

BISHOP'S STORTFORD COMMUNITY CENTRES CIO
ACCOUNTS
YEAR ENDING 31st MARCH 2024

Bishop's Stortford Community Centres CIO

Trustees Annual Report for the Year Ending 31st March 2024

Reference and Administration Details

Charity Name Bishop's Stortford Community Centres CIO
Charity Number 1173860
Charity Address The Old Monastery, Windhill, Bishop's Stortford, Herts, CM23 2ND

The Trustees managing the charity were as follows;

Mrs Y Akande
Mrs E Bromley
Mrs G Forrest
Mr M Knowles
Mr S Segal
Mrs K Wood
Mr J Wyllie

Structure, Governance and Management

The Bishop's Stortford Community Centres CIO is governed by a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees and the trustees are appointed as follows:

- i) Between three and twelve trustees appointed by charity trustees
- ii) Between zero and three trustees nominated by Bishop's Stortford Town Council

The Trustees administer the charity and meet quarterly.

Objects and Activities

The objects of the CIO are to promote the benefit of the inhabitants of Bishop's Stortford and the surrounding area without distinction of sex or of political, religious or other opinions by the provision of facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants and in particular to manage and run community centres and facilities in furtherance of these objects.

Achievements and Performance

This is detailed in the attached report by the Chairman of the CIO.

Financial Review

Bishop's Stortford Community Centres CIO maintains its reserves between an instant access savings account and a notice account in order to fund its day to day operation and maximise interest received. No funds are in deficit.

Independent Examiners Report to the Trustees of Bishop's Stortford Community Centres CIO

I report on the accounts of the CIO (Charity No. 1173860) for the year ending 31st March 2024, which are set out on pages 4 and 5.

Respective responsibilities of Trustee and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts present with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Print Name

Address

Stuart W J Wilbur

10 Downland Road
Calne
Wiltshire
SN11 0ET

Dated

16 July 2024

Bishop's Stortford Community Centres CIO
Receipts and Payments
For the Year Ending 31st March 2024

		2024	2023
	Restricted Fund	Total Funds	Total Funds
	Unrestricted Fund		
Receipts			
Lettings	121,511	121,511	114,497
Flat Rent	9,600	9,600	9,375
Revenue Grants Received			
Miscellaneous Income			113
Interest Received	4,488	4,488	999
Total Receipts	135,599	135,599	124,984
Payments			
Rates			(552)
Water and Sewerage	1,881	1,881	3,406
Gas	10,551	10,551	8,956
Electricity	14,471	14,471	13,983
Insurance	3,250	3,250	3,106
Cleaning Costs	37,695	37,695	44,775
Cleaning Materials			251
Window Cleaning	1,040	1,040	575
Building Maintenance	29,242	29,242	16,787
Equipment Maintenance	1,061	1,061	843
Equipment	260	260	849
Outsourced Grounds Maintenance			1,856
General Refuse Collection	3,679	3,679	3,344
Caretaking	14,021	14,021	16,037
Telephone	1,215	1,215	974
Bank Charges	281	281	294
Accounting Support/Administration	25,867	25,867	25,867
Professional Fees	2,642	2,642	84
Licences	1,374	1,374	1,184
Other Supplies & Services			603
Total Payments	148,530	148,530	143,222
Net Receipts/(Payments)	(12,931)	(12,931)	(18,238)
Transfer Between Funds			
Cash Funds from Last Year End	127,965	127,965	146,203
Cash Funds this Year End	115,034	115,034	127,965

Bishop's Stortford Community Centres CIO

Statement of Assets and Liabilities For the Year Ending 31st March 2024

	Restricted Fund	Unrestricted Fund	2024 Total Funds	2023 Total Funds
Cash Funds				
Lloyds Current Account		20,280	20,280	10,015
Lloyds Call Account		14	14	2,427
Lloyds Treasury Account		21,569	21,569	45,103
UTB Notice Account		73,171	73,171	70,420
		115,034	115,034	127,965
Other Monetary Assets				
Monies Due to Charity at 31/03		12,672	12,672	11,145
Liabilities				
Monies Owed by Charity at 31/03		12,809	12,809	6,342
Investment Assets				
None				

Approved for and on Behalf of Bishop's Stortford Community Centres CIO on behalf of
all the Trustees

Signed



Dated

8/11/24

Print Name

JOHN WYLLIE

Signed



Dated

19/11/24

Print Name

ERICA BROMLEY

Bishop's Stortford Community Centres Trust CIO

Chairman's Report 2024

I am pleased to present the Chairman's report for year ending 31st March 2024. This was a busy year for the trust as we continued to run and invest in our three community centres; making sure they remain an important and popular facility for the community.

Some of the year's improvements include repairing the roof and decking at Havers Community Centre and painting the outside of the building at St Micheals Mead Community Centre.

Costs continue to rise, however thanks to the hard work of the Town Council and Trustees, I am pleased to say we finished the year with £118,034 which is only slightly down on the year before.

I would like to thank my fellow trustees for their continued support, especially during this difficult period, their hard work and dedication has meant we are prepared for the return of normality and able to continue to offer first class venues to our hirers.

Finally I would also like to thank the Town Council Team who continue to support and help with bookings, finance and other matters.



John Wyllie

Chairman

5th November 2024

