

# **ROTARY CLUB OF NORWICH CHARITY SERVICE FUND**

Registered Charity No. 1173871

## **ACCOUNTS**

**for the year ended**

**30th June 2022**

**THE ROTARY CLUB OF NORWICH CHARITY SERVICE FUND**  
(A registered charity)

**ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 30 JUNE 2022**

Trustees

Aliona Derrett (Chairman)  
Andrew Brown (Secretary)  
Colin Mansell (Treasurer)  
Mary Beardwood  
Trevor Mitchell (Resigned 28 September 2022)  
Miles Neville  
Colin Rymill  
Mark Templeman

Address

102 Christchurch Road  
Norwich  
NR2 3NG

Charity registered number

1173871

Independent Examiner

Nigel Wordingham

Bankers

Barclays Bank PLC  
3, St James Ct, Whitefriars, Norwich NR3 1RJ

CAF Bank Ltd.  
25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

## **TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2022**

The Trustees of the Rotary Club of Norwich Charity Service Fund presents its Annual Report and Accounts for the year ended 30th June 2022. These comply with the current statutory requirements and the requirements of the Charity's governing document.

The Rotary Club of Norwich Charity Service Fund is a registered charity founded in January 2001 and first registered with the Charity Commission on the 14<sup>th</sup> March 2001. In July 2017 the Charity re-registered with the Charity Commission as a Charitable Incorporated Organisation. The charity's governing document is the Constitution.

The objective of the charity is the relief of the poor and needy or such other charitable purposes as the Club shall in duly constituted meeting from time to time direct. This work is undertaken both nationally and internationally. The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities and setting the grant making policy for the year.

Reserves Policy:-

- 1/ The Trustees recognise the need to hold reserves to enable the charity to absorb setbacks, take advantages of change and opportunity and to secure future viability.
- 2/ The policy is to maintain Free reserves (as defined by the Charity Commission) at a minimum of £3,500.
- 3/ At each Trustees Board meeting the Treasurer shall report the level of free reserves held and the latest projection of annual expenditure.

The key activities of the charity are undertaken through the work of three committees: Community Services, Foundation & International Services and Youth Opportunities.

For a part of this financial year our activities continued to be affected by the challenges caused by the pandemic, however at the end of June 2022 we have managed to run one of our annual fundraising events, namely the Buggy driving at the Norfolk Show.

However, and despite these ongoing challenges, the club members focused their efforts on raising funds for its Centenary Project – 'Cuppa Care', a listening, support, information, signposting and advice service, which is aimed at preventing and/or reducing loneliness and isolation experienced by members of the community.

Whilst initiated by our club this is a partnership based, multi-agency project, led by the Hear for Norfolk charity and delivered jointly with Vision Norfolk (NNAB), Age UK Norwich, Norfolk LGBT+ Project, Norfolk CAB, Norfolk and Waveney Mind, Age UK Norfolk and The Wellbeing Service of NSFT, focusing at reaching and supporting various groups of beneficiaries across Norfolk, who due to their age, disability, gender, physical and emotional/mental health conditions, and other factors such as deprivation, experience social isolation and loneliness.

The 'Cuppa Care' bus is equipped with a range of information and facilities for making refreshments, from which members of staff and volunteers will engage with the local

community, providing a listening ear, appropriate support, information and advice. Staff on-board are trained to also be able to identify specific needs of people who engage with this project by triaging their needs and making soft referrals to specialist charities/services involved in the project, thus further enhancing the support provided and ensuring that members of the community receive a holistic support.

We are very pleased to report that through a range of activities (e.g. a concert, corporate sponsorship, in memory giving) and very generous donations by club members and local businesses we have raised £13,988.75 towards this project. The lead partner, Hear for Norfolk, has utilised all their efforts and expertise and have directly raised a further £98,265.80 towards this project.

In spite of Covid our members remained steadfastly determined and highly innovative in securing additional funding for our Ghana Inclusive School Project. A great fundraising event, named 'Because we Can', was held in Eaton Park in Norwich, providing a range of activities for many children from Special Needs schools. In addition, and with thanks to many generous individual donors, we have raised £1,586.02 for this very important international project.

