



St Mark's Church
to love, to serve, to give, to all - in Jesus' name

THE PAROCHIAL CHURCH COUNCIL
OF
ST MARK'S CHURCH, PENNINGTON
ANNUAL REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2023



St Mark's Church

to love, to serve, to give, to all - in Jesus' name

Aim and Purposes

St Mark's Parochial Church Council has the responsibility of cooperating with the minister in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social, and ecumenical.

The PCC has responsibility for the grade 2 listed St Mark's Church, for our churchyard and for St Mark's Community Hall.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to be part of our parish community.

When planning our activities we have considered the Charity Commission's guidance on public benefit, and particularly the supplementary guidance on charities for the advancement of religion. We try to enable people to live out their faith through –

- Worship and prayer

- Provision of pastoral care for people living in the parish

- Missionary and outreach work

Achievements and Performance

Worship and Prayer

As we were in vacancy during 2023 we continued with our usual pattern of services and our thanks go to all the retired clergy who have led services for us over this past year. Following the completion of our parish profile and subsequent advertising we are delighted that we will be joined in 2024 by The Rev'd Canon Michael Burson-Thomas, our new Priest in Charge. We look forward to welcoming Mike and his family to the parish.

Our regular pattern of worship on Sundays is:

8am	BCP Communion
10am	1st, 3rd and 5th Sunday - Family Communion
	2nd and 4th Sunday - Morning Praise, an informal family service

We continue to livestream our Sunday services to those who are unable to attend church in person and we are able to offer this service for weddings, baptisms and funerals upon request.



St Mark's Church

to love, to serve, to give, to all - in Jesus' name

The average weekly attendance at our Sunday services is 36 but the numbers increase at our Easter and Christmas services. As well as our regular services we have celebrated 9 baptisms and 2 weddings and held 13 funerals in church.

During 2023 we continued with the joint prayer initiative between St. Thomas' church in Lymington and St. Mark's in Pennington. We meet at 9am on Monday to Friday on Zoom and on Saturdays at 9am in St Thomas' in Lymington and follow the Morning Prayer from Common Worship: Daily Prayer. The numbers vary but all are welcome to join or put in prayer requests.

The study group continues to meet on a Monday from 10am to 11am. Several books have been studied including the Rose Guide to the Gospels and the Rose Guide to the Epistles.

Jane Nicholson is continuing on her journey and training towards becoming a Licenced Lay Minister (LLM) and the good news is her licensing service will be taking place in Winchester Cathedral in October 2024. We look forward to joining her at this wonderful time.

At present there are 76 parishioners on the Church Electoral Roll, of which 12 are not resident in the parish.

Community and Social Events

During the year we welcomed the local community to a Spring Fair and a Summer Fair which were both held in the church grounds and an enjoyable time was had. Our thanks go to all those who help to make these events successful. We were also fortunate to have lovely weather.

Other community events include our monthly Friendship Teas which are open to all and allows people to come together in a friendly, social atmosphere for tea, cake and a chat. The tea is held in our Community Hall on normally the first Tuesday of the month. There is usually a quiz of some sort which gets everyone discussing the answers and bingo has also been played a couple of times. Sincere thanks go to all the helpers and those who bake the delicious cakes. Our other activity at the hall is the Strictly Come Crafting group which is still very popular having been running for over 12 years with a short break due to the Covid outbreak. 5 members have been with the group since the beginning. The main activities are knitting, card making and sewing and again is open to all.

A coffee morning also takes place weekly on a Wednesday morning. This did take place at the church but due to lack of volunteers our friends at Belmore Lodge Care Home offered to host this for us where we are now joined by residents of the home. Our thanks go to Belmore Lodge Home for the lovely cakes and refreshments they provide for us. We do hold one coffee morning a month at the church where our monthly draw club takes place.

