BISHOP'S STORTFORD COMMUNITY CENTRES CIO

England & Wales · Charity number 1173860

Details

Status	Registered
Legal form	CIO
Registered	2017-07-19
Register	View on the Charity Commission register

Contact

Address	Bishop's Stortford Town Council The Old Monastry Windhill Bishop's Stortford CM23 2ND
Phone	01279715000

Activities

Objects: TO PROMOTE THE BENEFIT OF THE INHABITANTS OF BISHOP'S STORTFORD AND THE SURROUNDING AREA WITHOUT DISTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY THE PROVISION OF FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS AND IN PARTICULAR TO MANAGE AND RUN COMMUNITY CENTRES AND FACILITIES IN FURTHERANCE OF THESE OBJECTS.

Activities: Provides buildings for hire by the general public and local activity groups i.e. playschools, exercise classes, dance classes, language classes, youth club, church groups, etc.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

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Geography

- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£154,989	£142,266	-	-
2024-03-31	£135,599	£148,530	-	-
2023-03-31	£124,984	£143,222	-	-
2022-03-31	£157,251	£89,401	-	-
2021-03-31	£58,914	£57,413	-	-

Trustees

Name	Role	Appointed
Mr John Wyllie	Chair	2017-07-19
Andrew Swanton		2025-11-06
Ayoyinka Akande		2017-07-19
Dominic Roque		2025-05-08
Karen Wood		2019-05-09
Mark Burlison		2025-03-27
Martin Knowles		2019-05-09
Mrs Erica Bromley		2018-02-01
Saul Segal		2018-02-01

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BISHOP'S STORTFORD COMMUNITY CENTRES CIO

England & Wales - Charity number 1173860

Accounts

BISHOP'S STORTFORD COMMUNITY CENTRES CIO

ACCOUNTS

YEAR ENDING 31st MARCH 2025

REGISTERED CHARITY NO. 1173860

Bishop's Stortford Community Centres CIO

Trustees Annual Report for the Year Ending 31st March 2025

Reference and Administration Details

Charity Name	Bishop's Stortford Community Centres CIO
Charity Number	1173860
Company Number	CE011342
Charity Address	The Old Monastery, Windhill, Bishop's Stortford, Herts, CM23 2ND

The Trustees managing the charity were as follows;

Mrs Y Akande
Mrs E Bromley
Mr M Burlison (Appointed 29th March 2025)
Mrs G Forrest (Removed 7th November 2024)
Mr M Knowles
Mr D Roque (Appointed 8th May 2025)
Mr S Segal
Mrs K Wood
Mr J Wyllie

Structure, Governance and Management

The Bishop's Stortford Community Centres CIO is governed by a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees and the trustees are appointed as follows:

i) Between three and twelve trustees appointed by charity trustees
ii) Between zero and three trustees nominated by Bishop's Stortford Town Council

The Trustees administer the charity and meet quarterly.

Objectives and Activities

The objects of the CIO are to promote the benefit of the inhabitants of Bishop's Stortford and the surrounding area without distinction of sex or of political, religious or other opinions by the provision of facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants and in particular to manage and run community centres and facilities in furtherance of these objects.

The Trustees have had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

This is detailed in the attached report by the Chairman of the CIO.

Financial Review

Bishop's Stortford Community Centres CIO takes a flexible approach to reserves and does not assign a set amount that must always be held in general reserve. Funds held in an earmarked reserve will only be used for the purpose of the earmarked reserve. Reserves are held in instant access and notice accounts in order to fund day to day operation and maximise interest received. No funds are in deficit and amounts can be found under Statements of Assets and Liabilities.

Independent Examiners Report to the Trustees of Bishop's Stortford Community Centres CIO

I report on the accounts of the CIO (Charity No. 1173860) for the year ending 31st March 2025, which are set out on pages 4 and 5.

