



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2022		31	March	2023

## Section A Reference and administration details

Charity name

KIVETON PARK FC 1892

Other names charity is known by

KIVETON PARK FOOTBALL CLUB

Registered charity number (if any)

1173952

Charity's principal address

9 MANOR FARMS

SOUTH ANSTON

SHEFFIELD

Postcode

S25 5FS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Nelson	Club Chair		
2	Ash Hibberd	Advisor	10 February 2023	
3	Jo Dawson	Advisor	10 February 2023	
4	Elizabeth Chadwick	Wales High School Community Engagement	10 February 2023	
5	Emily Rowles	Girls Secretary		
6	Gordon Johnson	Club Secretary		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Martin Gray	01 April 2022 to 09 February 2023
Tim Justice	01 April 2022 to 09 February 2023
Guseppe Di'Lasio	01 April 2022 to 09 February 2023

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
<b>BANK</b>	Natwest	Bawtry Road, Wickersley, Rotherham, S66 1JY

**Name of chief executive or names of senior staff members (Optional information)**

--

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed and reappointed annually at the annual general meeting held each year.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Membership of the football club is open to anyone.

We are a community football club and can now accommodate all ages of boys and currently have only one age groups of girls missing from our structure.

The trustees oversee the day to day running of the football club and give it direction. The trustees seek the views of the club committee along with coaches, PLO (Parent Liaison Officers) and Club Volunteers in deciding the structure, ethos, and direction of the football club.

There Is a child protection policy in place and an assigned FA qualified Welfare Officer. Criminal Records Bureau checks are carried out prior to any volunteer joining the football club. This is in line with both Football Association and statutory requirements.

Kiveton Park Football Club ("KPFC") is partnered with Wales High School ("WHS"), from whom we rent the football fields. We invest heavily in the site and share the onsite facilities with all the school children. We also offer school children fully subsidised courses for coaching and refereeing.

All trustees give their time voluntarily and receive no remuneration or other benefits.

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are:

- (a) to advance the amateur sport of association football.
- (b) to promote community participation in healthy recreation by providing facilities for playing association football (facilities means land, buildings, equipment and organising football activities).
- (c) to provide and assist in providing facilities for sport, recreation and other leisure time occupation of people who have need of such facilities because of their youth, age, infirmity or disablement, poverty or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their conditions of life.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities are as follows:

- The amateur sport of Association Football
- Maintenance & development of football pitches and site
- A programme of youth orientated events and activities

These activities benefit everyone in the community by keeping them fit and healthy, developing their self-confidence and social skills.

We welcome anyone in our community regardless of their age, personal background, faith, gender or personal circumstances.

We have supported and gone beyond our roles on many occasions with many different personal and social issues to keep volunteers at our football club.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We continue to be very grateful for the many hours volunteers have spent coaching the players of our football club as the number of teams increase.

We also are very grateful for the hours of groundwork that a very small group of volunteers undertake to keep the playing surface in a playable condition, cutting grass, marking pitches and improving the structure of the soil.

Without this valuable contribution of time, energy and expertise we would not have been able to provide such a valuable sporting service to our community as well as improving the facilities for the 1500 school children at Wales High School.

We are continuing to focus on growing our club further and having more teams for the local community to join. Our club continues to grow from strength to strength and we now have a full pathway for boys and girls right through to adult football. This would not have been possible without the time and effort of coaches volunteering their time to help make a safe and enjoyable environment.

We now have UEFA A licence Head Coach, who is mentoring some of our other coaches to improve their skills and knowledge for the benefit of the players representing the club.

We continue to search actively for grants to help with key projects and to develop the club further. This is done by committee members and coaches within the club and we ensure we make applications to obtain any relevant grant opportunities as this is a key funding stream for us as a charity.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Our clubhouse has been a huge success, providing players, coaches and spectators a place to socialise as well as obtain refreshments. The building has enabled us to hold club meetings, deliver training sessions and host end of season presentations. The café was originally run by volunteers, but in early 2023 we took the decision to rent out the café space due to the decline in volunteers and to keep our aim of the café being open 6 days a week for training and matches.

Our transition to the new 3G pitch for training and matches has gone relatively smoothly. The pitch gives us the opportunity to grow as a club and ensure matches and training for all teams can continue during the winter months when grass pitches are not playable due to the weather.

The reconfiguration of our grass pitches, particularly the senior team pitch with refurbishment of dugouts, new paths to access changing rooms and toilets, along with replacing goalposts and nets for junior pitches.

