

### Introduction: the Area Meeting and its Local Meetings

Luton and Leighton Area Meeting (LLAM) is part of the Religious Society of Friends (Quakers) in Britain, which is governed by Britain Yearly Meeting (BYM). Nine Local Meetings (LMs): Bedford, Berkhamsted, Harpenden, Hemel Hempstead, Leighton Buzzard, Luton, Milton Keynes, St Albans and Watford make up the Area Meeting. Each of these LMs have their own Meeting House and hold Meetings for Worship. Friends in each of the LMs share with the Trustees the responsibility for the day-to-day care of their property.

LLAM also owns and lets some property, notably the former Meeting House in Woburn Sands currently being used as a children's nursery. A burial ground is also maintained there – along with others in Ampthill, in Leighton Buzzard, in Cranfield, and East-Hemel.

### What we do – an overview

*Resources* are used to deepen and share spiritual experience and to support acts of witness which arise from our faith. Through local and national initiatives, *we witness and work* for peace and justice; a sustainable environment; the alleviation of suffering; and the upholding of victims of oppression.

*Our local meetings for worship are open to all.* We have no tests of belief: membership of our Society is open to anyone who is sincerely seeking truth. Our meeting houses are much valued public buildings available for a wide variety of uses including worship by other faiths, education and meetings organised by other charitable and community organisations.

We have a continuing concern for *sustainability* and for *accessibility* in our buildings. This includes helping LMs with practical and measurable steps to reduce the use of fossil fuels.

### Principal Officers

#### Area Meeting Officers 2021

Clerk of Area Meeting: Gloria Dobbin  
Assistant Clerk (Administration): Judith Slaymaker  
Assistant Clerk (at the Table): Denise Rowe  
Assistant Clerk (Membership): Anne Crofts  
Treasurer: Martin Robert Sale

Area Meeting Trustees (1.1.21 to 1.12.21) Jonathan Carmichael; Richard Cziborra; Alison Ruth Fraser; Steve Kaim-Caudle; Marianne (Mermie) Karger;  
Helen Osborn; Stuart Prince; Naomi Bronwen Randles  
Clerk: Terence Oakley (Terry)  
Treasurer: Martin Robert Sale  
Deputy Clerk: Susan Lee Taylor (Lee)

Co-Clerks of Trustees (from 1.1.22:  
Richard Cziborra and Rob Paton  
Quaker Meeting House, 12 Southdown Road, Harpenden AL5 1PD

Custodian Trustees for the Area Meeting  
Friends Trusts Limited 173 Euston Road, London NW1 2BJ

#### Website

Luton and Leighton Area Meeting: [http://llquakers.org.uk/area\\_meeting/](http://llquakers.org.uk/area_meeting/)

### Institutional Form and Purposes

The Area Meeting was registered with the Charity Commission as a Charitable Incorporated Organisation (CIO) on 19 July 2017 with Registered Charity Number 1173865. This report and the accounts that follow cover the calendar year 2021.

The overall **objective of LLAM Charity** is: *'the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Luton and Leighton Area Meeting and beyond'.*

We achieve our objective by carrying out work such as:

**Strengthening the life and witness of Quaker meetings** in the area of LLAM and beyond.

**Spreading the message of Quakers** and interpreting and developing the thought and practice of the Religious Society.

**Undertaking Quaker service** for the relief of suffering at home and abroad.

**Funding the concerns** that Quakers in the LLAM or beyond have agreed to support.

**Providing for the pastoral care** of individual members and attenders including assistance to those in need and for education.

**Maintaining and developing Quaker meeting houses** as places for public worship, in the spirit of 'All are Welcome', and from which to carry our witness into the world.

**Administering and maintaining** the organisation of LLAM

**Contributing** to the support of Britain Yearly Meeting (BYM)

### **Structure, Governance and Management**

The *Governing Document* adopted in 2006 and subsequently the Governing Document for the registration of the CIO on 19 July 2017 define the responsibilities of the Area Meeting Trustees.

Each of the LMs has a *link Trustee* on the Trustees' Meeting. The *Clerk of Trustees* sends a copy of the minutes of each Trustees' meeting to each of the LMs. The Clerk of Trustees prepares the business, and conducts the meetings following usual Quaker practice. The Clerk may prepare drafts which are developed and agreed during the course of the meeting. The Trustee group as a whole and not the Clerk alone decide whether the minute represents the sense of the meeting. Area Meeting in Session and Business Meetings in each constituent Local Meeting also use this procedure.

*Meetings for Worship for Business* by which the Religious Society conducts its business are meetings for worship based on silence. There is no voting in the meeting as Quakers believe that this would emphasise divisions between differing views and inhibit the process of seeking unity around the right way forward/the sense of the meeting/the will of God as expressed in the Meeting.

The Luton & Leighton *Area Meeting Nominations Committee* nominates individuals to be Trustees. Area Meeting in session appoints Trustees. Usually Trustees meet six times during the year. Three Trustees will complete their term each year. They might be reappointed (no more than twice) or replaced by a Friend new to the role. This is in order to provide opportunities for a wider circle of Friends to experience this role and to give their service to the Society. Friends newly appointed are encouraged to attend the training courses in Trusteeship offered by Woodbrooke Quaker Study Centre, Birmingham.

In line with our governing document, *Trustees have been guided* by the principles and practices commended in *Quaker Faith & Practice*. Trustees take care also to attend to the relevant Charity Commission guidance, to 'Right Ordering: A Handbook of Business Practice within the Area Meeting' and to Britain Yearly Meeting documents including 'Handbook for Trustees of Quaker Meetings.'

A review of the *Memorandum of Understanding* agreed in 2018 began in 2021 in order to improve its expression of the partnership of Trustees working with Friends in LMs to fulfil

their charitable objectives.

### **Stewardship, accountability and good practice**

When reviewing the charity's aims and objectives and in planning future activities, Trustees have been mindful of the guidance contained in the Charity Commission's general guidance on *public benefit* and specifically to *The Advancement Of Religion For The Public Benefit*.

AM has agreed a number of new and updated policies this year. It is the intention to have all policies accessible through the Trustees' page on the Area Meeting website. (<http://llquakers.org.uk>) They include: Safeguarding, Privacy (GDPR), Health & Safety, Burial Grounds, and Reserves, Investment.

