

SHEFFIELD SAMARITANS

England & Wales · Charity number 1173942

Details

Status Registered

Legal form CIO

Registered 2017-07-25

Register [View on the Charity Commission register](#)

Contact

Address 272 Queens Road
Sheffield
S2 4DL

Phone 01142767279

Email sheffield@samaritans.org

Website <http://www.samaritans.org/branches/sheffield-samaritans>

Activities

Objects: TO ENABLE PERSONS IN SHEFFIELD AND THE SURROUNDING AREA AS WELL AS ELSEWHERE WHO ARE EXPERIENCING FEELINGS OF DISTRESS OR DESPAIR, INCLUDING THOSE WHO MAY BE AT RISK OF SUICIDE, TO RECEIVE CONFIDENTIAL EMOTIONAL SUPPORT AT ANY TIME OF THE DAY OR NIGHT IN ORDER TO IMPROVE THEIR EMOTIONAL HEALTH AND TO REDUCE THE INCIDENCE OF SUICIDE; TO PROMOTE A BETTER UNDERSTANDING IN SOCIETY OF SUICIDE, SUICIDAL BEHAVIOUR AND THE VALUE OF EXPRESSING FEELINGS WHICH MAY OTHERWISE LEAD TO SUICIDE OR IMPAIRED EMOTIONAL HEALTH; AND TO COLLABORATE WITH AND SUPPORT SAMARITANS CENTRAL CHARITY AND ITS AFFILIATED BRANCHES IN FULFILLING THESE OBJECTS.

Activities: Sheffield Samaritans provides confidential emotional support, by telephone, face to face, email and letter. We provide assistance to individuals who are suicidal, despairing or in distress in order to reduce the incidence of suicide. We advance education by providing society with a better understanding of suicide, suicidal behaviour, and the value of expressing feelings that may lead to suicide.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£81,228	£110,772	-	-
2024-03-31	£81,228	£110,772	-	-
2023-03-31	£85,327	£103,229	-	-
2022-03-31	£87,723	£107,463	-	-
2021-03-31	£148,627	£109,011	-	-

Trustees

Name	Role	Appointed
Timothy Stancliffe Hollis	Chair	2025-11-28
Andrew John Briggs		2026-02-09
Chris Collin		2021-12-01
Elizabeth Jane Wright		2020-11-11
Frances Gray		2022-10-27
Shehla Ali		2024-12-02

Linked charities

- SHEFFIELD SAMARITANS (1173942-1)

Accounts

Sheffield Samaritans AGM

Annual Report and Accounts

Year ended 31st March 2025



272 Queens Road.
Saturday 25th October 2025
10:30—12:30



About Samaritans

Sheffield Samaritans is committed to providing the Samaritans service for people in Sheffield and the surrounding area.

Phone: 116123 (free call)

Email: jo@samaritans.org

Web chat:

Call in: 272 Queens Road, 10am—8 pm (when resources permit)

Samaritans provides completely confidential emotional support 24 hours a day by telephone, face to face and email, at festivals and outside our centres in prison, in hospitals, schools and the workplace and with the homeless through a network of 201 branches in the UK and Republic of Ireland. The charity's main objectives are:

- To provide assistance to individuals who are suicidal, despairing, or in distress in order to reduce the incidences of suicide;
- To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

This is reflected in Samaritans' Mission, Vision and Values statement;

Vision

Our vision is that fewer people die by suicide

We work to achieve this Vision by making it our **Mission** to alleviate emotional distress and reduce the incidence of suicidal feelings and suicidal behaviour. We do this by:

- Being available 24 hours a day to provide emotional support for people who are experiencing feelings of emotional distress or despair, including those that may lead to suicide;
- Reaching out to high risk groups and communities to reduce the risk of suicide
- Working in partnership with other organisations, agencies and experts to achieve our Vision

Our Values

We have five core values. They're supported by these behaviours, which we share within the Samaritans organisation: support, trust, aspirational and respect.

- **Listening —** Exploring feelings alleviates distress and helps people to reach a better understanding of their situation and the options open to them.
- **Confidentiality—**If people feel safe, they are more likely to be open about their feelings.
- **Non-judgemental—**We want people to be able to talk to us without fear of prejudice or rejection. People making their own decisions wherever possible
- **People making their own decisions—**We believe that people have the right to find their own solution and that telling people what to do takes responsibility away from them.
- **Human contact—**Giving people time, undivided attention and empathy meets a fundamental emotional need and reduces distress and despair.

Directors Report. AGM 2025

As I complete my three-year term as Branch Director, I can't pretend that it's always been easy - if only there were 48 hours in a day! However, the role has been incredibly rewarding and I'm very proud to be a part of Sheffield Samaritans, and Samaritans as a whole.

Thank you to all of you, for what you do for our callers and each other. I've recently had the pleasure of speaking with each of our newest cohort of trainees, now mentees. The feedback on the training, the trainers and the budding actors skills practitioners has been fantastic, so thank you to all involved.

As I handover to the new Branch Director, I'm deeply mindful of us entering a period of change. Whilst many of us will be sad to see some elements of our service be withdrawn, or be delivered differently, I've no doubt that it is the passion for what we do, and the desire to still be here in another 70 years, that is driving change.

Sheffield, as part of Yorkshire and the Humber, a 'Pathfinder Region', will have the opportunity to meaningfully engage in the process. My time as Director has enabled me to meet and work with other Branches across the Region. We have a knowledgeable and nurturing Regional Director in Belinda, who you can rely on to ensure your voice is heard.

The hardest decision over the last three years was the closure of our Charity Shop in January of this year. For me there was an emotional connection to the shop that meant it was hard to let it go - it being my first contact with Samaritans, many years ago. I felt the shop was one way in which we could be visible, but it had become decreasingly visible tucked away in Chapel Walk as the City Centre changed around it. The shop was, unfortunately, no longer viable.

Running Sheffield Samaritans is currently costing approximately £800 per week. Whilst we are continuously looking at how we can reduce our costs, you will see from Andrew's (final) Treasurer's Report that we continue to operate at a loss and have needed to draw down on our savings this year. This is likely to remain a challenge over the coming years. We rely heavily on donations and are constantly looking at new ways to secure funding. If you are able to persuade any friends or colleagues to sign up to our listening lottery, please do! Or if you have ties with an organisation that has a Charity of the Year, perhaps you could mention Sheffield Samaritans - we would be more than happy to go into a workplace to talk about what we do. For Listening Lottery details, please get in touch with Helen: Sheffield.samaritans.org.uk.

Finally, I'd like to give a massive thanks to:

Andrew, who has been our Branch Treasurer for the last 10 years

Anne 1899 for her commitment to supporting the branch to be EDI aware

Anne 909 for the Branch Updates, and **Shehla 2210** for picking up the Communications baton and for all the additional work she has done to raise awareness through local media and in partnership with local 'celebs'

Dee 1816 for getting us a spot at and personally attending so many events to deliver Outreach support and awareness, from Tramlines to Chatsworth House and everywhere in-between

Lynne 1953 for creating and continuing our partnership with the S6 Foodbank

Kay 1981 and the talks team for raising awareness at secondary schools across the city

our **Trustees**, **Chris 2126** (50 years a Samaritans and our star interviewee for publicity), **Frances 1893** (editor of the quarterly branch newsletter), **Jane 2099** (leading on the project to improve our Listening space), and **Shehla 2210** (comms and publicity)

all the **Recruitment & Training teams**: interviewers, trainers, skills practitioners and mentors, and extra thanks to **Georgina 2188** and **Alex 2001** for stepping in and heading up Training and Recruitment respectively

Sue 1813 and the Group Leaders, for looking out for us all: Gerry 1926, Jackie 2097, Janet 1936, Joanne 2013, Lorna 1532, Lynne 1953, Sandra 2064 and Sue 1924

all the **Shift Leaders** for supporting us and ensuring we get the chance to have a meaningful debrief

the **Rota managers** for highlighting shift gaps and managing the last-minute closures

Helen 2091 for everything she does to ensure the branch runs smoothly, our biscuit needs are catered for, that no-one gets a parking fine and many, many more things from dealing with obscure emails to raising funds.

And to each and every one of you for being there for our callers, thank you!

Jenny 2015

Recruitment update – 2024/2025

One of the eternal issues with recruitment is that the job is never "done"; there's always another application to consider, another interview to plan, another training intake to recruit for. But the purpose of all that is to ensure we always have new people bringing their skills and experiences to the branch, to offer support when people need it most. Over the past year, our wonderful recruitment team has recruited over 30 new volunteers. That's over 30 new people we're welcoming into our branch to help us be there for people who need it most!

The amount of work that goes into recruitment behind the scenes is substantial, and it really does take a team effort to make such a process appear as seamless as it does; from information evenings to interviews to final decisions on suitability, none of it could happen without a supportive team. So thank you very very much to the whole recruitment team for all your hard work. I know several of our interviewees appreciate your efforts too because we've had some really lovely feedback over the past year from them!

By the time of AGM I will have stepped away from recruitment, as I was only standing in temporarily. The next person who leads the team will be in safe hands with our wonderful recruitment team, but I'm sure they'll also have their own ideas for how we can continue to recruit a diverse range of volunteers with the values we aspire to in Samaritans. My agenda was simply "Don't let the ship sink or run aground" (which wasn't hard), so I'm excited to see where the next Recruitment Lead(s) will take us!

Training update – 2024/25

After a brief hiatus after Alex and Jess stepped down from the training role, Georgina stepped in to pick up the torch and keep training going. Since January, the training team has trained over 30 volunteers across 3 Core Development training intakes, including some returning volunteers. That's 30 more people answering calls and providing emotional support to those who really need it! We also delivered several sets of Embedded Learning training to help our probationary volunteers transition into being full Samaritans.

One of the lovely things about training is seeing how volunteers develop as they get to grips with new ways of seeing the world and approaching distress. The unique way that Samaritans offers support can be challenging yet so rewarding to learn, and it's exciting to see people going through that learning process. This year we also delivered in-house training for new Mentors to support probationers in their first few months of taking calls, and the regional training team allowed us to increase our numbers of Trainers, too.

We are always on the lookout for new Trainers, Mentors and Skills Practitioners to make sure we have a diverse pool of experience and knowledge to draw from, so if you ever want to get involved with training then please do reach out – we'd love to hear from you!

Speaking of the training team, everything that happens in training really would not be possible without a team of trainers, skills practitioners, mentors and other people who help to keep the wheels turning. There are too many of you to name here but hopefully you know who you are – thank you so much for everything you do!

Alex 2001

Mentoring

As a Branch we currently have a steady supply of people wishing to join The Samaritans which is encouraging at this time. The Recruiting and Training teams work hard to keep the Branch supplied with a steady flow of new volunteers.

Our Mentoring team play a crucial role in supporting those volunteers and enabling them to put their new-found listening skills into practice, both through listening into calls and, later, taking calls themselves whilst supported by their Mentor.

This year, in order to ensure a smooth transition from Trainee/mentoring to Probationer, we have appointed one Group Leader to oversee both groups. This has improved liaison with trainees and Mentors and helps sort out any problems that may be experienced. On eventually becoming Full Volunteers, they are allocated to another Group.

Overall, this system seems to be working well and providing our new volunteers with a sound foundation to their time in Branch.

Regarding Mentors: This is an enormously satisfying role supporting Trainee and watching them grow into confident volunteers. We endeavour to maintain our number of Mentors and recently ran training courses to replace those who no longer felt able to undertake the role. Occasionally, individual Mentors manage two trainees but this is never ideal so, if you would like to become a Mentor, please contact one of the Training team.

Gerry

Communication

Communication for all volunteers is vital for volunteers to be able to continue to be informed about branch, regional and national developments.

We hope you feel you have been well informed throughout the year about new developments as well as celebrating successes.

The weekly update, sent through Three rings and also in the branch folder, has been the main focus for communication and you are welcome to give us any information you want to include in the update.

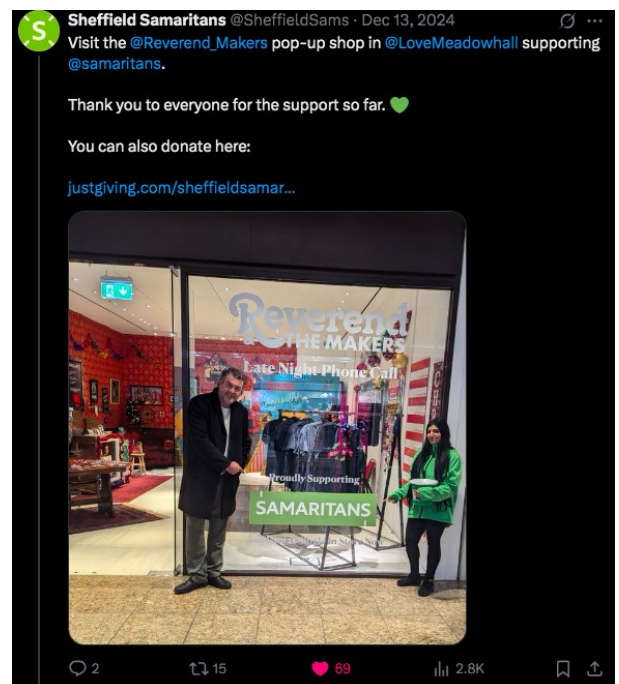
I led communication in 2024 but, due to ill health, Shelha took over producing the weekly update in 2025.

I want to thank Shelha for taking on this role and continuing to give volunteers vital information.

Anne 909

Shelha promoted the work volunteers do on social media (X)/newsletter/press.

Reviewed social media presence to central office on whether or not we move to a different platform. Central are waiting until the reflection period has finished. Now a 'Blink Champion' which is the replacement of 'Workplace'.



50 Years at Samaritans – Chris Collin

I wrote a piece about Chris 2126 volunteering at Samaritans for 50 years, the coverage we received includes: Yorkshire Post, MSN, BBC Look North, BBC Radio Sheffield (Breakfast with Ellie Colton).

All Sections

THE YORKSHIRE POST

Sheila
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50 years as a Samaritan volunteer

Story by Sheila Ali · 2d · 3 min read

Community

50 years as a Samaritan volunteer



Chris Collin, Sheffield Samaritan

“There have been high spots and low spots. A caller at a festival told me if it wasn’t for me, I’d be dead by now. That was a high spot (I had talked to her the previous year). So often, we don’t get to hear the end of the story.”

Chris Collins, a volunteer at Sheffield Samaritans has been a dedicated Samaritan for 50 years. It’s volunteer week and he shares why he joined the organization. “I went to an all-boys grammar school and didn’t really know how to talk to girls. So I listened to them and let them talk about themselves. I guess I became a bit of an agony uncle, a shoulder to cry on about teenage angst. As a tactic to meet girls, it worked, but it didn’t help my love life much.”



Chris Collin, Sheffield Samaritan
© Photos Submitted

Chris joined Samaritans after finishing university and found a job in Newcastle-Upon-Tyne. He didn’t know anyone in the city and began volunteering for Samaritans.
“We listen. We sit alongside people in their pain and misery. It may not sound like much but, sometimes, it doesn’t seem much makes a difference.”



Chris Collin
Samaritans volunteer
BBC LOOK NORTH

I'm supporting

SAMARITANS

Whatever you're facing
We're here to listen

Call free day or night on
116 123
Email
jo@samaritans.org

samaritans.org



Following

Samaritans
@samaritans Follows you

Our free helpline is available round the clock on 116 123. Our Twitter account is not staffed 24/7 and we cannot offer support here.

Non-Governmental & Nonprofit Organization UK and Ireland
samaritans.org Born November 2, 1953 Joined November 2011

2,400 Following 175.5K Followers

Followed by bathsams, Berwick and Borders Samaritans, and 449 others you follow

Posts Replies Media

Samaritans reposted

Sheffield Samaritans @SheffieldSams · 52m
After volunteering for 50 years at @samaritans Chris says: "Having found the right thing, you keep going. I am learning all the time. No two shifts are the same. And, if I have a problem, I know lots of lovely people I can talk to." #volunteersweek





S B B C

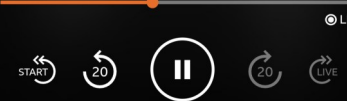
SOUNDS

Menu



RADIO SHEFFIELD

Ellie Colton at Breakfast
02/06/2025



ON AIR: 06:00 – 10:00
Ellie Colton at Breakfast

NEXT: 10:00 – 14:00
Paulette Edwards
02/06/2025

60 Years of Listening

-Meadowhall dome turned green for the 60th anniversary of Sheffield

Samaritans

-I Wrote a piece about the 60th anniversary and included quotes from Jenny 2015, Anne 1899, Dee 1816 and Chris 2126.



Samaritans Shop Closes After 35 Years

I wrote about the shop closing after 35 years including quotes from Jenny 2015 and Helen 2091. This was featured in The Star and on the homepage for the day.



City centre charity shop closes after 35 years



£21m project to create 'prosperous' streets set to launch



The worst neighbourhoods for break-ins in 2024 have been revealed



32 fascinating photos of city in 1971, including lost nightclubs



IN PICTURES: Sheffield unites for march after Harvey's tragic death

Volunteer Care Report 2025

The Volunteer Care team comprises of 9 Group Leaders; Gerry 1926, Jackie 2097, Janet 1936, Joanne 2013, Lorna 1532, Lynne 1953, Sandra 2064, Sue 1924 and myself Sue 1813.

Our aim is to "care and support" Sheffield Samaritans both within their Samaritans life and their personal one, in any way we can.

Each Group Leader receives monthly stats for their group which enables them to identify volunteers who may be struggling to fulfil their shifts. This enables us to offer support and perhaps make alternative suggestions to facilitate them fulfilling whatever shifts they can manage within the constraints of their personal life.

Occasionally a Shift Leader will notify a Group Leader if a volunteer has had a challenging call or been involved in a difficult situation. The Group Leader will then contact the volunteer to check on their wellbeing. However, we are always available for a volunteer to contact us directly if they are troubled by anything connected to their shift.

Our Support Volunteers do an amazing job behind the scenes to keep the Branch running smoothly. Thank you all for all your hard work, we couldn't do it without you.

If you'd like to be part of the Volunteer Care team do please get in touch with one of us.

Lastly but most importantly I must thank the Group Leaders for all their hard work, support and lively meetings. They all do a fantastic job and without them we would have no Volunteer Care.

Sue 1813

Outreach Sheffield Samaritans 2025

This year we have continued our very successful work with the S6 foodbank in Hillsborough and I Newfield Green. The support is much appreciated by people using the foodbank (about 60 people each week) but also by the other volunteers who learn about the value of listening. This is led by Lynne 1954

Work with schools has continued and continues to build up again led by Kay 1981

We have had volunteers attend sessions at King Edward's, Park academy and two sessions at All Saints.

A talk was given to stroke survivors and to a women's group in Aston and we continue to share information across the city where we can

We had information stalls at Kelham pride, The Baton of Hope walk in Weston Park, Bakewell agricultural show, Firth Park Mela and Chatsworth Show where we able to have face to face conversations and share information across the

We also had regular attendances at the station again awareness raising - the most recent one with ' The railway people, and with Andy's Man club. This event was led by Transpennine Express line with their support dog so an interesting event!

We hope to have our annual sing song at the station before Christmas and an information stand in the Moor

Thanks to all the volunteers who gave up additional time to join and support the events I am personally very grateful !

I look forward to another year increasing awareness of Samaritans and our work and welcome new ideas -do get in touch !

Il set up a meeting in the new year to discuss and particularly welcome newer volunteers

Dee 1816

EDUCATION AND OUTREACH



Buildings and Health and Safety

The Branch Leadership Team Buildings and Health and Safety Report for AGM Oct 2024

The Branch Leadership Team have once again worked hard to meet our ongoing legal Health & Safety obligations. With continued regular checks and necessary maintenance within we've kept the building in good condition and safe for all volunteers, staff & visitors.

This year our only major project has been

To continue with reviewing the Building to determine how we use it and explore how we can make best use of it

Other minor works this past year have been

Fitting of a wall rail along the first floor corridor to help our partially sighted volunteers negotiate their way safely

Replacement lift cabin lights

Upgrading of the lighting in the lift shaft

Upgrade of the lift 'auto dialler' to be compatible with the change to internet based phones, ensuring we have emergency support

I'd like to thank volunteers who undertake various roles in branch that keep the building ticking over.

Once again I'd like to thank Helen for arranging and overseeing all things building wise. She has arranged and overseen necessary work and worked her liaison with Sheffield Council to successfully remove accumulating rubbish that posed a fire risk in the neighbouring property.

I'd also like to pass on thanks to her for also taking over the role of cleaner. There has been a noticeable change that's very much appreciated by our volunteers.

It's no easy feat keeping the building running and obtaining quotes, sorting contracts, arranging & supervising required work and keeping everyone informed.

It would be great if we could get a few more volunteers involved in doing some of the regular monthly checks that are required to meet the health and safety requirements. If you feel you could give a short amount of time around one of your shifts to get involved please let us know.

Health & Safety wise I'm pleased to say we've had no challenges over the past year.

Finally, I'd like to thank you all for your continued adherence to the guidance in branch and for working around disruption that's been unavoidable whilst work has been completed

Sally 1987 (S) Building Manager and Health & Safety Officer

Shop AGM report

The shop closed on 31st January 2025, after it was decided by the Branch Leadership Team that the shops contributions to the charity had reduced so much that it wasn't feasible to remain open. Increased cost in staffing and utilities and reduced footfall on Chapel Walk and the overall appearance and access of the Moor during the ongoing building works hasn't helped matters. Unfortunately, an alternative location and retail outlet wasn't found.

I would like to take this opportunity to thank our paid staff—Antonia and Amy and our volunteers at the time of closing—Katherine, Tony, Claire, Ian Bondsoi, Grant, Bethany and Steve. I would also like to offer my thanks to David Morton and Mike Shield whom have supported and advised the shop during this sad time.

Antonia has decided to volunteer in a support role after her employment finished. Moving forward we now have an online presence and sell items on EBay, and Vinted.

Helen Scothorne 2091 - Shop Manager

Fundraising

At the start of December 2024, I enrolled on a fundraising course in preparation of the shop closing and Sheffield Samaritans need to bring in alternative money. From the end of February I have been actively looking for fundraising opportunities as an alternative to the shop income.

I have written 6 Funding bids or Expressions of Interest,. Completed monitoring and evaluation for 3 pots of funding from Sheffield City Council—Local Area Committees and secure £10,000 of funding.

If you would like to raise money for Sheffield Samaritans, why don't you come and have a chat and we can work out how I can support you to do that.

Helen 2091

Treasurer's Report 2025

I present my 11th and final financial report to members, following my appointment in 2015, it is time to stand down as treasurer, after ten years in the role.

A copy of the charity's accounts for the year ended 31st March 2025, are included within the Annual Report for your information, although these have been viewed and signed off by the Trustees..

The accounts show a surprisingly small increase in total income from the previous year to £86,232. Although this was primarily due to two significant grants from the National Lottery and the Sheffield Church Burgesses Trust respectively.

There was however a fall in income generated by the shop of around down to £41,311 due to the fall off in business at Chapel Walk and the eventual closure at the end of January 2025..

Feed in Tariff income from the solar panels remained reasonably consistent at £2,001.

However, despite total expenditure being reduced to £104,918 we are still spending more than we generate.

Shop costs are obviously lower than last year by, down to £42,000, due to the closure, but the fall in shop income significantly impacted on the contribution the shop makes, in fact leaving an overall loss of £835, compared to a small profit from the previous year.

Further details of the shop costs are shown in note 1.

Expenditure on charitable activities increased by nearly £10,000, mainly due to increases in wages and utilities (Water, Gas & Electricity) but we have managed to reduce administration and building costs. Further details of these costs are included in note 2.

