



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2023		31	March	2024

Section A

Reference and administration details

Charity name

KIVETON PARK FC 1892

Other names charity is known by

KIVETON PARK FOOTBALL CLUB

Registered charity number (if any)

1173952

Charity's principal address

9 MANOR FARMS

SOUTH ANSTON

SHEFFIELD

Postcode

S25 5FS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Nelson	Club Chair		
2	Ash Hibberd	Advisor		
3	Jo Dawson	Advisor		
4	Elizabeth Chadwick	Wales High School Community Engagement		
5	Emily Rowles	Girls Secretary		
6	Gordon Johnson	Club Secretary		
7				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
BANK	Natwest	Bawtry Road, Wickersley, Rotherham, S66 1JY

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed and reappointed annually at the annual general meeting held each year.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Membership of the football club is open to anyone.

We are a community football club and can now accommodate all ages of boys and currently have only two age groups of girls missing from our structure. We also provide disability, walking and women's recreational football.

The trustees oversee the day to day running of the football club and give it direction. The trustees seek the views of the club committee along with coaches, PLO (Parent Liaison Officers) and Club Volunteers in deciding the structure, ethos, and direction of the football club.

There is a child protection policy in place and an assigned FA qualified Welfare Officer. Disclosure and Barring Service checks are carried out prior to any volunteer joining the football club. This is in line with both Football Association and statutory requirements.

Kiveton Park Football Club ("KPFC") is partnered with Wales High School ("WHS"), from whom we rent the football fields. We invest heavily in the site and share the onsite facilities with all the school children. We also offer school children fully subsidised courses for coaching and refereeing.

All trustees give their time voluntarily and receive no remuneration or other benefits.

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

- (a) to advance the amateur sport of association football.
- (b) to promote community participation in healthy recreation by providing facilities for playing association football (facilities means land, buildings, equipment and organising football activities).
- (c) to provide and assist in providing facilities for sport, recreation and other leisure time occupation of people who have need of such facilities because of their youth, age, infirmity or disablement, poverty or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their conditions of life.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities are as follows:

- The amateur sport of Association Football
- Maintenance & development of football pitches and site
- A programme of youth orientated events and activities

These activities benefit everyone in the community by keeping them fit and healthy, developing their self-confidence and social skills.

We welcome anyone in our community regardless of their age, personal background, faith, gender or personal circumstances.

We have supported and gone beyond our roles on many occasions with many different personal and social issues to keep volunteers at our football club.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We continue to be very grateful for the many hours volunteers have spent coaching the players of our football club as the number of teams increase.

We also are very grateful for the hours of groundwork that a very small group of volunteers undertake to keep the playing surface in a playable condition, cutting grass, marking pitches and improving the structure of the soil.

Without this valuable contribution of time, energy and expertise we would not have been able to provide such a valuable sporting service to our community as well as improving the facilities for the 1500 school children at Wales High School.

Our club continues to grow from strength to strength and we now have a full pathway for boys and girls right through to adult football, including Over 35 and 45s teams. This would not have been possible without the time and effort of coaches volunteering their time to help make a safe and enjoyable environment.

We have increased our football provision through the introduction of walking, women's recreational and disability football, thus ensuring there is access to football for all within our community.

We continue to search actively for grants to help with key projects and to develop the club further. This is done by committee members and coaches within the club and we ensure we make applications to obtain any relevant grant opportunities as this is a key funding stream for us as a charity.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Our clubhouse continues to be a huge success, providing players, coaches and spectators a place to socialise as well as obtain refreshments. The building has enabled us to hold club meetings, deliver training sessions and host end of season presentations. The café was originally run by volunteers but is now rented out so we can ensure the facility is open for all training and matches.

We are now in our second season training/playing on the 3G and this has given us the opportunity to grow as a club through the introduction of walking, women's rec and disability football. This season was particularly difficult with the weather so the 3G enabled all teams to continue to train and as many matches played as possible during the winter months when the grass pitches were not playable.

We have continued to work on the grass pitches to maintain them at as high a standard as possible, although the considerable rain this season has made this challenging. We are looking at alternative sites so we can minimise the impact on matches cancelled due to the weather next season.

We have kept our aim of having a full complement of male and female teams by adding two Under 7 boys' teams, a girls Under 8 team as well as retaining our other teams, including 2 women's teams, over 35s and 45s. Our club now hosts 31 teams, with over 80 coaches and 400 registered players.

We continue to collect subscriptions for this season by standing order into our club bank account. It is still a challenge to keep on top of payments and encourage members to keep up to date.

