

MAWNAN JUNIOR PLAYING FIELD TRUST

England & Wales · Charity number 1173926

Details

Status Registered

Legal form CIO

Registered 2017-07-24

Register [View on the Charity Commission register](#)

Contact

Address Memorial Hall
Sampys Hill
Mawnan Smith
Falmouth
Cornwall
TR11 5EW

Phone 01326251022

Email playingfields@mawnan.org.uk

Website www.mawnan.org.uk

Activities

Objects: THE OBJECT OF THE CIO IS THE PROVISION AND MAINTENANCE OF A RECREATION GROUND FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF MAWNAN WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINIONS PROVIDED THAT PREFERENCE SHALL BE GIVEN THE CHILDREN RESIDENT IN THE SAID PARISH.

Activities: To promote for the benefit of the inhabitants of Mawnan and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People, The General Public/mankind

Geography

- Cornwall

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£3,114	£103	-	-
2024-03-31	£5,986	£2,293	-	-
2023-03-31	£3,718	£3,984	-	-
2022-03-31	£2,045	£3,606	-	-
2021-03-31	£3,925	£2,260	-	-

Trustees

Name	Role	Appointed
Mawnan Parish Council		2017-07-15

MAWNAN JUNIOR PLAYING FIELD TRUST

England & Wales - Charity number 1173926

Accounts

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Trustees Annual Report

1st April 2024 to 31st March 2025

Registered Address: The Parish Offices
Memorial Hall
The Square,
Mawnan Smith
TR11 5EW

Site address: Mawnan Junior Playing Field
Behind St Michael's Court
Carwinion Road
Mawnan Smith
TR11 5JD

Trustee Details:

Mawnan Junior Playing Field Trust is solely administered by Mawnan Parish Council

Officer Name	17.02.25
Councillor Georgena Morris	✓
Councillor Philip Moyle	✓
Councillor Guy Potter	✓
Councillor Robert Reid	✓
Councillor Rex Sadler	✓
Councillor Jackie Whibley	✓
Councillor Shiona Biggin	✓
Councillor Manice Stabbins	✓

Black boxes show periods when not on council, -- shows non-attendance with no apology tendered

Mrs Melissa Mercer (Parish Clerk) acts as Administrator to the trust

Bankers: Lloyds Bank, Falmouth Branch

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Legalities & Formal Declarations

As the Trust does not operate over £25,000 (gross income) it does not require external scrutiny of accounts in any form. We need to report to the Charity Commission on an annual basis, including the completion of an annual return online, providing a PDF copy of accounts and Trustees' annual report.

The assets of the Trust remain the landholding itself at the Junior Playing Field (as registered with the Land Registry), the equipment therein and the bank accounts of the Junior Playing Field Trust.

All financial records for the Mawnan Junior Playing Field Trust are available to view by the public at any time. This can either be raised at a Trustees meeting or by communication with the Administrator directly.

Governance

Mawnan Junior Playing Field Trust was registered with the Charity Commission in 1978 – the site previously being referred to as 'Mrs Hodgkins Gift' and in existence as far back as 1929.

A change in constitution to a Charitable Incorporated Organisation (CIO) took place in 2017 and was duly registered with the Charity Commission on 24th July 2017. Transfer of the existing assets was undertaken by a transfer of assets as per Charity Commission guidelines from the existing charity to the new one in their entirety.

The objective of the charity is, and remains, the provision and maintenance of a recreation ground for the benefit of the inhabitants of the Parish of Mawnan.

Appointment of Trustees

Mawnan Junior Playing Field Trust is solely administered by Mawnan Parish Council and as such only duly elected members of Mawnan Parish Council can act for the Trust, on behalf of the Parish Council, as the trustee of the Junior Playing Field Trust.

Policies and Procedures

Where not explicitly stated the Trust's management and procedural policies are those accepted and approved by the Parish Council (sole trustees).

Finances ⁽¹⁾

It should be noted that the Junior Playing Field Trust has combined with the Carwinion Playing Field & Mawnan Parish Council to enter into a single contract to provide grass cutting and maintenance services throughout that whole parish.

There has been no annual S19 grant given by Mawnan Parish Council as the council has paid for these services along with the insurance for the Trust and playground inspections and repairs.

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Hiring Agreements

There are currently no formal hiring agreements for the site, however it is still used on an informal basis for outdoor yoga/ activity classes and private parties such as small groups for children's birthdays.

Risk Management & regulatory compliances

Insurances - The field is insured by Zurich in respect of cover, contents, public liability, employers liability and legal expenses as they relate to the grounds and equipment. We review the adequacy of this insurance annually.

