

ROTARY CLUB OF NORWICH CHARITY SERVICE FUND

Registered Charity No. 1173871

ACCOUNTS

for the year ended

30th June 2023

THE ROTARY CLUB OF NORWICH CHARITY SERVICE FUND
(A registered charity)

**ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 30 JUNE 2023**

Trustees

Miles Neville	(Chairman)
Colin Mansell	(Treasurer)
Mary Beardwood	
Colin Rymill	
Michael Stamford	(Appointed 6 March 2023)
Trevor Mitchell	(Resigned 28 September 2022)
Mark Templeman	(Resigned 30 June 2023)
Aliona Derrett	(Resigned 30 June 2023)
Andrew Brown	(Resigned 30 June 2023)

Address

102 Christchurch Road
Norwich
NR2 3NG

Charity registered number

1173871

Independent Examiner

Nigel Wordingham

Bankers

CAF Bank Ltd.
25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2023

The Trustees of the Rotary Club of Norwich Charity Service Fund presents its Annual Report and Accounts for the year ended 30th June 2023. These comply with the current statutory requirements and the requirements of the Charity's governing document.

The Rotary Club of Norwich Charity Service Fund is a registered charity founded in January 2001 and first registered with the Charity Commission on the 14th March 2001. In July 2017 the Charity re-registered with the Charity Commission as a Charitable Incorporated Organisation. The charity's governing document is the Constitution.

The objective of the charity is the relief of the poor and needy or such other charitable purposes as the Club shall in duly constituted meeting from time to time direct. This work is undertaken both nationally and internationally. The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities and setting the grant making policy for the year.

Reserves Policy:

- 1/ The Trustees recognise the need to hold reserves to enable the charity to absorb setbacks, take advantages of change and opportunity and to secure future viability.
- 2/ The policy is to maintain Free reserves (as defined by the Charity Commission) at a minimum of £3,500.
- 3/ At each Trustees Board meeting the Treasurer shall report the level of free reserves held and the latest projection of annual expenditure.

The key activities of the charity are undertaken through the work of three committees: Community Services, Foundation & International Services and Youth Opportunities.

The main challenge facing this financial year is the low membership of the Club, meaning that very few fundraising events were able to take place. The main activities included a barbeque at the home of the President in August 2022, collections for victims of the Pakistan floods and the devastating earthquake in Turkey/Syria, and the annual buggy-driving at the Norfolk Show.

During the year, the Club continued to support the Cuppa Care project (a listening, support, information, signposting and advice service aimed at preventing and/or reducing loneliness and isolation experienced by members of the community) which was set up as a new project as part of our Centenary celebrations in the previous Rotary year (ending 30th June 2022). We have also continued to support our ongoing international project, namely the creation of an all-inclusive school in Ho, Ghana.

The 'Cuppa Care' bus is equipped with a range of information and facilities for making refreshments, from which members of staff and volunteers will engage with the local community, providing a listening ear, appropriate support, information and advice. Staff on-board are trained to also be able to identify specific needs of people who engage with this project by triaging their needs and making soft referrals to specialist charities/services involved in the project, thus further enhancing the support provided and ensuring that members of the community receive a holistic support. Although

originally initiated by the Rotary Club of Norwich, under the guidance of the then President, Aliona Derrett, Cuppa Care is a partnership based, multi-agency project, led by the Hear for Norfolk charity and delivered jointly with Vision Norfolk (NNAB), Age UK Norwich, Norfolk LGBT+ Project, Norfolk CAB, Norfolk and Waveney Mind, Age UK Norfolk and The Wellbeing Service of NSFT. During this current year, a further £120.50 (including GiftAid) was received for Cuppa Care. The project is now fully operational and run primarily by Hear for Norfolk.

The Barbeque, held in August at the home of the President, Miles Neville, raised £161 towards the ongoing support of our international project in Ghana. Spearheaded by Rotarian Anna Cottrell, the focus of the project has been to provide educational opportunities for handicapped or disabled children who might otherwise be ostracised in society. The all-inclusive school in Ho, Ghana, has now been built and has opened its doors. During the year, including GiftAid, a total of £1,859.25 was raised for the Ho Project. Further monies raised will go towards various additional materials. Preparations for our next big fundraising activity for the Ho Project began in the current year but will take place in October 2023 (next Rotary year): this is a ceilidh to be held at St. Andrew's Church Hall in Eaton, Norwich. Rotary's involvement in the Ho Project will draw to a conclusion during the Rotary Year 2023-24.

