



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 01/04/2021 Period start date To 31/03/2022**  
**Period end date**

**Charity name: East Holton Driving Centre Group of the RDA**

**Charity registration number:1173900**

## **Objectives and Activities**

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | To promote the aims and objectives of the Riding for the Disabled Association by providing disabled adults in Dorset the opportunity to carriage drive, to the benefit of their health and well-being. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The principal objective is to provide carriage driving coaching for disabled adults to the level of their ability, choice and ambition including an element of equine therapy                          |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | In planning the activities, the Trustees have in mind the guidance issued by the Charity Commission. Placing particular regard to include individual or care home participants for the public benefit. |

## **Additional information (optional)**

You may choose to include further statements where relevant about:

|                                                                  | SORP reference |                                                                                                                                                                                                       |
|------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policy on grant making                                           | Para 1.38      |                                                                                                                                                                                                       |
| Policy on social investment including program related investment | Para 1.38      |                                                                                                                                                                                                       |
| Contribution made by volunteers                                  | Para 1.38      | The Trustees acknowledge the many hours of dedication, training and commitment provided by our volunteers, often behind the scenes, to enable the Group to provide the service for the benefit of our |

|       |  |               |
|-------|--|---------------|
|       |  | participants. |
| Other |  |               |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>Our big achievement during this period was placing all the necessary precautions and signage following the National Covid lock down.</p> <p>Having been certified by the RDA a restricted service resumed on 7<sup>th</sup> June 2021.</p> <p>This was clearly of benefit to all our service users and volunteers after such a long period of inactivity.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |  |
|--------------------------------------------------------------|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other                                                        |           |  |

## Financial Review

|                                                                                  |           |                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | At the end of the financial period the charity was solvent and held funds in reserve both for refurbishments or new assets, as necessary.                                                                                      |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | The trustees consider it prudent to hold sufficient reserves to enable the charity to continue for at least one full year without income including cover for unexpected vets fees or any kind of loss not covered by insurance |
| Amount of reserves held                                                          | Para 1.22 | £ 20,247 (savings acc)                                                                                                                                                                                                         |
| Reasons for holding zero reserves                                                | Para 1.22 | N/A                                                                                                                                                                                                                            |
| Details of fund materially in deficit                                            | Para 1.24 | N/A                                                                                                                                                                                                                            |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | The new management at Livability ( our landlord) gives rise to much concern for the 22/23 period and beyond.                                                                                                                   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |                                                                                                                                           |
|---------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |                                                                                                                                           |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |                                                                                                                                           |
| A description of the principal risks facing the charity                         | Para 1.46 | In the likely event of notice being given on tenancy renewal the group would struggle to find a suitable home and be unlikely to survive. |
| Other                                                                           |           |                                                                                                                                           |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                                                                                                                      |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | Association Constitution                                                                                                                                             |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | CIO                                                                                                                                                                  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are elected or re-elected by group members at the Annual General Meeting. Elected trustees can opt on a further trustee who must stand down at the next AGM |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |                                                            |
|-------------------------------------------------------------------------------------------|-----------|------------------------------------------------------------|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |                                                            |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | A member group of The Riding For The Disabled Association. |
| Relationship with any related parties                                                     | Para 1.51 |                                                            |
| Other                                                                                     |           |                                                            |

### Reference and Administrative details

|                             |                                               |
|-----------------------------|-----------------------------------------------|
| Charity name                | East Holton Driving Centre Group of the RDA   |
| Other name the charity uses | East Holton Carriage Driving Group of the RDA |
| Registered charity number   | 1173900                                       |

|                             |                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------|
| Charity's principal address | Ashtree Stables<br>c/o Livability<br>East Holton<br>Holton Heath<br>Poole, BH16 6JN |
|                             |                                                                                     |

