

**Hopton Rehab & Homing Centre**

**Registered Charity No: 1173847**

**Annual Report and Financial Statements**

**For the year ended 31 July 2020**

**Financial Statements  
For the year ended 31 July 2020**

|                                   | <b>Page</b> |
|-----------------------------------|-------------|
| Trustees' Report                  | 1 - 5       |
| Independent Examiner's Report     | 6           |
| Statement of Financial Activities | 7           |
| Balance Sheet                     | 8           |
| Notes to the Financial Statements | 9           |

**Registered Charity number 1173847**

## **Hopton Rehab and Homing Centre**

### **Report of the Trustees**

For the period ended 31 July 2020

The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

### **CHARITY INFORMATION**

**Board of Trustees:**

L Marriott-Lodge  
 T Cooper  
 R Holt  
 T Tregillus (Resigned 4 November 2019)  
 T Woolnough  
 S McMahon (Resigned 16 January 2020)

**Correspondence address and principal office:**

L Marriot-Lodge  
 12 Brooklands Park  
 Craven Arms  
 Shropshire  
 SY7 9RL

**Charity number:** 1173847

**Independent examiner:**

Maria Posiwnycz FCCA TEP MSWW  
 The Coach House  
 Church Road  
 Oxley  
 Wolverhampton  
 WV10 6AB

**Bankers:**

Barclays Bank PLC  
 Leicester  
 LE87 2BB

## **Hopton Rehab and Homing Centre**

Report of the Trustees (*continued*)

For the period ended 31 July 2020

### **TRUSTEES**

The following persons were in office as Trustees for the whole of the period from 1 August 2019 to the date of this report unless otherwise stated:

|                           |                  |
|---------------------------|------------------|
| <b>Board of Trustees:</b> | L Marriott-Lodge |
|                           | T Cooper         |
|                           | R Holt           |
|                           | T Woolnough      |

### **REFERENCE AND ADMINISTRATIVE DETAILS**

Hopton Rehab & Homing Centre is a registered charity, number 1173847. Its correspondence address is c/o L Marriot-Lodge, 12 Brooklands Park, Craven Arms, Shropshire, SY7 9RL.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity was registered with the Charity Commission on 18 July 2017. Its constitution was adopted on 1 February 2017. The governing documents instruct the trustees to act in a way to promote the objects of the charity.

### **RECRUITMENT AND APPOINTMENT OF TRUSTEES**

Recruitment to the Board of Trustees is normally by invitation to individuals with the relevant skills and experience to strengthen the governance of the organisation. Potential Trustees are appointed by resolution passed at a properly convened meeting of the current trustees.

### **OBJECTIVES AND ACTIVITIES**

The charitable object is the promotion of humane behaviour towards horses by providing appropriate care, protection, treatment and security for those which are in need of care and attention by reason of sickness, maltreatment, or poor circumstances, through the provision of facilities for the reception, care and treatment of such animals and the rehoming of them.

We have referred to The Charity Commission's general guidance on Public Benefit Entities when reviewing our aims and objectives and in planning our future activities.

## **Hopton Rehab and Homing Centre**

### **Report of the Trustees (*continued*)**

For the period ended 31 July 2020

## **ACHIEVEMENTS AND PERFORMANCE**

### **Overview**

In our third full year as a registered charity we have continued to make financial progress, further building on the success of year two. We remain totally self-funding, although the £12k foundation loan from a local company in year one is yet to be repaid, with no repayments having been made this year. Our major outgoings again are rental of yards and grazing, farriery, veterinary bills, transport costs and provision of forage and feed for the horses. We have run most of the year at maximum capacity of 40 horses.

Throughout this year the breakdown of the horses coming to the centre has changed significantly, in the percentage of them needing rehabilitation against those whose owners have issues that prevent them from keeping their horse. This is in line with our purpose, of providing a service to, and assisting the health and wellbeing of, people whose circumstances have changed unavoidably and they can no longer look after their horse, whether through loss of income, health or even life.

We continue to engage with volunteers across a range of the charity's activities, enabling us to expand the scope of the skill-sets available to us. The aim is for the volunteers be co-ordinated and supported by a designated trustee, but for now they are under the supervision and guidance of the yard manager.

