

MAWNAN RECREATION GROUND

England & Wales · Charity number 1173925

Details

Other names CARWINION PLAYING FIELD TRUST

Status Registered

Legal form CIO

Registered 2017-07-24

Register [View on the Charity Commission register](#)

Contact

Address Memorial Hall
Sampys Hill
Mawnan Smith
Falmouth
Cornwall
TR11 5EW

Phone 01326251022

Email playingfields@mawnan.org.uk

Website www.mawnan.org.uk

Activities

Objects: TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF MAWNAN AND THE SURROUNDING AREA THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID INHABITANTS.

Activities: THE PROVISION AND MAINTENANCE OF A RECREATION GROUND FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF MAWNAN WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINIONS PROVIDED THAT PREFERENCE SHALL BE GIVEN THE CHILDREN RESIDENT IN THE SAID PARISH.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Cornwall

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,656	£5,496	-	-
2024-03-31	£5,874	£6,983	-	-
2023-03-31	£4,592	£4,916	-	-
2022-03-31	£2,512	£2,644	-	-
2021-03-31	£14,831	£8,776	-	-

Trustees

Name	Role	Appointed
Mawnan Parish Council		2017-07-24

MAWNAN RECREATION GROUND

England & Wales - Charity number 1173925

Accounts

Carwinion Playing Field Trust

Carwinion Road, Mawnan Smith, TR11 5JA
Registered Charity 1173925

Trustees Annual Report

1st April 2024 to 31st March 2025

Registered Address: Memorial Hall
Sampys Hill
Mawnan Smith
TR11 5EW

Site address: Carwinion Playing Field
Carwinion Road
Mawnan Smith
TR11 5JD

Trustee Details:

Carwinion Playing Field Trust is solely administered by Mawnan Parish Council

Officer Name	04.04.24	17.02.25	26.2.25
Councillor Maureen Bate	✓		
Councillor Georgena Morris	Ap	✓	Ap
Councillor Philip Moyle	---	✓	✓
Councillor Guy Potter	✓	✓	✓
Councillor Robert Reid	✓	✓	
Councillor Rex Sadler	✓		
Councillor Jackie Whibley	✓	✓	Ap
Councillor Shiona Biggin	---	✓	✓
Councillor Manice Stabbins	---	✓	✓

Black boxes show periods when not on council, -- shows non-attendance with no apology tendered

Mrs Melissa Mercer (Parish Clerk) acts as Administrator to the trust

Bankers: Lloyds Bank, Falmouth Branch

Legalities & Formal Declarations

As the Trust does not operate over £25,000 (gross income) it does not require external scrutiny of accounts in any form. We need to report to the Charity Commission on an annual basis, including the completion of an annual return online, providing a PDF copy of accounts and Trustees' annual report.

The assets of the Trust remain the landholding itself at the Carwinion Playing Field, the part of the building housing the changing rooms, kitchen and toilets (AKA The Pavilion) owned outright by the Trust and the bank accounts of the Carwinion Playing Field Trust.

All financial records for the Carwinion Playing Field Trust (AKA Mawnan Recreation Ground) are available to view by the public at any time. This can either be raised at a Trustee meeting or by communication with the Administrator directly.

A named officer oversees and verifies the works of the Administrator on behalf of the Trust.

Governance

The Mawnan Recreation Ground was originally established in 1939 and registered with the Charity Commission in 1962. A change in constitution to a Charitable Incorporated Organisation (CIO) took place in 2017 and was duly registered with the Charity Commission on 24th July 2017. Transfer of the existing assets & leases was undertaken by a transfer of assets as per Charity Commission guidelines from the existing charity to the new one in their entirety.

The objective of the charity is, and remains, the provision and maintenance of a recreation ground for the benefit of the inhabitants of the parish of Mawnan.

Appointment of Trustee

Carwinion Playing Field Trust is solely administered by Mawnan Parish Council and as such only duly elected members of Mawnan Parish Council can act for the Trust, on behalf of the Council, as the trustee of the Carwinion Trust.

Policies and Procedures

Where not explicitly stated the Trust's management and procedural policies are those accepted and approved by the Parish Council (sole trustee).

Finances ⁽¹⁾

It should be noted that the Carwinion Playing Field Trust has combined with the Junior Playing Field & Mawnan Parish Council to enter into a single contract to provide grass cutting and maintenance services throughout that whole parish.

There has been no annual S19 grant given by Mawnan Parish Council as the council has paid for these services along with the insurance for the Trust assets and fire alarm servicing.

Hiring Agreements

Currently a section of the field is leased to the Mawnan Pre-school, who arranged for a suitable building to be put onto the site to accommodate them in 2011. Their lease runs until January 2036.

The Mawnan Community Association (MCA) also has a lease for community hall, bar, storage area and shared toilet/ kitchen facilities on the field. This lease runs until August 2030.

The Trust manages hiring of the field, along with ongoing relationships with local Football & Cricket teams for use of the changing rooms, annexed to the MCA building. They have responsibility for maintenance of the field and its environs.

