

THE VILLAGE PRE-SCHOOL E17

England & Wales · Charity number 1173999

Details

Status Registered

Legal form CIO

Registered 2017-07-28

Register [View on the Charity Commission register](#)

Contact

Address Walthamstow Cricket & Tennis Club
48a Greenway Avenue
London
E17 3QN

Phone 020 3643 3839

Email info@villagepreschoole17.com

Website www.villagepreschoole17.com

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY: (1) PROMOTING THEIR CARE AND SAFETY; (2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT; (3) PROMOTING THEIR HEALTH AND WELLBEING; (4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS; (5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND (6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: We provide childcare and education for children 2 - 5 years old.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Waltham Forest

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£246,675	£242,752	-	-
2023-08-31	£213,103	£193,230	-	-
2022-08-31	£129,307	£175,350	-	-
2021-08-31	£133,743	£126,165	-	-
2020-08-31	£126,449	£119,584	-	-

Trustees

Name	Role	Appointed
Mark Henderson	Chair	2025-11-01
Anne Marie Ruby Mullings		2025-01-08
Eleanor Atkinson		2023-01-27
Farheen Khan		2025-01-08
Harriet Halsey		2024-01-29
Olga Velikanova		2025-01-08
Surya De Wit		2025-01-08
Susan Talbot		2025-09-01
Teresa Tucker		2024-02-01

THE VILLAGE PRE-SCHOOL E17

England & Wales - Charity number 1173999

Accounts



Trustees' Annual Report for the period										
From		Period start date			To			Period end date		
		01	09	2023				31	08	2024

Section A Reference and administration details

Charity name	The Village Pre-School E17 CIO
Other names charity is known by	N/A (but previously known as The Village Playgroup 1031388)
Registered charity number (if any)	1173999
Charity's principal address	Walthamstow cricket club
	48a Greenway Avenue
	London
	Postcode E17 3QN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Millie Richards-Clack	Chair	Oct 2018 - Current	Sarah Dewar
2	Mark Henderson	Treasurer	Sep 2022 - Current	Millie Richards-Clack
3	Ellie Atkinson	Member	Sep 2022 - Current	Village Preschool Committee
4	Sally Brian	Member	Jan 2024 - Current	Village Preschool Committee
5	Teresa Tucker	Member	Feb 2024 - Current	Village Preschool Committee
6	Harriet Halsey	Member	Jan 2024 - Current	Village Preschool Committee
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Appointed by AGM by those present

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustee Induction and Governance:

New committee members receive an induction session and information pack outlining managerial responsibilities, key procedures, and further training resources.

The committee oversees the Preschool Manager, who supervises the Deputy Manager, SENDCO, and Administrator.

We are part of the Waltham Forest Preschool Network, collaborating with other local preschools on policy, education, and management best practices. Trustees are made aware of safeguarding, health and safety, and risk management policies.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Village Preschool is committed to the education and development of children aged 2 and above. Our focus includes promoting well-being, encouraging social interaction, and supporting healthy development through nutrition and physical activity.

We aim to build an inclusive and supportive community for families and provide professional development opportunities for staff in alignment with the Early Years Foundation Stage (EYFS).

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The preschool operates Monday to Friday from 8:30am to 3:00pm during term time. We can accommodate up to 38 children, primarily aged 3, though we typically serve a mix of 2-4 year-olds. Priority is based on age and date of birth.

Due to unforeseen circumstances, the preschool was closed for the month of September, which resulted in a temporary loss of revenue. Despite this setback, enrolment increased later in the year, and our waitlist remains strong.

We continue to post regularly on social media; however, we have experienced a decline in birth rates within the local area, alongside increased competition from other nurseries.

The preschool is fully inclusive and supports a number of children with additional needs. Each child is assigned a key worker who conducts weekly observations through an online learning platform, accessible to parents.

The trustees affirm they have adhered to the Charity Commission's guidance on public benefit in their oversight of the preschool's operations.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Parent Volunteers are welcomed at the Preschool. Parents are invited to take part in activities and events held throughout the year. Parents are also encouraged to join the committee and play an active role there.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Operations have remained stable, with a dedicated and well-managed staff team.

Our current hours of operation (8:30am–3:00pm, term time) continue to meet community needs.

Enrichment and Events:

- Forest School sessions occur every Monday, Wednesday, and Friday, led by Indra. These sessions are a popular and unique feature of our program.
- Petite Productions and Mini athletics are amongst some of the specialist activities we offer.
- Annual events include Halloween, Christmas, Pancake Day, Chinese New Year, Mother's Day activities, and regular parent consultation days.

Special Needs Support:
We continue to provide inclusive care for children with additional needs, supported by the area SENDCO.

Staff Training: Ongoing staff development is facilitated via Noodle online training and in-person sessions provided by local authority specialists.

Funding: Most families access our services using the Free Early Education Entitlement (FEEE) 15/30-hour funding codes.

Section E Financial review

Brief statement of the charity's policy on reserves

We maintain a contingency fund of £65,000 in a savings account. This serves as a financial safeguard for emergencies and potential redundancies in the event of closure.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Volunteer Contribution:

We welcome parent volunteers throughout the year for events and activities. Parents are also encouraged to join the management committee and contribute to the preschool's governance.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Signed by: Mrs Mellisa Richards - Clack 10BD614095E641E...	
Full name(s)	Mrs Mellisa Richards - Clack	
Position (eg Secretary, Chair, etc)	Chair	
Date	June 23, 2025	

The Village Pre-School E17

Unaudited Financial Statements

Financial Period 01 September 2023 to 31 August 2024

The Village Pre-School E17

Business Information

Financial Period 01 September 2023 to 31 August 2024

Business Name	The Village Pre-School E17
Business Address	48a Greenway Avenue Walthamstow E17 3QN
Registered Charity Number	1173999
Bookkeeper/Accountant	CLP Bookkeeping & Accountancy 18 Maple Crescent Trefechan Merthyr Tydfil Mid Glamorgan CF48 2EH
Bank	Lloyds Bank Plc 180 - 182 High Street Walthamstow London E17 7JH

The Village Pre-School E17

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Income and Expenditure Statement	2
Asset and Liability Statement	3

The Village Pre-School E17

Financial Statement Report

Financial Period 01 September 2023 to 31 August 2024

As agreed in the Letter of Engagement dated 03 July 2024, I have prepared your Financial Statements for the year ending 31 August 2024 for your approval.