Our annual participation in Buggy Driving at the Royal Norfolk Show resulted in receipt of £890. The collection for the victims of the devastating flooding in Pakistan raised a total of £853.67 while the collection for the earthquake victims in Turkey and Syria raised £1,585.84. For these two, an additional £557.50 was collected from GiftAid. Including GiftAid we also received £265.01 for Foundation. Finally, a total of £869.79 (including GiftAid) was received from members' donations to Unrestricted funds.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law. The law applicable to charities in England/Wales requires the Trustees to prepare financial statements for each financial year on a receipts and payments basis.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 9 September 2023 and signed on their behalf by:



Miles Neville
Chairperson

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ROTARY CLUB OF NORWICH CHARITY SERVICE FUND – Charity Number 1173871

I report on the accounts of the above charity for the year ended 30 June 2023 which comprise the Receipts and Payments account and Statement of Assets and Liabilities, with the related notes. These are set out on pages 5 to 7.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The Trustees consider that an audit is not required for this year.

My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

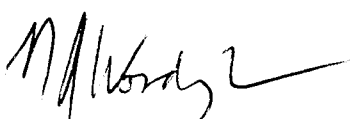
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 20 September 2023

Nigel Wordingham
40 Le Strange Close
Norwich NR2 3PW

ROTARY CLUB OF NORWICH CHARITY SERVICE FUND

RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR TO 30 JUNE 2023

RECEIPTS	<u>Unrestricted</u>	<u>Restricted</u>	<u>2022/23</u> £	<u>2021/22</u> £
Charity Service General Fund				
Members donations	869.79		869.79	516.50
Transfers	0.00		0.00	200.00
Fundraising activities	890.00		890.00	147.78
Youth Opportunities Committee				
Technology	0.00		0.00	0.00
RYLA	0.00		0.00	0.00
Youth Speaks	0.00		0.00	0.00
Young Chef	0.00		0.00	0.00
Young Photographer	0.00		0.00	30.00
Young Environmentalist	0.00		0.00	0.00
Foundation & International Committee				
Twin Clubs' projects		0.00		
Youth Service Overseas and Awards		0.00	0.00	0.00
Ukraine Project		0.00	0.00	511.25
Disaster relief	3,002.01		3,002.01	288.75
Ghana, Ho school		1,859.25	1,859.25	1,586.02
Lend with Care		0.00	0.00	95.20
Rotary Scholars		0.00	0.00	0.00
Rotary Peace Fellows and Conference		0.00	0.00	0.00
Sierra Leone		0.00	0.00	0.00
Moldova Relief		0.00	0.00	156.25
Sampson		0.00	0.00	32.57
VTT Romania		0.00	0.00	0.00
Community Services Committee				
Meadows / local		0.00	0.00	509.00
Dementia project		0.00	0.00	21.30
Nancy Oldfield Trust		0.00	0.00	31.32
Schools Project		0.00	0.00	0.00
Foodbank		0.00	0.00	225.49
Special Projects				
Foundation		265.01	265.01	530.17
ESRAG & Sainsbury's Centre for Creative Arts		0.00	0.00	0.00
Germany Flood Relief		0.00	0.00	375.00
St Michael's School		0.00	0.00	0.00
Computers for NDA		0.00	0.00	0.00
Centenary Loneliness Project		120.50	120.50	13,988.75
Kids Out		0.00	0.00	0.00
Polio Plus		0.00	0.00	82.55
Guildford Rotary Eye Project			0.00	0.00
Water Aid			0.00	0.00
Interest received	162.44		162.44	11.30
TOTAL INCOME	4,924.24	2,244.76	7,169.00	19,339.20