Health & Safety and general- Risk Assessments are undertaken, with a full inspection is done annually on the play equipment by a ROSPA qualified inspector. Regular checks are done on the field and environs by the Parish Clerk who checks on the general area and does specific checks to each piece of equipment to ensure that adequate measures are in place when it comes to safety and maintenance.

Funding & Volunteers

Funding for the Junior Playing Field is normally derived from a Parish Council grant (which covers maintenance, insurances and minor works) but this year the Parish Council has paid for those items directly. The Parish Council has on occasion supported the Trust through the purchase of equipment or with assistance in obtaining outside funding.

Achievements in 2024-25

The playing field has continued to be available for use by members of the community.

A local parent who joined the parish council to help improve the junior playing field secured a grant from the Community Capacity Fund, through the Parish Council, to create an inclusive, accessible and bio diverse community green space. This project involved specialist designers; Earth-Wrights alongside Cllrs running community events and surveys and was completed in Dec 2024. It was a great success, boosted community engagement and has resulted in a masterplan for the park. The task is to seek further funding to take the project to the next stage.

The Trust has only met once this year. This needs to improve over the coming 12-18 months. The parish council currently only has six members due to members leaving or retiring, therefore there is a limited capacity within the Council and Trust meetings have fallen behind in the wake of this. However, due to the CCF grant, a lot of work towards the Trust has taken place to improve the playground- but it has not required Trust meetings to push it forward at this early stage.

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Future Plans

Led by the parish councillor spearheading the realisation of the newly designed Mawnan Park, we intend to apply for grants and fundraise to see the project through to fruition. Costs run into the hundreds of thousands so it will not be an easy project to take on all in one go.

Mawnan Parish benefits from the Mawnan Junior Playing Field as a safe and accessible green space and does feel that it needs to be kept in the best condition possible.

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature:

Melissa Mercer

Full name:

Melissa Mercer

Position: Clerk

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Junior Playing Field Trust (Reg Charity 1173926)

Annual Accounts for the Year 1st April 2024 to 31st March 2025

The Junior Trust has no restricted funds

	2023-24	2024-25
INCOME		
Regular activity		
Parish Council Grants (Section 19)	£ 4,080.53	£ -
other income	£ 1,705.55	£ 3114.05
JF VSG Grant income (ringfenced)	£ 200.00	£ -
Total Income	£ 5,986.08	£ 3114.05
EXPENDITURE		
Administration		
Insurances	£ 1,069.38	£ -
Equipment inspections	£ 162.00	£ -
Wages (subcontracted administrator)	£ 535.03	£ 103.21
Maintenance		
Tree works	£ -	£ -
New equipment	£ 237.00	£ -
H&S	£ 290.00	£ -
General maintenance	£ -	£ -
Total Expenditure	£ - 2,293.41	£ - 103.21
CFW Balance at 1st April	£ 2,543.41	£ 6236.08
PLUS Excess of Income over Expenditure	-£ 3692.67	£ 3010.84
unreconciled items	£ -	£ -
Total Current assets	£ 6,236.08	£ 9246.92

The Trustees confirm, in accordance with the Charitable Incorporated Organisations General Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

Junior Playing Field Trust Expenditure 2024/25											
Date	Payee	Description	Cheque No	Value	Administration			Maintenance			
					Insurance	inspections	wages	Trees	equipment	H&S	Maintenance
				£103.21	£0.00	£0.00	£103.21	£0.00	£0.00	£0.00	£0.00
4/22/2024	MPC	Subcontracted clerks hours	261	£103.21			£103.21				

Notes:

Normally there is £500 billed as subcontracted clerks hours paid from JPF to the PC
The insurance normally comes out of the JPF account
Annual Inspection normally comes out of JPF account

Junior Playing Field Trust Income 2024/25

Date	Payee	Description	Amount	Differences	Parish Council grant	Misc	JPF VSG grants
			£3,114.05	£0.00	£0.00	£3,114.05	£0.00
4/23/2024	Mawnan Wives	Sylvia King speaker donation	£40.00			£40.00	
6/10/2024	Rotary Club	Run Mawnan	£570.00			£570.00	
6/9/2024	Falmouth Fire Services	Fireworks	£500.00			£500.00	
8/12/2024	Port Navas Regatta	Donation	£150.00			£150.00	
9/9/2024	CCF Event	Design Mawnan Park & Village Fete?	£1,004.05			£1,004.05	
10/22/2024	Durgan Regatta	Donation	£850.00			£850.00	

Notes:

Normally the PC give around £4000 grant per annum to the JPF in 2 different installments- in 23/24 it was £4080 and in 22/23 it was £3717.83

Junior Playing Field Trust (Reg Charity 1173926)
Annual Accounts for the Year 1st April 2023 to 31st March 2024

