



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 October 2020 To 30 September 2021

Charity name: Chandler's Ford Chaplaincy

Charity registration number: 1173997

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To serve people working in, visiting and frequenting Chandler's Ford by providing pastoral and spiritual care through a chaplaincy service.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Regular visiting, when permitted under covid restrictions, to workplaces in Chandler's Ford. Email address also publicised so that Chaplaincy can be contacted between visits.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes – service is available to all in Chandler's Ford, is free and publicised by leaflets, posters and a dedicated website.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	It is not in our constitution or objects to make grants.
Policy on social investment including program related investment	Para 1.38	We hold limited funds and do not make social investments.
Contribution made by volunteers	Para 1.38	We are an entirely volunteer run Charity, and our activities are very much focussed on being present in workplaces and available to whoever might have a need. As such the Charity could not exist without its volunteers.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Visits are welcomed by those who receive them, with many complimentary comments made to the Chaplains about how this contact makes people feel valued and cared for.</p> <p>The value of social contact is even more appreciated and understood by people after lock-down, and those visited are also thankful for the ways visiting has continued during uncertain times.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>We aim to increase the number of people in Chandler's Ford who can access Christian based support. Exploring new opportunities was difficult during lock-down, but as restrictions lifted opportunities which had been 'put on hold' during the pandemic were able to be pursued again. We were delighted that towards the end of the reporting period, a schools Chaplaincy was established and visiting commenced.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>We have no fundraising targets as funds are currently sufficient to meet our minimal overheads.</p>
Investment performance against objectives	Para 1.41	<p>We do not hold large sums on deposit, so have no investment performance targets.</p>
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Whilst no income was received during the reporting period, funds designated for our use were available elsewhere to be called upon if required. Sufficient funds were held for our purposes in the reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no policy for holding reserves but we tend to hold about 1 year of operating costs in the Bank.
Amount of reserves held	Para 1.22	c.£200
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties – see above.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations from Churches Together in Chandler's Ford and also grants made from a legacy held and managed by the Methodist Church in Chandler's Ford.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The principal risk at present relates to difficulties recruiting new volunteers. There is scope to do more but insufficient volunteers available.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission Model Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (Foundation model constitution)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are those at time of the incorporation of the charity and represent people with an interest in Chaplaincy, a commitment to its ethos and key skills needed. No person or body is entitled to appoint trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All are required to undertake regular Safeguarding training, complete a Register of Interests and confirm that they are not disqualified from acting as a Trustee under s.178 of the Charities Act 2011. The letter of appointment sets out the statutory responsibilities of Trustees and the expected time commitment.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Trustees meet to review policies, discuss ways in which the Chaplaincy can expand & have oversight of activities. There is a Team Leader to whom Chaplains can refer for day to day issues. The Team Leader will escalate issues to Trustees for guidance/ to make aware, if required. The Chaplaincy is a member of Workplace Chaplaincy Mission (UK). Chaplaincy Team Leaders from across the country meet regularly to discuss issues, share opportunities for new Chaplaincy introductions and signpost to resources. Chaplains have been able to join in training sessions across the country, to develop their skills and knowledge.
Relationship with any related parties	Para 1.51	
Other		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Dr Ian Bird	Chair		
2	Mrs Paula Gleeson			
3	Mr Adrian Nance			
4	Mrs Jacqueline Richardson	Treasurer		
5	Mr David Wrighton			
6				
7				
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9				
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Reference and Administrative details

Charity name	Chandler's Ford Chaplaincy
Other name the charity uses	Chandler's Ford Workplace Chaplaincy
Registered charity number	1173997
Charity's principal address	The Parish Office, St Boniface Church, Hursley Road, Chandler's Ford SO53 2FT

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Paula Gleeson</i>	<i>JH Richardson</i>
Full name(s)	PAULA LOUISE GLEESON	JACQUELINE HILARY RICHARDSON
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE & TREASURER
Date	21.7.22	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Chandler's Ford Chaplaincy

1173997

Receipts and payments accounts

CC16a

For the period
from

01/10/2020

To

30/09/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Legacy from Methodist Church	-	-	-	-	200
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	200
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	200
A3 Payments					
Workplace Chaplaincy UK Team M'ship	75	-	-	75	75
Website hosting	-	-	-	-	117
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	75	-	-	75	192
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	75	-	-	75	192
Net of receipts/(payments)	- 75	-	-	- 75	8
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	254	-	-	254	246
Cash funds this year end	179	-	-	179	254

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank Account	179	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	179	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

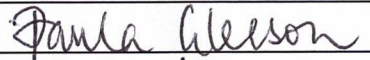
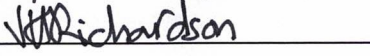
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PAULA GLEESON	21.7.22
	JACQUELINE RICHARDSON	21/7/22