Risk Management & regulatory compliances

Insurances - The field is insured by Clear Insurance in respect of buildings cover, contents, public liability, employers' liability and legal expenses as they relate to the grounds and changing rooms / shared space. We review the adequacy of this insurance annually. It is part of the lease that the Pre-School & MCA provide adequate insurances as set out in their leases.

Health & Safety and general Risk Assessments

Overall safety for the site remains with the Carwinion Trust and as such regular walk-around visual checks are done. Assurances from the Cricket & Football teams that Risk Assessments are done on the state of the field before each match have been received. Works undertaken by the teams to rectify 'end of season' deficiencies are checked on by members of the Trust.

The Pre-School has a full and thorough process for risk assessment in place and records can be produced upon request.

A number of statutory checks now fall under the remit of the Trust, rather than the MCA, including 5 year wiring tests and fire safety/maintenance. Regular checks are done on the field and environs to ensure that adequate measures are in place when it comes to maintenance.

Food hygiene inspections are undertaken by Cornwall Council and records of these can be provided.

The current maintenance contractor reviews the health and safety of trees on the site as part of regular maintenance. Our Contractor has to provide certifications of competence and insurance as part of the tender process.

Risk Assessments have been done for all user groups making use of the field and these have been updated and modified as necessary. An overarching Risk Assessment for the use of the Carwinion Field by the Trust has been given to all users to use alongside their own processes.

Funding & Volunteers

Funding for the Recreation Ground is normally derived from a Parish Council grant (which covers maintenance, insurances and minor works) but in this year the Parish Council has paid for those items directly. The S19 grant will resume in the next 24 months. Other funding is the rental income, in the majority from the Pre-School & MCA, which funds cleaning & upkeep of the changing rooms.

We as a Trust are grateful to everyone who gives up their time to ensure that the Recreation Ground and buildings are fit for purpose and welcoming.

Achievements in 24- 25

The Carwinion Playing Field continues to be well cared for and regularly used by football and cricket clubs together with activities associated with the Nursery and the MCA building. There are also a number of community groups using both the MCA Hall & outside space through separate hiring agreements.

The Trust has only met 3 times this year with a gap of 10 months in between official meetings. This needs to improve over the coming 12-18 months. The parish council currently only has six members due to members leaving or retiring, therefore there is a limited capacity within the Council and Trust meetings have fallen behind in the wake of this.

The MUGA (Multi Use Games Area), despite having planning granted in the previous year, did not proceed. A grant application was successful, but there were no bids for the tender. The reasons, it is thought, for the lack of applicants was due to the short time frame of the work needing to be delivered due to grant finding deadlines, that timeframe being over Autumn and Winter which is not a good time for works to be carried out along with the specs of the tender not being correct for the area.

It has been decided that, with eyes on the future, the Trust should conduct a more thorough exercise in determining how Carwinion Field would and could be used by the community. This means facilities and future space. There is a potential opportunity for the Parish Council or Trust to acquire the 7 acre field north of the existing field which could rehome the football pitch and create a much wider, more diverse use for both fields. It has been decided that an application for funding to create, via a community consultation, a masterplan for the future of the fields. With the MUGA being the brainchild of just 16-20 members of the community, before investing anymore time or money into another proposed facility, it is vital any plans or expenditure of the Trust benefit the entire community.

The self management group has still, unfortunately, struggled to operate fully and remains unclear as to its position in relation to the Trust including roles and responsibilities – something that we hope to rectify by creating robust Terms of Reference as soon as is feasible.

Future Plans

We will be applying to the CCF for a grant towards creating a masterplan for Carwinion Playing Field and the creation of a survey delivered to the entire Parish seeking views on the existing usage and potential expansion of Carwinion Field.

The MCA has expressed a desire to have a store room that can store kit more effectively. Discussions are underway to remove the wooden hut and the container and we are looking at the possibility of having a flat roofed extension in the future.

We would also like to see the Self Management Group up and running with clear outlines as to what is expected of it and them being able to take over the day-to-day administration of the field on a

more 'user-based' level.

Mawnan Parish continues to benefit from having the Carwinion Playing Field as a safe and accessible green space.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature:

Melissa Mercer

Full name: Melissa Mercer

Position: Clerk

Carwinion Playing Field Trust (Reg Charity 1173925)

Annual Accounts for the Year 1st April 2024 to 31st March 2025

The Carwinion Trust has no restricted funds

		2023-24	2024-25
INCOME			
Regular activity			
	Parish Council Grants (Section 19)	£3131.07	
	MCA groundrent	£500.00	
	pre-school rent	£2,238.00	£1526.00
	other income	£4.64	£140.00
	Total Income	£5873.71	£1656.00
EXPENDITURE			
Administration			
	Insurances	£1,106.98	£0.00
	inspections/ surveys	£0.00	£0.00
	Signage	£0.00	£0.00
Maintenance			
	cleaning	£0.00	£0.00
	grounds	£0.00	£0.00
	repairs	£2,584.72	£5088.88
	statutory checks	£416.92	£295.07
Misc			
	wages	£265.08	£103.21
	other expenditure	£2,000.00	£8.50
MUGA Project			
	Plans, Design, etc	£609.00	£0.00
	Works	£0.00	£0.00
Reclaimable VAT			
		£0.00	£0.00
	Total Expenditure	-£6,982.70	£-5,495.66
CFW Balance		£15,241.29	£14,132.30
PLUS Excess of Income over Expenditure		-£1,108.99	£-3839.66
unreconciled items		£882.88	£0.00
Total Current assets		£14,132.30	£10,292.64