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	2023-24	2024-25
INCOME		
Regular activity		
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Total Income	£ 5,986.08	£ 3,114.05
EXPENDITURE		
Administration		
Insurances	£ 1,069.38	£ -
Equipment inspections	£ 162.00	£ -
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MAWNAN JUNIOR PLAYING FIELD TRUST

England & Wales - Charity number 1173926

Accounts

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Trustees Annual Report

1st April 2023 to 31st March 2024

Registered Address: The Parish Offices
Memorial Hall
The Square,
Mawnan Smith
TR11 5EW

Site address: Mawnan Junior Playing Field
Behind St Michael's Court
Carwinion Road
Mawnan Smith
TR11 5JD

Trustee Details:

Mawnan Junior Playing Field Trust is solely administered by Mawnan Parish Council

Officer Name	05.06.23	15.6.23 cont.	27.9.23	15.1.24	06.03.24
Councillor Maureen Bate	Ap	Ap	✓	✓	✓
Councillor Tim Brooksbank	✓	✓			
Councillor Georgena Morris	✓	✓	Ap	✓	✓
Councillor Philip Moyle	---	✓	✓	---	✓
Councillor Guy Potter	Ap	✓	Ap	✓	✓
Councillor Robert Reid	✓	✓	✓	✓	✓
Councillor Rex Sadler	Ap	✓	✓	✓	✓
Councillor Gary Slater				✓	✓
Councillor Jackie Whibley	✓	✓	✓	✓	✓
Councillor Shiona Biggin					✓
Councillor Manice Stabbins					✓

Black boxes show periods when not on council, -- shows non-attendance with no apology tendered

Mrs Melissa Mercer (Parish Clerk) acts as Administrator to the trust

Bankers: Lloyds Bank, Falmouth Branch

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Legalities & Formal Declarations

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The assets of the Trust remain the landholding itself at the Junior Playing Field (as registered with the Land Registry), the equipment therein and the bank accounts of the Junior Playing Field Trust.

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Governance

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A change in constitution to a Charitable Incorporated Organisation (CIO) took place in 2017 and was duly registered with the Charity Commission on 24th July 2017. Transfer of the existing assets was undertaken by a transfer of assets as per Charity Commission guidelines from the existing charity to the new one in their entirety.

The objective of the charity is, and remains, the provision and maintenance of a recreation ground for the benefit of the inhabitants of the Parish of Mawnan.

Appointment of Trustees

Mawnan Junior Playing Field Trust is solely administered by Mawnan Parish Council and as such only duly elected members of Mawnan Parish Council can be trustees of the Junior Playing Field Trust.

Policies and Procedures

Where not explicitly stated the Trust's management and procedural policies are those accepted and approved by the Parish Council (sole trustees).

Finances ⁽¹⁾

It should be noted that the Junior Playing Field Trust has combined with the Carwinion Playing Field & Mawnan Parish Council to enter into a single contract to provide grass cutting and maintenance services throughout that whole parish.

The annual S19 grant given by Mawnan Parish Council is used to pay for these services, with the remainder of any funds left being given to the Trust in two installments (Sept & Mar) from which they meet their own individual payments for insurances, inspections etc.

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Hiring Agreements

There are currently no formal hiring agreements for the site, however it is still used on an informal basis for outdoor yoga/ activity classes and private parties such as small groups for children's birthdays.

Risk Management & regulatory compliances

Insurances - The field is insured by Zurich in respect of cover, contents, public liability, employers liability and legal expenses as they relate to the grounds and equipment. We review the adequacy of this insurance annually.

Health & Safety and general- Risk Assessments are undertaken, with a full inspection is done annually on the play equipment by a ROSPA qualified inspector. Regular checks are done on the field and environs by the Parish Clerk who checks on the general area and does specific checks to each piece of equipment to ensure that adequate measures are in place when it comes to safety and maintenance.

Funding & Volunteers

Funding for the Junior Playing Field is derived from a Parish Council grant (which covers maintenance, insurances and minor works). The Parish Council has on occasion supported the Trust through the purchase of equipment or with assistance in obtaining outside funding.

Achievements in 2023-24

The playing field has continued to be available for use by members of the community.

The Zipwire cableway was replaced in January 2024 so it is now back in use and is a popular piece of equipment for the children that use the field. We have also commissioned the contractor to relace the matting later in the year when weather permits.

A local parent has joined the parish council to help improve the junior playing field with the goal of re-designing the playground and installing new equipment subject to securing grants. She has already secured a community chest grant of £200 which will be used to purchase a new picnic table.

Future Plans

Led by the new parish councillor we intend to apply for grants and fundraise for a new and improved playground. This will include a community consultation and design phase which will evidence support for a new playground. The councillor is already preparing a grant application for the Community Capacity Fund to create an inclusive, accessible and bio diverse community green space.