In December St Mark's hosted a drama production 'A Christmas Carol' in St Mark's Community



St Mark's Church

to love, to serve, to give, to all - in Jesus' name

Hall. This was organised by Culture in Common, with funding from the Arts Council, to bring professional performances at affordable prices to people living in rural areas. The PCC received 20% of the box office takings as well as the proceeds from refreshments and a raffle. This production proved very popular with the local community and those from further afield and a further play has taken place in 2024. People are keen to have more of these events in the coming years to bring the community together.

Deanery Synod

Two members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Ecumenical Relationships

The church is a member of Christians Together in Lymington and Pennington.

As mentioned previously we also have joint prayer initiative with St Thomas Church in Lymington.

Safeguarding

The Church of England is committed to the safeguarding, care and nurture of everyone within our church community. It is therefore important that parishes such as the parish of St Mark in Pennington give due focus to this important area. We are committed to following legislation, guidance and recognized good practice.

We continue to ensure that all safeguarding training and DBS certificates are up to date for those who require it so to maintain our compliance with the Church of England regulations.

The Diocese of Winchester Safeguarding Team continue to be a source of support to Eve Jolly our safeguarding officer. Any safeguarding incidences should be reported to our safeguarding officer, Eve Jolly, at safeguarding@penningtonchurch.uk.

Pastoral Care

Our parish visitor co-ordinator, Rebecca Rickaby, arranges visits to several parishioners and if you would like a visit please contact the church. We celebrate communion on a monthly basis with the residents of Belmore Lodge Care Home and if you are unable to attend church but would like to receive communion in your own home please let us know.

As noted above we run a monthly Friendship Tea and a crafting group as part of our work in the community.

Mission and Evangelism

A Fare Share Larder is held every Thursday at St Mark's Community Hall where many volunteers,



St Mark's Church

to love, to serve, to give, to all - in Jesus' name

including from St Mark's, assist with sorting and packing food. Free tea and coffee are available and space for informal chats to connect people to any necessary services such as Citizens' Advice Bureau, NFDC Housing etc. are available in the hall before the larder arrives.

The PCC currently sponsor a child in Africa from whom we receive regular updates.

Our weekly newsletter is emailed or delivered to all those who have requested a copy as well as to those who attend our weekly services.

Schools

As we were in vacancy for the whole of 2023 it has continued to be difficult to keep a connection going with the schools in the parish, particularly Pennington Church of England Junior School. Once our new priest in charge is licensed in 2024 we look forward to working with the schools once again.

Churchyard

St Mark's still has an open churchyard and work continues with a small team of volunteers plus the Community Payback Team when they are available. A lot of clearing has been done, some dips filled with soil and ditches kept cleared. We recently joined with Transition Lymington. The aim is to visit each other's churchyards to see where they could be enhanced for wildlife, with bird boxes, bug hotels, and mowing routines to enhance the local flora and fauna etc. So far, we have visited St Luke's in Sway, and we led a tour round St Mark's churchyard in early March. We will visit other churches over time and from this pool our resources to achieve the desired result and try to make the area more visitor friendly with signage for interest. We will aim to detail more fully, on the website and in the pew notices, the regular work we do. Many thanks to all the volunteers for all their hard work.

Financial Review

Total receipts for 2023 amounted to £75,868 compared to £70,246 for 2022. Following on from the decrease of over £3,000 in Planned Giving from 2021 to 2022, this year has also seen a further decrease of £3,300 from 2022. Collections have also decreased by £569 over the previous year. As previously mentioned we would ask those who don't have a regular giving scheme with the church to please consider joining if you can, either using our envelope scheme or the Parish Giving Scheme, as we are facing large outgoings in the coming year including repairs to the church roof and works to be undertaken to dead and dying trees in the churchyard among other expenses. Our thanks go again to all those who do belong to one of our planned giving schemes and to those who are able to increase their giving in line with inflation. Donations totalled £17,518 in 2023 and included a very generous donation from Pennington WI of £15,000 towards resurfacing the Community Hall car



