



Registered Charity Number 1173976

DURHAM SAMARITANS  
ANNUAL REPORT AND ACCOUNTS 2024

## **DURHAM SAMARITANS**

The trustees present their annual report and financial statement for the year ending 31 March 2024 and confirm that they have been prepared in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting for Charities

### **REFERENCE AND ADMINISTRATIVE INFORMATION**

Charity name: Durham Samaritans, previously The Samaritans of Central Durham

Charity Registration: 1173976

Principal office: The Samaritans, 26 Sutton Street, Durham DH1 4BW

The trustees during the year were:

Barry Thomas William Akins from 28 March 2023 to 17 July 2024

Jeremy Felix Disley from 29 March 2022 to 17 July 2024

Richard Allan Hall from 17 July 2024

Alison Mary Jolly from 17 July 2024

Alan John MacDonald from 28 March 2023 to 17 July 2024

Louise Elisabeth Gloria Maxwell from 29 March 2022 to 17 July 2024

Michael Ian Rayner (Treasurer)

Janine Schaffrath from 28 March 2023

Lynda Hayley Scrimger from 17 July 2024

Jean Stores to 17 July 2024

Donald Stronach (Director) from 1 April 2023

Amanda Louise Winter (Secretary)

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

Durham Samaritans is a Charitable Incorporated Organisation ("CIO") which was registered on 27 July 2017 with the Charities Commission of England and Wales. The Constitution of Durham Samaritans, last amended on 27 November 2018, covers the Objects of the CIO, its governance and all aspects of its operation. Following the establishment of the CIO, Durham Samaritans is now recognised as a legal entity with the right to enter into contracts and agreements giving its trustees the same protection as directors of a limited liability company.

### **Organisational structure**

The trustees are responsible for the general control and management of the Charity. The trustees give their time freely and receive no remuneration or other financial benefits. The trustees meet monthly and are responsible for all decisions taken in relation to running the Charity.

### **Recruitment and appointment of trustees**

The trustees of the Charity comprise.

- the Branch Director
- the elected trustees, being a trustee elected by the members with the role of secretary and a trustee elected by the members with the role of treasurer (or one trustee elected by the Members to serve as both secretary and treasurer)
- up to eight additional trustees elected by the Members
- up to two co-opted trustees appointed in accordance with clause 12.4 of the Constitution

All trustees have the same rights, duties and responsibilities unless otherwise specified in the constitution. All members of the Charity (including the trustees) may make nominations for individuals to stand for election as elected trustees.

## **OBJECTS**

The objects of the Charity are:

- To enable persons in Durham and the surrounding area as well as elsewhere who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide;
- To promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health; and
- To collaborate with and support Samaritans Central Charity and its affiliated branches in fulfilling these Objects.

## **ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE**

### **Recruitment and Selection**

We receive many requests to join our branch and become a Samaritan and currently we have 77 people who are waiting to be interviewed. We have gone back to running an information evening as we feel this gives prospective volunteers the opportunity to meet our team, see the branch, and for us to give them more information about the work Samaritans does and more importantly how we run our branch.

We have run one Recruitment event this year and the successful volunteers have now completed their Core Development Training and are currently doing duties with their mentors.

We are already planning our next event for the training session in September 2024. We are busy sending out emails to everyone waiting for an interview to confirm that they are still interested in becoming a Samaritan as some applications go back as far as 2021. Once we have confirmation of the training dates, we will invite some of them to an information evening. If the potential volunteer can complete the training dates stipulated by the training team, we then arrange a date and time for an interview.

### **Training**

The second Core Training Group from 2023 have completed their observation and probationary periods and have become full volunteers. The first Core Training Group of

2024 are in their observation stage and have begun embedding sessions. Both groups have been a wonderful addition to Durham Branch.

A message went out on Three Rings earlier in the year with a list of recommended ongoing training for full volunteers. Every volunteer will need to complete as many of these modules as possible in line with the required five hours of ongoing development every two years.

Training is planned regarding Safe and Sound de-escalation strategies for the whole branch which will take place after the summer.

A message will go out after this summer requesting volunteers' suggestions for further ongoing training. It was suggested at the recent branch meeting that we do some work on emails and look at examples of good practice. We are looking into how we would make it work for our Branch.

