

# LITTLE SUNBEAMS PRESCHOOL (FAREHAM)

England & Wales · Charity number 1173913

## Details

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**Other names** LITTLE SUNBEAMS PRE-SCHOOL (FAREHAM)

**Status** Registered

**Legal form** CIO

**Registered** 2017-07-24

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Waypoint Church  
255 Hunts Pond Road  
Fareham  
Hampshire  
PO14 4PG

**Phone** 07522 541266

**Email** [info@littlesunbeampreschool.org.uk](mailto:info@littlesunbeampreschool.org.uk)

**Website** <http://www.littlesunbeampreschool.org.uk/>

## Activities

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**Objects:** THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY: PROMOTING THEIR CARE AND SAFETY; PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT; PROMOTING THEIR HEALTH AND WELLBEING; PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS; PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

**Activities:** The charity works for the public benefit having as its objects the development and education of children and young people in particular by: - promoting their care and safety; education and promoting parental involvement; their health and wellbeing; - providing services to support them and their families and carers, and to individuals holding membership of the CIO

## Classification

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- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Hampshire

## Finances

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| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | £126,643 | £108,208    | -      | -         |
| 2023-12-31 | £108,013 | £96,646     | -      | -         |
| 2022-12-31 | £85,647  | £88,403     | -      | -         |
| 2021-12-31 | £74,306  | £76,264     | -      | -         |
| 2020-12-31 | £84,558  | £86,656     | -      | -         |

## Trustees

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| Name                    | Role  | Appointed  |
|-------------------------|-------|------------|
| Scott Turnbull          | Chair | 2024-03-01 |
| AMANDA ANNE HART        |       | 2018-05-10 |
| JILL AMANDA EVERDELL    |       | 2018-05-10 |
| Lynda Margaret Donnelly |       | 2020-06-01 |

**LITTLE SUNBEAMS PRESCHOOL (FAREHAM)**

England & Wales - Charity number 1173913

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# Accounts

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# **Jacky Gregory**

ACCOUNTANTS

**Church Lodge, Church Road,  
Warsash, Southampton**

**SO31 9GF**

**Telephone: 01489 885491**

**E-mail: jagregory@talk21.com**

## **Independent examiner's report to the trustees of Little Sunbeams Preschool (Fareham)**

I report to the trustees on my examination of the of tha above charity ("the Trust") for the year ended 31 December 2024, which are set out on pages 2 to 3.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's account carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this respect in order to enable a proper understanding of the accounts to be reached.

Jacky Gregory  
Accountant  
4 June 2025



**Receipts and payments accounts**

|                            |                                       |           |                                       |
|----------------------------|---------------------------------------|-----------|---------------------------------------|
| <b>For the period from</b> | Period start date<br>1ST JANUARY 2024 | <b>To</b> | Period end date<br>31ST DECEMBER 2024 |
|----------------------------|---------------------------------------|-----------|---------------------------------------|

|  | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>   |  |                                      |                                     |                                 |                               |
| GRANTS   | 118,929                                | -                                    | -                                   | 118,929                         | 90,775                        |
| OTHER FEES AND INCOME  | 7,001                                  | -                                    | -                                   | 7,001                           | 16,743                        |
| INTEREST   | 563                                    | -                                    | -                                   | 563                             | 283                           |
| FUNDRAISING  | 150                                    | -                                    | -                                   | 150                             | 212                           |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| trustees consider that an audit is not required for this period under section 43(2) of the Act | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>   | <b>126,643</b>                         | <b>-</b>                             | <b>-</b>                            | <b>126,643</b>                  | <b>108,013</b>                |
| <b>A2 Asset and investment sales, (see table).</b>   |  |                                      |                                     |                                 |                               |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>  | <b>126,643</b>                         | <b>-</b>                             | <b>-</b>                            | <b>126,643</b>                  | <b>108,013</b>                |
| <b>A3 Payments</b>   |  |                                      |                                     |                                 |                               |
| WAGES/TAX & NI   | 84,441                                 | -                                    | -                                   | 84,441                          | 75,836                        |
| PENSION  | 1,951                                  | -                                    | -                                   | 1,951                           | 1,543                         |
| HALL HIRE  | 11,945                                 | -                                    | -                                   | 11,945                          | 10,776                        |
| CONSUMABLES & GENERAL  | 8,444                                  | -                                    | -                                   | 8,444                           | 6,238                         |
| MISCELLANEOUS  | 88                                     | -                                    | -                                   | 88                              | 84                            |
| INSURANCE  | 839                                    | -                                    | -                                   | 839                             | 831                           |
| ACCOUNTS   | 500                                    | -                                    | -                                   | 500                             | 500                           |
| TRAINING   | -                                      | -                                    | -                                   | -                               | 839                           |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | 108,208                                | -                                    | -                                   | 108,208                         | 96,646                        |
| <b>A4 Asset and investment purchases, (see table)</b>  |  |                                      |                                     |                                 |                               |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>  | <b>108,208</b>                         | <b>-</b>                             | <b>-</b>                            | <b>108,208</b>                  | <b>96,646</b>                 |
| <b>Net of receipts/(payments)</b>  | <b>18,435</b>                          | <b>-</b>                             | <b>-</b>                            | <b>18,435</b>                   | <b>11,367</b>                 |
| <b>A5 Transfers between funds</b>  | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>   | <b>29,161</b>                          | <b>-</b>                             | <b>-</b>                            | <b>29,161</b>                   | <b>17,794</b>                 |
| <b>Cash funds this year end</b>  | <b>47,596</b>                          | <b>-</b>                             | <b>-</b>                            | <b>47,596</b>                   | <b>29,161</b>                 |

| Categories           | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | CIO CURRENT ACCOUNT     | 9,266                              | -                                | -                               |
|                      | CIO SAVINGS ACCOUNT     | 38,330                             | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      | <b>Total cash funds</b> | <b>47,596</b>                      | <b>-</b>                         | <b>-</b>                        |

Unrestricted funds      Restricted funds      Endowment funds

| <b>B2 Other monetary assets</b> | Details | to nearest £ | to nearest £ | to nearest £ |
|---------------------------------|---------|--------------|--------------|--------------|
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |

| <b>B3 Investment assets</b> | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| <b>B4 Assets retained for the charity's own use</b> | Details                   | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------------------------|-----------------------------|-----------------|--------------------------|
|   |                           |                             |                 |                          |
|   | 2023 ASUS VIVOBOOK LAPTOP | UNRESTRICTED                | 250             | -                        |
|   | 2023 GALA TENT            | UNRESTRICTED                | 555             | -                        |
|   | 2024 2* IPADS             | UNRESTRICTED                | 578             | -                        |
|   |                           |                             |                 | -                        |
|   |                           |                             |                 | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |

| <b>B5 Liabilities</b> | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
|           |            |                  |
|           |            |                  |

**Little Sunbeams Pre-school – Annual General Meeting 26<sup>th</sup> November 2024 – at Preschool**

**Attendees:** Scott Turnbull, Katie Collins-Hardman, Jill Everdell, Lyn Donnelly, Marie Underwood, Robyn Cross, Jeanette, Goodwin, Amanda Hart

**Apologies:** Sarah Ball

**Minutes Sign-Off:**

|                 |                 |
|-----------------|-----------------|
| Signatory One : | Signatory Two : |
| Date :          | Date :          |

Again there had been a very low interest from parents to attend the AGM despite invitations and newsletters. However proxy votes had been submitted.

