

BISHOP'S STORTFORD COMMUNITY CENTRES CIO
ACCOUNTS
YEAR ENDING 31st MARCH 2021

Bishop's Stortford Community Centres CIO

Trustees Annual Report for the Year Ending 31st March 2021

Reference and Administration Details

Charity Name Bishop's Stortford Community Centres CIO
Charity Number 1173860
Charity Address The Old Monastery, Windhill, Bishop's Stortford, Herts, CM23 2ND

The Trustees managing the charity were as follows;

Mrs Y Akande
Mrs E Bromley
Mrs G Forrest
Mr M Knowles
Mr S Segal
Mrs K Wood
Mr J Wyllie

Structure, Governance and Management

The Bishop's Stortford Community Centres CIO is governed by a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees and the trustees are appointed as follows:

- i) Between three and twelve trustees appointed by charity trustees
- ii) Between zero and three trustees nominated by Bishop's Stortford Town Council

The Trustees administer the charity and meet quarterly.

Objects and Activities

The objects of the CIO are to promote the benefit of the inhabitants of Bishop's Stortford and the surrounding area without distinction of sex or of political, religious or other opinions by the provision of facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants and in particular to manage and run community centres and facilities in furtherance of these objects.

Achievements and Performance

This is detailed in the attached report by the Chairman of the CIO.

Financial Review

Bishop's Stortford Community Centres CIO maintains its reserves between an instant access savings account and a notice account in order to fund its day to day operation and maximise interest received. No funds are in deficit.

Independent Examiners Report to the Trustees of Bishop's Stortford Community Centres CIO

I report on the accounts of the CIO (Charity No. 1173860) for the year ending 31st March 2021, which are set out on pages 4 and 5.

Respective responsibilities of Trustee and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts present with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

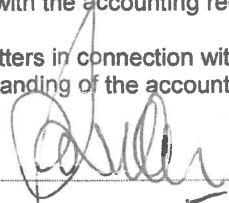
Independent Examiners Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Dated

15. June 2021

Print Name

Stuart W J Wilbur

Address

10 Downland Road
Calne
Wiltshire
SN11 0ET

Bishop's Stortford Community Centres CIO

Receipts and Payments For the Year Ending 31st March 2021

	Restricted Fund	Unrestricted Fund	2021 Total Funds	2020 Total Funds
Receipts				
Opening Balance				
Lettings		18,020	18,020	74,626
Revenue Grants Received		40,482	40,482	9,995
Miscellaneous Income				111
Interest Received		412	412	312
Total Receipts		58,914	58,914	85,044
Payments				
Water and Sewerage		800	800	668
Gas		2,431	2,431	2,595
Electricity		2,062	2,062	(695)
Insurance		1,131	1,131	2,052
Cleaning Costs		12,826	12,826	18,605
Cleaning Materials		494	494	2,577
Window Cleaning		60	60	600
Building Maintenance		664	664	7,857
Equipment Maintenance		3,985	3,985	6,051
Equipment		5,279	5,279	2,115
Outsourced Grounds Maintenance		1,348	1,348	1,224
General Refuse Collection		1,340	1,340	1,936
Caretaking		4,510	4,510	6,378
Telephone		927	927	852
Bank Charges		177	177	277
Accounting Support/Administration		16,999	16,999	16,716
Professional Fees		869	869	600
Licences		858	858	944
Other Supplies & Services	653		653	788
Total Payments	653	56,760	57,413	72,140
Net Receipts/(Payments)	(653)	2,154	1,501	12,904
Transfer Between Funds				
Cash Funds from Last Year End	10,352	66,500	76,852	63,948
Cash Funds this Year End	9,699	68,654	78,353	76,852

Bishop's Stortford Community Centres CIO

Statement of Assets and Liabilities For the Year Ending 31st March 2021

	Restricted Fund	Unrestricted Fund	2021 Total Funds	2020 Total Funds
Cash Funds				
Lloyds Current Account		18,371	18,371	13,282
Lloyds Call Account	9,699	9,916	19,615	23,570
HTB 30 Day Notice Account		40,367	40,367	40,000
	9,699	68,654	78,353	76,852

Other Monetary Assets

Monies Due to Charity at 31/03		253	253	3,320
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Liabilities

Monies Owed by Charity at 31/03	3000	3,735	6,735	4,303
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Investment Assets

None

Approved for and on Behalf of Bishop's Stortford Community Centres CIO on behalf of
all the Trustees

Signed



Dated

11/11/21

Print Name

JOHN WYLLIE

Signed



Dated

24/11/21

Print Name

ERICA BROMLEY

Bishop's Stortford Community Centres Trust CIO

Chairman's Report

2020/2021 was a difficult year for the Trust due to Covid. Our income from hirers was significantly reduced due to both centres being closed much of the time due to lockdown.

Trustees met virtually throughout the pandemic and took decisions that reduced expenditure throughout the year.

We were lucky to receive a Government Covid Revenue Grant for both centres and this as well as the trustees decisions taken meant we ended the financial year with £78,353 in the bank - an increase of £1,501

I would like to thank my fellow trustees for their continued support, especially during this difficult period, their hard work and dedication has meant we are prepared for the return of normality and able to continue to offer first class venues to our hirers.

I would also like to thank our colleagues at Bishops Stortford Town Council who continued to support us throughout the year and made sure the centres were Covid ready when we did re-open.

John Wyllie

Chairman

9th November 2021