## **Prisons**

### **HMP Durham**

The Guide to the Listeners Scheme recommends 1 Listener to every 50 people in prison. HMP Durham's average population is around 975, so ideally we should have a team of 20 Listeners. However, with HMP Durham being a local remand prison the turnover is fairly rapid. The Guide suggests Listeners should be put on a 6 month hold but it's difficult to enforce this when they need to be transferred upon sentencing for their own progression.

In April 2023 we had a team of 15 Listeners. We held another Listener Core Training Course in June 2023 and trained another 16, however we lost some to transfer as soon as they had finished the course. By March 2024 we were down to 7, and only 2 of those have had more than 12 months experience as a Listener.

The number of contacts that they have had has dramatically fallen over the last 12 months. In March 2023 there were 194 calls, but this fell to only 39 calls in March 2024. However, the percentage of those calls where self-harm was discussed has risen from 8% to 33% in the same time period.

The Listeners highlighted that there are many neurodiverse people in prison and they asked if they could have some basic awareness training to help them understand the differences. This was raised in a Safer Prisons monthly meeting in July but we're still waiting for it to be organised.

A Brew Monday event was organised by Safer Custody for staff in January 2024. We saw it as an opportunity to talk about the Listener Scheme, but it was very poorly attended by staff.

We sadly had one self-inflicted death on the Induction Wing in March 2024. The Listeners provided Postvention support to prisoners and staff.

### **HMP Low Newton**

The average population in HMP Low Newton is around 350 and we had 8 Listeners in April 2023. The number of Listeners is usually fairly stable in this prison, but this year saw the number drop to only 2 active Listeners due to transfers and some of the ladies standing down from the role. We ran a Listener Core Training course in March 2024 and have got the number back up to 7.

In contrast to HMP Durham, the number of contacts has gone up over the year from 11 in March 2023 to 41 in March 2024. The main concern noted by the Listeners is mental health issues.

Postvention support was introduced across the female estate last year and the training was provided by a member of the Samaritans Central Office Prisons and Justice Team to the Senior Management Team, key members of staff and the Listeners.

We had a death in custody in February 2024. Although it was not thought to be self-inflicted, Postvention was put into practice as it's been such a long time since there was a death in Low Newton. Support was provided by the Listeners to others on the wing where the death occurred as well as to staff who were involved at the time. The Listeners received some lovely feedback for the support they gave.

Safer Custody staff in HMP Low Newton have spent a lot of time and effort in creating a Listener Suite on C/D Wing and it's a nice comfortable room for the Listeners to use when they are speaking to someone in crisis.

## **Outreach**

Outreach work continues to be an important aspect of delivery for the Durham Branch. It gives us the opportunity to work in a variety of settings to promote our work and to provide emotional support where appropriate. We have been fortunate to be able to work in the community in a variety of settings to engage with people from diverse backgrounds. Our outreach work has helped us raise the profile of the branch and the work of the Samaritans in general. Outreach activity has certainly helped in providing people with information or space if they needed to talk to someone. It has provided people with helpful tips on how to listen and it has also sparked an interest in the recruitment of potential new volunteers.

11 May 2023 New College Durham, Mental Health Awareness week.

We were invited by New College Durham to have a stall at the College to help raise the profile of our branch, hand out publicity material and provide students with tips on how to listen. This proves to be a successful way of getting publicity material circulated amongst young people and to engage with the young people and staff.

28 May 2023 Durham Pride event.

This event is based on acceptance, equality and a celebration of the work of the LGBT movement. It's something that as a branch we are extremely keen to support, an excellent day where people come together in a celebration of inclusion and diversity from across the county. We were able to take part in the colourful and vibrant parade that walked from Cathedral Green to the Sands, the main site of the event, where we had a stall which attracted a lot of interest.

8 July 2023 Durham Miners Gala.

The Durham Miners Gala is one of the greatest celebrations of community, solidarity and working-class life. Thousands of people packed the streets of Durham and the Racecourse Ground in this unique and inspiring spectacle. The Durham branch of Samaritans feel honoured that we are able to have an input at this event which gives us the opportunity to talk to so many people. This event helps our branch to raise our profile and that of the work we do.

30 August to 1 September 2023 New College Durham Careers Week.

This was a busy three days where we were able to meet and promote our service to new students who were starting off their time at the college which for some can be an anxious time.

10 October 2023 World Mental Health Day.

We were able to have a presence at Durham Station on World Mental Health Day. With Samaritans branded coffee cups being handed out to passengers, we were able to raise awareness on issues of mental health.

