

**The Parish of Salisbury Plain**  
**ANNUAL REPORT AND ACCOUNTS OF THE PAROCHIAL CHURCH COUNCIL**  
**FOR THE YEAR ENDED 31<sup>st</sup> December 2021**

**Administrative information**

The Parish of Salisbury Plain was created on 1<sup>st</sup> January 2014 and is a one-parish benefice comprising the historic parishes of All Saints' & St Mary, Chitterne; St Mary's Orcheston; St Mary's Shrewton; and St Thomas à Becket, Tilshead. It is part of the Diocese of Salisbury within the Church of England. The correspondence address is The Rectory, Chapel Lane, Shrewton, SP3 4BX

The Parochial Church Council (PCC) is a charity registered with the Charity Commission (No. 1173846) Registration was effective 18<sup>th</sup> July 2017. PCC members who have served from the 12<sup>th</sup> May 2021 until the date this report was approved are:

<i>Incumbent:</i>	The Revd Canon Eleanor Rance	Chairman
<i>Assistant Curate:</i>	The Revd Stéphane Javelle	(resigned 31st October 2021)
<i>Wardens:</i>	Mike Badham-Thornhill Richard Essberger Ewart Grant Hilda Renshaw John Smedley	Vice Chairman
<i>Representatives on the Deanery Synod:</i>	Sarah Gooch Mary Lace	
<i>Elected members:</i>	John Badgery Janice Hassett Andrew Macdonald Debby Potter Robert Pryor Virginia Pryor Sally Shepherd	Secretary
<i>Co-opted members:</i>	Sam Shepherd	Treasurer

## **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

## **Objectives and Activities**

The Salisbury Plain Benefice PCC has the responsibility of co-operating with the incumbent, the Revd Canon Eleanor Rance, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has oversight of the Maddington Church Room in the historic parish of Maddington/Shrewton.

## **Achievements and Performance**

### **CHURCH ATTENDANCE & WORSHIP**

As at 31<sup>st</sup> December 2021 there were 153 parishioners on the Church Electoral Roll. During the year we lost 7 members of the roll, either through moving away or death. It is again difficult to provide 'average' figures for worship in the parish during the past year due to the fact that from January-early April the churches were closed for corporate worship, and when they re-opened not all felt able to return. What follows gives an indication of the type of worship that was possible and roughly what numbers attended:

Zoom worship on Sundays – an average of around 20-25 people attending in the morning and 6-10 in the evenings during the first quarter of 2021, when no worship in church took place. The weekly Evensong continued throughout the year, along with a Zoom Morning Prayer on Mondays. These services tended to gather between 4 and 9 people online.

Worship in churches on Sundays- an average across the parish of around 20 for the main morning service.

Daily prayers- the ministry team began to record an audio clip of prayers in March 2020. These were then distributed to the mailing list of 100 households on a daily basis. In the late summer of 2021, some felt ready to be removed from this mailing list due to life having returned to some sort of normality. The daily prayer mailing list remains at just under 90 addresses.

YouTube- films for reflection were provided for every day during Lent, with contributions from members of the local church community, from the Archdeacon of Sarum, and Bishops of Ramsbury and Salisbury. YouTube was also used to share a very short reflective clip of the sea during the early summer when many were still unable to leave their homes for visits. This was very well received by the wider community.

Worship at home- along with the provision of resources on YouTube, we also moved the Lent Course online, and provided Holy Week resources for people at home. We marked Ash

Wednesday with the production of a prayer card on which an ash cross had been applied, and we also marked Mothering Sunday with distribution of a prayer leaflet and flowers to numerous members of our parish.

For Remembrance in 2021, two services took place exclusively outside in order to maintain social distancing. Attendance across the parish was good, in spite of this.

Attendance on Christmas morning is not indicative of the numbers we normally expect, but it is included here for reference.

	2019	2020	2021
Chitterne	48	20	38
Orcheston	44	18	24
Shrewton	82	35	30
Tilshead	53	29	30

### **Ministry, including worship, with Schools & Families in 2021**

From January until the end of the summer term, weekly collective worship was provided to the schools in the form of a film, and while we had the opportunity to meet with specific groups occasionally across the year, 'in person', the majority of our schools meetings (including governance) and activity took place online. Over the summer, a uniform swap shop was run for Shrewton school, and throughout the year provision of financial and food support was coordinated between the clergy, Candlemas and the local schools. Between September and October it was possible to visit in the schools and we were involved in an OFSTED inspection, interviews for staff posts, and Collective worship during this period. From October-December we returned to online provision, and this included 'live' RE sessions.