## Names of the charity trustees who manage the charity

|    | Trustee name         | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Martine Cake         | Chair           |                                   | Members at AGM                                                |
| 2  | Keith Damon          | Treasurer       |                                   |                                                               |
| 3  | Betty Majchrowski    |                 |                                   |                                                               |
| 4  | Ian Elton            |                 |                                   |                                                               |
| 5  | Neil Longman         | Secretary       |                                   |                                                               |
| 6  | Pamela 'O'Neill East |                 |                                   |                                                               |
| 7  |                      |                 |                                   |                                                               |
| 8  |                      |                 |                                   |                                                               |
| 9  |                      |                 |                                   |                                                               |
| 10 |                      |                 |                                   |                                                               |
| 11 |                      |                 |                                   |                                                               |
| 12 |                      |                 |                                   |                                                               |
| 13 |                      |                 |                                   |                                                               |
| 14 |                      |                 |                                   |                                                               |
| 15 |                      |                 |                                   |                                                               |
| 16 |                      |                 |                                   |                                                               |
| 17 |                      |                 |                                   |                                                               |
| 18 |                      |                 |                                   |                                                               |
| 19 |                      |                 |                                   |                                                               |
| 20 |                      |                 |                                   |                                                               |

## Corporate trustees - names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
| N/A           |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

## Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
| N/A          |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-----|
| Description of the assets held in this capacity                                                                               | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |     |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |     |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

