

# **The Parochial Church Council of the Ecclesiastical Parish of St Peter, Kineton.**

## **Reports & Accounts**

Financial Year Ending 31/12/2024

### **Contents**

Legal & Administrative Details
Trustees Report
Independent Examiners Report
Receipts & Payments Statement
Asset & Liability Statement
Notes to the Accounts



## Legal & Administrative Details

Charity Name: The Parochial Church Council of the Ecclesiastical Parish of St Peter, Kineton.

Charity Number: 1173954

Charity Correspondence Address: The Vicarage,  
Warwick Road,  
Kineton  
Warwick  
CV35 0HW

Trustees: Barry Jackson  
Beren Hartless  
Alison Abbott  
Matthew Arnold  
Melanie Dowden  
Nicholas Gunn  
Alex Gunn  
Michael Lawrence  
Peter Dunn  
Elizabeth Host Elofson  
Katie Hartless Rose  
Fiona Penson  
Charlotte Wheeler  
Tim Walker (Resigned 31/12/2024)

Independent Examiner: James M Synge  
  
Lockwood House  
Kineton  
Warwickshire  
CV35 0NS



## Trustees Report

### Objects of the charity

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrine and practices of the Church of England. The PCC acts in co-operation with our incumbent, the Reverend Barry Jackson, in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

### Summary of the charity's main activities and achievements

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

In particular, we try to enable people to live out their faith as part of our parish community, through:

- a) worship and prayer, learning about the love of God and helping people develop their understanding and trust in Jesus
- b) provision of pastoral care for people living in the parish
- c) missionary and outreach work

To help facilitate this work, we must maintain and improve the church's fabric to meet the needs of present and future generations.

To further the above objects and vision, the charity's main activities and achievements are summarised below.

God has been doing amazing things among us during the year, with many new people joining church services and activities.

Highlights include:

- We've had lots of new families join the toddler soft play
- Lego church has been a massive hit on Sunday School days, with many new families joining
- Our youth groups, Connect (13-18 year-olds) and 10:10 (10-12 year-olds), are growing. Two of our older youth group were baptised and confirmed during the year.
- From babies and toddlers to teenagers, we are now working with over 50 young people.
- We had over 20 adults join us over the three times we ran 'Explore' (our enquirers course), during the year.
- The number of people attending our home groups continues to grow, with excellent feedback from those who engaged in the discussions on the Lent book 'God Soaked Life'
- The Bereavement Journey course has been run every term, with new people being helped to join the Bereavement Café community

Our community action projects have continued to be in demand. The food bank has broken records again this year, and we frequently had to appeal for more food. Please keep the food bank in your prayers.

The GIFT project has supported several new families and provided ongoing support for existing clients. These include several Afghan refugee families.



Through the courses we put on, the community action projects we run, and our work with children and families, we have new people joining our church. As God adds to our number, it allows us to do even more to serve our community.

All of the above is only possible because of the fantastic teams of volunteers we have in the church who give their time, talents, energy and money to enable us to do all that we are doing.

### **Financial Review**

The accounts for the year are divided into "unrestricted" and "restricted" income.

Unrestricted income is money given for the regular ministry of the church and is shown in these accounts within the "General Fund".

Restricted income is money given for specific purposes and is shown within appropriate "Funds" such as "Bells" fund.

### **Unrestricted General Fund Analysis:**

The accounts show the General Fund generated a small surplus during the year. However, there is an outstanding transfer of £2,207 of Gift Aid money due to the Foodbank's bank account, from the general fund. This results in the following:

General Fund Opening Balance: £19,471

General Fund Closing Balance (adjusted): £17,613

General Fund Deficit for the year: £1,858

#### General Fund Income:

General Fund donations up 12% on last year.

General Fund Gift Aid up £7,140 on last year. However, this is due to

- a) the £2,207 that should be in Foodbank Fund,
- b) ExpensePlus enabling quarterly claims not annual. 2023 full year claimed as usual, plus 9 months of 2024 in this accounting year. 2025 claims will therefore be less than 2024.

Last year, the "Other" line within General Fund benefitted from transfer of money from the Benefice Account (This year in Benefice Fund), and rebate from the cost of the printer.