The Financial Statements comprise of the consolidated Income and Expenditure Statement, as well as a Statement of Assets and Liabilities.

The Financial Statements have been compiled using the information and explanations that have been provided to me.

You have approved the financial information provided to me for the year, and it is this information that I have used to compile the Financial Statements.

You have acknowledged responsibility for the information provided and the accuracy and completeness of it.

I have not carried out an audit of the Financial statements as I have not been instructed to do so. Therefore, I have not verified the accuracy and completeness of the information used to compile the financial statements, and I express no opinion on them.

Signed by:

Catherine Parkes

May 12, 2025

132DD2B8994F4C6

Catherine Parkes
CLP Bookkeeping & Accountancy

18 Maple Crescent
Trefechan
Merthyr Tydfil
Mid Glamorgan
CF48 2EH

catherineparkesbookkeeping@gmail.com
07752 023720

The Village Pre-School E17**Income and Expenditure Statement****Financial Period 01 September 2023 to 31 August 2024**

	31 August 2024	31 August 2023
	£	£
Income		
Fees	77,742	72,913
LBWF Funding	164,157	121,537
SENIF Funding	0	12,622
Income from Charitable Activities	80	2,906
COVID SSP	0	1,227
Other income	3,880	1,572
Bank Interest	<u>816</u>	<u>326</u>
Total Income	<u>246,675</u>	<u>213,103</u>
Expenditure		
Rent	17,184	18,288
Staff Costs	185,360	150,371
Payroll & Bookkeeping	874	381
Snacks	1,018	809
Membership & Insurance	(1,361)	1,131
Subscriptions	6,791	3,478
Activities & Materials	11,721	3,901
Training & DBS Checks	2,433	328
Administration	12	9
Equipment	1,015	2,766
Staff Expenses	472	0
Cleaning	3,624	183
Office & IT Expenses	2,347	5,014
Marketing	5,123	1,881
Sundry Expenses	128	438
Legislative Expenses	1,019	4,164
Maintenance & Improvements	4,873	0
Bank/Interest Charges	<u>119</u>	<u>88</u>
Total Expenditure	<u>242,752</u>	<u>193,230</u>
Net (Expenditure) / Income	<u>3,923</u>	<u>19,873</u>
<u>In Year Movement of Funds</u>		
Opening Balance	115,056	95,183
Excess of Income / (Expenditure)	<u>3,923</u>	<u>19,873</u>
Closing Balance	<u>118,979</u>	<u>115,056</u>

The Village Pre-School E17

Asset and Liability Statement

Financial Period 01 September 2023 to 31 August 2024

	31 August 2024	31 August 2023
	£	£
Cash		
Current account	52,189	64,533
Savings account	65,175	64,360
Stock	<u>78</u>	<u>0</u>
Total Cash	<u>117,442</u>	<u>128,893</u>
Other Assets/Liabilities		
Fixed Assets	2,647	
Debtors	2,450	(11,415)
Other current assets	1,745	
Creditors	541	577
Other current liabilities	<u>(1,699)</u>	
Total	<u>8,000</u>	<u>10,838</u>

In accordance with the Letter of Engagement dated 03 July 2024, I approve the attached Financial Statements set out in pages 2 to 3 of this document.

I acknowledge my responsibility for the Financial Statements and for providing CLP Bookkeeping & Accountancy with the accurate and complete information needed for their compilation.

Signed by:

1131D4150F36459...

Mark Henderson
Acting Head of Trustees - The Village Pre-School E17

Date: May 12, 2025



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

The Village Pre-School E17

On accounts for the year
ended

31 August 2024

Charity no
(if any)

1173999

Set out on pages

Page 3 – End of Document

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

C. Parkes

Date:

10.04.25

Name:

Catherine Parkes – CLP Bookkeeping & Accountancy

Relevant professional
qualification(s) or body
(if any):

Address:

18 Maple Crescent

Trefechan

Merthyr Tydfil, CF48 2EH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

THE VILLAGE PRE-SCHOOL E17

England & Wales - Charity number 1173999

Accounts



Trustees' Annual Report for the period										
From		Period start date			To			Period end date		
		01	09	2022				31	08	2023

Section A Reference and administration details

Charity name	The Village Pre-School E17 CIO
Other names charity is known by	N/A (but previously known as The Village Playgroup 1031388)
Registered charity number (if any)	1173999
Charity's principal address	Walthamstow cricket club
	48a Greenway Avenue
	London
Postcode	E17 3QN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Millie Richards-Clack	Chair	Oct 2018 – Current	Sarah Dewar
2	Mark Henderson	Treasurer	Sep 2022 – Current	Evelyn Marktl
3	Lindsay Ramsay	Secretary	Nov 2020 – April 2023	Village Preschool Committee
4	Alice Finney	Member	Sep 2022 – Sep 2023	Village Preschool Committee
5	Ellie Atkinson	Member	Sep 2022 – Current	Village Preschool Committee
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Appointed by AGM by those present

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The committee are given an induction session and information pack, outlining their managerial responsibilities, giving details of important processes that need to be carried out and explaining where further information and online training can be found. The committee oversee the Preschool Manager.

The manager oversees the rest of the staff team, including the Deputy Manager, SENDCO and Administrator.

The Preschool is also part of the Waltham Forest Preschool Network, a group, comprising other preschools in the borough which meets 6 times a year to share and disseminate important information regarding management, educational matters and policy changes at both a local and national level.

Committee are made aware of the various policies at the Preschool regarding safeguarding of children, health and safety and risk management.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Village Preschool key objectives are the development and education of preschool children, 2+. It works for the benefit of the public, specifically the local residents surrounding the Preschool. Care and safety of the children is of utmost importance to the Preschool, as well as establishing an understanding of health and well-being through sport and nutrition. The Preschool provides social activities on site for the parents and families to create an inclusive and supportive community for all of the users. Outside of the pupils, the Preschool provides development and training to the team to further the aims of the EYFS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Main Purpose - The Village Preschool aims to:

- Provide high quality care and education for children below statutory school age
- Work in partnership with parents to help children to learn and develop
- Add to the life and well-being of its local community
- Offer children and their parents a service which promotes equality and values diversity

The Preschool does this by running sessions from 08:30am –3:00pm, Monday to Friday over 38 weeks.