There was a net reduction in funds of £38,907 for the year. This compares to a deficit of £29,406 for the previous year. The balance sheet on page 3 shows the charity's assets and liabilities at the year end, with the largest of our tangible assets relating to the value of 272 Queens Road building, (circa £600k) as shown in note 6.

The investment fund is shown as a fixed asset, as last year, with the balance available to fund the ongoing cash flow requirements of the charity.

The bank balances reduced over the year and were at £11,802 and the charity's funds totalled £667,372 on 31st March 2025, as shown at the foot of the balance sheet with £21,047 held as restricted funds, being the remaining balance on a council grant to fund Outreach activity in Sheffield, the Lottery grant spread over 24-months and the SCBT grant funding activity into this year. The remaining funds are all unrestricted in nature, of which £656,515 are represented by the book value of the building at Queens Road and the investment fund deposit.

Finally, having made the decision to close our Charity Shop on Chapel Walk we must focus more of our efforts on future fund-raising activities, that can help to alleviate the downward trend of our finances.

As I stand down as Treasurer and hand over to Fanija after the AGM, it is my intention to continue as a volunteer, both supporting her and ensuring a smooth transition, but also working with Helen to focus on income generation, grant applications, fund raising and increasing the reach of our in-house lottery.

In finishing, as ever, my thanks to all our volunteers, all the members of Branch Leadership Team and particularly our Trustees, all who continue to be very supportive, especially our director Jenny and to Helen both of whom have assisted me personally behind the scenes, and to wish our new treasurer the very best during her term in office, however long that may be.

Andrew Denniff – Treasurer

SHEFFIELD SAMARITANS
CHARITABLE INCORPORATED ORGANISATION
REGISTERED CHARITY NUMBER 1173942

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025

TINGLE ASHMORE LTD
CHARTERED ACCOUNTANTS
SHEFFIELD

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025

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SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHEFFIELD SAMARITANS

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2025 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Brendan Ashmore ACA
Tingle Ashmore Ltd
Chartered Accountants
Enterprise House
Broadfield Court
Sheffield
S8 0XF

Dated :

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT

		Unrestricted funds 2025	Restricted funds 2025	Total funds 2025	Total funds 2024
	Notes	£	£	£	£
Income from:					
Donations and legacies		13,438	-	13,438	6,255
Charitable activities:					
Grant income		1,000	25,000	26,000	7,250
Investment income:		2,164	-	2,164	3,104
Other trading activities:					
Shop income		41,311	-	41,311	60,901
Net fundraising		1,318	-	1,318	1,595
Other income:					
Solar panels		2,001	-	2,001	2,123
Total income		<u>61,232</u>	<u>25,000</u>	<u>86,232</u>	<u>81,228</u>
Expenditure on:					
Raising funds					
Cost of trading from shop	1	42,146	-	42,146	58,483
Investment management costs		1,709	-	1,709	683
Charitable activities	2	<u>52,700</u>	<u>8,363</u>	<u>61,063</u>	<u>51,606</u>
Total expenditure		<u>96,555</u>	<u>8,363</u>	<u>104,918</u>	<u>110,772</u>
Net (losses)/gains on investments	7	<u>(3,584)</u>	<u>-</u>	<u>(3,584)</u>	<u>4,548</u>
Net movement in funds	3	(38,907)	16,637	(22,270)	(24,996)
Total funds brought forward		<u>706,279</u>	<u>4,410</u>	<u>710,689</u>	<u>735,685</u>
Total funds carried forward		<u>£667,372</u>	<u>£21,047</u>	<u>£688,419</u>	<u>£710,689</u>

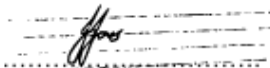
The Statement of Financial Activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
BALANCE SHEET

		2025	2024
	Notes	£	£
Fixed assets			
Tangible assets	6	606,514	607,207
Investments	7	50,000	85,000
		<u>656,514</u>	<u>692,207</u>
Current assets			
Debtors	8	5,000	-
Cash at bank and on hand		11,082	10,413
Investments	7	22,341	13,095
		<u>38,423</u>	<u>23,508</u>
Creditors - amounts falling due within one year	9	<u>6,518</u>	<u>5,026</u>
Net current assets		<u>31,905</u>	<u>18,482</u>
Net assets		<u>£688,419</u>	<u>£710,689</u>
Income funds			
Unrestricted income funds			
General funds	11	667,372	706,279
Restricted funds	11	<u>21,047</u>	<u>4,410</u>
Total funds	12	<u>£688,419</u>	<u>£710,689</u>

Text

These financial statements were approved by the Trustees on 13th October and signed on
their behalf by 2025


Jenny Jones
Trustee

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
PRINCIPAL ACCOUNTING POLICIES

General information and basis of preparation

Sheffield Samaritans is a charitable incorporated organisation registered with the Charity Commission in England and Wales. The address of the registered office is 272 Queens Road, Sheffield, S2 4DL.

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

Sheffield Samaritans constitutes a public benefit entity as defined by FRS 102.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist.

Income

All income is accounted for as soon as the charity has entitlement to the income, there is certainty of receipt and the amount can be quantified with reasonable accuracy.

Investment income is included when receivable. Bank interest is recognised as income when it is credited to the bank statement.

Income from fundraising activities is reported net of the amounts incurred in raising those funds.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and any professional fees associated with the independent examination of the accounts. Donations made by the branch are also included in this category.

Fixed assets and depreciation

All items of capital expenditure below £500 are written off as incurred.

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis.

Investments

Investments are included at market value at 31st March 2025.

Realised gains and losses on investments are calculated as the difference between the sales proceeds and their market value at the start of the period, or their subsequent cost, and are charged or credited to the statement of financial activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the period and are credited or charged to the statement of financial activities based on the market value at the valuation date.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
PRINCIPAL ACCOUNTING POLICIES

Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered.

Creditors

Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension

The charity makes employer contributions to an auto-enrolment pension scheme in favour of certain members of staff. The pension charge in the statement of financial activities is the amount of contributions payable by the charity

Leased assets

All leases are considered to be 'operating leases' and the relevant rentals are charged wholly to the statement of financial activities.

Fund accounting

Unrestricted funds are general funds which are available for use at the trustees' discretion in furtherance of any of the objectives of the charity. Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes. Restricted funds are those donated for a specific purpose, imposed by the donor, or through the terms of an appeal. The restriction means that the funds can only be used for that specific purpose.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

	2025	2024
	£	£
1 Cost of trading from shop		
Purchases for resale	-	57
Staff	20,891	33,799
Premises	14,562	15,113
Utilities	1,028	1,711
Building maintenance	600	477
Administration	2,857	4,985
Cleaning & maintenance	338	473
Travel & volunteers	-	312
Bank charges	430	1,556
Professional fees	1,440	-
	<u>£42,146</u>	<u>£58,483</u>
2 Charitable activities		
Staff	22,734	10,793
Outreach & publicity	1,696	2,840
Premises	6,533	6,426
Utilities	4,558	2,367
Building maintenance	1,766	3,460
Travel & volunteers	3,792	4,031
Administration	5,984	7,681
Cleaning & maintenance	5,523	5,798
Consultancy	5,889	5,754
Branch contributions	763	620
Depreciation	693	693
Governance:		
AGM Expenses	22	63
Accountancy and bookkeeping	1,110	1,080
	<u>£61,063</u>	<u>£51,606</u>
Unrestricted expenditure	52,700	48,766
Restricted expenditure	8,363	2,840
	<u>£61,063</u>	<u>£51,606</u>
3 Net movement in funds		
This is stated after charging:-		
Independent examiner's remuneration	450	420
Depreciation	693	693
	<u> </u>	<u> </u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

	2025	2024
	£	£
4 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel		
Salaries	42,531	43,447
Employer's pension contributions	1,094	1,145
	<u>£43,625</u>	<u>£44,592</u>

No employees had employee benefits in excess of £60,000 in either period.
The average monthly number of staff employed was 3 (2024 - 4).
The key management personnel of the charity comprise the Trustees.
Trustees received no remuneration, benefits or expenses in either period except expenses paid in connection with their role as listening volunteers.

- 5 Related party transactions
There were no related party transactions requiring disclosure in either period.

6 Tangible assets	Buildings	Equipment	Carpets	Total
	£	£	£	£
Cost or valuation				
As at 1st April 2024 and at 31st March 2025	<u>618,251</u>	<u>29,757</u>	<u>6,075</u>	<u>654,083</u>
Depreciation				
As at 1st April 2024	13,811	26,990	6,075	46,876
Charge for the year	<u>-</u>	<u>693</u>	<u>-</u>	<u>693</u>
As at 31st March 2025	<u>13,811</u>	<u>27,683</u>	<u>6,075</u>	<u>47,569</u>
Net book value				
As at 31st March 2025	<u>£604,440</u>	<u>£2,074</u>	<u>£-</u>	<u>£606,514</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

7 Investments

	2025	2024
	£	£
Market value at 1st April 2024	98,095	107,126
Investment income reinvested	2,164	3,104
Investment management costs	(1,709)	(683)
Net withdrawals from investment	(22,625)	(16,000)
Net investment (losses)/gains	(3,584)	4,548
Market value at 31st March 2025	<u>£72,341</u>	<u>£98,095</u>
Investments at fair value comprised:		
Listed investments	69,329	91,012
Cash held within the investment portfolio	3,012	7,083
Total	<u>£72,341</u>	<u>£98,095</u>

	2025	2024
	£	£
8 Debtors		
Grants receivable	<u>£5,000</u>	<u>£-</u>
9 Creditors - amounts falling due within one year		
Trade creditors	2,281	1,759
Taxation and social security	964	775
Branch contribution payable	763	620
Accruals and other creditors	<u>2,510</u>	<u>1,872</u>
	<u>£6,518</u>	<u>£5,026</u>

10 Operating lease commitments

At 31st March 2025, the charity had operating leases with total future minimum lease payments as follows:

Amount falling due:

Within one year	88	351
In the second to fifth years	<u>-</u>	<u>88</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

11 Analysis of charity funds

	Balance at 1st Apr 2024	Movement in resources		Balance at 31st March 2025
	£	Incoming £	Outgoing £	£
Unrestricted funds:				
General funds	<u>706,279</u>	<u>61,232</u>	<u>(100,139)</u>	<u>667,372</u>
Restricted funds:				
Sheffield City Council	4,410	-	(1,696)	2,714
National Lottery Community Fund	-	20,000	(6,667)	13,333
Sheffield Church Burgesses Trust	<u>-</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>
	<u>4,410</u>	<u>25,000</u>	<u>(8,363)</u>	<u>21,047</u>
Total funds	<u>£710,689</u>	<u>£86,232</u>	<u>£(108,502)</u>	<u>£688,419</u>

Purpose of restricted funds:

Sheffield City Council - To support outreach activity in Sheffield.

National Lottery Community Fund - To fund core costs such as utilities, training and insurance.

Sheffield Church Burgesses Trust - To fund volunteer expenses.

Prior year comparison:

	Balance at 1st Apr 2023	Movement in resources		Balance at 31st March 2024
	£	Incoming £	Outgoing £	£
Unrestricted funds:				
General funds	<u>735,685</u>	<u>78,526</u>	<u>(107,932)</u>	<u>706,279</u>
Restricted funds:				
Sheffield City Council	-	7,250	(2,840)	4,410
	<u>-</u>	<u>7,250</u>	<u>(2,840)</u>	<u>4,410</u>
Total funds	<u>£735,685</u>	<u>£85,776</u>	<u>£(110,772)</u>	<u>£710,689</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

- 12 Analysis of net assets between funds
Total funds are invested as follows:

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Fund balances at 31st March 2025 are represented by:			
Fixed assets	656,514	-	656,514
Net current assets	10,858	21,047	31,905
Net assets	<u>£667,372</u>	<u>£21,047</u>	<u>£688,419</u>
Prior year comparison:			
Fund balances at 31st March 2024 were represented by:			
Fixed assets	692,207	-	692,207
Net current assets	14,072	4,410	18,482
Net assets	<u>£706,279</u>	<u>£4,410</u>	<u>£710,689</u>

- 13 A detailed breakdown of the statement of financial activities between unrestricted and restricted funds for the year ended 31st March 2024 is as follows:

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Income from:			
Donations and legacies	6,255	-	6,255
Charitable activities	-	7,250	7,250
Investment income	3,104	-	3,104
Other trading activities: Shop income	60,901	-	60,901
Net fundraising	1,595	-	1,595
Other income: Solar panels	2,123	-	2,123
Total income	<u>73,978</u>	<u>7,250</u>	<u>81,228</u>
Expenditure on:			
Raising funds Cost of trading from shop	58,483	-	58,483
Investment management costs	683	-	683
Charitable activities	48,766	2,840	51,606
Total expenditure	<u>107,932</u>	<u>2,840</u>	<u>110,772</u>
Net gain on investments	<u>4,548</u>	<u>-</u>	<u>4,548</u>
Net movement in funds	<u>£(29,406)</u>	<u>£4,410</u>	<u>£(24,996)</u>

Structure, Governance and Management

As from April 2018, the Branch Leadership team, led by the Director, is responsible for the governance of the Branch. The Leadership team comprises elected trustees, ex-officio trustees, and deputy Directors who have opted to be part of the team. Elected trustees serve for a term of three years. Eligible volunteers are encouraged to stand for election of the Leadership team and new trustees are appointed annually at the AGM. Incoming members are then supplied with information from the Charity Commission and Samaritan Central Office in London about their roles and responsibilities as trustees of Sheffield Samaritans.

The leadership team meet monthly. There are a number of sub-committees which report to the Leadership team.

Public Benefit

The trustees consider that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Risk Management

The Leadership team's responsibilities for risk management covers all aspects of running the Branch—premises, governance and management, financial, fundraising, outreach, recruitment and selection, training, caller care and legal obligations. The risk register identifies risks, points up the likelihood and impact of the risk, steps taken in mitigation, and addresses the status and owner of the risk. It is reviewed regularly, both by the Leadership team and the lead person for Health and Safety.

Compliance

- Anti-discrimination and Equal Opportunities policies are in place.
- Data protection legislation is complied with and we are entered onto the Data Protection Register.,
- We are aware that aspects of employment legislation apply to voluntary organisations.
- Contacts with young callers oblige us to be up to date with child protection issues; The branch is up to date with Safeguarding procedures.
- We have an obligation to disclose information under the terms of the Terrorism Act
- Health and Safety issues are kept constantly under review.

Quality of service

We strive to offer a high quality service at all times. Good quality initial training and obligatory ongoing training are part of our culture. As described earlier, volunteers support and systems for support and feedback are available.

Volunteer Safety

- Our building was designed with the safety of callers and volunteers in mind
- We have been a non smoking building since July 2006
- Fire and smoke alarms are tested regularly and correct signage is in place
- All electrical appliances are PAT tested annually
- A full review of all aspects of health and safety is carried out every six months
- There is no single staffing; when open the building is staffed by a minimum of two volunteers
- The yard, entrance doors and visitors area are monitored by cctv cameras
- Access gates and doors have security locks
- All volunteers complete a Personal Evaluation and Evacuation Plan—PEEP

Governing Document

The charity is operated under the rules of its constitution adopted 1963/1946 and amended 22 November 1988, 24 April 1991, 25 April 2006 and 21 April 2009

Overall management of the charity is the responsibilities of the trustees who are elected and co-opted under the terms of the constitution. Day to day activities is managed and carried out by volunteer and paid staff.

Aims and Objectives

The principle objectives of the charity are:

To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily intended for the benefit of the person in Sheffield and the surrounding area (but without specific limitations as to area) to enable such persons to receive immediate help, compassion and befriending from members of the charity selected and prepared for the purpose, working under direction; and also where appropriate, in accordance with Samaritan procedure, referral to persons having specialist or professional skills.

Administration and Reference

Branch Leadership Team

Jennifer Jones* - Director

Andrew Denniff* - Treasurer

Jane Wright*

Chris Collins *

Frances Gray*

Shehla Ali*

Anne Nettleship

Anne Nicolson

Dee Napier

*** Trustees**

Principal Address

Sheffield Samaritans, 272 Queens Road, Sheffield S2 4DL

Email address: queensroad@shaffieldsamaritans.org.uk

Registered Charity Number: 1173942

Bankers: Royal Bank of Scotland, The Common, Ecclesfield, Sheffield S35 9WJ

Solicitors: Jon Darwin, Norrie, Waite and Slater, 9/12 East Parade, Sheffield S1 2ET

Independent Examiner: Tingle Ashmore Ltd.



We are grateful to everyone who has helped us during 24—25 with donations, large and small. We have received monies from churches, companies, trusts and individuals. Every donation received has helped us to keep the Sheffield Samaritans Centre open to provide a vital service to those in emotional distress, by phone or email.

We are particularly grateful, for personal donations and for those who have remembered us in their will. If you would like to do this please contact our Treasurer Andrew Denniff.

If you are interested in becoming a volunteer please contact Deputy Director for Recruitment and Selection at our Queens Road address

Thank you

SHEFFIELD SAMARITANS
CHARITABLE INCORPORATED ORGANISATION
REGISTERED CHARITY NUMBER 1173942

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025

TINGLE ASHMORE LTD
CHARTERED ACCOUNTANTS
SHEFFIELD

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025

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SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHEFFIELD SAMARITANS

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2025 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Brendan Ashmore ACA
Tingle Ashmore Ltd
Chartered Accountants
Enterprise House
Broadfield Court
Sheffield
S8 0XF

Dated :

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT

		Unrestricted funds 2025	Restricted funds 2025	Total funds 2025	Total funds 2024
	Notes	£	£	£	£
Income from:					
Donations and legacies		13,438	-	13,438	6,255
Charitable activities:					
Grant income		1,000	25,000	26,000	7,250
Investment income:		2,164	-	2,164	3,104
Other trading activities:					
Shop income		41,311	-	41,311	60,901
Net fundraising		1,318	-	1,318	1,595
Other income:					
Solar panels		2,001	-	2,001	2,123
Total income		<u>61,232</u>	<u>25,000</u>	<u>86,232</u>	<u>81,228</u>
Expenditure on:					
Raising funds					
Cost of trading from shop	1	42,146	-	42,146	58,483
Investment management costs		1,709	-	1,709	683
Charitable activities	2	<u>52,700</u>	<u>8,363</u>	<u>61,063</u>	<u>51,606</u>
Total expenditure		<u>96,555</u>	<u>8,363</u>	<u>104,918</u>	<u>110,772</u>
Net (losses)/gains on investments	7	<u>(3,584)</u>	<u>-</u>	<u>(3,584)</u>	<u>4,548</u>
Net movement in funds	3	(38,907)	16,637	(22,270)	(24,996)
Total funds brought forward		<u>706,279</u>	<u>4,410</u>	<u>710,689</u>	<u>735,685</u>
Total funds carried forward		<u>£667,372</u>	<u>£21,047</u>	<u>£688,419</u>	<u>£710,689</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
BALANCE SHEET

		2025	2024
	Notes	£	£
Fixed assets			
Tangible assets	6	606,514	607,207
Investments	7	50,000	85,000
		<u>656,514</u>	<u>692,207</u>
Current assets			
Debtors	8	5,000	-
Cash at bank and on hand		11,082	10,413
Investments	7	22,341	13,095
		<u>38,423</u>	<u>23,508</u>
Creditors - amounts falling due within one year	9	<u>6,518</u>	<u>5,026</u>
Net current assets		<u>31,905</u>	<u>18,482</u>
Net assets		<u>£688,419</u>	<u>£710,689</u>
Income funds			
Unrestricted income funds			
General funds	11	667,372	706,279
Restricted funds	11	<u>21,047</u>	<u>4,410</u>
Total funds	12	<u>£688,419</u>	<u>£710,689</u>

Text

These financial statements were approved by the Trustees on 13th October and signed on
their behalf by 2025


Jenny Jones
Trustee

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
PRINCIPAL ACCOUNTING POLICIES

General information and basis of preparation

Sheffield Samaritans is a charitable incorporated organisation registered with the Charity Commission in England and Wales. The address of the registered office is 272 Queens Road, Sheffield, S2 4DL.

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

Sheffield Samaritans constitutes a public benefit entity as defined by FRS 102.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist.

Income

All income is accounted for as soon as the charity has entitlement to the income, there is certainty of receipt and the amount can be quantified with reasonable accuracy.

Investment income is included when receivable. Bank interest is recognised as income when it is credited to the bank statement.

Income from fundraising activities is reported net of the amounts incurred in raising those funds.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and any professional fees associated with the independent examination of the accounts. Donations made by the branch are also included in this category.

Fixed assets and depreciation

All items of capital expenditure below £500 are written off as incurred.

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis.

Investments

Investments are included at market value at 31st March 2025.

Realised gains and losses on investments are calculated as the difference between the sales proceeds and their market value at the start of the period, or their subsequent cost, and are charged or credited to the statement of financial activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the period and are credited or charged to the statement of financial activities based on the market value at the valuation date.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
PRINCIPAL ACCOUNTING POLICIES

Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered.

Creditors

Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension

The charity makes employer contributions to an auto-enrolment pension scheme in favour of certain members of staff. The pension charge in the statement of financial activities is the amount of contributions payable by the charity

Leased assets

All leases are considered to be 'operating leases' and the relevant rentals are charged wholly to the statement of financial activities.

Fund accounting

Unrestricted funds are general funds which are available for use at the trustees' discretion in furtherance of any of the objectives of the charity. Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes. Restricted funds are those donated for a specific purpose, imposed by the donor, or through the terms of an appeal. The restriction means that the funds can only be used for that specific purpose.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

	2025	2024
	£	£
1 Cost of trading from shop		
Purchases for resale	-	57
Staff	20,891	33,799
Premises	14,562	15,113
Utilities	1,028	1,711
Building maintenance	600	477
Administration	2,857	4,985
Cleaning & maintenance	338	473
Travel & volunteers	-	312
Bank charges	430	1,556
Professional fees	1,440	-
	<u>£42,146</u>	<u>£58,483</u>
2 Charitable activities		
Staff	22,734	10,793
Outreach & publicity	1,696	2,840
Premises	6,533	6,426
Utilities	4,558	2,367
Building maintenance	1,766	3,460
Travel & volunteers	3,792	4,031
Administration	5,984	7,681
Cleaning & maintenance	5,523	5,798
Consultancy	5,889	5,754
Branch contributions	763	620
Depreciation	693	693
Governance:		
AGM Expenses	22	63
Accountancy and bookkeeping	1,110	1,080
	<u>£61,063</u>	<u>£51,606</u>
Unrestricted expenditure	52,700	48,766
Restricted expenditure	8,363	2,840
	<u>£61,063</u>	<u>£51,606</u>
3 Net movement in funds		
This is stated after charging:-		
Independent examiner's remuneration	450	420
Depreciation	693	693

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

	2025	2024
	£	£
4 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel		
Salaries	42,531	43,447
Employer's pension contributions	1,094	1,145
	<u>£43,625</u>	<u>£44,592</u>

No employees had employee benefits in excess of £60,000 in either period.

The average monthly number of staff employed was 3 (2024 - 4).

The key management personnel of the charity comprise the Trustees.

Trustees received no remuneration, benefits or expenses in either period except expenses paid in connection with their role as listening volunteers.

- 5 Related party transactions
There were no related party transactions requiring disclosure in either period.