This year has seen us meet our aim of reducing rental costs, by sourcing cheaper premises local to our centre of operations in the Ludlow area, even though it meant forfeiting some of the facilities available to us previously.

### **Aim**

We aim to reduce hay costs by reducing the maximum number of horses to 20 during the winter months, and sourcing good-quality hay from a local farmer at a reduced rate for bulk purchase. Now that we are in a position to begin to apply for grants, our immediate priority is to be able to employ two more part-time members of staff with equestrian experience. This will further reduce trustee time hands-on at the centre so that they can continue to apply themselves to growing the charity, and ultimately helping more of the local people in need of our services.

### **Fund raising**

In order to support our cashflow, it is vital that we have a range of sources of regular income – never more-so than at present! We continued into our third financial year with the free, weekly market stall, selling donated goods, together with the monthly car boot sales. However, these were brought to an abrupt halt in March with the arrival of COVID-19 and lockdown. Public support in the form of donations of items for the sales has been fantastic, and vastly increased, for which we are extremely grateful. It is these donations alone that enabled the hay bill to be paid. Other planned fundraising events, including quizzes and bingo, also had to be abandoned, as no public functions could be organised. Not to be defeated, we ran a couple of virtual car boot sales online, which were very successful and hugely well-supported. An increase in the range of online funding and giving platforms has enabled us to offer the public a variety of methods to donate and become involved. We have also registered to be involved in an online lottery and obtained a licence to create our own lottery.

Having last year been able to purchase a second-hand 7.5 tonne horsebox by means of a successful 'Go Fund Me' appeal, coupled with generous sponsorship by local company Elevator Equestrian, we were

## **Hopton Rehab and Homing Centre**

### **Report of the Trustees (*continued*)**

For the period ended 31 July 2020

delighted this year to receive a grant from The Peter O'Sullivan Trust to purchase a second-hand 3.5 tonne horsebox. This has been a game-changer for several reasons, not least because it can be driven by a wider range of drivers. However, it is also more economical and easier to pilot around narrow country lanes.

At the same time, we were granted funds to employ two members of staff for a year, to facilitate some stability in the day-to-day care of the horses. We are most grateful to The Peter O'Sullivan Trust for this boost to our finances.

### **Marketing / Technology**

We continue to employ a range of social media, including Facebook, Twitter and Instagram, making use of these free platforms to raise our profile and share our message. Trustee Bob (Terence) Woolnough has created for us a new and improved website, which is funded by a monthly donation from a local estate agent. Development of this website is enabling us to set up an online shop

Our usage of Microsoft Teams has been expanded this year, for holding online Trustee Meetings during lockdown. Despite a few technical hitches with poor internet connections and temperamental devices, we managed to work our way through a couple of agendas which would otherwise have had to be deferred or resulted in dozens of e-mails back and forth.

We have continued to avail ourselves of the volunteer services of an experienced marketer, to whom we are grateful for ongoing support and advice with fundraising and grant applications.

Forest, our Miniature Shetland Pony mascot, also had his outings curtailed by lockdown, having previously attended public events and visited care homes to publicise the charity and fill his bucket.

We hope to apply for further grants this year, targeting specific areas of need.

We would also like to make better use of social media fundraiser initiatives such as 'Giving Tuesday' by having a planned campaign calendar. Ideally, we would like to have a Fundraising Manager, able to focus on this area rather than trying to fit it in-between other tasks.

We were grateful for the discretionary grant which we received from Shropshire Council in relation to COVID-19, which helped us through the summer months. However, with no clear idea of when we will be able to resume normal fundraising activities, we envisage a long, hard winter ahead.

### **Summary**

The 2019-2020 accounts reveal steady financial progress, inevitably hampered by COVID-19, but demonstrating a degree of sustainability that was not in place the previous year. The need for our services, and our ability to fulfil that need, has been underlined by an increase of 10% in horses rehomed. We are only able to achieve these results with the generosity of our donors and sponsors, to whom the Board of Trustees are extremely grateful.