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

Carwinion Playing Field Trust (Reg Charity 1173925)
Annual Accounts for the Year 1st April 2024 to 31st March 2024

The Carwinion Trust has no restricted funds

	2023-4	2024-5
INCOME		
Regular activity		
Parish Council Grants (Section 19)	£3,131.07	£0.00
MCA groundrent	£500.00	£0.00
pre-school rent	£2,238.00	£1,516.00
other income	£4.64	£140.00
Total Income	£5,873.71	£1,656.00
EXPENDITURE		
Administration		
Insurances	£1,106.98	£0.00
inspections/ surveys	£0.00	£0.00
Signage	0	£0.00
Maintenance		
cleaning	£0.00	£0.00
grounds	£0.00	0
repairs	£2,584.72	£5,088.88
statutory checks	£416.92	£295.07
Misc		
wages	£265.08	£103.21
other expenditure	£2,000.00	£8.50
MUGA Project		
Plans, Design, etc	£609.00	£0.00
Works	£0.00	£0.00
Total Expenditure	-£6,982.70	-£5,495.66
CFW Balance	£15,241.29	£14,132.30
PLUS Excess of Income over Expenditure	-£1,108.99	-£3,839.66
unreconciled items	-882.88	£0.00
Total Current assets	£14,132.30	£10,292.64

MAWNAN RECREATION GROUND

England & Wales - Charity number 1173925

Accounts

Carwinion Playing Field Trust

Carwinion Road, Mawnan Smith, TR11 5JA
Registered Charity 1173925

Trustees Annual Report

1st April 2023 to 31st March 2024

Registered Address: Memorial Hall
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Mawnan Smith
TR11 5EW

Site address: Carwinion Playing Field
Carwinion Road
Mawnan Smith
TR11 5JD

Trustee Details:

Carwinion Playing Field Trust is solely administered by Mawnan Parish Council

Officer Name	05.06.23	15.6.23 cont.	27.9.23	15.1.24	06.03.24
Councillor Maureen Bate	Ap	Ap	✓	✓	✓
Councillor Tim Brooksbank	✓	✓			
Councillor Georgena Morris	✓	✓	Ap	✓	✓
Councillor Philip Moyle	---	✓	✓	---	✓
Councillor Guy Potter	Ap	✓	Ap	✓	✓
Councillor Robert Reid	✓	✓	✓	✓	✓
Councillor Rex Sadler	Ap	✓	✓	✓	✓
Councillor Gary Slater				✓	
Councillor Jackie Whibley	✓	✓	✓	✓	✓
Councillor Shiona Biggin			✓	✓	✓
Councillor Manice Stabbins				✓	✓

Black boxes show periods when not on council, -- shows non-attendance with no apology tendered

Mrs Melissa Mercer (Parish Clerk) acts as Administrator to the trust

Bankers: Lloyds Bank, Falmouth Branch

Legalities & Formal Declarations

As the Trust does not operate over £25,000 (gross income) it does not require external scrutiny of accounts in any form. We need to report to the Charity Commission on an annual basis, including the completion of an annual return online, providing a PDF copy of accounts and Trustees' annual report.

The assets of the Trust remain the landholding itself at the Carwinion Playing Field, the part of the building housing the changing rooms, kitchen and toilets (AKA The Pavilion) owned outright by the Trust and the bank accounts of the Carwinion Playing Field Trust.

All financial records for the Carwinion Playing Field Trust (AKA Mawnan Recreation Ground) are available to view by the public at any time. This can either be raised at a Trustee meeting or by communication with the Administrator directly.

A named officer oversees and verifies the works of the Administrator on behalf of the Trust.

Governance

The Mawnan Recreation Ground was originally established in 1939 and registered with the Charity Commission in 1962. A change in constitution to a Charitable Incorporated Organisation (CIO) took place in 2017 and was duly registered with the Charity Commission on 24th July 2017. Transfer of the existing assets & leases was undertaken by a transfer of assets as per Charity Commission guidelines from the existing charity to the new one in their entirety.

The objective of the charity is, and remains, the provision and maintenance of a recreation ground for the benefit of the inhabitants of the parish of Mawnan.

Appointment of Trustee

Carwinion Playing Field Trust is solely administered by Mawnan Parish Council and as such only duly elected members of Mawnan Parish Council can act as trustees of the Carwinion Trust.

Policies and Procedures

Where not explicitly stated the Trust's management and procedural policies are those accepted and approved by the Parish Council (sole trustee).

