

ANNUAL REPORT AND FINANCIAL STATEMENT

For the year ended 31st December 2025

St Stephen's Steeton Parochial Church Council

St Stephen's, Steeton Parochial Church Council

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2025 Report and Accounts for the Parochial Church Council of St Stephen's Church, Steeton

Aims and Purposes

The aim of St Stephen's Parochial Church Council (the PCC) is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England, and in the absence of an incumbent, promoting in the parish the whole mission of the Church, pastoral, evangelical, social, and ecumenical. To facilitate this, the PCC has responsibilities for the maintenance of St Stephens Church and church hall.

Objectives and Activities

The PCC have a commitment to increase awareness and to share the love of God with all people, in prayer, word, and action, through our special services and events planned to reach out to the wider community within and beyond this parish. Regular weekly worship is held on Sunday mornings mostly with a Communion Service from the book of Common Worship. ~~Wednesday~~ morning Communion Services use the Book of Common Prayer. Monday evenings there is a quiet service of Celtic Prayer. 'Trails', services with activities and prayers for children, are held to celebrate special events in the church's calendar.

To uphold our commitment of promoting the gospel, we need to provide our yearly share of money for the diocese. Our share, together with the costs of running our church, has come from regular giving by our congregation, supplemented by letting the hall to community groups, and by fund raising.

The PCC also believes it is important to support charities regularly throughout the year, both in donations of money and goods. Specific charities were chosen in January for the coming year, preference often given to small charities with low overheads that help the local community. Apart from the positions of incumbent, vergers, cleaner and organist, all work in the church is carried out by committed volunteers, both from members of the PCC and the congregation.

We are a Fair-Trade church and do all we can to use fairly traded and local produce. We are working towards an Eco church, a diocesan initiative, by opting for carbon neutral provision of gas and electricity

We are a church which exists for the people of Steeton, Eastburn, and beyond and are conscious that there are needy of all ages, and reach out with initiatives for young families, the elderly, and the lonely.

Achievements and Performance

Our incumbent Revd. Sally Pickering moved to pastures new in Cumbria in October, so we are again in a period of interregnum. Much appreciation is felt for the support received from the retired priests Revd. Michael C. and Revd. Jenny S., and from our Lay Minister Denise Raby. Regular attendance at the Sunday morning service throughout the year averaged 35 (thirty five) adults. There were forty eight (48) people on the electoral roll, with thirty six (36) living in the Parish of Steeton with Eastburn and 12 living outside the parish,

Special services were arranged to evangelically reach out to our extended church family throughout the church's year. Special services were held on Mothering Sunday, Good Friday, Easter Day, Ascension Day, Remembrance Sunday, Harvest, and at Christmas, a Carol Service, Christingle Service, and Midnight Communion. The Remembrance Day service was run jointly with members of the Methodist Church, Communion was taken into Steeton Court Care home by a lay member, and Steeton and Eastburn schools held their Carol services in church for Christmas. The church is open to visitors for quiet prayer during all Fund Raising events.

Meanwhile, work on maintaining the fabric of the church and hall was limited by lack of funds. Although the congregation's donations, our fees from letting the hall and fundraising contributed to our Parish Share quota of £49,103 for 2025, our outgoings for fuel, and commodities needed for the running of the church and hall meant we were still unable to meet the full share request, giving £26,500. Problems with the tower and water ingress, are resolved allowing the restoration of the organ in January, but dry rot in the hall kitchen and restoration of the church roof remain projects for the future. Closure of the kitchen severely impacted our finances.

The Social and Fundraising team organized events to raise funds, support charities, and reach out into our local community. A regular event, the monthly Luncheon Club acted as a 'warm place'. There was no charge, but people kindly made donations. Earlier in the year a children's Under 5 group on a Monday morning was run by Sally and volunteers from church. Other Social and Fundraising events during the year included the 200 Club, the Easter raffle, a May Day Fayre with stalls and duck race, a Tabletop Sale, a beetle drive, and the Advent Fayre with Father Christmas and the Hamper Raffle, all events open to the population of Steeton, Eastburn and beyond.