St Mark's Church

to love, to serve, to give, to all - in Jesus' name

park. Due to rising costs, especially gas and electricity, it was necessary to increase the hourly charge for hiring the hall and therefore hall letting receipts for 2023 amounted to £14,608 compared to £10,572 in 2022. We also received a £950 grant from New Forest District Council and a £286 donation from Pennington Community Hub towards the hall costs. A further grant of £1,000 was received from the Archbishops' Council towards the increased costs of gas and electricity. Income from Events amounted to £1,553 and St Mark's Draw Club income remained in line with the previous year. Fees received in the year amounted to £5,374. With increasing interest rates our CBF Deposit interest for 2023 increased significantly over 2022.

Total payments for 2023 were £85,286 compared to £75,158 for 2022 an increase of £10,128. The Common Mission Fund contribution was £29,185 compared to £30,347 for 2022. Salaries for the year, excluding the hall caretaker, reduced from £12,015 to £4,003 as we no longer employ a Vicar's PA/Support Worker. Utility costs in 2023 increased substantially and costs for 2023 were £5,401 compared to £2,024 for 2022. As mentioned previously we received a grant of £1,000 to help towards the increased costs. Repairs and Maintenance include £1,914 for the organ blower repair. Training Expenses of £395 were paid to the Diocese towards the cost of Jane's training as a Licensed Lay Minister. Advertising increased to £1,195 from £386 in 2022 as the cost of advertising for our new Priest in Charge was £904.

The deficit for the year on unrestricted funds totalled £6,207 together with a deficit of £3,211 on restricted funds giving an overall deficit £9,418. The movements on restricted funds during the year are shown in note 3 and the balance on the funds at 31st December 2023 amounted to £1,027. The balance on unrestricted funds at 31st December 2023 amounted to £64,999.

Cash funds at 31st December 2023 amounted to £66,026 as opposed to £75,444 at 31st December 2022. Other monetary assets amounted to £2,173 and liabilities at the year-end amounted to £2,683.

Reserves Policy

It is the policy of the PCC to maintain a balance on unrestricted funds (if possible), which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time. The balance at the year-end was sufficient to cover this. Any cash balances which are not required in the short-term are invested in the CBF Church of England Deposit Fund.

Volunteers

We would like to thank all the volunteers who work so hard to keep our church running and for making it a place of welcome for everyone. Special thanks go to the PCC for their valuable contribution especially during this period of vacancy.



St Mark's Church

to love, to serve, to give, to all - in Jesus' name

Structure, Governance and Management

The PCC is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure 1956. The PCC is a charity registered with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. Members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting (APCM) by those members of the congregation who are on the electoral roll of the church, or co-opted by the PCC during the year.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The PCC met seven times during the year, with standing committee meeting in between times.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Administrative Information

St Mark's Church is situated in Ramley Road, Pennington, SO41 8GQ. It is part of the Diocese of Winchester within the Church of England. The correspondence address is The Vicarage, 29 Ramley Road, Pennington, Lymington. The registered charity number is 1173998.

PCC members who have served at any time from 1st January 2023 until the date this report was approved are:

Priest in Charge	In Vacancy
Churchwardens	Teresa Nivison Eveline Jolly
Honorary Officers	Rebecca Rickaby (Hon Secretary) Teresa Nivison (Hon Treasurer)
Deanery Synod	Rebecca Rickaby Shirley Saunders
Elected Members	Pamela Ansell (until 10th February 2023) Susan Beech (from 7th May 2023)



St Mark's Church

to love, to serve, to give, to all - in Jesus' name

Ingrid Bolhoven (until 14th May 2023)

Dorothy Davies (until 14th May 2023)

Sharon Lloyd

Jane Nicholson

Christine Scott (from 14th May 2023)

Paul Young (from 14th May 2023)

Co-Opted Members

Paul Young (until 14th May 2023)

Approved by the PCC on the 17th April 2024 and signed on their behalf by

IAN Nicholson (PCC Vice Chair)

ST MARK'S CHURCH, PENNINGTON

Independent Examiner's Report to the Trustees of St Mark's Parochial Church Council, Pennington

This report on the financial statements of the PCC for the year ended 31st December 2023, which are set out on pages 10 - 15, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the trustees and the examiner

As trustees you are responsible for the preparation of the financial statements. The trustees consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply. It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act);
- To state whether particular matters have come to my attention; and
- issue this report on those financial statements in accordance with the terms of the Regulations .