Finances ⁽¹⁾

It should be noted that the Carwinion Playing Field Trust has combined with the Junior Playing Field & Mawnan Parish Council to enter into a single contract to provide grass cutting and maintenance services throughout that whole parish.

The annual S19 grant given by Mawnan Parish Council is used to pay for these services, with the remainder of any funds left being given to the Trust in two installments (Sept & Mar) from which they meet their own individual payments for insurances, inspections etc.

Hiring Agreements

Currently a section of the field is leased to the Mawnan Pre-school, who arranged for a suitable building to be put onto the site to accommodate them in 2011. Their lease runs until January 2036.

The Mawnan Community Association (MCA) also has a lease for community hall, bar, storage area and shared toilet/ kitchen facilities on the field. This lease runs until August 2030.

The Trust manages hiring of the field, along with ongoing relationships with local Football & Cricket teams for use of the changing rooms, annexed to the MCA building. They have responsibility for maintenance of the field and its environs.

Risk Management & regulatory compliances

Insurances - The field is insured by Came & Company Ltd (Hiscox) in respect of buildings cover, contents, public liability, employers' liability and legal expenses as they relate to the grounds and changing rooms / shared space. We review the adequacy of this insurance annually. It is part of the lease that the Pre-School & MCA provide adequate insurances as set out in their leases.

Health & Safety and general Risk Assessments

Overall safety for the site remains with the Carwinion Trust and as such regular walk-around visual checks are done. Assurances from the Cricket & Football teams that Risk Assessments are done on the state of the field before each match have been received. Works undertaken by the teams to rectify 'end of season' deficiencies are checked on by members of the Trust.

The Pre-School has a full and thorough process for risk assessment in place and records can be produced upon request.

A number of statutory checks now fall under the remit of the Trust, rather than the MCA, including 5 year wiring tests and fire safety/maintenance. Regular checks are done on the field and environs to ensure that adequate measures are in place when it comes to maintenance.

Food hygiene inspections are undertaken by Cornwall Council and records of these can be provided.

The current maintenance contractor reviews the health and safety of trees on the site as part of regular maintenance. Our Contractor has to provide certifications of competence and insurance as part of the tender process. We are also waiting on a Tree survey for this field, the contract having been voided in Dec 2021 after untoward delays.

Risk Assessments have been done for all user groups making use of the field and these have been updated and modified as necessary. An overarching Risk Assessment for the use of the Carwinion Field by the Trust has been given to all users to use alongside their own processes.

Funding & Volunteers

Funding for the Recreation Ground is derived from a Parish Council grant (which covers maintenance, insurances and minor works) and rental income, in the majority from the Pre-School & MCA, which funds cleaning & upkeep of the changing rooms.

We as a Trust are grateful to everyone who gives up their time to ensure that the Recreation Ground and buildings are fit for purpose and welcoming.

Achievements in 23- 24

The Carwinion Playing Field continues to be well cared for and regularly used by football and cricket clubs together with activities associated with the Nursery and the MCA building. There are also a number of community groups using both the MCA Hall & outside space through separate hiring agreements.

Design works for the Multi Use Games Area proceeded along with planning application which was granted and individuals were assigned to put together an application for grant funding and pursue acquisition of available grants.

The changing rooms were refurbished to a high standard and the kitchen facilities were improved, with the Parish Council acting as Trustee. This has meant a reconfiguration of players & referees changing rooms with the rarely used kitchen space being modified into something more functional for the needs of the building.

The self management group has still, unfortunately, struggled to operate fully and remains unclear as to its position in relation to the Trust including roles and responsibilities – something that we hope to rectify by creating robust Terms of Reference as soon as is feasible.

Future Plans

We will continue with the project to complete the MUGA with the priority of finalising the design and materials used along with gaining funding and starting the build later in 2024.

The MCA has expressed a desire to have a store room that can store kit more effectively. Discussions are underway to remove the wooden hut and the container and we are looking at the possibility of having a flat roofed extension in the future once the MUGA is completed.

We would also like to see the Self Management Group up and running with clear outlines as to what is expected of it and them being able to take over the day-to-day administration of the field on a more 'user-based' level.

Mawnan Parish continues to benefit from having the Carwinion Playing Field as a safe and accessible green space.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature:

Melissa Mercer

Full name: **Melissa Mercer**

Position: Clerk

Carwinion Playing Field Trust (Reg Charity 1173925)
Annual Accounts for the Year 1st April 2023 to 31st March 2024

The Carwinion Trust has no restricted funds

		2022-3	2023-4
INCOME			
Regular activity			
	Parish Council Grants (Section 19)	£1,857.91	£3131.07
	MCA groundrent	£500.00	£500.00
	pre-school rent	£2,184.00	£2,238.00
	other income	£50.00	£4.64
	Total Income	£4,591.91	£5873.71
EXPENDITURE			
Administration			
	Insurances	£1,335.66	£1,106.98
	inspections/ surveys	£0.00	£0.00
	Signage	£0.00	£0.00
Maintenance			
	cleaning	£0.00	£0.00
	grounds	£0.00	£0.00
	repairs	£3,169.66	£2,584.72
	statutory checks	£111.36	£416.92
Misc			
	wages	£343.43	£265.08
	other expenditure	£0.00	£2,000.00
MUGA Project			
	Plans, Design, etc	£810.00	£609.00
	Works	£0.00	£0.00
Reclaimable VAT			
		£408.00	£0.00
	Total Expenditure	-£6,178.11	-£6,982.70
CFW Balance		£15,565.07	£15,241.29
PLUS Excess of Income over Expenditure		-£1,586.20	-£1,108.99
unreconciled items		1262.42	£882.88
Total Current assets		£15,241.29	£14,132.30