Our mission to support local and international charities continued. Proceeds from the church Christmas card were sent to 500 Miles which provides prosthetic devices for disabled people in Africa, we helped to provide 'Socks and Chocs' for the homeless at Christmas through the Bradford Soup Run and sent a donation to the Women's Refuge in Keighley at Christmas. We sent donations from Harvest to the Salvation Army in Keighley for people struggling with the rising cost of living. We supported the Good Food Shop with food items monthly. We supported appeals for the Sudan, Christian Aid by putting on a Murder Mystery, the Children's Society through the Christingle Service and Christmas Luncheon Club, the British Royal Legion Poppy Appeal, and we supported a coffee morning to raise money for Martin House children's hospice.

The church has a web page, an internet address, and a Facebook page. Web address:

<https://ststephenschurchsteeton.com>

Plans for Future Periods

Together we are making the following plans for 2026:

- Continuation of our quest to find a new priest
- Continuation of reaching out to the wider community with the initiatives which have been running during 2025,
- Children and Parent Trails seasonally, .
- Eradicating dry rot found in the church hall kitchen.
- The continuation of fundraising, led by the Social and Fundraising Group.
- The PCC will continue to uphold Health and Safety policies, Fire protection, Safeguarding and Child Protection policies, and consider Disability Issues. All policies are reviewed and updated annually.

Financial Review for the year ended 2025

Total receipts on unrestricted funds were £63,791 (PY £66,986) of which £30,826 (PY £32,178) were unrestricted voluntary donations and a further £7,462 (PY £7,340) was Gift Aid. Restricted donations of £10,726 (PY £27,869) were also received. Further information is provided in the notes to the financial statements.

Planning giving through envelopes and banker's orders decreased by £4,353 compared with 2024 and was finalised at £20,732. Collections at services increased by £5,187 mainly related to refurbishment. The fundraising activities decreased in 2025 with a decrease of £2,766. In 2024 £8,725 was raised and 2025 ended at £5,960. Church activity income was down by £22,688 and was due mainly to the previous year insurance claim of £22,730. The hall lettings contributed £16,885 over the year compared with £16,770 in 2024. Total income decreased by £19,881 on 2024 (majority being the decrease in the PY insurance claim).

The contribution of £36,500 (PY £27,500) to the Diocesan Parish Share. The request for 2025 was not met in full.

The net result for the year was an excess of receipts over payments of £6,834 on unrestricted funds and £1,193, in the restricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward on the 31 December 2025 on unrestricted funds totalled £34,277, with a balance of restricted funds of £43,430. Total receipts for the year exceeded total payments by £8,028.

Reserves Policy

It is the PCC's policy to try to maintain a balance on unrestricted funds that equates to at least three months unrestricted payments and includes an allowance for the full diocesan parish share request. The purpose of such a contingency fund is to smooth out fluctuations in cash flow and meet emergencies. A separate contingency account is in operation and the balance at the year-end was £12,624. (PY 12,624) The PCC remains committed to increase the contingency fund over time

Risk Management

The trustees of the Parochial Church Council of the Ecclesiastical Parish of St. Stephens, Steeton have considered major risks to which the charity is exposed, identified as in the general running of the church and its objectives for 2025, and satisfied themselves that systems or procedures are established in order to manage these risks (Charities Accounts and Reports Regulations 2008).

The management of the risks identified includes:

1. Cover to reduce the deterioration of the fabric of the church and hall, through insurance with Ecclesiastical which covers damage etc. to the buildings. The fabric is regularly reviewed in the light of the Insurance requirements, the Quinquennial reports, appropriate experts such as electricians, the day to day use of the buildings, and the needs of users. Remedial work is carried out according to funds available and level of risk. However, more funding will be needed now to carry on this work, through application for grants.
2. The increase in energy costs added to the funding risks of the church were reduced by taking up the most cost-effective green options available, following consultation with an independent broker. This will be reviewed as and when necessary.
3. To prevent risks to Health and Safety, the responsible officer manages the risks identified by the insurers Ecclesiastical, in line with legal requirements and policies of the diocese. This will be reviewed annually.
4. Risks of climate change should be modified by the contributions of ECO teams in the diocese.

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity 1173989. The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Caring for the church family is important, with members of the PCC acting as Representing Officers for Child/ Vulnerable Adult protection, Health and Safety, Disability Issues, and First Aid and undertaking appropriate training usually from the Diocese. The PCC is committed to being a church where all people are safe, particularly the vulnerable. Child protection/Vulnerable adults, Health and safety, and Fire policies are updated yearly.