6 Tangible assets	Buildings	Equipment	Carpets	Total
	£	£	£	£
Cost or valuation				
As at 1st April 2024 and at 31st March 2025	<u>618,251</u>	<u>29,757</u>	<u>6,075</u>	<u>654,083</u>
Depreciation				
As at 1st April 2024	13,811	26,990	6,075	46,876
Charge for the year	<u>-</u>	<u>693</u>	<u>-</u>	<u>693</u>
As at 31st March 2025	<u>13,811</u>	<u>27,683</u>	<u>6,075</u>	<u>47,569</u>
Net book value				
As at 31st March 2025	<u>£604,440</u>	<u>£2,074</u>	<u>£-</u>	<u>£606,514</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

7 Investments

	2025	2024
	£	£
Market value at 1st April 2024	98,095	107,126
Investment income reinvested	2,164	3,104
Investment management costs	(1,709)	(683)
Net withdrawals from investment	(22,625)	(16,000)
Net investment (losses)/gains	(3,584)	4,548
Market value at 31st March 2025	<u>£72,341</u>	<u>£98,095</u>
Investments at fair value comprised:		
Listed investments	69,329	91,012
Cash held within the investment portfolio	<u>3,012</u>	<u>7,083</u>
Total	<u>£72,341</u>	<u>£98,095</u>

8 Debtors

	2025	2024
	£	£
Grants receivable	<u>£5,000</u>	<u>£-</u>

9 Creditors - amounts falling due within one year

	2025	2024
Trade creditors	2,281	1,759
Taxation and social security	964	775
Branch contribution payable	763	620
Accruals and other creditors	<u>2,510</u>	<u>1,872</u>
	<u>£6,518</u>	<u>£5,026</u>

10 Operating lease commitments

At 31st March 2025, the charity had operating leases with total future minimum lease payments as follows:

Amount falling due:

Within one year	88	351
In the second to fifth years	<u>-</u>	<u>88</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

11 Analysis of charity funds

	Balance at 1st Apr 2024	Movement in resources		Balance at 31st March 2025
	£	Incoming £	Outgoing £	£
Unrestricted funds:				
General funds	<u>706,279</u>	<u>61,232</u>	<u>(100,139)</u>	<u>667,372</u>
Restricted funds:				
Sheffield City Council	4,410	-	(1,696)	2,714
National Lottery Community Fund	-	20,000	(6,667)	13,333
Sheffield Church Burgesses Trust	-	5,000	-	5,000
	<u>4,410</u>	<u>25,000</u>	<u>(8,363)</u>	<u>21,047</u>
Total funds	<u>£710,689</u>	<u>£86,232</u>	<u>£(108,502)</u>	<u>£688,419</u>

Purpose of restricted funds:

Sheffield City Council - To support outreach activity in Sheffield.

National Lottery Community Fund - To fund core costs such as utilities, training and insurance.

Sheffield Church Burgesses Trust - To fund volunteer expenses.

Prior year comparison:

	Balance at 1st Apr 2023	Movement in resources		Balance at 31st March 2024
	£	Incoming £	Outgoing £	£
Unrestricted funds:				
General funds	<u>735,685</u>	<u>78,526</u>	<u>(107,932)</u>	<u>706,279</u>
Restricted funds:				
Sheffield City Council	-	7,250	(2,840)	4,410
	-	7,250	(2,840)	4,410
Total funds	<u>£735,685</u>	<u>£85,776</u>	<u>£(110,772)</u>	<u>£710,689</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

12 Analysis of net assets between funds

Total funds are invested as follows:

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Fund balances at 31st March 2025 are represented by:			
Fixed assets	656,514	-	656,514
Net current assets	10,858	21,047	31,905
Net assets	<u>£667,372</u>	<u>£21,047</u>	<u>£688,419</u>
Prior year comparison:			
Fund balances at 31st March 2024 were represented by:			
Fixed assets	692,207	-	692,207
Net current assets	14,072	4,410	18,482
Net assets	<u>£706,279</u>	<u>£4,410</u>	<u>£710,689</u>

13 A detailed breakdown of the statement of financial activities between unrestricted and restricted funds for the year ended 31st March 2024 is as follows:

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Income from:			
Donations and legacies	6,255	-	6,255
Charitable activities	-	7,250	7,250
Investment income	3,104	-	3,104
Other trading activities: Shop income	60,901	-	60,901
Net fundraising	1,595	-	1,595
Other income: Solar panels	2,123	-	2,123
Total income	<u>73,978</u>	<u>7,250</u>	<u>81,228</u>
Expenditure on:			
Raising funds Cost of trading from shop	58,483	-	58,483
Investment management costs	683	-	683
Charitable activities	48,766	2,840	51,606
Total expenditure	<u>107,932</u>	<u>2,840</u>	<u>110,772</u>
Net gain on investments	<u>4,548</u>	<u>-</u>	<u>4,548</u>
Net movement in funds	<u>£(29,406)</u>	<u>£4,410</u>	<u>£(24,996)</u>

SHEFFIELD SAMARITANS
CHARITABLE INCORPORATED ORGANISATION
REGISTERED CHARITY NUMBER 1173942

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025

TINGLE ASHMORE LTD
CHARTERED ACCOUNTANTS
SHEFFIELD

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025

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Statement of financial activities and income and expenditure account	3
Balance sheet	4
Principal accounting policies	5-6
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SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHEFFIELD SAMARITANS

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2025 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Brendan Ashmore ACA
Tingle Ashmore Ltd
Chartered Accountants
Enterprise House
Broadfield Court
Sheffield
S8 0XF

Dated :

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT

		Unrestricted funds 2025	Restricted funds 2025	Total funds 2025	Total funds 2024
	Notes	£	£	£	£
Income from:					
Donations and legacies		13,438	-	13,438	6,255
Charitable activities:					
Grant income		1,000	25,000	26,000	7,250
Investment income:		2,164	-	2,164	3,104
Other trading activities:					
Shop income		41,311	-	41,311	60,901
Net fundraising		1,318	-	1,318	1,595
Other income:					
Solar panels		2,001	-	2,001	2,123
Total income		<u>61,232</u>	<u>25,000</u>	<u>86,232</u>	<u>81,228</u>
Expenditure on:					
Raising funds					
Cost of trading from shop	1	42,146	-	42,146	58,483
Investment management costs		1,709	-	1,709	683
Charitable activities	2	<u>52,700</u>	<u>8,363</u>	<u>61,063</u>	<u>51,606</u>
Total expenditure		<u>96,555</u>	<u>8,363</u>	<u>104,918</u>	<u>110,772</u>
Net (losses)/gains on investments	7	<u>(3,584)</u>	<u>-</u>	<u>(3,584)</u>	<u>4,548</u>
Net movement in funds	3	(38,907)	16,637	(22,270)	(24,996)
Total funds brought forward		<u>706,279</u>	<u>4,410</u>	<u>710,689</u>	<u>735,685</u>
Total funds carried forward		<u>£667,372</u>	<u>£21,047</u>	<u>£688,419</u>	<u>£710,689</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
BALANCE SHEET

		2025	2024
	Notes	£	£
Fixed assets			
Tangible assets	6	606,514	607,207
Investments	7	50,000	85,000
		<u>656,514</u>	<u>692,207</u>
Current assets			
Debtors	8	5,000	-
Cash at bank and on hand		11,082	10,413
Investments	7	22,341	13,095
		<u>38,423</u>	<u>23,508</u>
Creditors - amounts falling due within one year	9	<u>6,518</u>	<u>5,026</u>
Net current assets		<u>31,905</u>	<u>18,482</u>
Net assets		<u>£688,419</u>	<u>£710,689</u>
Income funds			
Unrestricted income funds			
General funds	11	667,372	706,279
Restricted funds	11	<u>21,047</u>	<u>4,410</u>
Total funds	12	<u>£688,419</u>	<u>£710,689</u>

Text

These financial statements were approved by the Trustees on 13th October and signed on
their behalf by 2025


Jenny Jones
Trustee

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
PRINCIPAL ACCOUNTING POLICIES

General information and basis of preparation

Sheffield Samaritans is a charitable incorporated organisation registered with the Charity Commission in England and Wales. The address of the registered office is 272 Queens Road, Sheffield, S2 4DL.

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

Sheffield Samaritans constitutes a public benefit entity as defined by FRS 102.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist.

Income

All income is accounted for as soon as the charity has entitlement to the income, there is certainty of receipt and the amount can be quantified with reasonable accuracy.

Investment income is included when receivable. Bank interest is recognised as income when it is credited to the bank statement.

Income from fundraising activities is reported net of the amounts incurred in raising those funds.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and any professional fees associated with the independent examination of the accounts. Donations made by the branch are also included in this category.

Fixed assets and depreciation

All items of capital expenditure below £500 are written off as incurred.

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis.

Investments

Investments are included at market value at 31st March 2025.

Realised gains and losses on investments are calculated as the difference between the sales proceeds and their market value at the start of the period, or their subsequent cost, and are charged or credited to the statement of financial activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the period and are credited or charged to the statement of financial activities based on the market value at the valuation date.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
PRINCIPAL ACCOUNTING POLICIES

Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered.

Creditors

Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension

The charity makes employer contributions to an auto-enrolment pension scheme in favour of certain members of staff. The pension charge in the statement of financial activities is the amount of contributions payable by the charity

Leased assets

All leases are considered to be 'operating leases' and the relevant rentals are charged wholly to the statement of financial activities.

Fund accounting

Unrestricted funds are general funds which are available for use at the trustees' discretion in furtherance of any of the objectives of the charity. Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes. Restricted funds are those donated for a specific purpose, imposed by the donor, or through the terms of an appeal. The restriction means that the funds can only be used for that specific purpose.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

	2025	2024
	£	£
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Purchases for resale	-	57
Staff	20,891	33,799
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Utilities	1,028	1,711
Building maintenance	600	477
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Cleaning & maintenance	338	473
Travel & volunteers	-	312
Bank charges	430	1,556
Professional fees	1,440	-
	<u>£42,146</u>	<u>£58,483</u>
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Staff	22,734	10,793
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Premises	6,533	6,426
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SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

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Depreciation				
As at 1st April 2024	13,811	26,990	6,075	46,876
Charge for the year	<u>-</u>	<u>693</u>	<u>-</u>	<u>693</u>
As at 31st March 2025	<u>13,811</u>	<u>27,683</u>	<u>6,075</u>	<u>47,569</u>
Net book value				
As at 31st March 2025	<u>£604,440</u>	<u>£2,074</u>	<u>£-</u>	<u>£606,514</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

7 Investments

	2025	2024
	£	£
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Investment income reinvested	2,164	3,104
Investment management costs	(1,709)	(683)
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Net investment (losses)/gains	(3,584)	4,548
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Listed investments	69,329	91,012
Cash held within the investment portfolio	<u>3,012</u>	<u>7,083</u>
Total	<u>£72,341</u>	<u>£98,095</u>

8 Debtors

	2025	2024
	£	£
Grants receivable	<u>£5,000</u>	<u>£-</u>

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Taxation and social security	964	775
Branch contribution payable	763	620
Accruals and other creditors	<u>2,510</u>	<u>1,872</u>
	<u>£6,518</u>	<u>£5,026</u>

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Amount falling due:

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In the second to fifth years	<u>-</u>	<u>88</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

11 Analysis of charity funds

	Balance at 1st Apr 2024	Movement in resources		Balance at 31st March 2025
	£	Incoming £	Outgoing £	£
Unrestricted funds:				
General funds	<u>706,279</u>	<u>61,232</u>	<u>(100,139)</u>	<u>667,372</u>
Restricted funds:				
Sheffield City Council	4,410	-	(1,696)	2,714
National Lottery Community Fund	-	20,000	(6,667)	13,333
Sheffield Church Burgesses Trust	-	5,000	-	5,000
	<u>4,410</u>	<u>25,000</u>	<u>(8,363)</u>	<u>21,047</u>
Total funds	<u>£710,689</u>	<u>£86,232</u>	<u>£(108,502)</u>	<u>£688,419</u>

Purpose of restricted funds:

Sheffield City Council - To support outreach activity in Sheffield.

National Lottery Community Fund - To fund core costs such as utilities, training and insurance.

Sheffield Church Burgesses Trust - To fund volunteer expenses.

Prior year comparison:

	Balance at 1st Apr 2023	Movement in resources		Balance at 31st March 2024
	£	Incoming £	Outgoing £	£
Unrestricted funds:				
General funds	<u>735,685</u>	<u>78,526</u>	<u>(107,932)</u>	<u>706,279</u>
Restricted funds:				
Sheffield City Council	-	7,250	(2,840)	4,410
	-	7,250	(2,840)	4,410
Total funds	<u>£735,685</u>	<u>£85,776</u>	<u>£(110,772)</u>	<u>£710,689</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

12 Analysis of net assets between funds

Total funds are invested as follows:

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Fund balances at 31st March 2025 are represented by:			
Fixed assets	656,514	-	656,514
Net current assets	10,858	21,047	31,905
Net assets	<u>£667,372</u>	<u>£21,047</u>	<u>£688,419</u>
Prior year comparison:			
Fund balances at 31st March 2024 were represented by:			
Fixed assets	692,207	-	692,207
Net current assets	14,072	4,410	18,482
Net assets	<u>£706,279</u>	<u>£4,410</u>	<u>£710,689</u>

13 A detailed breakdown of the statement of financial activities between unrestricted and restricted funds for the year ended 31st March 2024 is as follows:

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Income from:			
Donations and legacies	6,255	-	6,255
Charitable activities	-	7,250	7,250
Investment income	3,104	-	3,104
Other trading activities: Shop income	60,901	-	60,901
Net fundraising	1,595	-	1,595
Other income: Solar panels	2,123	-	2,123
Total income	<u>73,978</u>	<u>7,250</u>	<u>81,228</u>
Expenditure on:			
Raising funds Cost of trading from shop	58,483	-	58,483
Investment management costs	683	-	683
Charitable activities	48,766	2,840	51,606
Total expenditure	<u>107,932</u>	<u>2,840</u>	<u>110,772</u>
Net gain on investments	<u>4,548</u>	<u>-</u>	<u>4,548</u>
Net movement in funds	<u>£(29,406)</u>	<u>£4,410</u>	<u>£(24,996)</u>

SHEFFIELD SAMARITANS

England & Wales - Charity number 1173942

Accounts

Sheffield Samaritans AGM

Annual Report and Accounts

Year ended 31st March 2024



272 Queens Road.

Wednesday 23th October 2024

6.30— 8.00 pm



About Samaritans

Sheffield Samaritans is committed to providing the Samaritans service for people in Sheffield and the surrounding area.

Phone: 116123 (free call)

Email: jo@samaritans.org

Samaritans provides confidential emotional support 24 hours a day by telephone, face to face and email, at festivals and outside our centres in prison, in hospitals, schools and the workplace and with the homeless through a network of 201 branches in the UK and Republic of Ireland. The charity's main objectives are:

- To provide assistance to individuals who are suicidal, despairing, or in distress in order to reduce the incidences of suicide;
- To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

This is reflected in Samaritans' Mission, Vision and Values statement;

Vision

Our vision is that fewer people die by suicide

We work to achieve this Vision by making it our **Mission** to alleviate emotional distress and reduce the incidence of suicidal feelings and suicidal behaviour. We do this by:

- Being available 24 hours a day to provide emotional support for people who are experiencing feelings of emotional distress or despair, including those that may lead to suicide;
- Reaching out to high risk groups and communities to reduce the risk of suicide
- Working in partnership with other organisations, agencies and experts to achieve our Vision

Our Values

We have five core values. They're supported by these behaviours, which we share within the Samaritans organisation: support, trust, aspirational and respect.

- **Listening** — Exploring feelings alleviates distress and helps people to reach a better understanding of their situation and the options open to them.
- **Confidentiality**—If people feel safe, they are more likely to be open about their feelings.
- **Non-judgemental**—We want people to be able to talk to us without fear of prejudice or rejection. People making their own decisions wherever possible
- **People making their own decisions**—We believe that people have the right to find their own solution and that telling people what to do takes responsibility away from them.
- **Human contact**—Giving people time, undivided attention and empathy meets a fundamental emotional need and reduces distress and despair.

Directors Report. AGM 2024

Another year gone already! Time seems to go by in a flash, and is a precious commodity, so I'm always astounded by the dedication of our volunteers, that turn up week after week, for our callers. In the last 12 months,* Sheffield Samaritans have:

- spent 4,744 hours on the phone
- answered 19,319 calls
- responded to 2,310 emails.

Thanks to the Recruitment team, the Training team and all the Mentors, Sheffield Samaritans have welcomed around 30 newly trained volunteers over the past year. We inevitably 'lose' some volunteers each year, some of whom take a break and later return, and others transfer to other branches when they relocate. Welcome to all of you that have transferred to Sheffield in the past year, and thank you for joining us. We currently have 110 active listening volunteers.

The commitment to shifts is fantastic, and I'm grateful to everyone for what you do. As you will see from the following reports on recruitment, training, mentoring, equity, diversity and inclusion, volunteer care, communications, fundraising, outreach and the charity shop, there is a hive of activity behind the scenes. Thank you to all the Deputy Directors, everyone contributing to the respective teams, and our trustees, for your commitment, support and time.

Deputy directors are appointed for a three-year term, and so Jess and Alex stepped down from the role of joint DDs for Training / Learning and Development in April 2024. Lynne 1967 also retired from the role of DD for Recruitment. I can't thank Jess, Alex and Lynne enough for their work over the past three years, and their willingness to keep things ticking along after their term was up.

We currently have a number of vacancies in lead roles, so it's the perfect time to review the Branch Leadership Structure. We've looked at the tasks involved in the various streams of work we do, and divided up the responsibilities so that they are, hopefully, more manageable. Please do take a look at the roles, and speak to me or the current lead if you think you might like to help...many hands make light work!

At last year's AGM, I noted that BLT had two big pieces of work planned: 1) reviewing the impact of the charity shop, and 2) considering how we might be able to better use the space we have at 272 Queens Road. We have time on the agenda during the AGM to provide an update on these two issues, and will continue to provide further updates via the weekly Branch Update.

The next big change for us is coming in the shape of the new Listening Centre. Equipment has been developed and testing due to start soon, with the switch coming early November. I hear from the early adopters that all has gone smoothly—I am hopeful that we will be able to say the same! Thanks in advance to Steve and Chris for their IT help.

A few final thank yous, to Shehla 2210 for taking over our social media feed on X, Lisa 2152 for setting up and facilitating the peer support sessions, and to our Group Leaders, Gerry 1926, Jackie 2097, Janet 1936, Jess 1863, Joanne 2013, Lorna 1532, Lynne 1953, Sally 1839, Sandra 2064, Sue 1924 and Sue 1813 for all you do to support all our volunteers (and an extra thanks to Sue 1813 for looking after the Group Leaders!)

Jenny 2015

**September 2023 to August 2024 (latest data available at the time of writing)*

Celebrating our volunteers' long service			
5 years			
Richard 2082	Helen 2091	Matt 2092	Abigail 2093
Jackie 2097	Jane 2099	Jean 2100	David 2084
10 years			
Fiona 1933	Janet 1936	Helen 1950	Lynne 1953
Sue 1924	Gerry 1926	Su 1923	
20 years			
Ann 1570			
50 years!			
After an amazing 5 decades, Tina 351 retired this year!			



Recruitment and Selection

A huge thank you to Lynne 1967 for the time given over her three years in role as DD for Recruitment and Selection. Lynne's tenure came to an end in April 2024, and we are now seeking a new DD for the role.

Thank you also to the wider recruitment team who, amongst them, interviewed 58 potential volunteers between April 2023 and March 2024. As noted in the mentoring report, we have had 3 intakes of new recruits and approximately 30 need listening volunteers—without the fantastic team of interviewers we couldn't have achieved this.

Thank you to the following for carrying out Potential Volunteer interviews:

Alex 2001, Anne 1570, Carole 1833, Claudia 2039, David 2121, Jane 2099, Judith 1150, Kay 1981, Lucy, Lynne 1967, Matt 1946, Sadie 2159, and Sandra 1689.

If you're interested in either leading Recruitment and Selection, or being part of the team that interviews potential volunteers, please let Jenny 2015 know.

Fundraising

Thank you to David 2084 for supporting with general fundraising whilst also taking the lead on assessing, developing and reviewing our retail operations.

In September 2023, BLT agreed to seek the support of a fundraising consultant. Whilst this has been a new expenditure, the investment has been worthwhile. With the help of consultant Wendy Ward, we have been successful in securing a grant of £20,000 from the National Lottery Community Fund!

We have also obtained grants totalling £4000 from Magic Little Grants, Hedley Foundation, and the South, South East and North East Local Authority Committees.

With thanks to all the volunteers that have supported bucket-collections— the generous public attending the Alfie Boe concert at Sheffield City Hall, gave a total of £385. Volunteers from our neighbouring branch, Rotherham, came along to help and we split the proceeds. We've developed a great relationship with the region, and continue to work in partnership with Rotherham across fundraising, outreach and more recently, training.

Thank you to the Brown Bear, Norfolk Street, Broomhill Post Office, St James Sports Centre, Chris Wright Workshop, Valley Road, the Metro Bank, Fargate, and Rhyme and Reason Bookshop, Hunters Bar, for allowing us to leave collection tins on their premises—every penny helps. If your place of work, or any other venue you have contact with are willing to collect for us, please let Jenny 2015 or our wonderful admin assistant Helen know.

Equity Diversity and Inclusion

Anne 1899 leads on EDI for Sheffield. In this role, Anne regularly attends the EDI Leads network meetings. The purpose of the meetings is to share updates on Central Samaritans EDI work and gather feedback on ideas and projects. The network has discussed training and resource needs and it is also a great opportunity to hear ideas from other branches.

Much of the EDI work goes on behind the scenes, for example considerations around reasonable adjustments. We hope that some of the work is 'felt', in that our volunteers feel part of an inclusive branch and seen as we diversify our delivery of outreach events to increase our reach to minoritised groups.

Please do take some time to look at the EDI noticeboard in the Daily Room – if you have anything you'd like to be included on the board, or would like to be involved with EDI work, please contact Anne 1899.

We look forward to seeing you at an EDI reflective ongoing training session soon.

Jenny 2015

Training /Learning and Development

Three new intakes of volunteers have joined the branch this year.

We have also completed 3 intakes of embedded learning which has seen over 20 volunteers transition from trainee to probationer to full volunteer!

The branch completed the On-Going Mentoring for 2023 with a high completion rate. It has shown us how we as a branch are consistent and competent at our roles. It has offered volunteers the opportunity to speak about the role of listening volunteer, identify gaps in knowledge and celebrate the incredible work our volunteers do.

Sadly, our time has come to an end as directors of learning and development. We want to take this opportunity to express our huge thanks to the training team, most of who have been with us from the beginning. We started our directorship coming out of lockdown and remote learning and have ended our time with some of the biggest training groups in branch learning together. During that time we saw several changes to safeguarding, ongoing mentoring and the initial training package for new volunteers as well. Thank you to every volunteer who gave their time to support us in the training room:

Tracy 1965 Jenny 2015 Matt 1946 Chris 2126 Rachel 2019 Ian 1860 Lynne 1953 Gerry 1926 Georgina 2188 Amy 2107 Jane 2150 Frances 1893

We also want to thank all the incredible mentors, skill practitioners, and Helen 2091 for the mountain of DBS checks and handbooks to print out... thank you to all who came through us to become volunteers. You put your trust in us and are now putting your amazing skills to the test.

Special thanks to Lynne 1967 for working so closely with us. You guided us through the BMT and brought through some outstanding trainees.

Though there is yet to be a successor, we are confident that Sheffield Samaritans will continue to thrive and grow with amazing volunteers.

Thank you again.

Jess 1863 and Alex 2001

Communication

Sheffield is fortunate to be a larger branch with over 140 volunteers, both those actively involved with our callers, and support volunteers, who are involved in the vital areas of keeping the whole branch functioning.

It is important all volunteers are able to know what is happening in the branch, in the region and with the whole Samaritans organisation, to be informed and prepared for any changes and to celebrate our successes.

We try to ensure that all volunteers feel they are informed about all aspects of Samaritans through weekly updates emailed to them. In the Daily room there is a notices book, various noticeboards for specific areas of our work. In the Ops room each booth has a folder and noticeboard with full information to support volunteers on duty.