The Charity Commission Accounts for Little Sunbeams for the period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023 showed our total income and expenditure as:

Income: £108013

Expenditure: £96646

The following officers for the CIO stepped down and were re-elected. 6 parents cast their vote

Scott Turnbull – Chair

Katie Collins-Hardman – Co-chair

Jill Everdell – Treasurer

Amanda Hart – Secretary

Chairpersons Report for the past year is attached below

**Actions from Previous minutes**

Blue Tokens – Amanda has come up with wording – See below for update on gate

Gate – Quote had been received – Awaiting go ahead from the church – On going

Using Tapestry for Invoicing – On going

All other actions completed

## **Supervisors Report**

Lyn thanked the committee for all their hard work over the last year.

**Number of children on roll:** 24 (Plus 1 who should of already started)

**Number of children due in this academic term:** 1

**Number of children due in next academic term:** 5

**Foreseeable change in staffing hours:** Yes. Sarah leaving at the end of December.  
New practitioner being interviewed Wednesday 27<sup>th</sup> November

**Safeguarding Issues:** No children on CPP or CINs

**Policies updated since last meeting:**

All policies reviewed on a bi-annual basis. Cycle started again on 1<sup>st</sup> September 2024.

**Health and Safety Issues:**

Fence – Replacement of fence on going

On going battle with leaves in the garden – Lyn has purchased leaf grabbers

New Health and Safety Officer needed as Sarah leaving

**Additional information**

Everything ticking along fine, numbers are good

20 children started since the last AGM and 23 have left.

## **Treasurers Report (as of 26.11.24)**

Account totals are:

Current Account: £7519.06

Reserve Account: £38,000.00

## **New Tablets Needed**

The current tablets are becoming increasingly slow when using Tapestry. Katie and Scott to look into purchasing new ones

ACTION – KCH/ST

## **Financial Controls Policy**

A financial controls policy is needed relating to charity accounts. Scott to look into  
ACTION – ST

**Next Committee meeting: Tuesday 11<sup>th</sup> February 2025**

## Chairperson's Report

This report relates to the period October 2023 to November 2024.

We aim to provide a safe, secure and stimulating environment where children can learn and achieve to their full potential through play and socialisation, as we strongly agree that

### **Every Child Matters**

By embarking on this learning journey together, we aim to enrich the lives of our children, their families and the community as a whole, as we strongly believe that **Every One**

### **Matters**

As the newly appointed Chairperson of Little Sunbeams Preschool, I am honoured to present my first Chairperson's report. I would like to begin by expressing heartfelt gratitude on behalf of the committee, staff, and parents to our outgoing Chair, Phil Clark.

Phil served as Chair of our Committee for an incredible 10 years, providing steady leadership, a reassuring presence, and making significant contributions to the growth and resilience of our organisation.

With the support of my Co-Chair, Katie Collins-Hardman, and our dedicated committee, I am committed to building on the strong foundation Phil has laid and continuing to support the growth and success of our preschool.

This past year has also seen other changes in personnel as we bid farewell to long-serving members of staff. I would like to extend our deepest thanks to Ian, Erica, and Helen for their contributions and dedication over the years. Your positive impact on the preschool and the children you cared for will always be remembered.

Although we have experienced change, what has remained consistent is the dedication and strength of our leadership team. I would like to thank our Manager Lyn and Deputy Manager Amanda for their exceptional hard work and commitment to ensuring the continued success of our preschool. Lyn and Amanda continue to develop our team of brilliant practitioners and maintain a nurturing and high-quality learning environment for our children.

The past twelve months have presented significant economic challenges for both our sector and the broader economy. Our financial position remains reasonably strong, with a good level of reserve capital and financial controls in place, I thank our Treasurer Jill Everdell for her diligence.

Our committee appreciates the monetary challenges we experience also extend to the households of the children who attend our preschool, we are committed to maintaining an accessible setting with the highest quality of care and education. Perhaps our greatest challenge for the coming year is to maintain our financial strength.

Thank you to everyone who contributes to the success of Little Sunbeams, from the staff and committee members to the parents and guardians who entrust us with their children's early years. Together, let us look forward to another year of success.

Kind regards,  
Scott Turnbull

**LITTLE SUNBEAMS PRESCHOOL (FAREHAM)**

England & Wales - Charity number 1173913

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# Accounts

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## **Little Sunbeams Pre-school – AGM 9<sup>th</sup> November 8pm– At Preschool**

**Attendees:** Phil Clark, Jill Everdell, Lyn Donnelly, Marie Underwood, Robyn Cross, Charli Donnelly, Scott Turnbull, Amanda Hart.

**Apologies:** Katie Collins-Hardman, Sarah Ball

### **Minutes Sign-Off:**

|                 |                 |
|-----------------|-----------------|
| Signatory One : | Signatory Two : |
| Date :          | Date :          |

### **Welcome from Chair**

Phil welcomed everyone to the meeting. Two parents had come forward to join the committee and take over from Phil as chair and co-chair. Again there had been a very low interest from parents to attend the AGM despite invitations and newsletters. However proxy votes had been submitted. Full chairperson's report attached.

The Charity Commission Accounts for Little Sunbeams for the period 1<sup>st</sup> January 2022 to 31<sup>st</sup> December 2022 showed our total income and expenditure as:

Income: £85,647

Expenditure: £88,403

The following officers for the CIO stepped down

Phil Clark – Chair

Jill Everdell – Treasurer

Amanda Hart – Secretary

The following officers were elected/re-elected. 18 parents cast their vote

Scott Turnbull – Chair

Katie Collins-Hardman – Co-chair

Jill Everdell – Treasurer

Amanda Hart - Secretary

### **Supervisors Report**

Lyn thanked Phil and Jill and all staff and bank staff for all their hard work and continued support. Keeping Little Sunbeams running smoothly is a real team effort and all their continued knowledge, expertise and support were greatly appreciated.

Number of children on roll: 28  
Number of children due in this academic term: 0.  
Number of children due in next academic term: 4

Foreseeable change in staffing hours: No. We currently have 5 main staff, 8 bank staff; including one staff member who provides additional support to one child on Special Education Needs Inclusion Funding (SENIF) and Jill the treasurer who steps in when needed.

Policies updated since last AGM

Absence, Behaviour management, mobile phone, admissions, student placement, tapestry, health and safety, code of conduct, collection and non-collection of children. Policies are reviewed and updated on a two year cycle, this review includes all staff and changes and update are made by Lyn (Manager)

Safeguarding Issues

None currently.

Health and Safety Issues

None. Ideally we want to increase security with a new fence/gate in the future

Tracking Cohort information

Lyn explained that the Ofsted focus was to move away from extensive tracking of children and to instead focus on Key persons knowledge of the child and those areas in which each child needs additional support in.

Since last AGM on 15<sup>th</sup> November 2022

Joiners: A total of 20 children have started with us.

Leavers: A total of 17 have left.

Number of Children in each Cohort:

2024 – 18 (Leaving us in September 2024)

2025 – 9

2026 – 1

Staffing: Robyn joined us. Sarah has completed her level 2 assignments and is awaiting verification.

Additional information

We have never been this busy/full at this time of year

Lyn said thanks to the main committee members: Phil, Jill and Amanda.

### **Treasurers Report (as of 9<sup>th</sup> November 2023)**

Account totals are

Current Account £2382

Reserve Account £40538.

### **Dropbox**

Jill asked Phil about the dropbox and adding new members. Phil to sort

ACTION : PC

### **ALL OTHER ACTIONS FROM PREVIOUS MEETING COMPLETED**

### **Next Committee meeting– TBC**

### **Chairpersons report**

This report is to cover the period October 2022 to November 2023.

