

BISHOP'S STORTFORD COMMUNITY CENTRES CIO
ACCOUNTS
YEAR ENDING 31st MARCH 2023

Bishop's Stortford Community Centres CIO

Trustees Annual Report for the Year Ending 31st March 2023

Reference and Administration Details

Charity Name Bishop's Stortford Community Centres CIO
Charity Number 1173860
Charity Address The Old Monastery, Windhill, Bishop's Stortford, Herts, CM23 2ND

The Trustees managing the charity were as follows;

Mrs Y Akande
Mrs E Bromley
Mrs G Forrest
Mr M Knowles
Mr S Segal
Mrs K Wood
Mr J Wyllie

Structure, Governance and Management

The Bishop's Stortford Community Centres CIO is governed by a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees and the trustees are appointed as follows:

- i) Between three and twelve trustees appointed by charity trustees
- ii) Between zero and three trustees nominated by Bishop's Stortford Town Council

The Trustees administer the charity and meet quarterly.

Objects and Activities

The objects of the CIO are to promote the benefit of the inhabitants of Bishop's Stortford and the surrounding area without distinction of sex or of political, religious or other opinions by the provision of facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants and in particular to manage and run community centres and facilities in furtherance of these objects.

Achievements and Performance

This is detailed in the attached report by the Chairman of the CIO.

Financial Review

Bishop's Stortford Community Centres CIO maintains its reserves between an instant access savings account and a notice account in order to fund its day to day operation and maximise interest received. No funds are in deficit.

Independent Examiners Report to the Trustees of Bishop's Stortford Community Centres CIO

I report on the accounts of the CIO (Charity No. 1173860) for the year ending 31st March 2023, which are set out on pages 4 and 5.

Respective responsibilities of Trustee and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts present with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

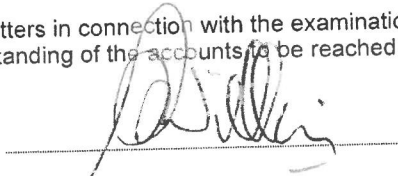
Independent Examiners Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Dated 30 June 2023

Print Name

Stuart W J Wilbur

Address

10 Downland Road
Calne
Wiltshire
SN11 0ET

Bishop's Stortford Community Centres CIO
Receipts and Payments
For the Year Ending 31st March 2023

			2023	2022
	Restricted Fund	Unrestricted Fund	Total Funds	Total Funds
Receipts				
Lettings		114,497	114,497	79,107
Flat Rent		9,375	9,375	3,872
Revenue Grants Received				16,000
Miscellaneous Income		113	113	58,190
Interest Received		999	999	82
Total Receipts		124,984	124,984	157,251
Payments				
Rates	(552)		(552)	552
Water and Sewerage	1,423	1,983	3,406	805
Gas	93	8,863	8,956	5,200
Electricity	9,475	4,508	13,983	4,628
Insurance	1,241	1,865	3,106	2,330
Cleaning Costs	17,225	27,550	44,775	27,824
Cleaning Materials	203	48	251	
Window Cleaning	320	255	575	80
Building Maintenance	4,973	11,814	16,787	9,388
Equipment Maintenance	435	408	843	840
Equipment	214	635	849	846
Outsourced Grounds Maintenance		1,856	1,856	1,400
General Refuse Collection	1,196	2,148	3,344	2,320
Caretaking	9,125	6,912	16,037	8,591
Telephone	353	621	974	768
Bank Charges	98	196	294	166
Accounting Support/Administration	8,622	17,245	25,867	19,019
Professional Fees	36	48	84	171
Licences	389	795	1,184	931
Other Supplies & Services		603	603	3,542
Total Payments	54,869	88,353	143,222	89,401
Net Receipts/(Payments)	(54,869)	36,631	(18,238)	67,850
Transfer Between Funds	4,818	(4,818)		
Cash Funds from Last Year End	50,051	96,152	146,203	78,353
Cash Funds this Year End		127,965	127,965	146,203

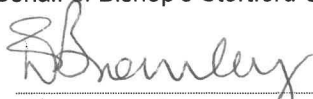
Bishop's Stortford Community Centres CIO

**Statement of Assets and Liabilities
For the Year Ending 31st March 2023**

	Restricted Fund	Unrestricted Fund	2023 Total Funds	2022 Total Funds
Cash Funds				
Lloyds Current Account		10,015	10,015	84,176
Lloyds Call Account		2,427	2,427	21,617
Lloyds Treasury Account		45,103	45,103	
HTB Notice Account				40,410
UTB Notice Account		70,420	70,420	
		127,965	127,965	146,203
Other Monetary Assets				
Monies Due to Charity at 31/03		11,145	11,145	6,221
Liabilities				
Monies Owed by Charity at 31/03		6,342	6,342	10,828
Investment Assets				
None				

Approved for and on Behalf of Bishop's Stortford Community Centres CIO on behalf of
all the Trustees

Signed



Dated

3/11/2023

Print Name

ERICA BROMLEY

Signed



Dated

3/11/23

Print Name

JOHN WYLIE

Bishop's Stortford Community Centres Trust CIO

Chairman's Report

It has been a busy year for the Centres, with the Trustees continuing to invest in all 3 centres to make sure we have up to date facilities fit to support our hirers and the wider local community.

All 3 Centres have been painted/decorated with both Havers & St Michaels Mead having had their floors sanded and re-lacquered

We have invested in increased security at Bishops Park by fitting new double gates and at Havers a new garden fence has been fitted.

On the environmental side, we have installed a new air pump heating system at Havers Community Centre, allowing us to remove all gas pipes etc.

I would like to end this short report by thanking my fellow trustees and the team at Bishop's Stortford Town Council for their help and support throughout the year.

John Wyllie

Chairman

31st October 2023