Respective responsibilities of Trustee and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts present with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..... Dated 01/08/2025

Print Name Martin Brooks

Address Gold Stag Accounts Ltd
Suite 1
The Courtyard
The Old Monastery
Windhill
Bishop's Stortford
Hertfordshire
CM23 2ND

Bishop's Stortford Community Centres CIO
Receipts and Payments
For the Year Ending 31st March 2025

	Restricted Fund	Unrestricted Fund	2025 Total Funds	2024 Total Funds
Receipts				
Lettings		136,374	136,374	121,511
Flat Rent		9,600	9,600	9,600
Revenue Grants Received	3,000		3,000	
Miscellaneous Income		565	565	
Interest Received		5,450	5,450	4,488
Total Receipts	3,000	151,989	154,989	135,599
Payments				
Rates				
Water and Sewerage		4,246	4,246	1,881
Gas		3,162	3,162	10,551
Electricity		11,452	11,452	14,471
Insurance		1,839	1,839	3,250
Cleaning Costs		46,504	46,504	37,695
Cleaning Materials		117	117	
Window Cleaning		1,281	1,281	1,040
Building Maintenance		28,512	28,512	29,242
Equipment Maintenance		688	688	1,061
Equipment		445	445	260
Outsourced Grounds Maintenance		1,224	1,224	
General Refuse Collection		3,864	3,864	3,679
Caretaking		8,668	8,668	14,021
Telephone		951	951	1,215
Bank Charges		274	274	281
Accounting Support/Administration		27,497	27,497	25,867
Professional Fees		84	84	2,642
Licences		1,458	1,458	1,374
Other Supplies & Services				
Total Payments		142,266	142,266	148,530
Net Receipts/(Payments)	3,000	9,723	12,723	(12,931)
Transfer Between Funds				
Cash Funds from Last Year End		115,034	115,034	127,965
Cash Funds this Year End	**3,000**	**124,757**	**127,757**	**115,034**

Bishop's Stortford Community Centres CIO

Statement of Assets and Liabilities
For the Year Ending 31st March 2025

	Restricted Fund	Unrestricted Fund	2025 Total Funds	2024 Total Funds
Cash Funds				
Lloyds Current Account		23,015	23,015	20,280
Lloyds Call Account		14	14	14
Lloyds Treasury Account	3,000	24,751	27,751	21,569
UTB Notice Account		76,977	76,977	73,171
	3,000	**124,757**	**127,757**	**115,034**
Other Monetary Assets				
Monies Due to Charity at 31/03		12,446	12,446	12,672
Liabilities				
Monies Owed by Charity at 31/03	3,000	14,585	17,585	12,809

Investment Assets

None

Approved for and on Behalf of Bishop's Stortford Community Centres CIO on behalf of all the Trustees

Signed R Bromley Dated 6/11/2025

Print Name ERICA BROMLEY

Signed [illegible] Dated 6/11/25

Print Name JOHN WYLLIE

Bishop's Stortford Community Centre CIO
Chairmans AGM Report

Overview

We have seen a continued increase in hirer numbers, encompassing both regular bookings and private party events. This positive trend demonstrates growing community engagement and a sustained interest in the facilities at all of our Community Centres.

Maintenance and Improvements.

Havers
Extensive roof and gutter clean
New metal fence fitted along car park
Pine trees cut down and removed from garden

Bishops Park
Roof repair

St Michaels
New Boiler installed
4 Wall gully and guttering cleared due to leaking roof.
three toilets in the Ladies' and one toilet in the Gents were replaced

These improvements form part of our ongoing commitment to maintaining a high standard of facilities for all users.

Looking ahead, a significant programme of remedial work is scheduled to commence in April 2026. These necessary improvements will be incorporated into the forthcoming budget.

Financial Summary

As detailed in the accounts, income for the year amounted to **£154,989**, with total expenditure of **£142,266**, resulting in a **surplus of £12,723**. Consequently, cash funds at year-end stood at **£127,757**.

I would like to thank my fellow Trustees and Bishop's Stortford Town Council colleagues for their continued help and support in making the Centres run smoothly.