Another excellent year within the Little Sunbeams history, with stable ongoing provision and no major concerns or macro-economic situations to deal with. At a personal level, I have had very little involvement with the preschool which continues to be an indication of both the stability and robustness of the setting, and the quality of the management and staff who just overcome any hurdle presented with minimal fuss. This professionalism, with the excellent support of the Church in provision of the setting, is the reason why Little Sunbeams is the best preschool in the area.

This is my last year as Chair at Little Sunbeams, and I genuinely grateful for the opportunity to have been involved. I think it's been about 10 years since I got involved, that first committee meeting in someone's lounge where we were discussing numerous issues with the setting and finances. It feels like we have come a long way since that time, new setting, stable staffing, stable finances, excellent Ofsted reports and, most importantly, happy children. I just hope my successors have as much fun as I have, and are as brilliantly supported by Lyn, Amanda and the whole staffing team at LSB who are clearly awesome in every way.

Once again, on behalf of the committee, I would like to re-iterate our thanks to all of the staff in the setting who have been excellent through 2023, and wish everyone the best of luck with 2024 and beyond!

# **Jacky Gregory** ACA

CHARTERED ACCOUNTANTS

Church Lodge, Church Road,  
Warsash, Southampton

SO31 9GF

Telephone: 01489 885491

E-mail: [jagregory@talk21.com](mailto:jagregory@talk21.com)

## **Independent examiner's report to the trustees of Little Sunbeams Preschool (Fareham)**

I report to the trustees on my examination of the of tha above charity ("the Trust") for the year ended 31 December 2023, which are set out on pages 2 to 3.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

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### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this respect in order to enable a proper understanding of the accounts to be reached.

Jacky Gregory  
Chartered Accountant  
9 April 2024



## Receipts and payments accounts

|                        |                                       |    |                                       |
|------------------------|---------------------------------------|----|---------------------------------------|
| For the period<br>from | Period start date<br>1ST JANUARY 2023 | To | Period end date<br>31ST DECEMBER 2023 |
|------------------------|---------------------------------------|----|---------------------------------------|

|  | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>   |  |                                      |                                     |                                 |                               |
| GRANTS   | 90,775                                 | -                                    | -                                   | 90,775                          | 71,463                        |
| OTHER FEES AND INCOME  | 16,743                                 | -                                    | -                                   | 16,743                          | 12,617                        |
| INTEREST   | 283                                    | -                                    | -                                   | 283                             | 13                            |
| FUNDRAISING  | 212                                    | -                                    | -                                   | 212                             | 1,555                         |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| trustees consider that an audit is not required for this period under section 43(2) of the Act | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>   | <b>108,013</b>                         | <b>-</b>                             | <b>-</b>                            | <b>108,013</b>                  | <b>85,647</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>   |  |                                      |                                     |                                 |                               |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>  | <b>108,013</b>                         | <b>-</b>                             | <b>-</b>                            | <b>108,013</b>                  | <b>85,647</b>                 |
| <b>A3 Payments</b>   |  |                                      |                                     |                                 |                               |
| WAGES/TAX & NI   | 75,836                                 | -                                    | -                                   | 75,836                          | 66,349                        |
| PENSION  | 1,543                                  | -                                    | -                                   | 1,543                           | 1,512                         |
| HALL HIRE  | 10,776                                 | -                                    | -                                   | 10,776                          | 10,498                        |
| CONSUMABLES & GENERAL  | 6,238                                  | -                                    | -                                   | 6,238                           | 7,834                         |
| MISCELLANEOUS  | 84                                     | -                                    | -                                   | 84                              | 84                            |
| INSURANCE  | 831                                    | -                                    | -                                   | 831                             | 636                           |
| ACCOUNTS   | 500                                    | -                                    | -                                   | 500                             | 450                           |
| TRAINING   | 839                                    | -                                    | -                                   | 839                             | 1,039                         |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | 96,646                                 | -                                    | -                                   | 96,646                          | 88,403                        |
| <b>A4 Asset and investment purchases, (see table)</b>  |  |                                      |                                     |                                 |                               |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>  | <b>96,646</b>                          | <b>-</b>                             | <b>-</b>                            | <b>96,646</b>                   | <b>88,403</b>                 |
| <b>Net of receipts/(payments)</b>  | <b>11,367</b>                          | <b>-</b>                             | <b>-</b>                            | <b>11,367</b>                   | <b>- 2,756</b>                |
| <b>A5 Transfers between funds</b>  | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>   | <b>17,794</b>                          | <b>-</b>                             | <b>-</b>                            | <b>17,794</b>                   | <b>20,550</b>                 |
| <b>Cash funds this year end</b>  | <b>29,161</b>                          | <b>-</b>                             | <b>-</b>                            | <b>29,161</b>                   | <b>17,794</b>                 |

| Categories           | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | CIO CURRENT ACCOUNT     | 1,936                              | -                                | -                               |
|                      | CIO SAVINGS ACCOUNT     | 27,225                             | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      | <b>Total cash funds</b> | <b>29,161</b>                      | <b>-</b>                         | <b>-</b>                        |

Unrestricted funds      Restricted funds      Endowment funds

| <b>B2 Other monetary assets</b> | Details | to nearest £ | to nearest £ | to nearest £ |
|---------------------------------|---------|--------------|--------------|--------------|
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |

| <b>B3 Investment assets</b> | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| <b>B4 Assets retained for the charity's own use</b> | Details                   | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------------------------|-----------------------------|-----------------|--------------------------|
|   | 2* SAMSUNG GALAXY TABLETS | UNRESTRICTED                | 358             | -                        |
|   | ASUS VIVOBOK LAPTOP       | UNRESTRICTED                | 250             | -                        |
|   | GALA TENT                 | UNRESTRICTED                | 555             | -                        |
|   |                           |                             |                 | -                        |
|   |                           |                             |                 | -                        |
|   |                           |                             |                 | -                        |
|   |                           |                             |                 | -                        |
|   |                           |                             |                 | -                        |
|   |                           |                             |                 | -                        |
|   |                           |                             |                 | -                        |

| <b>B5 Liabilities</b> | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
|           |            |                  |
|           |            |                  |

# **Jacky Gregory** ACA

CHARTERED ACCOUNTANTS

Church Lodge, Church Road,

Warsash, Southampton

SO31 9GF

Telephone: 01489 885491

E-mail: jagregory@talk21.com

## **Independent examiner's report to the trustees of Little Sunbeams Preschool (Fareham)**

I report to the trustees on my examination of the of tha above charity ("the Trust") for the year ended 31 December 2023, which are set out on pages 2 to 3.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's account carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this respect in order to enable a proper understanding of the accounts to be reached.

Jacky Gregory  
Chartered Accountant  
9 April 2024

**LITTLE SUNBEAMS PRESCHOOL (FAREHAM)**

England & Wales - Charity number 1173913

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# Accounts

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## Little Sunbeams Pre-school – AGM 15<sup>th</sup> November 2022 8pm– At Preschool

**Attendees:** Phil Clark, Jill Everdell, Lyn Donnelly, Charli Donnelly, Marie Underwood, Caroline Moseley, Ian Sellwood, Jo Fielder, Kate Tower.

**Apologies:** Amanda Hart and Sarah Ball

### **Minutes Sign-Off:**

|                 |                 |
|-----------------|-----------------|
| Signatory One : | Signatory Two : |
| Date :          | Date :          |

### **Welcome from Chair**

Phil welcomed everyone to the meeting and thanked those who attended for coming. The interest from parents in the running of the pre-school is low, so we were grateful to see parental involvement in this event.

The Charity Commission Accounts for Little Sunbeams for the period 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021 showed our total income and expenditure as:

Income: £74,306

Expenditure: £76,264

Whereas this was a small deficit over the course of the year, there was no concern raised as the changes were just a lag between increased grant funding and increase costs from the new setting.