The full PCC meets six times a year. Members are responsible for decisions on all matters, including financial, related to St. Stephens Church. The Standing Committee, elected at the Annual Church Meeting, identifies issues for the Agenda of the PCC meetings. All working groups/ small committees (the Building Group, and the Social and Fundraising Group) and all officers report back regularly to the PCC. Minutes of the meetings are recorded and circulated two weeks before the next meeting, where they are voted on for approval.

Administrative Information

St. Stephen's Church is situated on St. Stephen's Road, Steeton and is part of the Diocese of Leeds, within the Church of England. Registered charity number 1173989.

Correspondence should be addressed to the church warden:
Mrs. Lynda Corser, 21 Clough Ave, Steeton, BD20 6SH

PCC members 1st January to 31st December 2025

Incumbent	vacant	
Licensed Lay Minister	Denise Raby	
Wardens	Lynda Corser	
Elected members		
Deanery Synod Reps.	Julie Lonsdale	
	Valerie Hodgson	
Standing Committee		
	Lynda Corser	Social and Fundraising Officer
	Valerie Hodgson	Secretary, Finance team
	Anne Tunney	
	Denise Raby	
Other Offices		
	Thelma Pasco	Treasurer
	Julie Lonsdale	Safeguarding Officer, Health and Safety Officer
	Shelagh Brayshaw	
	Karen Harrison	
	Barbara Parker	
	Ann Phillips	Finance team
	Janet Pickles	Finance team
	Christine Roberts	
	Linda Shearing	Electoral Roll officer from April 2025
Ex officio	Andrew Smith	Gift Aid officer
Independent Accountant	Simon Hart	
Independent bookkeeper	Rose Hart	
Independent auditor	Deborah Thorley	
Insurers	Ecclesiastical	

Approved by the PCC on... 26th April 2026 and signed on their behalf by
~~Lynda Corser~~ and PCC Chairperson

S. R. Bell

Independent examiner's report to the trustees of St Stephen's Steeton Parochial Church Council

I report to the trustees on my examination of the accounts of the St Stephen's Steeton Parochial Church Council (the Trust) for the year ended 31 December 2025

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *A Deborah M Thorley*

Name: A Deborah M Thorley

ST STEPHEN'S, STEETON PAROCHIAL CHURCH COUNCIL

Financial Statement for the Year Ended 31st December 2025**Receipts and Payments Accounts**

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2025 £	TOTAL 2024 £
RECEIPTS					
Voluntary Receipts:					
Planned Giving		20,732	0	20,732	25,085
Collections at services		465	9,657	10,122	4,935
All other giving/voluntary receipts	3a	9,629	1,069	10,698	6,298
Gift Aid Recovered		7,462	0	7,462	7,340
		<u>38,288</u>	<u>10,726</u>	<u>49,014</u>	<u>43,657</u>
Activities for Generating Funds	3b	5,727	232	5,960	8,725
Investment Income	3c	889	226	1,115	899
Church Activities	3d	18,886	0	18,886	41,574
Total Receipts		<u>63,791</u>	<u>11,184</u>	<u>74,975</u>	<u>94,856</u>
				0	
PAYMENTS					
Church Activities:					
Diocesan parish contribution		26,500	0	26,500	27,500
Clergy and staffing costs		0	0	0	0
Church running expenses	3e	13,800	0	13,800	14,424
Hall running costs		11,480	0	11,480	11,500
Mission giving and donations	3f	3,334	0	3,334	5,074
Church refurbishment costs		1,843	9,991	11,834	3,486
Costs of generating funds		0	0	0	0
Total Payments		<u>56,957</u>	<u>9,991</u>	<u>66,947</u>	<u>61,984</u>
Deficit/Surplus		6,834	1,193	8,028	32,872
Transfer from Savings Accounts	2			0	944
Transfer to Savings Accounts	2		0	0	28,813
		<u>6,834</u>	<u>1,193</u>	<u>8,028</u>	<u>5,002</u>
Cash at bank and in hand at 1 January		27,443	42,237	69,680	36,808
Cash at bank and in hand at 31 December		<u>34,277</u>	<u>43,430</u>	<u>77,707</u>	<u>69,680</u>
		6,834	1,193	8,027	32,872
		0	0	0	-0