In addition to the above two major initiatives that have been supported by our club during this financial year, we have developed and raised funds for a project of a smaller scale, the Wildflower Meadow, an environmental project focused on the protection of wildflowers and the pollinators which would benefit from such an area. The longer-term plan is that the Norfolk Wildlife Trust, who is managing the site, will use the Wildflower Meadow area to bring school children for educational trips about plants and insects. Through a very successful 'Beetle Drive' fundraising event, supplemented with donation from members we have raised £509, which helped us fund the development stage of the Meadow.

We are very proud to report that our club had constructively responded to the very sad events happening across the world, and namely, we sent £1,347 to the Rotary Club of Chisinau, Moldova in support of Ukrainian refugees, £375 to Rotary Club of Koblenz-Ehrenbreitstein in support of disadvantaged children affected by the floods in the area, £820.62 to Rotary Foundation and £561.25 to Ukraine.

In November 2021 the club held its Young Chef Competition which took place at the City Academy, Norwich. Seven students from the City Academy, CNS and Old Buckenham High School took part. The standard of entries was very high, with competitors demonstrating excellent cooking skills and high levels of presentation.

## **TRUSTEES' RESPONSIBILITIES STATEMENT**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law. The law applicable to charities in England/Wales requires the Trustees to prepare financial statements for each financial year on a receipts and payments basis



The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 17 October 2022

and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'A Derrett', written in a cursive style.

Aliona Derrett  
Chairperson

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ROTARY CLUB OF NORWICH CHARITY SERVICE FUND – Charity Number 1173871**

I report on the accounts of the above charity for the year ended 30 June 2022 which comprise the Receipts and Payments account and Statement of Assets and Liabilities, with the related notes. These are set out on pages 6 to 8.

### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The Trustees consider that an audit is not required for this year.

My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 18 October 2022

Nigel Wordingham  
40 Le Strange Close  
Norwich NR2 3PW

# **ROTARY CLUB OF NORWICH CHARITY SERVICE FUND**

**RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR TO 30 JUNE 2022**

<b>RECEIPTS</b>	<b><u>Unrestricted</u></b>	<b><u>Restricted</u></b>	<b><u>2021/22</u></b> £	<b><u>2020/21</u></b> £
<b>Charity Service General Fund</b>				
Members donations	516.50		<b>516.50</b>	670.00
Transfers	200.00		<b>200.00</b>	0.00
Fundraising activities	147.78		<b>147.78</b>	0.00
<b>Youth Opportunities Committee</b>				
Technology	0.00		<b>0.00</b>	0.00
RYLA	0.00		<b>0.00</b>	0.00
Youth Speaks	0.00		<b>0.00</b>	0.00
Young Chef	0.00		<b>0.00</b>	0.00
Young Photographer	30.00		<b>30.00</b>	0.00
Young Environmentalist	0.00		<b>0.00</b>	0.00
<b>Foundation &amp; International Committee</b>				
Twin Clubs' projects		0.00		
Youth Service Overseas and Awards		0.00	<b>0.00</b>	0.00
Ukraine Project		511.25	<b>511.25</b>	0.00
Disaster relief	288.75		<b>288.75</b>	0.00
Ghana, Ho school		1,586.02	<b>1,586.02</b>	1,568.64
Lend with Care		95.20	<b>95.20</b>	700.00
Rotary Scholars		0.00	<b>0.00</b>	0.00
Rotary Peace Fellows and Conference		0.00	<b>0.00</b>	0.00
Sierra Leone		0.00	<b>0.00</b>	0.00
Moldova Relief		156.25	<b>156.25</b>	0.00
Sampson		32.57	<b>32.57</b>	145.00
VTT Romania		0.00	<b>0.00</b>	0.00
<b>Community Services Committee</b>				
Meadows / local		509.00	<b>509.00</b>	0.00
Dementia project		21.30	<b>21.30</b>	0.00
Nancy Oldfield Trust		31.32	<b>31.32</b>	155.00
Schools Project		0.00	<b>0.00</b>	0.00
Foodbank		225.49	<b>225.49</b>	200.00
<b>Special Projects</b>				
Foundation		530.17	<b>530.17</b>	1,310.00
ESRAG & Sainsbury's Centre for Creative Arts		0.00	<b>0.00</b>	0.00
Germany Flood Relief		375.00	<b>375.00</b>	0.00
St Michael's School		0.00	<b>0.00</b>	0.00
Computers for NDA		0.00	<b>0.00</b>	0.00
Centenary Loneliness Project		13,988.75	<b>13,988.75</b>	500.00
Kids Out		0.00	<b>0.00</b>	400.00
Polio Plus		82.55	<b>82.55</b>	100.00
Guildford Rotary Eye Project			<b>0.00</b>	0.00
Water Aid			<b>0.00</b>	0.00
<b>Interest received</b>	<b>11.30</b>		<b>11.30</b>	2.03
<b>TOTAL INCOME</b>	<b>1,194.33</b>	<b>18,144.87</b>	<b>19,339.20</b>	<b>5,750.67</b>