The club arranged a Junior tournament in July 2023 but unfortunately this had to be abandoned after an hour due to storms. This resulted in the loss of considerable potential income for the club but the safety of everyone at the ground was paramount.

We continued to seek and obtain grants from various organisations (Football Foundation, Coop etc) to help us improve facilities and purchase equipment to keep the club and its teams running. We also attended FA run courses on various subjects to develop our volunteers knowledge base.

Brief statement of the charity's policy on reserves

Cash at the bank on 31 March 2024 was £24,925. We purchased a tractor for £23,400, the income for this was received from an insurance payout at the end of the last financial year. Excluding the tractor purchase, our income exceeded expenditure by £3,777. There are additional costs which are due but not paid this financial year and these have been listed as liabilities due to be paid after the year end. This happens consistently each financial year as the hire of the 3G and containers is paid a month in arrears, so the 23-24 accounts include payment of the final month for financial year 22-23.

The club continues to pay for the monthly hire cost for the changing rooms and toilets which were previously funded by a sponsor. The cost of these is having a significant impact on the club's ability to maintain or increase our cash reserves. We are looking at alternative grass pitch sites and this would mean we could off hire the containers, thus considerably reducing our outgoings.

The cost of hire of the new 3G for winter training and matches has also increased. This is due to the hire of the 3G for weekend matches. Our 5v5 and 7v7 teams now play all matches on the 3G as construction of the 3G meant there was no space for these pitches on the grass. In addition, a number of older junior teams and senior teams have played their matches on the 3G when the grass pitches were unplayable due to detrimental weather. This has meant minimal matches are postponed and players get to regularly play. However, we cannot sustain this level of expenditure on 3G hire so are exploring alternative grass pitch sites for the senior teams.

We continue to grow as a club with the aim of producing new teams every season to ensure more children and adults can play football. Our player subscriptions have increased around 10% from last year due to the increased number of teams across both the male and female pathway.

We have new volunteers seeking sponsorship and this has resulted in an increase of 100% in team sponsorship, thus ensuring the majority of our teams are provided with a home and away kit. We are very grateful to the numerous local businesses who support our club.

Over the next season we will face ongoing costs for the hire of the changing rooms/toilets and 3G for matches. We will look at alternative grass pitch sites and continue to focus on fundraising and sponsorship along with any available grants to ensure we keep the club running and developing.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Analysis of our income shows our primary source is again from players subscriptions which this year accounted for 61% of our income totalling £80,382. Last year this figure was 63% of all income which demonstrates we have remained consistent at obtaining other funding streams to help run and develop the club.

Income from our trading company, KPFC Social Ltd, continues to provide a valuable source of income although this has reduced from last financial year as we now rent out the café rather than run through volunteers.

We secured £2,067 in gift aid on membership fees for this season. This figure is lower than last financial year as we claimed for 4 seasons in 22-23 as this was a funding stream which had not previously been utilised by the club. It is an area we wish to explore further and we are currently seeking advice from a gift aid specialist.

We secured £9,838 of grants compared to £7,002 the previous financial year. This demonstrates the significant effort put in by volunteers to source and apply for grants.

Income from our summer tournament fell as unfortunately this had to be abandoned due to the weather. We are exploring alternative fundraising streams for next season, including a music festival and sponsored event. We are working on developing a specific events volunteer team who can progress fundraising ideas.

We received over £3,000 of income from our ladies first team's run in the FA Cup. We are also recouping more of the cost of fines from players.

Our largest cost is the hire of the 3G for training and matches. The only way to reduce this cost is by investing in the grass pitches so matches can be moved from the 3G to grass. Alternative sites and grant opportunities will be explored.

Our second largest expenditure is the changing room/toilet hire and utility costs, as explained above. We explored grants for the purchase of the containers but, due to the lack of long term security at our current site, these were not available. If we can locate an alternative site for grass pitches this would mean the containers are no longer required.

We have significantly increased our income through sponsorship and the balance of income received will be set aside to top up kit next season. The expenditure on unsponsored kit and equipment has increased as we have additional new teams requiring equipment plus top up for last season's kit. We will continue to work with our current sponsors and develop our relationships with local businesses to secure additional sponsorship, so all our players are provided with a home and away kit.

Our ground maintenance costs are consistent with previous years.

Expenditure on referee fees has increased since last year as these are now paid fully through the club accounts. In previous years, some or all of these were paid through KPFC Social Ltd.

League fees have increased as they are proportionate to the number of players signed for the season.

We will continue to invest in the players and the club to develop and provide high quality facilities for all from the local community. We will look to increase our volunteer base so we can pursue additional fundraising and other income streams.