12 September 2023 Durham Station

A chance for the branch to engage with members of the public and talk to station staff. An excellent arrangement that provides us with the opportunity to distribute publicity material and raise awareness.

15 January 2024 Brew Monday.

We spent the morning on Durham station handing out Samaritans tea bags and listening tips to passengers. The key message was that we can always make time for a cuppa and a catch up. Brew Monday encourages people to reach out and have a catch up with family, friends, colleagues and loved ones. We were very well received by members of the public and met with some interesting people.

Saturday 23 March 2024 Small Talk Saves Lives Chester-le-Street.

The Small Talk Saves Lives campaign is all about encouraging people to start a conversation with someone if they think someone may need help. Campaigning material was handed out to give people the confidence to do this in a safe and supportive way.

## **Volunteer Care**

We have tried to keep in touch with those volunteers who are not able to get into the branch for various reasons and to support them however possible.

Giving our time as a listening volunteer can be challenging and sometimes we need to take time away from duties. When returning to duties after any absence volunteers may feel some apprehension and would possibly appreciate some time to prepare or support.

Moving forward we will be looking at the ways we support volunteers who need to take some time away from the branch and listening to callers. The initial aim is to put together for consideration a strategy to make this more explicit. It will be informed by the Samaritans policy and practice guidelines identifying the ways in which the Branch Leadership Team and volunteers might manage time away and what support is available when returning to duties after a period of absence. This will include a strategy of agreed mentor support and may involve learning needs analysis and training programmes.

A number of our volunteers have met, and some have exceeded, their committed hours of volunteering and we are well on our way in understanding the barriers as to why some of our volunteers are not able to complete their full commitments and support will be offered.

We all have a part to play in making Durham such a great branch in which to volunteer through the support we give to each other as we listen to our callers.

## **Data Protection**

The Data Protection Act 2018 is the UK's implementation of the General Data Protection Regulation (GDPR). Everyone responsible for using personal data has to follow strict rules called "Data Protection Principles". At Samaritans, privacy is at the heart of what we do and we are committed to protecting privacy and the personal information we hold.

Durham Samaritans is registered with the ICO (Information Commissioners Office) and the registration is updated annually. With the support of Central Samaritans, Durham Samaritans have clear, plain English guidelines in terms of a Data Protection Policy, this year we have added a ROPA (Records of Processing and Lawful Basis) document which shows what data the branch holds. The Data Protection Policy is available to all volunteers on Three Rings in an electronic format.

We also have a Data Protection Board in the branch which is a visual reminder to volunteers of the principles of Data Protection and simple practical steps volunteers can take to keep data safe and secure.

Durham Samaritans takes Data Protection very seriously; to protect our callers, volunteers, and our reputation. This year all volunteers had to undertake Data Protection Training called "Keeping Data Safe" we have currently achieved 86% completion and are working towards 100%. We are immensely proud of the way in which volunteers continue to embed Data Protection principles into everyday Samaritans practice.

## **Fundraising**

In 2023/24 we have been able to plan, organise and deliver some extremely successful events and are delighted that the community and many branch volunteers have come along and supported these. The Fundraising Team meet every month and the volunteers are dedicated to raising money so we can ensure Durham Samaritans branch continues for the benefit of our callers.

We organised and hosted two Colours Fashion Shows, one in June 2023 and the other in March 2024 at Durham City Golf Club. Both of these shows were well attended and raised wonderful amounts for Durham Samaritans. Local businesses and individuals were very generous in donating raffle prizes and many of the people who attended come back year after year. We also had an opportunity to raise awareness of Samaritans, informing the public about the support we offer and how their commitment to support our events is really appreciated.

In October 2023 we were invited to collect for Samaritans following a Sarah Millican event at the Gala Theatre, Durham. This was really successful, with Sarah informing the audience in advance that we would be at the doors collecting.

Throughout the year, collection tins were placed in shops, pharmacies, pubs, and slimming clubs around Durham, and we were amazed at how much they raised.

Our annual Charity Golf Day is without doubt our "Jewel in the Crown" event. Last year it was held in July 2023 and was hosted at Durham City Golf Club, when we had approximately 160 entrants. We have a loyal following and seldom need to advertise the event, as many of our previous players spread the word for us. This event allows Durham Samaritans to raise awareness, especially to a hard-to-reach group of men, about the importance of mental health. We were delighted this event was so strongly supported and

raised a large amount of money for Durham Samaritans. It was sponsored by a local business, with other businesses and individuals supporting and donating prizes.

