



## **TRUSTEES REPORT AND UNAUDITED ACCOUNTS**

1 April 2021 – 31 March 2022

Charity Registration: 1173974

## Charity Reference and Administration

**Registered Number:** 1173974

**Registered:** 27 July 2017

**Location:** Kirklees, West Yorkshire

**Contact:** Kevin Ball, 57 The Drive, Batley, West Yorkshire, WF17 8EG;  
office@spenvalleychurch.org

**Trustee Board:**

<b>Name</b>	<b>Appointed</b>	<b>Position</b>
Graham Thomson	27-Jul-2017	Chairman and Pastor
Kevin Ball	29-Apr-2020	Elder
Mark Frost	28-Mar-2021	Acting Trustee

**Note of Record:** As an external Acting Trustee, Mark Frost was re-elected to this role twice, at extraordinary members' meetings held on 28-Mar-2021 and on 26-Sep-2021

**Bankers:** CAF Bank, 25 Kings Hill Avenue, West Malling, Kent ME19 4JQ

**Note:**

**public benefit** In compiling this report and in exercising their powers and duties, the Trustees have had due regard to the guidance on public benefit published by the Commission and, in particular, on charities for the advancement of religion.

## Structure, Governance and Management

### Purposes of Spen Valley Church

The church Constitution Section 3 has the following:

*“The purposes of the Church are:*

- the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Cleckheaton and the surrounding neighbourhood; and*
- such other charitable purposes as shall, in the opinion of the charity trustees, put into practice the Christian faith in accordance with the Basis of Faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.”*

### Trusteeship of Spen Valley Church

There must be at least three trustees at all times, and non-paid trustees of the charity must be in the majority for Spen Valley Church to function, and appointment and duties must be as per sections 13– 20 of the church Constitution.

The charity trustees are the Officers of the Church, as defined by the Constitution. The criteria and qualification for being elected as a Church Officer are defined in the Church Handbook.

If the number of Church Officers falls below three, the Constitution makes provision for the church members to elect temporary Acting Trustees who are Pastors of like-minded local churches to fulfil the legal required minimum number of trustees.

### Governance and Management

The Trustees meet at least four times a year as stated in section 19 of the church Constitution. Extra meetings can be arranged for urgent matters if the chairman or two trustees call a meeting. Ten days’ notice must be given to all trustees unless the trustees all agree on an earlier date. An agenda is sent out for each meeting and proper minutes are taken as per section 19.4 of the Constitution.

Meetings can be held by suitable electronic means as per the guidelines set out in 19.5 of the Constitution.

## Activities and Achievements

### Trustees Report 1 April 2021 - 31 March 2022:

2021/2022 was a year that started with continued Covid-19 pandemic restrictions, and finished at the end of a winter that also saw some Omicron-variant challenges. So in many ways it was an unusual year, albeit we managed to run more of our normal church ministries than the previous year.

The church membership started out at 10 as of 01-Apr-2021, and we finished the year at 12 on 31-Mar-2022. Whilst our membership grew overall, we were sad to lose one of our recent new members this year. One of our new members is a blind woman who has been a Christian for many years, and who lives in Cleckheaton. She had been attending a different church in another town until recently when it closed, and after hearing about Spen Valley Church has now joined us. It is a marvellous opportunity for us to serve her with friendship, fellowship, and practical support.

The church continued to benefit from the extended government furlough scheme whilst our church workers were prevented from community-based ministry due to the continuing lockdowns.

We were very pleased to be able to hold an in-person Carol service in December 2021, albeit with attendance somewhat curtailed because of Omicron fears in the community. We were supported by friends from churches in Leeds, some of whom helped us out by playing instruments, ensuring the event was enjoyed by all who attended.

We were also thrilled that during the school half-term holiday of Feb 2022, we were able to run a 3-day holiday Bible club for kids from the community and the school where we meet each week. This strengthened our relationship with the school, and overall there were encouraging numbers attending – daily numbers ranged from 15-20+, which was a fantastic turnout. We ran a free café for parents and guardians during the club hours, which also resulted in great conversations and relationships being built. We plan to repeat this event in coming years.

## Financial Review

Spen Valley Church began the year with cash in the bank of £25,784.73

During the financial year, total receipts amounted to a further £66,398.94

During the financial year, total expenditure amounted to a further £47,425.75

The year closed with a balance of £44,757.92

Spen Valley Church has two paid employees, and relies on internal and external giving throughout the year. We are pleased to be able to report that our income exceeded our expenditure for this reporting period, thanks to both the furlough scheme and also some additional generous external givers. The trustees continue to explore additional avenues of external giving to enable the church to function for the coming years.