Work continues on a Legacy policy and more comprehensive Risks Policy and matrix which will identify categories of risk and the means to mitigate or otherwise manage them, with those responsible for such action.

### **Area Meeting – the year in retrospect**

At the end of 2021, the Area Meeting (AM) had 277 members and 158 adult non-members (attenders). There were 34 children recorded in the AM. The number of members is down by 8 and the numbers of attenders is down by 25 since 2020. The recorded number of children has increased by 7.

The AM held six meetings for Church Affairs (business meetings) during 2021. These meetings were all held on Zoom. One of these was a blended AM with some Friends meeting at Watford Meeting House and others participating via Zoom. The AM in July included the Annual General Meeting for the Charitable Incorporated Organisation Number 1173865. In addition, the AM held three Meetings for Learning.

The number of Friends attending AMs has ranged from 27 to 38 Friends an average of 32 at each meeting. Some Friends prefer not to engage with online meetings while for others, it is an opportunity to attend not otherwise possible due to mobility issues, difficulties with travel, sustainability or for other reasons.

At each AM for Church Affairs, a Friend is invited from the hosting local meeting to share a brief contribution expressing an aspect of their 'spiritual journey'. These contributions are an important opening for the business matters which are then addressed.

Three Local Meetings (Hemel Hempstead, Milton Keynes and Watford) presented their triennial reports on the state of their Meetings. These reports provide an account of the health of the Local Meeting, including numbers attending, spiritual, social and charitable activities, safeguarding processes and procedures, record keeping, et cetera. They cover the challenges and joys of the local meeting as a whole.

AM received reports on five occasions from its Representative or Alternate (Deputy) who are members of Meeting for Sufferings. Meeting for Sufferings holds responsibility for the

spiritual direction of the Society nationally. Our Representative and the Alternate assist a two-way flow of information between the Area Meeting and Meeting for Sufferings.

The AM appoints AM Elders and Overseers. These Friends are appointed to serve in particular local meetings. Elders are charged with nurturing the spiritual health of their Local Meetings whilst Overseers (now called Pastoral Care) seek to provide pastoral care where needed. The group supports the life of the AM both through their service in Local Meetings and their support in AM business matters. The nurturing of the spiritual and temporal life of the Area Meeting involved considerable additional attention from Elders and Pastoral Care in 2021, as it did in 2020, due to the implications of the pandemic on its predominantly older members. The AM Elders and Pastoral Care met online to discuss matters of shared importance and to give support to one another. A Luton and Leighton Area Meeting Safeguarding Policy was accepted in November, and it was agreed that Safeguarding would be an agenda item within our pastoral care teams.

The annual AM Quaker camp was cancelled in 2020 due to Covid but did take place in August 2021 with fewer participants (approximately 100 rather than the 130 of previous years). Carefully worked out Covid precautions were in place. Quaker Camp was established in cooperation with two other Area Meetings many years ago, the camp is a separate charity (Grand Union Quaker Camps) with trustees and camp committees appointed by each of the Area Meetings involved.

AM held 'meetings for learning' in addition to the regular business meetings. One of these was in the form of a workshop entitled 'What should Quaker Meetings share on Social Media?'. This event was well attended. Another meeting for learning in two parts was entitled: 'What would bring you joy and excite you in a Quaker future?' this gave ideas on what might be taken forward.

AM and its constituent Local Meetings support Britain Yearly Meeting and other Quaker Bodies with a substantial part of their funds. They also support individuals and non-Quaker organisations, the objects and activities of which are in accordance with Quaker values as expressed in the Quaker Testimonies on peace, truth, justice, simplicity, equality and sustainability.

2021 has been a year of challenges, nurturing, of learning new skills and of finding new ways and patterns of connecting with one another. In addition to the circulation of its minutes, Area Meeting keeps local meetings informed of planned activities through the monthly circulation of AM Notices. The clerks of AM, of Trustees and of Elders and of Pastoral Care have met regularly online throughout the year to consider strategic issues. This group has also met quarterly online with the clerks of each of the local meetings so that problems issues and success stories, could be shared.

### **The life of our Local Meetings**

The main activities of the constituent Local Meetings are the **right holding of public meetings for worship**. A meeting for business is generally held once each month or once

every other month in smaller Meetings. LMs consider a wide range of topics throughout the year.

Each of the Local Meetings has an informal and formal programme for *developing the spiritual and social life of its members and attenders*. Local Friends participate in interfaith and community cohesion activities. *Outreach* means involvement in local organisations such as UNA, MIND and homelessness charities. Some *support Quaker activities* at AM and Britain Yearly Meeting through involvement on committees and working groups. Further and current information is available on their websites.

Friends in Local Meetings *manage and maintain their meeting houses*, with the support of AM Trustees. Local Meetings make their Meeting Houses available for use by the wider community such as pre-school nurseries, community groups and other faith groups who do not have their own premises. The hiring of premises can be a significant source of revenue for meetings - essential for the upkeep of the property. Charges for hiring rooms can be reduced to encourage groups that find it difficult to pay the standard amounts. Meeting houses are inspected annually and report to AM Trustees. AM Trustees and Local Meeting committees cooperate with respect to any improvements or changes that are required.

### **Financial Review**

The finances of the Charity remain healthy, with reserves in excess of the amount required by our reserves policy. Less was spent on maintenance and improvements to Meeting Houses to increase accessibility and sustainability than had been budgeted. Contributions from Local meetings were reduced. Overall in 2021, expenditure and income were reasonably well balanced, if the effects of the Erika Stapleton Bequest and the transfer of funds from the unincorporated Charity are taken into account.

Unrestricted reserves held at 31 December 2021 by the CIO were £ 988,591 (2020 £ 807,776). Of this amount Area Meeting held £762,894 and Local Meetings held £225,697. The amount held by Area Meeting includes the sum of £174,256 held as a Designated Fund in respect of the Erika Stapleton Bequest.

The sale of part of the Ampthill site was completed which increased our accessible resources. A new lease has also been negotiated for the Burial Ground in St Albans which provides more annual income, an amount that will increase over the term of the lease. The receipt of the Erika Stapleton Bequest has prompted us to spread our resources to ensure they are covered by the banking assurance scheme in case of default. We benefit from voluntary work by Friends in many ways and we record our thanks for their generous giving.