John Wyllie
Chairman
3/11/25

BISHOP'S STORTFORD COMMUNITY CENTRES CIO

England & Wales - Charity number 1173860

Accounts

BISHOP'S STORTFORD COMMUNITY CENTRES CIO

ACCOUNTS

YEAR ENDING 31st MARCH 2024

REGISTERED CHARITY NO. 1173860

Bishop's Stortford Community Centres CIO

Trustees Annual Report for the Year Ending 31st March 2024

Reference and Administration Details

Charity Name	Bishop's Stortford Community Centres CIO
Charity Number	1173860
Charity Address	The Old Monastery, Windhill, Bishop's Stortford, Herts, CM23 2ND

The Trustees managing the charity were as follows;

Mrs Y Akande
Mrs E Bromley
Mrs G Forrest
Mr M Knowles
Mr S Segal
Mrs K Wood
Mr J Wyllie

Structure, Governance and Management

The Bishop's Stortford Community Centres CIO is governed by a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees and the trustees are appointed as follows:

i) Between three and twelve trustees appointed by charity trustees
ii) Between zero and three trustees nominated by Bishop's Stortford Town Council

The Trustees administer the charity and meet quarterly.

Objects and Activities

The objects of the CIO are to promote the benefit of the inhabitants of Bishop's Stortford and the surrounding area without distinction of sex or of political, religious or other opinions by the provision of facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants and in particular to manage and run community centres and facilities in furtherance of these objects.

Achievements and Performance

This is detailed in the attached report by the Chairman of the CIO.

Financial Review

Bishop's Stortford Community Centres CIO maintains its reserves between an instant access savings account and a notice account in order to fund its day to day operation and maximise interest received. No funds are in deficit.

Independent Examiners Report to the Trustees of Bishop's Stortford Community Centres CIO

I report on the accounts of the CIO (Charity No. 1173860) for the year ending 31st March 2024, which are set out on pages 4 and 5.

Respective responsibilities of Trustee and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts present with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..... Dated 16 July 2024

Print Name Stuart W J Wilbur

Address 10 Downland Road
Calne
Wiltshire
SN11 0ET

Bishop's Stortford Community Centres CIO
Receipts and Payments
For the Year Ending 31st March 2024

	Restricted Fund	Unrestricted Fund	2024 Total Funds	2023 Total Funds
Receipts				
Lettings		121,511	121,511	114,497
Flat Rent		9,600	9,600	9,375
Revenue Grants Received				
Miscellaneous Income				113
Interest Received		4,488	4,488	999
Total Receipts		135,599	135,599	124,984
Payments				
Rates				(552)
Water and Sewerage		1,881	1,881	3,406
Gas		10,551	10,551	8,956
Electricity		14,471	14,471	13,983
Insurance		3,250	3,250	3,106
Cleaning Costs		37,695	37,695	44,775
Cleaning Materials				251
Window Cleaning		1,040	1,040	575
Building Maintenance		29,242	29,242	16,787
Equipment Maintenance		1,061	1,061	843
Equipment		260	260	849
Outsourced Grounds Maintenance				1,856
General Refuse Collection		3,679	3,679	3,344
Caretaking		14,021	14,021	16,037
Telephone		1,215	1,215	974
Bank Charges		281	281	294
Accounting Support/Administration		25,867	25,867	25,867
Professional Fees		2,642	2,642	84
Licences		1,374	1,374	1,184
Other Supplies & Services				603
Total Payments		148,530	148,530	143,222
Net Receipts/(Payments)		(12,931)	(12,931)	(18,238)
Transfer Between Funds				
Cash Funds from Last Year End		127,965	127,965	146,203
Cash Funds this Year End		**115,034**	**115,034**	**127,965**

Bishop's Stortford Community Centres CIO

Statement of Assets and Liabilities
For the Year Ending 31st March 2024

	Restricted Fund	Unrestricted Fund	2024 Total Funds	2023 Total Funds
Cash Funds				
Lloyds Current Account		20,280	20,280	10,015
Lloyds Call Account		14	14	2,427
Lloyds Treasury Account		21,569	21,569	45,103
UTB Notice Account		73,171	73,171	70,420
		115,034	**115,034**	**127,965**
Other Monetary Assets				
Monies Due to Charity at 31/03		12,672	12,672	11,145
Liabilities				
Monies Owed by Charity at 31/03		12,809	12,809	6,342

Investment Assets

None

Approved for and on Behalf of Bishop's Stortford Community Centres CIO on behalf of all the Trustees

Signed ..... Dated 8/11/24

Print Name JOHN WYLLIE

Signed E Bromley Dated 19/11/24

Print Name ERICA BROMLEY

Bishop's Stortford Community Centres Trust CIO

Chairman's Report 2024

I am pleased to present the Chaiman's report for year ending 31st March 2024. This was a busy year for the trust as we continued to run and invest in our three community centres; making sure they remain an important and popular facility for the community.