We have kept our aim of having a full complement of male and female teams by adding two Under 7 boys' teams, a girls Under 8 team and welcomed a new over 35s team as well as retaining our other teams. Our club now hosts 30 teams, with over 70 coaches and 400 registered players.

We continue to collect subscriptions for this season by standing order into our club bank account. It is still a challenge to keep on top of payments and encourage members to keep up to date.

The club held a Junior tournament in May 2022 providing valuable income which takes an enormous amount of time organising.

We continued to seek and obtain grants from various organisations (Football Foundation, Coop etc) to help us improve facilities and purchase equipment to keep the club and its teams running.

**Brief statement of the charity's policy on reserves**

Cash at the bank on 31 March 2023 was £44,548 This includes an insurance payout of £23,650 for the theft of our tractor – purchase of a new tractor will be made in the 23-24 financial year. Excluding the insurance payout, our income exceeded expenditure by £5,453. There are additional costs which are due but not paid this financial year so this will result in a loss for the year, but this has been listed as liabilities due to be paid after the year end.

The club continues to pay for the monthly hire cost for the changing rooms and toilets which were previously funded by a sponsor. The cost of these are having a significant impact on the club's ability to maintain or increase our cash reserves.

The cost of hire of the new 3G for winter training and matches has also increased. This is due to the hire of the 3G for weekend matches. Our 5v5 and 7v7 teams now play all matches on the 3G as construction of the 3G meant there was no space for these pitches on the grass. In addition, a number of older junior teams and senior teams have played their matches on the 3G when the grass pitches were unplayable due to detrimental weather. This has meant minimal matches are postponed and players get to regularly play.

We continue to grow as a club with the aim to produce new teams every season to ensure more children and adults can play football. Our player subscriptions have increased around 45% from last year due to the increased number of teams across both the male and female pathway.

We have increased team sponsorship to ensure the majority of our teams are provided with a home and away kit. We are very grateful to the numerous local businesses who support our club.

We held a successful summer tournament for our junior teams which received incredible feedback and brought in over £5,000 of income for the club. Fundraising is an area we wish to develop further.

Over the next season we will face ongoing costs for the hire of the changing rooms/toilets and 3G for matches. We will focus on fundraising and sponsorship along with any available grants to ensure we keep the club running and developing.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any

Analysis of our income shows our primary source is again from players subscriptions which this year accounted for 63% of our income totalling £72,814. Last year this figure was 70% of all income which demonstrates we have developed other funding streams to help run and develop the club.

Income from our trading company, KPFC Social Ltd, continues to provide a valuable source of income and is an area we wish to develop further by providing additional events and activities in the bar/café.

ethical investment policy adopted.

We secured £5,903 in gift aid on membership fees for the previous 4 seasons. This is a funding stream which had not previously been utilised by the club and it is an area we wish to explore further.

We secured £7,002 of grants compared to £2,000 the previous financial year. This demonstrates the significant effort put in by volunteers to source and apply for grants.

Our largest expenditure is the changing room/toilet hire and utility costs, as explained above. We will explore grants for the possible purchase of the containers and liaise with the hire company over possible discounts.

Our second largest cost is the hire of the 3G for training and matches. The only way to reduce this cost is by investing in the grass pitches so matches can be moved from the 3G to grass. Again grant opportunities will be explored.

Kit cost the club £18,380 with £10,975 sponsorship secured towards this. We will further develop our relationships with local businesses to secure additional sponsorship so all our players are provided with a home and away kit.

Our ground maintenance costs are consistent with previous years. We regularly receive positive feedback on the quality of facilities at our ground and we pride ourselves on offering our players and the community a safe and inspiring place to play football. Access to the 3G means we can explore the provision of disability football next season, thus ensuring football really is accessible to all.

Expenditure on referee fees has increased since last year. These used to be paid through KPFC Social Ltd, which reduced the amount of profits donated by the trading company. Some of the referee fees this year have been paid by the club. Next year we aim to ensure all referee fees are paid through the club.

League fees and trophies have increased as they are proportionate to the number of players signed for the season.

We will continue to invest in the players and the club to develop and provide high quality facilities for all from the local community. We will look to increase our volunteer base so we can pursue additional fundraising and other income streams.

## Section F

## Other optional information

### Future plans:

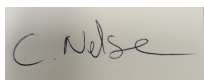
We plan to increase access to football for all by introducing a disability football provision along with women's recreational and walking football, whilst consolidating the male and female teams. The club will ensure every new coach is level 1 qualified and we will look to support and develop coaches further by funding level 2 courses where possible. We will continue to encourage and support players who wish to pursue refereeing and young players with their playmaker course.

