



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
THE VILLAGE PRESCHOOL E17

On accounts for the year ended

31 AUGUST 2022

Charity no
(if any)

1173999

Set out on pages

3-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Khairul Aziz
B5D9CFE082B2A4EF...

Date:

June 28, 2023

Name:

KHAIRUL AZIZ

Relevant professional qualification(s) or body (if any):

FCCA

Address:

44 HOWARD ROAD

LONDON

E17 4SJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Registration: 1173999

THE VILLAGE PRE-SCHOOL E17

UNAUDITED ACCOUNTS FOR THE YEAR ENDED

31 AUGUST 2022


THE VILLAGE PRE-SCHOOL E17**RECEIPTS AND PAYMENTS****For the year ended 31 August 2022**

	31st August 2022	31st August 2022	31st August 2022	31st August 2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
RECEIPTS				
Fees	31,472		31,472	25,238
LBWF Funding	96,405		96,405	106,914
Other income	1,423		1,423	1,582
Bank Interest	7		7	9
Total	129,307	0	129,307	133,743
PAYMENTS				
Rent	15,675		15,675	15,455
Staff Costs	131,569		131,569	86,832
Payroll and bookkeeping	307		307	319
Snack	900		900	1,185
Membership and insurance	2,662		2,662	1,693
Activities and Materials	9,179		9,179	6,227
Training	1,386		1,386	2,451
Administration	846		846	2,466
Equipment	1,535		1,535	3,492
Staff expenses	3,216		3,216	2,412
Cleaning	313		313	849
Office and IT expenses	3,463		3,463	2,004
Marketing	1,984		1,984	100
Sundry expenses	2,315		2,315	680
Total	175,350	0	175,350	126,165
Net (expenses)/income	(46,043)	0	(46,043)	7,578
Funds beginning of year	141,226	0	141,226	133,648
Funds this year end	95,183	0	95,183	141,226

THE VILLAGE PRE-SCHOOL E17**Reg: 1173999****STATEMENT OF ASSETS AND LIABILITIES****As At 31 August 2022**

	2022	2022	2022	<i>2021</i>
	Unrestricted	Restricted	Total	<i>Total</i>
Cash funds:				
Current account	32,274	0	32,274	<i>92,103</i>
Savings account	64,033		64,033	<i>40,026</i>
Petty cash	-		-	<i>42</i>
Total cash funds	96,307	0	96,307	<i>132,171</i>
Other asset/(creditors):				
Other debtors				<i>9,055</i>
Other creditors	(1,124)		(1,124)	<i>-</i>
Total funds	95,183	0	95,183	<i>141,226</i>

Signed on behalf of the charity's trustees

DocuSigned by:

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Name: **Melissa Richards-Clack**

Date: June 28, 2023

Trustees' Annual Report for the period

From

Period start date

01

09

2021

To

Period end date

31

08

2022

Reference and administration details

Charity name

The Village Pre-School E17 CIO

Other names charity is known by

N/A (but previously known as The Village Playgroup 1031388)

Registered charity number (if any)

1173999

Charity's principal address

Walthamstow cricket club

48a Greenway Avenue

London

Postcode**E17 3QN**

Names of the charity trustees who manage the charity

Trustee name**Office (if any)****Dates acted if not for whole year****Name of person (or body) entitled to appoint trustee (if any)**

Milli Richards Clack

Chair

Nov 2020 – Current

Village Preschool E17 Committee

Lindsay Ramsay

Secretary

Nov 2020 – Current

Village Preschool E17 Committee

Evelyn Marktl

Treasurer

Nov 2020 – Dec 2022

Village Preschool E17 Committee

Lateefah Elcock

Member

Oct 2020 – Dec 2022

Village Preschool E17 Committee

[Fiona Vernazza](#)

Member

Oct 2020 – Dec 2022

Village Preschool E17 Committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Appointed by AGM by those present

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The committee are given an induction session and information pack, outlining their managerial responsibilities, giving details of important processes that need to be carried out and explaining where further information and online training can be found. The committee oversees the PreSchool Manager.

The manager oversees the rest of the staff team, including the Deputy Manager and Administrator.