***General Fund Total Income £74,759 less £2,207 = £72,552 which is level on last year***

#### General Fund Expenditure:

Diocesan Quota £4,710 less than last year, due to support towards Children's Worker

Gross cost of Children's Worker £14,803. However, this is partly offset by regular donations and a £4,895 grant from the Diocese. These are shown in Fund Transfers, and reduce the real cost to £8,745

Last year, General Fund paid for Administrator and Organist costs on one line item. This year the Administrator costs have been accounted for in the Benefice Fund

Last year, General Fund charged for Clergy expenses. This year these have been accounted for in the Benefice Fund

***General Fund Total Expenditure £68,072, £6,144 less than last year***



#### General Fund Transfers, summary:

General Fund, to Mission Giving 10% Fund:	£5,819.36
General Fund, to Edgehill Benefice Fund:	£6,756.54
Donations Towards Youth Worker Fund, to General Fund:	£6,058.20

#### **Restricted Funds Analysis:**

Bereavement Café Fund, new fund started this year

Fund for donations and grants towards Children's Worker Employment has carry over of £5,000 into 2025 from the 2025 grant received on 30 December 2024.

Edgehill Benefice Fund now correctly receiving income from all 6 churches, and the separate bank account was closed in 2024. Outgoings covered clergy expenses and part of Administrator salary.

Meeting Point Fund donated nearly £2,800 to charities.

Mission Giving 10% Fund donated all £12,100 accumulated from previous years

Fosse Foodbank Fund is in a separate Bank Account. Taking into account the transfer of the £2,207 Gift Aid (see above), receipts were £34,758, (Up £13,427 on last year) and expenditure of £27,443, (Up £5,252 on Last Year) leaving it with an adjusted balance of £33,759. This was significantly helped by a one-off donation of £10,356. Expenditure included £7,343 on Food Purchase, and £8,897 on Voucher Purchases

***Restricted Funds had an Opening Balance of £67,232, and a Closing Balance of £71,854***

#### **Funds in Deficit**

There are no funds in deficit

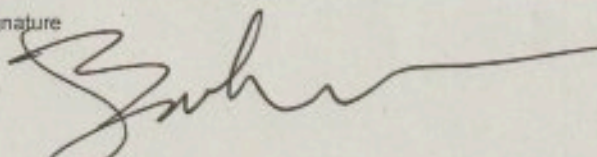
#### **Reserves Policy**

The charity aims to hold a minimum of £22,500 (which is approximately 3 months of expenditure) as unrestricted cash, so that the charity could continue to operate should income and/or expenditure vary adversely. At the year-end, the charity held unrestricted cash of £25,638.

#### **Signature**

This report was approved by the trustees, and is signed on their behalf by:

Name BARRY JACKSON

Signature 

Date 16-May-2025



## Independent Examiners Report

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Peter, Kineton. ('the charity') for the year ended 31/12/2024.

### Responsibilities and Basis of Report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

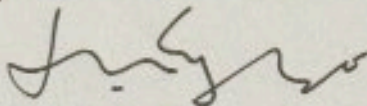
### Independent Examiner's Details

Name: James M Synge *FCMA*

Address: Lockwood House  
Kineton  
Warwickshire  
CV35 0NS

Name *JAMES M. SYNGE*

Signature



Date *16-May-'25*



## Receipts & Payments Statement

	Unrestricted	Restricted	Total	Prior Year
<b>Receipts</b>				
<b>Donations &amp; Legacies</b>				
Donations	49,804	30,729	80,533	65,269
Grants	488	22,157	22,645	30,029
<b>Charitable Activities</b>				
Event Income	4,536	3,212	7,747	8,674
Gift Aid	17,053	2,281	19,335	11,816
<b>Investments</b>				
Bank Interest	0	0	0	53
<b>Trading Activities</b>				
Rental Income	0	0	0	0
Sales	0	0	0	0
<b>Other</b>				
Loans Received	0	0	0	0
Other Income	7,797	1,721	9,518	7,123
Sale of Fixed Assets	0	0	0	0
Sale of Investments	0	0	0	0
<b>Total receipts</b>	<b>79,677</b>	<b>60,100</b>	<b>139,777</b>	<b>122,964</b>
<b>Payments</b>				
<b>Charitable Activities</b>				
Activities	1,203	1,407	2,610	2,521
Admin	4,415	679	5,094	6,339
Advertising	0	0	0	0
Bank Charges	81	65	147	136
Event Costs	881	4,035	4,716	194
Gifts Given	12,100	6,077	18,177	19,613
Other Expenditure	9,933	18,008	27,941	21,434
Premises	8,820	7,074	15,893	14,191
Staff Costs	25,088	6,180	32,068	16,184
<b>Governance Costs</b>				
Governance Costs	28,160	0	28,160	32,670
<b>Other</b>				
Fixed Asset Purchases	0	0	0	0
Loans Repaid	0	0	0	0
Money Invested	0	0	0	0
<b>Total payments</b>	<b>91,281</b>	<b>43,526</b>	<b>134,808</b>	<b>113,482</b>
<b>Net Receipts / Payments (before transfers)</b>	<b>-11,604</b>	<b>16,574</b>	<b>4,971</b>	<b>9,482</b>
Fund Transfers In	18,886	2,992	21,878	0
Fund Transfers Out	12,648	9,230	21,878	0
<b>Net Movement of Cash Funds</b>	<b>-5,366</b>	<b>10,336</b>	<b>4,971</b>	<b>9,482</b>
<b>Total Cash Funds Brought Forward</b>	<b>31,003</b>	<b>55,701</b>	<b>86,704</b>	<b>77,222</b>
<b>Total Cash Funds Carried Forward</b>	<b>25,638</b>	<b>66,037</b>	<b>91,674</b>	<b>86,704</b>