Communication needs to be two ways, so we try to make it easy for volunteers to pass on their thoughts, suggestions and requests by having various books to add their information – e.g. comments, housekeeping, I.T. books.

When on duty much of our communication is verbal and we have robust systems to help volunteers feel there is always someone they can communicate with and are always supported, by having shift leaders always available to talk to volunteers on shift, directors on call always available to be contacted, and group leaders who support our volunteers.

Communication outside the branch is also vital and the outreach team are very active in developing this, as well as regular updates on our X (twitter) account.

If you have any thoughts or suggestions on how we can improve our communication please contact Anne 909.

Anne 909.

Volunteer Care

The Volunteer Care team aim to “care for and support” Sheffield Samaritans both within their Samaritan’s life and their personal one.

The team consists of 9 Group Leaders, namely; Gerry 1926, Janet 1936, Joanne 2013, Lorna 1532, Lynne 1953, Sally 1839, Sandra 2064, Sue 1924 and myself.

Julie 1808 has decided to step down from her role after many years, but I’d like to thank her for all her help and support and for all the minutes she’s taken at our Group Leader meetings!

We hope volunteers feel comfortable enough to approach us with any concerns they may have either within Samaritans or in their personal life and we will attempt to support them in any way we can.

Each Group Leader receives the monthly stats for their group which enables them to see who appears to be having difficulty fulfilling their shifts. This enables us to offer support and perhaps alternative suggestions to allow them to fulfil whatever shifts they can manage within the constraints of their personal life.

Occasionally a Shift Leader will notify a Group Leader that a volunteer has had a challenging call or been involved in a difficult situation. The Group Leader will then make contact with the volunteer and check on their wellbeing.

Our Support Volunteers do an amazing job behind the scenes to keep the Branch running smoothly. Thank you all for your hard work.

If you’d like to be part of the Volunteer Care team please do get in touch with one of us. Indeed, we are looking for a new DD for the team, it is an interesting and rewarding role and I’d be happy to tell you more about it if you think you might be interested.

I think this paragraph should perhaps have been my first and most important one; I must thank all the Group Leaders for all their hard work, support and our lively meetings. They all do a fantastic job and without them we would have no Volunteer Care team.

Sue 1813

Mentoring

As a result of COVID our ability to recruit and train new volunteers through to the mentoring process was reduced and also there was a fall in numbers of active volunteers.

However since January 2023, thanks to the Recruitment and Training volunteers we have had 3 intakes of new recruits amounting to approx 45 people, of which over 30 are still with us, many of them now full volunteers and the rest well on their way to completing their embedded learning. Welcome to you all and thank you for becoming a Samaritan, I hope you find volunteering with us as fulfilling as I do.

I would like to take this opportunity to say thank you to all the mentors – you know who you are! for stepping up and mentoring back to back, and sometimes with 2 trainees over the past year. You are a vital part of the training programme.

I have noticed that often the support does not stop after the mentoring is complete but that trainees benefit from the experience and friendship of their mentors in an ongoing situation and leading them to gain the confidence to play a larger part in the Branch themselves.

Sally 1839 - Mentoring Lead

Outreach

Wow its been a busy year!

This year we have progressed a number of new initiatives following our plans agreed from the end of 2023 Outreach meeting.

We became involved with the regions **rural initiative** and attended the Bakewell show and Chatsworth Fair to promote our work. They were both successful ventures raising awareness of our service and having some particularly good conversations. For these we linked in with Alison from Harrogate Branch who leads on the Rural initiative for Yorkshire, and we also received support from Sams at Chesterfield and Buxton branches

We had also agreed to pursue more opportunities to spread information to more diverse communities and Shehla organised a stall for us at the Firth Park **Mela** and we plan to increase these opportunities in the next year

We also supported the National Samaritans campaign with the London Marathon in turning cities green and Shehla organised the dome **at Meadowhall** to be green in support of Samaritans and we had an information stall there as well.

We had our usual Christmas carol singing and collection at the station which we hope to replicate this year again and we had a stall in the Moor market and we attended as always the very successful Pinknic celebration in the Peace Gardens

We were not able to attend Tramlines as planned unfortunately due to a lack of space, but we will hope to do this again next year.

However, the highlight of the year for me was the **Baton of Hope** conference which we attended. I was inspired by hearing Alastair Campbell talk of his struggles with his mental health and then we met him – he was lovely!

Our work with **S6 foodbank** continues and we now offer support at two different branches each week led by Lynne 1915. We would like more Sams to support this initiative so if you are interested, please contact Lynne.

Schools – Kay 1981 leads on our work with schools and has written out to all the secondary schools in Sheffield linking them to the excellent resources on our website and offering group sessions if requested.

A special thankyou to everyone who supported our very valuable outreach work It is very much appreciated

Dee 1816

EDUCATION AND OUTREACH



Buildings and Health and Safety

The Branch Leadership Team have once again worked hard to meet our ongoing legal Health & Safety obligations. With continued regular checks and necessary maintenance within we've kept the building in good condition and safe for all volunteers, staff & visitors.

This year our only major projects have been

A review of the Building to determine how we use it and explore how we can make best use of it

To develop a Contingency plan to put into place should we have any major building issues at the Branch

Other minor works this past year have been

- Replacement part to the cistern on a toilet
- Replacing ceiling lights in the training room for more energy efficient ones
- Repair / replacement of the PIR light in the passage way
- Upgrade of the Broadband system
- Minor repair to the external side door
- Commencement of a contract for Sanitary Bins in the toilets
- Cleaning and repair of chairs
- Replacement of the entry keypad on the side door

I'd like to thank volunteers who undertake various roles in branch that keep the building ticking over

Once again I'd like to thank Helen for managing all issues building wise. During my unexpected absence Helen has really worked her magic this past year for which I'm extremely grateful.

It's no easy feat keeping the building running and obtaining quotes, sorting contracts, arranging & supervising required work and keeping everyone informed.

It would be great if we could get a few more volunteers involved in doing some of the regular monthly checks that are required to meet the health and safety requirements. If you feel you could give a short amount of time around one of your shifts to get involved please let us know.

Health & Safety wise I'm pleased to say we've had no challenges

Finally, I'd like to thank you all for your continued adherence to the guidance in branch and for working around disruption that's been unavoidable whilst work has been completed

Sally 1987 (S) Building Manager and Health & Safety Officer

Shop

There have been a few changes in the shop this year, the main one being that Karen the shop manager retired at Christmas 2023 at the same time many of her volunteers finished with us too.

We would like to thank Karen and her volunteers for their hard work over the years.

From January 2024, I took over management of the shop, working part time (21 hours) Monday, Tuesday and Thursday (and in the office as Admin support on Wednesdays and Fridays). At this time, we increased the hours of the Assistant manager – Antonia who now works 21 hours on Wednesday, Friday and Saturdays. We also increased the hours of our shop assistant – Amy from 14 to 16 hours that now included 2 hours cleaning per week. Amy hours are Monday, Wednesday, Thursday and Friday 9.30 am – 1.30pm. This allow Antonia and myself to complete other tasks such as supporting new volunteers.

Volunteers - Many left at Christmas with Karen but a handful of volunteers chose to stay with us and I would like to thank them – Katherine, Tony, Claire, Ian and Bondsoi. I have managed to recruit some new volunteers and they are settling nicely.

We have also started working with Sheffield City Council Community Youth Services and some corporate volunteers from Plusnet through David's links with Sheffield Business Together group.

Premises - Since taking on the role, David Morton (DD), Andrew Denniff (treasurer), Martin Singer (retail consultant) and Mike Shield (property expert) have been looking for new premises as the lease of 45 Chapel Walk finishes an end in August 2024. We have not found anywhere suitable at the time of writing this report.

Thanks to Martin Singer for his consultancy support as I took on this new role.

Helen Scothorne - Shop Manager

The financial picture of the Charity Shop over the past 7 years:

Year	Income	Expenses	Profit / Loss
2018	54,004	43,198	10,806
2019	55,968	44,241	11,727
2020	51,808	46,082	5,726
2021	*41,661	32,739	89,22
2022	50,723	50,599	124
2023	67,608	55,785	11,823
2024	60,901	58,483	2,418

**Covid grant of £27,431 received in 2021.*

Further detail of income received via the retail operations can be found in the Financial Statement.

Treasurer's Report 2024

I present my 10th and penultimate financial report to members, following my appointment in 2015, it is my intention to stand down as treasurer in 12-months' time, after ten years in the role.

A copy of the charity's accounts for the year ended 31st March 2024, are included within the Annual Report for your consideration.

The accounts show a small fall in total income from the previous year to £81,228.

There was also a fall in income generated by the shop of around £7,000 to £61,000, with all but one month of the year showing a fall, compared with the previous year.

Feed in Tariff income from the solar panels increased which enables us to generate our own electricity for 272 Queens Road and enjoy a small surplus.

However, total expenditure was higher than last year, at £110,772.

Shop costs increased by around £2,5000, due to higher staff costs, and the fall in shop income have significantly impacted on the contribution the shop makes, generating £2,418 compared to around £12,000 from the previous year.

Further details of the shop costs are shown in note 1.

Expenditure on charitable activities increased by nearly £6,000, mainly due to the costs incurred using external consultants, there were increases in administration and telephone charges. Further details of these costs are included in note 2.

There was a net reduction in funds of £29,406 for the year. This compares to a deficit of £26,582 for the previous year. The balance sheet on page 3 shows the charity's assets and liabilities at the year end, with the largest of our tangible assets relating to the value of 272 Queens Road building, as shown in note 6.

The investment fund is shown as a fixed asset, as last year, with the balance available to fund the ongoing cash flow requirements of the charity.

The bank balances reduced over the year and were at £23,511 and the charity's funds totalled £710,689 on 31st March 2024, as shown at the foot of the balance sheet with £4,410 held as restricted funds, being the remaining balance on a council grant to fund Outreach activity in Sheffield, remaining funds are all unrestricted in nature, although £692,207 are represented by the book value of the building at Queens Road or the investment fund deposit.

Finally, we have an important decision to make on the future of our Charity Shop on Chapel Walk and focus more of our efforts on future fund-raising activities, that can help to alleviate the downward trend of our finances.

As ever, my thanks to all our volunteers, the members of Branch Leadership Team and our Trustees, all who continue to be very supportive, especially our director Jenny and to Dee Napier both of whom have assisted me personally behind the scenes.

Andrew Denniff - Treasurer

SHEFFIELD SAMARITANS
RCHARITABLE INCORPORATED ORGANISATION
REGISTERED CHARITY NUMBER 1173942

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024

TINGLE ASHMORE LTD
CHARTERED ACCOUNTANTS
SHEFFIELD

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024

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SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHEFFIELD SAMARITANS

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2024 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Brendan Ashmore ACA
Tingle Ashmore Ltd
Chartered Accountants
Enterprise House
Broadfield Court
Sheffield
S8 0XF

Dated :

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024
STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024
STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT

		Unrestricted funds 2024	Restricted funds 2024	Total funds 2024	Total funds 2023
	Notes	£	£	£	£
Income from:					
Donations and legacies		6,255	-	6,255	12,407
Charitable activities:					
Sheffield City Council grants		-	7,250	7,250	-
Investment income:		3,104	-	3,104	2,437
Other trading activities:					
Shop income		60,901	-	60,901	67,608
Net fundraising		1,595	-	1,595	861
Other income:					
Solar panels		2,123	-	2,123	2,014
Total income		<u>73,978</u>	<u>7,250</u>	<u>81,228</u>	<u>85,327</u>
Expenditure on:					
Raising funds					
Cost of trading from shop	1	58,483	-	58,483	55,785
Investment management costs		683	-	683	1,741
Charitable activities	2	<u>48,766</u>	<u>2,840</u>	<u>51,606</u>	<u>45,703</u>
Total expenditure		<u>107,932</u>	<u>2,840</u>	<u>110,772</u>	<u>103,229</u>
Net gains/(losses) on investments	7	<u>4,548</u>	<u>-</u>	<u>4,548</u>	<u>(8,680)</u>
Net movement in funds	3	(29,406)	4,410	(24,996)	(26,582)
Total funds brought forward		<u>735,685</u>	<u>-</u>	<u>735,685</u>	<u>762,267</u>
Total funds carried forward		<u>£706,279</u>	<u>£4,410</u>	<u>£710,689</u>	<u>£735,685</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024
BALANCE SHEET

		2024		2023
	Notes	£	£	£
Fixed assets				
Tangible assets	6		607,207	607,900
Investments	7		85,000	100,000
			<u>692,207</u>	<u>707,900</u>
Current assets				
Cash at bank and on hand		10,413		24,598
Investments	7	13,095		7,126
		<u>23,508</u>		<u>31,724</u>
Creditors - amounts falling due within one year	8	<u>5,026</u>		<u>3,939</u>
Net current assets			<u>18,482</u>	<u>27,785</u>
Net assets			<u>£710,689</u>	<u>£735,685</u>
Income funds				
Unrestricted income funds				
General funds	10		706,279	735,685
Restricted funds	10		<u>4,410</u>	<u>-</u>
Total funds	11		<u>£710,689</u>	<u>£735,685</u>

These financial statements were approved by the Trustees on and signed on their behalf by

..... Jenny Jones
Trustee

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024
PRINCIPAL ACCOUNTING POLICIES

General information and basis of preparation

Sheffield Samaritans is a charitable incorporated organisation registered with the Charity Commission in England and Wales. The address of the registered office is 272 Queens Road, Sheffield, S2 4DL.

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

Sheffield Samaritans constitutes a public benefit entity as defined by FRS 102.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist.

Income

All income is accounted for as soon as the charity has entitlement to the income, there is certainty of receipt and the amount can be quantified with reasonable accuracy.

Investment income is included when receivable. Bank interest is recognised as income when it is credited to the bank statement.

Income from fundraising activities is reported net of the amounts incurred in raising those funds.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and any professional fees associated with the independent examination of the accounts. Donations made by the branch are also included in this category.

Fixed assets and depreciation

All items of capital expenditure below £500 are written off as incurred.

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis.

Investments

Investments are included at market value at 31st March 2024.

Realised gains and losses on investments are calculated as the difference between the sales proceeds and their market value at the start of the period, or their subsequent cost, and are charged or credited to the statement of financial activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the period and are credited or charged to the statement of financial activities based on the market value at the valuation date.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024
PRINCIPAL ACCOUNTING POLICIES

Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered.

Creditors

Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension

The charity makes employer contributions to an auto-enrolment pension scheme in favour of certain members of staff. The pension charge in the statement of financial activities is the amount of contributions payable by the charity

Leased assets

All leases are considered to be 'operating leases' and the relevant rentals are charged wholly to the statement of financial activities.

Fund accounting

Unrestricted funds are general funds which are available for use at the trustees' discretion in furtherance of any of the objectives of the charity. Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes. Restricted funds are those donated for a specific purpose, imposed by the donor, or through the terms of an appeal. The restriction means that the funds can only be used for that specific purpose.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024
NOTES TO THE FINANCIAL STATEMENTS

	Unrestricted funds 2024	Restricted funds 2024	Total funds 2024	Total funds 2023
	£	£	£	£
1 Cost of trading from shop				
Purchases for resale	57	-	57	-
Staff	33,799	-	33,799	28,135
Premises	15,113	-	15,113	15,678
Utilities	1,711	-	1,711	1,199
Building maintenance	477	-	477	1,908
Administration	4,985	-	4,985	7,481
Cleaning & maintenance	473	-	473	392
Travel & volunteers	312	-	312	-
Bank charges	1,556	-	1,556	992
	<u>£58,483</u>	<u>£-</u>	<u>£58,483</u>	<u>£55,785</u>
2 Charitable activities				
Staff	10,793	-	10,793	6,695
Outreach & publicity	-	2,840	2,840	3,626
Premises	6,426	-	6,426	6,168
Utilities	2,367	-	2,367	3,806
Building maintenance	3,460	-	3,460	7,437
Travel & volunteers	4,031	-	4,031	3,378
Administration	7,681	-	7,681	3,917
Cleaning & maintenance	5,798	-	5,798	6,011
Donations	-	-	-	232
Consultancy	5,754	-	5,754	-
Branch contributions	620	-	620	1,172
Depreciation	693	-	693	1,152
Governance:				
AGM Expenses	63	-	63	963
Accountancy and bookkeeping	1,080	-	1,080	1,146
	<u>£48,766</u>	<u>£2,840</u>	<u>£51,606</u>	<u>£45,703</u>
3 Net movement in funds				
This is stated after charging:-				
Independent examiner's remuneration			420	390
Depreciation			<u>693</u>	<u>1,152</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024
NOTES TO THE FINANCIAL STATEMENTS

	2024	2023
	£	£
4 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel		
Salaries	43,447	34,200
Employer's pension contributions	1,145	567
	<u>£44,592</u>	<u>£34,767</u>

No employees had employee benefits in excess of £60,000 in either period.
The average monthly number of staff employed was 4 (2023 - 3).
The key management personnel of the charity comprise the Trustees.
Trustees received no remuneration, benefits or expenses in either period except expenses paid in connection with their role as listening volunteers.

- 5 Related party transactions
There were no related party transactions requiring disclosure in either period.

6 Tangible assets	Buildings	Equipment	Carpets	Total
	£	£	£	£
Cost or valuation				
As at 1st April 2023 and at 31st March 2024	<u>618,251</u>	<u>29,757</u>	<u>6,075</u>	<u>654,083</u>
Depreciation				
As at 1st April 2023	13,811	26,297	6,075	46,183
Charge for the year	<u>-</u>	<u>693</u>	<u>-</u>	<u>693</u>
As at 31st March 2024	<u>13,811</u>	<u>26,990</u>	<u>6,075</u>	<u>46,876</u>
Net book value				
As at 31st March 2024	<u>£604,440</u>	<u>£2,767</u>	<u>£-</u>	<u>£607,207</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024
NOTES TO THE FINANCIAL STATEMENTS

7 Investments

On 17th January 2011 the charity invested in a Discretionary Managed Portfolio with Brewin Dolphin Ltd. The aim of this portfolio is to generate returns at a higher rate than can be achieved in cash deposits alone. The charity's risk profile is stated as 3 out of 10 with 1 being the most cautious and 10 the most adventurous.

	2024	2023
	£	£
Market value at 1st April 2023	107,126	115,110
Investment income reinvested	3,104	2,437
Investment management costs	(683)	(1,741)
Withdrawn from investment	(16,000)	-
Unrealised gain/(loss) on valuation	4,548	(8,680)
Market value at 31st March 2024	<u>£98,095</u>	<u>£107,126</u>
Investments at fair value comprised:		
Listed investments	91,012	102,923
Cash held within the investment portfolio	7,083	4,203
Total	<u>£98,095</u>	<u>£107,126</u>

8 Creditors - amounts falling due within one year

	2024	2023
	£	£
Trade creditors	1,759	387
Taxation and social security	775	627
Branch contribution payable	620	1,172
Accruals and other creditors	1,872	1,753
	<u>£5,026</u>	<u>£3,939</u>

9 Operating lease commitments

At 31st March 2024, the charity had operating leases with total future minimum lease payments as follows:

Amount falling due:

Within one year	351	351
In the second to fifth years	88	439
	<u> </u>	<u> </u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024
NOTES TO THE FINANCIAL STATEMENTS

10 Analysis of charity funds

	Balance at 1st Apr 2023	Movement in resources		Balance at 31st March 2024
	£	Incoming	Outgoing	£
Unrestricted funds:				
General funds	<u>735,685</u>	<u>78,526</u>	<u>(107,932)</u>	<u>706,279</u>
Restricted funds:				
Sheffield City Council	<u>-</u>	<u>7,250</u>	<u>(2,840)</u>	<u>4,410</u>
	<u>-</u>	<u>7,250</u>	<u>(2,840)</u>	<u>4,410</u>
Total funds	<u>£735,685</u>	<u>£85,776</u>	<u>£(110,772)</u>	<u>£710,689</u>

Purpose of restricted funds:
Sheffield City Council - To support outreach activity in Sheffield.

Prior year comparison:

	Balance at 1st Apr 2022	Movement in resources		Balance at 31st March 2023
	£	Incoming	Outgoing	£
Unrestricted funds:				
General funds	<u>762,267</u>	<u>85,327</u>	<u>(111,909)</u>	<u>735,685</u>
Total funds	<u>£762,267</u>	<u>£85,327</u>	<u>£(111,909)</u>	<u>£735,685</u>

11 Analysis of net assets between funds

Total funds are invested as follows:

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Fund balances at 31st March 2024 are represented by:			
Fixed assets	692,207	-	692,207
Net current assets	<u>14,072</u>	<u>4,410</u>	<u>18,482</u>
Net assets	<u>£706,279</u>	<u>£4,410</u>	<u>£710,689</u>
Prior year comparison:			
Fund balances at 31st March 2023 were represented by:			
Fixed assets	707,900	-	707,900
Net current assets	<u>27,785</u>	<u>-</u>	<u>27,785</u>
Net assets	<u>£735,685</u>	<u>£-</u>	<u>£735,685</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2024
NOTES TO THE FINANCIAL STATEMENTS

- 12 A detailed breakdown of the statement of financial activities between unrestricted and restricted funds for the year ended 31st March 2023 is as follows:

		Unrestricted funds	Restricted funds	Total funds
		£	£	£
Income from:				
Donations and legacies		12,407	-	12,407
Investment income		2,437	-	2,437
Other trading activities:	Shop income	67,608	-	67,608
	Net fundraising	861	-	861
Other income:	Solar panels	2,014	-	2,014
Total income		<u>85,327</u>	<u>-</u>	<u>85,327</u>
Expenditure on:				
Raising funds	Cost of trading from shop	55,785	-	55,785
	Investment management costs	1,741	-	1,741
Charitable activities		<u>45,703</u>	<u>-</u>	<u>45,703</u>
Total expenditure		<u>103,229</u>	<u>-</u>	<u>103,229</u>
Net loss on investments		<u>(8,680)</u>	<u>-</u>	<u>(8,680)</u>
Net movement in funds		<u>£(26,582)</u>	<u>£-</u>	<u>£(26,582)</u>

Structure, Governance and Management

As from April 2018, the Branch Leadership team, led by the Director, is responsible for the governance of the Branch. The Leadership team comprises elected trustees, ex-officio trustees, and deputy Directors who have opted to be part of the team. Elected trustees serve for a term of three years. Eligible volunteers are encouraged to stand for election of the Leadership team and new trustees are appointed annually at the AGM. Incoming members are then supplied with information from the Charity Commission and Samaritan Central Office in London about their roles and responsibilities as trustees of Sheffield Samaritans.

The leadership team meet monthly. There are a number of sub-committees which report to the Leadership team.

Public Benefit

The trustees consider that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Risk Management

The Leadership team's responsibilities for risk management covers all aspects of running the Branch—premises, governance and management, financial, fundraising, outreach, recruitment and selection, training, caller care and legal obligations. The risk register identifies risks, points up the likelihood and impact of the risk, steps taken in mitigation, and addresses the status and owner of the risk. It is reviewed regularly, both by the Leadership team and the lead person for Health and Safety.

Compliance

- Anti-discrimination and Equal Opportunities policies are in place.
- Data protection legislation is complied with and we are entered onto the Data Protection Register.,
- We are aware that aspects of employment legislation apply to voluntary organisations.
- Contacts with young callers oblige us to be up to date with child protection issues; The branch is up to date with Safeguarding procedures.
- We have an obligation to disclose information under the terms of the Terrorism Act
- Health and Safety issues are kept constantly under review.

Quality of service

We strive to offer a high quality service at all times. Good quality initial training and obligatory ongoing training are part of our culture. As described earlier, volunteers support and systems for support and feedback are available.