The PreSchool is also part of the Waltham Forest Pre-School Network, a group comprising other pre-schools in the borough which meets 6 times a year to share and disseminate important information regarding management, educational matters and policy changes at both a local and national level.

Committees are made aware of the various policies at the PreSchool regarding safeguarding of children, health and safety and risk management.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Village Pre-School works for the public benefit by having as its object the development and education of pre-school children. It does this by promoting their care and safety; promoting their education as well as parental involvement; promoting their health and well-being; providing services to support them and their families and carers. We also provide services to those who are members of the CIO and try to further the aims of the early years alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Main Purpose - The Village Pre-School aims to:

- Provide high quality care and education for children below statutory school age;
- Work in partnership with parents to help children to learn and develop;
- Add to the life and well-being of its local community; and
- Offer children and their parents a service which promotes equality and values diversity.

The Pre-School does this by running sessions from 08.30am – 11.30am and 12 noon – 3.00pm, Monday to Friday over 38 weeks.

In addition, a breakfast club is available from 08.00am – 08.30am

We have space for 36 children in the AM session and 36 children in the PM session with a mixture of 2, 3 and 4 years olds.

Admission to preschool is based on date of birth and priority given to older children. The PreSchool is fully inclusive and has several children with additional needs on roll. Children are helped to settle in by being assigned a Key person who also makes observations which are kept online via a learning platform that parents are able to securely access. Parents are only able to access their own child's learning profile page. This profile page follows the EYFS and is filled with observations and photos of the children meeting the standard.

The Village Pre-School works for the public benefit by having as its objects the development and education of pre-school children. The trustees have regard to the guidance on the public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

For the purpose of the business there was a transfer made from The Village Playgroup to the The Village Pre-School CIO dated 1st September 2018, fees and expenses have been accounted for the CIO. A reserve of £87,939 was transferred.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have now fully settled to our current premises; everything is running smoothly with preschool staff members and the senior management of the club.

Days are now 08.30am – 3.00pm (term time)
Breakfast Club 08.00am – 08.30am

Website, social media and good word of mouth has helped us to maintain a steady amount of families using our services at the setting, with a healthy waiting list.

Special Needs – We continue to cater for children with special needs, as the year ended, we had more children with additional needs than we had ever had before which accounts for the large level of grant funding and other income we received from Waltham Forest. We have now hired a Sendco Ailsa Betts that supports parents and children. We receive continued support from the Area Senco throughout the year.

Forest School – Indra is our Forest School Leader - Level 3. The Forest School sessions that we currently offer are: Monday AM, Wednesday AM & PM and Friday PM. Forest school sessions are taking place whatever the weather.

Staff have noticed that communication and behaviour is better outside, and the SEND children are generally more relaxed.

Outings - Outings remain on hold due to ongoing pandemic restrictions.

Extra Curriculum - Petite Productions continued to provide Music sessions for the children every week which was at an additional cost.

Events – Other events include, Halloween party, Christmas activity day, spring activity day, pancake day, Chinese New Year, Mother's Day tea party.
There were also termly parent consults.

30 Hour Funding continued. Some parents now pay their fees using tax-free childcare and others continue to use childcare vouchers.

Recruitment - A new Head of Preschool was appointed, Julia Savage-Wilson is a qualified teacher. Beth Aggus was promoted to Deputy Head of Preschool. Ailsa Betts was appointed as SENDCo. Simone Fontaine was appointed as Preschool Administrator.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The Pre-School holds a contingency fund of around £64,000 in a savings account to act as a safety net for emergencies and possible redundancies if the business were to close.

The Village Pre-School is now online, set up with banking to access and track parents' payments for fees.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have experienced a significant increase in expenses, particularly in PAYE, as a result of a surge in the number of children attending our preschool.

Furthermore, our preschool underwent a comprehensive rebranding initiative. We enlisted the expertise of various consultants to guide us through this process, which involved developing new policies, designing fresh logos, and creating effective marketing materials.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

DocuSigned by:

Signature(s)*Melissa Richards-Clack*

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Full name(s)

Melissa Richards-Clack

Position (eg Secretary, Chair, etc)

Chair

Date

June 28, 2023