Represented By				
General (Unrestricted)	19,820	0	19,820	19,471
Bells (Restricted)	0	3,440	3,440	2,856
Bereavement Cafe (Restricted)	0	17	17	0
Community Blessing (Restricted)	0	1,387	1,387	1,462
Community Events (Restricted)	0	230	230	240
DBF share of fees (Restricted)	0	228	228	1,431
Digital Church (Restricted)	0	3,771	3,771	2,750
Donations towards Children's Worker Employment (Restricted)	0	5,000	5,000	0
Benefice - Edgehill (Designated)	0	0	0	-566
GIFT (Restricted)	0	10,113	10,113	7,128
Meet and Eat (Restricted)	0	211	211	387
Meeting Point (Thursday Coffee Morning) (Restricted)	0	0	0	0
Events and Projects Donations (Restricted)	0	320	320	2,259
Mission Giving 10% 2023 (Designated)	0	0	0	12,098
Mission Giving 10% 2024 (Designated)	5,818	0	5,818	0
Churchyard Extension (Restricted)	0	808	808	1,954
Restoration Fund (Restricted)	0	8,958	8,958	8,791
Fosse Foodbank (Restricted)	0	31,552	31,552	26,443

#### STATEMENT OF ASSETS AND LIABILITIES

	Unrestricted	Designated	Restricted	2024 TOTAL	2023 TOTAL
<b>Monetary assets</b>					
Cash In hand				0	0
Bank current account (HSBC)	19,820	5,818	34,485	60,122	60,261
HSBC Foodbank			31,552	31,552	26,443
Total monetary assets	19,820	5,818	66,037	91,674	86,704
<b>Other assets</b>					
Gift Aid recoverable (estimated)				2,403	7,758
<b>Other Liabilities</b>					
Loans outstanding				13,000	13,000



## Asset & Liability Statement

### Cash Assets

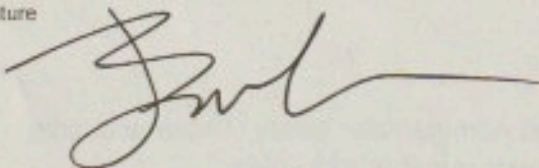
	Unrestricted	Restricted	Total	Prior Year
General (Unrestricted)	19,620	0	19,620	19,471
Bells (Restricted)	0	3,440	3,440	2,858
Bereavement Cafe (Restricted)	0	17	17	0
Community Blessing (Restricted)	0	1,387	1,387	1,462
Community Events (Restricted)	0	230	230	240
DBF (Diocesan Board of Finance) share of fees (Restricted)	0	228	228	1,431
Digital Church (Restricted)	0	3,771	3,771	2,750
Donations towards Children's Worker Employment (Restricted)	0	5,000	5,000	0
Benefice - Edgehill (Designated)	0	0	0	-566
GIFT (Restricted)	0	10,113	10,113	7,128
Meet and Eat (Restricted)	0	211	211	357
Meeting Point (Thursday Coffee Morning) (Restricted)	0	0	0	0
Events and Projects Donations (Restricted)	0	320	320	2,259
Mission Giving 10% 2023 (Designated)	0	0	0	12,098
Mission Giving 10% 2024 (Designated)	5,818	0	5,818	0
Churchyard Extension (Restricted)	0	808	808	1,954
Restoration Fund (Restricted)	0	8,958	8,958	8,791
Fosse Foodbank (Restricted)	0	31,552	31,552	26,443

### Signature

These accounts have been approved by the trustees, and are signed on their behalf by:

Name BARRY JACKSON

Signature



Date 16<sup>th</sup> May 2025

[Type here]



## Notes to the Accounts

### Accounting Policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

### Incoming Resources:

#### Voluntary Income and capital resources

Collections are recognised when banked

Planned giving is only recognised when received

Income tax recoverable on gift aided donations is recognised when the income is received.