Volunteer Safety

- Our building was designed with the safety of callers and volunteers in mind
- We have been a non smoking building since July 2006
- Fire and smoke alarms are tested regularly and correct signage is in place
- All electrical appliances are PAT tested annually
- A full review of all aspects of health and safety is carried out every six months
- There is no single staffing; when open the building is staffed by a minimum of two volunteers
- The yard, entrance doors and visitors area are monitored by cctv cameras
- Access gates and doors have security locks
- All volunteers complete a Personal Evaluation and Evacuation Plan—PEEP

Governing Document

The charity is operated under the rules of its constitution adopted 1963/1946 and amended 22 November 1988, 24 April 1991, 25 April 2006 and 21 April 2009

Overall management of the charity is the responsibilities of the trustees who are elected and co-opted under the terms of the constitution. Day to day activities is managed and carried out by volunteer and paid staff.

Aims and Objectives

The principle objectives of the charity are:

To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily intended for the benefit of the person in Sheffield and the surrounding area (but without specific limitations as to area) to enable such persons to receive immediate help, compassion and befriending from members of the charity selected and prepared for the purpose, working under direction; and also where appropriate, in accordance with Samaritan procedure, referral to persons having specialist or professional skills.

Administration and Reference

Branch Leadership Team

Jennifer Jones* - Director

Andrew Denniff* - Treasurer

Jane Wright*

Carole King*

David Morton*

Chris Collins *

Frances Gray*

Anne Nettleship

Anne Nicolson

Dee Napier

Helen Scothorne—Secretary

*** Trustees**

Principal Address

Sheffield Samaritans, 272 Queens Road, Sheffield S2 4DL

Email address: queensroad@shaffieldsamaritans.org.uk

Registered Charity Number: 1173942

Bankers: Royal Bank of Scotland, The Common, Ecclesfield, Sheffield S35 9WJ

Solicitors: Jon Darwin, Norrie, Waite and Slater, 9/12 East Parade, Sheffield S1 2ET

Independent Examiner: Tingle Ashmore Ltd.



It costs **£4,068** an hour to deliver Samaritans' listening services and support across the UK and Ireland through our 20,000 trained listening volunteers

We are grateful to everyone who has helped us during 23—24 with donations, large and small. We have received monies from churches, companies, trusts and individuals. Every donation received has helped us to keep the Sheffield Samaritans Centre open to provide a vital service to those in emotional distress, by phone or email.

£25 could help Samaritans cover the costs of training, supporting and mentoring a listening volunteer

We are particularly grateful, for personal donations and for those who have remembered us in their will. If you would like to do this please contact our Treasurer Andrew Denniff.

£10 could help answer a life-saving call for help

If you are interested in becoming a listening, fundraising or support volunteer, please apply online via <https://www.samaritans.org/support-us/volunteer/> or for more information, contact Sheffield.director@samaritans.org

Thank you

SHEFFIELD SAMARITANS

England & Wales - Charity number 1173942

Accounts

Sheffield Samaritans AGM

Annual Report and Accounts

Year ended 31st March 2023



Sheffield Samaritans @SheffieldSams · Jul 15

We're here at Sheffield Pinknic today. There's sunshine between the showers! Come and see us 🌟



120



272 Queens Road.

Saturday 28th October 2023

10.30 am – 12.30 pm

SAMARITANS

About Samaritans

Sheffield Samaritans is committed to providing the Samaritans service for people in Sheffield and the surrounding area.

Phone: 116123 (free call)

Email: jo@samaritans.org

Web chat:

Call in: 272 Queens Road, 10am—8 pm (when resources permit)

Samaritans provides completely confidential emotional support 24 hours a day by telephone, face to face and email, at festivals and outside our centres in prison, in hospitals, schools and the workplace and with the homeless through a network of 201 branches in the UK and Republic of Ireland. The charity's main objectives are:

- To provide assistance to individuals who are suicidal, despairing, or in distress in order to reduce the incidences of suicide;
- To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

This is reflected in Samaritans' Mission, Vision and Values statement;

Vision

Our vision is that fewer people die by suicide

We work to achieve this Vision by making it our **Mission** to alleviate emotional distress and reduce the incidence of suicidal feelings and suicidal behaviour. We do this by:

- Being available 24 hours a day to provide emotional support for people who are experiencing feelings of emotional distress or despair, including those that may lead to suicide;
- Reaching out to high risk groups and communities to reduce the risk of suicide
- Working in partnership with other organisations, agencies and experts to achieve our Vision

Our Values

We have five core values. They're supported by these behaviours, which we share within the Samaritans organisation: support, trust, aspirational and respect.

- **Listening** — Exploring feelings alleviates distress and helps people to reach a better understanding of their situation and the options open to them.
- **Confidentiality**—If people feel safe, they are more likely to be open about their feelings.
- **Non-judgemental**—We want people to be able to talk to us without fear of prejudice or rejection. People making their own decisions wherever possible
- **People making their own decisions**—We believe that people have the right to find their own solution and that telling people what to do takes responsibility away from them.
- **Human contact**—Giving people time, undivided attention and empathy meets a fundamental emotional need and reduces distress and despair.

Directors Report. AGM 2022

I can't believe that a year has passed since I took on the role of Director. Whenever anyone asks me how it's going, I say 'I think it's ok – we're still running!' Of course, there are many cogs turning in the background with so many of our wonderful volunteers contributing their time, expertise, and passion week after week, so a massive thank you to every single one of you.

In the last 12 months we have

- taken **18,192** calls
- replied to **2101** emails
- trained **35** new volunteers
- **6** volunteers have continued to be therefore for our callers by transferring to or from other branches when their life circumstances took them away from their branch
- been out and about talking to people and promoting our service at Sheffield train station, Pinknic, Tramlines, the Baton of Hope, local grassroots football, Dronfield Wellbeing Festival, Windrush Day events and even Chelsea Flower Show
- made links with and provided support materials to SACMHA, Assist, City of Sanctuary, South Yorkshire Police, and ESTO Care, a Supported Living organisation
- sadly responded to 2 Step-by-Step requests to support staff following the sudden death a of student
- worked with schools to support their PHSE curriculum through Q&A sessions with Y7 pupils
- provided regular support to staff and service users at S6 Food Bank

...and so much more besides!

I'd like to say an extra thank you to all the Deputy Directors, Group Leaders, Rota Managers, Shift Leaders, the outreach team, the schools' team, shop delivery drivers and everyone else who takes on additional support roles – you're all beaver away in the background but it doesn't go unnoticed.

Earlier this year, we made the decision not to resume face-to-face support in branch. This was a difficult decision, but the rationale is to focus our valuable people resource where we can have most impact. The work with the Food Banks has been a fantastic example of this. Thank you to **Lynne 1953** for all your work with Dee to establish this.

Email is here to stay. Sheffield was one of the branches asked to continue delivering via email in recognition of the volume and quality of email support that we contribute. Whilst the Email Hub has grown significantly, Central Samaritans have recognised that they continue to require branch support. I'm really proud of our email delivery and am pleased that we will be able to continue to provide support in this format.

Looking forward to the year ahead, the Branch Leadership Team have two big pieces of work planned:

1. as we approach the end of the lease on the Charity Shop, we will be reviewing the impact of the shop and considering 'should we stay or should we go?'
2. as we continue to train and gain new volunteers, we will be looking at how we can get the best use out of the building and potentially increase our overall shift capacity.

When we're suitably armed with facts, we will be consulting with the branch – there will be no sudden changes!

Alex 2001 and Jess 1863 will have completed their 3 year term as Training Deputy Directors in April 2024. **MASSIVE THANK YOU** for the amazing work they have done in this time. If you are interested in taking on the role please let us know.

Samaritans is coming up to it's 70th birthday. I know there have been many changes over the years (goodbye Barbara!), but the consistent has been the volunteers turning up week after week to be there for our callers. Thank you for being there.

Jenny 2015

Recruitment and Selection Annual report April 21-22

The team - Ann 1570, Claudia 2039, Dave 2021, Ella 2129, Judith 1150, Kay 1981, Lucy 2061, Lynne1967, Matt 1946, Sandra 1689

The Branch Management Tool [BMT] which was introduced nationally in 2021 has made the whole administrative process for PVs much easier to manage and it means all data we have on PVs is securely held as access to the BMT is through the online tools on my Samaritans login. The system is still a working progress and I have been involved in identifying glitches and suggesting additional functions and actions which would be useful to add. I am the link person for BMT updates so pass on these to the training team.

On the BMT system in April 22, there were over 300 applicants awaiting interviews with Sheffield. [500 in April '21] Throughout the year, emails asking to confirm interest were sent to all those who had been waiting more than 6 months and many withdrew or were withdrawn if they did not respond.

We held 3 rounds of interviews in June, November, and March in advance of a training session. We introduced information sessions as a compulsory part of the process and either Jess or Alex from the training team have joined me to deliver the sessions. They have been very successful in that lots of those attending said how useful it was and it gave those who felt it wasn't right for them the opportunity to self-deselect. We continued to offer both in branch face to face interviews and video interviews [only to those who attended an information session in branch]. Most opted for face to face.

In October the waiting list was back up to 300. I contacted 97 PVs who had been waiting over a year. Most didn't respond so were withdrawn. Of 29 who did respond, 20 attended an information session [in branch or video call], 16 of those attended an interview and 14 were successful and were put forward for training.

In March 23, I contact 100 PVs who had applied between January and July 2022. 33 responded, 21 attended an information session and 18 interviews were arranged. 15 were successful. 1 withdrew.

At the end of this round of recruitment, the waiting list of PVs was down to just over 150.

I would like to thank all the Recruitment team and Jess and Alex from the training team who have made the whole recruitment and selection process as good as it could be in these challenging times.

Lynne 1967

Training /Learning and Development

Three new intakes of volunteers have joined the branch. This is fantastic for us as a branch, as it brings in new talent to support our callers and adds to the incredible volunteers we already have in branch!

Embedded learning was conducted in 2022 and early 2023, with more planned in Autumn 2023 and January 2024. We will be working closely with Volunteer Care to ensure as many people pass their second interviews as quickly as possible.

Training material remains consistent, and feedback from trainees suggests that the content is 'thorough and interesting', whilst the training itself has been said to be 'fantastic and thought provoking'. It is at this point we want to give our heartfelt thanks to each and every person who has supported in the training of core and embedded modules. From skills practitioners, mentors and module trainers – the branch would be at a standstill were it not for your passion to support new volunteers.

One of the best things about this last year from our perspective is that the training team has grown. Although some have left, we're still confident that the team can deliver the best training possible. This really shines through when feedback is given by new volunteers, and we're so proud of the team for all they've accomplished!

We have also welcomed Derek 1719 and Sally 1839 as mentoring leads over this period. It is a big task and the time that Derek and Sally invested in their respective intakes was invaluable. They are a credit to the branch and the L&D team are thankful for their input.

In the coming year we plan to re-introduce on-going mentoring to all volunteers, as well as introduce more supplementary training by third party providers, so that our volunteers really can get the most out of Samaritans.

We are looking forward to another jam-packed year in learning and development and cannot wait to share our progress with you.

Jess and Alex

Communication

This is a new role which Jenny set up when she became Director in October 2022.

My role is to ensure all volunteers feel connected to the branch, region and whole Samaritans organisation.

I send out a weekly Sheffield update to all volunteers, which includes any new information about what is happening in the branch. The Director and other Deputies let me know any details about their own events, any requests or of information to publicise. Any information from volunteers is also welcomed. also include any information from the Yorkshire and Humberside region and the Central Charity.

One of the areas we are often asking about is for volunteers to take on an extra role, as well as their normal duties with callers. Our branch could not continue without the volunteers taking on these extra roles, and we thank all those who are able to help.

Another area for communication is to give information about how the branch and the whole organisation works, the whole range of support we give to callers and the general public.

Having information for volunteers on duty is vital. It is important the volunteers have up to date information on hand when they are on duty, which is easily accessible for them.

More general information is available on noticeboards, which we try not to overload with notices.

Any suggestions from volunteers about communication is welcomed and any suggested improvements are acted upon.

In this way we aim to have knowledgeable volunteers in the branch who understand the reasons for any new developments and also feel they have a voice. They understand the policies and procedures we use and so we can maintain a high quality service for all our callers.

Anne 909

Volunteer Care

The Volunteer Care team aim to “care for and support “ Sheffield Samaritans both within their Samaritan’s life and their personal one.

The team is made up of the Group Leaders; Janet 1936, Julie 1808, Joanne 2013, Lorna 1532, Lynne 1953, Sally 1839 , Sandra 2064, Sue 1924 and myself. We hope that volunteers feel comfortable enough to contact us if they are having problems either within the branch or in their personal life. We aim to try to resolve issues within the branch or to provide support to assist in the management of problems outside the branch, which may include agreeing a period of Leave of Absence if needed.

Each Group Leader receives the monthly stats for their group which enables them to be aware of volunteers who appear to be struggling that month to fulfil their shifts. This enables us to contact the volunteers to check on their wellbeing.

On occasion a group leader may contact a volunteer if they have been notified by a shift leader that a volunteer has had a challenging call or been involved in a difficult situation. This gives another opportunity for the volunteer to explore the incident and their feeling about it.

We have regular meetings, and the minutes are displayed on the notice board in the Daily room.

Our Support Volunteers are our unsung heroes who beaver away behind the scenes ensuring the branch runs smoothly so a huge “Thank You “to them.

You may have noticed that having stepped down as Volunteer Care DD earlier this year I have now picked up the reins again in the short term as a result of the role becoming vacant again. It is a very interesting and rewarding role so if you think you would like to have a go at it please let Jenny 2015 or myself know. If you’d like to join our merry band as a Group Leader you’ll be welcomed with open arms so do please contact one of us.

Lastly, but by no means least I must say a huge “Thank you” to all the Group Leaders for all their hard work and support. They do a fantastic job and without them there would be no Volunteer Care Team.

Sue 1813— DD Volunteer Care

Mentoring

There have been quite a few changes in the mentoring team over the last year. Jenny, on becoming Director handed over to Derek (1719?) who very ably supported 2 Sets of trainees into the branch. Unfortunately, Derek had to step down and Sally 1839 has recently taken on the role.

The Training team is doing 3 sets of training a year at the moment. This means we have a lot of new and enthusiastic people coming into the branch. all needing mentors.

The Mentors have taken on trainees back to back and have done a great job. Our Trainees have merged into the branch so very well. Maybe some of them will consider mentoring in the future, knowing what an amazing experience it can be. Do you remember your first ‘real’ call?

As I have only recently become mentoring lead I would like to thank all the mentors for their help, support and good nature as I am learning the ropes. Someone mentioned it is like herding cats!

Thank you to all mentors.

Sally 1839

Outreach report 2023

It's been exciting to get our outreach up and running again and we have had a busy and enjoyable year.

Lynne 1953 has achieved a great relationship with the S6 food bank, and we will hear more about this at the AGM. It is proving to be a very positive partnership and we would hope to replicate this in other food banks at when we have more resources.

We have built links with SACMHA attending their Windrush event and the opening of their new campus and hope to build on this link in the future.

Kay has led on reestablishing our important work with young people in our school delivery.

We had a presence at Tramlines for the first time in 10 years and it was an exciting (but very wet !!) event - as was our day at the Pinknic (focussed on the LGBT community) event in the Peace gardens

We supported the Yorkshire show and were also involved in the launch of the Baton of hope event across the city.

We continue to support the work of grass roots football led by Abbie

Current plans include our usual carol service at the station and (provisionally 15 December) and again at the station Brew Monday on 15 Jan 2024

We are keen for new volunteers to be involved; everyone is welcome -please do get in touch.

.....**and a little ask** – we would like to get the Sams number out there a bit more – specifically we were talking about GP services and Dentists so if you are going to either of these take some of our cards and ask if you could leave some in their waiting rooms

also we have beer mats – so if by any chance you are visiting a pub/wine bar take some of them with you.

Just get in touch and thanks to everyone who supports our Outreach work on top of the listening shifts – it is very much appreciated!

Dee 1816

EDUCATION AND OUTREACH



Windrush Day – Ecclesfield Park – June 2023



Baton of Hope – Hillsborough Park – June 2023



Braving the mud-bath that was
Tramlines – July 2023



End of Year Social – December 2022

A thank you card from
pupils at King Edward VII
School December 2022



Buildings and Health and Safety

The Branch Leadership Team have worked hard to meet our ongoing legal Health & Safety obligations. With continued regular checks and necessary maintenance within we've kept the building in good condition and safe for all volunteers, staff & visitors.

This year our only major project has been the completion of the refurbishment of the main kitchen space. The addition of new units, worktops, fridge and a slim line dishwasher has made this a more pleasant space for everyone to take a break.

Other minor works have been

- Replacing failed ceiling lights in our face to face room for more energy efficient ones

- Repair to a leaking toilet cistern

We're now in the process of replacing our outdated lights on the upper floor, with more energy efficient ones

I'd like to thank Helen for her continued support in obtaining quotes & arranging dates for work to take place, & keeping everyone informed as work has progressed

Health & Safety wise I'm pleased to say we've had no challenges despite the ongoing threat of COVID earlier in the year. I'd like to thank Lindsey again for her continued monitoring of the national & local situation and branch guidance to help keep the risks low in Branch. We've managed to continue to stay open to offer support.

Finally, I'd like to thank you all for your continued adherence to the guidance in branch and for working around disruption that's been unavoidable whilst work has been completed

Sally 1987 Building Manager and Health & Safety Officer

Samaritans Shop

From April 2022 to the end of the year, for us was our best year yet. Finishing up with £68,698.00: one of those weeks we tipped £2000, which was due to a volunteer donating a beautiful camera and awarding us with a £300 sale. Big thank you to you. It has always been our ambition to achieve the magical £2000, and we did it. I can only think that the upsurge in our sales is due to the demise of many other charity shops in the city centre.

There has been two new additions to our crew: Antonia who is Assistant Manager and has previous experience in the retail charity world. Also, Amy who worked for the Samaritans charity shop as a teenager (but, is no longer a teenager! She won't mind me saying that). We are still short of volunteers, I have 10 now compared to the 24 I had pre-covid.

There have been many units come and go on Chapel Walk in the last 12 months, but we are still standing! 2023 has also been an eventful year, quite up and down sales wise. In recent months, St Luke's Hospice opened a large unit at the bottom of The Moor, and it impacted us very badly.....for a few weeks but then we picked up very dramatically. However, we have noticed that people through the shop don't seem to be donating as much as they used to. I have put 2 plea notices in the window. HINT, HINT, men's clothes in particular.

I would like to take this opportunity to say "THANK YOU" to the delivery drivers who take the donations collected at 272 Queens Road office to the shop on a weekly basis. They are Judith Barber, Sharon Callard, Jenny Parker, Roger Lasko, Sandra Waters and Jane Wright.

If anyone knows someone who might be interested in volunteering at the shop, please contact me on Sheffield@samaritans.org

Karen - Shop Manager

Fundraising

Our fundraising activities were severely impaired through the covid epidemic, but in this financial year have significantly improved.

We thank all those who have fundraised or donated towards our branch activities. A special thank you to Isabelle Blincow and her 10 Artists who for many years have raised branch funds for us through and annual Art Exhibition. A similar thank you to Our Lady and St Thomas Parish Outreach Group.

David 2084

Publicity—April 20 - March 21

Sheffield Samaritans places adverts in local community magazine's:- A guide to Residents and Nursing Care Sheffield, Link, Options and Sheffield Living Well reaching over 1000 local resident.

Examples of social media posts



Thank you to Abi 2128 for posting on our social media platforms

Treasurer's Statement 2021

Treasurer's Report 2023

I enclose my 8th financial report to members, following my appointment in 2015.

A copy of the charity's accounts for the year ended 31st March 2023, are included within the Annual Report for your consideration.

The accounts show a small fall in total income from the previous year to £85,327.

The additional income generated by the shop was offset by lower donations, fewer legacies and the absence of any Covid related grants.

The fall in tariff income from the solar panels arises as last year's figure included a large back dated element.

Total expenditure was also slightly lower than last year, at £103,229.

Shop costs increased by around £5,000, due to higher staff and building costs, but these were still nearly £12,000 lower than the income generated. Further details of the shop costs are shown in note 1.

Expenditure on charitable activities reduced by over £9,000, to £45,703, due mainly to lower building maintenance costs. Further details of these costs are included in note 2.

There was a net reduction in funds of £26,582 for the year. This compares to a deficit of £17,895 for the previous year. The balance sheet on page 3 shows the charity's assets and liabilities at the year end, with the largest of our tangible assets relating to the value of 272 Queens Road building, as shown in note 6.

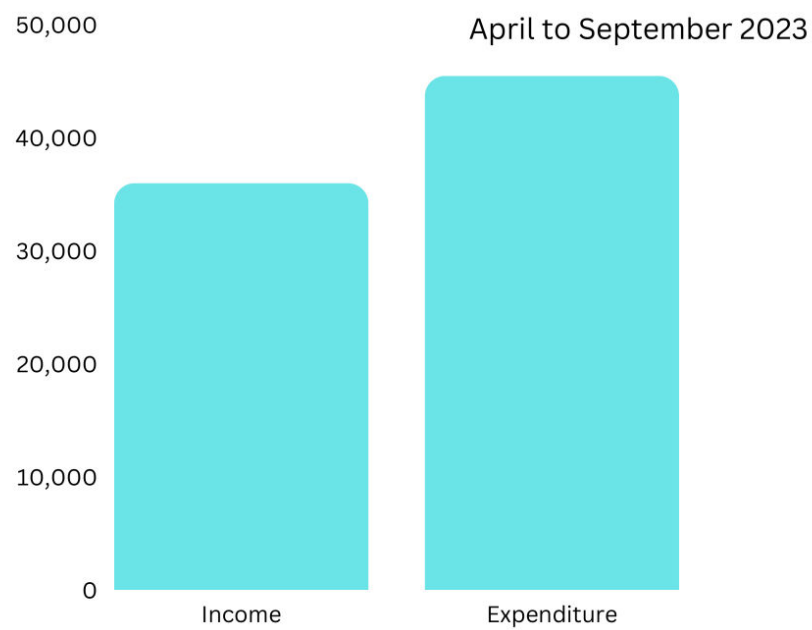
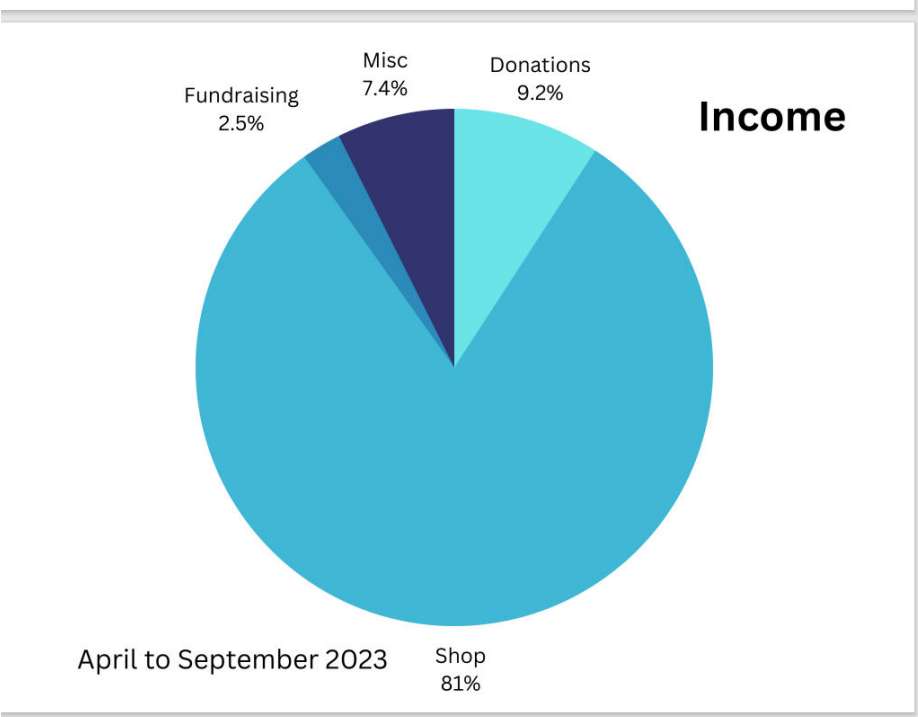
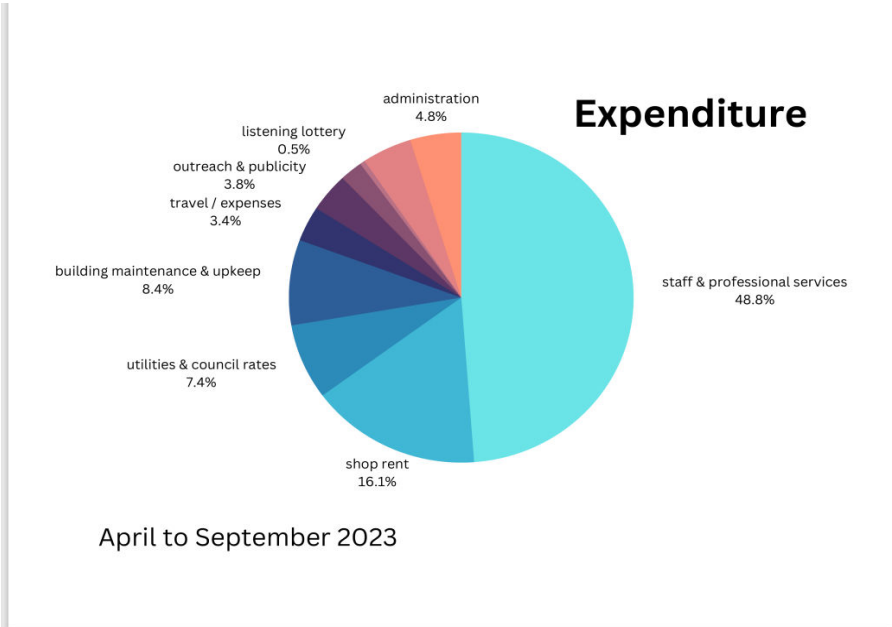
The initial investment deposit of £100,000 is shown as a fixed asset, as last year, with the balance available to fund the ongoing cash flow requirements of the charity.