The following officers for the CIO stepped down and were re-elected for a third term. 24 families provided their vote.

Phil Clark – Chair

Jill Everdell – Treasurer

Amanda Hart – Secretary

Interest in filling these roles from current parents was still lacking. However we would continue to promote parental interest in the committee.

## **Supervisors Report**

Lyn thanked Phil and Jill and all staff and bank staff for all their hard work and continued support. Keeping Little Sunbeams running smoothly is a real team effort and all their continued knowledge, expertise and support were greatly appreciated.

No. of children on roll: 24 (not including 1 child due to start the day after the AGM and another child due to start after Xmas).

Foreseeable change in staffing hours: Yes. Charli is stepping down to bank at end of Autumn term; Robyn is joining on 17/01/23.

Policies updated since last meeting

All policies are updated on a 2-year cycle, new cycle began Sept 2022

Safeguarding Issues

None currently.

Health and Safety Issues

None

Since last AGM on 16<sup>th</sup> November 2021:

- Joiners: A total of 18 children have started with us.
- Leavers: A total of 19 have left (of which 14 were July '22 cohort).

## **Treasurers Report (as of 16<sup>th</sup> November 2022)**

Account totals are:

Current Account £2,866.06

Reserve Account £26,036.94

**ALL OTHER ACTIONS FROM PREVIOUS MEETING COMPLETED**

**Next Committee meeting– TBC**

## Chairpersons report

This report is to cover the period October 2021 to November 2022.

Another excellent year within the Little Sunbeams history, with stable ongoing provision and no major concerns or macro-economic situations to deal with. The remnants of COVID now feel well behind us, and the church setting is continuing to perform brilliantly for us as a preschool. A big thanks to the Church for their ongoing support.

We continue to operate with a good number of children on roll, driven by parent referrals, which is clearly a testament to the quality of the care we provide.

A major success for 2022 was our Ofsted report, published on 15<sup>th</sup> June 2022 (<https://files.ofsted.gov.uk/v1/file/50189062>), which gave the preschool a rating of Good on all counts – an excellent result for all involved, commenting on the quality of the staff and the positive feedback from parents which was excellent to see.

Despite significant changes in the funding for Early Years childcare, we continue to operate broadly on financial plan with good reserves and contingency in case there are any major changes in our ongoing cost base or grant based income streams. We are well positioned for increase in the National Minimum Wage and maintain a regular review of salary costs (our largest outgoing) to ensure there are no surprises. A big and continued thank you to Jill for her ongoing and superb management of the Treasurer function.

2023 is likely to see changes in funding models, driven by the government's budget position, and changes to the local pre-school community driven by local settings being impacted by these changes. We are well positioned to continue services through any of these changes and are ready to increase the number of children on roll if required through the next 12 months.

As Chair, this year has been one of the quietest years for me personally on setting – which is clearly a indictment of the quality of the management team, and the broader staff at the setting. We once again find ourselves in debt of gratitude to Lyn and Amanda for their leadership and professionalism, and to the broader staff all of whom operate beautifully as a team and provide cover wherever needed. The team's "can do" attitude is the main reason why parents refer new children to the setting, and on behalf of the committee I would like to thank the whole staffing team for their ongoing excellence.

We continue to seek a new Chair for the pre-school and hopefully in 2023 I will be able to pass on the role to a new person who can bring their experience to the pre-school. We will continue efforts to identify a suitable replacement through the course of the year.

Once again, on behalf of the committee, I would like to re-iterate our thanks to all of the staff in the setting who have been excellent through 2022, and look forward to a similarly uneventful 2023!



**Receipts and payments accounts**

|                            |                                       |           |                                       |
|----------------------------|---------------------------------------|-----------|---------------------------------------|
| <b>For the period from</b> | Period start date<br>1ST JANUARY 2022 | <b>To</b> | Period end date<br>31ST DECEMBER 2022 |
|----------------------------|---------------------------------------|-----------|---------------------------------------|

|  | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>   |  |                                      |                                     |                                 |                               |
| GRANTS   | 71,463                                 | -                                    | -                                   | 71,463                          | 66,008                        |
| OTHER FEES AND INCOME  | 12,617                                 | -                                    | -                                   | 12,617                          | 8,065                         |
| INTEREST   | 13                                     | -                                    | -                                   | 13                              | 5                             |
| FUNDRAISING  | 1,555                                  | -                                    | -                                   | 1,555                           | 228                           |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| trustees consider that an audit is not required for this period under section 43(2) of the Act | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>   | <b>85,647</b>                          | <b>-</b>                             | <b>-</b>                            | <b>85,647</b>                   | <b>74,306</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>   |  |                                      |                                     |                                 |                               |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>  | <b>85,647</b>                          | <b>-</b>                             | <b>-</b>                            | <b>85,647</b>                   | <b>74,306</b>                 |
| <b>A3 Payments</b>   |  |                                      |                                     |                                 |                               |
| WAGES/TAX & NI   | 66,349                                 | -                                    | -                                   | 66,349                          | 57,699                        |
| PENSION  | 1,512                                  | -                                    | -                                   | 1,512                           | 1,686                         |
| HALL HIRE  | 10,498                                 | -                                    | -                                   | 10,498                          | 9,353                         |
| CONSUMABLES & GENERAL  | 7,834                                  | -                                    | -                                   | 7,834                           | 6,488                         |
| MISCELLANEOUS  | 84                                     | -                                    | -                                   | 84                              | 84                            |
| INSURANCE  | 636                                    | -                                    | -                                   | 636                             | 504                           |
| ACCOUNTS   | 450                                    | -                                    | -                                   | 450                             | 450                           |
| TRAINING   | 1,039                                  | -                                    | -                                   | 1,039                           | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | 88,403                                 | -                                    | -                                   | 88,403                          | 76,264                        |
| <b>A4 Asset and investment purchases, (see table)</b>  |  |                                      |                                     |                                 |                               |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>  | <b>88,403</b>                          | <b>-</b>                             | <b>-</b>                            | <b>88,403</b>                   | <b>76,264</b>                 |
| <b>Net of receipts/(payments)</b>  | <b>- 2,756</b>                         | <b>-</b>                             | <b>-</b>                            | <b>- 2,756</b>                  | <b>- 1,958</b>                |
| <b>A5 Transfers between funds</b>  | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>   | <b>20,550</b>                          | <b>-</b>                             | <b>-</b>                            | <b>20,550</b>                   | <b>22,508</b>                 |
| <b>Cash funds this year end</b>  | <b>17,794</b>                          | <b>-</b>                             | <b>-</b>                            | <b>17,794</b>                   | <b>20,550</b>                 |

| Categories           | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | CIO CURRENT ACCOUNT     | 2,452                              | -                                | -                               |
|                      | CIO SAVINGS ACCOUNT     | 15,342                             | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      | <b>Total cash funds</b> | <b>17,794</b>                      | <b>-</b>                         | <b>-</b>                        |

Unrestricted funds      Restricted funds      Endowment funds

| <b>B2 Other monetary assets</b> | Details | to nearest £ | to nearest £ | to nearest £ |
|---------------------------------|---------|--------------|--------------|--------------|
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |

| <b>B3 Investment assets</b> | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| <b>B4 Assets retained for the charity's own use</b> | Details                   | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------------------------|-----------------------------|-----------------|--------------------------|
|   |                           |                             |                 | -                        |
|   | 2* HP LAPTOPS             | UNRESTRICTED                | 878             | -                        |
|   | 2* HUFL TABLETS           | UNRESTRICTED                | 318             | -                        |
|   | 2* SAMSUNG GALAXY TABLETS | UNRESTRICTED                | 358             | -                        |
|   | ASUS VIVOBOK LAPTOP       | UNRESTRICTED                | 250             | -                        |
|   | GALA TENT                 | UNRESTRICTED                | 555             | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |

| <b>B5 Liabilities</b> | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
|           |            |                  |
|           |            |                  |