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the charity and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

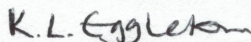
In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare financial statements, which accord with the accounting records and comply with the requirements of the 2011 Act and Regulations have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Mrs K Eggleton, F.C.C.A.

Suite 114

Lymington Town Hall

Avenue Road

Lymington

SO41 9ZG

18th April 2024

ST MARK'S CHURCH, PENNINGTON
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023
RECEIPTS AND PAYMENTS ACCOUNT

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
RECEIPTS					
Voluntary Receipts -					
Planned Giving		19,679	1,200	20,879	24,187
Collections and Other Giving		2,759	-	2,759	3,328
Gift Aid Recovered		4,938	300	5,238	6,816
Other Voluntary Receipts	4a	2,908	17,581	20,489	13,828
		<u>30,284</u>	<u>19,081</u>	<u>49,365</u>	<u>48,159</u>
Activities for Generating Funds	4b	3,697	-	3,697	3,992
Receipts from Church Activities	4c	20,888	-	20,888	17,206
Investment Income	4d	1,853	65	1,918	539
Other Receipts	4e	-	-	-	350
		<u>56,722</u>	<u>19,146</u>	<u>75,868</u>	<u>70,246</u>
TOTAL RECEIPTS					
PAYMENTS					
Church Activities -					
Common Mission Fund		29,185	-	29,185	30,347
Clergy and Staffing Costs	4f	2,553	1,500	4,053	12,391
Church Running Expenses	4g	17,367	1,833	19,200	16,903
Community Hall Running Expenses	5	12,097	1,236	13,333	9,408
Mission Giving and Donations	4h	274	-	274	4,894
		<u>61,476</u>	<u>4,569</u>	<u>66,045</u>	<u>73,943</u>
Costs of Generating Funds	4i	1,203	38	1,241	1,215
Major Works - Community Hall		250	17,750	18,000	-
		<u>62,929</u>	<u>22,357</u>	<u>85,286</u>	<u>75,158</u>
TOTAL PAYMENTS					
Deficit of Receipts over Payments		(6,207)	(3,211)	(9,418)	(4,912)
Bank Current and Deposit Accounts and Cash at 1st January		71,206	4,238	75,444	80,356
Bank Current and Deposit Accounts and Cash at 31st December		<u>64,999</u>	<u>1,027</u>	<u>66,026</u>	<u>75,444</u>

ST MARK'S CHURCH, PENNINGTON

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

STATEMENT OF ASSETS AND LIABILITIES

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
ASSETS					
Cash Funds					
Bank Current Accounts		4,920	(351)	4,569	13,384
CBF Deposit Fund		60,049	1,377	61,426	35,501
Hampshire Trust Bank		-	-	-	26,528
Diocese of Winchester - CBF Deposit - Churchyard Fund		-	1	1	1
Cash in Hand		30	-	30	30
		<u>64,999</u>	<u>1,027</u>	<u>66,026</u>	<u>75,444</u>
Other Monetary Assets					
Community Hall Letting Income		432	-	432	338
Archbishops' Council - Energy Grant		-	-	-	1,000
Listed Places of Worship Grant Scheme		231	-	231	463
Income Tax Recoverable		445	-	445	572
CBF Deposit Fund Interest		797	18	815	-
Total Debtors		1,905	18	1,923	2,373
Stock of Items for Resale		250	-	250	262
		<u>2,155</u>	<u>18</u>	<u>2,173</u>	<u>2,635</u>
Assets Retained for the Church Use	2	<u>10,709</u>	<u>12,660</u>	<u>23,369</u>	<u>23,369</u>
LIABILITIES					
Fees Received in Advance		-	-	-	778
St Mark's Draw Club Income Received in Advance		502	-	502	527
Community Hall Letting Income Received in Advance		145	-	145	557
Community Hall Donation Received in Advance		-	261	261	-
Cost of Services		3	-	3	-
Gas and Electricity Costs - Church and Community Hall		840	-	840	1,686
Repairs and Maintenance		255	-	255	1,914
Church Administration		59	-	59	51
Advertising		30	-	30	32
Trustee Travelling Expenses		-	-	-	107
Community Hall Expenses		588	-	588	60
		<u>2,422</u>	<u>261</u>	<u>2,683</u>	<u>5,712</u>