Some of the year's improvements include repairing the roof and decking at Havers Community Centre and painting the outside of the building at St Micheals Mead Community Centre.

Costs continue to rise, however thanks to the hard work of the Town Council and Trustees, I am pleased to say we finished the year with £118,034 which is only slightly down on the year before.

I would like to thank my fellow trustees for their continued support, especially during this difficult period, their hard work and dedication has meant we are prepared for the return of normality and able to continue to offer first class venues to our hirers.

Finally I would also like to thank the Town Council Team who continue to support and help with bookings, finance and other matters.

John Wyllie

Chairman

5th November 2024

BISHOP'S STORTFORD COMMUNITY CENTRES CIO

England & Wales - Charity number 1173860

Accounts

BISHOP'S STORTFORD COMMUNITY CENTRES CIO

ACCOUNTS

YEAR ENDING 31st MARCH 2023

REGISTERED CHARITY NO. 1173860

Bishop's Stortford Community Centres CIO

Trustees Annual Report for the Year Ending 31st March 2023

Reference and Administration Details

Charity Name	Bishop's Stortford Community Centres CIO
Charity Number	1173860
Charity Address	The Old Monastery, Windhill, Bishop's Stortford, Herts, CM23 2ND

The Trustees managing the charity were as follows;

Mrs Y Akande
Mrs E Bromley
Mrs G Forrest
Mr M Knowles
Mr S Segal
Mrs K Wood
Mr J Wyllie

Structure, Governance and Management

The Bishop's Stortford Community Centres CIO is governed by a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees and the trustees are appointed as follows:

i) Between three and twelve trustees appointed by charity trustees
ii) Between zero and three trustees nominated by Bishop's Stortford Town Council

The Trustees administer the charity and meet quarterly.

Objects and Activities

The objects of the CIO are to promote the benefit of the inhabitants of Bishop's Stortford and the surrounding area without distinction of sex or of political, religious or other opinions by the provision of facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants and in particular to manage and run community centres and facilities in furtherance of these objects.

Achievements and Performance

This is detailed in the attached report by the Chairman of the CIO.

Financial Review

Bishop's Stortford Community Centres CIO maintains its reserves between an instant access savings account and a notice account in order to fund its day to day operation and maximise interest received. No funds are in deficit.

Independent Examiners Report to the Trustees of Bishop's Stortford Community Centres CIO

I report on the accounts of the CIO (Charity No. 1173860) for the year ending 31st March 2023, which are set out on pages 4 and 5.

Respective responsibilities of Trustee and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts present with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..... Dated 30 June 2023

Print Name Stuart W J Wilbur

Address 10 Downland Road
Calne
Wiltshire
SN11 0ET

Bishop's Stortford Community Centres CIO
Receipts and Payments
For the Year Ending 31st March 2023

	Restricted Fund	Unrestricted Fund	2023 Total Funds	2022 Total Funds
Receipts				
Lettings		114,497	114,497	79,107
Flat Rent		9,375	9,375	3,872
Revenue Grants Received				16,000
Miscellaneous Income		113	113	58,190
Interest Received		999	999	82
Total Receipts		124,984	124,984	157,251
Payments				
Rates	(552)		(552)	552
Water and Sewerage	1,423	1,983	3,406	805
Gas	93	8,863	8,956	5,200
Electricity	9,475	4,508	13,983	4,628
Insurance	1,241	1,865	3,106	2,330
Cleaning Costs	17,225	27,550	44,775	27,824
Cleaning Materials	203	48	251	
Window Cleaning	320	255	575	80
Building Maintenance	4,973	11,814	16,787	9,388
Equipment Maintenance	435	408	843	840
Equipment	214	635	849	846
Outsourced Grounds Maintenance		1,856	1,856	1,400
General Refuse Collection	1,196	2,148	3,344	2,320
Caretaking	9,125	6,912	16,037	8,591
Telephone	353	621	974	768
Bank Charges	98	196	294	166
Accounting Support/Administration	8,622	17,245	25,867	19,019
Professional Fees	36	48	84	171
Licences	389	795	1,184	931
Other Supplies & Services		603	603	3,542
Total Payments	54,869	88,353	143,222	89,401
Net Receipts/(Payments)	(54,869)	36,631	(18,238)	67,850
Transfer Between Funds	4,818	(4,818)		
Cash Funds from Last Year End	50,051	96,152	146,203	78,353
Cash Funds this Year End		**127,965**	**127,965**	**146,203**