**Receipts and payments accounts**

|                            |                                       |           |                                       |
|----------------------------|---------------------------------------|-----------|---------------------------------------|
| <b>For the period from</b> | Period start date<br>1ST JANUARY 2022 | <b>To</b> | Period end date<br>31ST DECEMBER 2022 |
|----------------------------|---------------------------------------|-----------|---------------------------------------|

|  | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>   |  |                                      |                                     |                                 |                               |
| GRANTS   | 71,463                                 | -                                    | -                                   | 71,463                          | 66,008                        |
| OTHER FEES AND INCOME  | 12,617                                 | -                                    | -                                   | 12,617                          | 8,065                         |
| INTEREST   | 13                                     | -                                    | -                                   | 13                              | 5                             |
| FUNDRAISING  | 1,555                                  | -                                    | -                                   | 1,555                           | 228                           |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| trustees consider that an audit is not required for this period under section 43(2) of the Act | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>   | <b>85,647</b>                          | <b>-</b>                             | <b>-</b>                            | <b>85,647</b>                   | <b>74,306</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>   |  |                                      |                                     |                                 |                               |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>  | <b>85,647</b>                          | <b>-</b>                             | <b>-</b>                            | <b>85,647</b>                   | <b>74,306</b>                 |
| <b>A3 Payments</b>   |  |                                      |                                     |                                 |                               |
| WAGES/TAX & NI   | 66,349                                 | -                                    | -                                   | 66,349                          | 57,699                        |
| PENSION  | 1,512                                  | -                                    | -                                   | 1,512                           | 1,686                         |
| HALL HIRE  | 10,498                                 | -                                    | -                                   | 10,498                          | 9,353                         |
| CONSUMABLES & GENERAL  | 7,834                                  | -                                    | -                                   | 7,834                           | 6,488                         |
| MISCELLANEOUS  | 84                                     | -                                    | -                                   | 84                              | 84                            |
| INSURANCE  | 636                                    | -                                    | -                                   | 636                             | 504                           |
| ACCOUNTS   | 450                                    | -                                    | -                                   | 450                             | 450                           |
| TRAINING   | 1,039                                  | -                                    | -                                   | 1,039                           | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | 88,403                                 | -                                    | -                                   | 88,403                          | 76,264                        |
| <b>A4 Asset and investment purchases, (see table)</b>  |  |                                      |                                     |                                 |                               |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>  | <b>88,403</b>                          | <b>-</b>                             | <b>-</b>                            | <b>88,403</b>                   | <b>76,264</b>                 |
| <b>Net of receipts/(payments)</b>  | <b>- 2,756</b>                         | <b>-</b>                             | <b>-</b>                            | <b>- 2,756</b>                  | <b>- 1,958</b>                |
| <b>A5 Transfers between funds</b>  | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>   | <b>20,550</b>                          | <b>-</b>                             | <b>-</b>                            | <b>20,550</b>                   | <b>22,508</b>                 |
| <b>Cash funds this year end</b>  | <b>17,794</b>                          | <b>-</b>                             | <b>-</b>                            | <b>17,794</b>                   | <b>20,550</b>                 |

| Categories           | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | CIO CURRENT ACCOUNT     | 2,452                              | -                                | -                               |
|                      | CIO SAVINGS ACCOUNT     | 15,342                             | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      | <b>Total cash funds</b> | <b>17,794</b>                      | <b>-</b>                         | <b>-</b>                        |

Unrestricted funds      Restricted funds      Endowment funds

| <b>B2 Other monetary assets</b> | Details | to nearest £ | to nearest £ | to nearest £ |
|---------------------------------|---------|--------------|--------------|--------------|
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |

| <b>B3 Investment assets</b> | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| <b>B4 Assets retained for the charity's own use</b> | Details                   | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------------------------|-----------------------------|-----------------|--------------------------|
|   |                           |                             |                 | -                        |
|   | 2* HP LAPTOPS             | UNRESTRICTED                | 878             | -                        |
|   | 2* HUFL TABLETS           | UNRESTRICTED                | 318             | -                        |
|   | 2* SAMSUNG GALAXY TABLETS | UNRESTRICTED                | 358             | -                        |
|   | ASUS VIVOBOK LAPTOP       | UNRESTRICTED                | 250             | -                        |
|   | GALA TENT                 | UNRESTRICTED                | 555             | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |

| <b>B5 Liabilities</b> | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
|           |            |                  |
|           |            |                  |

**LITTLE SUNBEAMS PRESCHOOL (FAREHAM)**

England & Wales - Charity number 1173913

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# Accounts

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## **Little Sunbeams Pre-school - AGM 16<sup>th</sup> November 2021 8pm- At Preschool**

**Attendees:** Phil Clark, Jill Everdell, Lyn Donnelly, Marie Underwood, Penny Furnell, Ian Sellwood, Jo Fielder, Amanda Hart.

**Apologies:**

**Minutes Sign-Off:**

|                 |                 |
|-----------------|-----------------|
| Signatory One : | Signatory Two : |
| Date :          | Date :          |

### **Welcome from Chair**

Phil welcomed everyone to the meeting. Again there had been a very low interest from parents to attend the AGM despite invitations and newsletters. Phil stated that he needed this to be his last year as Chairperson and that a replacement needed to be found. Full chairperson's report attached.

ACTION - Find a new chair - PC, JE, AH, LD

The Charity Commission Accounts for Little Sunbeams for the period 1<sup>st</sup> January 2020 to 31<sup>st</sup> December 2020 showed our total income and expenditure as:

Income: £69944

Expenditure: £72876

The following officers for the CIO stepped down and were re-elected for a third term. 24 families provided their vote.

Phil Clark - Chair  
Jill Everdell - Treasurer  
Amanda Hart - Secretary

Interest in filling these roles from current parents was still lacking. However we would continue to promote parental interest in the committee.

### **Supervisors Report**

Lyn thanked Phil and Jill and all staff and bank staff for all their hard work and continued support. Keeping Little Sunbeams running smoothly is a real team effort and all their continued knowledge,

expertise and support were greatly appreciated.

Number of children on roll: 25

Number of children due in this academic term: 0.

Number of children due in next academic term: 3

Foreseeable change in staffing hours: Yes. Nicky is leaving us on Thursday 18<sup>th</sup> November. Her hours are being covered by bank staff until Christmas. We have had one member of bank staff express an interest in taking on this role.

Policies updated since last meeting  
Curriculum, Food and Drink and Covid

Safeguarding Issues  
None currently.

Health and Safety Issues  
None

Since last AGM on 13<sup>th</sup> October 2020.....

Joiners: A total of 20 children have started with us.

Leavers: A total of 14 have left.

Number of Children in each Cohort:

2022 - 15

2023 - 10

2024 - 1

Staffing: Penny has joined us. Charli has returned after maternity leave. Louise and Sam left as bank staff and Sarah has joined Bank.

We are still awaiting our very overdue (due to Covid) Ofsted inspection. We are feeling more confident following the shared conversation meeting with Angie Potter (Services for Young Children). Lots of changes have been implemented in and out doors.