The attached notes on pages 12 to 15 form part of these financial statements

Approved by the PCC on 17th April 2024 and signed on their behalf by

PCC Vice Chair/Honorary Treasurer

PCC Secretary

MANINIS
DJ Rickaby

ST MARK'S CHURCH PENNINGTON**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023****NOTES TO THE ACCOUNTS**

- 1) The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

	2023 £	2022 £
2) Fixed assets retained for Church use are as follows:		
Freehold property at the rear of the old Infant's School, South Street, Pennington consisting of the Community Hall and car park area purchased on 26th November 1963 at cost	250	250
Piano at cost	2,553	2,553
Church Equipment at cost	12,922	12,922
Churchyard Equipment at cost	1,887	1,887
Community Hall Furniture and Equipment	5,757	5,757
	<u>23,369</u>	<u>23,369</u>

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

Moveable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal

St Mark's Community Hall Furnishings

- 3) The movements in restricted funds during the year were:

	1st January	Receipts	Payments	31st December
Building and Fabric Fund	391	12	-	403
Organ Fund	301	10	-	311
Churchyard Fund	304	10		314
Flower Fund	-	40	(40)	-
Community Hall Project Fund	3,067	15,033	(17,750)	350
Vegetable Garden Fund	40	-	-	40
Specific Items Fund	135	4,041	(4,567)	(391)
	<u>4,238</u>	<u>19,146</u>	<u>(22,357)</u>	<u>1,027</u>

All funds represent accumulated legacies, donations, grants, fundraising income and interest which can only be used for their respective purposes. The Specific Items Fund deficit arises as there is a donation due at the year end towards the organ blower repair paid in 2023.

ST MARK'S CHURCH PENNINGTON
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023
NOTES TO THE ACCOUNTS (CONTINUED)

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
4) Receipts					
a) Other Voluntary Receipts					
Donations		2,006	15,512	17,518	2,956
Grants - Listed Places of Worship Grant Scheme		463	-	463	301
New Forest District Council		-	950	950	200
Archbishops' Council		-	1,000	1,000	-
DWP Access to Work Support Worker		-	-	-	9,996
Miscellaneous Income		399	-	399	235
Gift Aid Recovered		40	119	159	140
		<u>2,908</u>	<u>17,581</u>	<u>20,489</u>	<u>13,828</u>
b) Activities for Generating Funds					
Events and Refreshments		1,553	-	1,553	1,807
St Mark's Draw Club	6	2,128	-	2,128	2,137
Traidcraft Sales		4	-	4	8
Sale of Goods		12	-	12	40
		<u>3,697</u>	<u>-</u>	<u>3,697</u>	<u>3,992</u>
c) Receipts from Church Activities					
Fees for Year		5,374	-	5,374	5,123
Fees Received in Advance		-	-	-	778
Contributions for Use of Community Hall	5	14,608	-	14,608	10,572
Craft Group Income		486	-	486	294
Friendship Lunches and Teas		420	-	420	439
		<u>20,888</u>	<u>-</u>	<u>20,888</u>	<u>17,206</u>
d) Investment Income					
CBF Deposit Interest		1,507	65	1,572	138
CAF Bank Interest		21	-	21	78
Hampshire Trust Bank Interest		325	-	325	323
		<u>1,853</u>	<u>65</u>	<u>1,918</u>	<u>539</u>
e) Other Receipts					
Sale of Equipment		-	-	-	350