Mawnan Parish benefits from the Mawnan Junior Playing Field as a safe and accessible green space and does feel that it needs to be kept in the best condition possible.

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature:

Melissa Mercer

Full name: Melissa Mercer

Position: Clerk

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Junior Playing Field Trust (Reg Charity 1173926)

Annual Accounts for the Year 1st April 2023 to 31st March 2024

The Junior Trust has no restricted funds

	2022-23	2023-24
INCOME		
Regular activity		
Parish Council Grants (Section 19)	£ 3,717.83	£ 4,080.53
other income	£ -	£ 1,705.55
JF VSG Grant income (ringfenced)	£ -	£ 200.00
Total Income	£ 3,717.83	£ 5,986.08
EXPENDITURE		
Administration		
Insurances	£ 1,594.78	£ 1,069.38
Equipment inspections	£ 150.00	£ 162.00
Wages (subcontracted administrator)	£ 199.15	£ 535.03
Maintenance		
Tree works	£ 2,040.00	£ -
New equipment	£ -	£ 237.00
H&S	£ -	£ 290.00
General maintenance	£ -	£ -
Total Expenditure	£ 3,983.93	-£ 2,293.41
CFW Balance at 1st April	£ 2,610.36	£ 2,543.41
PLUS Excess of Income over Expenditure	-£ 266.10	£ 3,692.67
unreconciled items	£ 199.15	£ -
Total Current assets	£ 2,543.41	£ 6,236.08

The Trustees confirm, in accordance with the Charitable Incorporated Organisations General Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

MAWNAN JUNIOR PLAYING FIELD TRUST

England & Wales - Charity number 1173926

Accounts

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Trustees Annual Report

1st April 2022 to 31st March 2023

Registered Address: The Parish Offices
c/o MS Electrical
The Square,
Mawnan Smith
TR11 5EP

Site address: Mawnan Junior Playing Field
Behind St Michael's Court
Carwinion Road
Mawnan Smith
TR11 5JD

Trustee Details:

Mawnan Junior Playing Field Trust is solely administered by Mawnan Parish Council

Officer Name	31.3.22	01.08.22	02.11.22	06.03.23
Councillor Maureen Bate	✓	✓	✓	✓
Councillor Tim Brooksbank	✓	✓	✓	✓
Councillor Georgena Morris	✓	✓	AP	✓
Councillor Philip Moyle	✓	AP	✓	---
Councillor Guy Potter		---	AP	✓
Councillor Robert Reid		✓	✓	✓
Councillor Rex Sadler	✓	✓	✓	✓
Councillor Jackie Whibley	✓	AP	✓	✓

Black boxes show periods when not on council, -- shows non-attendance with no apology tendered

Mrs Lisa Clements (Parish Clerk) acts as Administrator to the trust

Bankers: Lloyds Bank, Falmouth Branch

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Legalities & Formal Declarations

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Governance

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Appointment of Trustees

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Policies and Procedures

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Finances ⁽¹⁾

It should be noted that the Junior Playing Field Trust has combined with the Carwinion Playing Field & Mawnan Parish Council to enter into a single contract to provide grass cutting and maintenance services throughout that whole parish.

The annual S19 grant given by Mawnan Parish Council is used to pay for these services, with the remainder of any funds left being given to the Trust in two installments (Sept & Mar) from which they meet their own individual payments for insurances, inspections etc.

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Hiring Agreements

There are currently no formal hiring agreements for the site, however it is still used on an informal basis for outdoor yoga/ activity classes and private parties such as small groups for children's birthdays.

Risk Management & regulatory compliances

Insurances - The field is insured by Zurich in respect of cover, contents, public liability, employers liability and legal expenses as they relate to the grounds and equipment. We review the adequacy of this insurance annually.

Health & Safety and general- Risk Assessments are undertaken, with a full inspection is done annually on the play equipment by a ROSPA qualified inspector. Regular checks are done on the field and environs by the Parish Clerk who checks on the general area and does specific checks to each piece of equipment to ensure that adequate measures are in place when it comes to safety and maintenance.

Note has been taken on the issues raised with the zipwire – which was put out of commission in Sept 2022 until it could be made safe.

Funding & Volunteers

Funding for the Junior Playing Field is derived from a Parish Council grant (which covers maintenance, insurances and minor works). The Parish Council has on occasion supported the Trust through the purchase of equipment or with assistance in obtaining outside funding.

Achievements in 2022-23

The playing field has continued to be available for use by members of the community. Unfortunately the sensory area had become overgrown and no volunteers came forward to support the ongoing maintenance of this facility which has therefore been removed and cleared for safety reasons. As such an extra call has gone out to parents at both local schools to see if they wish to become involved.