We have space for 38 3-year-olds but sessions are usually a mix of 2–4-year-olds. As a result, we normally have 25-35 children attend each session, admission to preschool is based on date of birth and priority given to older children. This academic year saw a huge increase in enrolment and our waitlist has increased in numbers.

The Preschool is fully inclusive and has a number of children with additional needs on roll. Children are helped to settle in by being assigned a Key person who writes observations on a learning platform that parents are able to view on a daily basis. Key workers write new observations every week.

The Village Preschool works for the public benefit by having as its objectives the development and education of preschool children. The trustees have regard to the guidance on the public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Parent Volunteers are welcomed at the Preschool. Parents are invited to take part in activities and events held throughout the year. Parents are also encouraged to join the committee and play an active role there.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Everything is running smoothly with preschool staff members and the senior management of the club with our current opening times;

Days are now 08:30am – 3.00pm (term time)

Website, social media and good word of mouth has helped us to maintain a steady number of families using our services at the setting, with a healthy waiting list.

We had a number of level 2 and level 3 students come to us for workplace placements.

Special Needs – We continue to cater for children with special needs, with continued support from the area SENDCO throughout the year.

Forest School – Forest school sessions continued on Monday, Wednesday and Friday’s whatever the weather, our forest school leader Indra has supported staff to encourage them to develop an It’s a very popular session and has become a unique selling point for our preschool.

Extra Curriculum – Petite Productions provide drama activities and Sports Stars provide mini athletics.

Events – Other events include, Halloween party, Christmas activity day, pancake day, Chinese New Year, Mother’s Day tea activities and parent days, and there are termly parent consults.

Staff Training – Staff continue to use noodle online training; we also have specialists from the borough provide training necessary to enhance the care and education of the children at the setting.

FEEE 15/ 30 Hour Funding – Almost all parents pay using their FEEE hours code to access the sessions.

Section E

Financial review

Brief statement of the charity’s policy on reserves

The Preschool holds a contingency fund of £65.000 in a savings account to as a safety net for emergency and possible redundancies if the business were to close down.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

	Signed by:	
Signature(s)		
Full name(s)	Mrs Melissa Richards-Clack	
Position (eg Secretary, Chair, etc)	Chair	
Date	July 30, 2024	

The Village Pre-School E17

Unaudited Financial Statements

Financial Period 01 September 2022 to 31 August 2023

The Village Pre-School E17

Business Information

Financial Period 01 September 2022 to 31 August 2023

Business Name	The Village Pre-School E17
Business Address	48a Greenway Avenue Walthamstow E17 3QN
Registered Charity Number	1173999
Bookkeeper/Accountant	CLP Bookkeeping & Accountancy 18 Maple Crescent Trefechan Merthyr Tydfil Mid Glamorgan CF48 2EH
Bank	Lloyds Bank Plc 180 - 182 High Street Walthamstow London E17 7JH

The Village Pre-School E17

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The Village Pre-School E17

Financial Statement Report

Financial Period 01 September 2022 to 31 August 2023

As agreed in the Letter of Engagement dated 03 July 2024, I have prepared your Financial Statements for the year ending 31 August 2023 for your approval.

The Financial Statements comprise of the consolidated Income and Expenditure Statement, as well as a Statement of Assets and Liabilities.

The Financial Statements have been compiled using the information and explanations that have been provided to me.

You have approved the financial information provided to me for the year, and it is this information that I have used to compile the Self-Assessment and Financial Statements.

You have acknowledged responsibility for the information provided and the accuracy and completeness of it.

I have not carried out an audit of the Financial statements as I have not been instructed to do so. Therefore, I have not verified the accuracy and completeness of the information used to compile the financial statements, and I express no opinion on them.

Catherine Parkes
CLP Bookkeeping & Accountancy

18 Maple Crescent
Trefechan
Merthyr Tydfil
Mid Glamorgan
CF48 2EH

catherineparkesbookkeeping@gmail.com
07752 023720

The Village Pre-School E17

Income and Expenditure Statement

Financial Period 01 September 2022 to 31 August 2023

	31 August 2023	31 August 2022
	£	£
Income		
Fees	72,913	31,472
LBWF Funding	121,537	96,405
SENIF Funding	12,622	
Income from Charitable Activities	2,906	
COVID SSP	1,227	
Other income	1,572	1,423
Bank Interest	<u>326</u>	<u>7</u>
Total Income	<u>213,103</u>	<u>129,307</u>
Expenditure		
Rent	18,288	15,675
Staff Costs	150,371	131,569
Payroll & Bookkeeping	381	307
Snacks	809	900
Membership & Insurance	1,131	2,662
Subscriptions	3,478	0
Activities & Materials	3,901	9,179
Training & DBS Checks	328	1,386
Administration	9	846
Equipment	2,766	1,535
Staff Expenses	0	3,216
Cleaning	183	313
Office & IT Expenses	5,014	3,463
Marketing	1,881	1,984
Sundry Expenses	438	2,315
Legislative Expenses	4,164	
Bank Charges	<u>88</u>	<u></u>
Total Expenditure	<u>193,230</u>	<u>175,350</u>
Net (Expenditure) / Income	<u>19,873</u>	<u>(46,043)</u>
<u>In Year Movement of Funds</u>		
Opening Balance	95,183	141,226
Excess of Income / (Expenditure)	<u>19,873</u>	<u>(46,043)</u>
Closing Balance	<u>115,056</u>	<u>95,183</u>

The Village Pre-School E17

Asset and Liability Statement

Financial Period 01 September 2022 to 31 August 2023

	31 August 2023 £	31 August 2022 £
Cash		
Current account	64,533	32,274
Savings account	64,360	64,033
Petty cash	<u>0</u>	<u>0</u>
Total Cash	<u>128,893</u>	<u>96,307</u>
 Other Assets/(Liabilities)		
Debtors	(11,415)	0
Creditors	<u>577</u>	<u>(1,124)</u>
Total	<u>10,838</u>	<u>(1,124)</u>

In accordance with the Letter of Engagement dated 03 July 2024, I approve the attached Financial Statements set out in pages 2 to 8 of this document.