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

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c/o MS Electrical
The Square,
Mawnan Smith
TR11 5EP

Site address: Carwinion Playing Field
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Mawnan Smith
TR11 5JD

Trustee Details:

Carwinion Playing Field Trust is solely administered by Mawnan Parish Council

Officer Name	31.3.22	01.08.22	02.11.22	06.03.23
Councillor Maureen Bate	✓	✓	✓	✓
Councillor Tim Brooksbank	✓	✓	✓	✓
Councillor Georgena Morris	✓	✓	AP	✓
Councillor Philip Moyle	✓	AP	✓	---
Councillor Guy Potter		---	AP	✓
Councillor Robert Reid		✓	✓	✓
Councillor Rex Sadler	✓	✓	✓	✓
Councillor Jackie Whibley	✓	AP	✓	✓

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Achievements in 22- 23

The Carwinion Playing Field continues to be well cared for and regularly used by football and cricket clubs together with activities associated with the Nursery and the MCA building. There are also a number of community groups using both the MCA Hall & outside space through separate hiring agreements, so just keep your eyes out when going into the site and you never know what might be happening!

Significant trimming back of the boundary hedges both inside and out (directly onto Carwinion Road) has opened up the boundary but left a few gaps that have necessitated some additional fencing which was funded by the Parish Council acting as Trustee and implemented by the Cricket Club to prevent any stray balls making it over the hedge..

Design works for the Multi Use Games Area proceeded along with planning application but sourcing grant funding and completing these applications is outstanding.

The Football Club has applied to the Football Foundation for funds to refurbish the changing rooms and kitchen to improve facilities, with the Parish Council acting as Trustee contributing £2000 towards these costs. These should see a reconfiguration of players & referees changing rooms with the rarely used kitchen space being modified into something more functional for the needs of the building.

The self management group has, unfortunately, struggled to operate fully and remains unclear as to its position in relation to the Trust including roles and responsibilities – something that we hope to rectify by creating robust Terms of Reference as soon as is feasible.

Future Plans

We would like to see the works to the changing rooms completed as soon as possible, funded largely by the Football Foundation. This would then allow the remedial works to the kitchen that have been put on hold, pending these modifications, to be completed and a better and more hygienic space created.

We also hope to gain formal planning permission for the MUGA plans and start to see grant funding applications being jointly sourced by all stakeholder groups. It would be good to see this being in the position to formally tender for the main body of works this year.

We would also like to see the Self Management Group up and running with clear outlines as to what is expected of it and them being able to take over the day-to-day administration of the field on a more 'user-based' level.

Mawnan Parish continues to benefit from having the Carwinion Playing Field as a safe and accessible green space.

The Trustees declare that they have approved the Trustees' report above.
Signed on behalf of the charity's Trustees

Signature:

A handwritten signature in blue ink, appearing to read 'Tim Brooksbank', written in a cursive style.

Full name: Tim Brooksbank

Position: chairman

Carwinion Playing Field Trust (Reg Charity 1173925)
Annual Accounts for the Year 1st April 2020 to 31st March 2021

The Carwinion Trust has no restricted funds

	2021-22	2022-3
INCOME		
Regular activity		
See ⁽¹⁾ explanation pg2 Parish Council Grants (Section 19)	£1,161.80	£1,857.91
MCA groundrent	£0.00	£500.00
pre-school rent	£1,346.00	£2,184.00
other income	£4.64	£50.00
Total Income	£2,512.44	£4,591.91
EXPENDITURE		
Administration		
Insurances	£1,458.63	£1,335.66
inspections/ surveys	£0.00	£0.00
Signage	0	£0.00
Maintenance		
cleaning	£0.00	£0.00
grounds	£0.00	0
repairs	£0.00	£2,040.00
statutory checks	£139.32	£111.36
Misc		
wages	£431.80	£210.67
other expenditure	£614.72	£0.00
MUGA Project		
Plans, Design, etc	£0.00	£810.00
Works	£0.00	£0.00
Reclaimable VAT		£408.00
Total Expenditure	-£2,644.47	-£4,915.69
CFW Balance	£15,697.10	£15,565.07
PLUS Excess of Income over Expenditure	-£132.03	-£323.78
unreconciled items	0	£0.00
Total Current assets	£15,565.07	£15,241.29