The bank balances reduced by nearly £19,000 over the year and were just under £25,000 and the charity's funds totalled £735,685 on 31st March 2023, as shown at the foot of the balance sheet. These are all unrestricted in nature, although £707,900 are represented by tangible fixed assets or the initial investment.

Once again, we have some important decisions to make on the future of our Charity Shop on Chapel Walk and focus more of our efforts on future fund-raising activities, that can help to alleviate the downward trend of our finances.

Finally, my thanks to all our volunteers, the members of Branch Leadership Team and our Trustees, all who continue to be very supportive, especially our director Jenny and a special mention for David Morton, both of whom have assisted me personally behind the scenes.

Andrew Denniff - Treasurer



Structure, Governance and Management

As from April 2018, the Branch Leadership team, led by the Director, is responsible for the governance of the Branch. The Leadership team comprises elected trustees, ex-officio trustees, and deputy Directors who have opted to be part of the team. Elected trustees serve for a term of three years. Eligible volunteers are encouraged to stand for election of the Leadership team and new trustees are appointed annually at the AGM. Incoming members are then supplied with information from the Charity Commission and Samaritan Central Office in London about their roles and responsibilities as trustees of Sheffield Samaritans.

The leadership team meet monthly. There are a number of sub-committees which report to the Leadership team.

Public Benefit

The trustees consider that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Risk Management

The Leadership team's responsibilities for risk management covers all aspects of running the Branch—premises, governance and management, financial, fundraising, outreach, recruitment and selection, training, caller care and legal obligations. The risk register identifies risks, points up the likelihood and impact of the risk, steps taken in mitigation, and addresses the status and owner of the risk. It is reviewed regularly, both by the Leadership team and the lead person for Health and Safety.

Compliance

- Anti-discrimination and Equal Opportunities policies are in place.
- Data protection legislation is complied with and we are entered onto the Data Protection Register.,
- We are aware that aspects of employment legislation apply to voluntary organisations.
- Contacts with young callers oblige us to be up to date with child protection issues; The branch is up to date with Safeguarding procedures.
- We have an obligation to disclose information under the terms of the Terrorism Act
- Health and Safety issues are kept constantly under review.

Quality of service

We strive to offer a high quality service at all times. Good quality initial training and obligatory ongoing training are part of our culture. As described earlier, volunteers support and systems for support and feedback are available.

Volunteer Safety

- Our building was designed with the safety of callers and volunteers in mind
- We have been a non smoking building since July 2006
- Fire and smoke alarms are tested regularly and correct signage is in place
- All electrical appliances are PAT tested annually
- A full review of all aspects of health and safety is carried out every six months
- There is no single staffing; when open the building is staffed by a minimum of two volunteers
- The yard, entrance doors and visitors area are monitored by cctv cameras
- Access gates and doors have security locks
- All volunteers complete a Personal Evaluation and Evacuation Plan—PEEP

Governing Document

The charity is operated under the rules of its constitution adopted 1963/1946 and amended 22 November 1988, 24 April 1991, 25 April 2006 and 21 April 2009

Overall management of the charity is the responsibilities of the trustees who are elected and co-opted under the terms of the constitution. Day to day activities is managed and carried out by volunteer and paid staff.

Aims and Objectives

The principle objectives of the charity are:

To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily intended for the benefit of the person in Sheffield and the surrounding area (but without specific limitations as to area) to enable such persons to receive immediate help, compassion and befriending from members of the charity selected and prepared for the purpose, working under direction; and also where appropriate, in accordance with Samaritan procedure, referral to persons having specialist or professional skills.

Administration and Reference

Branch Leadership Team

Jennifer Jones* - Director

Andrew Denniff* - Treasurer

Jane Wright*

Carole King*

David Morton*

Chris Collins *

Frances Gray*

Lynne Gardiner

Alex Carey

Jessica Bowler

Ann Nicole

Anne Nicolson

Dee Napier

Helen Scothorne—Secretary

*** Trustees**

Principal Address

Sheffield Samaritans, 272 Queens Road, Sheffield S2 4DL

Email address: queensroad@shaffieldsamaritans.org.uk

Registered Charity Number: 1173942

Bankers: Royal Bank of Scotland, The Common, Ecclesfield, Sheffield S35 9WJ

Solicitors: Jon Darwin, Norrie, Waite and Slater, 9/12 East Parade, Sheffield S1 2ET

Independent Examiner: Tingle Ashmore Ltd.



We are grateful to everyone who has helped us during 22—23 with donations, large and small. We have received monies from churches, companies, trusts and individuals. Every donation received has helped us to keep the Sheffield Samaritans Centre open to provide a vital service to those in emotional distress, by phone or email.

We are particularly grateful, for personal donations and for those who have remembered us in their will. If you would like to do this please contact our Treasurer Andrew Denniff.

If you are interested in becoming a volunteer please contact Deputy Director for Recruitment and Selection at our Queens Road address

Thank you

SHEFFIELD SAMARITANS
CHARITABLE INCORPORATED ORGANISATION
REGISTERED CHARITY NUMBER 1173942

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023

TINGLE ASHMORE LTD
CHARTERED ACCOUNTANTS
SHEFFIELD

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023

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SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHEFFIELD SAMARITANS

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2023 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Brendan Ashmore ACA
Tingle Ashmore Ltd
Chartered Accountants
Enterprise House
Broadfield Court
Sheffield
S8 0XF

Dated : 5th October 2023

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023
STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023
STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT

		Unrestricted funds 2023	Restricted funds 2023	Total funds 2023	Total funds 2022
	Notes	£	£	£	£
Income from:					
Donations and legacies		12,407	-	12,407	17,675
Charitable activities:					
Covid related grants		-	-	-	2,667
Job Retention Scheme grants		-	-	-	559
Investment income:		2,437	-	2,437	2,357
Other trading activities:					
Shop income		67,608	-	67,608	50,723
Net fundraising		861	-	861	2,058
Other income:					
Solar panels		2,014	-	2,014	11,684
Total income		<u>85,327</u>	<u>-</u>	<u>85,327</u>	<u>87,723</u>
Expenditure on:					
Raising funds					
Cost of trading from shop	1	55,785	-	55,785	50,599
Investment management costs		1,741	-	1,741	1,778
Charitable activities	2	<u>45,703</u>	<u>-</u>	<u>45,703</u>	<u>55,086</u>
Total expenditure		<u>103,229</u>	<u>-</u>	<u>103,229</u>	<u>107,463</u>
Net (losses)/gains on investments	8	<u>(8,680)</u>	<u>-</u>	<u>(8,680)</u>	<u>1,845</u>
Net movement in funds	3	(26,582)	-	(26,582)	(17,895)
Total funds brought forward		<u>762,267</u>	<u>-</u>	<u>762,267</u>	<u>780,162</u>
Total funds carried forward		<u>£735,685</u>	<u>£-</u>	<u>£735,685</u>	<u>£762,267</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023
BALANCE SHEET

		2023	2022
	Notes	£	£
Fixed assets			
Tangible assets	6	607,900	609,052
Investments	7	100,000	100,000
		<u>707,900</u>	<u>709,052</u>
Current assets			
Cash at bank and on hand		24,598	43,309
Investments	7	7,126	15,110
		<u>31,724</u>	<u>58,419</u>
Creditors - amounts falling due within one year	8	<u>3,939</u>	<u>5,204</u>
Net current assets		<u>27,785</u>	<u>53,215</u>
Net assets		<u><u>£735,685</u></u>	<u><u>£762,267</u></u>
Income funds			
Unrestricted income funds			
General funds	10	735,685	762,267
Restricted funds	10	-	-
Total funds	11	<u><u>£735,685</u></u>	<u><u>£762,267</u></u>

These financial statements were approved by the Trustees on 30th September 2023 and signed on their behalf by

.....  **Jenny Jones**
Trustee

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023
PRINCIPAL ACCOUNTING POLICIES

General information and basis of preparation

Sheffield Samaritans is a charitable incorporated organisation registered with the Charity Commission in England and Wales. The address of the registered office is 272 Queens Road, Sheffield, S2 4DL.

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

Sheffield Samaritans constitutes a public benefit entity as defined by FRS 102.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist.

Income

All income is accounted for as soon as the charity has entitlement to the income, there is certainty of receipt and the amount can be quantified with reasonable accuracy.

Investment income is included when receivable. Bank interest is recognised as income when it is credited to the bank statement.

Income from fundraising activities is reported net of the amounts incurred in raising those funds.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and any professional fees associated with the independent examination of the accounts. Donations made by the branch are also included in this category.

Fixed assets and depreciation

All items of capital expenditure below £500 are written off as incurred.

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis.

Investments

Investments are included at market value at 31st March 2023.

Realised gains and losses on investments are calculated as the difference between the sales proceeds and their market value at the start of the period, or their subsequent cost, and are charged or credited to the statement of financial activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the period and are credited or charged to the statement of financial activities based on the market value at the valuation date.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023
PRINCIPAL ACCOUNTING POLICIES

Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered.

Creditors

Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension

The charity makes employer contributions to an auto-enrolment pension scheme in favour of certain members of staff. The pension charge in the statement of financial activities is the amount of contributions payable by the charity

Leased assets

All leases are considered to be 'operating leases' and the relevant rentals are charged wholly to the statement of financial activities.

Fund accounting

Unrestricted funds are general funds which are available for use at the trustees' discretion in furtherance of any of the objectives of the charity. Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes. Restricted funds are those donated for a specific purpose, imposed by the donor, or through the terms of an appeal. The restriction means that the funds can only be used for that specific purpose.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023
NOTES TO THE FINANCIAL STATEMENTS

	Unrestricted funds 2023	Restricted funds 2023	Total funds 2023	Total funds 2022
	£	£	£	£
1 Cost of trading from shop				
Staff	28,135	-	28,135	25,701
Premises	15,678	-	15,678	16,346
Utilities	1,199	-	1,199	924
Building maintenance	1,908	-	1,908	88
Administration	7,481	-	7,481	6,388
Cleaning & maintenance	392	-	392	363
Bank charges	992	-	992	789
	<u>£55,785</u>	<u>£-</u>	<u>£55,785</u>	<u>£50,599</u>
2 Charitable activities				
Staff	6,695	-	6,695	6,319
Outreach & publicity	3,626	-	3,626	4,722
Premises	6,168	-	6,168	5,754
Utilities	3,806	-	3,806	3,687
Building maintenance	7,437	-	7,437	15,424
Travel & volunteers	3,378	-	3,378	1,937
Administration	3,917	-	3,917	5,853
Cleaning & maintenance	6,011	-	6,011	6,809
Donations	232	-	232	192
Branch contributions	1,172	-	1,172	1,348
Depreciation	1,152	-	1,152	1,162
Governance:				
AGM Expenses	963	-	963	763
Accountancy and bookkeeping	1,146	-	1,146	1,116
	<u>£45,703</u>	<u>£-</u>	<u>£45,703</u>	<u>£55,086</u>
3 Net movement in funds				
This is stated after charging:-				
Independent examiner's remuneration			390	360
Depreciation			<u>1,152</u>	<u>1,162</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023
NOTES TO THE FINANCIAL STATEMENTS

	2023	2022
	£	£
4 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel		
Salaries	34,200	31,304
Employer's pension contributions	567	716
	<u>£34,767</u>	<u>£32,020</u>

No employees had employee benefits in excess of £60,000 in either period.
The average monthly number of staff employed was 3 (2022 - 3).
The key management personnel of the charity comprise the Trustees.
Trustees received no remuneration, benefits or expenses in either period except expenses paid in connection with their role as listening volunteers.

- 5 Related party transactions
There were no related party transactions requiring disclosure in either period.

6 Tangible assets	Buildings	Equipment	Carpets	Total
	£	£	£	£
Cost or valuation				
As at 1st April 2022 and at 31st March 2023	<u>618,251</u>	<u>29,757</u>	<u>6,075</u>	<u>654,083</u>
Depreciation				
As at 1st April 2022	13,811	25,145	6,075	45,031
Charge for the year	<u>-</u>	<u>1,152</u>	<u>-</u>	<u>1,152</u>
As at 31st March 2023	<u>13,811</u>	<u>26,297</u>	<u>6,075</u>	<u>46,183</u>
Net book value				
As at 31st March 2023	<u>£604,440</u>	<u>£3,460</u>	<u>£-</u>	<u>£607,900</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023
NOTES TO THE FINANCIAL STATEMENTS

7 Investments

On 17th January 2011 the charity invested in a Discretionary Managed Portfolio with Brewin Dolphin Ltd. The aim of this portfolio is to generate returns at a higher rate than can be achieved in cash deposits alone. The charity's risk profile is stated as 3 out of 10 with 1 being the most cautious and 10 the most adventurous.

	2023	2022
	£	£
Market value at 1st April 2022	115,110	112,686
Investment income reinvested	2,437	2,357
Investment management costs	(1,741)	(1,778)
Unrealised (loss)/gain on valuation	(8,680)	1,845
Market value at 31st March 2023	<u>£107,126</u>	<u>£115,110</u>
Investments at fair value comprised:		
Listed investments	102,923	108,799
Cash held within the investment portfolio	<u>4,203</u>	<u>6,311</u>
Total	<u>£107,126</u>	<u>£115,110</u>

The initial deposit of £100,000 is considered to be a fixed asset investment with only the surplus available to support the charity's ongoing cash requirements.

	2023	2022
	£	£
8 Creditors - amounts falling due within one year		
Trade creditors	387	1,271
Taxation and social security	627	817
Branch contribution payable	1,172	1,348
Accruals and other creditors	<u>1,753</u>	<u>1,768</u>
	<u>£3,939</u>	<u>£5,204</u>

9 Operating lease commitments

At 31st March 2023, the charity had operating leases with total future minimum lease payments as follows:

Amount falling due:

Within one year	351	351
In the second to fifth years	<u>439</u>	<u>791</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023
NOTES TO THE FINANCIAL STATEMENTS

10 Analysis of charity funds

	Balance at 1st Apr 2022	Movement in resources		Balance at 31st March 2023
	£	Incoming	Outgoing	£
Unrestricted funds:				
General funds	762,267	85,327	(111,909)	735,685
Total unrestricted funds	762,267	85,327	(111,909)	735,685
Total funds	£762,267	£85,327	£(111,909)	£735,685
Prior year comparison:				
	Balance at 1st Apr 2021	Movement in resources		Balance at 31st March 2022
	£	Incoming	Outgoing	£
Unrestricted funds:				
General funds	780,162	89,568	(107,463)	762,267
Total unrestricted funds	780,162	89,568	(107,463)	762,267
Total funds	£780,162	£89,568	£(107,463)	£762,267

11 Analysis of net assets between funds

Total funds are invested as follows:

	Unrestricted funds 2023	Restricted funds 2023	Total funds 2023
	£	£	£
Tangible fixed assets	707,900	-	707,900
Net current assets	27,785	-	27,785
Net assets	£735,685	£-	£735,685
Prior year comparison:			
	Unrestricted funds 2022	Restricted funds 2022	Total funds 2022
	£	£	£
Tangible fixed assets	709,052	-	709,052
Net current assets	53,215	-	53,215
Net assets	£762,267	£-	£762,267

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2023
NOTES TO THE FINANCIAL STATEMENTS

- 12 A detailed breakdown of the statement of financial activities between unrestricted and restricted funds for the year ended 31st March 2022 is as follows:

		Unrestricted funds	Restricted funds	Total funds
		£	£	£
Income from:				
Donations and legacies		17,675	-	17,675
Charitable activities:	Grants receivable	3,226	-	3,226
Investment income		2,357	-	2,357
Other trading activities:	Shop income	50,723	-	50,723
	Net fundraising	2,058	-	2,058
Other income:	Solar panels	11,684	-	11,684
Total income		<u>87,723</u>	<u>-</u>	<u>87,723</u>
Expenditure on:				
Raising funds	Cost of trading from shop	50,599	-	50,599
	Investment management costs	1,778	-	1,778
Charitable activities		<u>55,086</u>	<u>-</u>	<u>55,086</u>
Total expenditure		<u>107,463</u>	<u>-</u>	<u>107,463</u>
Net gain on investments		<u>1,845</u>	<u>-</u>	<u>1,845</u>
Net movement in funds		<u>£(17,895)</u>	<u>£-</u>	<u>£(17,895)</u>

SHEFFIELD SAMARITANS

England & Wales - Charity number 1173942

Accounts

Sheffield Samaritans AGM

Annual Report and Accounts

Year ended 31st March 2022



Errol the Eagle— Mascot for Sheffield Eagles Rugby Club

Tony Currie Suite, Bramall Lane, 7—9 pm 26th October 2022

9—10 pm social opportunity

SAMARITANS

About Samaritans

Sheffield Samaritans is committed to providing the Samaritans service for people in Sheffield and the surrounding area.

Phone: 116123 (free call)

Email: jo@samaritans.org

Web chat:

Call in: 272 Queens Road, 10am—8 pm (when resources permit)

Samaritans provides completely confidential emotional support 24 hours a day by telephone, face to face and email, at festivals and outside our centres in prison, in hospitals, schools and the workplace and with the homeless through a network of 201 branches in the UK and Republic of Ireland. The charity's main objectives are:

- To provide assistance to individuals who are suicidal, despairing, or in distress in order to reduce the incidences of suicide;
- To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

This is reflected in Samaritans' Mission, Vision and Values statement;

Vision

Our vision is that fewer people die by suicide

We work to achieve this Vision by making it our **Mission** to alleviate emotional distress and reduce the incidence of suicidal feelings and suicidal behaviour. We do this by:

- Being available 24 hours a day to provide emotional support for people who are experiencing feelings of emotional distress or despair, including those that may lead to suicide;
- Reaching out to high risk groups and communities to reduce the risk of suicide
- Working in partnership with other organisations, agencies and experts to achieve our Vision

Our Values

We have five core values. They're supported by these behaviours, which we share within the Samaritans organisation: support, trust, aspirational and respect.

- **Listening** — Exploring feelings alleviates distress and helps people to reach a better understanding of their situation and the options open to them.
- **Confidentiality**—If people feel safe, they are more likely to be open about their feelings.
- **Non-judgemental**—We want people to be able to talk to us without fear of prejudice or rejection. People making their own decisions wherever possible
- **People making their own decisions**—We believe that people have the right to find their own solution and that telling people what to do takes responsibility away from them.
- **Human contact**—Giving people time, undivided attention and empathy meets a fundamental emotional need and reduces distress and despair.

Directors Report. AGM 2022

Since our last AGM at the Sheffield United Football Ground where it was lovely to see a good turnout, things have slowly been getting back to some sort of normal. The spectre of COVID is still with us so we are continuing to be as careful as we can keeping the building clean and airy. Thank you to everyone for respecting the need to keep each other safe. Unfortunately some volunteers have had to drop out of shifts at short notice due to this and thank you to everyone who has stepped in to take up the slack where possible.

Due to being unable to train the numbers of new volunteers as in the past and also losing some people who decided not to come back after isolation finished we have struggled to keep the branch open at times. We conducted a rota survey and as a result have tweaked our opening times and closed a few shifts in order to fill the shifts which are open. We have also opened a “mentoring room” where mentors and trainees can work together while other people are in the ops room. This has received a positive response as it also means that the room can be used outside normal shift times giving more flexibility.

The refreshing of the building has continued with the General Office, bedrooms, and toilets receiving a coat of paint along with new blinds. The Kitchen is programmed for later in the year and then the whole building will be completed.

Helen has continued to provide water and individual snacks for people on shifts, thank you Helen for all the trips you make over the road.

There have been a few people changes since last year. Julie Beattie has handed over fundraising to David Morton, thank you Julie for keeping the fundraising going through COVID and getting every grant that we were eligible for! Welcome David, I know you have lots of ideas to take us forward. We now have Abi Goodman as our publicity officer and she is making contacts and twittering for us. Thank you to Jenny for taking on the Mentoring DD mantle from Lisa and matching mentors and trainees so well.

This is my final Directors Report and although there is so much more I could say and so many of you to thank for everything you have done for me and supported me through these last three years, I can only say I have learned so much and could not have done it without you.

Thank you

Sally 1839

Recruitment and Selection

The team - Ann 1570, Charlie2053, Claudia 2039, Ella 2129, Judith 1150, Kay 1981, Lisa 1994, Lucy 2061, Lynne1967, Matt 1946, Matt 2092, Nigel 1786, Sandra 1689. We all completed new compulsory interview training to be able to interview Potential Volunteers. [PVs]

In April 21, the Branch Management Tool [BMT] was introduced nationally which has made the whole administrative process for PVs much easier to manage and it means all data we have on PVs is securely held as access to the BMT is through the online tools on my Samaritans login. I attended several excellent show and tell online training sessions on how to manage applications using the BMT.

We still needed to manually complete the interview selection process for all those who were either not on the BMT or were part way through the old system of references before interviews. On the new BMT system in April 21, there were over 500 applicants awaiting interviews with Sheffield. Emails asking to confirm interest were sent to all those who had been waiting more than 6 months and many withdrew or were withdrawn if they did not respond. We held 3 rounds of interviews in June, November, and March. We offered both video and in branch face to face interviews. In June from 16 who were interviewed on the old system, 13 were put forward for training.

We started to arrange interviews from the waiting list on the BMT in the autumn. There were 300 on the waiting list in October. We initially tried offering interviews through the BMT but the system crashed and proved an unfair unsatisfactory way of offering them as anyone who had just applied in the days before the interviews were offered, had the same chance of getting one as those who had been waiting over 18 months. Several of those offered interviews either cancelled or didn't show up so we contacted those who had been waiting the longest and manually offered them interviews while continuing to use the BMT to process their applications.