Statement of Assets and Liabilities						
		Unrestricted Funds	Restricted Funds	TOTAL 2024	TOTAL 2024	
		£	£	£	£	
Cash Funds						
	HSBC - Bank Current Account	21,468	-	21,468	14,595	
	Cash in Hand	185	-	185	224	
	HSBC - Contingency Account	12,624		12,624	12,624	
	HSBC - Refurbishment Fund	-	16,730	16,730	10,258	
	HSBC - Holiday at Home	-	451	451	218	
	HSBC - Organ Fund	-	17,828	17,828	23,566	
	HSBC - Audio Visual Fund	-	0	0	0	
	HSBC - Eco Fund	-	0	0	0	
	CCLA Account - Consecrated Ground Fund	-	2,000	2,000	2,000	
	CCLA Account - Refurbishment Fund	-	6,421	6,421	6,195	
		34,277	43,430	77,707	69,680	
Other monetary assets						
	No other monetary assets outstanding					
Liabilities						
	No liabilities outstanding					
Notes						
1	The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.					
2	The movements in designated and restricted funds during the year were:					
		Bal c/fwd	Receipts	Transfer Out	Transfer In	Bal c/fwd
	Designated					
	Contingency Account	12,624	0	0		12,624
		12,624	0	0	0	12,624
	Restricted					
	Refurbishment Fund	16,453	10,952	4,253		23,151
	Holidays at Home	218	232	-		451
	Organ Fund	23,566	-	5,738		17,828
	Audio Visual Fund	0	-	-	0	0
	Eco Fund	0	-	-		0
	Consecrated Ground Fund	2,000	0	0	0	2,000
		42,237	11184	9,991	0	43,430
			11,184	9,991	0	
	Reconciliation to Funds = Current A/c plus Cash plus Designated plus Restricted					
					Current	21,468
					Cash	185
				6,001	Designated	12,624
					Restricted	43,430
						77,707
					Balance from above	77,707
					Diff	

3. Further Analysis of Receipts and Payments Accounts							
				Unrestricted Funds £	Restricted Funds £	TOTAL 2025 £	TOTAL 2024 £
Receipts							
a)	All other giving/voluntary receipts:						
	Grants			5,750		5,750	250
	Donations			1,461		1,461	3,217
	Save our hall			133	1,069	1,202	1,211
	Legacy			0	0	0	0
	Collections/Donations for Charity			2,286		2,286	1,620
				9,629	1,069	10,698	6,298
b)	Activities for generating funds:						
	200 Club			744	0	744	924
	Steeton Village Fun Day; Duck Race			291	0	291	400
	Holiday at Home			18	232	250	0
	Beetle Drive			471	0	471	87
	Christmas Fayre			920	0	920	871
	Hamper Raffle			579	0	579	403
	Lunch Club			637	0	637	1,559
	May Day Fayre			990	0	990	1,190
	Table Top Sale			0	0	0	418
	Miscellaneous			1,078		1,078	2,874
				5,727	232	5,960	8,725
c)	Investment Income:						
	Bank and CCLA Deposit Fund Interest			889	226	1,115	899
d)	Church activities:						
	Fees for weddings and funerals			2,001	-	2,001	2,074
	Church Hall lettings			16,885	-	16,885	16,770
	Utility Refund				-	0	0
	Insurance Claim					0	22,730
				18,886	0	18,886	41,574
Payments							
e)	Church running expenses:						
	Cost of Services			1,393	-	1,393	2,582
	Church building running expenses			7,128	-	7,128	8,331
	Administration costs			5,279	-	5,279	3,510
	Church repairs and maintenance				-	0	0
	Church grounds upkeep				-	0	0
				13,800	-	13,800	14,424
f)	Mission giving and donations						
	500 Miles			0		0	335
	Children's Society			90		90	203
	Sudan Appeal			756		756	-
	Royal British Legion			214		214	-
	Steeton Methodist			100		100	-
	Holiday at Home			1,151		1,151	1,047
	British Red Cross					-	-
	Christian Aid			453		453	-
	Linked Diocese BOF					-	1,982
	Bishop of Leeds			50		50	-
	Misc donation pay outs			420		420	921
	Retirement			99		99	-
	Bank Fees					-	165
	200 Club					-	422
				3334	0	3,334	5,074