I acknowledge my responsibility for the Financial Statements and for providing CLP Bookkeeping & Accountancy with the accurate and complete information needed for their compilation.

Milli Richards
Chairperson
The Village Pre-School E17

Date: _____



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

The Village Pre-School E17

On accounts for the year
ended

31 August 2023

Charity no
(if any)

1173999

Set out on pages

Page 3 - end of document

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

C Parkes

Date:

12 July 2024

Name:

Catherine Parkes – CLP Bookkeeping & Accountancy

Relevant professional
qualification(s) or body

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

THE VILLAGE PRE-SCHOOL E17

England & Wales - Charity number 1173999

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
THE VILLAGE PRESCHOOL E17

On accounts for the year ended

31 AUGUST 2022

Charity no
(if any)

1173999

Set out on pages

3-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Khairul Aziz
B5D9CFE082B2A4EF...

Date:

June 28, 2023

Name:

KHAIRUL AZIZ

Relevant professional qualification(s) or body (if any):

FCCA

Address:

44 HOWARD ROAD

LONDON

E17 4SJ

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Registration: 1173999

THE VILLAGE PRE-SCHOOL E17

UNAUDITED ACCOUNTS FOR THE YEAR ENDED

31 AUGUST 2022

THE VILLAGE PRE-SCHOOL E17**RECEIPTS AND PAYMENTS****For the year ended 31 August 2022**

	31st August 2022	31st August 2022	31st August 2022	31st August 2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
RECEIPTS				
Fees	31,472		31,472	25,238
LBWF Funding	96,405		96,405	106,914
Other income	1,423		1,423	1,582
Bank Interest	7		7	9
Total	129,307	0	129,307	133,743
PAYMENTS				
Rent	15,675		15,675	15,455
Staff Costs	131,569		131,569	86,832
Payroll and bookkeeping	307		307	319
Snack	900		900	1,185
Membership and insurance	2,662		2,662	1,693
Activities and Materials	9,179		9,179	6,227
Training	1,386		1,386	2,451
Administration	846		846	2,466
Equipment	1,535		1,535	3,492
Staff expenses	3,216		3,216	2,412
Cleaning	313		313	849
Office and IT expenses	3,463		3,463	2,004
Marketing	1,984		1,984	100
Sundry expenses	2,315		2,315	680
Total	175,350	0	175,350	126,165
Net (expenses)/income	(46,043)	0	(46,043)	7,578
Funds beginning of year	141,226	0	141,226	133,648
Funds this year end	95,183	0	95,183	141,226

THE VILLAGE PRE-SCHOOL E17**Reg: 1173999****STATEMENT OF ASSETS AND LIABILITIES****As At 31 August 2022**

	2022	2022	2022	<i>2021</i>
	Unrestricted	Restricted	Total	<i>Total</i>
Cash funds:				
Current account	32,274	0	32,274	<i>92,103</i>
Savings account	64,033		64,033	<i>40,026</i>
Petty cash	-		-	<i>42</i>
Total cash funds	96,307	0	96,307	<i>132,171</i>
Other asset/(creditors):				
Other debtors				<i>9,055</i>
Other creditors	(1,124)		(1,124)	<i>-</i>
Total funds	95,183	0	95,183	<i>141,226</i>

Signed on behalf of the charity's trustees

DocuSigned by:

 4D822E41C7BE464...

Name: **Melissa Richards-Clack**

Date: June 28, 2023



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2021		31	08	2022

Reference and administration details

Charity name

The Village Pre-School E17 CIO

Other names charity is known by

N/A (but previously known as The Village Playgroup 1031388)

Registered charity number (if any)

1173999

Charity's principal address

Walthamstow cricket club

48a Greenway Avenue

London

Postcode

E17 3QN

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Milli Richards Clack	Chair	Nov 2020 – Current	Village Preschool E17 Committee
Lindsay Ramsay	Secretary	Nov 2020 – Current	Village Preschool E17 Committee
Evelyn Marktl	Treasurer	Nov 2020 – Dec 2022	Village Preschool E17 Committee
Lateefah Elcock	Member	Oct 2020 – Dec 2022	Village Preschool E17 Committee
Fiona Vernazza	Member	Oct 2020 – Dec 2022	Village Preschool E17 Committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Appointed by AGM by those present

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The committee are given an induction session and information pack, outlining their managerial responsibilities, giving details of important processes that need to be carried out and explaining where further information and online training can be found. The committee oversees the PreSchool Manager.

The manager oversees the rest of the staff team, including the Deputy Manager and Administrator.

The PreSchool is also part of the Waltham Forest Pre-School Network, a group comprising other pre-schools in the borough which meets 6 times a year to share and disseminate important information regarding management, educational matters and policy changes at both a local and national level.

Committees are made aware of the various policies at the PreSchool regarding safeguarding of children, health and safety and risk management.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Village Pre-School works for the public benefit by having as its object the development and education of pre-school children. It does this by promoting their care and safety; promoting their education as well as parental involvement; promoting their health and well-being; providing services to support them and their families and carers. We also provide services to those who are members of the CIO and try to further the aims of the early years alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Main Purpose - The Village Pre-School aims to:

- Provide high quality care and education for children below statutory school age;
- Work in partnership with parents to help children to learn and develop;
- Add to the life and well-being of its local community; and
- Offer children and their parents a service which promotes equality and values diversity.

The Pre-School does this by running sessions from 08.30am – 11.30am and 12 noon – 3.00pm, Monday to Friday over 38 weeks.

In addition, a breakfast club is available from 08.00am – 08.30am

We have space for 36 children in the AM session and 36 children in the PM session with a mixture of 2, 3 and 4 years olds.

Admission to preschool is based on date of birth and priority given to older children. The PreSchool is fully inclusive and has several children with additional needs on roll. Children are helped to settle in by being assigned a Key person who also makes observations which are kept online via a learning platform that parents are able to securely access. Parents are only able to access their own child's learning profile page. This profile page follows the EYFS and is filled with observations and photos of the children meeting the standard.