We have a fabulous new mud kitchen thanks to a donation from Taylor, Hill and Bond (Pennys Brother). This was made for us by a local handy man. We are currently arranging for the same man to make us a Shop counter and Table and chairs using some EYPP money.

There has been a change to the management structure. Amanda is now Deputy and Marie is the Lead Practitioner. Lyn took on the role of nominated person from Phil so now has overall responsibility.

Lyn said thanks to the main committee members: Phil, Jill and Amanda.

### **Treasurers Report (as of 16<sup>th</sup> November 2021)**

Account totals are

Current Account £3744.98

Reserve Account £28429.40

### **Tapestry Instructions**

Jo Fielder asked if a how to guide for Tapestry observations could be provided for parents. Amanda to include in next newsletter

ACTION - AH

### **New Laptop and Speakers**

Jill to source new Laptop and speakers for use in setting

ACTION - JE

### **PAT testing**

Lyn raised that PAT testing had not been carried out since moving into the new room. This had been carried out annually. Amanda to ask Rachel

ACTION - AH

### **Alarm Training**

Marie still waiting for alarm training - Amanda to chase

ACTION AH

## **ALL OTHER ACTIONS FROM PREVIOUS MEETING COMPLETED**

### **Next Committee meeting- Tuesday 18th January 2022**

### **Chairpersons report**

This report is to cover the period October 2020 to October 2021.

For a nice change, this period has been relatively stable in Little Sunbeams history. Despite the ongoing COVID pandemic, the pre-school has continued to operate well and the staff continue to perform excellently in sometimes challenging conditions.

The new setting continues to perform well and is increasingly a differentiator in the local childcare market. With new equipment, good access to outdoor play facilities,

within a safe and welcoming environment we continue to get consistently high enquiries from new parents looking to give their children a solid start on their Early Years journey. We thank the Church for their continuing support in the provision of the setting, which has been managed superbly during this period.

Largely down to the quality of both the staff and the setting, we continue to maintain a high number of children on roll without significant marketing spend or effort. Our “word of mouth” referrals continue to be our primary source of new parents, which is testament to the staff’s caring and inclusive approach. Since COVID started, we have only lost a handful of children (due to change in parental circumstances), and all of the rest of the children have successfully returned to setting with minimal disruption.

Financially we continue to maintain strong reserves and excellent control over cash and forecasting. Through 2022 we need to ensure we continue with this control, in the light of changing economic conditions (inflationary pressure, wage rises due to increase in National Minimum Wage), but as a committee we are already aware and planning for some of these changes which is reassuring. Jill’s role as treasurer is pivotal to this control, and we continue to be grateful for her excellent involvement in maintaining the finances so strongly.

We also effected a small, but important, restructuring of the team to bring our job descriptions, roles and responsibilities into clarity and to align to the broader job market – preparing us for any future hiring needs as a result of expansion if required. I would like to thank all of the staff for their support through this change.

2022 will hopefully be another stable and successful year. Many of our children are due to transition to mainstream education in September 2022, so we need to ensure we (as ever) effect that transition as best we can and identify new children to come into setting to maintain numbers. We have put in place controls to mitigate any risk to this change.

The quality of the preschool continues to be built on the quality of the staff and committee members to whom the setting owes a significant gratitude. Without exception, the staff go above and beyond to stay focused on the quality of experience for the children, and during COVID times where we experienced slight staff disruption due to illness, the team pulled together brilliantly to maintain the excellent standard of care that we probably take for granted but should be celebrated. Lyn and Amanda continue to drive this quality of care, and on behalf of the committee I would like to thank them for their ongoing professionalism.

2022 will be my last year as Chair of the pre-school, having to step down due to a number of other personal commitments I have. I will ensure a full and safe transition to the next Chair once identified, and am happy that the pre-school is stable, safe and well positioned for future success. At a personal level, I have thoroughly enjoyed my time with Little Sunbeams, having gained significant experience as a result of the role, and look forward to welcoming the next Chair into the role through 2022.

Most importantly, and on behalf of the whole committee, I again thank all of

the staff who have delivered a truly outstanding service in 2021. Here's to many future years of continuing success.

# **Jacky Gregory** ACA

CHARTERED ACCOUNTANTS

Church Lodge, Church Road,

Warsash, Southampton

SO31 9GF

Telephone: 01489 885491

E-mail: [jagregory@talk21.com](mailto:jagregory@talk21.com)

## **Independent examiner's report to the trustees of Little Sunbeams Preschool (Fareham)**

I report to the trustees on my examination of the of tha above charity ("the Trust") for the year ended 31 December 2021, which are set out on pages 2 to 3.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's account carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this respect in order to enable a proper understanding of the accounts to be reached.

Jacky Gregory  
Chartered Accountant  
14 July 2022



**Receipts and payments accounts**

|                     |                                       |    |                                       |
|---------------------|---------------------------------------|----|---------------------------------------|
| For the period from | Period start date<br>1ST JANUARY 2021 | To | Period end date<br>31ST DECEMBER 2021 |
|---------------------|---------------------------------------|----|---------------------------------------|

|  | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>   |  |                                      |                                     |                                 |                               |
| GRANTS   | 66,008                                 | -                                    | -                                   | 66,008                          | 61,690                        |
| OTHER FEES AND INCOME  | 8,065                                  | -                                    | -                                   | 8,065                           | 8,244                         |
| INTEREST   | 5                                      | -                                    | -                                   | 5                               | 10                            |
| FUNDRAISING  | 228                                    | -                                    | -                                   | 228                             | 228                           |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| trustees consider that an audit is not required for this period under section 43(2) of the Act | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>   | <b>74,306</b>                          | <b>-</b>                             | <b>-</b>                            | <b>74,306</b>                   | <b>70,172</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>   |  |                                      |                                     |                                 |                               |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>  | <b>74,306</b>                          | <b>-</b>                             | <b>-</b>                            | <b>74,306</b>                   | <b>70,172</b>                 |
| <b>A3 Payments</b>   |  |                                      |                                     |                                 |                               |
| WAGES/TAX & NI   | 57,699                                 | -                                    | -                                   | 57,699                          | 59,929                        |
| PENSION  | 1,686                                  | -                                    | -                                   | 1,686                           | 1,729                         |
| HALL HIRE  | 9,353                                  | -                                    | -                                   | 9,353                           | 6,087                         |
| CONSUMABLES & GENERAL  | 6,488                                  | -                                    | -                                   | 6,488                           | 3,770                         |
| MISCELLANEOUS  | 84                                     | -                                    | -                                   | 84                              | 85                            |
| INSURANCE  | 504                                    | -                                    | -                                   | 504                             | 440                           |
| ACCOUNTS   | 450                                    | -                                    | -                                   | 450                             | 450                           |
| PORTACABIN   | -                                      | -                                    | -                                   | -                               | 386                           |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | 76,264                                 | -                                    | -                                   | 76,264                          | 72,876                        |
| <b>A4 Asset and investment purchases, (see table)</b>  |  |                                      |                                     |                                 |                               |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>  | <b>76,264</b>                          | <b>-</b>                             | <b>-</b>                            | <b>76,264</b>                   | <b>72,876</b>                 |
| <b>Net of receipts/(payments)</b>  | <b>- 1,958</b>                         | <b>-</b>                             | <b>-</b>                            | <b>- 1,958</b>                  | <b>- 2,932</b>                |
| A5 Transfers between funds   | -                                      | -                                    | -                                   | -                               | -                             |
| A6 Cash funds last year end  | 22,508                                 | -                                    | -                                   | 22,508                          | 25,440                        |
| <b>Cash funds this year end</b>  | <b>20,550</b>                          | <b>-</b>                             | <b>-</b>                            | <b>20,550</b>                   | <b>22,508</b>                 |

| Categories           | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | CIO CURRENT ACCOUNT     | 3,820                              | -                                | -                               |
|                      | CIO SAVINGS ACCOUNT     | 16,730                             | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      | <b>Total cash funds</b> | <b>20,550</b>                      | <b>-</b>                         | <b>-</b>                        |