Church Warden Report 2025/26

On Wednesday 2nd July 2025 at St. Andrew's, Keighley I made my declaration for a second term of serving as your Church Warden. I feel truly privileged to be in this position. It has been yet another challenging year for us all but with God's Grace and everyone working together, we journey on. Part of my role is to set an example to the members of this Church and, indeed to the wider community. As human beings, we all have our own thoughts and views but so long as we can continue to listen to each other, respect one another and accept decisions taken by a majority, then I know we can continue to thrive. We have, and will, continue to face many challenges both in managing and maintaining two listed buildings (Church and the hall), a shortfall in finances and being in another interregnum. We continue to address these issues with the help and guidance of clergy, including Rev Richard Burge (assistant area Dean), Rev Mike Green (Vicar of Kildwick, our Mother Church), retired clergy (especially Rev Michael Cowgill and Rev Jenny Savage) and by working as a team.

In the late summer, Rev Sally Pickering announced that she was leaving us to join the Diocese of Carlisle. Her last services were on Sunday 26th October and Wednesday 29th. Sally told me that she didn't want a fuss and asked that any monies collected for her leaving to be donated to the Church roof fund. This was very generous and much appreciated. However, we couldn't let her leave without an acknowledgement of our thanks for her work here at St. Stephen's and so after a short speech, I presented her with a card and flowers at her last Sunday service. Anna was also thanked for her help at St. Stephen's and was given a card and a token of our appreciation.

At this point, I would like to record my sincere thanks to Rev Michael and Rev Jenny for all that they have done and continue to do, to support us in this time of vacancy. I also extend those thanks to Denise, our lay reader and to visiting clergy.

Having no resident organist and, indeed no organ for much of the year, brought yet another challenge. Thank you to Alden and Christine for operating the somewhat temperamental sound system and cd player. I am delighted to say that I have just been informed that the organ is now fully working. A "mantel" has been built to cover the blower (in the tower) and therefore prevent any future water ingress to the workings of the organ. Thank you to Ann Phillips for overseeing this work

The smooth running of St. Stephen's is testimony to everyone pulling together and helping out when needed. We are very grateful to everyone who contributes to this, especially to the PCC, to Val our secretary, also to the finance team headed by Thelma, our vergers Julie, Alyson for taking on the hall administration, Julie for compiling and printing the monthly newsletter, Ann Phillips and Anne Tunney for meeting the various service engineers, to Alden for controlling the heating and to Stephen, our cleaner, who takes such pride in making sure that the Church and hall are cleaned and presentable.

I would like to add my personal thanks to you all for supporting me in this role as Church Warden. Thank you to Anne Tunney for her unfailing support as my "deputy". It continues to be a huge learning curve, and I couldn't do it without you all.

Many thanks also to all those who volunteer by acting as welcomers, crucifers, servers, reading the lessons, doing the intercessions, singing in the choir, leading Sunday club, serving refreshments, mowing the grassand much more. There is always room for volunteers with jobs around Church and at events. You will be warmly welcomed and much appreciated.

We are still not in a position to be able to use the kitchen, but I can report that the hall continues to be used daily by Bridge House, twice a week by Pilates, once a month by the Women's Institute and we still get bookings for children's parties'

The card payment machine is now up and running, thanks to Francine and Rev Mike Green from Kildwick. As we know, many people do not carry cash these days and often would like to make a donation to the upkeep of our beautiful Church. At St. Stephen's we continue to support many charities, including the local food bank, 500 miles, Children's Society, Christian Aid, Poppy Fund, the link Diocese in Sudan, to name but a few. The Social and fundraising team remain very active and we have enjoyed many events, such as Beetle Drive, Murder/ Mystery evening, Holidays at home, lunch club and much more.

We listened to what people wanted and so the traditional Christingle Service was re-introduced this year and was well attended. A huge thank you to Julie for putting this together. It really was a joy. Midnight Communion was also brought back.

Finally, an update on the vacancy process. The PCC met with Rev Mike Green, our Patron, and discussed the best way forward with the vacancy at St. Stephen's. We agreed that the advert should be for an interim Priest of not less than 3 years. We have now reached the stage of a section 12 meeting (14th April). This is when the PCC meet with The Bishop, Archdeacon, Patron, Lay chair of Deanery Synod and Area Dean and the brochure is agreed. Once this is agreed, along with the Parish Profile and other papers, then the vacancy will be advertised. I would like to thank everyone who has, and is, helping in this process, with particular thanks to Val who has worked tirelessly to bring it together.