The Village Pre-School works for the public benefit by having as its objects the development and education of pre-school children. The trustees have regard to the guidance on the public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

For the purpose of the business there was a transfer made from The Village Playgroup to the The Village Pre-School CIO dated 1st September 2018, fees and expenses have been accounted for the CIO. A reserve of £87,939 was transferred.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have now fully settled to our current premises; everything is running smoothly with preschool staff members and the senior management of the club.

Days are now 08.30am – 3.00pm (term time)
Breakfast Club 08.00am – 08.30am

Website, social media and good word of mouth has helped us to maintain a steady amount of families using our services at the setting, with a healthy waiting list.

Special Needs – We continue to cater for children with special needs, as the year ended, we had more children with additional needs than we had ever had before which accounts for the large level of grant funding and other income we received from Waltham Forest. We have now hired a Sendco Ailsa Betts that supports parents and children. We receive continued support from the Area Senco throughout the year.

Forest School – Indra is our Forest School Leader - Level 3. The Forest School sessions that we currently offer are: Monday AM, Wednesday AM & PM and Friday PM. Forest school sessions are taking place whatever the weather.

Staff have noticed that communication and behaviour is better outside, and the SEND children are generally more relaxed.

Outings - Outings remain on hold due to ongoing pandemic restrictions.

Extra Curriculum - Petite Productions continued to provide Music sessions for the children every week which was at an additional cost.

Events – Other events include, Halloween party, Christmas activity day, spring activity day, pancake day, Chinese New Year, Mother's Day tea party.
There were also termly parent consults.

30 Hour Funding continued. Some parents now pay their fees using tax-free childcare and others continue to use childcare vouchers.

Recruitment - A new Head of Preschool was appointed, Julia Savage-Wilson is a qualified teacher. Beth Aggus was promoted to Deputy Head of Preschool. Ailsa Betts was appointed as SENDCo. Simone Fontaine was appointed as Preschool Administrator.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The Pre-School holds a contingency fund of around £64,000 in a savings account to act as a safety net for emergencies and possible redundancies if the business were to close.

The Village Pre-School is now online, set up with banking to access and track parents' payments for fees.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have experienced a significant increase in expenses, particularly in PAYE, as a result of a surge in the number of children attending our preschool.

Furthermore, our preschool underwent a comprehensive rebranding initiative. We enlisted the expertise of various consultants to guide us through this process, which involved developing new policies, designing fresh logos, and creating effective marketing materials.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

DocuSigned by:

Signature(s)*Melissa Richards-Clack*

4D822E41C7BE464

Full name(s)

Melissa Richards-Clack

Position (eg Secretary, Chair, etc)

Chair

Date

June 28, 2023

THE VILLAGE PRE-SCHOOL E17

England & Wales - Charity number 1173999

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2020		31	08	2021

Section A Reference and administration details

Charity name

The Village Pre-School E17 CIO

Other names charity is known by

N/A (but previously known as The Village Playgroup 1031388)

Registered charity number (if any)

1173999

Charity's principal address

Walthamstow cricket club

48a Greenway Avenue

London

Postcode

E17 3QN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Millie Richards Clack	Co-Chair	Nov 2020 – Oct 2021	Helen Whittaker
	Fiona Vernazza	Co-Chair	Nov 2020 – Oct 2021	Helen Whittaker
2	Evelyn Marktl	Treasurer	Nov 2020 – Oct 2021	Lateefah Elcock
3	Helen Whitaker	Secretary	Oct 2020 – Oct 2021	Emma Whitaker
4	Oliver Evans	Member	Oct 2020 – Oct 2021	Emma Whitaker
5	Lindsay Ramsay	Member	Oct 2020 – Oct 2021	Kelly Girling
6	Sinead Mattock	Member	Oct 2020 – Oct 2021	Emma Whitaker
7	Erin L Taylor	Member	Oct 2020 - Oct 2021	Kelly Girling
8	Lateefah Elcock	Member	Oct 2020 – Oct 2021	Kelly Girling
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Appointed by AGM by those present

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The committee are given an induction session and information pack, outlining their managerial responsibilities, giving details of important processes that need to be carried out and explaining where further information and online training can be found. The committee oversee the Pre-School Manager and Administrator. The manager oversees the rest of the staff team, including the Deputy Manager. The Pre-School is also part of the Waltham Forest Pre-School Network, a group, comprising other pre-schools in the borough which meets 6 times a year to share and disseminate important information regarding management, educational matters and policy changes at both a local and national level.

Committee are made aware of the various policies at the Pre-School regarding safeguarding of children, health and safety and risk management.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Village Pre-School key objectives are the development and education of pre-school children, 2+. It works for the benefit of the public, specifically the local residents surrounding the Pre-School. Care and safety of the children is of utmost importance to the Pre-School, as well as establishing an understanding of health and well-being through sport and nutrition. The Pre-School provides social activities on site for the parents and families to create a inclusive and supportive community for all of the users. Outside of the pupils, the Pre-School provides development and training to the team to further the aims of the EYFS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Main Purpose - The Village Pre-School aims to:

- Provide high quality care and education for children below statutory school age
- Work in partnership with parents to help children to learn and develop
- Add to the life and well-being of its local community
- Offer children and their parents a service which promotes equality and values diversity

The Pre-School does this by running sessions from 09.00am – 12 noon and 12 noon – 3.00pm, Monday to Friday over 38 weeks.

Due to Covid-19 and restrictions in place we have not been able to offer any additional sessions such as breakfast and after school club.

We have space for 35 3-Year olds but sessions are usually a mix of 2-4 Year olds. As a result, we normally have 25-30 children attend each session, admission to pre-school is based on date of birth and priority given to older children. From September 2020 we still had children in bubbles and promoted more outdoor sessions to reduce the spread in covid-19, and to promote more outdoor learning which also benefits the children.

The Pre-School is fully inclusive and has several children with additional needs on roll. Children are helped to settle in by being assigned a Key person who also makes a 'Learning Journal' Profile book with observations and photos of their Key Children which is shared with parents online with a platform we have started to use called Tapestry.

The Village Pre-School works for the public benefit by having as its objectives the development and education of pre-school children. The trustees have regard to the guidance on the public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Everything is running smoothly with pre-school staff members and the senior management of the club with our current opening times;

Days are now 09.00am – 3.00pm (term time)

Website, social media and good word of mouth has helped us to maintain a steady number of families using our services at the setting, with a healthy waiting list.