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

MAWNAN RECREATION GROUND

England & Wales - Charity number 1173925

Accounts

Carwinion Playing Field Trust

Carwinion Road, Mawnan Smith, TR11 5JA
Registered Charity 1173925

Trustees Annual Report

1st April 2020 to 31st March 2021

Registered Address: The Parish Offices
c/o MS Electrical
The Square,
Mawnan Smith
TR11 5EP

Site address: Carwinion Playing Field
Carwinion Road
Mawnan Smith
TR11 5JD

Trustee Details:

Carwinion Playing Field Trust is solely administered by Mawnan Parish Council

Officer Name	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22
Councillor Sean Ahearne												
Councillor Maureen Bate												
Councillor Peter Bradley												
Councillor Tim Brooksbank												
Councillor Paul Caunter												
Councillor Malcolm Faiers												
Councillor Jon Gladstone												
Councillor Cherry Haigh												
Councillor Graham Marsden (Chairman)												
Councillor Georgena Morris												
Councillor Philip Moyle												
Councillor David Nash												
Councillor Rex Sadler (Chairman May '21)												
Councillor Ginny Smeed												
Councillor Caroline Toland												
Councillor Jackie Whibley												

Mrs Lisa Clements (Parish Clerk) acts as Administrator to the trust

Bankers: Lloyds Bank, Falmouth Branch

Legalities & Formal Declarations

As the Trust does not operate over £25,000 (gross income) it does not require external scrutiny of accounts in any form. We need to report to the Charity Commission on an annual basis, including the completion of an annual return online, providing a PDF copy of accounts and Trustees' annual report.

The assets of the Trust remain the landholding itself at the Carwinion Playing Field, the part of the building housing the changing rooms, kitchen and toilets (AKA The Pavilion) owned outright by the Trust and the bank accounts of the Carwinion Playing Field Trust.

All financial records for the Carwinion Playing Field Trust (AKA Mawnan Recreation Ground) are available to view by the public at any time. This can either be raised at a Trustees meeting or by communication with the Administrator directly.

A named officer oversees and verifies the works of the Administrator on behalf of the Trust.

Governance

The Mawnan Recreation Ground was originally established in 1939 and registered with the Charity Commission in 1962. A change in constitution to a Charitable Incorporated Organisation (CIO) took place in 2017 and was duly registered with the Charity Commission on 24th July 2017. Transfer of the existing assets & leases was undertaken by a transfer of assets as per Charity Commission guidelines from the existing charity to the new one in their entirety.

The objective of the charity is, and remains, the provision and maintenance of a recreation ground for the benefit of the inhabitants of the parish of Mawnan.

Appointment of Trustees

Carwinion Playing Field Trust is solely administered by Mawnan Parish Council and as such only duly elected members of Mawnan Parish Council can be trustees of the Carwinion Trust.

Policies and Procedures

Where not explicitly stated the Trust's management and procedural policies are those accepted and approved by the Parish Council (sole trustees).

Hiring Agreements

Currently a section of the field is leased to the Mawnan Pre-school, who arranged for a suitable building to be put onto the site to accommodate them in 2011. Their lease runs until January 2036.

The Mawnan Community Association (MCA) also has a lease for community hall, bar, storage area and shared toilet/ kitchen facilities on the field. This lease runs until August 2030.

The Trust manages hiring of the field, along with ongoing relationships with local Football & Cricket teams for use of the changing rooms, annexed to the MCA building. They have responsibility for maintenance of the field and its environs.

Risk Management & regulatory compliances

Insurances - The field is insured by Came & Company Ltd (Hiscox) in respect of buildings cover, contents, public liability, employers liability and legal expenses as they relate to the grounds and changing rooms / shared space. We review the adequacy of this insurance annually. It is part of the lease that the Pre-School & MCA provide adequate insurances as set out in their leases.

Health & Safety and general Risk Assessments

Overall safety for the site remains with the Carwinion Trust and as such regular walk-around visual checks are done. Assurances from the Cricket & Football teams that Risk Assessments are done on the state of the field before each match have been received. Works undertaken by the teams to rectify 'end of season' deficiencies are checked on by members of the Trust.

The Pre-School has a full and thorough process for risk assessment in place and records can be produced upon request.

A number of statutory checks now fall under the remit of the Trust, rather than the MCA, including 5 year wiring tests and fire safety/maintenance. Regular checks are done on the field and environs to ensure that adequate measures are in place when it comes to maintenance.

Food hygiene inspections are undertaken by Cornwall Council and records of these can be provided.

The current maintenance contractor reviews the health and safety of trees on the site as part of regular maintenance. Our Contractor has to provide certifications of competence and insurance as part of the tender process. We are also waiting on a Tree survey for this field, the contract having been voided in Dec 2021 after untoward delays.

Risk Assessments have been done for all user groups making use of the field and these have been updated and modified as necessary. An overarching Risk Assessment for the use of the Carwinion Field by the Trust has been given to all users to use alongside their own processes.

Funding & Volunteers

Funding for the Recreation Ground is derived from a Parish Council grant (which covers maintenance, insurances and minor works) and rental income, in the majority from the Pre-School & MCA, which funds cleaning & upkeep of the changing rooms.