Throughout the summer of 2023 we arranged six street collections. We visited towns and villages in County Durham on Saturdays from May to August 2023. It was great for the volunteers to be able to speak to the public, tell them a little about what Samaritans can offer, as well as fundraising for the branch.

In November 2023 we organised a Body Shop "Body Beautiful" night which offered a great chance to have a night out, meet people, pamper themselves and order some Christmas prezzies too.

Durham Samaritans is registered on a fundraising platform called Enthuse, and this platform is used by many other Samaritans branches. Several of our volunteers this year have challenged themselves to walk or run for our charity and have successfully fundraised via this platform.

A coffee morning was organised by North Road Methodist Church, Durham one Saturday morning in February 2024. This was arranged by a volunteer who attends this church. We also had two volunteers visit on the morning, where they had an opportunity to speak to church members and the public about our service for callers. We are so grateful for the great amount raised through selling teas, coffees and cakes.

A community tea was organised by St Cuthbert's church, Durham on 18 May 2024. The tea was well attended and our volunteers took the opportunity to represent the branch. Again, we have reason to be grateful for the considerable support we were shown. Mutual links with St Cuthbert's have continued, as Durham Branch has held a branch meeting at the church and Reverend Canon C A Dick addressed our Annual General Meeting.

One of our volunteers has a printing business and donated books, cards and prints. We have sold Christmas cards and other general cards at events and in branch with all proceeds going to Durham Samaritans.

A local photographer donated portrait gift vouchers to the branch, and these have been used in silent auctions and raffles as prizes. They have also been offered to volunteers to purchase at a good price for presents or just for themselves. A big thank you for his support to the branch.

## **Building, Health and Safety**

A new audio intercom was installed in March 2023 in preparation for the resumption of the face-to-face service, and a new CCTV hard drive was installed in August 2023.

All relevant Health and Safety documents are now stored on Three Rings Filestore under Compliance and Governance Health and Safety. There is also a maintenance section in the same section.

Routine and annual preventative maintenance has been undertaken; this has included the stairlift, electrical appliances (PAT), smoke detector and emergency light testing and servicing of the boiler and fire extinguishers. The fob entry system has also been serviced.

Repairs have also been undertaken on the first-floor toilet and two new emergency lights fitted in the hall and first floor landing.



## **Environmental Policy**

Durham Samaritans acknowledges its responsibility to, and the advantages of, maintaining a sound environment. We recognise the importance, no matter how small of the impact of our activities on the environment and that there is a need to consider ways in which we can conserve energy and minimise waste in these activities.

Our environmental policy was adopted as a guidance document to help us to consider how we can reduce where possible our impact on the environment.

On 27 February 2024 we fitted a smart thermostat to control the heating in our branch from the treasurer's smart phone. This allows the heating to be turned down remotely if the scheduled operating shifts are not staffed. 184 hours of heating were saved up to 31 March 2024, saving approximately £110, and 973 hours to 1 September 2024, saving approximately £583.

## **Statistics**

In the period covered by this report, 94 branch volunteers have answered more than 13,700 contacts: 13,000 by phone (exceeding 3,800 hours) and 700 contacts by email for those who prefer to contact us via the written word.

## **Future plans: 2024-25 Believe in Tomorrow**

When a new Branch or Service Director takes over the branch or hub the first step is the completion of an evidence based Quality Outcomes Framework (QOF). This is completed by the new Branch Director and their Leadership team, supported by a Regional Quality Development Officer.

Ours was completed with the usual anxieties such an important piece of work demands and our action plan has been developed. The external assessors have been very complimentary of the Durham Branch and were keen to point out the many qualities, the many good practice initiatives, and the excellent leadership our branch has. More importantly though, they reflect very positively on our core group of volunteers without who we would not be able to support our callers in the way we do.

Our Action Plan for the coming months covers three very broad areas:

1. Effective – just how effective is our service in meeting the needs of our callers?
2. Positive – how positive is our environment in meeting the needs of our volunteers?
3. Safe – is what we do in Durham Samaritans safe?

One of the major challenges we have faced over the last year has been providing adequate shift cover to meet the demands on our service. This is not unique to Durham; other branches also struggle to keep shifts open. As a branch we need to understand why certain shifts struggle to be covered and one of our actions moving forward must be to look more closely at this. The Branch Leadership Team have made this a priority area to engage with our volunteers to help create that understanding with the hope of improvement.