We recruited Sofia Alves one of our students after a successful period spent with us during her Level 3 Early Years Practitioner placement as a temporary member of staff with the guarantee of going onto a permanent contract September 2021

Beth Aggus acted as Head of Preschool in the absence of Kelly Girling who was on Maternity Leave and Kelly Girling returned in July 2021

Uzma Shuya acted as Deputy in the absence of Marcella Balind who was on Maternity Leave.

Marcella Balind resigned from The Village Preschool E17.

The Covid Pandemic continued to impact the setting with the number of children in attendance lower than previous years. Despite the challenges of the ongoing Pandemic the Preschool remained open throughout the academic year with. New processes were implemented on an ongoing basis to meet the requirements such as adapting the setting's arrival and departure processes and having the children outside as much as possible.

Special Needs – We continue to cater for children with special needs, with continued support from the area Senco throughout the year.

Forest School – Forest school sessions continued on a Wednesday morning whatever the weather, our forest school leader Beth has supported staff to encourage them to develop an interest of outdoor surroundings which in turn has benefited the children. We also made a decision to follow this ethos throughout covid-19 encouraging as much time outdoors as possible. It's a very popular session, so much that we are now discussing additional days for the future and have discussed talks about training another member of staff Indra to be trained at Level 3, potentially to take place in September 2021.

Outings – Summer trip was unfortunately cancelled due to the uncertainty of the rising cases of covid.

Extra Curriculum – Weekly we had Petite Productions in to do extra curriculum singing, acting and dancing with the children on a Thursday morning for an hour, we as the pre school covered the cost of this and from September 2021 we will start to charge the parents/carers a fee of £1.50 to cover the cost of this session.

Events – At the end of the summer term we were able to hold a summer fun day, we didn't make any money from this but as a thank you to all of the parents for the support during the pandemic.

Staff Training – Staff continue to use noodle online training, we also had everyone do first aid training in March 2021.

15/ 30 Hour Funding continued. Some parents now pay their fees using tax-free childcare and others continue to use childcare vouchers.

Section E Financial review

Brief statement of the charity's policy on reserves

The Pre-School holds a contingency fund of around £40,000 in a savings account to act as a safety net for emergencies and possible redundancies if the business were to close.

The Village Pre-School is accounts are still set up online via QuickBooks, set up with banking to access, this is still a more modern and efficient way of managing our accounts and we are finding it highly useful.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income is from government funding, due to covid-19 restrictions other funding this year has been very limited.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	DocuSigned by: <i>Melissa Richards-Clack</i> 4D822E41C7BE464...	
Full name(s)	Mrs Melissa Richards Clack	
Position (eg Secretary, Chair, etc)	Chair	
Date	4 th May 2022	

Registration: 1173999

THE VILLAGE PRE-SCHOOL E17

UNAUDITED ACCOUNTS FOR THE YEAR ENDED

31 AUGUST 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
THE VILLAGE PRE-SCHOOL E17

**On accounts for the year
ended**

31 AUGUST 2021

**Charity no
(if any)**

1173999

Set out on pages

3-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

DocuSigned by:
Khairul Aziz
BEDCFE982B2A4EF...

Date: May 9, 2022

Name:

KHAIRUL AZIZ

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

44 HOWARD ROAD

LONDON

E17 4SJ

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

THE VILLAGE PRE-SCHOOL E17**RECEIPTS AND PAYMENTS****For the year ended 31 August 2021**

	31st August 2021	31st August 2021	31st August 2021	31st August 2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
RECEIPTS				
Fees	25,238		25,238	15,954
Fundraising	0		0	72
Other Income	0		0	881
Snack money	1,582		1,582	839
LBWF-FEEG	106,914		106,914	108,686
Bank Interest	9		9	17
Total	133,743	0	133,743	126,449
PAYMENTS				
Rent	15,455		15,455	13,266
Staff Pay	86,832		86,832	95,397
Payroll fees	319		319	387
Snack	1,185		1,185	1,396
Membership and insurance	1,693		1,693	1,268
Activities and Materials	6,227		6,227	1,101
Training	2,451		2,451	645
Administration	2,466		2,466	749
Equipment	3,492		3,492	1,469
Staff expenses	2,412		2,412	1,161
Cleaning	849		849	248
Office and IT expenses	2,004		2,004	1,419
Marketing	100		100	374
Special grant spending	0		0	45
Sundry expenses	680		680	659
Total	126,165	0	126,165	119,584
Net receipts	7,578	0	7,578	6,865
Funds beginning of year	133,648	0	133,648	126,783
Funds this year end	141,226	0	141,226	133,648

THE VILLAGE PRE-SCHOOL E17**Reg: 1173999****STATEMENT OF ASSETS AND LIABILITIES****As At 31 August 2021**

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
Cash funds:				
Current account	92,103	0	92,103	<i>92,139</i>
Savings account	40,026		40,026	<i>40,017</i>
Petty cash	42		42	<i>42</i>
Total cash funds	132,171	0	132,171	<i>132,198</i>
Other monetary assets:				
Debtors	9,055		9,055	<i>1,450</i>
Total funds	141,226	0	141,226	<i>133,648</i>

Signed on behalf of the charity's trustees

DocuSigned by:

 4D822E41C7BE464.....

Name: **Milli Richards-Clack**Date: **May 9, 2022**

Registration: 1173999

THE VILLAGE PRE-SCHOOL E17

UNAUDITED ACCOUNTS FOR THE YEAR ENDED

31 AUGUST 2021



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
THE VILLAGE PRE-SCHOOL E17

**On accounts for the year
ended**

31 AUGUST 2021

**Charity no
(if any)**

1173999

Set out on pages

3-4

(remember to include the page numbers of additional sheets)

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**Responsibilities and
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As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

DocuSigned by:
Khairul Aziz
BEDCFE982B2A4EF...