## **Hopton Rehab and Homing Centre**

Report of the Trustees (*continued*)

For the period ended 31 July 2020

### **FINANCIAL REVIEW**

The income of the charity was £110,827 for the year. Expenditure in furtherance of the charity's objectives was £68,783 whilst other expenditure totalled £10,992. This returned a surplus of £31,052 for the year (including £14,232 restricted funds designated for staffing costs until January 2021).

We had hoped to achieve phase one of our reserve fund. However, under the circumstances we consider ourselves fortunate to have been able to cover our expenses. As stated last year, our long-term aim is to have our own premises, so that all the horses can be accommodated on one site. Apart from the sheer convenience, this would eliminate the labour and fuel costs incurred by having to visit multiple sites daily.

### **RESERVES POLICY AND GOING CONCERN**

The trustees aim to maintain reserves at a level sufficient to cover costs related to each period, with a target to accumulate three months' reserves, rising to six months in the future.

### **TRUSTEES RESPONSIBILITY STATEMENT**

The trustees are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of the resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Observe the methods and principles in the Charities SORP 2015 (FRS 102)
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Trustees:



R Holt

11 November 2020



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Hopton Rehab and Homing Centre

**On accounts for the year  
ended**

31 July 2020

**Charity no**

1173847

**Set out on pages**

1 - 9)

**Responsibilities and  
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2020

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

Maria P Posiwnycz

**Date:**

10 December 2020

**Name:**

Mrs Maria Posiwnycz

**Relevant professional  
qualification(s) or body  
(if any):**

Society of Trust and Estate Practitioners

**Address:**

The Coach House Church Road Oxley Wolverhampton

West Midlands WV10 6AB



STATEMENT OF INCOME AND EXPENDITURE  
FOR THE PERIOD 1 August 2019 - 31 July 2020

|                                      | Notes | 2020        | 2019        |
|--------------------------------------|-------|-------------|-------------|
| <b>Income</b>                        |       |             |             |
| Grants                               |       | 47,700      | -           |
| Donations                            |       | 45,834      | 47,157      |
| Livery Fees                          |       | 7,771       | 15,360      |
| Re-charged Expenses                  |       | 588         | 990         |
| Sale of Donated Lorry                |       | -           | 1,100       |
| Sale of Donated Goods                |       | 6,700       | 7,713       |
| Miscellaneous Sales                  |       | 65          |             |
| Fundraising Events                   |       | 447         | 1,926       |
| Gift Aid Claimed                     |       | 1,528       | 772         |
| Other                                |       | 186         | 3,522       |
| Interest Earned                      |       | 9           | 1           |
|                                      |       | <hr/>       | <hr/>       |
|                                      |       | 110,827     | 78,542      |
| <b>Expenditure</b>                   |       |             |             |
| Expenditure on Charitable Activities | 1     | 68,783      | 64,477      |
| Governance Costs                     | 2     | 7,087       | 4,502       |
| Fundraising Costs                    | 4     | 3,905       | 1,803       |
|                                      |       | <hr/>       | <hr/>       |
|                                      |       | 79,775      | 70,782      |
| <b>Nett Income/(Expenditure)</b>     |       | <hr/> <hr/> | <hr/> <hr/> |
|                                      |       | 31,052      | 7,760       |
| <b>Reconciliation of Funds</b>       |       |             |             |
| Total funds brought forward          |       | - 4,601     | - 12,361    |
| Nett movement in funds               |       | 31,052      | 7,760       |
|                                      |       | <hr/>       | <hr/>       |
| Total funds carried forward          |       | <hr/> <hr/> | <hr/> <hr/> |
|                                      |       | 26,451      | - 4,601     |

