

Little Sunbeams Pre-school – AGM 15th November 2022 8pm– At Preschool

Attendees: Phil Clark, Jill Everdell, Lyn Donnelly, Charli Donnelly, Marie Underwood, Caroline Moseley, Ian Sellwood, Jo Fielder, Kate Tower.

Apologies: Amanda Hart and Sarah Ball

Minutes Sign-Off:

Signatory One :	Signatory Two :
Date :	Date :

Welcome from Chair

Phil welcomed everyone to the meeting and thanked those who attended for coming. The interest from parents in the running of the pre-school is low, so we were grateful to see parental involvement in this event.

The Charity Commission Accounts for Little Sunbeams for the period 1st January 2021 to 31st December 2021 showed our total income and expenditure as:

Income: £74,306

Expenditure: £76,264

Whereas this was a small deficit over the course of the year, there was no concern raised as the changes were just a lag between increased grant funding and increase costs from the new setting.

The following officers for the CIO stepped down and were re-elected for a third term. 24 families provided their vote.

Phil Clark – Chair

Jill Everdell – Treasurer

Amanda Hart – Secretary

Interest in filling these roles from current parents was still lacking. However we would continue to promote parental interest in the committee.

Supervisors Report

Lyn thanked Phil and Jill and all staff and bank staff for all their hard work and continued support. Keeping Little Sunbeams running smoothly is a real team effort and all their continued knowledge, expertise and support were greatly appreciated.

No. of children on roll: 24 (not including 1 child due to start the day after the AGM and another child due to start after Xmas).

Foreseeable change in staffing hours: Yes. Charli is stepping down to bank at end of Autumn term; Robyn is joining on 17/01/23.

Policies updated since last meeting

All policies are updated on a 2-year cycle, new cycle began Sept 2022

Safeguarding Issues

None currently.

Health and Safety Issues

None

Since last AGM on 16th November 2021:

- Joiners: A total of 18 children have started with us.
- Leavers: A total of 19 have left (of which 14 were July '22 cohort).

Treasurers Report (as of 16th November 2022)

Account totals are:

Current Account £2,866.06

Reserve Account £26,036.94

ALL OTHER ACTIONS FROM PREVIOUS MEETING COMPLETED

Next Committee meeting– TBC

Chairpersons report

This report is to cover the period October 2021 to November 2022.

Another excellent year within the Little Sunbeams history, with stable ongoing provision and no major concerns or macro-economic situations to deal with. The remnants of COVID now feel well behind us, and the church setting is continuing to perform brilliantly for us as a preschool. A big thanks to the Church for their ongoing support.

We continue to operate with a good number of children on roll, driven by parent referrals, which is clearly a testament to the quality of the care we provide.

A major success for 2022 was our Ofsted report, published on 15th June 2022 (<https://files.ofsted.gov.uk/v1/file/50189062>), which gave the preschool a rating of Good on all counts – an excellent result for all involved, commenting on the quality of the staff and the positive feedback from parents which was excellent to see.

Despite significant changes in the funding for Early Years childcare, we continue to operate broadly on financial plan with good reserves and contingency in case there are any major changes in our ongoing cost base or grant based income streams. We are well positioned for increase in the National Minimum Wage and maintain a regular review of salary costs (our largest outgoing) to ensure there are no surprises. A big and continued thank you to Jill for her ongoing and superb management of the Treasurer function.

2023 is likely to see changes in funding models, driven by the government's budget position, and changes to the local pre-school community driven by local settings being impacted by these changes. We are well positioned to continue services through any of these changes and are ready to increase the number of children on roll if required through the next 12 months.

As Chair, this year has been one of the quietest years for me personally on setting – which is clearly a indictment of the quality of the management team, and the broader staff at the setting. We once again find ourselves in debt of gratitude to Lyn and Amanda for their leadership and professionalism, and to the broader staff all of whom operate beautifully as a team and provide cover wherever needed. The team's "can do" attitude is the main reason why parents refer new children to the setting, and on behalf of the committee I would like to thank the whole staffing team for their ongoing excellence.

We continue to seek a new Chair for the pre-school and hopefully in 2023 I will be able to pass on the role to a new person who can bring their experience to the pre-school. We will continue efforts to identify a suitable replacement through the course of the year.

Once again, on behalf of the committee, I would like to re-iterate our thanks to all of the staff in the setting who have been excellent through 2022, and look forward to a similarly uneventful 2023!



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name LITTLE SUNBEAMS PRESCHOOL (FAREHAM)	No (if any) 1173913
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Receipts and payments accounts

CC16a

For the period from	Period start date 1ST JANUARY 2022	To	Period end date 31ST DECEMBER 2022
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	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
GRANTS	71,463	-	-	71,463	66,008
OTHER FEES AND INCOME	12,617	-	-	12,617	8,065
INTEREST	13	-	-	13	5
FUNDRAISING	1,555	-	-	1,555	228
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
trustees consider that an audit is not required for this period under section 43(2) of the Act	-	-	-	-	-
Sub total (Gross income for AR)	85,647	-	-	85,647	74,306
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	85,647	-	-	85,647	74,306
A3 Payments					
WAGES/TAX & NI	66,349	-	-	66,349	57,699
PENSION	1,512	-	-	1,512	1,686
HALL HIRE	10,498	-	-	10,498	9,353
CONSUMABLES & GENERAL	7,834	-	-	7,834	6,488
MISCELLANEOUS	84	-	-	84	84
INSURANCE	636	-	-	636	504
ACCOUNTS	450	-	-	450	450
TRAINING	1,039	-	-	1,039	-
	-	-	-	-	-
	88,403	-	-	88,403	76,264
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	88,403	-	-	88,403	76,264
Net of receipts/(payments)	- 2,756	-	-	- 2,756	- 1,958
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	20,550	-	-	20,550	22,508
Cash funds this year end	17,794	-	-	17,794	20,550

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CIO CURRENT ACCOUNT	2,452	-	-
	CIO SAVINGS ACCOUNT	15,342	-	-
		-	-	-
	Total cash funds	17,794	-	-

Unrestricted funds

Restricted funds

Endowment funds

	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				-
	2* HP LAPTOPS	UNRESTRICTED	878	-
	2* HUDL TABLETS	UNRESTRICTED	318	-
	2* SAMSUNG GALAXY TABLETS	UNRESTRICTED	358	-
	ASUS VIVOBOK LAPTOP	UNRESTRICTED	250	-
	GALA TENT	UNRESTRICTED	555	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
			-	

Signed by two trustees on behalf of all the trustees	Signature	Print Name	Date of approval



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	-	-	-	-	-
	-	-	-	-	-
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Unrestricted funds
Restricted funds
Endowment funds

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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

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			-	-
			-	-
			-	-
			-	-
			-	-

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	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
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			-	
			-	
			-	
			-	
			-	

Signed by two trustees on behalf of all the trustees	Signature	Print Name	Date of approval