### **Investment and Freehold Properties**

The Financial Reporting Standard FRS102 now permits the use of an initial "deemed cost" which can be based upon the insured value of the properties. Trustees have decided that the cost of revaluation is not justified. Therefore, the valuation used in 2018 has been retained (£7,260,195).

### **Bankers & insurance**

The Area Meeting and each of the Local Meetings manage their accounts individually and hold current and deposit accounts as required. It is our policy to hold *funds in ethical banks* (Co-operative, CAF & Triodos) and a number of building societies (Ecology, Harpenden and Yorkshire). Some historic funds are held in BMO Global Asset Management (previously F&C Stewardship) units. The buildings, contents and public etc. liability insurance is held with Congregational & General Insurance.

### **Accountants**

David Stephens *FCCA*. 13 Newlands Road. *Tunbridge Wells, Kent*. TN4 9AS.

### **Auditors**

Myrus Smith, Chartered Accountants, Norman House, 8 Burnell Road Sutton Surrey SM1 4BW

### **Reserves Policy**

The Area Meeting has a policy of holding in reserve, as far as it is able, *six months' expenditure*. Other funds are held to provide adequate reserves for regular repairs and periodic major renovation of assets, including provision for the costs of repairs to buildings arising from annual planned inspections.

Jonathan Carmichael, Richard Cziborra,  
Trevor Evans, Steve Kaim-Caudle, Marianne Karger,  
Helen Osborne, Rob Paton, Stuart Prince, Martin Sale.  
Luton & Leighton Area Meeting Trustees, 2022

Signed



Co-clerk of Trustees

## FINANCIAL STATEMENTS – *subject to audit* FOR THE YEAR ENDED 31 DECEMBER 2021

### **Administrative Information**

**ADDRESS :**

The Clerk to Trustees  
Quaker Meeting House, 12 Southdown Road,  
HARPENDEN AL5 1PD

**OFFICERS :**

Co-Clerks	Richard Cziborra & Rob Paton
Treasurer	Martin Sale

**PRINCIPAL BANKERS :**

Triodos Bank  
Deanery Road  
Bristol  
BS1 5AS

**CUSTODIAN TRUSTEE :**

Friends Trusts Ltd  
173-177 Euston Road  
London  
NW1 2BJ

**TRUSTEES in 2021**

Richard Cziborra  
Marianne Karger  
Jonathan Carmichael  
Alison Ruth Fraser (term ended 31 December 2021)  
Terence Oakley (Clerk) (term ended 31 December 2021)  
Naomi Bronwen Randles (term ended 31 December 2021)  
Martin Robert Sale (Treasurer)  
Susan Lee Taylor (term ended 31 December 2021)  
Helen Osborn (appointed 1 January 2021)  
Stuart Prince (appointed 1 January 2021)  
Rob Paton (appointed 1 January 2022)  
Trevor Evans (appointed 1 January 2022)

**INDEPENDENT EXAMINER:**

Kevin Fisher,  
Myrus Smith Chartered Accountants  
Norman House  
8 Burnell Road  
Sutton  
Surrey SM1 4BW

**ACCOUNTANT:**

David Stephens FCCA, Tunbridge Wells.

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	Unrestricted Funds Area Meeting £	Local Meetings £	Restricted Funds £	Total 2021 £	Unrestricted Funds Area Meeting £	Local Meetings £	Restricted Funds £	Total 2020 £
<b>INCOME</b>									
Donations and legacies	4	-	105,908	-	105,908	-	118,859	-	118,859
Other trading activities	5	49,051	70,757	-	119,808	40,737	78,995	-	119,732
Investments	6	3,382	22	-	3,404	2,946	504	-	3,450
Charitable activities		8,694	-	-	8,694	1,996	-	-	1,996
Other		8,485	2,335	-	10,820	5,187	1,869	-	7,056
<b>Total</b>		<u>69,612</u>	<u>179,022</u>	<u>-</u>	<u>248,634</u>	<u>50,866</u>	<u>200,227</u>	<u>-</u>	<u>251,093</u>
<b>EXPENDITURE</b>									
Charitable activities	7	107,040	190,879	-	297,919	65,607	217,214	-	282,821
<b>Total</b>	½	<u>107,040</u>	<u>190,879</u>	<u>-</u>	<u>297,919</u>	<u>65,607</u>	<u>217,214</u>	<u>-</u>	<u>282,821</u>
Net gains/(losses) on investments/property		18,612	1,488	-	20,100	(712)	1,008	-	296
<b>Net income/(expenditure)</b>		<u>(18,816)</u>	<u>(10,369)</u>	<u>-</u>	<u>(29,185)</u>	<u>(15,453)</u>	<u>(15,979)</u>	<u>-</u>	<u>(31,432)</u>
Transfer between funds	9	(5,500)	5,500	-	-	9,072	(9,072)	-	-
<b>Net movement in funds</b>		<u>(24,316)</u>	<u>(4,869)</u>	<u>-</u>	<u>(29,185)</u>	<u>(6,381)</u>	<u>(25,051)</u>	<u>-</u>	<u>(31,432)</u>
Funds brought forward at 1 January		577,210	230,566	7,260,195	8,067,971	583,591	242,471	7,260,195	8,086,257
<b>Total funds</b>		<u>552,894</u>	<u>225,697</u>	<u>7,260,195</u>	<u>8,038,786</u>	<u>577,210</u>	<u>217,420</u>	<u>7,260,195</u>	<u>8,054,825</u>
Exceptional item	20	210,000	-	-	210,000	-	13,146	-	13,146
<b>Funds carried forward at 31 December</b>		<u>£762,894</u>	<u>£225,697</u>	<u>£7,260,195</u>	<u>£8,248,786</u>	<u>£577,210</u>	<u>£230,566</u>	<u>£7,260,195</u>	<u>£8,067,971</u>

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The Statement of Financial Activities includes all gains and losses recognised during the year.

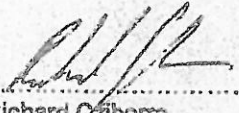
The notes form part of these financial statements.


