



Trustees' Annual Report for the period

Period start date

Period end date

From

1 April 2021

To

31 March 2022

Section A

Reference and administration details

Charity name

KIVETON PARK FC 1892

Other names charity is known by

KIVETON PARK FOOTBALL CLUB

Registered charity number (if any)

1173952

Charity's principal address

9 Manor Farm Gardens

South Anston

SHEFFIELD

Postcode

S25 5FS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Nelson	Club Chairman		
2	Gordon Johnson	Club Secretary		
3	Emily Rowles	Girls Secretary		
4	Tim Justice	Coach\Architect		
5	Martin Gray	Advisor		
6	Guseppe DI'Lasio	Wales High School Headmaster		
7				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
BANK	Natwest	Bawtry road, Wickerley, Rotherham, S66 1JY

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg trust deed, constitution)	Constitution adopted 26 th July 2017
How the charity is constituted (eg trust, association, company)	Trust
Trustee selection methods (eg appointed by, elected by)	Trustees are appointed and reappointed annually at the annual general meeting held in May/June each year.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Membership of the football club is open to anyone.

We are a community football club and can now accommodate all ages of boys and currently have only one age groups of girls missing from our structure.

The trustees oversee the day to day running of the football club and give it direction. The trustees seek the views of the club committee along with coaches, PLO (Parent Liaison Officers) and Club Volunteers in deciding the structure, ethos, and direction of the football club.

There is a child protection policy in place and an assigned FA qualified Welfare Officer. Criminal Records Bureau checks are carried out prior to any volunteer joining the football club. This is in line with both Football Association and statutory requirements.

Kiveton Park Football Club ("KPFC") is partnered with Wales High School ("WHS"), from whom we rent the football fields. We invest heavily in the site and share the onsite facilities with all the school children. We also offer school children fully subsidised courses for coaching and refereeing.

All trustees give their time voluntarily and received no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- (a) to advance the amateur sport of association football.
- (b) to promote community participation in healthy recreation by providing facilities for playing association football (facilities means land, buildings, equipment and organising football activities).
- (c) to provide and assist in providing facilities for sport, recreation and other leisure time occupation of people who have need of such facilities because of their youth, age, infirmity or disablement, poverty or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their conditions of life. '

In planning our activities each year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The main activities are as follows:

- The amateur sport of Association Football
- Maintenance & development of the football pitches and site
- A programme of youth-orientated events and activities

These activities benefit everyone in the community by keeping them fit and healthy, developing their self-confidence and social skills.

We welcome anyone in our community regardless of their age, personal background, faith, gender or personal circumstances.

We have supported and gone beyond our roles on many occasions with many different personal and social issues to keep volunteers at our football club.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We continue to be very grateful for the many hours volunteers have spent coaching the players of our football club as the number of teams increase.

We also are very grateful for the hours of groundwork that a very small core group of volunteers undertake to keep the playing surface in perfect playing condition, cutting grass, marking pitches and improving the structure of the soil.

Without this valuable contribution of time, energy and expertise we would not have been able to provide such a valuable sporting service to our community as well as improving the facilities for the 1500 school children.

We are continuing to focus on growing our club further and having more teams for the local community to join. Our Ladies and girls section continues to grow from strength to strength and finally we have a full pathway from under 8 girls right through to adult women with the addition of the u18 girls. This would not have been possible without the time and effort of coaches volunteering their time to help a safe and fun environment.

We also now want to start to look at the quality of our coaches and look to mentoring them to improve how they coach. We currently are looking to find a UEFA B qualified head coach. There are also coaches that are looking at applying themselves.

We continue to search actively for grants to help with key projects and to develop the club further. This is done by committee members and coaches within the club and we ensure we make applications to obtain any relevant grant opportunities as this is a key funding stream for us as a charity/

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Our main achievement of the year was upgrading our clubhouse. During COVID and with the help of a grant, volunteers worked hard to create a bar and upgrade the existing café with TV's to create a central place to meet for all club members. We also applied and successfully were granted a license to sell alcohol to be used to help raise further funds for our club. We also looked to franchise the business to keep the café open longer hours and support match days and training.

We are making plans to move our existing grass pitch from its original position to help plan and make space for plans for the upcoming 3G construction. This will mean removing the existing goalposts and dug outs which are concreted in.

Our other significant achievement was the continued growth of the girls and women's game. As a community football club we are committed to serving the community regardless of gender and are very close to having full pathways from under 9 to ladies with under 16 girls now being offered to play in our ladies development team. Next season we will look to use the under 18 girls to complete the transition from girls to adult football.

We created a new girls team and a new boys team this year, the under 9 girls and the under 7 boys. Next season we will look to support the league by also creating a new under 8 girls team.

We continue to successfully run our girls wildcats centre and boys academy and are looking into ways of merging them together under the same "academy" umbrella with the goal of creating brand new teams each season for our club.

After the successful creation of our ladies team we created a ladies development team also to help support this and offer football for all abilities.

Fundraising: We raised money as we do every year by a Christmas Raffle.