Bishop's Stortford Community Centres CIO

Statement of Assets and Liabilities
For the Year Ending 31st March 2023

	Restricted Fund	Unrestricted Fund	2023 Total Funds	2022 Total Funds
Cash Funds				
Lloyds Current Account		10,015	10,015	84,176
Lloyds Call Account		2,427	2,427	21,617
Lloyds Treasury Account		45,103	45,103	
HTB Notice Account				40,410
UTB Notice Account		70,420	70,420	
		127,965	**127,965**	**146,203**
Other Monetary Assets				
Monies Due to Charity at 31/03		11,145	11,145	6,221
Liabilities				
Monies Owed by Charity at 31/03		6,342	6,342	10,828
Investment Assets				
None				

Approved for and on Behalf of Bishop's Stortford Community Centres CIO on behalf of all the Trustees

Signed E Bromley Dated 3/11/2023

Print Name ERICA BROMLEY

Signed [illegible] Dated 3/11/23

Print Name JOHN WYLLIE

Bishop's Stortford Community Centres Trust CIO

Chairman's Report

It has been a busy year for the Centres, with the Trustees continuing to invest in all 3 centres to make sure we have up to date facilities fit to support our hirers and the wider local community.

All 3 Centres have been painted/decorated with both Havers & St Michaels Mead having had their floors sanded and re-lacquered

We have invested in increased security at Bishops Park by fitting new double gates and at Havers a new garden fence has been fitted.

On the environmental side, we have installed a new air pump heating system at Havers Community Centre, allowing us to remove all gas pipes etc.

I would like to end this short report by thanking my fellow trustees and the team at Bishop's Stortford Town Council for their help and support throughout the year.

John Wyllie

Chairman

31st October 2023

BISHOP'S STORTFORD COMMUNITY CENTRES CIO

England & Wales - Charity number 1173860

Accounts

BISHOP'S STORTFORD COMMUNITY CENTRES CIO

ACCOUNTS

YEAR ENDING 31st MARCH 2022

REGISTERED CHARITY NO. 1173860

Bishop's Stortford Community Centres CIO

Trustees Annual Report for the Year Ending 31st March 2022

Reference and Administration Details

Charity Name	Bishop's Stortford Community Centres CIO
Charity Number	1173860
Charity Address	The Old Monastery, Windhill, Bishop's Stortford, Herts, CM23 2ND

The Trustees managing the charity were as follows;

Mrs Y Akande
Mrs E Bromley
Mrs G Forrest
Mr M Knowles
Mr S Segal
Mrs K Wood
Mr J Wyllie

Structure, Governance and Management

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i) Between three and twelve trustees appointed by charity trustees
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The Trustees administer the charity and meet quarterly.

Objects and Activities

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Achievements and Performance

This is detailed in the attached report by the Chairman of the CIO.

Financial Review

Bishop's Stortford Community Centres CIO maintains its reserves between an instant access savings account and a notice account in order to fund its day to day operation and maximise interest received. No funds are in deficit.

Independent Examiners Report to the Trustees of Bishop's Stortford Community Centres CIO

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Respective responsibilities of Trustee and Examiner

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Basis of Independent Examiners Report

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Independent Examiners Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed _____ Dated 26 July 2022