# LUTON & LEIGHTON AREA QUAKER MEETING

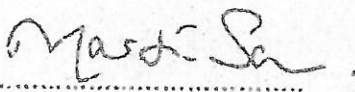
## BALANCE SHEET AS AT 31 DECEMBER 2021

	Notes	Unrestricted Funds Area Meeting £	Local Meetings £	Restricted Funds £	Total 2021 £	Unrestricted Funds Area Meeting £	Local Meetings £	Restricted Funds £	Total 2020 £
Fixed assets									
Investments	16	199,346	9,857	1,144,870	1,354,072	80,733	8,369	1,144,870	1,233,676
Freehold property	17			6,115,325	6,115,325			6,115,325	6,115,325
Current assets									
Debtors	10	219	3,094	-	3,313	725	2,168	-	2,893
Short term deposits		206,104	28,424	-	234,528	202,560	99,577	-	302,127
Cash at bank and in hand		361,137	193,327	-	554,464	293,202	121,177	-	414,379
Total current assets		567,460	224,845	-	792,305	496,477	222,922	-	719,399
Liabilities									
Creditors due within one year	11	3,911	9,005	-	12,916	-	725	-	725
Net current assets		563,549	215,840	-	779,389	496,477	222,197	-	718,674
Total assets less current liabilities		762,894	225,697	7,260,195	8,248,786	577,210	230,586	7,260,195	8,067,971
Total funds	18	£ 762,894	£ 225,697	£ 7,260,195	£ 8,248,786	£ 577,210	£ 230,586	£ 7,260,195	£ 8,067,971

Approved by the trustees of Luton & Leighton Area Meeting on 29/6/22 and signed on their behalf by:

  
Richard Oziborra  
Co Clerk to the Trustees

  
Rob Paton  
Co Clerk to the Trustees

  
Martin Sale  
Treasurer

The notes form part of these financial statements.

## LUTON & LEIGHTON AREA QUAKER MEETING

### BALANCE SHEET AS AT 31 DECEMBER 2021

	Notes	Unrestricted Funds		Restricted Funds	Total 2021	Unrestricted Funds		Restricted Funds	Total 2020
		Area Meeting £	Local Meetings £	£	£	Area Meeting £	Local Meetings £	£	£
<b>Fixed assets</b>									
Investments	16	199,345	9,857	1,144,870	1,354,072	80,733	8,369	1,144,870	1,233,676
Freehold property	17			6,115,325	6,115,325			6,115,325	6,115,325
<b>Current assets</b>									
Debtors	10	219	3,094	-	3,313	725	2,168	-	2,893
Short term deposits		206,104	28,424	-	234,528	202,550	99,577	-	302,127
Cash at bank and in hand		361,137	193,327	-	554,464	293,202	121,177	-	414,379
<b>Total current assets</b>		<u>567,460</u>	<u>224,845</u>	<u>-</u>	<u>792,305</u>	<u>496,477</u>	<u>222,922</u>	<u>-</u>	<u>719,399</u>
<b>Liabilities</b>									
Creditors due within one year	11	3,911	9,005	-	12,916	-	725	-	725
<b>Net current assets</b>		<u>563,549</u>	<u>215,840</u>	<u>-</u>	<u>779,389</u>	<u>496,477</u>	<u>222,197</u>	<u>-</u>	<u>718,674</u>
<b>Total assets less current liabilities</b>		<u>762,894</u>	<u>225,697</u>	<u>7,260,195</u>	<u>8,248,786</u>	<u>577,210</u>	<u>230,566</u>	<u>7,260,195</u>	<u>8,067,971</u>
<b>Total funds</b>	18	<u>£ 762,894</u>	<u>£ 225,697</u>	<u>7,260,195</u>	<u>£ 8,248,786</u>	<u>577,210</u>	<u>£ 230,566</u>	<u>£ 7,260,195</u>	<u>£ 8,067,971</u>

Approved by the trustees of Luton & Leighton Area Meeting on

and signed on their behalf by:

.....  
Co-Clerks to the Trustees

.....  
Martin Sale  
Treasurer

The notes form part of these financial statements.

**LUTON & LEIGHTON AREA QUAKER MEETING**

**STATEMENT OF CASH FLOWS - YEAR ENDING 31 DECEMBER 2021**

	2021 £	2020 £
<b>Cash flows from operating activities:</b>		
Net movement in funds per statement of financial activities	180,815	(18,286)
Adjustments for:		
Increase in debtors	( 420)	5,200
Increase in creditors	12,191	438
	<u>192,586</u>	<u>( 12,648)</u>
<b>Net cash provided by operating activities</b>		
<b>Cash flows from investing activities:</b>		
Purchase of tangible fixed assets	( 120,100)	( 296)
	<u>£ 72,486</u>	<u>£ ( 12,944)</u>
<b>Net cash provided by/ (used in) investing activities</b>		
Change in cash and cash equivalents in the year	72,486	( 12,944)
Cash and cash equivalents brought forward	716,506	729,450
<b>Cash and cash equivalents carried forward</b>	<u>£ 788,992</u> =====	<u>£ 716,506</u> =====
<b>Analysis of cash and cash equivalents</b>	2021	2020
Cash at bank	£ 788,992 =====	£ 716,506 =====