Home kits were continued to be sponsored by Steelphalt across all age groups. Steelphalt have continued to provide significant support to the club in a number of areas throughout the year, and in particular continued to support our temporary buildings. However during COVID this support will now have to stop. Away kit sponsorship was arranged as usual directly by each team individually, allowing local businesses to demonstrate their support for our club. We are very grateful for the support provided by each and every business in this manner.

Parents paid for Subscriptions for this season by standing order into our new club bank account creating transparency of parents subscriptions and meant coaches were not dealing with cash. This seems to be working although chasing payments is becoming very challenging due to the size of the club now.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at the bank as of the 31st of March 2022 was £15,445. Over this year we spent £8,143 more than incoming money to the club. There were extra costs that were due but not paid in the year which will effectively makes this loss greater but this has been listed as liabilities due to be paid after the year end.

We finished our Café project and incurred higher costs in several areas meaning our cash reserves were reduced. During the year the club had to start paying monthly costs for changing rooms and toilets. Previously this was provided by a sponsor. The club received a bill for this, for the 12-month period of June 21 to March 2022 and this was paid in two instalments one being April 2022 and the balance later in the year. The hire of the facilities is having a significant impact on the club's ability to maintain or increase our cash reserves. Ideally as a club, we want to hold cash reserves equal to at least two months of our average subscription income, but this is currently not possible.

During the year the café and bar project was finished, and the new building was completed. We set up a trading company called KPFC Social and members of the club and the public were able to use the facilities. The income for the year was £14,249 and this amount has significantly helped maintain our cash reserves and allow us to keep growing and developing the club. Without this the impact of the hire cost of the changing rooms would have affected the reserves much more. The trading company was also used to pay referees for games and this cost of £5,676 has reduced the amount of profits donated by the trading company which will be paid across in December 2022 as this was effectively a loan by the trading company for the charity.

We continue to grow as a club with the aim to produce new teams every season to ensure more Children and adults can play football. Our Player subscription income was around £5000 higher due to the new teams and the effect of Covid 19 easing and no restrictions on football.

As a club we had the aim of increasing team sponsorships which allow teams to have an away kit for every player and over this year the income has nearly doubled, and we are very grateful for the numerous local businesses who have supported the club.

We have also focused heavily on fundraising and been proactive in events and activities which have helped the club with our income. This year we have increased this by £4,000. The club held our own tournament which was a success and we received great feedback from the participating clubs and players. This helped the club with over £3000 of income.

Over the next season we still face on-going costs for the hire of toilets and changing rooms. This will impact are ability to build any cash reserves as we do not want to increase player subscriptions. We will be focusing on fundraising and sponsorships along with any available grants to ensure we keep the club running and developing the club.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We received an unrestricted grant from the coalfield regeneration fund which will be used to help with ongoing costs.

Analysing our income and removing the grant, our primary source of income is again from player subscriptions which this year made up 70% of our income and totalled £50,170. Last year this figure was 87% meaning we have developed other income streams to help run and develop the club which is essential to help with our aim of growing the club.

The club's largest expenditure during the year was to purchase new home kits for teams and the away kit for those teams who received sponsorship. The total amount spent is £18,539 which is an increase of around £10,000 from the previous year. Sponsorship has increased significantly which helps with this increase but the club wants to ensure we invest in our teams and ensure players have a home kit.

Our second largest cost was the hire of the changing rooms and toilets which were paid after the year end.

The next largest cost is winter training costs which totalled 12,724. This was double the previous year cost's but that year was affected by Covid and lockdowns. The club is in the process of partnering with Wales High School to have a brand new 3G facility at the ground meaning our training costs should be reduced although we have the option of training on here during the summer months meaning the costs may remain at same level or even a bit higher.

As a Club we continue to invest and maintain the ground and facilities to a high standard. We spent £9,614 this year which is in line with the previous years spend. We regularly get positive feedback on the quality of our facilities, and we pride ourselves on offering our players and community a good place to play football.

We Spent nearly £5,000 on equipment to ensure teams have training and matchday equipment.

Other large costs for the club were £4,107 on end of season trophies and presentations which allow players to be rewarded and create memories of the season.

We will continue to invest in the players and the club to develop and provide high quality facilities for players from the local community.

Section F

Other optional information

Future Plans:

Over the coming year we will plan to move the grass pitches to help plan for the upcoming 3G construction. We are again in the process of organising a summer tournament which will always be valuable income to the club but also bring clubs from the local area together. The ground and pitches will be continued to be invested in heavily and the club has built up a good reputation for the quality of our facilities now. We are looking to shockwave the soil in autumn then verti-drain in spring. We are aware of the existing issues with the old 70s clay pipe drainage which we will need support to fix and will continue to cause postponements during detrimental weather.

The club will ensure every new coach is level 1 qualified and we will look to support and develop coaches further by funding level 2 courses where possible. It would also be desirable to ask coaches to look at


supporting themselves on level 3 courses to help and try to improve the quality of coaching.