ST MARK'S CHURCH PENNINGTON
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023
NOTES TO THE ACCOUNTS (CONTINUED)

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
4) Payments					
Church Activities -					
f) Clergy and Staffing					
Employees' Salaries	8	2,503	1,500	4,003	12,015
Pension Costs	8	-	-	-	90
PAYE Refund		-	-	-	(387)
Clergy Expenses		50	-	50	673
		<u>2,553</u>	<u>1,500</u>	<u>4,053</u>	<u>12,391</u>
g) Church Running Expenses					
Deanery Fees		58	-	58	61
Cost of Services		928	-	928	1,175
Heating, Lighting and Water		4,401	1,000	5,401	2,024
Insurance		2,392	-	2,392	2,236
Repairs and Maintenance		4,175	749	4,924	3,829
Upkeep of Churchyard		1,415	-	1,415	3,456
Flowers		70	40	110	85
Church Administration		1,259	-	1,259	1,721
Purchase of Equipment		-	-	-	339
Craft Group Expenses		-	-	-	6
Friendship Lunch and Tea Expenses		90	-	90	128
Training Expenses		395	-	395	690
Advertising		1,195	-	1,195	386
Bank and Credit Card Charges		83	-	83	113
Trustee Expenses	7	626	-	626	226
Miscellaneous		280	44	324	428
		<u>17,367</u>	<u>1,833</u>	<u>19,200</u>	<u>16,903</u>
h) Mission Giving and Donations					
World Vision		274	-	274	274
Pennington Community Hub		-	-	-	4,212
Pennington Junior School		-	-	-	258
New Forest for Ukraine		-	-	-	50
The Children's Society		-	-	-	50
Oakhaven Hospice		-	-	-	50
		<u>274</u>	<u>-</u>	<u>274</u>	<u>4,894</u>
i) Costs of Generating Funds					
Stewardship Expenses		59	-	59	57
Events and Refreshments		65	38	103	113
St Mark's Draw Club	6	1,079	-	1,079	1,045
		<u>1,203</u>	<u>38</u>	<u>1,241</u>	<u>1,215</u>

ST MARK'S CHURCH PENNINGTON

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

NOTES TO THE ACCOUNTS (CONTINUED)

	Note	Total 2023 £	Total 2022 £
5) Community Hall			
Receipts			
Lettings		14,608	10,572
Grant		950	200
Donation		286	-
		<u>15,844</u>	<u>10,772</u>
Payments			
Employee Salary	8	2,725	2,595
Internal and External Cleaning Costs		1,291	1,010
Utility Costs		6,255	2,451
Insurance		915	856
Fire Alarm System		-	1,010
Repairs and Maintenance		949	446
Gardening		160	253
Broadband Costs		565	463
Licences and Sundry		473	324
		<u>13,333</u>	<u>9,408</u>
Surplus of Receipts over Payments		<u>2,511</u>	<u>1,364</u>
6) St Mark's Draw Club			
Receipts		2,128	2,137
Payments		<u>1,079</u>	<u>1,045</u>
Surplus of Receipts over Payments		<u>1,049</u>	<u>1,092</u>

7) Payments to PCC Members

The following payments were made to PCC members:

In respect of her training to become a Licensed Lay Minister the sum of £626 was paid to Ms J Sibley for her study books and travelling costs.

As noted above one PCC member received expenses of £626. No other payments were made to PCC members

8) Staff Costs

Wages and Salaries	6,728	14,610
Pension Costs	-	90
	<u>6,728</u>	<u>14,700</u>
Average number of employees	<u>2</u>	<u>3</u>

During the year the PCC employed an organist and hall caretaker (both part-time). No social security costs were payable.