NOTES TO THE ACCOUNTS - YEAR ENDING 31 DECEMBER 2021

**1 Unrestricted Funds (Area Meeting)**

	General Fund £	Camp Committee £	Stapleton Fund £	Total 2021 £	Total 2020 £
<b>Income</b>					
Donations and legacies	-	-	-	-	-
Other trading activities	40,401	8,650	-	49,051	40,737
Investments	3,381	1	-	3,382	2,946
Charitable activities	8,694	-	-	8,694	1,996
Other – Furlough grants	8,485	-	-	8,485	5,187
<b>Total</b>	<b>60,961</b>	<b>8,651</b>	<b>-</b>	<b>69,612</b>	<b>50,866</b>
<b>Expenditure</b>					
Charitable activities	99,057	7,983	-	107,040	65,607
<b>Total</b>	<b>99,057</b>	<b>7,983</b>	<b>-</b>	<b>107,040</b>	<b>65,607</b>
Net gains/(losses on investments)	18,612	-	-	18,612	(712)
Net income/(expenditure)	(19,484)	668	-	(18,816)	(15,453)
<b>Transfer between funds</b>					
From Local Meetings	10,500	-	-	10,500	12,950
Other Local Meetings	-	-	(16,000)	(16,000)	(3,878)
Transfer between funds	10,500	-	(16,000)	(5,500)	9,072
<b>Net movement in funds</b>	<b>(8,984)</b>	<b>668</b>	<b>(16,000)</b>	<b>(24,316)</b>	<b>(6,381)</b>
Funds brought forward at 1 January	373,662	13,292	190,256	577,210	583,591
Total funds	364,678	13,960	174,256	552,894	577,210
Exceptional item	210,000	-	-	210,000	-
Funds carried forward	<u>£ 574,678</u>	<u>£ 13,960</u>	<u>£ 174,256</u>	<u>£762,894</u>	<u>£577,210</u>
<b>Total funds held as</b>					
Investments	199,345	-	-	199,345	80,733
<b>Total fixed assets</b>	<u>£199,345</u>	<u>£ Nil</u>	<u>£ Nil</u>	<u>£ 196,381</u>	<u>£ 80,733</u>
Short term deposits	206,104	-	-	206,104	202,550
Debtors	219	-	-	219	725
Cash at bank and in hand	172,921	13,960	174,256	361,137	293,202
<b>Total current assets</b>	<u>379,244</u>	<u>13,960</u>	<u>174,256</u>	<u>567,460</u>	<u>496,477</u>
Less creditors due within one year	(3,911)	-	-	(3,911)	-
<b>Net current assets</b>	<u>375,333</u>	<u>13,960</u>	<u>174,256</u>	<u>563,549</u>	<u>496,477</u>
<b>Total assets less current liabilities</b>	<u>£ 574,678</u>	<u>£ 13,960</u>	<u>£ 174,256</u>	<u>£762,894</u>	<u>£577,210</u>

With the exception of the General Fund these are designated funds which have been set aside by the trustees in order to make provision for future expenditure on the purposes indicated by the title of each fund. The purposes for which these funds are used remains at the discretion of the Area Meeting.

*Luton and Leighton Area Meeting Annual Report 2021*  
(Charitable Incorporated Organisation Charity number 1173865)

**NOTES TO THE ACCOUNTS - YEAR ENDING 31 DECEMBER 2021/cont...**

**2 Unrestricted Funds (Local Meetings)**

	Notes	£	Bedford £	Berk'msted £	Harpenden £	Hemel Hempstead £	Leighton Buzzard £	Luton £	Milton Keynes £	St. Albans £	Watford £	Total 2021 £	Total 2020 £
<b>INCOME</b>													
Donations and legacies	4	-	15,312	1,020	10,414	6,274	3,150	4,433	36,598	7,731	20,976	105,908	118,859
Other trading activities	5	-	7,309	4,507	16,783	7,277	2,503	745	14,107	932	16,594	70,757	78,995
Investments	6	-	2	-	7	3	-	-	-	-	10	22	504
Charitable activities		-	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	2,335	-	-	2,335	1,869
<b>Total</b>		-	22,623	5,527	27,204	13,544	5,653	5,178	53,040	8,663	37,580	179,022	200,227
<b>EXPENDITURE</b>													
Charitable activities	7	-	20,388	6,937	58,431	15,818	3,095	5,210	40,070	9,016	31,914	190,879	217,214
<b>Total</b>		-	20,388	6,937	58,431	15,818	3,095	5,210	40,070	9,016	31,914	190,879	217,214
<b>Net gains/(losses) on Investments</b>													
Net income/(expenditure)		-	-	-	-	1,488	-	-	-	-	-	1,488	1,008
<b>Transfer between funds</b>													
Contributions to Area Meetings		-	-	-	-	(1,000)	(500)	-	(9,000)	-	-	(10,500)	(12,950)
Other transfers		-	-	-	16,000	-	-	-	-	-	-	16,000	3,878
Transfer to/from old charity		-	-	-	-	-	-	-	-	-	-	-	13,146
Transfers		-	-	-	16,000	(1,000)	(500)	-	(9,000)	-	-	5,500	4,074
<b>Net movement in funds</b>													
Funds brought forward at 1 January		-	2,235	(1,410)	(15,227)	(1,776)	2,058	(32)	3,970	(353)	5,666	(4,869)	(11,905)
<b>Funds carried forward at 31 December</b>		-	20,301	8,633	74,727	33,685	4,432	10,752	35,415	6,915	35,706	230,566	242,471
		£-	£ 22,536	£ 7,223	£59,500	£31,909	£5,490	£10,720	£39,385	£6,562	£41,372	£225,697	£230,566
<b>Held as Investments</b>													
Investments		-	-	-	-	9,637	-	-	-	220	-	9,857	8,369
<b>Total fixed assets</b>													
Debtors		-	-	-	-	-	-	-	-	-	-	-	-
Short term deposits		-	6,270	-	-	-	-	7,939	-	3,810	10,405	3,094	2,168
Cash at bank and in hand		-	16,266	7,223	65,411	22,272	6,490	2,781	39,385	2,532	30,967	28,424	99,577
<b>Total current assets</b>		-	22,536	7,223	68,505	22,272	6,490	10,720	39,385	6,342	41,372	224,845	222,922
Less: Creditors due within one year		-	-	-	(9,005)	-	-	-	-	-	-	(9,005)	(725)
<b>Net current assets</b>		-	22,536	7,223	59,500	22,272	6,490	10,720	39,385	6,342	41,372	215,840	222,197
<b>Total assets less current liabilities</b>		£-	£22,536	£7,223	£59,500	£31,909	£6,490	£10,720	£39,385	£6,562	£41,372	£225,697	£230,566

NOTES TO THE ACCOUNTS -- YEAR ENDING 31 DECEMBER 2021/cont.