Print Name Stuart W J Wilbur

Address 10 Downland Road
Calne
Wiltshire
SN11 0ET

Bishop's Stortford Community Centres CIO

Receipts and Payments
For the Year Ending 31st March 2022

	Restricted Fund	Unrestricted Fund	2022 Total Funds	2021 Total Funds
Receipts				
Lettings		79,107	79,107	18,020
Flat Rent		3,872	3,872	
Revenue Grants Received		16,000	16,000	40,482
Miscellaneous Income	58,048	142	58,190	
Interest Received		82	82	412
Total Receipts	58,048	99,203	157,251	58,914
Payments				
Rates	552		552	
Water and Sewerage	376	429	805	800
Gas	(66)	5,266	5,200	2,431
Electricity	2,095	2,533	4,628	2,062
Insurance		2,330	2,330	1,131
Cleaning Costs	3,842	23,982	27,824	12,826
Cleaning Materials				494
Window Cleaning	80		80	60
Building Maintenance	2,040	7,348	9,388	664
Equipment Maintenance	338	502	840	3,985
Equipment	147	699	846	5,279
Outsourced Grounds Maintenance		1,400	1,400	1,348
General Refuse Collection	283	2,037	2,320	1,340
Caretaking	2,030	6,561	8,591	4,510
Telephone	112	656	768	927
Bank Charges	15	151	166	177
Accounting Support/Administration	2,105	16,914	19,019	16,999
Professional Fees	99	72	171	869
Licences	106	825	931	858
Other Supplies & Services	3,542		3,542	653
Total Payments	17,696	71,705	89,401	57,413
Net Receipts/(Payments)	40,352	27,498	67,850	1,501
Cash Funds from Last Year End	9,699	68,654	78,353	76,852
Cash Funds this Year End	**50,051**	**96,152**	**146,203**	**78,353**

Bishop's Stortford Community Centres CIO

Statement of Assets and Liabilities
For the Year Ending 31st March 2022

	Restricted Fund	Unrestricted Fund	2022 Total Funds	2021 Total Funds
Cash Funds				
Lloyds Current Account	50,051	34,125	84,176	18,371
Lloyds Call Account		21,617	21,617	19,615
HTB Day Notice Account		40,410	40,410	40,367
	50,051	**96,152**	**146,203**	**78,353**
Other Monetary Assets				
Monies Due to Charity at 31/03		6,221	6,221	253
Liabilities				
Monies Owed by Charity at 31/03	2,834	7,994	10,828	6,735

Investment Assets

None

Approved for and on Behalf of Bishop's Stortford Community Centres CIO on behalf of all the Trustees

Signed ..... Dated 11/11/2022

Print Name F BROMLEY

Signed ..... Dated 16/11/2022

Print Name JOHN WYLLIE

Bishop’s Stortford Community Centres Trust CIO

Chairman’s Report

The past year was an interesting one for the Trust, since our last AGM we have taken over the running of Bishop’s Park Community Centre and we welcome all their regular and hirers to the family.

We have also seen our regular hirers start to come back after Covid and we have welcomed some new hirers who have joined us throughout the year.

The coming year will be a difficult one for us, with the cost of energy rising and the economic situation in general. The Trustees are committed to running the centres in an efficient and profitably manner.

I would like to end this short report by thanking my fellow trustees and the team at Bishops Stortford Town Council for their help and support throughout the year

John Wyllie

Chairman

31st October 2022

BISHOP'S STORTFORD COMMUNITY CENTRES CIO

England & Wales - Charity number 1173860

Accounts

BISHOP'S STORTFORD COMMUNITY CENTRES CIO

ACCOUNTS

YEAR ENDING 31st MARCH 2021

REGISTERED CHARITY NO. 1173860

Bishop's Stortford Community Centres CIO

Trustees Annual Report for the Year Ending 31st March 2021

Reference and Administration Details

Charity Name	Bishop's Stortford Community Centres CIO
Charity Number	1173860
Charity Address	The Old Monastery, Windhill, Bishop's Stortford, Herts, CM23 2ND

The Trustees managing the charity were as follows;

Mrs Y Akande
Mrs E Bromley
Mrs G Forrest
Mr M Knowles
Mr S Segal
Mrs K Wood
Mr J Wyllie

Structure, Governance and Management

The Bishop's Stortford Community Centres CIO is governed by a Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees and the trustees are appointed as follows:

i) Between three and twelve trustees appointed by charity trustees
ii) Between zero and three trustees nominated by Bishop's Stortford Town Council

The Trustees administer the charity and meet quarterly.