## Declaration

The Trustees of Spen Valley Church declare that they have approved the above Trustees' Annual Report, and the following has signed on behalf of the Trustees:



Kevin Ball  
Trustee (Elder)

07 January 2023

# Statement of Financial Activities

## Spen Valley Church

### Accounts for the Year Ended 31.03.2022

2020/2021		2021/2022	2021/2022	2021/2022
Total		Unrestricted	Restricted	Total
	<b>INCOME</b>			
£0.00	Collections	£67.50	£0.00	£67.50
£15,870.00	Bank Transfer Gift Aid	£18,450.00	£0.00	£18,450.00
£41,142.67	Other gifts	£29,433.16	£8,597.56	£38,030.72
£0.00	Other income	£0.00	£0.00	£0.00
£4,191.25	HMRC Gift Aid Tax Reclaim	£3,971.88	£0.00	£3,971.88
£3,706.46	HMRC Furlough Payments	£5,878.84	£0.00	£5,878.84
<b>£64,910.38</b>	<b>TOTAL INCOME</b>	<b>£57,801.38</b>	<b>£8,597.56</b>	<b>£66,398.94</b>
	<b>EXPENDITURE</b>			
£43,948.10	Pastors Remuneration	£32,938.17	£8,597.56	£41,535.73
£0.00	Pastoral Expenses	£24.80	£0.00	£24.80
£0.00	Visiting Preachers	£150.00	£0.00	£150.00
£600.00	Mission Giving	£600.00	£0.00	£600.00
£262.52	Catering & Cleaning	£251.09	£0.00	£251.09
£269.00	Copyright Licence	£280.00	£0.00	£280.00
£210.34	Insurance	£220.32	£0.00	£220.32
£100.80	Payroll software	£100.80	£0.00	£100.80
£129.00	Safeguarding	£129.00	£0.00	£129.00
£1,150.00	Building hire	£3,020.00	£0.00	£3,020.00
£427.24	Admin & IT	£503.55	£0.00	£503.55
£0.00	Conferences, special events	£130.76	£0.00	£130.76
£20.00	Other	£479.70	£0.00	£479.70
<b>£47,117.00</b>	<b>TOTAL EXPENDITURE</b>	<b>£38,828.19</b>	<b>£8,597.56</b>	<b>£47,425.75</b>
<b>£17,793.38</b>	<b>Excess of Income over Expenditure before transfers</b>	<b>£18,973.19</b>	<b>£0.00</b>	<b>£18,973.19</b>
£0.00	Transfer between funds	£0.00	£0.00	£0.00
<b>£17,793.38</b>	<b>Net excess of Income over Expenditure</b>	<b>£18,973.19</b>	<b>£0.00</b>	<b>£18,973.19</b>
	<b>Funds</b>			
£7,991.35	Brought Forward	£25,784.73	£0.00	£25,784.73
£17,793.38	Excess of Income over Expenditure	£18,973.19	£0.00	£18,973.19
£25,784.73	Carried Forward	£44,757.92	£0.00	£44,757.92
	<b>Assets 31.03.22</b>			
£25,784.73	Current Account CAF Bank	£44,757.92	£0.00	£44,757.92

## Statement of Assets & Liabilities as at 31-Mar-2022

	2022	2021
	£	£
<b>Current assets</b>		
Cash in Bank	44,758	25,784
<b>Total assets less current liabilities</b>	44,758	25,784
<b>Income funds</b>		
Unrestricted funds	57,801	50,341
Restricted funds	8,598	14,569
Total income	66,399	64,910

Approved by the Trustees on 09-Jan-2023 and signed on their behalf by  
Graham Thomson (Chair) and Kevin Ball (Secretary)

## Independent Examiner's Report

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SPEN VALLEY CHURCH (CHARITY NUMBER 1173974)

I report to the trustees on my examination of the accounts of the above charity ("the Organisation") for the year ended 31 March 2022.

#### Responsibilities and basis of report

As the charity trustees of the Organisation, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

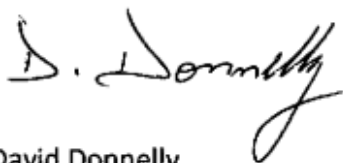
I report in respect of my examination of the Organisation's accounts carried out under section 145 of the 2011 Act and, in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Donnelly  
19 Cleveland Avenue  
Lupset Park  
Wakefield  
WF2 8LE

21 October 2022