Works to trees around the site have been undertaken – with some of the large boundary trees either being significantly cut back or completely removed where they pose a danger. A number of Ash, which were evaluated to be infected with Ash-Dieback, were removed from the area and the whole length of the footpath boundary with Field Place was topped off to a more manageable level.

Future Plans

We intend to continue to attempt to rally a viable user volunteer group to assist in maintaining the JPF and to identify opportunities for future enhancement.

The Zipwire has been out of action for some considerable time due to concern over maintenance cost and the actual need for this facility within the Junior Playing Field. The fence to the Bowling Club boundary is now in an unsafe condition and needs to be repaired. Both of these items have been delayed as we await a meeting of a potential parents volunteer groups to understand the

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
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scope of works they would be willing to take on and how they and the other users actually feel about the site and the equipment provided.

We hope to decide on repairs on the zipwire after discussion on use. It could well be that this is not a piece of equipment that is highly used and there could be other things that would offer better value for money if it were to be replaced.

Mawnan Parish benefits from the Mawnan Junior Playing Field as a safe and accessible green space and does feel that it needs to be kept in the best condition possible.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature:

A handwritten signature in blue ink, appearing to read 'Tim Brooksbank', written over a faint grid background.

Full name: Tim Brooksbank

Position: chairman

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Junior Playing Field Trust (Reg Charity 1173926)

Annual Accounts for the Year 1st April 2022 to 31st March 2023

The Junior Trust has no restricted funds

	2021-22	2022-23
INCOME		
Regular activity		
See ⁽¹⁾ explanation pg2 Parish Council Grants (Section 19)	£ 2045.00	£ 3,717.83
other income	£ -	£ -
Total Income	£ 2,045.00	£ 3,717.83
EXPENDITURE		
Administration		
Insurances	£ 1,560.70	£ 1,594.78
Equipment inspections	£ 150.00	£ 150.00
Wages (subcontracted administrator)	£ -	£ 199.15
Maintenance		
Tree works	£ -	£ 2,040.00
New equipment	£ -	£ -
H&S	£ -	£ -
General maintenance	£ 1,895.00	£ -
Total Expenditure	£ 3,605.70	£ 3,983.93
CFW Balance at 1st April	£ 4171.06	£ 2,610.36
PLUS Excess of Income over Expenditure	£ 1,560.70	-£ 266.10
unreconciled items		£ 199.15
Total Current assets	£ 2,610.36	£ 2,543.41

The Trustees confirm, in accordance with the Charitable Incorporated Organisations General Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

parties nor any debts secured on assets of the CIO.

MAWNAN JUNIOR PLAYING FIELD TRUST

England & Wales - Charity number 1173926

Accounts

Carwinion Playing Field Trust

Carwinion Road, Mawnan Smith, TR11 5JA
Registered Charity 1173925

Trustees Annual Report

1st April 2020 to 31st March 2021

Registered Address: The Parish Offices
c/o MS Electrical
The Square,
Mawnan Smith
TR11 5EP

Site address: Carwinion Playing Field
Carwinion Road
Mawnan Smith
TR11 5JD

Trustee Details:

Carwinion Playing Field Trust is solely administered by Mawnan Parish Council

Officer Name	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22
Councillor Sean Ahearne												
Councillor Maureen Bate												
Councillor Peter Bradley												
Councillor Tim Brooksbank												
Councillor Paul Caunter												
Councillor Malcolm Faiers												
Councillor Jon Gladstone												
Councillor Cherry Haigh												
Councillor Graham Marsden (Chairman)												
Councillor Georgena Morris												
Councillor Philip Moyle												
Councillor David Nash												
Councillor Rex Sadler (Chairman May '21)												
Councillor Ginny Smeed												
Councillor Caroline Toland												
Councillor Jackie Whibley												

Mrs Lisa Clements (Parish Clerk) acts as Administrator to the trust

Bankers: Lloyds Bank, Falmouth Branch

Legalities & Formal Declarations

As the Trust does not operate over £25,000 (gross income) it does not require external scrutiny of accounts in any form. We need to report to the Charity Commission on an annual basis, including the completion of an annual return online, providing a PDF copy of accounts and Trustees' annual report.

The assets of the Trust remain the landholding itself at the Carwinion Playing Field, the part of the building housing the changing rooms, kitchen and toilets (AKA The Pavilion) owned outright by the Trust and the bank accounts of the Carwinion Playing Field Trust.

All financial records for the Carwinion Playing Field Trust (AKA Mawnan Recreation Ground) are available to view by the public at any time. This can either be raised at a Trustees meeting or by communication with the Administrator directly.

A named officer oversees and verifies the works of the Administrator on behalf of the Trust.