**PAYMENTS**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2021/22</u>	<u>2020/21</u>
<b>Charity Service General Fund</b>				
Fundraising activities	0.00		<b>0.00</b>	0.00
Transfers	200.00		<b>200.00</b>	0.00
Bank charges and other fees	187.63		<b>187.63</b>	110.50
<b>Youth Opportunities Committee</b>				
Technology	0.00		<b>0.00</b>	0.00
RYLA	0.00		<b>0.00</b>	0.00
Youth Speaks	0.00		<b>0.00</b>	0.00
Young Chef	74.26		<b>74.26</b>	0.00
Young Photographer	0.00		<b>0.00</b>	140.00
Young Environmentalist	0.00		<b>0.00</b>	0.00
<b>Foundation &amp; International Committee</b>				
Twin Clubs' Project			<b>0.00</b>	0.00
Youth Service Overseas and Awards	150.00		<b>150.00</b>	0.00
Ukraine Project		561.25	<b>561.25</b>	0.00
Disaster relief	590.00		<b>590.00</b>	0.00
Ghana, Ho school		5,136.21	<b>5,136.21</b>	0.00
Lend with Care		0.00	<b>0.00</b>	700.00
Rotary Scholars		0.00	<b>0.00</b>	0.00
Rotary Peace Fellows and Conference		0.00	<b>0.00</b>	0.00
Sierra Leone		0.00	<b>0.00</b>	0.00
Moldova Relief		1,347.02	<b>1,347.02</b>	0.00
Sampson		0.00	<b>0.00</b>	120.00
VTT Romania	0.00		<b>0.00</b>	0.00
<b>Community Services Committee</b>				
Meadows / local		200.00	<b>200.00</b>	175.00
Dementia project		0.00	<b>0.00</b>	0.00
Nancy Oldfield Trust		400.00	<b>400.00</b>	0.00
Schools Project		0.00	<b>0.00</b>	0.00
Foodbank		0.00	<b>0.00</b>	0.00
<b>Special Projects</b>				
Rotary Foundation/End Polio		820.62	<b>820.62</b>	1,010.00
ESRAG & Sainsbury's Centre for Creative Arts		0.00	<b>0.00</b>	0.00
Germany Flood Relief		375.00	<b>375.00</b>	0.00
St Michael's School		0.00	<b>0.00</b>	0.00
Computers for NDA		0.00	<b>0.00</b>	0.00
Centenary Loneliness Project		16,601.27	<b>16,601.27</b>	0.00
Kids Out		0.00	<b>0.00</b>	400.00
Polio Plus		182.55	<b>182.55</b>	0.00
Guildford Rotary Eye Project			<b>0.00</b>	0.00
Water Aid			<b>0.00</b>	0.00
	<b>1,201.89</b>	<b>25,623.92</b>	<b>26,825.81</b>	<b>2,655.50</b>
<b>DEFICIT (-)/SURPLUS FOR THE YEAR</b>	<b>-£7.56</b>	<b>-£7,479.05</b>	<b>-£7,486.61</b>	<b>£3,095.17</b>