Date: May 9, 2022

Name:

KHAIRUL AZIZ

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

44 HOWARD ROAD

LONDON

E17 4SJ

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

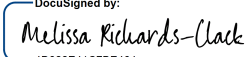
THE VILLAGE PRE-SCHOOL E17**RECEIPTS AND PAYMENTS****For the year ended 31 August 2021**

	31st August 2021	31st August 2021	31st August 2021	31st August 2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
RECEIPTS				
Fees	25,238		25,238	15,954
Fundraising	0		0	72
Other Income	0		0	881
Snack money	1,582		1,582	839
LBWF-FEEG	106,914		106,914	108,686
Bank Interest	9		9	17
Total	133,743	0	133,743	126,449
PAYMENTS				
Rent	15,455		15,455	13,266
Staff Pay	86,832		86,832	95,397
Payroll fees	319		319	387
Snack	1,185		1,185	1,396
Membership and insurance	1,693		1,693	1,268
Activities and Materials	6,227		6,227	1,101
Training	2,451		2,451	645
Administration	2,466		2,466	749
Equipment	3,492		3,492	1,469
Staff expenses	2,412		2,412	1,161
Cleaning	849		849	248
Office and IT expenses	2,004		2,004	1,419
Marketing	100		100	374
Special grant spending	0		0	45
Sundry expenses	680		680	659
Total	126,165	0	126,165	119,584
Net receipts	7,578	0	7,578	6,865
Funds beginning of year	133,648	0	133,648	126,783
Funds this year end	141,226	0	141,226	133,648

THE VILLAGE PRE-SCHOOL E17**Reg: 1173999****STATEMENT OF ASSETS AND LIABILITIES****As At 31 August 2021**

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
Cash funds:				
Current account	92,103	0	92,103	<i>92,139</i>
Savings account	40,026		40,026	<i>40,017</i>
Petty cash	42		42	<i>42</i>
Total cash funds	132,171	0	132,171	<i>132,198</i>
Other monetary assets:				
Debtors	9,055		9,055	<i>1,450</i>
Total funds	141,226	0	141,226	<i>133,648</i>

Signed on behalf of the charity's trustees

DocuSigned by:

 4D822E41C7BE464.....

Name: **Milli Richards-Clack**Date: **May 9, 2022**

THE VILLAGE PRE-SCHOOL E17

England & Wales - Charity number 1173999

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2019		31	08	2020

Section A Reference and administration details

Charity name

The Village Pre-School E17 CIO

Other names charity is known by

N/A (but previously known as The Village Playgroup 1031388)

Registered charity number (if any)

1173999

Charity's principal address

Walthamstow cricket club

48a Greenway Avenue

London

Postcode

E17 3QN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Whitaker	Chair	May 2018 – Oct 2020	Sarah Dewar
2	Millie Richards-Clack	Treasurer	Oct 2018 – Current	Emma Whitaker
3	Denise Boudreau	Secretary	Oct 2018 – Oct 2020	Manisha Ferdinand
4	Manisha Ferdinand	Member	Oct 2018 – Oct 2020	Sarah Dewar
5	Julian Harley	Member	Oct 2018 – Oct 2020	Manisha Ferdinand
6	Helen Waites	Member	Oct 2018 – Current	Manisha Ferdinand
7	Emma Baker	Member	Oct 2019- Oct 2020	Annum Ayyub
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Appointed by AGM by those present

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The committee are given an induction session and information pack, outlining their managerial responsibilities, giving details of important processes that need to be carried out and explaining where further information and online training can be found. The committee oversee the Pre-School Manager and Administrator. The manager oversees the rest of the staff team, including the Deputy Manager. The Pre-School is also part of the Waltham Forest Pre-School Network, a group, comprising other pre-schools in the borough which meets 6 times a year to share and disseminate important information regarding management, educational matters and policy changes at both a local and national level.

Committee are made aware of the various policies at the Pre-School regarding safeguarding of children, health and safety and risk management.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Village Pre-School key objectives are the development and education of pre-school children, 2+. It works for the benefit of the public, specifically the local residents surrounding the Pre-School. Care and safety of the children is of utmost importance to the Pre-School, as well as establishing an understanding of health and well-being through sport and nutrition. The Pre-School provides social activities on site for the parents and families to create a inclusive and supportive community for all of the users. Outside of the pupils, the Pre-School provides development and training to the team to further the aims of the EYFS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Main Purpose - The Village Pre-School aims to:

- Provide high quality care and education for children below statutory school age
- Work in partnership with parents to help children to learn and develop
- Add to the life and well-being of its local community
- Offer children and their parents a service which promotes equality and values diversity

The Pre-School does this by running sessions from 09.00am – 12 noon and 12 noon – 3.00pm, Monday to Friday over 38 weeks.

Due to Covid-19 and restrictions in place we have not been able to offer any additional sessions such as breakfast and after school club.

We have space for 35 3-Year olds but sessions are usually a mix of 2-4 Year olds. As a result, we normally have 25-30 children attend each session, admission to pre-school is based on date of birth and priority given to older children. From June 2020 to August 2020 we had a significant reduced number of children on site due to re-opening following pandemic, we had 2 bubbles of only 10 children.

The Pre-School is fully inclusive and has several children with additional needs on roll. Children are helped to settle in by being assigned a Key person who also makes a 'Learning Journal' Profile book with observations and photos of their Key Children which is shared with parents.

The Village Pre-School works for the public benefit by having as its objectives the development and education of pre-school children. The trustees have regard to the guidance on the public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Everything is running smoothly with pre-school staff members and the senior management of the club with our current opening times;

Days are now 09.00am – 3.00pm (term time)

Website, social media and good word of mouth has helped us to maintain a steady number of families using our services at the setting, with a healthy waiting list.

We had a level 2 childcare student with us from September 2019 until March 2020 (Pre-School Closure and Covid-19)

Special Needs – We continue to cater for children with special needs, with continued support from the area Senco throughout the year.

Forest School – Forest school sessions continued on a Wednesday morning whatever the weather, our forest school leader Beth has supported staff to encourage them to develop an interest of outdoor surroundings which in turn has benefited the children. We also made a decision to follow this ethos throughout covid-19 encouraging as much time outdoors as possible. It's a very popular session, so much that we are now discussing additional days for the future and have discussed talks about training another member of staff Indra to be trained at Level 3.

Outings – Summer trip was unfortunately cancelled due to Covid-19, possibilities of next year if and once we overcome the current pandemic.

Extra Curriculum - John Webb continued to provide Music sessions for the children until December 2020.

Due to covid-19 we had no extra curriculum activities with the restrictions in place.