We as a Trust are grateful to everyone who gives up their time to ensure that the Recreation Ground and buildings are fit for purpose and welcoming. The Trust are grateful to the Football & Cricket teams for the work they put in reinstating the field at the end of each playing season. Thanks is also given to the members of the MCA and associate groups who undertaken repairs and upgrades to the hall and shared spaces.

Achievements in 21- 22

We were able to keep the field open over all stages of the Pandemic, even though some parts of it had to be closed to keep all users safe.

The site has since held several WI picnics to help them come together after lockdown lifted, in a safe outdoor space. We are regularly asked if it is OK to use the field for this kind of thing by smaller groups and always say yes, as it is primarily their space – we just ask that they tidy up behind themselves. It seems to have been working well although a rubbish bin on site might be useful to consider!

The Football Team has progress up a League and has received funding from a Parish Council Grant to purchase equipment necessary for this to happen – including portable dug-outs, stretchers & first aid kits. Meanwhile the Cricket Team were also PC Grant beneficiaries and intend to purchase sight screens to enhance play.

The ladies of the Preschool deserve special mention: not only did they provide online support throughout the Lockdowns they also provided supplies for home-schooling – from arts and crafts to suggestions for reading materials; they even had a weekly storybook session online for everyone to join in with. It shows the true lengths they will go to for our community. The Preschool managed to reopen to students in Autumn 2020 working within all of the guidelines provided for the Government and has been busy ever since..... if you can actually catch them in with their varied outdoor program.

A self-management group for the field was set up but seems to have stalled. It was hope that they would be responsible for the general day to day maintenance and administration of the field for all users groups and individuals.

Discussions and planning has begun for the installation of a MUGA pitch on the field to benefit users with a hardcore surface year round. Refurbishments for the MCA, storage facilities, extension to the carpark provision and resurface of pothole is also being discussed around this project.

Future Plans

We would like to see this space managed more by the users groups of the field, rather than it falling on the shoulder of the Trustees, who really have no day-to-day contact with the site.

A MUGA pitch would be a great addition to the site, but it is still early days on this.

There are hopes for a more inclusive set of changing facilities at some point – currently there is nothing truly for female users other than the shared club changing rooms. Refurbishments to the kitchen are on the board if possible for the upcoming year.

Suggestions for a surfaced walking track, for use in all weathers have also been put forwards allowing regular users safe space to exercise on what would be a 400m track.

Mawnan Parish continues to benefit from having the Carwinion Playing Field as a safe and accessible green space.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature:

Full name

Position:

Carwinion Playing Field Trust (Reg Charity 1173925)
Annual Accounts for the Year 1st April 2020 to 31st March 2021

The Carwinion Trust has no restricted funds

	2020-21	2021-22
INCOME		
Regular activity		
Parish Council Grants (Section 19)	£2,989.26	£1,161.80
MCA groundrent	£505.00	£0.00
pre-school rent	£1,337.00	£1,346.00
other income	£10,000.00	£4.64
Total Income	£14,831.26	£2,512.44
EXPENDITURE		
Administration		
Insurances	£1,246.80	£1,458.63
inspections/ surveys	£2,168.69	£0.00
Signage	£0.00	£0.00
Maintenance		
cleaning	£20.00	£0.00
grounds	0	0
repairs	£0.00	£0.00
statutory checks	£541.44	£139.32
Misc		
wages	£798.78	£431.80
other expenditure	£4,000.00	£614.72
Total Expenditure	-£8,775.71	-£2,644.47
CFW Balance	£9,641.55	£15,697.10
PLUS Excess of Income over Expenditure	£6,055.55	-£132.03
unreconciled items	£0.00	£0.00
Total Current assets	£15,697.10	£15,565.07

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

MAWNAN RECREATION GROUND

England & Wales - Charity number 1173925

Accounts

Mawnan Recreation Ground AKA

Carwinion Playing Field Trust

Carwinion Lane, Mawnan Smith, TR11 5JA
Registered Charity 1173925

Trustees Annual Report

1st April 2020 to 31st March 2021

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c/o MS Electrical
The Square,
Mawnan Smith
TR11 5EP

Site address: Carwinion Playing Field
Carwinion Road
Mawnan Smith
TR11 5JD

Trustee Details:

Carwinion Playing Field Trust is solely administered by Mawnan Parish Council

Officer name	Dates acted if not for whole year
Councillor Peter Bradley	
Councillor Malcolm Faiers	Chairman (May 2019 to Nov 2020)
Councillor Jon Gladstone	
Councillor Graham Marsden	Chairman (Dec 2020 to May 2021)
Councillor Philip Moyle	
Councillor David Nash	
Councillor Rex Sadler	
Councillor Caroline Toland	
Councillor Jackie Whibley	

Mrs Lisa Clements (Parish Clerk) acts as Administrator to the trust

Bankers: Lloyds Bank, Falmouth Branch

Legalities & Formal Declarations

As the Trust does not operate over £25,000 (gross income) it does not require external scrutiny of accounts in any form. We need to report to the Charity Commission on an annual basis, including the completion of an annual return online, providing a PDF copy of accounts and Trustees' annual report.