Unrestricted funds      Restricted funds      Endowment funds

| <b>B2 Other monetary assets</b> | Details | to nearest £ | to nearest £ | to nearest £ |
|---------------------------------|---------|--------------|--------------|--------------|
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |

| <b>B3 Investment assets</b> | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| <b>B4 Assets retained for the charity's own use</b> | Details                   | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------------------------|-----------------------------|-----------------|--------------------------|
|   |                           |                             |                 | -                        |
|   | 2* HP LAPTOPS             | UNRESTRICTED                | 878             | -                        |
|   | 2* HUFL TABLETS           | UNRESTRICTED                | 318             | -                        |
|   | 2* SAMSUNG GALAXY TABLETS | UNRESTRICTED                | 358             | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |

| <b>B5 Liabilities</b> | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
|           |            |                  |
|           |            |                  |

# **Jacky Gregory** ACA

CHARTERED ACCOUNTANTS

Church Lodge, Church Road,

Warsash, Southampton

SO31 9GF

Telephone: 01489 885491

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### **Responsibilities and basis of report**

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I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this respect in order to enable a proper understanding of the accounts to be reached.

Jacky Gregory  
Chartered Accountant  
14 July 2022



## Receipts and payments accounts

|                     |                                       |    |                                       |
|---------------------|---------------------------------------|----|---------------------------------------|
| For the period from | Period start date<br>1ST JANUARY 2021 | To | Period end date<br>31ST DECEMBER 2021 |
|---------------------|---------------------------------------|----|---------------------------------------|

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| INTEREST   | 5                                      | -                                    | -                                   | 5                               | 10                            |
| FUNDRAISING  | 228                                    | -                                    | -                                   | 228                             | 228                           |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| trustees consider that an audit is not required for this period under section 43(2) of the Act | -                                      | -                                    | -                                   | -                               | -                             |
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|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
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| ACCOUNTS   | 450                                    | -                                    | -                                   | 450                             | 450                           |
| PORTACABIN   | -                                      | -                                    | -                                   | -                               | 386                           |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | 76,264                                 | -                                    | -                                   | 76,264                          | 72,876                        |
| <b>A4 Asset and investment purchases, (see table)</b>  |  |                                      |                                     |                                 |                               |
|  | -                                      | -                                    | -                                   | -                               | -                             |
|  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>   | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
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| A5 Transfers between funds   | -                                      | -                                    | -                                   | -                               | -                             |
| A6 Cash funds last year end  | 22,508                                 | -                                    | -                                   | 22,508                          | 25,440                        |
| <b>Cash funds this year end</b>  | <b>20,550</b>                          | <b>-</b>                             | <b>-</b>                            | <b>20,550</b>                   | <b>22,508</b>                 |

| Categories           | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
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|                      | CIO SAVINGS ACCOUNT     | 16,730                             | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      | <b>Total cash funds</b> | <b>20,550</b>                      | <b>-</b>                         | <b>-</b>                        |

Unrestricted funds      Restricted funds      Endowment funds

| <b>B2 Other monetary assets</b> | Details | to nearest £ | to nearest £ | to nearest £ |
|---------------------------------|---------|--------------|--------------|--------------|
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |
|                                 |         | -            | -            | -            |

| <b>B3 Investment assets</b> | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| <b>B4 Assets retained for the charity's own use</b> | Details                   | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------------------------|-----------------------------|-----------------|--------------------------|
|   |                           |                             |                 | -                        |
|   | 2* HP LAPTOPS             | UNRESTRICTED                | 878             | -                        |
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|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |
|   |                           |                             | -               | -                        |

| <b>B5 Liabilities</b> | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
|           |            |                  |
|           |            |                  |

**LITTLE SUNBEAMS PRESCHOOL (FAREHAM)**

England & Wales - Charity number 1173913

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# Accounts

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## **Little Sunbeams Pre-school - Committee Meeting 21<sup>st</sup> September 2021- Preschool Playroom**

**Attendees:** Jill Everdel, Lyn Donnelly, Marie Underwood, Nicky Smith, Charli Donnelly, Penny Furnell, Amanda Hart.

**Apologies:** Phil Clark

### **Minutes Sign-Off:**

|                 |                 |
|-----------------|-----------------|
| Signatory One : | Signatory Two : |
| Date :          | Date :          |

### **ALL ACTIONS FROM PREVIOUS MEETING COMPLETE**

#### **Supervisors Report:**

Number of children on roll: 23

Number of children due in this academic term : 2

Number of children due during next academic term :0

Foreseeable change in staffing hours: Yes. Penny may need to swap /increase afternoons

Policies updated since last meeting: Behaviour, Protection of Information, Curriculum, Food and Drink, Health and Safety, Inclusion, Reserves, Rest and Sleep, Safeguarding, Staffing and Employment, Supervision, Toileting, COVID-19, Combined Partnership and Parental Involvement in new policy ; Partnership with Parents

#### Safeguarding Issues

Child on CIN plan reviewed 6 weekly

#### Health and Safety Issues

Cleaning of the playroom at the weekend continues to be an issue, Amanda has been speaking with Pauline's replacement; Rachel, to book a meeting with the cleaning contractor. ACTION AH

#### Tracking/Cohort Info

A New EYFS document issued for Sept 21 is now being used

## **Treasurers Report (as of 21<sup>st</sup> September 2021)**

Account totals are

Current Account £1895.89

Reserve Account £19828.97

Next grant payment due late September 2021

### FLU Jabs

It was agreed staff not eligible for a free flu jab would be reimbursed should they pay for a jab - ACTION MU/CD/PF and JE

### Restricting 2022 Cohort

It was agreed that from January 2022 we would not take any new children for the 2022 cohort to ensure spaces are available for younger children. The 2022 leaving cohort is fairly large and will be keenly felt Sept 2022.

### Messenger on Preschool Phone

Quite a few messages have come through via messenger while we are in setting. Amanda to look into putting this onto the preschool phone to enable us to reply to messages promptly - ACTION AH

### Scrap store

It was agreed that we would pay for membership of the Frosthole Crescent scrap store. Lyn to arrange - ACTION LD

### Christmas Meal

Marie to arrange the Christmas meal. All staff, committee members and bank staff would be invited - ACTION MU

## **Next Committee meeting Tuesday 09 November 2021**

# **Jacky Gregory** ACA

CHARTERED ACCOUNTANTS

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Warsash, Southampton  
SO31 9GF

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Jacky Gregory  
Chartered Accountant



**Receipts and payments accounts**

|                        |                                       |    |                                       |
|------------------------|---------------------------------------|----|---------------------------------------|
| For the period<br>from | Period start date<br>1ST JANUARY 2020 | To | Period end date<br>31ST DECEMBER 2020 |
|------------------------|---------------------------------------|----|---------------------------------------|

