	£0.00	£3,652.54	£0.00	£0.00	£25.00	£0.00	£0.00	£217.40	£241.82	£4,136.76		£8,206.72		£2,950.50	£1,765.50	£0.00	£0.00	£0.00	£1,185.00	Rhagfyr
Ionawr	£0.00	£3,641.88	£0.00	£0.00	£25.00	£0.00	£0.00	£75.33	£378.09	£4,120.30		£8,696.42		£4,610.00	£2,630.00	£0.00	£0.00	£0.00	£1,980.00	Ionawr
Chwefror	£0.00	£3,589.92	£0.00	£0.00	£25.00	£0.00	£0.00	£80.79	£57.85	£3,753.56		£8,829.36		£3,886.50	£2,561.50	£0.00	£50.00	£0.00	£1,275.00	Chwefror
Mawrth	£0.00	£3,772.13	£0.00	£0.00	£25.00	£271.00	£0.00	£64.00	£65.22	£4,197.35		£8,095.01		£3,463.00	£2,005.00	£288.00	£0.00	£0.00	£1,170.00	Mawrth
Total	£2,925.00	£47,262.15	£0.00	£602.70	£296.86	£271.00	£464.00	£1,034.06	£4,677.78	£57,533.55				£48,868.00	£27,402.50	£3,816.00	£136.00	£1,560.00	£15,953.50	Total

I have examined the Bank Statements, Paying-In Books, Wages Summary and Receipts together with the Summary Spreadsheet.

I am satisfied that they are an accurate representation of the financial transactions of Cylch Meithrin Tonyfelin for the period April 2022 to March 2023.

A handwritten signature in blue ink, reading "John Taylor". The signature is written in a cursive style with a large initial 'J' and 'T'.

John Taylor
14th January 2024