## **FINANCIAL REVIEW**

Financially, 2023/24 was an exceptional year. We received large donations from the Mayor's charity and from a legacy and two payments for costs incurred in the prisons. Expenditure was well down compared to 2022/23 and we ended with a large increase to our reserves.

We have, though, seen an increase in volunteers' travel costs and utility costs. This was balanced to some extent because our large-scale building improvement programme ended in 2021/22 and our annual payments to the national office have reduced, due to deficits in 2021/22 and 2022/23.

The Charity has to maintain a constant fundraising effort every year to cover the running costs of its premises and it continues to rely on the generosity of organisations, groups and individuals inside and outside Durham Samaritans. The major part of our income in the past has derived from the fundraising activities previously detailed and regular donations from two charitable trusts.

Our budgets for 2024/25 are expenditure £27400 and income £22000, with a deficit of £5400, and we expect to run a deficit for the foreseeable future. We will try to reduce expenditure still further but we will also need to explore options for additional funding

## **RESERVES POLICY**

The Charity's Reserve Policy was agreed on 14 February 2023. The Trustees consider it is appropriate to hold reserves of £44000. This can be quantified as £36500 representing eighteen months of basic expenditure plus £7500 contingency held for unbudgeted building, decorating and furniture expenditure.

The Charity cash in the bank at the end of the 2023/24 Financial Year was £86458.

We are not taking action to reduce our reserves through increased expenditure as we can now only finance the normal activity of the charity out of our reserves.

## **THE AUDITED FINANCIAL STATEMENT FOR 2023/24 WILL BE SUBMITTED AS A SEPARATE FILE**

**DURHAM SAMARITANS**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

# INDEPENDANT EXAMINER'S REPORT TO THE TRUSTEES OF DURHAM SAMARITANS FOR THE YEAR ENDED 31ST MARCH 2024

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024.

## Responsibilities and basis of the report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

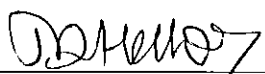
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed   
Name J D Holloway FCA DChA  
RMT Ribchesters  
Finchale House, Durham DH1 1TW

Date: 10/09/24

**DURHAM SAMARITANS**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	Note	2024 Unrestricted £	2024 Restricted £	2024 Total £	2023 Total £
<b>Income</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	3	27,408	-	27,408	15,739
Activities for generating funds	4	9,929	-	9,929	7,894
Investment income	5	279	-	279	107
<b>Incoming resources from charitable activities</b>	6	8,458	-	8,458	3,587
<b>Other income</b>					
Government Grants		-	-	-	-
<b>Total incoming resources</b>		<u>46,074</u>	<u>-</u>	<u>46,074</u>	<u>27,327</u>
<b>Expenditure</b>					
<b>Costs of generating funds</b>					
Costs of generating voluntary income	7	2,319	-	2,319	4,544
<b>Charitable activities</b>	8	<u>24,252</u>	<u>-</u>	<u>24,252</u>	<u>27,055</u>
<b>Total resources expended</b>		<u>26,571</u>	<u>-</u>	<u>26,571</u>	<u>31,599</u>
<b>Net movement in funds</b>		<u>19,503</u>	<u>-</u>	<u>19,503</u>	<u>(4,272)</u>
<b>Total funds brought forward</b>		<u>82,983</u>	<u>-</u>	<u>82,983</u>	<u>87,255</u>
<b>Total funds carried forward</b>		<u>102,486</u>	<u>-</u>	<u>102,486</u>	<u>82,983</u>

**DURHAM SAMARITANS**  
**BALANCE SHEET AS AT 31 MARCH 2024**

	Note	2024 Unrestricted £	2024 Restricted £	2024 Total £	2023 Total £
<b>Fixed assets</b>					
Tangible assets	10	<u>16,324</u>	<u>-</u>	<u>16,324</u>	<u>18,782</u>
<b>Current assets</b>					
Debtors		-	-	-	28
Prepayments		1,051	-	1,051	-
Cash at bank and in hand		<u>86,458</u>	<u>-</u>	<u>86,458</u>	<u>64,433</u>
<b>Total current assets</b>		87,509	-	87,509	64,461
<b>Creditors : amounts falling due within one year</b>					
Creditors		-	-	-	-
Accruals		<u>1,347</u>	<u>-</u>	<u>1,347</u>	<u>260</u>
<b>Net current assets</b>		<u>86,162</u>	<u>-</u>	<u>86,162</u>	<u>64,201</u>
<b>Net assets</b>		<u>102,486</u>	<u>-</u>	<u>102,486</u>	<u>82,983</u>
<b>Funds</b>					
Unrestricted funds		<u>102,486</u>	<u>-</u>	<u>102,486</u>	<u>82,983</u>