Grants and legacies to the PCC are accounted for when received

Fundraising and similar events are accounted for gross.

### Resources Used:

#### Grants:

Grants and charitable donations are accounted for when paid over

#### Activities directly related to the work of the church:

The diocesan parish share is accounted for when payable.

#### Monetary Assets:

The church monies are not held in segregated accounts, but for the sake of this financial statement the total of each account is allocated separately over the various funds

#### Donations towards Children's Worker Employment:

Regular designated donations and grants received during the year. A transfer out was made to offset this cost in the General Fund.

#### Benefice Accounts:

Includes central costs such as clergy expenses and Administrator salary. These accounts recognise each parish's share of these costs and their contribution to them.

#### Mission Giving 10%:

Each month 10% of all donations is set aside for subsequent gifting to external charities. The balance from 2023 was gifted during 2024.



**Fosse Foodbank:**

This has a separate Bank Account, but is included within the Kineton PCC responsibility and annual report.

**Loans:**

This is the amount advanced by the Kineton Church & Churchyard trust. No specific repayment has been agreed.

**Significant Creditors:**

There is an outstanding transfer of £2,207 of Gift Aid due from the Kineton PCC bank account to the Fosse Foodbank bank account

**Transactions to Related Parties**

There were no transactions related parties during the accounting period.



## Movement of Funds

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Closing Balance
<b>Unrestricted</b>					
General (Unrestricted)	19,471	74,759	68,072	-6,338	19,820
<b>Total</b>	<b>19,471</b>	<b>74,759</b>	<b>68,072</b>	<b>-6,338</b>	<b>19,820</b>
<b>Designated</b>					
Benefice - Edgahill (Designated)	-566	4,918	11,109	6,757	0
Mission Giving 10% 2023 (Designated)	12,098	0	12,100	2	0
Mission Giving 10% 2024 (Designated)	0	0	0	5,818	5,818
<b>Total</b>	<b>11,532</b>	<b>4,918</b>	<b>23,209</b>	<b>12,576</b>	<b>5,818</b>
<b>Unrestricted Total</b>	<b>31,003</b>	<b>79,677</b>	<b>91,281</b>	<b>6,238</b>	<b>25,638</b>
<b>Restricted</b>					
Bells (Restricted)	2,856	1,268	504	-180	3,440
Bereavement Cafe (Restricted)	0	450	433	0	17
Community Blessing (Restricted)	1,462	38	112	0	1,387
Community Events (Restricted)	240	0	10	0	230
DBF (Diocesan Board of Finance) share of fees (Restricted)	1,431	2,539	3,742	0	228
Digital Church (Restricted)	2,750	2,500	1,479	0	3,771
Donations towards Children's Worker Employment (Restricted)	0	11,058	0	-6,058	5,000
GIFT (Restricted)	7,128	2,654	1,285	1,817	10,113
Meet and Eat (Restricted)	387	0	176	0	211
Meeting Point (Thursday Coffee Morning) (Restricted)	0	3,108	2,798	-311	0
Events and Projects Donations (Restricted)	2,259	2,687	3,301	-1,305	320
Churchyard Extension (Restricted)	1,954	1,100	2,248	0	806
Restoration Fund (Restricted)	8,791	167	0	0	8,958
Fosse Foodbank (Restricted)	26,443	32,552	27,443	0	31,552
<b>Total</b>	<b>55,701</b>	<b>60,100</b>	<b>43,526</b>	<b>-6,238</b>	<b>66,037</b>
<b>Restricted Total</b>	<b>55,701</b>	<b>60,100</b>	<b>43,526</b>	<b>-6,238</b>	<b>66,037</b>
<b>TOTAL</b>	<b>86,704</b>	<b>139,777</b>	<b>134,806</b>	<b>0</b>	<b>91,674</b>