We are aware of the issues surrounding drainage on the grass pitches and will continue to invest in these as much as possible to minimise the disruption caused by postponement due to detrimental weather and the additional cost of 3G hire. We are in the process of organising another summer tournament and increase activities/events held in our bar/café.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Nelson	
Position (eg Secretary, Chair, etc)	Chair	
Date	12/02/2024	





## Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
---------------------	---------------------------------	----	-------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Player subscriptions	72,814	-	-	72,814	50,170
Sponsorship	10,975	-	-	10,975	8,842
Xmas raffle	1,314	-	-	1,314	1,786
Women's Euro trip	428	-	-	428	2,205
Fundraising	1,000	-	-	1,000	4,875
Summer tournament income	6,192	-	-	6,192	3,373
Grants	7,002	-	-	7,002	2,000
Gift aid	5,903	-	-	5,903	-
Winter training fees	178	-	-	178	-
Café income	8,573	-	-	8,573	-
Miscellaneous	612	-	-	612	-
Contribution to league fines	-	-	-	-	45
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>114,991</b>	<b>-</b>	<b>-</b>	<b>114,991</b>	<b>73,296</b>
<b>A2 Asset and investment sales, (see table).</b>					
Insurance payout for tractor	23,650	-	-	23,650	-
	-	-	-	-	-
<b>Sub total</b>	<b>23,650</b>	<b>-</b>	<b>-</b>	<b>23,650</b>	<b>-</b>
<b>Total receipts</b>	<b>138,641</b>	<b>-</b>	<b>-</b>	<b>138,641</b>	<b>73,296</b>
<b>A3 Payments</b>					
Kit costs	18,380	-	-	18,380	18,539
Winter training costs	22,100	-	-	22,100	12,724
Ground maintenance costs	8,249	-	-	8,249	9,614
DBS costs and training courses	2,598	-	-	2,598	2,570
Equipment costs	2,565	-	-	2,565	4,946
League fees and fines	4,445	-	-	4,445	3,054
End of season player trophies	3,656	-	-	3,656	3,240
End of season player presentations	699	-	-	699	867
Women's Euro Trip	171	-	-	171	2,667
Raffle prizes	499	-	-	499	704
Printing and advertising costs	320	-	-	320	370
Waste disposal	1,185	-	-	1,185	708
Cleaning	897	-	-	897	713
Insurance	3,179	-	-	3,179	2,846
Referee costs	3,225	-	-	3,225	744
External tournament entrance costs	100	-	-	100	120
KPFC summer tournament costs	960	-	-	960	385
Legal fees	600	-	-	600	3,608
Café and bar costs	-	-	-	-	2,022
Miscellaneous costs	3,041	-	-	3,041	244
Changing room hire and utilities	30,368	-	-	30,368	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>107,237</b>	<b>-</b>	<b>-</b>	<b>107,237</b>	<b>70,685</b>
<b>Total payments</b>	<b>109,538</b>	<b>-</b>	<b>-</b>	<b>109,538</b>	<b>81,469</b>
<b>Net of receipts/(payments)</b>	<b>29,103</b>	<b>-</b>	<b>-</b>	<b>29,103</b>	<b>- 8,173</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>15,445</b>	<b>-</b>	<b>-</b>	<b>15,445</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>44,548</b>	<b>-</b>	<b>-</b>	<b>44,548</b>	<b>- 8,173</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	44,548	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>44,548</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

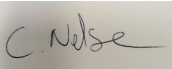
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Goalposts	Unrestricted	-	-
	Tractor	Unrestricted	-	-
	Line marker machine	Unrestricted	-	-
	Kitchen equipment	Unrestricted	-	-
	Ride on mower	Unrestricted	-	-
	Commercial strimmer x2	Unrestricted	-	-
	Storage containers x5	Unrestricted	-	-
	Senior goalposts	Unrestricted	-	-
	Aerator	Unrestricted	-	-
	Café/bar	Unrestricted	-	-
	VEO Camera	Unrestricted	-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Colliery 3G pitch hire for March 23	140	-	
	School 3G pitch hire for March 23	2,818	-	
	Container hire and utilities Jan-Feb 23	4,953	-	
	Container hire and utilities Mar 23	1,783	-	
	Tractor purchase	23,400	-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Christopher Nelson	12/02/2024



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Kiveton Park FC 1892

On accounts for the year  
ended

31/03/2023

Charity no  
(if any)

1173952

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

11/02/2024

Name:

Simon Harrison

Relevant professional  
qualification(s) or body  
(if any):

CIMA

Address:

31 West Bank Drive, South Anston, Sheffield, S25 5JG


**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

--