Signed on behalf of all the Trustees on 9 September 2024

Mike Rayner

Mike Rayner

Don Stronach

Don Stronach

## **DURHAM SAMARITANS**

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024**

#### **1 Basis of preparation**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **2 Accounting policies**

##### **Recognition of incoming resources**

These are included in the Statement of Financial Activities (SOFA) when: -

- the charity becomes entitled to the resources
- the trustees are virtually certain they will receive the resources and
- the monetary value can be measured with sufficient reliability

##### **Incoming resources with related expenditure**

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the SOFA.

##### **Grants and donations**

These are only included in the SOFA when the charity has unconditional entitlement to the resources.

##### **Investment income**

This is included in the accounts when receivable.

##### **Contractual income**

This is only included in the SOFA once the related goods or services have been delivered.

##### **Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual report.

##### **Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### **Governance costs**

Include the costs of the preparation and examination of statutory accounts, the costs of meetings and the cost of any legal advice to trustees on governance or constitutional matters.

##### **Support costs**

Include costs of central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

##### **Unrestricted funds**

Unrestricted funds represent income receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

##### **Restricted funds**

Restricted funds are those funds which must be spent as income on the particular purposes specified by the donor or specifically identified in appeal literature.

##### **Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year and cost at least £100. They are valued at cost or a reasonable value on receipt. The charity does not have a policy of revaluation.

# DURHAM SAMARITANS

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

(continued)

<b>3</b>	<b>Voluntary income</b>	<b>2024</b>	<b>2023</b>
		£	£
	Shakespeare Temperance Trust CIO	6,000	6,000
	W A Handley Trust	1,000	1,000
	Anonymous donors	10,570	1,276
	Enthuse	609	1,586
	Churches, groups and other clubs	444	236
	The Durham City Mayor	4,352	-
	Donated Services	480	480
	Shop Collections	2,506	2,384
	Others	<u>1,447</u>	<u>2,777</u>
		<u>27,408</u>	<u>15,739</u>
<p>Donated services represent the value of time spent by the Independent Examiner in undertaking such responsibilities. These services have been provided without charge.</p>			
<b>4</b>	<b>Activities for generating funds</b>	<b>2024</b>	<b>2023</b>
		£	£
	Fundraising	<u>9,929</u>	<u>7,894</u>
<b>5</b>	<b>Investment income</b>	<b>2024</b>	<b>2023</b>
		£	£
	Bank interest	<u>279</u>	<u>107</u>
<b>6</b>	<b>Incoming resources from charitable activities</b>	<b>2024</b>	<b>2023</b>
		£	£
	Contract income from HM Prisons	<u>8,458</u>	<u>3,587</u>
<b>7</b>	<b>Costs of generating voluntary income</b>	<b>2024</b>	<b>2023</b>
		£	£
	Fundraising costs	<u>2,319</u>	<u>4,544</u>



# **DURHAM SAMARITANS**

## **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024**

(continued)

<b>8 Charitable activities</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Direct costs</b>		
Telephone and IT	-	(54)
Administration Costs	116	1,683
Publicity	613	510
Travelling	7,459	6,693
Subsistence	815	1,159
Recruitment and training	182	258
Samaritans Affiliation fee and Conference	2,067	3,251
DD Volunteer Care	121	126
DD Selection, Recruitment and outreach	-	200
Repairs & Renewals	<u>781</u>	<u>568</u>
	<u><b>12,154</b></u>	<u><b>14,394</b></u>
<b>Support costs</b>		
Repairs & Renewals	1,809	3,581
Utilities	3,584	2,375
Insurance	739	734
Independent Examiners Fee	480	480
Depreciation	2,457	3,191
Bank charges	164	235
Computer Costs	<u>2,865</u>	<u>2,065</u>
	<u><b>12,098</b></u>	<u><b>12,661</b></u>
	<u><b>24,252</b></u>	<u><b>27,055</b></u>

## **9 Trustee expenses**

None of the trustees were paid expenses in either this year or last year.

