



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/4/2022 **Period start date To 31/3/2023**
Period end date

Charity name: CYLCH MEITHRIN Tonyfelin

Charity registration number:

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	A charity specialising in Welsh-medium early years provision, aiming to give young children in Wales the opportunity to benefit from early years education and experiences through the medium of the Welsh language.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Cylch Meithrin Tonyfelin is a Welsh-medium pre-school (Cylch Meithrin) childcare provider that serves the area of Caerffili in South Wales. It is registered as a Charitable Incorporated Organisation and is a 'not for profit' organisation. The pre-school is situated in the vestry of a Baptist chapel, for which we pay termly rent. A voluntary management committee employ five members of staff during the course of a week. The pre-school setting is a member of 'Mudiad Meithrin,' a national organisation which provides insurance, advice, support and training to ensure that the required National Minimum Standards of care are met. As Trustees, we aim to ensure that a high level of education and play is delivered to the children trusted into our care.</p> <p>Parents of children at the pre-school setting, have chosen a Welsh Medium education for their child from an early age and recognise the benefits of acquiring the language of their country of residence.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	YES

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The pre-school's committee identifies relevant grants and scrutinises criteria for suitability for the setting before identifying an individual to complete the application. The pre-school leader and administrative personnel can apply for grants if agreed by the committee.
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	The committee is run voluntarily and have had parents and other volunteers to offer

Contribution made by volunteers		their time to support activities or fundraising.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The setting serves an area in South Wales which includes some of the most disadvantaged children and families in Wales. The focus of its work is to improve the life chances for the children in its care. This is delivered in several ways, including supporting and developing the Welsh language skills of children from Welsh speaking backgrounds and through introducing the Welsh language to children who come from non-Welsh speaking backgrounds. The Trustees acknowledge that providing an opportunity for all children to flourish bilingually will not only increase their chances of employment as adults, but will also provide an opportunity to experience the culture and heritage of Wales. The pre-school setting also works closely with the Local Authority who provides staff training on best practice and on the early identification and support of children with emerging needs. The pre-school setting staff assess and plan activities to identify areas of need and put in place preventative work to support the children's progress.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£16,760.56
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to support any additional funds needed and to purchase any resources that may be required.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Children's' fees for the service are provided by Local authority/Welsh Government for Childcare offer and 2- to 3-year-old and private fee-paying.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	A reduction in the number of children that attend the setting.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (constitution, trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post	Para 1.25	Trustees are recruited when required they adopt the constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Committee continue to implement an operational plan to ensure trustees are inducted and receive necessary training. Regular Committee meeting are held once a month. The setting is a member of Mudiad Meithrin and have access to support, guidance, and training.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Work closely with Mudiad Meithrin and Caerphilly Council.
Relationship with any related parties	Para 1.51	Mudiad Meithrin membership
Other		

Reference and Administrative details

Charity name	Cylch Meithrin
Other name the charity uses	Cylch Meithrin
Registered charity number	
Charity's principal address	Cylch Meithrin Tonyfelin Ffordd Tonyfelin, Caerffili, CF83 1PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Phil Bevan	RI		
2	Ben Jones			
3	Nia Parsons			
4	David Hoare	treasurer		
5	Michelle Killey			
6	Eira Menear			
7	Sian Skivens			
8	Meirion Powell			
9				
10				
11				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

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Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Mudiad Meithrin		
PAYE	Dave Bull	

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Meirion Powell

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Full name(s) Meirion Powell

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Position (eg Secretary, Chair, etc)

RI

Date

6/2/23

FFURFLEN INCWM A GWARIANT / INCOME AND EXPENDITURE SHEET

	UNION / EXACT	UNION / EXACT	AMCANGYFRIF / ESTIMATE
INCWM / INCOME TONYFELIN	BLWYDDYN / YEAR 01.04.22-31.03.23	BLWYDDYN / YEAR 01.04.20XX-31.03.20XX	BLWYDDYN / YEAR 01.04.20XX-31.03.20XX
Grant Mudiad Meithrin Grant			
Grant Arian Plant 3 oed / 3yr old Education Funding Grant	£480		
Grant Cynladwyedd / Sustainability Grant			
Grant Dechrau'n Deg / Flying Start Grant			
Grantiau Eraill / Other Grants-CCBC Caerffili	£4318.80		
Incwm Hyfforddi ac Incwm Cynllun Cyfeirio / Training In- come & Referral Scheme Income			
Ffioedd Plant / Children's Fees	£41,051.45		
Codi Arian / Fundraising			
Rhoddion ag Eraill/ CREDIT Donations & Sundries	£14.99		
Cyfanswm Incwm / Income Total A	£45,865.24		
Gwariant / Expenditure	BLWYDDYN / YEAR 01.04.2022-01.03.2023	BLWYDDYN / YEAR 01.04.20XX-31.03.20XX	BLWYDDYN / YEAR 01.04.20XX-31.03.20XX
Cyflogau a Costau TWE/ Salaries and PAYE costs	£45,118.68		
Costau Rhent, Gwres ayyb / Rent & Heating Costs etc	£3885		
Ffioedd Cofrestru / Registration Fees			
Offer, Nwyddau ag Adnoddau / Equipment Materials & Resources-Phone a printer, bins	£1355.52		
Costau Bwyd a Diod / Food & Drink Costs Eraill-other	£6064.11		
Codi Arian/Marchnata / Fund- raising/Marketing			
Eraill (e.e. hyfforddiant) / Other (e.g. training) PAYE +NEST	£777.74		
Cyfanswm Gwariant / Expenditure Total B	£57,201.05		
Gweddill (diffyg) am y flwyddyn = A - B Surplus (deficit) for the year C	-£11,335.81		

Arian a'r ddechrau'r flwyddyn (dylid cynnwys cyfanswm pob Cyfrif banc) / <i>Cash at year start (this should include the totals of all bank accounts)</i> CH	£28096.37		
Arian ar ddiwedd y flwyddyn = C + CH <i>Cash at Year End</i> D	£16,760.56		

I have examined the Bank Statements, Paying-In Books, Wages Summary and Receipts together with the Summary Spreadsheet.

I am satisfied that they are an accurate representation of the financial transactions of Cylch Meithrin Tonyfelin for the period April 2022 to March 2023.

A handwritten signature in blue ink that reads "John Taylor". The signature is written in a cursive style with a large initial 'J' and 'T'.

John Taylor
14th January 2024

