

# ***Jacky Gregory***

ACCOUNTANTS

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## **Independent examiner's report to the trustees of Little Sunbeams Preschool (Fareham)**

I report to the trustees on my examination of the of tha above charity ("the Trust") for the year ended 31 December 2024, which are set out on pages 2 to 3.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's account carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this respect in order to enable a proper understanding of the accounts to be reached.

Jacky Gregory  
Accountant  
4 June 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>LITTLE SUNBEAMS PRESCHOOL (FAREHAM)</b>	No (if any) <b>1173913</b>
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**CC16a**

## Receipts and payments accounts

For the period from	Period start date 1ST JANUARY 2024	To	Period end date 31ST DECEMBER 2024
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	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
GRANTS	118,929	-	-	118,929	90,775
OTHER FEES AND INCOME	7,001	-	-	7,001	16,743
INTEREST	563	-	-	563	283
FUNDRAISING	150	-	-	150	212
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
trustees consider that an audit is not required for this period under section 43(2) of the Act	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>126,643</b>	<b>-</b>	<b>-</b>	<b>126,643</b>	<b>108,013</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>126,643</b>	<b>-</b>	<b>-</b>	<b>126,643</b>	<b>108,013</b>
<b>A3 Payments</b>					
WAGES/TAX & NI	84,441	-	-	84,441	75,836
PENSION	1,951	-	-	1,951	1,543
HALL HIRE	11,945	-	-	11,945	10,776
CONSUMABLES & GENERAL	8,444	-	-	8,444	6,238
MISCELLANEOUS	88	-	-	88	84
INSURANCE	839	-	-	839	831
ACCOUNTS	500	-	-	500	500
TRAINING	-	-	-	-	839
	-	-	-	-	-
	108,208	-	-	108,208	96,646
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>108,208</b>	<b>-</b>	<b>-</b>	<b>108,208</b>	<b>96,646</b>
<b>Net of receipts/(payments)</b>	<b>18,435</b>	<b>-</b>	<b>-</b>	<b>18,435</b>	<b>11,367</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>29,161</b>	<b>-</b>	<b>-</b>	<b>29,161</b>	<b>17,794</b>
<b>Cash funds this year end</b>	<b>47,596</b>	<b>-</b>	<b>-</b>	<b>47,596</b>	<b>29,161</b>

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CIO CURRENT ACCOUNT	9,266	-	-
	CIO SAVINGS ACCOUNT	38,330	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>47,596</b>	<b>-</b>	<b>-</b>

Unrestricted funds

Restricted funds

Endowment funds

	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				
	2023 ASUS VIVOBOK LAPTOP	UNRESTRICTED	250	-
	2023 GALA TENT	UNRESTRICTED	555	-
	2024 2* IPADS	UNRESTRICTED	578	-
				-
				-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
			-	

Signed by two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

## **Little Sunbeams Pre-school – Annual General Meeting 26<sup>th</sup> November 2024 – at Preschool**

**Attendees:** Scott Turnbull, Katie Collins-Hardman, Jill Everdell, Lyn Donnelly, Marie Underwood, Robyn Cross, Jeanette, Goodwin, Amanda Hart

**Apologies:** Sarah Ball

### **Minutes Sign-Off:**

Signatory One :	Signatory Two :
Date :	Date :

Again there had been a very low interest from parents to attend the AGM despite invitations and newsletters. However proxy votes had been submitted.

The Charity Commission Accounts for Little Sunbeams for the period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023 showed our total income and expenditure as:

Income: £108013

Expenditure: £96646

The following officers for the CIO stepped down and were re-elected. 6 parents cast their vote

Scott Turnbull – Chair

Katie Collins-Hardman – Co-chair

Jill Everdell – Treasurer

Amanda Hart – Secretary

Chairpersons Report for the past year is attached below

### **Actions from Previous minutes**

Blue Tokens – Amanda has come up with wording – See below for update on gate  
Gate – Quote had been received – Awaiting go ahead from the church – On going  
Using Tapestry for Invoicing – On going  
All other actions completed

## **Supervisors Report**

Lyn thanked the committee for all their hard work over the last year.

**Number of children on roll:** 24 (Plus 1 who should of already started)

**Number of children due in this academic term:** 1

**Number of children due in next academic term:** 5

**Foreseeable change in staffing hours:** Yes. Sarah leaving at the end of December.  
New practitioner being interviewed Wednesday 27<sup>th</sup> November

**Safeguarding Issues:** No children on CPP or CINs

**Policies updated since last meeting:**

All policies reviewed on a bi-annual basis. Cycle started again on 1<sup>st</sup> September 2024.

**Health and Safety Issues:**

Fence – Replacement of fence on going

On going battle with leaves in the garden – Lyn has purchased leaf grabbers

New Health and Safety Officer needed as Sarah leaving

**Additional information**

Everything ticking along fine, numbers are good

20 children started since the last AGM and 23 have left.

## **Treasurers Report (as of 26.11.24)**

Account totals are:

Current Account: £7519.06

Reserve Account: £38,000.00

## **New Tablets Needed**

The current tablets are becoming increasingly slow when using Tapestry. Katie and Scott to look into purchasing new ones

ACTION – KCH/ST

## **Financial Controls Policy**

A financial controls policy is needed relating to charity accounts. Scott to look into  
ACTION – ST

**Next Committee meeting: Tuesday 11<sup>th</sup> February 2025**

## Chairperson's Report

This report relates to the period October 2023 to November 2024.

We aim to provide a safe, secure and stimulating environment where children can learn and achieve to their full potential through play and socialisation, as we strongly agree that

### **Every Child Matters**

By embarking on this learning journey together, we aim to enrich the lives of our children, their families and the community as a whole, as we strongly believe that **Every One**

### **Matters**

As the newly appointed Chairperson of Little Sunbeams Preschool, I am honoured to present my first Chairperson's report. I would like to begin by expressing heartfelt gratitude on behalf of the committee, staff, and parents to our outgoing Chair, Phil Clark.

Phil served as Chair of our Committee for an incredible 10 years, providing steady leadership, a reassuring presence, and making significant contributions to the growth and resilience of our organisation.

With the support of my Co-Chair, Katie Collins-Hardman, and our dedicated committee, I am committed to building on the strong foundation Phil has laid and continuing to support the growth and success of our preschool.

This past year has also seen other changes in personnel as we bid farewell to long-serving members of staff. I would like to extend our deepest thanks to Ian, Erica, and Helen for their contributions and dedication over the years. Your positive impact on the preschool and the children you cared for will always be remembered.

Although we have experienced change, what has remained consistent is the dedication and strength of our leadership team. I would like to thank our Manager Lyn and Deputy Manager Amanda for their exceptional hard work and commitment to ensuring the continued success of our preschool. Lyn and Amanda continue to develop our team of brilliant practitioners and maintain a nurturing and high-quality learning environment for our children.

The past twelve months have presented significant economic challenges for both our sector and the broader economy. Our financial position remains reasonably strong, with a good level of reserve capital and financial controls in place, I thank our Treasurer Jill Everdell for her diligence.

Our committee appreciates the monetary challenges we experience also extend to the households of the children who attend our preschool, we are committed to maintaining an accessible setting with the highest quality of care and education. Perhaps our greatest challenge for the coming year is to maintain our financial strength.

Thank you to everyone who contributes to the success of Little Sunbeams, from the staff and committee members to the parents and guardians who entrust us with their children's early years. Together, let us look forward to another year of success.

Kind regards,  
Scott Turnbull