Finally we will look to increase our girls and ladies section as well as consolidating and continuing the boys and men. We're hopeful this will bring in new sponsorship and meet our ambitions to be a true community grassroots Football Club.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GORDON JOHNSON	
Position (eg Secretary, Chair, etc)	SECRETARY	
Date	31/01/23	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Kiveton Park FC 1892

11/7/2022

Receipts and payments accounts

CC16a

For the period
from

01/04/2021

To

31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Player Subscriptions	50,170	-	-	50,170	45,798
Donations	-	-	-	-	528
Sponsorship	8,842	-	-	8,842	4,750
Xmas Raffle	1,786	-	-	1,786	-
Winter Training	-	-	-	-	-
Café Income / Tuck Shop Contribution	-	-	-	-	217
Womens Football trip income	2,205	-	-	2,205	72
Fundraising	4,875	-	-	4,875	855
Refunds for Ground Equipment rental	-	-	-	-	13
Contribution towards League Fines & Fees	45	-	-	45	132
Summer Tournament Income	3,373	-	-	3,373	-
Contribution towards kit	-	-	-	-	210
Grant - Covid 19 - Support	-	-	-	-	7,500
Grant - Coal fields regeneration	2,000	-	-	2,000	-
Grant - New tractor	-	-	-	-	19,390
Grant Football Foundation	-	-	-	-	500
Grow the Game Grant	-	-	-	-	1,200
Grant Café refurbishment	-	-	-	-	-
Sub total (Gross income for AR)	73,296	-	-	73,296	81,165
A2 Asset and investment sales, (see table).					
Mower	-	-	-	-	750
Sub total	-	-	-	-	750
Total receipts	73,296	-	-	73,296	81,915

A3 Payments

Kit Costs	18,539	-	-	18,539	8,557
Winter Training Costs	12,724	-	-	12,724	6,564
Ground Maintenance Costs	9,614	-	-	9,614	10,041
DBS Costs + Coach & Volunteer Training Courses	2,570	-	-	2,570	85
Equipment Costs	4,946	-	-	4,946	2,117
League Fees & Fines	3,054	-	-	3,054	1,808
End of Season Player Trophies	3,240	-	-	3,240	-
End of Season Player presentations	867	-	-	867	-
Womens Football Trip	2,667	-	-	2,667	926
Raffle Prizes	704	-	-	704	-
Refund of Player subscriptions	-	-	-	-	144
Printing & Advertising Costs	370	-	-	370	217
Utilities	-	-	-	-	465
Waste Disposal	708	-	-	708	-
Rent	-	-	-	-	1,500
Cleaning	713	-	-	713	-
Insurance	2,846	-	-	2,846	392
Referee Costs	744	-	-	744	598
Merchandise Costs	-	-	-	-	52
Charitable Donations	-	-	-	-	276
External Pitch Hire	-	-	-	-	-
Summer Tournament Entrance Costs	120	-	-	120	-
Kiveton Summer Tournament costs	385	-	-	385	70
Legal Fees	3,608	-	-	3,608	1,200
Café + Bar Costs	2,022	-	-	2,022	-
Grow the Game grant costs	-	-	-	-	31/01/2023 2,646

Grow the Game grant costs

Misc Costs	244		-	244	722
Sub total	70,885	-	-	70,885	38,389
A4 Asset and investment purchases, (see table)					
New Tractor			-	-	15,380
Senior Goal Posts	2,385		-	2,385	
Aerator				-	2,000
New café and Bar	8,399		-	8,399	10,458
Sub total	10,784	-	-	10,784	34,848
Total payments	81,469	-	-	81,469	73,237
Net of receipts/(payments)	- 8,173	-	-	- 8,173	8,686
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,618		-	23,618	23,618
Cash funds this year end	15,445	-	-	15,445,000	32,304

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	15,445		
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	15,445	-	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Donation due from Trading Company - KPFC Social 21-22 accounts	14,249	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Goalposts	Unrestricted	-	-
	Tractor/Mower	Unrestricted	-	-
	Line Marker Machine	Unrestricted	-	-
	Kitchen Equipment	Unrestricted	-	-
	Ride on Mower	Unrestricted	-	-
	Commercial Strimmer x 2	Unrestricted	-	-
	Storage Containers x 5	Unrestricted	-	-
	Senior Goalposts	Unrestricted	-	-
	Aerator	Unrestricted	-	-
	Café/Bar	Unrestricted	-	-
	New tractor	Unrestricted	-	-
			-	-

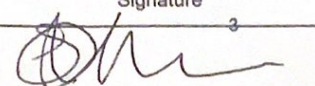
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Referee fees paid by trading company - money owed by charity to KPFC Social	5,676.00		
	Hire of Changing Rooms + Toilets June 21 - March 22	15,061.51	-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of
all the trustees
CCXX R3 accounts (SS)

Signature

Print Name

Date of approval
31/01/2023



GORDON JONES

31/01/23



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Kiveton Park FC 1892

On accounts for the year
ended

31/03/2022

Charity no
(if any)

1173952

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/03/2022

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

09/03/2023

Name:

Simon Harrison

Relevant professional
qualification(s) or body
(if any):

CIMA

Address:

31 West Bank Drive, South Anston, Sheffield, S25 5JG

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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