Governance

The Mawnan Recreation Ground was originally established in 1939 and registered with the Charity Commission in 1962. A change in constitution to a Charitable Incorporated Organisation (CIO) took place in 2017 and was duly registered with the Charity Commission on 24th July 2017. Transfer of the existing assets & leases was undertaken by a transfer of assets as per Charity Commission guidelines from the existing charity to the new one in their entirety.

The objective of the charity is, and remains, the provision and maintenance of a recreation ground for the benefit of the inhabitants of the parish of Mawnan.

Appointment of Trustees

Carwinion Playing Field Trust is solely administered by Mawnan Parish Council and as such only duly elected members of Mawnan Parish Council can be trustees of the Carwinion Trust.

Policies and Procedures

Where not explicitly stated the Trust's management and procedural policies are those accepted and approved by the Parish Council (sole trustees).

Hiring Agreements

Currently a section of the field is leased to the Mawnan Pre-school, who arranged for a suitable building to be put onto the site to accommodate them in 2011. Their lease runs until January 2036.

The Mawnan Community Association (MCA) also has a lease for community hall, bar, storage area and shared toilet/ kitchen facilities on the field. This lease runs until August 2030.

The Trust manages hiring of the field, along with ongoing relationships with local Football & Cricket teams for use of the changing rooms, annexed to the MCA building. They have responsibility for maintenance of the field and its environs.

Risk Management & regulatory compliances

Insurances - The field is insured by Came & Company Ltd (Hiscox) in respect of buildings cover, contents, public liability, employers liability and legal expenses as they relate to the grounds and changing rooms / shared space. We review the adequacy of this insurance annually. It is part of the lease that the Pre-School & MCA provide adequate insurances as set out in their leases.

Health & Safety and general Risk Assessments

Overall safety for the site remains with the Carwinion Trust and as such regular walk-around visual checks are done. Assurances from the Cricket & Football teams that Risk Assessments are done on the state of the field before each match have been received. Works undertaken by the teams to rectify 'end of season' deficiencies are checked on by members of the Trust.

The Pre-School has a full and thorough process for risk assessment in place and records can be produced upon request.

A number of statutory checks now fall under the remit of the Trust, rather than the MCA, including 5 year wiring tests and fire safety/maintenance. Regular checks are done on the field and environs to ensure that adequate measures are in place when it comes to maintenance.

Food hygiene inspections are undertaken by Cornwall Council and records of these can be provided.

The current maintenance contractor reviews the health and safety of trees on the site as part of regular maintenance. Our Contractor has to provide certifications of competence and insurance as part of the tender process. We are also waiting on a Tree survey for this field, the contract having been voided in Dec 2021 after untoward delays.

Risk Assessments have been done for all user groups making use of the field and these have been updated and modified as necessary. An overarching Risk Assessment for the use of the Carwinion Field by the Trust has been given to all users to use alongside their own processes.

Funding & Volunteers

Funding for the Recreation Ground is derived from a Parish Council grant (which covers maintenance, insurances and minor works) and rental income, in the majority from the Pre-School & MCA, which funds cleaning & upkeep of the changing rooms.

We as a Trust are grateful to everyone who gives up their time to ensure that the Recreation Ground and buildings are fit for purpose and welcoming. The Trust are grateful to the Football & Cricket teams for the work they put in reinstating the field at the end of each playing season. Thanks is also given to the members of the MCA and associate groups who undertaken repairs and upgrades to the hall and shared spaces.

Achievements in 21- 22

We were able to keep the field open over all stages of the Pandemic, even though some parts of it had to be closed to keep all users safe.

The site has since held several WI picnics to help them come together after lockdown lifted, in a safe outdoor space. We are regularly asked if it is OK to use the field for this kind of thing by smaller groups and always say yes, as it is primarily their space – we just ask that they tidy up behind themselves. It seems to have been working well although a rubbish bin on site might be useful to consider!

The Football Team has progress up a League and has received funding from a Parish Council Grant to purchase equipment necessary for this to happen – including portable dug-outs, stretchers & first aid kits. Meanwhile the Cricket Team were also PC Grant beneficiaries and intend to purchase sight screens to enhance play.

The ladies of the Preschool deserve special mention: not only did they provide online support throughout the Lockdowns they also provided supplies for home-schooling – from arts and crafts to suggestions for reading materials; they even had a weekly storybook session online for everyone to join in with. It shows the true lengths they will go to for our community. The Preschool managed to reopen to students in Autumn 2020 working within all of the guidelines provided for the Government and has been busy ever since..... if you can actually catch them in with their varied outdoor program.

A self-management group for the field was set up but seems to have stalled. It was hope that they would be responsible for the general day to day maintenance and administration of the field for all users groups and individuals.