In November of the 25 interview slots arranged we had the following outcomes:- 16 successful, put forward for training, 2 unsuccessful, 4 withdrew before interview, 3 'No-shows' We felt as a team that we needed to do something about the number who withdrew or didn't turn up to the interview. We decided that we would offer information sessions prior to interview that PVs would have to attend.

In February I contacted 41 Potential volunteers who had been waiting the longest [12 to 15 months] to invite them to an information session. Jess, Alex and I offered 3 sessions, 2 face to face in branch and 1 on zoom each lasted about 45minutes. 16 attended a session and I also had a video call with 2 who couldn't attend the sessions. Many said how helpful it was. We found it very useful being able to talk about Samaritans, our Branch, the Role, Process and Commitment. 15 were offered interviews in March and 13 were put forward for training

Of those who did not attend an information sessions, 11 responded saying they no longer wanted to volunteer. Various reasons were given eg. Moved out of Sheffield, commitments changed, volunteering elsewhere. 9 did not respond after 2 emails, 5 were 'no shows' at the information sessions

There were over 250 awaiting interview on the BMT at the end of March 2022

The BMT has been a brilliant admin tool and all references are requested, written and actioned on it, following interview success.

While there have been a number of teething problems and some glitches in the system on the BMT, the support staff are always very quick to respond when I've raised a ticket to ask for help or to raise an issue.

I would like to thank all the Recruitment team and also Jess and Alex on the training team who have made the whole recruitment and selection process as good as it could be in these challenging times.

Lynne 1967

Training

In April 2021, we took on the joint role of Deputy Directors for Training. This felt a fairly enormous task, especially given all the great work done by the previous DD for Training (Tracy 1965) and training team. Also, as long-term members of the training team, we envisioned training more volunteers than ever before in order to help replenish branch numbers after the significant number of people who had understandably left the organisation during the pandemic. We felt like we had our work cut out! The following things have happened though:

Three new intakes of volunteers have joined the branch. This is fantastic for us as a branch, as it brings in new talent to support our callers and adds to the incredible volunteers we already have in branch! We also have two more intakes planned for September 2022 and January 2023, and we want to continue to run 3 intakes per year going forward.

Restrictions with the pandemic meant Embedded Learning was not run as frequently as we wanted in 2021. However, we've now managed to organise several blocks of it to catch up people from recent intakes who have missed it due to pandemic restrictions and other issues. One block has already taken place and another is queued for October 2022.

The last couple of years in Samaritans has seen several new training modules for new and existing volunteers, especially in the context of changing policies and national safeguarding concerns. This has meant the entire branch has had to take on new training, which is a significant undertaking! However, responsive as ever, you all attended extra training and did your bit to ensure our callers are supported by volunteers with the most up-to-date knowledge!

We've been organising re-training for volunteers who took time out during the lockdowns. Coming back to branch after a leave of absence can feel difficult in any situation, but even more so during a pandemic, and can involve having to learn a lot of new policies. But the entire branch has welcomed these volunteers back as if they never left. Seeing this really drives home the sense of Sheffield branch being like a second family for many of us. It's been brilliant to see so many people returning to support our callers, whilst also supporting one another on shift.

One of the best things about this last year from our perspective is that the training team has grown. Although some have left, we're still confident that the team can deliver the best training possible. This really shines through when feedback is given by new volunteers, and we're so proud of the team for all they've accomplished!

In the coming year we hope to continue to expand training in the branch, with more volunteers being trained more regularly. We're also hoping to revitalise ongoing training with new topics and engaging speakers. If anyone has ideas or contacts for this then please let us know. We also want to continue growing the training team, so if you're interested in helping to train new or existing Samaritans then we'd love to hear from you.

Finally, thank you very much to everyone who has helped in the past year. It's been tough for us all as we begin to emerge from lockdowns and navigate the new realities of living alongside COVID, both in our personal lives and in branch. We've been bowled over by people's continued willingness to help where they can though, and so much of what the training team has accomplished could not be done without everyone who helps along the way. Thank you to everyone who has helped organise and run training, to the people who do the behind-the-scenes work, and to everyone who has attended training. None of this could have happened without you all.

Our final thanks go to Sally 1839 for her continued support during our first year as training directors. She has worked and allowed us to be flexible in our approaches, and despite the mountain of paperwork she has in her already busy role as Director, always put supporting trainees at the top of her list be it with skills practice or mentoring.

See you around branch!

Jess and Alex

VOLUNTEER CARE REPORT 2021

The Volunteer Care team aim to “care for and support “Sheffield Samaritans both within their Samaritan’s life and their personal life.

The team is composed of Carole 1833, Julie 1808, Janet 1936, Jenny 2015, Joanne 2013, Lynne 1953, Sandra 2064, Sue 1924 and myself. We hope that volunteers feel comfortable enough to contact us if they are having problems either within the branch or in their personal life. We aim to resolve issues within the branch or provide support to assist in the management of problems at home and can arrange temporary reduced shift patterns or Leave of Absence if necessary.

Each Group Leader receives the monthly stats for their group which enables them to be aware of volunteers who appear to be having difficulty fulfilling their shifts. This enables us to offer support and alternative suggestions to allow them to hopefully fulfil shifts within the constraints of their outside pressures.

On occasion a group leader may contact a volunteer if they are notified by a shift leader that a volunteer has had a challenging call or been involved in a difficult situation. This is another opportunity to explore the incident and their feelings about it.

We have regular meetings; a copy of the minutes is displayed on the notice board in the Daily Room. At the meeting we generate a message that is sent to every volunteer as a means of imparting relevant / topical information but also as a means of keeping in touch with everyone.

We hope you all feel supported and able to contact us if you need anything.

Our Support Volunteers continue to do an amazing job, often behind the scenes ensuring the branch runs smoothly. Thank you to you all.

If you would like to join the Volunteer Care team, please let one of us know, you’ll be welcomed with open arms. Indeed, I will be stepping down as DD for Volunteer Care in the autumn having completed my 3 years and the branch will then be looking for someone to take over the reins. It is an interesting and rewarding role. If you think you might be interested, please let me know and I can tell you more about it.

I would like and indeed must thank all the group leaders for their hard work and support. They do a fantastic job and without them we wouldn’t have a Volunteer Care Team.

Sue 1813 —DD Volunteer Care

Mentoring

Lisa 1994 had done a fantastic job of supporting mentees and mentors through the process for some time, but handed the baton over to me, Jenny 2015, as Acting DD for mentoring in January 2022.

Training cohorts in May 2021, September 2021 and January 2022 resulted in a total of 21 trainees being mentored. Of these, 9 are currently working with mentors, 8 are probationers working towards becoming full volunteers and one has now achieved full volunteer status.* Three trainees from the above cohorts have now left Sheffield Samaritans.

The branch has 24 trained active mentors. I’m grateful for the support of all our mentors – whether mentoring on a one-to-one basis, or being called upon from the ‘mentoring pool’. Matching mentor and mentee availability can be difficult, so we would always welcome more mentors.

In March 2022 we established an additional mentoring area where a mentor can take calls and work through emails with their mentee. This has been particularly beneficial for week day evening shifts when we often have more volunteers wanting to volunteer than the Ops Room allows. Looking to the future, we are considering the outcome of mentoring pilots in other branches, including mentee pairs training with a single mentor.

Jenny 2015

Acting DD for Mentoring

*Figures correct at 5 June 2022

AGM Report – 2022

Caller Support

Caller Support nationally went through great change from 2021 to 2022. Many thanks to the Caller Support team that helped Sheffield through the process: Julie 1808, Penny 992, Rachel 2019 and our RCSO Sandra 1689.

In the spring of 2021, Misuse of service (MoS), End on Recognition (EoR), No Call Backs and Caller Plans were transferred to Samaritans.org. The search function has enabled listeners to recognise and log these more easily, and Samaritans Central Office (SCO) to manage them, potentially withdrawing MoS numbers more quickly so that we can be there for our genuine callers.

Also new in spring was a transfer from branch-managed and regional response to callers flagged for possible assignment over to a centrally managed Caller Support and Safeguarding Hub (CSSH).

In the early summer, before the CSSH was fully established, we took our final assigned callers (one via email, one via phone), and also took on a temporary telephone assignment on behalf of Leicester, who were very grateful for our support whilst they experienced technical difficulties.

On 18 August 2021 Samaritans Central office (SCO) introduced a 2nd check process and form to be used with immediate effect. Volunteers in our own branch and across the region expressed concern about the new process, and we saw the wait time for emails increase significantly, sometimes exceeding the published 24-hour service level response time. After several delays, the email hub was launched in January / February 2022, although the date for complete transfer from branch to hub has also been set back and we continue to respond to emails in branch.

The Sheffield Caller Support team operate monthly quality assurance checks of a random selection of emails sent by Sheffield Samaritans. Approximately 80% to 90% of emails are of a good standard; any concerns picked up during this process fed into comms supporting improved practice overall and individual volunteers received specific feedback where appropriate.

Whilst the formal role of DD for Caller Support was withdrawn, the following tasks remained, and were managed by a reduced team (Julie 1808 and myself).

- Arranging & managing follow-up calls
- Taking 3rd party referrals
- Taking warm transfers (info about 'warm transfers' has been placed in branch)
- Ensuring volunteers are aware of MoS plans and the No Call back List
- Working with the branch director to act on any issues raised about branch volunteers that are flagged through the new 'listening in' hub
- Highlighting best practice and supporting volunteers to give the best service to our callers
- Quality assurance of emails sent by Sheffield Sams

All Caller Support Regional roles and Caller Support Deputy Director/Teams were formally withdrawn on 18 January 2022.

Jenny 2015

EDUCATION AND OUTREACH 2020-21

During the past year we have been slowly making connections again. Covid put a stop to all our Outreach plans for about 18 months and it takes a while to get going again.

There have been two exceptions. Firstly, and for the first time ever, we successfully ran five ZOOM question and answer sessions with students from King Edward VII school. This was a new but enjoyable experience for us and we received positive feedback from the school. Secondly, we re-established our links with Nightline – a service run by and for university students in Sheffield. Our hope is that our preparatory discussions will lead to a working relationship between the Branch and Nightline.

Although we have not had an Outreach team as such a few people have carried the banner for us. We had a good turn out at the station for Christmas carols and music. This was very well received and hopefully will happen again this year.

Grass Roots football has continued since we met with them at the last AGM and we are making good contacts in that community.

Sally 1839

Samaritans Shop AGM report 2021 – 2022

Over the past year, the Full-time shop manager Karen Proud and her part-time staff have been working hard to increase footfall at the shop on Chapel Walk. They have succeeded partly due to the closure of other charity shops in our area of the city centre, this has also had a negative impact as less charity shop customers are visiting the city centre but staying more locally to shop. There was a meeting with South Yorkshire Community Foundation who offered some advice.

We have had some staff changes during the year welcoming Marilyn and saying goodbye and good luck to Mark and Patrick. We have had a high turnover of volunteers in the year as people's circumstances change so does their availability. Our long-standing volunteer Daniel is always ready to help in any occasion and we thank him for his time and support

I would like to take this opportunity to say “**THANK YOU**” to the delivery drivers who take the donations collected at 272 Queens Road office to the shop on a weekly basis. They are Judith Barber, Sharon, Jenny Parker, Roger Lasko, Sandra Waters and David Morton.

If anyone knows someone who might be interested in volunteering at the shop, please contact me on queensroad@sheffieldsamaritans.org.uk

Helen 2091, shop liaison

(Shop Liaison volunteer position available – if you are interested speak to the Director)

Admin Worker at 272 Queens Road.

Buildings and Health and Safety

The Branch Leadership Team have worked hard to meet our ongoing legal Health & Safety obligations. With continued regular checks and necessary maintenance within we've kept the building in good condition and safe for all volunteers, staff & visitors.

It's been a busy year with additional work taking place around the building

- Replacement side & front doors, and some replacement windows
- Pointing of the external side wall & re felting of the front bay roof to keep the building watertight
- Upgrading fire equipment with addition of auto closing door mechanisms to the Operations room doors.
- Survey of the External fire escape stairs, with replacement treads, a thorough clean and a fresh coat of paint
- Improving security with an external PIR light in the passage way & fitting of extra Digi lock devices to internal doors
- Refresh of paintwork on the first floor to complete the overdue decoration
- Completion of our relocated Face to Face room with redecoration, new blinds and furnishings. It's certainly a more welcoming environment for our volunteers to offer support
- Repurposing a little used office space into an additional mentoring space, with a little additional equipment to dual mentoring has increased our capacity to progress new trainees to full volunteer
- Work is progressing on refurbishing the tired main kitchen space. New units, worktops, fridge and addition of a slim line dishwasher.

I'd like to thank Helen for her continued support in obtaining quotes & arranging dates for work to take place & keeping everyone informed as work has progressed. Also thanks to Sue 1924 for her continued assistance with completing regular H & S checks

Health & Safety wise I'm pleased to say our only challenge has been the ongoing threat of COVID. We've managed to continue to stay open to offer support.

I'd like to thank Lindsey for her continued monitoring of the national & local situation and branch guidance to help keep the risks low in Branch.

Finally, I'd like to thank you all for your continued adherence to the guidance in branch and for working around the disruption that's been unavoidable whilst work has been completed

Building Manger and Health & Safety Officer

Sally 1987

Fundraising

Over the year we have gratefully received several bequests, however, due to Covid little external fundraising has been undertaken. Hopefully 2022 will allow us to get out and about again.

Sally 1839

Publicity—April 20 - March 21

This year Sheffield Samaritans have maintained a presence on Twitter whilst also promoting what we do through the following publications: Sheffield Living Well and Options- Sheffield Winter 21, Spring 22 and Summer 22 additions. Also, Barnsley Community Care Directory and Rotherham Options – Spring 22 addition.

This year has been supported by our outgoing BPO, Anna Butters and new recruit Abi 2128.

Abi has been concentrating on maintaining and building our Twitter following in the first instance, making sure that we tweet at least 3 times per week (as per Central Sams guidance) and beginning to look at ways in which we could extend our reach. Since November we have gained 40 new followers and have regular re-tweeters including NHS psychotherapists and counsellors.

Abi is keen to capture the outreach and fundraising exploits of our volunteers and friends, so please do contact her if there is anything you would like to promote. Her next job is to work with David Merton (fundraising lead) to increase publicity and to start looking at issuing regular press releases.

Pictured are some of this year's highlights.

Our Twitter handle is @SheffieldSams



A selection of Twitter posts

Sheffield Samaritans @SheffieldSams · Aug 1

Ey up, 'ow are you?
Trouble at t'mill? Jiggered? Mardy?

→ Be reyt. Mash tea & give us a call ❤️

#YorkshireDay2022
#Sheffield

☎ 116 123

✉ jo@samaritans.org



💬 3 ❤️ 8 📌 📺

Sheffield Samaritans @SheffieldSams · May 29

If it feels like life is taking the biscuit right now & you're worried about crumbling, you don't have to pretend & act like a tough cookie with us.

Grab a brew (maybe even a biscuit) and let's talk. We're free to call 24/7
☎ 116 123 ✉ jo@samaritans.org

#NationalBiscuitDay 🍪



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Sheffield Samaritans @SheffieldSams · Mar 22

Major shout-out for all those undertaking final preparations for Sunday's #Sheffield Half Marathon @runforall! @samaritans receives 10k calls a day & #TeamSamaritans keep us going. Thank you ❤️

All the best for 'that hill'!

And for MORE (flatter?) runs: bit.ly/3La5Slr



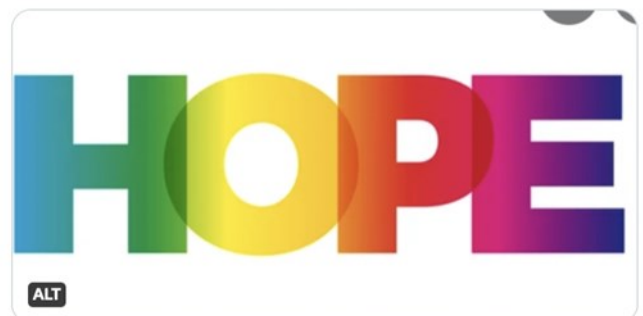
💬 2 ❤️ 7 📌 📺

Sheffield Samaritans @SheffieldSams · Jul 5

Hope is:

- A series of stepping stones.
- Small actions (when we can't see the bigger picture).
- Part of who we are, so we can never fully lose it.
- Like a muscle. It just needs building up/ exercising.
- Something that can be shared, built together.

Help to talk? ☎ 116 123



💬 1 ❤️ 3 📌 📺

Treasurer's Statement 2021

As ever I am pleased to be able to present my seventh financial report to members, which covers the 12-month period to the end of March 2022.

Following a hugely challenging period, which included the closing of our shop on Chapel Walk for significant periods due to Covid restrictions and our inability to get out and raise funds, the financial position is one of reasonable stability, with a cash balance still in line with our agreed reserves policy, which will remain focused on 18-months operational costs held in reserve - this is still the current situation.

Operationally our expenditure has remained largely in line with our budgeted expectations for the period; however, an ongoing concern remains the fact that for the third year running our operational costs have exceeded our income over the period, particularly in relation to money generated from our shop on Chapel Walk and the relatively low level of fund raising, although we have managed to obtain some very welcome grant funding from local community-based organisations.

The shop does need some special consideration and once again the decline in footfall on and around Fargate, this has meant that "passing trade" has declined, although it would be unfair to compare with the previous year given lockdown and Covid related restrictions. We do need to consider the long term future of the shop and whether we begin to seek alternative premises as we approach the final two years of our lease.

Furthermore, whilst we continue to hold significant reserve funds which fluctuate around £110/115k (depending on the state of the markets) and we have cash in hand with RBS Bank of approximately £35k, we cannot continue to simply access these funds over the next few years without addressing the challenge of financing the broad range of activities undertaken by the Samaritans across the city.

The issue of fundraising does need a clear strategy and we must not become complacent, despite our relatively sound financial position. Once again, I extend my thanks to Brendan Ashmore for his advice and guidance in preparing these accounts and also to Julie Beattie for her tireless efforts in seeking out new sources of funding for the charity, although latterly the baton has now been passed on to David Morton, I wish him well and we must all support him.

In Summary - over the past three years we have spent more than we have generated in income, to the tune of just under £18,000 during this particular year. This expenditure has been totally justified and has to a great extent improved the environment and conditions that we operate under.

However, whilst these 'losses' can be endured in the short term using the reserves we have built up over several years, it is not sustainable in the long run. We do need to give serious consideration to our fundraising and income generating activity - everyone has a part to play.

Andrew Denniff

October 2022

Structure, Governance and Management

As from April 2018, the Branch Leadership team, led by the Director, is responsible for the governance of the Branch. The Leadership team comprises elected trustees, ex-officio trustees, and deputy Directors who have opted to be part of the team. Elected trustees serve for a term of three years. Eligible volunteers are encouraged to stand for election of the Leadership team and new trustees are appointed annually at the AGM. Incoming members are then supplied with information from the Charity Commission and Samaritan Central Office in London about their roles and responsibilities as trustees of Sheffield Samaritans.

The leadership team meet monthly. There are a number of sub-committees which report to the Leadership team.

Public Benefit

The trustees consider that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Risk Management

The Leadership team's responsibilities for risk management covers all aspects of running the Branch—premises, governance and management, financial, fundraising, outreach, recruitment and selection, training, caller care and legal obligations. The risk register identifies risks, points up the likelihood and impact of the risk, steps taken in mitigation, and addresses the status and owner of the risk. It is reviewed regularly, both by the Leadership team and the lead person for Health and Safety.

Compliance

- Anti-discrimination and Equal Opportunities policies are in place.
- Data protection legislation is complied with and we are entered onto the Data Protection Register.,
- We are aware that aspects of employment legislation apply to voluntary organisations.
- Contacts with young callers oblige us to be up to date with child protection issues; The branch is up to date with Safeguarding procedures.
- We have an obligation to disclose information under the terms of the Terrorism Act
- Health and Safety issues are kept constantly under review.

Quality of service

We strive to offer a high quality service at all times. Good quality initial training and obligatory ongoing training are part of our culture. As described earlier, volunteers support and systems for support and feedback are available.

Volunteer Safety

- Our building was designed with the safety of callers and volunteers in mind
- We have been a non smoking building since July 2006
- Fire and smoke alarms are tested regularly and correct signage is in place
- All electrical appliances are PAT tested annually
- A full review of all aspects of health and safety is carried out every six months
- There is no single staffing; when open the building is staffed by a minimum of two volunteers
- The yard, entrance doors and visitors area are monitored by cctv cameras
- Access gates and doors have security locks
- All volunteers complete a Personal Evaluation and Evacuation Plan—PEEP

Governing Document

The charity is operated under the rules of its constitution adopted 1963/1946 and amended 22 November 1988, 24 April 1991, 25 April 2006 and 21 April 2009

Overall management of the charity is the responsibilities of the trustees who are elected and co-opted under the terms of the constitution. Day to day activities is managed and carried out by volunteer and paid staff.

Aims and Objectives

The principle objectives of the charity are:

To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily intended for the benefit of the person in Sheffield and the surrounding area (but without specific limitations as to area) to enable such persons to receive immediate help, compassion and befriending from members of the charity selected and prepared for the purpose, working under direction; and also where appropriate, in accordance with Samaritan procedure, referral to persons having specialist or professional skills.

Administration and Reference

Branch Leadership Team

Vivian Underhay*

Andrew Denniff*

Sally Mellor*

Lynne Gardiner

Sue Turner

Carole King*

Lindsey Davies*

Alex Carey

Jessica Bowler

Jenny Jones

David Morton*

Jane Wright*

Chris Collins - co-opted trustee*

Anne Nicolson

* Trustees

Principal Address

Sheffield Samaritans, 272 Queens Road, Sheffield S2 4DL

Email address: queensroad@shaffieldsamaritans.org.uk

Registered Charity Number: 1173942

Bankers: Royal Bank of Scotland, The Common, Ecclesfield, Sheffield S35 9WJ

Solicitors: Jon Darwin, Norrie, Waite and Slater, 9/12 East Parade, Sheffield S1 2ET

Independent Examiner: Tingle Ashmore Ltd.

- We are grateful to everyone who has helped us during 21—22 with donations, large and small. We have received monies from churches, companies, trusts and individuals. Every donation received has helped us to keep the Sheffield Samaritans Centre open to provide a vital service to those in emotional distress, by phone or email.
- We are particularly grateful, for personal donations and for those who have remembered us in their will. If you would like to do this please contact our Treasurer Andrew Denniff.
- If you are interested in becoming a volunteer please contact Deputy Director for Recruitment and Selection at our Queens Road address

Thank you



The listening wheel



Reacting

The person often needs to know you recognise how they feel – phrases such as “That sounds difficult”, or “You’ve had a bad time” can help give that human touch.

Short words of encouragement

The person you are listening to may need a bit of help in opening up fully. A simple “yes”, “go on”, or “I see” could be enough to encourage a person to continue and assure them that you care.

Summarising

This shows the person that you have listened and understood what they have told you.

Open questions

These are questions that do not require a “yes” or “no” answer, for example: How? What? When? Where? and Who?

Reflecting

Simply repeating back a key word or phrase can encourage a person to continue talking.

Clarifying

Sometimes a person will gloss over an important point or feeling. Statements such as “Tell me more about...”, or “...sounds like a difficult area for you” can help a person pin-point a feeling for themselves.