### 3 Accounting policies

a) Basis of preparation

The charity constitutes a public benefit as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

b) Incoming recognition policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity.
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

c) Expenditure recognition

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs undertaken to further the purposes of the Charity and their associated support costs.

d) Allocation of support costs

Support costs are those functions that assist the work of the Charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Charity's activities.

e) Land and buildings

Details of the functional properties owned by the Area Meeting are given in note 17 to the accounts. These comprise meeting houses and wardens accommodation which are held for the furtherance of the Meeting's charitable objects. The land and buildings of the meeting houses are included at cost subject to depreciation. The insured value of the properties has been adopted as the deemed cost, exercising the option available on the adoption of FRS 102. In the opinion of Trustees, the greater part of the value lies in the freehold land rather than the buildings.

Given the value of the land element in the carrying value and the programme of maintenance of the buildings, any depreciation in relation to the meeting houses is considered immaterial. Major additions to those meeting houses will be included at their cost and depreciated over their expected life.

f) Investment Assets

Investments are initially recognised at their transaction value and subsequently measured at their market value at the Balance Sheet date using the closing quoted market price. The Statement of Financial Activities includes the net gains and losses on revaluations and disposals throughout the year.

Investment properties are stated at fair value and any change is recognised as part of the net income.

g) Furniture and equipment

The cost of furniture and equipment is included as expenditure of the year in which it is incurred and not depreciated over the anticipated life of those items.

h) Financial instruments

Debtors and creditors with no stated interest rate and which are receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

i) Taxation

All the activities of the Area Meeting are charitable and therefore exempt from Income Tax, Capital Gains Tax and Inheritance Tax. There are no trading profits on which Corporation Tax is payable.

j) Fund accounting

In order to differentiate the availability of funds they are categorised according to the following definitions:

- |               |  |
|---------------|--|
| Unrestricted: | general funds which are freely available for any purpose of the Area Meeting and designated funds which have been set aside for specific purposes but which remain at the discretion of the Meeting. |
| Restricted:   | earmarked by the donor or testator for certain specific purposes.  |
| Endowment:    | funds in which the capital must be preserved and only the income may be used for general or specific purposes as stipulated by the testator or donor.  |

NOTES TO THE ACCOUNTS - YEAR ENDING 31 DECEMBER 2021/cont.

**4 Donations and legacies**

	2021	2020
Donations and contributions	88,880	88,192
Tax reclaimed	15,960	16,368
Legacies	1,068	14,299
	<u>£105,908</u>	<u>£118,859</u>

All amounts received in 2021 relate to unrestricted funds. The legacy of £198,668 received in 2019 is the Stapleton designated fund "for the benefit of Harpenden Quaker Meeting".

**5 Income from other trading activities**

	2021	2020
Lettings	<u>£119,808</u>	<u>£119,732</u>

All amounts received in 2021 and 2020 relate to unrestricted funds.

**6. Investment income**

	2021	2020
Bank interest and dividends received	<u>£3,404</u>	<u>£3,450</u>

All amounts received in 2021 and 2020 relate to unrestricted funds.

**7 Expenditure on charitable activities**

	Direct £	Grants £	Support £	Total 2021 £	Total 2020 £
Events and conferences	6,273	-	-	6,273	2,376
Children and young people	7,983	-	-	7,983	792
Outreach, library, literature, etc.	2,663	-	-	2,663	1,648
Catering and hospitality	93	-	-	93	229
Elders and overseas,	396	-	-	396	1,142
Governance (Note 13)	-	-	9,958	9,958	13,666
Contribution to yearly meeting	-	47,300	-	47,300	53,800
Other contributions	-	4,927	-	4,927	24,509
Grants to individuals	-	-	-	-	1,091
Contributions and subscriptions	-	-	5,390	5,390	1,396
Other (incl. utilities)	-	-	7,021	7,021	7,113
Premises repair and maintenance	-	-	74,620	74,620	76,305
Premises improvements	-	-	9,658	9,658	3,406
Insurance and other	-	-	14,621	14,621	14,314
Wardens, caretaking and cleaning	-	-	54,391	54,391	52,853
Heat, light and services	-	-	15,608	15,608	21,699
Furniture and equipment and other	-	-	37,017	37,017	6,482
	<u>£17,408</u>	<u>£52,227</u>	<u>£228,284</u>	<u>£297,919</u>	<u>£282,821</u>

The 2021 amounts include £16,000 (2020 £3,878) from the Stapleton designated fund spent by Harpenden Quaker Meeting.

NOTES TO THE ACCOUNTS - YEAR ENDING 31 DECEMBER 2021/cont.

**8 Trustees remuneration**

No trustee received any remuneration in respect of service given during the year (2020: £nil). Trustees are entitled to reimbursement of expenses in the performance of their duties. Travel and other costs of £200 were reimbursed to trustees (2020: £nil).

**9 Transfers between funds**

In order to provide the Area Meeting with funds to meet the costs of administration and for the upkeep and development of property LM contributions were transferred to the General Fund from the Local Meetings in proportion to their membership.

**10 Debtors**

	General Fund £	Berkhamsted LM £	Harpenden LM £	Leighton Buzzard LM £	Milton Keynes LM £	St Albans LM £	2021 Total £	2020 Total £
Lettings	-	-	1,195	-	-	-	1,195	-
Gift Aid refund	-	-	1,899	-	-	-	1,899	1,281
Sundry debtors	219	-	-	-	-	-	219	1,612
<b>Total</b>	<b>£219</b>	<b>£Nil</b>	<b>£3,094</b>	<b>£Nil</b>	<b>£Nil</b>	<b>£Nil</b>	<b>£3,313</b>	<b>£2,893</b>

**11 Creditors**

	General fund £	Berk'msted LM £	Harpenden LM £	Leighton Buzzard LM £	Milton Keynes LM £	St Albans LM £	2021 Total £	2020 Total £
Sundry Creditors	£3,911	£Nil	£9,005	£Nil	£Nil	£Nil	£12,916	£725

**12 Contributions and grants**

	Area Meeting £	Local Meetings £	Restricted Funds £	2021 Total £	2020 Total £
To Britain Yearly Meeting	-	47,300	-	47,300	53,800
To other charitable causes	-	4,927	-	4,927	24,509
To individuals	-	-	-	-	1,091
<b>Total</b>	<b>£-</b>	<b>£52,227</b>	<b>£Nil</b>	<b>£52,227</b>	<b>£79,400</b>

**13 Governance**

	2021 Total £	2020 Total £
Independent examination costs	960	1,320
Other costs	8,998	12,346
<b>Total</b>	<b>£9,958</b>	<b>£12,666</b>

**14 Acting as Agent**

	2021 Total £	2020 Total £
In	4,193	6,535
Out	4,193	6,535
<b>Total</b>	<b>£nil</b>	<b>£nil</b>

**15 Staff costs**

	2021 Total £	2020 Total £
Salaries	54,190	52,534
Social Security Costs & Pension costs	517	319
<b>Total</b>	<b>£54,707</b>	<b>£52,853</b>

NOTES TO THE ACCOUNTS - YEAR ENDING 31 DECEMBER 2021/cont.

