

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Trustees Annual Report

1st April 2023 to 31st March 2024

Registered Address: The Parish Offices
Memorial Hall
The Square,
Mawnan Smith
TR11 5EW

Site address: Mawnan Junior Playing Field
Behind St Michael's Court
Carwinion Road
Mawnan Smith
TR11 5JD

Trustee Details:

Mawnan Junior Playing Field Trust is solely administered by Mawnan Parish Council

Officer Name	05.06.23	15.6.23 cont.	27.9.23	15.1.24	06.03.24
Councillor Maureen Bate	Ap	Ap	✓	✓	✓
Councillor Tim Brooksbank	✓	✓			
Councillor Georgena Morris	✓	✓	Ap	✓	✓
Councillor Philip Moyle	---	✓	✓	---	✓
Councillor Guy Potter	Ap	✓	Ap	✓	✓
Councillor Robert Reid	✓	✓	✓	✓	✓
Councillor Rex Sadler	Ap	✓	✓	✓	✓
Councillor Gary Slater				✓	✓
Councillor Jackie Whibley	✓	✓	✓	✓	✓
Councillor Shiona Biggin					✓
Councillor Manice Stabbins					✓

Black boxes show periods when not on council, -- shows non-attendance with no apology tendered

Mrs Melissa Mercer (Parish Clerk) acts as Administrator to the trust

Bankers: Lloyds Bank, Falmouth Branch

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Legalities & Formal Declarations

As the Trust does not operate over £25,000 (gross income) it does not require external scrutiny of accounts in any form. We need to report to the Charity Commission on an annual basis, including the completion of an annual return online, providing a PDF copy of accounts and Trustees' annual report.

The assets of the Trust remain the landholding itself at the Junior Playing Field (as registered with the Land Registry), the equipment therein and the bank accounts of the Junior Playing Field Trust.

All financial records for the Mawnan Junior Playing Field Trust are available to view by the public at any time. This can either be raised at a Trustees meeting or by communication with the Administrator directly.

Governance

Mawnan Junior Playing Field Trust was registered with the Charity Commission in 1978 – the site previously being referred to as 'Mrs Hodgkins Gift' and in existence as far back as 1929.

A change in constitution to a Charitable Incorporated Organisation (CIO) took place in 2017 and was duly registered with the Charity Commission on 24th July 2017. Transfer of the existing assets was undertaken by a transfer of assets as per Charity Commission guidelines from the existing charity to the new one in their entirety.

The objective of the charity is, and remains, the provision and maintenance of a recreation ground for the benefit of the inhabitants of the Parish of Mawnan.

Appointment of Trustees

Mawnan Junior Playing Field Trust is solely administered by Mawnan Parish Council and as such only duly elected members of Mawnan Parish Council can be trustees of the Junior Playing Field Trust.

Policies and Procedures

Where not explicitly stated the Trust's management and procedural policies are those accepted and approved by the Parish Council (sole trustees).

Finances ⁽¹⁾

It should be noted that the Junior Playing Field Trust has combined with the Carwinion Playing Field & Mawnan Parish Council to enter into a single contract to provide grass cutting and maintenance services throughout that whole parish.

The annual S19 grant given by Mawnan Parish Council is used to pay for these services, with the remainder of any funds left being given to the Trust in two installments (Sept & Mar) from which they meet their own individual payments for insurances, inspections etc.

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Hiring Agreements

There are currently no formal hiring agreements for the site, however it is still used on an informal basis for outdoor yoga/ activity classes and private parties such as small groups for children's birthdays.

Risk Management & regulatory compliances

Insurances - The field is insured by Zurich in respect of cover, contents, public liability, employers liability and legal expenses as they relate to the grounds and equipment. We review the adequacy of this insurance annually.

Health & Safety and general- Risk Assessments are undertaken, with a full inspection is done annually on the play equipment by a ROSPA qualified inspector. Regular checks are done on the field and environs by the Parish Clerk who checks on the general area and does specific checks to each piece of equipment to ensure that adequate measures are in place when it comes to safety and maintenance.

Funding & Volunteers

Funding for the Junior Playing Field is derived from a Parish Council grant (which covers maintenance, insurances and minor works). The Parish Council has on occasion supported the Trust through the purchase of equipment or with assistance in obtaining outside funding.

Achievements in 2023-24

The playing field has continued to be available for use by members of the community.

The Zipwire cableway was replaced in January 2024 so it is now back in use and is a popular piece of equipment for the children that use the field. We have also commissioned the contractor to relace the matting later in the year when weather permits.

A local parent has joined the parish council to help improve the junior playing field with the goal of re-designing the playground and installing new equipment subject to securing grants. She has already secured a community chest grant of £200 which will be used to purchase a new picnic table.

Future Plans

Led by the new parish councillor we intend to apply for grants and fundraise for a new and improved playground. This will include a community consultation and design phase which will evidence support for a new playground. The councillor is already preparing a grant application for the Community Capacity Fund to create an inclusive, accessible and bio diverse community green space.

Mawnan Parish benefits from the Mawnan Junior Playing Field as a safe and accessible green space and does feel that it needs to be kept in the best condition possible.

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The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature:

Melissa Mercer

Full name: Melissa Mercer

Position: Clerk

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Junior Playing Field Trust (Reg Charity 1173926)

Annual Accounts for the Year 1st April 2023 to 31st March 2024

The Junior Trust has no restricted funds

	2022-23	2023-24
INCOME		
Regular activity		
Parish Council Grants (Section 19)	£ 3,717.83	£ 4,080.53
other income	£ -	£ 1,705.55
JF VSG Grant income (ringfenced)	£ -	£ 200.00
Total Income	£ 3,717.83	£ 5,986.08
EXPENDITURE		
Administration		
Insurances	£ 1,594.78	£ 1,069.38
Equipment inspections	£ 150.00	£ 162.00
Wages (subcontracted administrator)	£ 199.15	£ 535.03
Maintenance		
Tree works	£ 2,040.00	£ -
New equipment	£ -	£ 237.00
H&S	£ -	£ 290.00
General maintenance	£ -	£ -
Total Expenditure	£ 3,983.93	-£ 2,293.41
CFW Balance at 1st April	£ 2,610.36	£ 2,543.41
PLUS Excess of Income over Expenditure	-£ 266.10	£ 3,692.67
unreconciled items	£ 199.15	£ -
Total Current assets	£ 2,543.41	£ 6,236.08

The Trustees confirm, in accordance with the Charitable Incorporated Organisations General Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.