# DURHAM SAMARITANS

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

(continued)

<b>10</b>	<b>Tangible fixed assets</b>	<b>Property</b>	<b>Furniture</b>	<b>Equipment</b>	<b>Total</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	<b>Asset cost</b>				
	Balance brought forward	26,576	5,487	39,953	72,016
	Additions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Balance carried forward	<u>26,576</u>	<u>5,487</u>	<u>39,953</u>	<u>72,016</u>
	<b>Depreciation</b>				
	Balance brought forward	16,787	5,487	30,960	53,234
	Charge for year	<u>196</u>	<u>-</u>	<u>2,262</u>	<u>2,458</u>
	Balance carried forward	<u>16,983</u>	<u>5,487</u>	<u>33,222</u>	<u>55,692</u>
	<b>Net book value</b>				
	Brought forward	<u>9,789</u>	<u>-</u>	<u>8,993</u>	<u>18,782</u>
	Carried forward	<u>9,593</u>	<u>-</u>	<u>6,731</u>	<u>16,324</u>
	Basis	Reducing balance	Reducing balance	Reducing balance	
	Rate	2%	25%	25%	

**DURHAM SAMARITANS**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

# INDEPENDANT EXAMINER'S REPORT TO THE TRUSTEES OF DURHAM SAMARITANS FOR THE YEAR ENDED 31ST MARCH 2024

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024.

## Responsibilities and basis of the report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

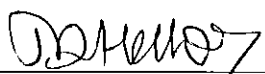
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed   
Name J D Holloway FCA DChA  
RMT Ribchesters  
Finchale House, Durham DH1 1TW

Date: 10/09/24

**DURHAM SAMARITANS**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	Note	2024 Unrestricted £	2024 Restricted £	2024 Total £	2023 Total £
<b>Income</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	3	27,408	-	27,408	15,739
Activities for generating funds	4	9,929	-	9,929	7,894
Investment income	5	279	-	279	107
<b>Incoming resources from charitable activities</b>	6	8,458	-	8,458	3,587
<b>Other income</b>					
Government Grants		-	-	-	-
<b>Total incoming resources</b>		<u>46,074</u>	<u>-</u>	<u>46,074</u>	<u>27,327</u>
<b>Expenditure</b>					
<b>Costs of generating funds</b>					
Costs of generating voluntary income	7	2,319	-	2,319	4,544
<b>Charitable activities</b>	8	<u>24,252</u>	<u>-</u>	<u>24,252</u>	<u>27,055</u>
<b>Total resources expended</b>		<u>26,571</u>	<u>-</u>	<u>26,571</u>	<u>31,599</u>
<b>Net movement in funds</b>		<u>19,503</u>	<u>-</u>	<u>19,503</u>	<u>(4,272)</u>
<b>Total funds brought forward</b>		<u>82,983</u>	<u>-</u>	<u>82,983</u>	<u>87,255</u>
<b>Total funds carried forward</b>		<u>102,486</u>	<u>-</u>	<u>102,486</u>	<u>82,983</u>

**DURHAM SAMARITANS**  
**BALANCE SHEET AS AT 31 MARCH 2024**

	Note	2024 Unrestricted £	2024 Restricted £	2024 Total £	2023 Total £
<b>Fixed assets</b>					
Tangible assets	10	<u>16,324</u>	<u>-</u>	<u>16,324</u>	<u>18,782</u>
<b>Current assets</b>					
Debtors		-	-	-	28
Prepayments		1,051	-	1,051	-
Cash at bank and in hand		<u>86,458</u>	<u>-</u>	<u>86,458</u>	<u>64,433</u>
<b>Total current assets</b>		87,509	-	87,509	64,461
<b>Creditors : amounts falling due within one year</b>					
Creditors		-	-	-	-
Accruals		<u>1,347</u>	<u>-</u>	<u>1,347</u>	<u>260</u>
<b>Net current assets</b>		<u>86,162</u>	<u>-</u>	<u>86,162</u>	<u>64,201</u>
<b>Net assets</b>		<u>102,486</u>	<u>-</u>	<u>102,486</u>	<u>82,983</u>
<b>Funds</b>					
Unrestricted funds		<u>102,486</u>	<u>-</u>	<u>102,486</u>	<u>82,983</u>

Signed on behalf of all the Trustees on 9 September 2024

Mike Rayner

Mike Rayner

Don Stronach

Don Stronach

## **DURHAM SAMARITANS**

### **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024**

#### **1 Basis of preparation**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **2 Accounting policies**

##### **Recognition of incoming resources**

These are included in the Statement of Financial Activities (SOFA) when: -

- the charity becomes entitled to the resources
- the trustees are virtually certain they will receive the resources and
- the monetary value can be measured with sufficient reliability

##### **Incoming resources with related expenditure**

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the SOFA.