STATEMENT OF ASSETS AND LIABILITIES  
As at 31 July 2020

|  | Notes | 2020                 | 2019                  |
|--|-------|----------------------|-----------------------|
| <b>Fixed Assets</b>                          |       |                      |                       |
| S/H Horseboxes x 2                           | 5     | 13,546               | 3,346                 |
| <b>Current Assets</b>                        |       |                      |                       |
| Barclays Bank Current Account                |       | 88                   | 813                   |
| Barclays Bank Savings Account                |       | -                    | 5                     |
| Barclays Bank Restricted Funds Account       |       | 14,232               | -                     |
| Barclays Bank Hay Fund Account               |       | 2,422                | -                     |
| Barclays Bank Reserves Account               |       | 7,892                | -                     |
| Cash   |       | 181                  | 1,539                 |
| Hay Fund (Cash)                              | -     | 0                    | 1,607                 |
| <b>Creditors Falling Due Within One Year</b> |       |                      |                       |
| Loans  | 3 -   | 11,910               | - 11,910              |
| <b>Nett Current Assets/(Liabilities)</b>     |       | <u>12,906</u>        | <u>- 7,946</u>        |
| <b>Nett Assets/(Liabilities)</b>             |       | <u><u>26,452</u></u> | <u><u>- 4,601</u></u> |
| <b>Reconciliation of Funds</b>               |       |                      |                       |
| Restricted Funds                             |       | 14,232               | -                     |
| Unrestricted Funds                           |       | 12,220               | - 4,601               |
| <b>Total Funds Carried Forward</b>           |       | <u><u>26,452</u></u> | <u><u>- 4,601</u></u> |

Approved by the board of trustees on 11 November 2020 and signed on its behalf by:-



Ruth Holt  
Trustee

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD 1 August 2019 - 31 July 2020

|  | 2020          | 2019          |
|--|---------------|---------------|
| <b>1. Expenditure on Charitable Activities</b>   |               |               |
| Grazing, Stabling & Barn Space Rent  | 19,295        | 22,382        |
| Forage, Feed & Supplements   | 8,704         | 8,621         |
| Vet/Medicines  | 6,878         | 4,766         |
| Farrier  | 5,030         | 6,484         |
| Bedding  | -             | 642           |
| Tack, Equipment & Repairs  | 878           | 2,593         |
| Staff Salaries   | 12,827        | -             |
| Casual Labour  | 10,314        | 11,004        |
| Schooling & Training   | -             | 1,248         |
| Fuel   | 3,229         | 3,452         |
| Trustee Expenses   | 6 394         | 1,413         |
| Volunteer Expenses   | 20            | 100           |
| Sundry   | 1,214         | 447           |
|  | <u>68,783</u> | <u>63,152</u> |
| <b>2. Expenditure on Governance</b>  |               |               |
| Advertising, Including Website Costs   | 573           | 95            |
| Merchandise  | 184           | 266           |
| Vehicle Insurance  | -             | 37            |
| Motor Vehicle Insurance, Tax and Maintenance   | 2,255         | -             |
| Printing, Postage & Stationery   | 343           | 132           |
| Sundry   | 1,005         | 788           |
| Light & Heat   | 50            | 269           |
| Computer Costs   | -             | 86            |
| Repairs  | -             | 836           |
| Liability Insurance  | 2,280         | -             |
| Refreshments & Cleaning  | 344           | -             |
| Subscriptions & Sundry Admin Expenses  | 52            | -             |
|  | <u>7,087</u>  | <u>2,509</u>  |
| <b>3. Loans</b>  |               |               |
| The loan relates to funds received from Equitrain Limited, a company whose directors are also Trustees of this charity. There were no movements on this account during the year. | -             | 972           |
| <b>4. Fundraising Expenses</b>   |               |               |
| Cost of Goods Sold   | -             | 787           |
| Fundraising Events   | 3,830         | 990           |
| Other  | 75            | -             |
|  | <u>3,905</u>  | <u>1,777</u>  |
| <b>5. Asset Purchase</b>   |               |               |
| A second, smaller, Secondhand Horsebox was purchased at a cost of £10,020 and a further £180 was spent on signwriting.   | 10,020        | 2,150         |
|  | 180           | 1,196         |
|  | <u>10,200</u> | <u>3,346</u>  |

**6. Trustee Expenses**

Expenses paid to trustees during the year represents reimbursements made to 1 trustees (2019 £1,413) for expenditure incurred in their role as trustee. Trustees worked honorarily for the charity during the year and received no remuneration (2019 nil).

**7. Bank and cash**

Bank and cash includes cash from the sale of goods along with cash drawn from the bank to fund expenditure.

Cash from the sale of goods is generally set aside for the purpose of buying winter hay stocks.