Discussions and planning has begun for the installation of a MUGA pitch on the field to benefit users with a hardcore surface year round. Refurbishments for the MCA, storage facilities, extension to the carpark provision and resurface of pothole is also being discussed around this project.

Future Plans

We would like to see this space managed more by the users groups of the field, rather than it falling on the shoulder of the Trustees, who really have no day-to-day contact with the site.

A MUGA pitch would be a great addition to the site, but it is still early days on this.

There are hopes for a more inclusive set of changing facilities at some point – currently there is nothing truly for female users other than the shared club changing rooms. Refurbishments to the kitchen are on the board if possible for the upcoming year.

Suggestions for a surfaced walking track, for use in all weathers have also been put forwards allowing regular users safe space to exercise on what would be a 400m track.

Mawnan Parish continues to benefit from having the Carwinion Playing Field as a safe and accessible green space.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature:

Full name

Position:

Carwinion Playing Field Trust (Reg Charity 1173925)
Annual Accounts for the Year 1st April 2020 to 31st March 2021

The Carwinion Trust has no restricted funds

	2020-21	2021-22
INCOME		
Regular activity		
Parish Council Grants (Section 19)	£2,989.26	£1,161.80
MCA groundrent	£505.00	£0.00
pre-school rent	£1,337.00	£1,346.00
other income	£10,000.00	£4.64
Total Income	£14,831.26	£2,512.44
EXPENDITURE		
Administration		
Insurances	£1,246.80	£1,458.63
inspections/ surveys	£2,168.69	£0.00
Signage	£0.00	£0.00
Maintenance		
cleaning	£20.00	£0.00
grounds	0	0
repairs	£0.00	£0.00
statutory checks	£541.44	£139.32
Misc		
wages	£798.78	£431.80
other expenditure	£4,000.00	£614.72
Total Expenditure	-£8,775.71	-£2,644.47
CFW Balance	£9,641.55	£15,697.10
PLUS Excess of Income over Expenditure	£6,055.55	-£132.03
unreconciled items	£0.00	£0.00
Total Current assets	£15,697.10	£15,565.07

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

MAWNAN JUNIOR PLAYING FIELD TRUST

England & Wales - Charity number 1173926

Accounts

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Trustees Annual Report

1st April 2020 to 31st March 2021

Registered Address: The Parish Offices
c/o MS Electrical
The Square,
Mawnan Smith
TR11 5EP

Site address: Mawnan Junior Playing Field
Behind St Michael's Court
Carwinion Road
Mawnan Smith
TR11 5JD

Trustee Details:

Mawnan Junior Playing Field Trust is solely administered by Mawnan Parish Council

Officer name	Dates acted if not for whole year
Councillor Peter Bradley	
Councillor Malcolm Faiers	Chairman (May 2019 to Nov 2020)
Councillor Jon Gladstone	
Councillor Graham Marsden	Chairman (Dec 2020 to May 2021)
Councillor Philip Moyle	
Councillor David Nash	
Councillor Rex Sadler	
Councillor Caroline Toland	
Councillor Jackie Whibley	

Mrs Lisa Clements (Parish Clerk) acts as Administrator to the trust

Bankers: Lloyds Bank, Falmouth Branch

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Legalities & Formal Declarations

As the Trust does not operate over £25,000 (gross income) it does not require external scrutiny of accounts in any form. We need to report to the Charity Commission on an annual basis, including the completion of an annual return online, providing a PDF copy of accounts and Trustees' annual report.

The assets of the Trust remain the landholding itself at the Junior Playing Field (as registered with the Land Registry), the equipment therein and the bank accounts of the Junior Playing Field Trust.

All financial records for the Mawnan Junior Playing Field Trust are available to view by the public at any time. This can either be raised at a Trustees meeting or by communication with the Administrator directly.

A named officer oversees and verifies the works of the Administrator on behalf of the Trust.

Governance

Mawnan Junior Playing Field Trust was registered with the Charity Commission in 1978 – the site previously being referred to as 'Mrs Hodgkins Gift' and in existence as far back as 1929.

A change in constitution to a Charitable Incorporated Organisation (CIO) took place in 2017 and was duly registered with the Charity Commission on 24th July 2017. Transfer of the existing assets was undertaken by a transfer of assets as per Charity Commission guidelines from the existing charity to the new one in their entirety.

The objective of the charity is, and remains, the provision and maintenance of a recreation ground for the benefit of the inhabitants of the Parish of Mawnan.

Appointment of Trustees

Mawnan Junior Playing Field Trust is solely administered by Mawnan Parish Council and as such only duly elected members of Mawnan Parish Council can be trustees of the Carwinion Trust.

Policies and Procedures

Where not explicitly stated the Trust's management and procedural policies are those accepted and approved by the Parish Council (sole trustees).