##### **Grants and donations**

These are only included in the SOFA when the charity has unconditional entitlement to the resources.

##### **Investment income**

This is included in the accounts when receivable.

##### **Contractual income**

This is only included in the SOFA once the related goods or services have been delivered.

##### **Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual report.

##### **Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

##### **Governance costs**

Include the costs of the preparation and examination of statutory accounts, the costs of meetings and the cost of any legal advice to trustees on governance or constitutional matters.

##### **Support costs**

Include costs of central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

##### **Unrestricted funds**

Unrestricted funds represent income receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

##### **Restricted funds**

Restricted funds are those funds which must be spent as income on the particular purposes specified by the donor or specifically identified in appeal literature.

##### **Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year and cost at least £100. They are valued at cost or a reasonable value on receipt. The charity does not have a policy of revaluation.

# DURHAM SAMARITANS

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

(continued)

<b>3</b>	<b>Voluntary income</b>	<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
	Shakespeare Temperance Trust CIO	6,000	6,000
	W A Handley Trust	1,000	1,000
	Anonymous donors	10,570	1,276
	Enthuse	609	1,586
	Churches, groups and other clubs	444	236
	The Durham City Mayor	4,352	-
	Donated Services	480	480
	Shop Collections	2,506	2,384
	Others	<u>1,447</u>	<u>2,777</u>
		<u>27,408</u>	<u>15,739</u>
<p>Donated services represent the value of time spent by the Independent Examiner in undertaking such responsibilities. These services have been provided without charge.</p>			
<b>4</b>	<b>Activities for generating funds</b>	<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
	Fundraising	<u>9,929</u>	<u>7,894</u>
<b>5</b>	<b>Investment income</b>	<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
	Bank interest	<u>279</u>	<u>107</u>
<b>6</b>	<b>Incoming resources from charitable activities</b>	<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
	Contract income from HM Prisons	<u>8,458</u>	<u>3,587</u>
<b>7</b>	<b>Costs of generating voluntary income</b>	<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
	Fundraising costs	<u>2,319</u>	<u>4,544</u>



# **DURHAM SAMARITANS**

## **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024**

(continued)

<b>8</b>	<b>Charitable activities</b>	<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
	<b>Direct costs</b>		
	Telephone and IT	-	(54)
	Administration Costs	116	1,683
	Publicity	613	510
	Travelling	7,459	6,693
	Subsistence	815	1,159
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	Repairs & Renewals	<u>781</u>	<u>568</u>
		<u>12,154</u>	<u>14,394</u>
	<b>Support costs</b>		
	Repairs & Renewals	1,809	3,581
	Utilities	3,584	2,375
	Insurance	739	734
	Independent Examiners Fee	480	480
	Depreciation	2,457	3,191
	Bank charges	164	235
	Computer Costs	<u>2,865</u>	<u>2,065</u>
		<u>12,098</u>	<u>12,661</u>
		<u>24,252</u>	<u>27,055</u>

## **9**      **Trustee expenses**

None of the trustees were paid expenses in either this year or last year.

# DURHAM SAMARITANS

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

(continued)

<b>10</b>	<b>Tangible fixed assets</b>	<b>Property</b>	<b>Furniture</b>	<b>Equipment</b>	<b>Total</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	<b>Asset cost</b>				
	Balance brought forward	26,576	5,487	39,953	72,016
	Additions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Balance carried forward	<u>26,576</u>	<u>5,487</u>	<u>39,953</u>	<u>72,016</u>
	<b>Depreciation</b>				
	Balance brought forward	16,787	5,487	30,960	53,234
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	Balance carried forward	<u>16,983</u>	<u>5,487</u>	<u>33,222</u>	<u>55,692</u>
	<b>Net book value</b>				
	Brought forward	<u>9,789</u>	<u>-</u>	<u>8,993</u>	<u>18,782</u>
	Carried forward	<u>9,593</u>	<u>-</u>	<u>6,731</u>	<u>16,324</u>
	Basis	Reducing balance	Reducing balance	Reducing balance	
	Rate	2%	25%	25%	