Section F

Other optional information

Future plans:

We plan to develop further our disability football provision by introducing an older age team, whilst consolidating the male and female teams and the walking and women's rec football provision. The club will ensure every new coach is level 1 qualified and we will look to support and develop coaches further by funding some UEFA C courses where possible. We will continue to encourage and support players who wish to pursue refereeing and young players with their playmaker course.


We are aware of the issues surrounding drainage on the grass pitches and will explore alternative solutions so we can minimise as much as possible the disruption caused by postponement due to detrimental weather and the additional cost of 3G and container hire. We are in the process of organising a music festival and exploring further income from gift aid and sponsored events.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Nelson	
Position (eg Secretary, Chair, etc)	Chair	
Date	02/01/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Kiveton Park FC 1892

No (if any)
1173952

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/04/2023		31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Player subscriptions	80,382	-	-	80,382	72,814
Gift aid	2,067	-	-	2,067	5,903
Grants	9,838	-	-	9,838	7,002
Sponsorship	22,673	-	-	22,673	10,975
Donations	23	-	-	23	-
Café income	4,101	-	-	4,101	8,573
Summer tournament income	2,850	-	-	2,850	6,192
Christmas raffle	-	-	-	-	1,314
League fines and charges	1,125	-	-	1,125	-
Mens team fundraising	2,873	-	-	2,873	1,000
Miscellaneous	5,782	-	-	5,782	612
Womens Euro trip	-	-	-	-	428
Winter training fees	-	-	-	-	178
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	131,715	-	-	131,715	114,991
A2 Asset and investment sales, (see table).					
Insurance payout for tractor	-	-	-	-	23,650
	-	-	-	-	-
Sub total	-	-	-	-	23,650
Total receipts	131,715	-	-	131,715	138,641

A3 Payments					
Rent and utilities	26,498	-	-	26,498	30,368
Waste disposal	1,338	-	-	1,338	1,185
3G/pitch hire	40,954	-	-	40,954	22,100
Referee costs	5,985	-	-	5,985	3,225
Grounds maintenance	8,377	-	-	8,377	8,249
Kit and equipment	6,369	-	-	6,369	2,565
Sponsored kit	16,837	-	-	16,837	18,380
Coaches training and DBS	1,630	-	-	1,630	2,598
League fees	5,866	-	-	5,866	4,445
League fines	1,353	-	-	1,353	-
Mens team fundraising	2,243	-	-	2,243	-
End of season player trophies	3,340	-	-	3,340	3,656
End of season player presentations	100	-	-	100	699
Raffle	303	-	-	303	499
KPFC summer tournament costs	679	-	-	679	960
Extract hood repair	600	-	-	600	-
Professional fees and insurance	3,318	-	-	3,318	3,779
Miscellaneous	2,148	-	-	2,148	3,041
Womens Euro trip	-	-	-	-	171
Printing and advertising costs	-	-	-	-	320
Cleaning	-	-	-	-	897
External tournament entry costs	-	-	-	-	100
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	127,938	-	-	127,938	107,237


A4 Asset and investment purchases, (see table)					
VEO camera purchase	-	-	-	-	2,301
Tractor purchase	23,400	-	-	23,400	-
Sub total	23,400	-	-	23,400	2,301
Total payments	151,338	-	-	151,338	109,538
Net of receipts/(payments)	- 19,623	-	-	- 19,623	29,103
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	44,548	-	-	44,548	15,445
Cash funds this year end	24,925	-	-	24,925	44,548

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		24,925	-	-
		-	-	-
		-	-	-
	Total cash funds	24,925	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use				
B5 Liabilities				

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Goalposts	Unrestricted	-	-
Tractor	Unrestricted	-	-
Line marker machine	Unrestricted	-	-
Kitchen equipment	Unrestricted	-	-
Ride on mower	Unrestricted	-	-
Commercial strimmer x2	Unrestricted	-	-
Storage containers x5	Unrestricted	-	-
Senior goalposts	Unrestricted		
Aerator	Unrestricted		
Cafe/bar	Unrestricted		
VEO camera	Unrestricted	-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
School 3G pitch hire for March 24	3,659	-	
Colliery 3G hire for March	304	-	
Container hire and utilities for March 24	1,146	-	
		-	
		-	

Signature	Print Name	Date of approval
	Chris Nelson	02/01/2025
3		10/12/2024



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Kiveton Park FC 1892

On accounts for the year
ended

31/03/2024

Charity no
(if any)

1173952

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

09/12/2024

Name:

Simon Harrison

Relevant professional
qualification(s) or body
(if any):

CIMA

Address:

31 West Bank Drive, South Anston, Sheffield, S25 5JG

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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