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>  |   |                                      |                                     |                                 |                               |
| GRANTS  | 61,690                                    | -                                    | -                                   | 61,690                          | 74,707                        |
| OTHER FEES AND INCOME   | 8,244                                     | -                                    | -                                   | 8,244                           | 9,837                         |
| INTEREST  | 10  | -                                    | -                                   | 10                              | 14                            |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| trustees consider that an audit is not required<br>for this period under section 43(2) of the Act | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>  | <b>69,944</b>                             | <b>-</b>                             | <b>-</b>                            | <b>69,944</b>                   | <b>84,558</b>                 |
| <b>A2 Asset and investment sales,<br/>(see table).</b>  |   |                                      |                                     |                                 |                               |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>  | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>   | <b>69,944</b>                             | <b>-</b>                             | <b>-</b>                            | <b>69,944</b>                   | <b>84,558</b>                 |
| <b>A3 Payments</b>  |   |                                      |                                     |                                 |                               |
| WAGES/TAX & NI  | 59,929                                    | -                                    | -                                   | 59,929                          | 68,758                        |
| PENSION   | 1,729                                     | -                                    | -                                   | 1,729                           | 1,612                         |
| HALL HIRE   | 6,087                                     | -                                    | -                                   | 6,087                           | 4,671                         |
| CONSUMABLES & GENERAL   | 3,770                                     | -                                    | -                                   | 3,770                           | 5,350                         |
| MISCELLANEOUS   | 85  | -                                    | -                                   | 85                              | 165                           |
| INSURANCE   | 440                                       | -                                    | -                                   | 440                             | 421                           |
| ACCOUNTS  | 450                                       | -                                    | -                                   | 450                             | 450                           |
| PORTACABIN  | 386                                       | -                                    | -                                   | 386                             | 5,230                         |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | 72,876                                    | -                                    | -                                   | 72,876                          | 86,656                        |
| <b>A4 Asset and investment<br/>purchases, (see table)</b>   |   |                                      |                                     |                                 |                               |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>  | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>   | <b>72,876</b>                             | <b>-</b>                             | <b>-</b>                            | <b>72,876</b>                   | <b>2,098</b>                  |
| <b>Net of receipts/(payments)</b>   | <b>- 2,932</b>                            | <b>-</b>                             | <b>-</b>                            | <b>- 2,932</b>                  | <b>- 2,098</b>                |
| <b>A5 Transfers between funds</b>   | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>  | <b>25,440</b>                             | <b>-</b>                             | <b>-</b>                            | <b>25,440</b>                   | <b>27,538</b>                 |
| <b>Cash funds this year end</b>   | <b>22,508</b>                             | <b>-</b>                             | <b>-</b>                            | <b>22,508</b>                   | <b>25,440</b>                 |

| Categories           | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | CIO CURRENT ACCOUNT     | 2,381                              | -                                | -                               |
|                      | CIO SAVINGS ACCOUNT     | 20,127                             | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      | <b>Total cash funds</b> | <b>22,508</b>                      | <b>-</b>                         | <b>-</b>                        |

|                                 | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

|                             | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

|   | Details           | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|-------------------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> | NOVATECH COMPUTER | UNRESTRICTED                | 1,101           | -                        |
|   | 2* HP LAPTOPS     | UNRESTRICTED                | 878             | -                        |
|   | 2* HUDL TABLETS   | UNRESTRICTED                | 318             | -                        |
|   |                   |                             | -               | -                        |
|   |                   |                             | -               | -                        |
|   |                   |                             | -               | -                        |

|                       | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
|           |            |                  |

# **Jacky Gregory** ACA

CHARTERED ACCOUNTANTS

Church Lodge, Church Road,  
Warsash, Southampton  
SO31 9GF

Telephone: 01489 885491

E-mail: [jagregory@talk21.com](mailto:jagregory@talk21.com)

## **Independent examiner's report to the trustees of Little Sunbeams Preschool (Fareham)**

I report to the trustees on my examination of the of tha above charity ("the Trust") for the year ended 31 December 2020, which are set out on pages 2 to 3.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's account carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulation 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this respect in order to enable a proper understanding of the accounts to be reached.

Jacky Gregory  
Chartered Accountant



**Receipts and payments accounts**

|                        |                                       |    |                                       |
|------------------------|---------------------------------------|----|---------------------------------------|
| For the period<br>from | Period start date<br>1ST JANUARY 2020 | To | Period end date<br>31ST DECEMBER 2020 |
|------------------------|---------------------------------------|----|---------------------------------------|

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>  |   |                                      |                                     |                                 |                               |
| GRANTS  | 61,690                                    | -                                    | -                                   | 61,690                          | 74,707                        |
| OTHER FEES AND INCOME   | 8,244                                     | -                                    | -                                   | 8,244                           | 9,837                         |
| INTEREST  | 10  | -                                    | -                                   | 10                              | 14                            |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| trustees consider that an audit is not required<br>for this period under section 43(2) of the Act | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>  | <b>69,944</b>                             | <b>-</b>                             | <b>-</b>                            | <b>69,944</b>                   | <b>84,558</b>                 |
| <b>A2 Asset and investment sales,<br/>(see table).</b>  |   |                                      |                                     |                                 |                               |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>  | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>   | <b>69,944</b>                             | <b>-</b>                             | <b>-</b>                            | <b>69,944</b>                   | <b>84,558</b>                 |
| <b>A3 Payments</b>  |   |                                      |                                     |                                 |                               |
| WAGES/TAX & NI  | 59,929                                    | -                                    | -                                   | 59,929                          | 68,758                        |
| PENSION   | 1,729                                     | -                                    | -                                   | 1,729                           | 1,612                         |
| HALL HIRE   | 6,087                                     | -                                    | -                                   | 6,087                           | 4,671                         |
| CONSUMABLES & GENERAL   | 3,770                                     | -                                    | -                                   | 3,770                           | 5,350                         |
| MISCELLANEOUS   | 85  | -                                    | -                                   | 85                              | 165                           |
| INSURANCE   | 440                                       | -                                    | -                                   | 440                             | 421                           |
| ACCOUNTS  | 450                                       | -                                    | -                                   | 450                             | 450                           |
| PORTACABIN  | 386                                       | -                                    | -                                   | 386                             | 5,230                         |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | 72,876                                    | -                                    | -                                   | 72,876                          | 86,656                        |
| <b>A4 Asset and investment<br/>purchases, (see table)</b>   |   |                                      |                                     |                                 |                               |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>  | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>   | <b>72,876</b>                             | <b>-</b>                             | <b>-</b>                            | <b>72,876</b>                   | <b>2,098</b>                  |
| <b>Net of receipts/(payments)</b>   | <b>- 2,932</b>                            | <b>-</b>                             | <b>-</b>                            | <b>- 2,932</b>                  | <b>- 2,098</b>                |
| <b>A5 Transfers between funds</b>   | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>  | <b>25,440</b>                             | <b>-</b>                             | <b>-</b>                            | <b>25,440</b>                   | <b>27,538</b>                 |
| <b>Cash funds this year end</b>   | <b>22,508</b>                             | <b>-</b>                             | <b>-</b>                            | <b>22,508</b>                   | <b>25,440</b>                 |

| Categories           | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | CIO CURRENT ACCOUNT     | 2,381                              | -                                | -                               |
|                      | CIO SAVINGS ACCOUNT     | 20,127                             | -                                | -                               |
|                      |                         | -                                  | -                                | -                               |
|                      | <b>Total cash funds</b> | <b>22,508</b>                      | <b>-</b>                         | <b>-</b>                        |

|                                 | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

|                             | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

|   | Details           | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|-------------------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> | NOVATECH COMPUTER | UNRESTRICTED                | 1,101           | -                        |
|   | 2* HP LAPTOPS     | UNRESTRICTED                | 878             | -                        |
|   | 2* HUDL TABLETS   | UNRESTRICTED                | 318             | -                        |
|   |                   |                             | -               | -                        |
|   |                   |                             | -               | -                        |
|   |                   |                             | -               | -                        |
|   |                   |                             | -               | -                        |

|                       | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
|           |            |                  |