PAYMENTS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2022/23</u> £	<u>2021/22</u> £
Charity Service General Fund				
Fundraising activities	0.00		0.00	0.00
Transfers	0.00		0.00	200.00
Bank charges and other fees	117.68		117.68	187.63
Youth Opportunities Committee				
Technology	0.00		0.00	0.00
RYLA	700.00		700.00	0.00
Youth Speaks	0.00		0.00	0.00
Young Chef	48.80		48.80	74.26
Young Photographer	0.00		0.00	0.00
Young Environmentalist	0.00		0.00	0.00
Foundation & International Committee				
Twin Clubs' Project			0.00	0.00
Youth Service Overseas and Awards	0.00		0.00	150.00
Ukraine Project		0.00	0.00	561.25
Disaster relief	3,002.01		3,002.01	590.00
Ghana, Ho school		949.75	949.75	5,136.21
Lend with Care		0.00	0.00	0.00
Rotary Scholars		0.00	0.00	0.00
Rotary Peace Fellows and Conference		0.00	0.00	0.00
Sierra Leone		0.00	0.00	0.00
Moldova Releif		0.00	0.00	1,347.02
Sampson		0.00	0.00	0.00
VTT Romania	0.00		0.00	0.00
Community Services Committee				
Meadows / local		0.00	0.00	200.00
Dementia project		0.00	0.00	0.00
Nancy Oldfield Trust		0.00	0.00	400.00
Schools Project		0.00	0.00	0.00
Foodbank		0.00	0.00	0.00
Special Projects				
Rotary Foundation/End Polio		265.01	265.01	820.62
ESRAG & Sainsbury's Centre for Creative Arts		0.00	0.00	0.00
Germany Flood Relief		0.00	0.00	375.00
St Michael's School		0.00	0.00	0.00
Computers for NDA		0.00	0.00	0.00
Centenary Loneliness Project		0.00	0.00	16,601.27
Kids Outs		0.00	0.00	0.00
Polio Plus		0.00	0.00	182.55
Guildford Rotary Eye Project			0.00	0.00
Water Aid			0.00	0.00
TOTAL PAYMENTS	3,868.49	1,214.76	5,083.25	26,825.81
DEFICIT (-)/SURPLUS FOR THE YEAR	£1,055.75	£1,030.00	£2,085.75	-£7,486.61

ROTARY CLUB OF NORWICH CHARITY SERVICE FUND

STATEMENT OF ASSETS AND LIABILITIES as at 30 June 2023

	Notes	2022/23 £	2021/22 £
Current Assets			
Cash at Bank			
Current account		2,162.25	236.54
Deposit account		16,438.66	16,278.62
TOTAL ASSETS		18,600.91	16,515.16
CHARITY FUNDS			
Restricted Funds	1	7,701.19	6,671.19
Unrestricted Funds	2	10,899.72	9,843.97
TOTAL FUNDS		18,600.91	16,515.16

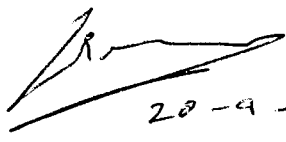
NOTES TO ACCOUNTS

1 Restricted Funds

	Balance Brought Fwd. £	Receipts £	Payments £	Transfer to/from other Projects £	Transfer from/ (to) Restricted £	Balance Carried Fwd. £
Community Services Committee						
Meadows / local	429.25	0.00	0.00			429.25
Dementia project	0.00	0.00	0.00			0.00
Nancy Oldfield Trust	399.25	0.00	0.00			399.25
Schools (The Matthew project)	1,456.84	0.00	0.00			1,456.84
Foodbank	475.49	0.00	0.00			475.49
Foundation & International Committee						
Twin Clubs Projects	80.00	0.00	0.00			80.00
Ukraine Project	0.00	0.00	0.00			0.00
Ghana, Ho school	3,563.89	1,859.25	(949.75)			4,473.39
Lend with Care	95.20	0.00	0.00			95.20
Rotary Peace Fellow	100.00	0.00	0.00			100.00
Sierra Leone	0.00	0.00	0.00			0.00
Moldova Relief	0.00	0.00	0.00			0.00
Sampson	57.57	0.00	0.00			57.57
Special Projects						
Rotary Foundation	10.00	265.01	(265.01)			10.00
ESRAG/Sainsbury's Centre for Creative Arts	0.00	0.00	0.00			0.00
Germany Flood Relief	0.00	0.00	0.00			0.00
Guildford Rotary Eye Project	85.60	0.00	0.00			85.60
Water Aid	85.60	0.00	0.00			85.60
St Michael's School	0.00	0.00	0.00			0.00
Computers for NDA	0.00	0.00	0.00			0.00
Centenary Loneliness Project	(167.50)	120.50	0.00			-47.00
Kids Out	0.00	0.00	0.00			0.00
Polio Plus	0.00	0.00	0.00			0.00
Total Restricted Funds	6,671.19	2,244.76	(1,214.76)	0.00	0.00	7,701.19

2 Unrestricted Funds

	Balance Brought Fwd.	Receipts	Payments	Net	Transfer from/ (to) Restricted	Balance Carried Fwd.
Designated Funds - Disaster Relief Fund	2,000.00	3,002.01	(3,002.01)		0.00	2,000.00
General Funds	7,843.97	1,922.23	(866.48)		0.00	8,899.72
Total Unrestricted Funds	9,843.97	4,924.24	(3,868.49)	0.00	0.00	10,899.72


20-9-23
TREASURER