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Hiring Agreements

Currently a section of the field is leased to the Mawnan Pre-school, who arranged for a suitable building to be put onto the site to accommodate them in 2011. Their lease runs until January 2036.

The Mawnan Community Association (MCA) also has a lease for community hall, bar, storage area and shared toilet/ kitchen facilities on the field. This lease was renewed in August 2020 and runs for 10 years from this date.

The Trust manages hiring of the field, along with ongoing relationships with local Football & Cricket teams for use of the changing rooms, annexed to the MCA building. They have responsibility for maintenance of the field and its environs.

Risk Management & regulatory compliances

Insurances - The field is insured by Came & Company Ltd (Hiscox) in respect of buildings cover, contents, public liability, employers liability and legal expenses as they relate to the grounds and changing rooms / shared space. We review the adequacy of this insurance annually. It is part of the lease that the Pre-School & MCA provide adequate insurances as part of their leases.

Health & Safety and general Risk Assessments are undertaken, however there are issues with these where they overlap between the organisations to be clarified, some of which will be addressed in the ongoing MCA lease negotiations. The Pre-School has a full and thorough process for risk assessment in place and records can be produced upon request. Assurances from the Cricket & Football teams that Risk Assessments are done on the state of the field before each match have been received. Works undertaken by the teams to rectify 'end of season' deficiencies are checked on by members of the Trust.

Persuant to the new MCA lease, a number of statutory checks now fall under the remit of the Trust, rather than the MCA, including 5 year wiring tests and fire safety/maintenance. Regular checks are done on the field and environs to ensure that adequate measures are in place when it comes to maintenance.

Food hygiene inspections are undertaken by Cornwall Council and records of these can be provided.

The current maintenance contractor reviews the health and safety of trees on the site as part of regular maintenance. Our Contractor has to provide certifications of competence and insurance as part of the tender process. Along with this a full inspection of the field as a play area was undertaken by The Play Inspection Company and matters highlighted by them have been factored into our action and management planning.

Risk Assessments have been done for all user groups making use of the field and these have been updated and modified as necessary. An overarching Risk Assessment for the use of the Carwinion Field by the Trust has been given to all users to use alongside their own processes.

Funding & Volunteers

Funding for the Recreation Ground is derived from a Parish Council grant (which covers maintenance, insurances and minor works) and rental income, in the majority from the Pre-School & MCA, which funds cleaning & upkeep of the changing rooms.

We as a Trust are grateful to everyone who gives up their time to ensure that the Recreation Ground and buildings are fit for purpose and welcoming. The Trust are grateful to the Football & Cricket teams for the work they put in reinstating the field at the end of each playing season. Thanks is also given to the members of the MCA and associate groups who undertaken repairs and upgrades to the hall and shared spaces.

Achievements in 20- 21

A new lease with the MCA has been finalised and the first meeting of the Self Management Group has taken place. Limited use of the site has been possible during lockdown, however the wider community has been using it for personal recreation in the limited fashion that has been available in a very responsible way. Groups of 6 have undertaken classes making use of boundary rope and posts to allow proper distancing whilst limited team training was allowed in the later months of the year. Everyone has been grateful to have such a space for them to feel safe in using over this very strange year.

Mawnan Parish continues to benefit from having the Carwinion Playing Field as a safe and accessible green space.

Coronavirus (COVID-19) impact from March 2020

Unfortunately all activity on the Carwinion Playing Field was suspended at the end of March 2020 due to the Covid-19 restrictions. All tenants of the field (the preschool, MCA, football & cricket teams) made the decision to cease or limit their activities in line with national legislation. Although the field itself has remained open for use of the community for exercise throughout the entire Lockdown period various notices reminding users have gone on display as required. Provision of rope, markers and bollards have been made available to ensure areas can be marked up to provide sufficient social distancing.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature:

Full name

Position:

Carwinion Playing Field Trust (Reg Charity 1173925)
Annual Accounts for the Year 1st April 2020 to 31st March 2021

The Carwinion Trust has no restricted funds

	2019-20	2020-21
INCOME		
Regular activity		
Parish Council Grants (Section 19)	£1,534.00	£2,989.26
MCA groundrent	£5.00	£505.00
pre-school rent	£1,294.00	£1,337.00
other income	£74.64	£10,000.00
Total Income	£2,907.64	£14,831.26
EXPENDITURE		
Administration		
Insurances	£1,200.77	£1,246.80
inspections/ surveys	£780.00	£2,168.69
Signage	0	£0.00
Maintenance		
cleaning	£742.00	£20.00
grounds	£0.00	0
repairs	£0.00	£0.00
statutory checks		£541.44
Misc		
wages	£692.81	£798.78
other expenditure	£0.00	£4,000.00
Total Expenditure	-£3,415.58	-£8,775.71
CFW Balance	£10,149.49	£9,641.55
PLUS Excess of Income over Expenditure	-£507.94	£6,055.55
unreconciled items	0	£0.00
Total Current assets	£9,641.55	£15,697.10

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.