# ROTARY CLUB OF NORWICH CHARITY SERVICE FUND

## STATEMENT OF ASSETS AND LIABILITIES as at 30 June 2022

	Notes	2021/22 £	2020/21 £
<b>Current Assets</b>			
Cash at Bank			
Current account		236.54	3,734.22
Deposit account		16,278.62	20,267.55
<b>TOTAL ASSETS</b>		<b>16,515.16</b>	<b>24,001.77</b>
<b>CHARITY FUNDS</b>			
Restricted Funds	1	6,671.19	14,150.24
Unrestricted Funds	2	9,843.97	9,851.53
<b>TOTAL FUNDS</b>		<b>16,515.16</b>	<b>24,001.77</b>

### NOTES TO ACCOUNTS

#### 1 Restricted Funds

	Balance Brought Fwd. £	Receipts £	Payments £	Transfer to/from other Projects £	Transfer from/ (to) Restricted £	Balance Carried Fwd. £
<b>Community Services Committee</b>						
Meadows / local	120.25	509.00	(200.00)			429.25
Dementia project	482.95	21.30	0.00	(504.25)		0.00
Nancy Oldfield Trust	767.93	31.32	(400.00)			399.25
Schools (The Matthew project)	1,456.84	0.00	0.00			1,456.84
Foodbank	250.00	225.49	0.00			475.49
<b>Foundation &amp; International Committee</b>						
Twin Clubs Projects	80.00	0.00	0.00			80.00
Ukraine Project	50.00	511.25	(561.25)			0.00
Ghana, Ho school	5,923.31	1,586.02	(5,136.21)	1,190.77		3,563.89
Lend with Care	0.00	95.20	0.00			95.20
Rotary Peace Fellow	100.00	0.00	0.00			100.00
Sierra Leone	3,572.31	0.00	0.00	(3,572.31)		0.00
Moldova Relief	0.00	156.25	(1,347.02)	1,190.77		0.00
Sampson	25.00	32.57	0.00			57.57
<b>Special Projects</b>						
Rotary Foundation	300.45	530.17	(820.62)			10.00
ESRAG/Sainsbury's Centre for Creative Arts	0.00	0.00	0.00			0.00
Germany Flood Relief	0.00	375.00	(375.00)			0.00
Guildford Rotary Eye Project	85.60	0.00	0.00			85.60
Water Aid	85.60	0.00	0.00			85.60
St Michael's School	0.00	0.00	0.00			0.00
Computers for NDA	0.00	0.00	0.00			0.00
Centenary Loneliness Project	750.00	13,988.75	(16,601.27)	1,695.02		-167.50
Kids Out	0.00	0.00	0.00			0.00
Polio Plus	100.00	82.55	(182.55)			0.00
<b>Total Restricted Funds</b>	<b>14,150.24</b>	<b>18,144.87</b>	<b>(25,623.92)</b>	<b>0.00</b>	<b>0.00</b>	<b>6,671.19</b>

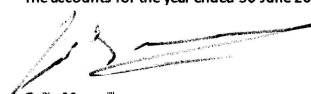
#### 2 Unrestricted Funds

	Balance Brought Fwd.	Receipts	Payments	Net	Transfer from/ (to) Restricted	Balance Carried Fwd.
Designated Funds - Disaster Relief Fund	2,000.00	288.75	(590.00)	301.25	0.00	2,000.00
General Funds	7,851.53	905.58	(611.89)	(301.25)	0.00	7,843.97
<b>Total Unrestricted Funds</b>	<b>9,851.53</b>	<b>1,194.33</b>	<b>(1,201.89)</b>	<b>0.00</b>	<b>0.00</b>	<b>9,843.97</b>

3 **Gift Aid** - the amount accrued but not included in the accounts at the year end is £14.38

4 **Centenary Loneliness Project** - This is on-going and the small deficit shown on the Restricted Fund will be cleared during 2022-23

The accounts for the year ended 30 June 2022 are prepared on a receipts and payments basis.



Collin Mansell  
Hon. Treasurer

Date: 18 October 2022