Hiring Agreements

The Junior Playing Field has not been specifically let out in living memory – anyone within the parish is free to use the field at any time, provided they respect the site, its equipment and neighbours. However there have been a small number of 'community lets' undertaken this year with fitness training sessions taking place on a 'notified-not hired' status to the Administrator. The Trust manages the field and they have responsibility for maintenance of the field, its environs and equipment.

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Risk Management & regulatory compliances

Insurances - The field is insured by Came & Company Ltd (Hiscox) in respect of cover, contents, public liability, employers liability and legal expenses as they relate to the grounds and equipment. We review the adequacy of this insurance annually.

Health & Safety and general- Risk Assessments are undertaken, with a full inspection is done annually on the play equipment by a ROSPA qualified inspector. Regular checks are done on the field and environs by the Parish Clerk who checks on the general area and does specific checks to each piece of equipment to ensure that adequate measures are in place when it comes to safety and maintenance.

It is the intention to add a full tree survey to the parish schedule when it next comes up for review to include the mature trees that now border the site, rather than assessing on an ad-hoc basis. The current maintenance contractor reviews the health and safety of trees at present as part of regular maintenance.

As part of measures to address the covid access to the site was limited at the start 2020. Cleaning of all the equipment was undertaken by the Administrator and one of the trustees in June before the whole site was reopened for use and this continued on a weekly basis whilst the Administrator was working within the parish, being suspended when she started working from home. A covid specific risk assessment for anyone asking to use the site was created and has been put onto the parish Council website to allow anyone to make use of it as they access the field.

Funding & Volunteers

Funding for the Junior Playing Field is derived from a Parish Council grant (which covers maintenance, insurances and minor works). The Parish Council has on occasion supported the Trust through the purchase of equipment or with assistance in obtaining grant funding.

Achievements in 2020-21

The maintenance of the field is in the final year of the contract with R Saunders. General feeling is that the field is in a good state at present. There are some issues beginning to arise with the age of the equipment, as much of the wood has now begun to reach the end of its viable life. There has been one case of damage – whilst laying gravel for the new footpath the balance beam was broken from its base and has yet to be repaired.

A piece of replacement equipment was put in during the spring of 2021 to replace the failing fort structure, which has proved very popular with the younger members of the community. Wooden fencing around both this area and the Sensory Garden have been removed as they were beyond reasonable repair and the planting within this area cut back to allow more access.

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Future Plans

We still hope to have a working group formed who could assist in non-specific maintenance works (gardening, seasonally cleaning equipment & surfaces), rather than the Trust obtaining quotes for series of small scale, seasonal works.

We still need to look at fencing with the Bowling Club - the current wire fence has failed in several places. The wooden fencing between the site and St Michael's Court has also been costed up for replacement, along with some of the wooden gates which are beginning to succumb to rot.

Mawnan Parish benefits from the Mawnan Junior Playing Field as a safe and accessible green space and does feel that it needs to be kept in the best condition possible.

Coronavirus (COVID-19) impact March 2020

Unfortunately all activity on the Junior Playing Field was suspended at the end of March 2020 due to the Covid-19 restrictions. Once it was possible the Administrator & one of the Trustees undertook a full deep clean of all of the equipment and hard surfaces on the site prior to allowing the whole area to reopen in June to the public and this cleaning continues weekly.

Small groups of individuals have asked if they can use the site because larger, indoor exercise classes have been cancelled. The Trust has agreed to this provided that all government guidelines are met and that covid mitigation measures are put in place. No charge has been made to these groups whilst they offer this up to the local community.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature:

Full name

Position:

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Junior Playing Field Trust (Reg Charity 1173926)

Annual Accounts for the Year 1st April 2020 to 31st March 2021

The Junior Trust has no restricted funds

	2019-20	2020-21
INCOME		
Regular activity		
Parish Council Grants (Section 19)	£ 2,098.94	£ 3,924.50
other income	£ -	£ -
Total Income	£ 2,098.94	£ 3,924.50
EXPENDITURE		
Administration		
Insurances	£ 1,798.46	£ 1,868.40
Equipment inspections	£ 150.00	£ 150.00
Wages (subcontracted administrator)		£ 241.30
Maintenance		
Tree works	£ -	£ -
New equipment	£ 1,728.00	£ -
H&S	£ -	£ -
General maintenance	£ 492.70	£ -
Total Expenditure	£ 4,169.16	£ 2,259.70
CFW Balance at 1st April	£ 4,576.48	£ 2,506.26
PLUS Excess of Income over Expenditure	-£ 2,070.22	£ 1,664.80
unreconciled items		
Total Current assets	£ 2,506.26	£ 4,171.06

The Trustees confirm, in accordance with the Charitable Incorporated Organisations General Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.