As we journey on at St. Stephen's my hopes and prayers are that, with the love and guidance of God, we will look forward, embrace any change with a positive attitude and continue to love and respect one another.

Lynda Corser
Church Warden

Inventory

Installation of a "mantel" over the organ blower in the tower.

Deanery Report for April 25 to April 26 for the APCM

At present we have 2 deanery representatives: Val Hodgson and Julie Lonsdale who attend most of the meetings when they are able. We have been instructed that at this APCM April 2026 we must elect new Deanery Synod Members as the 3 year term has ended. There are 3 meetings per year.

7.5.25 Bradford Episcopal Area Forum meeting (BEAF)

Bishop Toby said that in future the BEAF meetings will be combined with a deanery meeting.

He pointed out that the Church and Christians are 'counter cultural' because we want to help each other. The Parish Share is about parishes helping one another. He wished to encourage us by the news of the 'quiet revival' where young people are seeking out churches. He challenged us to see if we are ready for this.

No money was forthcoming from the 'Bradford Year of Culture' but the touring production of a 'Bradford Carol' will go ahead.

24.6.25 Aire and Worth Deanery Synod

Rev Richard Burge to be licensed in July to St Andrew's, Keighley. Bishop Toby to be Acting Bishop of Leeds for 18 months. Rev Duncan Milwain spoke about the life and work of Bradford Cathedral as a place of witness, worship and civic and cultural engagement.

9.2.26 Aire and Worth Deanery Synod

Groups discussed how being a Christian influenced how they voted. Themes that were raised: Christians put self aside and look for the common good, the impact on the local area, tolerance and respecting individuals, a longing for politics not to be confrontational and a Keighley Parish Priest said that many in his parish felt they were not educated enough to make a decision.

Anna Dixon MP for Shipley spoke to us via Zoom about her life as an MP and how she is influenced by being a Christian. She said faith had been important for her calling to be an MP and faith sustained her. She said it was important that local and national government understood how faith communities supported local communities and that the churches should tell MPs what the church is doing in terms of social action.

Julie Lonsdale March 2026

Safeguarding Annual Report for St Stephen's APCM April 25 – April 26

In January 2026 the PCC reviewed the 'Promoting a Safer Church' document produced by the Church of England as its policy for safeguarding. Other policies were reviewed and accepted: recruitment of ex offenders and equal opportunities. Lone working policy due to be reviewed in March 2026. Some tweaking and scrutiny of pastoral visiting and the code of safer working practice are required. We also need to look at getting a volunteer policy and a whistleblowing policy.

Training

The clergy, lay ministers, Parish Safeguarding Officer, people working with children and vulnerable adults and members of the PCC all need to undertake various levels of safeguarding training. The Basic awareness and Foundation courses are requirements, and the raising awareness of domestic abuse is recommended. These are up to date with reminders being given to people when they need to renew the training.

Rev Sally Pickering and Lynda Corser achieved the 'safer recruitment' certificate.

DBS Checking

The clergy, members of the PCC and those working with children all need to have an enhanced DBS check. Julie Lonsdale, as Lead Recruiter, ensures this process is undertaken. All DBS checks are up to date.

All PCC members need to have completed the 'Confidential Declaration' Form and these are up to date.

Safeguarding Procedures

We display information in our church buildings with contacts for people to go to if they have any concerns about safeguarding. These have been updated since Sally left. All PCC members have a chart which details what to do in case of a safeguarding situation.

Future Work

- We need to ensure volunteers are clear about their roles and have volunteer agreements
- We need to check we have an up to date list of church activities
- Risk assessments for the pastoral group and trails are needed.

Julie Lonsdale (Parish Safeguarding Officer)

March 2026

Electoral Roll Report 2026

There are fifty (50) people on the new electoral roll, with thirty six (36) people living in the Parish of Steeton with Eastburn and 14 living outside the parish.

Steeton with Eastburn 36

Glusburn 2

Silsden 4

Addingham 2

Bradley 1

Sutton-in-Craven 2

Cowling 1

Keighley 1

Skipton 1

Linda Shearing (electoral roll officer)