**16 Investments**

	2021 Total £	2020 Total £
Quoted investments	209,202	89,102
Investment properties	1,144,870	1,144,870
	<u>£1,354,072</u>	<u>£1,233,972</u>
Fixed Asset investments:	2021 Total £	2020 Total £
Market value at 1 January 2021	89,102	88,806
On acquisition	100,000	-
Net unrealised gain/(loss)	20,100	296
<b>Market value at 31 December 2021</b>	<u><b>£209,202</b></u>	<u><b>£89,102</b></u>

	General Fund £	Hemel Hempstead £	St Albans £	2021 Total £	2020 Total £
The market valuation of investments held at 31 December was:					
Responsible Funds	96,381	-	-	96,381	80,733
Epworth Climate Stewardship Fund	53,569	-	-	53,569	-
Rathbone Funds	49,395	-	-	49,395	-
Aberdeen Ethical World Unit Trust	-	9,637	-	9,637	8,149
Traidcraft (unquoted)	-	-	220	220	220
<b>Total</b>	<u><b>£199,345</b></u>	<u><b>£9,637</b></u>	<u><b>£220</b></u>	<u><b>£209,202</b></u>	<u><b>£89,102</b></u>

The acquisitions in the year comprise Epworth Climate Stewardship Fund £50,000 and Rathbone portfolio £50,000.

**Investment properties**

	2021 £	2020 £
Woburn Sands (see 1 below)	877,680	877,680
Luton cottage (see 2 below)	<u>267,190</u>	<u>267,190</u>
	<u><b>£1,144,870</b></u>	<u><b>1,144,870</b></u>

- 1] The former meeting house at Hardwick Road, Woburn Sands let to Larchfield Nursery LLP on a full repairing lease for 10 years from 6 July 2015 at an annual rental of £20,000. [insured value £877,680].
- 2] The flat at 30a Crawley Green Road, Luton let to a private tenant on a shorthold lease at a monthly rent of £375 per month [insured value £267,190].

In addition to the properties above, the following investment properties are held for which no separate valuation is available.

- 3] The top-floor flat at 5a Lansdowne Road, Bedford let to a private tenant on a shorthold lease at a monthly rent of £600 per month [not separately valued].
- 4] The flat at 22 St Mary's Road, Hemel Hempstead let to a private tenant on a shorthold lease at a monthly rent of £850 per month [not separately valued].
- 5] Cottages adjacent to Leighton Buzzard meeting house leased to the Hightown Praetorian Housing Association for 99 years from 1987 at an annual rental of £30.
- 6] The disused burial ground at Bourne End, Cranfield leased to a private tenant at an annual rental of 50 pence.
- 7] The disused burial ground at Victoria Street, St Albans on a 125 year lease to St Albans District Council from November 2020 to be kept as a Quaker Garden at an annual rental of £1,000, doubling every 25 years.
- 8] The disused burial ground at Wood End, Cross Lanes, Hemel Hempstead leased to a private tenant for 21 years from 2015 at an annual rental of £10.
- 9] The active burial ground at Baker Street, Ampthill [not leased].
- 10] The active burial ground at Hogsty End, Hardwick Road, Woburn Sands [not leased].

NOTES TO THE ACCOUNTS - YEAR ENDING 31 DECEMBER 2021/cont.

**17 Tangible fixed assets - Freehold properties**

The freehold properties (Meeting Houses) have been introduced at a deemed cost based upon their insured values. The insured property values were based upon a valuation by McNeill, Lowe and Palmer, Chartered Surveyors on 15 August 2015.

The Area Meeting is the beneficial owner of the following functional properties:

	<i>Original cost £</i>	<i>Date of acquisition</i>	<i>Additions £</i>	<i>Date of Addition</i>	<i>Deemed Cost 2021</i>
Bedford meeting house 5 Lansdowne Road, Bedford MK40 2BY	3,000	1955	157,097	1999	1,230,000
Berkhamsted meeting house and burial ground 289 High Street, Berkhamsted HP4 1AJ	469	1818			395,000
Harpenden meeting house 12 Southdown Road, Harpenden AL5 1PD	1,500	1931			525,000
Hemel Hempstead meeting house and burial ground 22 St Marys Road, Hemel Hempstead HP2 5HL	132	1718	37,741		940,000
Leighton Buzzard meeting house and burial ground 25 North Street, Leighton Buzzard	Gift	1744			365,325
Luton meeting house and cottage 28 Crawley Green Road, Luton LU2 0QX	11,029	1963			370,000
Luton burial ground	200	1864			
Milton Keynes meeting house 1 Oakley Gardens, Downhead Park, Milton Keynes MK15 9AEP	232,000	1986			885,000
St Albans meeting house 7 Upper Lattimore Road, St Albans AL1 3UD	490	1912	209,475	1996	505,000
Watford meeting house 150 Church Road, Watford WD1 3QB	1,200	1953	253,231	2007	900,000
					£6,115,325

**18 Unrestricted funds**

	<b>Area Meeting</b>	<b>Local Meeting</b>	<b>2021 Total</b>	<b>2020 Total</b>
Balance brought forward at 1 January 2021	577,210	230,566	807,776	826,062
Net (outgoing)/incoming resources	(37,428)	(11,857)	(49,285)	(31,728)
Gains/(losses) on investments	18,612	1,488	20,100	296
Transfers between funds	(5,500)	5,500	-	-
Exceptional item	210,000		210,000	13,146
<b>Balance carried forward at 31 December 2021</b>	<b>£762,894</b>	<b>£225,697</b>	<b>£988,591</b>	<b>£807,776</b>