Objects and Activities

The objects of the CIO are to promote the benefit of the inhabitants of Bishop's Stortford and the surrounding area without distinction of sex or of political, religious or other opinions by the provision of facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants and in particular to manage and run community centres and facilities in furtherance of these objects.

Achievements and Performance

This is detailed in the attached report by the Chairman of the CIO.

Financial Review

Bishop's Stortford Community Centres CIO maintains its reserves between an instant access savings account and a notice account in order to fund its day to day operation and maximise interest received. No funds are in deficit.

Independent Examiners Report to the Trustees of Bishop's Stortford Community Centres CIO

I report on the accounts of the CIO (Charity No. 1173860) for the year ending 31st March 2021, which are set *out on pages 4 and 5.*

Respective responsibilities of Trustee and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts present with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ..... Dated 15. June 2021

Print Name Stuart W J Wilbur

Address 10 Downland Road
Calne
Wiltshire
SN11 0ET

Bishop's Stortford Community Centres CIO

Receipts and Payments
For the Year Ending 31st March 2021

	Restricted Fund	Unrestricted Fund	2021 Total Funds	2020 Total Funds
Receipts				
Opening Balance				
Lettings		18,020	18,020	74,626
Revenue Grants Received		40,482	40,482	9,995
Miscellaneous Income				111
Interest Received		412	412	312
Total Receipts		58,914	58,914	85,044
Payments				
Water and Sewerage		800	800	668
Gas		2,431	2,431	2,595
Electricity		2,062	2,062	(695)
Insurance		1,131	1,131	2,052
Cleaning Costs		12,826	12,826	18,605
Cleaning Materials		494	494	2,577
Window Cleaning		60	60	600
Building Maintenance		664	664	7,857
Equipment Maintenance		3,985	3,985	6,051
Equipment		5,279	5,279	2,115
Outsourced Grounds Maintenance		1,348	1,348	1,224
General Refuse Collection		1,340	1,340	1,936
Caretaking		4,510	4,510	6,378
Telephone		927	927	852
Bank Charges		177	177	277
Accounting Support/Administration		16,999	16,999	16,716
Professional Fees		869	869	600
Licences		858	858	944
Other Supplies & Services	653		653	788
Total Payments	653	56,760	57,413	72,140
Net Receipts/(Payments)	(653)	2,154	1,501	12,904
Transfer Between Funds				
Cash Funds from Last Year End	10,352	66,500	76,852	63,948
Cash Funds this Year End	**9,699**	**68,654**	**78,353**	**76,852**

Bishop's Stortford Community Centres CIO

Statement of Assets and Liabilities
For the Year Ending 31st March 2021

	Restricted Fund	Unrestricted Fund	2021 Total Funds	2020 Total Funds
Cash Funds				
Lloyds Current Account		18,371	18,371	13,282
Lloyds Call Account	9,699	9,916	19,615	23,570
HTB 30 Day Notice Account		40,367	40,367	40,000
	9,699	**68,654**	**78,353**	**76,852**
Other Monetary Assets				
Monies Due to Charity at 31/03		253	253	3,320
Liabilities				
Monies Owed by Charity at 31/03	3000	3,735	6,735	4,303
Investment Assets				
None				

Approved for and on Behalf of Bishop's Stortford Community Centres CIO on behalf of all the Trustees

Signed ..... Dated 11/11/21

Print Name JOHN WYLLIE

Signed ..... Dated 24/11/21

Print Name ERICA BROMLEY

Bishop’s Stortford Community Centres Trust CIO

Chairman’s Report

2020/2021 was a difficult year for the Trust due to Covid. Our income from hirers was significantly reduced due to both centres being closed much of the time due to lockdown.

Trustees met virtually throughout the pandemic and took decisions that reduced expenditure throughout the year.

We were lucky to receive a Government Covid Revenue Grant for both centres and this as well as the trustees decisions taken meant we ended the financial year with £78,353 in the bank - an increase of £1,501

I would like to thank my fellow trustees for their continued support, especially during this difficult period, their hard work and dedication has meant we are prepared for the return of normality and able to continue to offer first class venues to our hirers.

I would also like to thank our colleagues at Bishops Stortford Town Council who continued to support us throughout the year and made sure the centres were Covid ready when we did re-open.

John Wyllie

Chairman

9th November 2021