SHEFFIELD SAMARITANS
CHARITABLE INCORPORATED ORGANISATION
REGISTERED CHARITY NUMBER 1173942

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022

TINGLE ASHMORE LTD
CHARTERED ACCOUNTANTS AND REGISTERED AUDITORS
SHEFFIELD

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022

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SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHEFFIELD SAMARITANS

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2022 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Brendan Ashmore ACA
Tingle Ashmore Ltd
Chartered Accountants & Registered Auditors
Enterprise House
Broadfield Court
Sheffield
S8 0XF

Dated :

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022
STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT

		Unrestricted funds 2022	Restricted funds 2022	Total funds 2022	Total funds 2021
	Notes	£	£	£	£
Income from:					
Donations and legacies		17,675	-	17,675	90,789
Charitable activities:					
Covid related grants		2,667	-	2,667	27,431
Job Retention Scheme grants		559	-	559	10,349
Investment income:		2,357	-	2,357	2,326
Other trading activities:					
Shop income		50,723	-	50,723	14,230
Net fundraising		2,058	-	2,058	3,502
Other income:					
Solar panels		11,684	-	11,684	-
Total income		<u>87,723</u>	<u>-</u>	<u>87,723</u>	<u>148,627</u>
Expenditure on:					
Raising funds					
Cost of trading from shop	1	50,599	-	50,599	43,088
Investment management costs		1,778	-	1,778	1,885
Charitable activities	2	55,086	-	55,086	64,038
Total expenditure		<u>107,463</u>	<u>-</u>	<u>107,463</u>	<u>109,011</u>
Net gains on investments	8	<u>1,845</u>	<u>-</u>	<u>1,845</u>	<u>12,745</u>
Net movement in funds	3	(17,895)	-	(17,895)	52,361
Total funds brought forward		<u>780,162</u>	<u>-</u>	<u>780,162</u>	<u>727,801</u>
Total funds carried forward		<u>£762,267</u>	<u>£-</u>	<u>£762,267</u>	<u>£780,162</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022
BALANCE SHEET

		2022	2021
	Notes	£	£
Fixed assets			
Tangible assets	6	609,052	610,214
Investments	8	100,000	-
		<u>709,052</u>	<u>610,214</u>
Current assets			
Debtors	7	-	1,364
Cash at bank and on hand		43,309	61,287
Investments	8	15,110	112,686
		<u>58,419</u>	<u>175,337</u>
Creditors - amounts falling due within one year	9	<u>5,204</u>	<u>5,389</u>
Net current assets		<u>53,215</u>	<u>169,948</u>
Net assets		<u>£762,267</u>	<u>£780,162</u>
Income funds			
Unrestricted income funds			
General funds	11	762,267	780,162
Restricted funds	11	-	-
Total funds	12	<u>£762,267</u>	<u>£780,162</u>

These financial statements were approved by the Trustees on and signed on their behalf by

..... Vivian Underhay
Trustee

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022
PRINCIPAL ACCOUNTING POLICIES

General information and basis of preparation

Sheffield Samaritans is a charitable incorporated organisation registered with the Charity Commission in England and Wales. The address of the registered office is 272 Queens Road, Sheffield, S2 4DL.

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

Sheffield Samaritans constitutes a public benefit entity as defined by FRS 102.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist.

Income

All income is accounted for as soon as the charity has entitlement to the income, there is certainty of receipt and the amount can be quantified with reasonable accuracy.

Investment income is included when receivable. Bank interest is recognised as income when it is credited to the bank statement.

Income from fundraising activities is reported net of the amounts incurred in raising those funds.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and any professional fees associated with the independent examination of the accounts. Donations made by the branch are also included in this category.

Fixed assets and depreciation

All items of capital expenditure below £500 are written off as incurred.

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis.

Investments

Investments are included at market value at 31st March 2022.

Realised gains and losses on investments are calculated as the difference between the sales proceeds and their market value at the start of the period, or their subsequent cost, and are charged or credited to the statement of financial activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the period and are credited or charged to the statement of financial activities based on the market value at the valuation date.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022
PRINCIPAL ACCOUNTING POLICIES

Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered.

Creditors

Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension

The charity makes employer contributions to an auto-enrolment pension scheme in favour of certain members of staff. The pension charge in the statement of financial activities is the amount of contributions payable by the charity

Leased assets

All leases are considered to be 'operating leases' and the relevant rentals are charged wholly to the statement of financial activities.

Fund accounting

Unrestricted funds are general funds which are available for use at the trustees' discretion in furtherance of any of the objectives of the charity. Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes. Restricted funds are those donated for a specific purpose, imposed by the donor, or through the terms of an appeal. The restriction means that the funds can only be used for that specific purpose.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022
NOTES TO THE FINANCIAL STATEMENTS

	Unrestricted funds 2022	Restricted funds 2022	Total funds 2022	Total funds 2021
	£	£	£	£
1 Cost of trading from shop				
Staff	25,701	-	25,701	24,006
Premises	16,346	-	16,346	14,039
Utilities	924	-	924	987
Building maintenance	88	-	88	610
Administration	6,388	-	6,388	2,270
Cleaning & maintenance	363	-	363	523
Bank charges	789	-	789	653
	<u>£50,599</u>	<u>£-</u>	<u>£50,599</u>	<u>£43,088</u>
2 Charitable activities				
Staff	6,319	-	6,319	6,132
Outreach & publicity	4,722	-	4,722	3,072
Premises	5,754	-	5,754	5,831
Utilities	3,687	-	3,687	4,241
Building maintenance	15,424	-	15,424	14,942
Travel & volunteers	1,937	-	1,937	2,254
Administration	5,853	-	5,853	8,585
Cleaning & maintenance	6,809	-	6,809	7,446
Donations	192	-	192	6,000
Branch contributions	1,348	-	1,348	1,567
Depreciation	1,162	-	1,162	2,852
Governance:				
AGM Expenses	763	-	763	-
Accountancy and bookkeeping	1,116	-	1,116	1,116
	<u>£55,086</u>	<u>£-</u>	<u>£55,086</u>	<u>£64,038</u>
3 Net movement in funds				
This is stated after charging:-				
Independent examiner's remuneration	- independent examination		360	360
Depreciation			<u>1,162</u>	<u>2,852</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022
NOTES TO THE FINANCIAL STATEMENTS

	2022	2021
	£	£
4 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel		
Salaries	31,304	29,561
Employer's pension contributions	716	577
	<u>£32,020</u>	<u>£30,138</u>

No employees had employee benefits in excess of £60,000 in either period.
The average monthly number of staff employed was 3 (2021 - 3).
The key management personnel of the charity comprise the Trustees.
Trustees received no remuneration, benefits or expenses in either period except expenses paid in connection with their role as listening volunteers.

- 5 Related party transactions
There were no related party transactions requiring disclosure in either period.

6 Tangible assets	Buildings	Equipment	Carpets	Total
	£	£	£	£
Cost or valuation				
As at 1st April 2021 and at 31st March 2022	<u>618,251</u>	<u>29,757</u>	<u>6,075</u>	<u>654,083</u>
Depreciation				
As at 1st April 2021	13,804	23,990	6,075	43,869
Charge for the year	<u>7</u>	<u>1,155</u>	<u>-</u>	<u>1,162</u>
As at 31st March 2022	<u>13,811</u>	<u>25,145</u>	<u>6,075</u>	<u>45,031</u>
Net book value				
As at 31st March 2022	<u>£604,440</u>	<u>£4,612</u>	<u>£-</u>	<u>£609,052</u>

	2022	2021
	£	£
7 Debtors		
Job Retention Scheme grants receivable	<u>£-</u>	<u>£1,364</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022
NOTES TO THE FINANCIAL STATEMENTS

8 Investments

On 17th January 2011 the charity invested in a Discretionary Managed Portfolio with Brewin Dolphin Ltd. The aim of this portfolio is to generate returns at a higher rate than can be achieved in cash deposits alone. The charity's risk profile is stated as 3 out of 10 with 1 being the most cautious and 10 the most adventurous.

	2022	2021
	£	£
Market value at 1st April 2021	112,686	109,500
Investment income reinvested	2,357	2,326
Investment management costs	(1,778)	(1,885)
Withdrawn from investment	-	(10,000)
Unrealised gain on valuation	1,845	12,745
	<u>115,110</u>	<u>112,686</u>
Market value at 31st March 2022	<u>£115,110</u>	<u>£112,686</u>
Investments at fair value comprised:		
Listed investments	108,799	106,882
Cash held within the investment portfolio	6,311	5,804
	<u>115,110</u>	<u>112,686</u>
Total	<u>£115,110</u>	<u>£112,686</u>

The initial deposit of £100,000 is considered to be a fixed asset investment with only the surplus available to support the charity's ongoing cash requirements.

	2022	2021
	£	£
9 Creditors - amounts falling due within one year		
Trade creditors	1,271	1,306
Taxation and social security	817	498
Branch contribution payable	1,348	1,567
Accruals and other creditors	1,768	2,018
	<u>£5,204</u>	<u>£5,389</u>
10 Operating lease commitments		
At 31st March 2022, the charity had operating leases with total future minimum lease payments as follows:		
Amount falling due:		
Within one year	351	351
In the second to fifth years	791	1,142
	<u>1,142</u>	<u>1,493</u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022
NOTES TO THE FINANCIAL STATEMENTS

11 Analysis of charity funds

	Balance at 1st Apr 2021	Movement in resources		Balance at 31st March 2022
	£	Incoming	Outgoing	£
Unrestricted funds:				
General funds	780,162	89,568	(107,463)	762,267
Total unrestricted funds	780,162	89,568	(107,463)	762,267
Total funds	£780,162	£89,568	£(107,463)	£762,267
Prior year comparison:				
	Balance at 1st Apr 2020	Movement in resources		Balance at 31st March 2021
	£	Incoming	Outgoing	£
Unrestricted funds:				
General funds	727,801	161,372	(109,011)	780,162
Total unrestricted funds	727,801	161,372	(109,011)	780,162
Total funds	£727,801	£161,372	£(109,011)	£780,162

12 Analysis of net assets between funds

Total funds are invested as follows:

	Unrestricted funds 2022	Restricted funds 2022	Total funds 2022
	£	£	£
Tangible fixed assets	709,052	-	709,052
Net current assets	53,215	-	53,215
Net assets	£762,267	£-	£762,267
Prior year comparison:			
	Unrestricted funds 2021	Restricted funds 2021	Total funds 2021
	£	£	£
Tangible fixed assets	610,214	-	610,214
Net current assets	169,948	-	169,948
Net assets	£780,162	£-	£780,162

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022
NOTES TO THE FINANCIAL STATEMENTS

- 13 A detailed breakdown of the statement of financial activities between unrestricted and restricted funds for the year ended 31st March 2021 is as follows:

		Unrestricted funds	Restricted funds	Total funds
		£	£	£
Income from:				
Donations and legacies		90,789	-	90,789
Charitable activities:	Grants receivable	37,780	-	37,780
Investment income		2,326	-	2,326
Other trading activities:	Shop income	14,230	-	14,230
	Net fundraising	3,502	-	3,502
Total income		<u>148,627</u>	<u>-</u>	<u>148,627</u>
Expenditure on:				
Raising funds	Cost of trading from shop	43,088	-	43,088
	Investment management costs	1,885	-	1,885
Charitable activities		<u>64,038</u>	<u>-</u>	<u>64,038</u>
Total expenditure		<u>109,011</u>	<u>-</u>	<u>109,011</u>
Net gain on investments		<u>12,745</u>	<u>-</u>	<u>12,745</u>
Net movement in funds		<u><u>£52,361</u></u>	<u><u>£-</u></u>	<u><u>£52,361</u></u>

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2022
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHEFFIELD SAMARITANS

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2022 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
Brendan Ashmore ACA
Tingle Ashmore Ltd
Chartered Accountants & Registered Auditors
Enterprise House
Broadfield Court
Sheffield
S8 0XF

Dated : 30/9/22

SHEFFIELD SAMARITANS

England & Wales - Charity number 1173942

Accounts

SHEFFIELD SAMARITANS
CHARITABLE INCORPORATED ORGANISATION
REGISTERED CHARITY NUMBER 1173942

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2021

TINGLE ASHMORE LTD
CHARTERED ACCOUNTANTS AND REGISTERED AUDITORS
SHEFFIELD

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2021

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SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2021
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHEFFIELD SAMARITANS

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2021 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

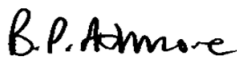
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Brendan Ashmore ACA
Tingle Ashmore Ltd
Chartered Accountants & Registered Auditors
Enterprise House
Broadfield Court
Sheffield
S8 0XF

Dated : 22nd September 2021

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2021
STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT

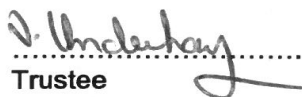
		Unrestricted funds 2021	Restricted funds 2021	Total funds 2021	Total funds 2020
	Notes	£	£	£	£
Income from:					
Donations and legacies		90,789	-	90,789	14,974
Charitable activities:					
Covid related grants		27,431	-	27,431	-
Job Retention Scheme grants		-	10,349	10,349	760
Other grants receivable		-	-	-	5,000
Investment income:		2,326	-	2,326	3,482
Other trading activities:					
Shop income		14,230	-	14,230	51,608
Net fundraising		3,502	-	3,502	2,984
Total income		<u>138,278</u>	<u>10,349</u>	<u>148,627</u>	<u>78,808</u>
Expenditure on:					
Raising funds					
Cost of trading from shop	1	32,739	10,349	43,088	46,842
Investment management costs		1,885	-	1,885	1,847
Charitable activities	2	64,038	-	64,038	53,067
Total expenditure		<u>98,662</u>	<u>10,349</u>	<u>109,011</u>	<u>101,756</u>
Net gains/(losses) on investments	8	<u>12,745</u>	<u>-</u>	<u>12,745</u>	<u>(8,425)</u>
Net movement in funds	3	52,361	-	52,361	(31,373)
Total funds brought forward		<u>727,801</u>	<u>-</u>	<u>727,801</u>	<u>759,174</u>
Total funds carried forward		<u>£780,162</u>	<u>£-</u>	<u>£780,162</u>	<u>£727,801</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2021
BALANCE SHEET

		2021	2020
	Notes	£	£
Fixed assets			
Tangible assets	6	610,214	<u>613,066</u>
Current assets			
Debtors	7	1,364	760
Cash at bank and on hand		61,287	11,282
Investments	8	<u>112,686</u>	<u>109,500</u>
		175,337	121,542
Creditors - amounts falling due within one year	9	<u>5,389</u>	<u>6,807</u>
Net current assets		169,948	<u>114,735</u>
Net assets		<u>£780,162</u>	<u>£727,801</u>
Income funds			
Unrestricted income funds			
General funds	11	780,162	727,801
Restricted funds	11	-	-
Total funds	12	<u>£780,162</u>	<u>£727,801</u>

These financial statements were approved by the Trustees on 15th September 2021 and signed on their behalf by


 Vivian Underhay
 Trustee

SHEFFIELD SAMARITANS
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
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PRINCIPAL ACCOUNTING POLICIES

General information and basis of preparation

Sheffield Samaritans is a charitable incorporated organisation registered with the Charity Commission in England and Wales. The address of the registered office is 272 Queens Road, Sheffield, S2 4DL.

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

Sheffield Samaritans constitutes a public benefit entity as defined by FRS 102.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist.

Income

All income is accounted for as soon as the charity has entitlement to the income, there is certainty of receipt and the amount can be quantified with reasonable accuracy.

Investment income is included when receivable. Bank interest is recognised as income when it is credited to the bank statement.

Income from fundraising activities is reported net of the amounts incurred in raising those funds.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and any professional fees associated with the independent examination of the accounts. Donations made by the branch are also included in this category.

Fixed assets and depreciation

All items of capital expenditure below £500 are written off as incurred.

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis.

Investments

Investments are included at market value at 31st March 2021.

Realised gains and losses on investments are calculated as the difference between the sales proceeds and their market value at the start of the period, or their subsequent cost, and are charged or credited to the statement of financial activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the period and are credited or charged to the statement of financial activities based on the market value at the valuation date.

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PRINCIPAL ACCOUNTING POLICIES

Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered.

Creditors

Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension

The charity makes employer contributions to an auto-enrolment pension scheme in favour of certain members of staff. The pension charge in the statement of financial activities is the amount of contributions payable by the charity

Leased assets

All leases are considered to be 'operating leases' and the relevant rentals are charged wholly to the statement of financial activities.

Fund accounting

Unrestricted funds are general funds which are available for use at the trustees' discretion in furtherance of any of the objectives of the charity. Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes. Restricted funds are those donated for a specific purpose, imposed by the donor, or through the terms of an appeal. The restriction means that the funds can only be used for that specific purpose.

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NOTES TO THE FINANCIAL STATEMENTS

	Unrestricted funds 2021	Restricted funds 2021	Total funds 2021	Total funds 2020
	£	£	£	£
1 Cost of trading from shop				
Staff	13,657	10,349	24,006	22,306
Premises	14,039	-	14,039	15,890
Utilities	987	-	987	731
Building maintenance	610	-	610	389
Administration	2,270	-	2,270	6,410
Cleaning & maintenance	523	-	523	347
Bank charges	653	-	653	769
	<u>£32,739</u>	<u>£10,349</u>	<u>£43,088</u>	<u>£46,842</u>
2 Charitable activities				
Staff	6,132	-	6,132	3,467
Outreach & publicity	3,072	-	3,072	4,636
Premises	5,831	-	5,831	5,663
Utilities	4,241	-	4,241	3,650
Building maintenance	14,942	-	14,942	17,159
Travel & volunteers	2,254	-	2,254	2,554
Administration	8,585	-	8,585	6,200
Cleaning & maintenance	7,446	-	7,446	4,831
Donations	6,000	-	6,000	100
Branch contributions	1,567	-	1,567	-
Depreciation	2,852	-	2,852	3,571
Governance:				
AGM Expenses	-	-	-	246
Accountancy and bookkeeping	1,116	-	1,116	990
	<u>£64,038</u>	<u>£-</u>	<u>£64,038</u>	<u>£53,067</u>
3 Net movement in funds				
This is stated after charging:-				
Independent examiner's remuneration	-	independent examination	360	360
Depreciation			<u>2,852</u>	<u>3,571</u>

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	2021	2020
	£	£
4 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel		
Salaries	29,561	25,331
Employer's pension contributions	577	442
	<u>£30,138</u>	<u>£25,773</u>

No employees had employee benefits in excess of £60,000 in either period.
The average monthly number of staff employed was 3 (2020 - 3).
The key management personnel of the charity comprise the Trustees.
Trustees received no remuneration, benefits or expenses in either period except expenses paid in connection with their role as listening volunteers.

- 5 Related party transactions
There were no related party transactions requiring disclosure in either period.

6 Tangible assets	Buildings	Equipment	Carpets	Total
	£	£	£	£
Cost or valuation				
As at 1st April 2020 and at 31st March 2021	<u>618,251</u>	<u>29,757</u>	<u>6,075</u>	<u>654,083</u>
Depreciation				
As at 1st April 2020	12,423	22,519	6,075	41,017
Charge for the year	<u>1,381</u>	<u>1,471</u>	<u>-</u>	<u>2,852</u>
As at 31st March 2021	<u>13,804</u>	<u>23,990</u>	<u>6,075</u>	<u>43,869</u>
Net book value				
As at 31st March 2021	<u>£604,447</u>	<u>£5,767</u>	<u>£-</u>	<u>£610,214</u>

	2021	2020
	£	£
7 Debtors		
Job Retention Scheme grants receivable	<u>£1,364</u>	<u>£760</u>

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8 Investments

On 17th January 2011 the charity invested in a Discretionary Managed Portfolio with Brewin Dolphin Ltd. The aim of this portfolio is to generate returns at a higher rate than can be achieved solely in cash deposits alone. The charity's risk profile is stated as 3 out of 10 with 1 being the most cautious and 10 the most adventurous.

	2021	2020
	£	£
Market value at 1st April 2020	109,500	128,290
Investment income reinvested	2,326	3,482
Investment management costs	(1,885)	(1,847)
Withdrawn from investment	(10,000)	(12,000)
Unrealised gain/(loss) on valuation	12,745	(8,425)
	<u>£112,686</u>	<u>£109,500</u>
Investments at fair value comprised:		
Listed investments	106,882	105,794
Cash held within the investment portfolio	5,804	3,706
Total	<u>£112,686</u>	<u>£109,500</u>

9 Creditors - amounts falling due within one year

Trade creditors	1,306	3,060
Taxation and social security	498	2,449
Branch contribution payable	1,567	-
Accruals and other creditors	2,018	1,298
	<u>£5,389</u>	<u>£6,807</u>

10 Operating lease commitments

At 31st March 2021, the charity had operating leases with total future minimum lease payments as follows:

Amount falling due:

Within one year	351	744
In the second to fifth years	1,142	372
	<u>1,493</u>	<u>1,116</u>

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NOTES TO THE FINANCIAL STATEMENTS

11 Analysis of charity funds

	Balance at 1st Apr 2020	Movement in resources		Balance at 31st March 2021
	£	Incoming	Outgoing	£
Unrestricted funds:				
General funds	727,801	151,023	(98,662)	780,162
Total unrestricted funds	<u>727,801</u>	<u>151,023</u>	<u>(98,662)</u>	<u>780,162</u>
Restricted funds:				
Coronavirus Job Retention Scheme	-	10,349	(10,349)	-
Total restricted funds	<u>-</u>	<u>10,349</u>	<u>(10,349)</u>	<u>-</u>
Total funds	<u>£727,801</u>	<u>£161,372</u>	<u>£(109,011)</u>	<u>£780,162</u>

Purpose of restricted funds:

Coronavirus Job Retention Scheme - Funding received for furloughed workers' wage costs.

Prior year comparison:

	Balance at 1st Apr 2019	Movement in resources		Balance at 31st March 2020
	£	Incoming	Outgoing	£
Unrestricted funds:				
General funds	758,172	73,048	(103,419)	727,801
Total unrestricted funds	<u>758,172</u>	<u>73,048</u>	<u>(103,419)</u>	<u>727,801</u>
Restricted funds:				
Talbot Trust	1,002	-	(1,002)	-
South Yorkshire Community Foundation	-	5,000	(5,000)	-
Coronavirus Job Retention Scheme	-	760	(760)	-
Total restricted funds	<u>1,002</u>	<u>5,760</u>	<u>(6,762)</u>	<u>-</u>
Total funds	<u>£759,174</u>	<u>£78,808</u>	<u>£(110,181)</u>	<u>£727,801</u>

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NOTES TO THE FINANCIAL STATEMENTS

12 Analysis of net assets between funds

Total funds are invested as follows:

	Unrestricted funds 2021	Restricted funds 2021	Total funds 2021
	£	£	£
Tangible fixed assets	610,214	-	610,214
Net current assets	169,948	-	169,948
Net assets	<u>£780,162</u>	<u>£-</u>	<u>£780,162</u>

Prior year comparison:

	Unrestricted funds 2020	Restricted funds 2020	Total funds 2020
	£	£	£
Tangible fixed assets	613,066	-	613,066
Net current assets	114,735	-	114,735
Net assets	<u>£727,801</u>	<u>£-</u>	<u>£727,801</u>

13 A detailed breakdown of the statement of financial activities between unrestricted and restricted funds for the year ended 31st March 2020 is as follows:

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Income from:			
Donations and similar income	14,974	-	14,974
charitable activities: Grants receivable	-	5,760	5,760
Investment income	3,482	-	3,482
Other trading activities: Shop income	51,608	-	51,608
Net fundraising	2,984	-	2,984
Total income	<u>73,048</u>	<u>5,760</u>	<u>78,808</u>
Expenditure on:			
Raising funds			
Cost of trading from shop	46,082	760	46,842
Investment management costs	1,847	-	1,847
Charitable activities	<u>47,065</u>	<u>6,002</u>	<u>53,067</u>
Total expenditure	<u>94,994</u>	<u>6,762</u>	<u>101,756</u>
Net loss on investments	<u>(8,425)</u>	<u>-</u>	<u>(8,425)</u>
Net movement in funds	<u>£(30,371)</u>	<u>£(1,002)</u>	<u>£(31,373)</u>