Events – Other events include, Halloween party, Christmas activity day, pancake day, Chinese New Year, Mother's Day tea activities
There were also termly parent consults, however these were switched to online due to the pandemic and parents were able to offer their feedback.

Staff Training – Staff continue to use noodle online training, however when we were forced for closure March 2020, staff were asked to do several courses online from home.

15/ 30 Hour Funding continued. Some parents now pay their fees using tax-free childcare and others continue to use childcare vouchers.

Section E Financial review

Brief statement of the charity's policy on reserves

The Pre-School holds a contingency fund of around £40,000 in a savings account to act as a safety net for emergencies and possible redundancies if the business were to close.

The Village Pre-School is now online via QuickBooks, set up with banking to access in August 2020 and track parents' payments for fees, we find this is a more modern and efficient way of managing our accounts.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income is from government funding, due to covid-19 restrictions other funding this year has been very limited.

Upon closure we had to furlough 2 members of staff for the short fall that we could not make up, therefore we had a furlough grant from HMRC to the total of £1,807.30.

Usually we have a Summer Fair to fund an end of term trip for the children, but again due to the pandemic we were unable to have the Summer Fair or the trip this year with restrictions.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

DocuSigned by:

Milli Richards-Clack

Full name(s)

Mrs Melissa Richards-Clack

Position (eg Secretary, Chair, etc)

Chair

Date

24th May 2021

Registration: 1173999

THE VILLAGE PRE-SCHOOL E17

UNAUDITED ACCOUNTS FOR THE YEAR ENDED

31 AUGUST 2020



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
THE VILLAGE PRE-SCHOOL E17

**On accounts for the year
ended**

31 AUGUST 2020

**Charity no
(if any)**

1173999

Set out on pages

3-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

DocuSigned by:
Khairul Aziz
BEDCFE962B2A4EF...

Date:

May 25, 2021

Name:

KHAIRUL AZIZ

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

44 HOWARD ROAD

LONDON

E17 4SJ

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

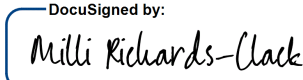
THE VILLAGE PRE-SCHOOL E17**RECEIPTS AND PAYMENTS****For the year ended 31 August 2020**

	31st August 2020	31st August 2020	31st August 2020	31st August 2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
RECEIPTS				
Fees	15,954		15,954	27,313
Fundraising	72		72	2,075
Other Income	881		881	1,049
Snack money	839		839	692
Special grants	0		0	20,766
LBWF-FEEG	108,686		108,686	109,277
Pupil Premium funding	0		0	516
Bank Interest	17		17	14
Total	126,449	0	126,449	161,702
PAYMENTS				
Rent	13,266		13,266	15,520
Staff Pay	95,397		95,397	93,720
Payroll fees	387		387	832
Food and petty cash expenses	1,396		1,396	1,153
Membership and insurance	1,268		1,268	1,170
Activities and Materials	1,101		1,101	2,075
Training	645		645	708
Fundraising Costs	0		0	81
Administration	749		749	2,272
Equipment	1,469		1,469	3,392
Staff expenses	1,161		1,161	0
Cleaning	248		248	0
Office and IT expenses	1,419		1,419	0
Marketing	374		374	0
Charitable donation	0		0	72
Special grant spending	0	45	45	1,496
Sundry expenses	659		659	1,908
Total	119,539	45	119,584	124,399
Net receipts/(payments)	6,910	(45)	6,865	37,303
Funds beginning of year	126,738	45	126,783	89,480
Funds this year end	133,648	0	133,648	126,783

THE VILLAGE PRE-SCHOOL E17**Reg: 1173999****STATEMENT OF ASSETS AND LIABILITIES****As At 31 August 2020**

	2020	2020	2020	<i>2019</i>
	Unrestricted	Restricted	Total	<i>Total</i>
Cash funds:				
Current account	92,139	0	92,139	<i>84,580</i>
Savings account	40,017		40,017	<i>40,000</i>
Petty cash	42		42	<i>203</i>
Total cash funds	132,198	0	132,198	<i>124,783</i>
Other monetary assets:				
Other debtors	1,450		1,450	<i>2,000</i>
Total funds	133,648	0	133,648	<i>126,783</i>

Signed on behalf of the charity's trustees

DocuSigned by:

1F124A38145D416.....

Name: **Milli Richards-Clack**

Date: May 25, 2021

Registration: 1173999

THE VILLAGE PRE-SCHOOL E17

UNAUDITED ACCOUNTS FOR THE YEAR ENDED

31 AUGUST 2020



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
THE VILLAGE PRE-SCHOOL E17

**On accounts for the year
ended**

31 AUGUST 2020

**Charity no
(if any)**

1173999

Set out on pages

3-4

(remember to include the page numbers of additional sheets)

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examiner's statement**

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- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

DocuSigned by:
Khairul Aziz
BEDCFE962B2A4EF...

Date:

May 25, 2021

Name:

KHAIRUL AZIZ

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

44 HOWARD ROAD

LONDON

E17 4SJ

Section B**Disclosure**

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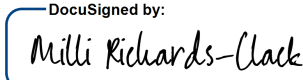
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Activities and Materials	1,101		1,101	2,075
Training	645		645	708
Fundraising Costs	0		0	81
Administration	749		749	2,272
Equipment	1,469		1,469	3,392
Staff expenses	1,161		1,161	0
Cleaning	248		248	0
Office and IT expenses	1,419		1,419	0
Marketing	374		374	0
Charitable donation	0		0	72
Special grant spending	0	45	45	1,496
Sundry expenses	659		659	1,908
Total	119,539	45	119,584	124,399
Net receipts/(payments)	6,910	(45)	6,865	37,303
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THE VILLAGE PRE-SCHOOL E17**Reg: 1173999****STATEMENT OF ASSETS AND LIABILITIES****As At 31 August 2020**

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Savings account	40,017		40,017	<i>40,000</i>
Petty cash	42		42	<i>203</i>
Total cash funds	132,198	0	132,198	<i>124,783</i>
Other monetary assets:				
Other debtors	1,450		1,450	<i>2,000</i>
Total funds	133,648	0	133,648	<i>126,783</i>

Signed on behalf of the charity's trustees

DocuSigned by:

1F124A38145D416.....

Name: **Milli Richards-Clack**

Date: May 25, 2021