

# **ACTION KIBOGORA**

Registered Charity 1173959



A heart for healthcare in Rwanda

Trustees Annual Report and Accounts for the year to 31 March 2023

# ACTION KIBOGORA.

Registered Charity 1173959

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## Trustees Annual Report and Accounts for the year to 31 March 2023

### Reference and Administration details

#### Trustees

James John Hally (Chair) - Appointed 26.7.2017  
Sheila Anne Etherington (Secretary) - Appointed 26.7.2017  
Ian Bernard Higginbotham (Treasurer) - Appointed 26.7.2017  
David Robert Brown - Appointed 26.7.2017  
Elizabeth Joyce Fleuriot - Appointed 26.7.2017  
Rebecca Jane Leeming - Appointed 26.7.2017 Resigned 22.9.22

#### Bankers

HSBC Bank Plc  
49a Fishergate  
Preston  
PR1 8BH

#### Independent Examiner

Simon Huck LLB  
Clifton Lodge  
Tan Yard Lane  
Longridge  
PR3 3TA

### Structure, governance, objectives and management.

This charity's governing instrument is a Constitution of a Charitable Incorporated Organisation (Foundation Structure whose only voting members are its Trustees) dated 31 May 2017. The charity was registered at the Charity Commission on 26 July 2017. The objects of the charity are (1) To relieve sickness and preserve the health of patients of Kibogora Hospital Rwanda and (2) to advance the education of students at Kibogora Polytechnic, Rwanda, in each case by providing grants for the provision of facilities, support services and equipment.

### Trustees Annual Report

The first project of the charity has been supporting fundraising for a new Maternity Ward at Kibogora Hospital. Construction is complete and we have liaised throughout with Rwandan colleagues to ensure the project aligns with Ministry of Health District and National plans. The State Minister of Health responsible for Primary Care at the Ministry of Health officially opened the new building on 25th January 2023 and reiterated his thanks and commitment regarding future funding, staffing and equipment needs. The building is now fully operational.. We have been grateful to Nyamasheke District for initial assistance with some of the groundworks and excavation of the site, and the many personal donors who have made great personal sacrifices to support the hospital.

### Review of Community Benefit

Details of the project are outlined in the Business Plan for the new ward, and the crucial impact it will have on the health and wellbeing of the patients of Kibogora Hospital, and the 254,000 population of Nyamasheke District it serves.

### Review of risk management and financial performance

The key risks are in the payments to the project, that work has been properly done, and money transferred is followed through to the project. The mechanisms for dealing with these issues are set out in Sections 11-13 of the Business Plan.

Approved by the Board of Trustees on 25th April 2023 and signed on their behalf.  
(Original signed and held by Trustees in accordance with Charity Commission guidelines)

John Hally (Chairman of Trustees)

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**ACCOUNTS FOR THE YEAR TO 31 MARCH 2023**

	<b>Unrestricted Funds</b>	<b>31.3.23 TOTAL</b>	<b>Unres Funds</b>	<b>31.3.22 Total</b>
<b><u>RECEIPTS</u></b>				
Personal Donations	33,630	33,630	5,370	5,370
Other Donations	12,603	12,603	14,767	14,767
Grants	0	0	0	0
Website Donations	1,698	1,698	274	274
HMRC Gift Aid	8,308	8,308	1,323	1,323
Bank Interest	18	18	11	11
<b>Total Income</b>	<b>56,257</b>	<b>56,257</b>	<b>21,745</b>	<b>21,745</b>
<b><u>PAYMENTS</u></b>				
Office and Admin	216	216	189	189
Travel	0	0	0	0
Project Grants: Kibogora Polytechnic re Coordinator secondment	1,200	1,200	950	950
Project Grants: Kibogora Hospital re Maternity Project.	90,068	90,068	90,000	90,000
Other Expenses	0	0	0	0
<b>Total Expenditure</b>	<b>91,484</b>	<b>91,484</b>	<b>91,139</b>	<b>91,139</b>
<b><u>NET RECEIPTS OVER PAYMENTS</u></b>	<b><u>-35,227</u></b>	<b><u>-35,227</u></b>	<b><u>-69,394</u></b>	<b><u>-69,394</u></b>
<b><u>BALANCE SHEET</u></b>				
Funds Carried forward 01.04.22	40,394			109,788
Plus net Receipts over Payments for the year	-35,227			-69,394
<b>Funds Carried Forward at 31.03.23</b>	<b>5,167</b>	<b>5,167</b>		<b>40,394</b>
<b>Represented by: -</b>				
Balance at Bank	Current	2,159		1,380
	Deposit	3,008		39,000
<b><u>NET FUNDS HELD 31.03.23</u></b>		<b><u>5,167</u></b>		<b><u>40,394</u></b>

**DECLARATION**

I declare that at a meeting of the Board of Trustees held 25th April 2023, the above financial report was duly approved, and I have been so authorised to certify on their behalf.

(Original signed and held by Trustees in accordance with Charity Commission guidelines)

John Hally. Chairman of Trustees

# ACTION KIBOGORA

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## Independent Examiner's Report to the Trustees of Action Kibogora

I report on the accounts for the period to 31 March 2023 which are set out on page 4

### **Respective responsibilities of trustees and examiner**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider an audit is not required this year under requirement of S144(2) of the Charities Act 2011 (The 2011 Act) and that an Independent Examination is needed.

It is my responsibility to a) examine the Accounts under section 145 of the 2011 Act

b) to follow the procedures laid down in the General Directions given by Charity

Commissioners under section 145(5)(b) of the 2011 Act:

c) to state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Report**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that, in any material respects the requirements

\* To keep proper accounting records in accordance with Section 130 of the 2011 Act; and

\* To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Original signed and held by the Trustees in accordance with Charity Commission guidelines)

Simon Huck LLB

13-May-23