### Other optional information

|  |
|--|
|  |
|--|

**Declarations**

**The trustees declare that they have approved the trustees’ report above.**

**Signed on behalf of the charity’s trustees**

**Signature(s)**

|  |  |
|--|--|
|  |  |
|--|--|

**Full name(s)**

|  |  |
|--|--|
|  |  |
|--|--|

**Position (eg  
Secretary, Chair, etc)**

|  |  |
|--|--|
|  |  |
|--|--|

**Date**

|  |
|--|
|  |
|--|



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
East Holton Driving Centre

1173900

## Receipts and payments accounts

CC16a

|                     |                                 |    |                               |
|---------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date<br>01-04-2021 | To | Period end date<br>31-03-2022 |
|---------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|                                                       | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest<br>£ | Endowment funds<br>to the nearest<br>£ | Total funds<br>to the nearest<br>£ | Last year<br>to the nearest<br>£ |
|-------------------------------------------------------|-------------------------------------------|-----------------------------------------|----------------------------------------|------------------------------------|----------------------------------|
| <b>A1 Receipts</b>                                    |                                           |                                         |                                        |                                    |                                  |
| Income from Charitable Activity                       | 6,580                                     | -                                       | -                                      | 6,580                              | 585                              |
| Donations                                             | 790                                       | -                                       | -                                      | 790                                | 1,060                            |
| Interest                                              | 2                                         | -                                       | -                                      | 2                                  | 5                                |
|                                                       | -                                         | -                                       | -                                      | -                                  | -                                |
|                                                       | -                                         | -                                       | -                                      | -                                  | -                                |
|                                                       | -                                         | -                                       | -                                      | -                                  | -                                |
|                                                       | -                                         | -                                       | -                                      | -                                  | -                                |
|                                                       | -                                         | -                                       | -                                      | -                                  | -                                |
| <b>Sub total</b> (Gross income for AR)                | 7,372                                     | -                                       | -                                      | 7,372                              | 1,650                            |
| <b>A2 Asset and investment sales, (see table).</b>    |                                           |                                         |                                        |                                    |                                  |
|                                                       | -                                         | -                                       | -                                      | -                                  | -                                |
|                                                       | -                                         | -                                       | -                                      | -                                  | -                                |
| <b>Sub total</b>                                      | -                                         | -                                       | -                                      | -                                  | -                                |
| <b>Total receipts</b>                                 | 7,372                                     | -                                       | -                                      | 7,372                              | 1,650                            |
| <b>A3 Payments</b>                                    |                                           |                                         |                                        |                                    |                                  |
| Horse upkeep & care                                   | 1,850                                     | -                                       | -                                      | 1,850                              | -                                |
| Professional & Insurance                              | 1,517                                     | -                                       | -                                      | 1,517                              | -                                |
| RDA                                                   | 296                                       | -                                       | -                                      | 296                                | -                                |
| Office & Admin                                        | 806                                       | -                                       | -                                      | 806                                | -                                |
| Paddock & grazing                                     | 398                                       | -                                       | -                                      | 398                                | -                                |
| Volunteer Support                                     | 544                                       | -                                       | -                                      | 544                                | -                                |
| Buildings & yard                                      | 258                                       | -                                       | -                                      | 258                                | -                                |
| Carriage, Harness & Equipmnt                          | 417                                       | -                                       | -                                      | 417                                | -                                |
|                                                       | -                                         | -                                       | -                                      | -                                  | -                                |
| <b>Sub total</b>                                      | 6,086                                     | -                                       | -                                      | 6,086                              | -                                |
| <b>A4 Asset and investment purchases, (see table)</b> |                                           |                                         |                                        |                                    |                                  |
|                                                       | -                                         | -                                       | -                                      | -                                  | -                                |
|                                                       | -                                         | -                                       | -                                      | -                                  | -                                |
| <b>Sub total</b>                                      | -                                         | -                                       | -                                      | -                                  | -                                |
| <b>Total payments</b>                                 | 6,086                                     | -                                       | -                                      | 6,086                              | -                                |
| <b>et of receipts/(payments)</b>                      | 1,286                                     | -                                       | -                                      | 1,286                              | 1,650                            |
| <b>A5 Transfers between funds</b>                     | -                                         | -                                       | -                                      | -                                  | -                                |
| <b>A6 Cash funds last year end</b>                    | -                                         | -                                       | -                                      | -                                  | -                                |
| <b>Cash funds this year end</b>                       | 1,286                                     | -                                       | -                                      | 1,286                              | 1,650                            |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                                  | Details                                                                           | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-------------------------------------------------------------|-----------------------------------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                        | Current Account                                                                   | 13,581                             | -                                | -                               |
|                                                             | Savings Account                                                                   | 20,247                             | -                                | -                               |
|                                                             | Cash                                                                              | 59                                 | -                                | -                               |
|                                                             | <b>Total cash funds</b><br>(agree balances with receipts and payments account(s)) | <b>33,887</b>                      | <b>-</b>                         | <b>-</b>                        |
|                                                             |                                                                                   | Agreement                          | OK                               | OK                              |
|                                                             |                                                                                   | Error                              |                                  |                                 |
|                                                             | Details                                                                           | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             |                                                                                   | -                                  | -                                | -                               |
|                                                             |                                                                                   | -                                  | -                                | -                               |
|                                                             |                                                                                   | -                                  | -                                | -                               |
|                                                             |                                                                                   | -                                  | -                                | -                               |
|                                                             |                                                                                   | -                                  | -                                | -                               |
|                                                             |                                                                                   | -                                  | -                                | -                               |
|                                                             | Details                                                                           | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
| <b>B3 Investment assets</b>                                 |                                                                                   |                                    | -                                | -                               |
|                                                             |                                                                                   |                                    | -                                | -                               |
|                                                             |                                                                                   |                                    | -                                | -                               |
|                                                             |                                                                                   |                                    | -                                | -                               |
|                                                             |                                                                                   |                                    | -                                | -                               |
|                                                             | Details                                                                           | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
| <b>B4 Assets retained for the charity's own use</b>         | Harness Sets x4                                                                   |                                    | -                                | -                               |
|                                                             | Wagonette x2                                                                      |                                    | -                                | -                               |
|                                                             | Driving Cobs x3                                                                   |                                    | -                                | -                               |
|                                                             | Motability Scooters x5                                                            |                                    | -                                | -                               |
|                                                             | Office Equipment                                                                  |                                    | -                                | -                               |
|                                                             |                                                                                   |                                    | -                                | -                               |
|                                                             |                                                                                   |                                    | -                                | -                               |
|                                                             |                                                                                   |                                    | -                                | -                               |
|                                                             |                                                                                   |                                    | -                                | -                               |
|                                                             | Details                                                                           | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
| <b>B5 Liabilities</b>                                       |                                                                                   |                                    | -                                |                                 |
|                                                             |                                                                                   |                                    | -                                |                                 |
|                                                             |                                                                                   |                                    | -                                |                                 |
|                                                             |                                                                                   |                                    | -                                |                                 |
|                                                             |                                                                                   |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature                                                                         | Print Name                         | Date of approval                 |                                 |
|                                                             |                                                                                   |                                    |                                  |                                 |
|                                                             |                                                                                   |                                    |                                  |                                 |