**Restricted funds**

Balance brought forward at 1 January 2021	7,260,195	-----	7,260,195	7,260,195
<b>Balance carried forward at 31 December 2021</b>	<b>£7,260,195</b>	<b>-----</b>	<b>£7,260,195</b>	<b>7,260,195</b>
<b>Total funds</b>	<b>£8,023,089</b>	<b>£225,697</b>	<b>£8,248,786</b>	<b>£8,067,971</b>

**19 Analysis of net assets between funds at 31 December 2021**

	Unrestricted Area Meeting £	Local Meeting £	Restricted £	Total funds £
Investments	199,345	9,857	-	209,202
Investment properties	-	-	1,144,870	1,144,870
Freehold properties	-	-	6,115,325	6,115,325
Current assets	567,460	224,845	-	792,305
Current liabilities	(3,911)	(9,005)	-	(12,916)
	£762,894	£225,697	£7,260,195	£8,248,786

**20 Exceptional item**

Sale of Ampthill Meeting House £210,000 (2020: Assets transferred from old charity Luton and Leighton Area Meeting £13,146).

## ADDITIONAL REPORTING TO LLAM AND TO QUAKER LIFE/BYM

The *COVID-19 pandemic* has continued to have a major impact on the Area's life and work. Most Trustee meetings and Area Meetings have been held online or as blended meetings (combining meeting in person with those joining remotely). Local Meetings have also slowly and cautiously moved out of lockdown mode to holding Meetings for Worship in person or blended. Most Meeting Houses had limited use by community groups or other hirers. Risk assessments were regularly reviewed and adapted as regulations changed. Funds were made available for Local Meetings to purchase equipment to enable blended meetings. The financial position of Area Meeting and of each of the Local Meetings remains stable and secure in spite of a significant loss of income. The outlook for this current year looks more hopeful.

The extra work involved during the pandemic has been one of the elements which have led to another *review of the life of the Area Meeting*. This, in combination with difficulty in finding volunteers to serve in key roles, and a concern about handover when current Clerks complete their service has prompted a process of exploration using the theme of finding joy and excitement in our Quaker future. This is continuing.

Trustees recognise that there are significant issues ahead of LLAM, and many other AMs in BYM. We need to address our ageing demography and lessen the load carried by those offering service, our need for and use of premises and employees/contractors, ways to simplify and update our ways of working, and crucially address climate emergency.

Trustees have commissioned *quinquennial surveys* of all Meeting Houses, as the last such surveys were carried out more than a decade ago. These have been completed. They have produced a great deal of work and identified some major items of expenditure. The pressure of work has limited progress on other strategic aims of sustainability and accessibility.

Significant work has been done on *policies* this year. The Area's new Safeguarding Coordinator is working closely with the BYM Safeguarding Officer on the model policy and procedures issued by BYM. This is proving to be a slow but steady process, with the aim of having everything in place by the end of 2022. In regard to *employment matters*, all of the necessary policies in relation to the six wardens and caretakers who are our employees have been drafted and agreed. Our *reserves and investment policies* have also been reviewed and as a result £100,000 has been invested in low to medium risk funds.

*We are grateful for the dedicated work of our employees and contractors during the challenging year.*

### Review of progress on agreed priorities

Our governing body agreed in 2020 to set priorities for 2020-2022, rather than for only one year. These were framed in the context of BYM's way forward for Quakers in Britain.

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*Learning what love requires of us* - The COVID-19 pandemic has made us reflect on the ways our traditional patterns of meeting might have unintentionally excluded some. Use of technology to facilitate blended meetings also excludes but in different ways. We have learned that for most of us it is more important for to be able to hear one another than to see each other. There is still a great desire to meet in person in our Meeting Houses. We reflected on the language we use to express our care for each other and have agreed to move away from the term 'overseer' and adopt the phrase 'pastoral care'. We held meetings for learning on: 'Responding to the Climate Emergency - what is our part in this great work? Inspiration, guidance and examples for practical involvement'; and 'Caring for the Earth' - an all-age meeting, later described as "A very moving, well-paced, spiritual event". More than forty Friends participated online in each event.

*Sustainability* - Concern about the climate crisis has prompted us to begin exploring how to move away from the use fossil fuels for heating our properties. A pilot project based on one of our Local Meetings may point the way forward. We are trying to find solutions which will be reasonable and appropriate. The results of the quinquennial surveys provide a baseline for efforts to make our Meeting Houses more sustainable.

The exploration of *privilege and equality* took some unexpected directions. Who is included or excluded by the use of on-line meetings ('Zoom') has been one dimension. Concern for refugees resulting in specific actions by Local Meetings has been one way in which our commitment has been expressed. Another has been through conversations about gender and sexuality. We are wrestling with the costs of accessibility options for some of our Meeting Houses.

The upgrading of our *safeguarding* policies and practice has been the focus of considerable effort - preparing an appropriate policy and the tool kit which will accompany it. Progress may seem slow to some but there are aspects that need to be worked through in relation the varied circumstances of our local meetings.

One approach to *easing burdens* has been to engage a specialist company to help with property maintenance. In some of our Meetings, the exigencies of the pandemic helped bring about some simplification of processes.

In relation to the *wider Quaker family*, an important conversation has begun between Trustees of BYM and Trustees of Area Meeting on the right relationship between them. A collaboration with neighbouring Area Meetings to appoint a Local Development Worker and to explore other means of working together is getting underway. In addition to on-going engagement individual links with Quakers worldwide, through FWCC.

Richard Cziborra and Rob Paton,  
Interim Co-clerks, LLAM Trustees

**RELIGIOUS SOCIETY OF FRIENDS**

**LUTON & LEIGHTON AREA MEETING**  
**(Registered Charity number: 1173865)**

**CONSOLIDATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021**

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF LUTON & LEIGHTON AREA MEETING**

I report to the charity trustees on my examination of the annexed accounts of the charity for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants for England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
2. the accounts do not accord with those records;  
or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



K C Fisher FCA  
c/o Myrus Smith  
Chartered Accountants  
Norman House, 8 Burnell Road,  
Sutton, Surrey. SM1 4BW

Dated: 26<sup>th</sup> October 2022