The following additional resources were provided:

Weekly Collective worship	provided in MP4 format from throughout the year for both schools; and for 5-7 weeks 'in person' from Sep-Oct 2021
Easter Worship	In person at GUL Riverside for Shrewton
Experience Easter	Full set of resources provided to Tilshead school for Experience Easter to take place in school with teachers
Getting ready for school	resources for all children beginning in the 2 schools sent to families during summer term
Yr 6 Leavers Day Service	provided in school for Shrewton only
End of Year Worship	Recorded and sent to both schools for use across the community



Harvest loaves	resources and instructions provided for loaf-making in school
Harvest Service	provided in church in Shrewton, and 'live' on Teams for Tilshead
Christmas Service	recorded in church with contributions from local church community and sent as a video to both schools.

The activity packs were first created in the summer of 2020, and these continued to be distributed across the whole of 2021, with 10 sets being made and shared across the year- 300 packs in all. The WhatsApp group allowed for families to swap ideas and photos and to share their exploits. At the end of the summer holidays we were able to host a 'Teddy Bear's Picnic' event outside and this was a great opportunity for families to spend a little more time with one another. The membership of this group has increased across the year and has also been the trigger for pastoral and practical engagement with some families.

#### **Occasional Offices in the Benefice (or at the crematorium):**

Baptisms	5 (2)	(Chitterne 1, Orcheston 1, Shrewton 3, Tilshead 0)
Marriages	3 (2)	(Chitterne 0, Orcheston 1, Shrewton 2, Tilshead 0)
Funerals	10 (13)	(Chitterne 2, Orcheston 1, Shrewton 5, Tilshead 2)

In addition to this there were 5 services to bury ashes (Chitterne 2, Orcheston 0, Shrewton/Rollestone/Maddington 2, Tilshead 1). Assistance and support to bereaved families was also offered to several families, and one memorial service took place.

#### **Review of the year**

The PCC met online on 10<sup>th</sup> March and for the APCM on 12<sup>th</sup> May, and in person on 15<sup>th</sup> September, and 10<sup>th</sup> November. Changes to Church Representation Rules meant that additional decision making during the course of 2021 could be undertaken by correspondence, with decisions and resolutions being recorded, and added to minutes at subsequent meetings. Business during this year inevitably focused around the various changes to Coronavirus protocols, as well as our finances, and care of our buildings. In the autumn of 2021 the parish participated in the diocesan Generous Giving campaign. The PCC complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 by having due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults within the parish. Those due for safeguarding refresher training attended a course online as provided by the diocese.



## Financial Review

Receipts for the financial year were £93,900 (2020 £112,300). The reduction in income is a reflection of the reduction in grants and VAT refunds for building works. The underlying income of the parish is slightly higher than in 2020.

Giving over the year has increased both from regular giving and in the collection plate as we were able to hold more church services. We have also benefitted from a number of generous donations and one legacy.

We continue to receive a number of generous grants from local organisations. For these we are most grateful to Shrewton Parish Council and Tilshead Parish Council for grants towards grass cutting costs. The Friends of St Mary's Shrewton have provided support for the replacement of the lighting circuits within the church. The Friends of St Thomas paid for the felling of a dying tree.

Recovery of Gift Aid and receipts of Parochial fees have increased over the previous year.

Fund raising events have increased as restrictions have been eased.

Income from Bank Deposits and Trusts has increased.

Maddington Church Hall fee income has also begun to pick up.

In addition to the income included in the Statement of Account the parish received £116,155 from the sale of the field in Nett Road, Shrewton. This capital has been invested in the CBF Church of England Investment Fund. These investment changes are shown in the Statement of Assets.

Total expenditure was £89,000 (2020 £194,300) to enable the Benefice in Ministry throughout our four villages.

Our contribution to the Parish Share has reduced to £43,300. This lower amount is a consequence of only paying 50% of the Share due for Shrewton. We owe Salisbury DBF £14,900 for 2021. The continuing impact of the pandemic led to the PCC requesting a reduced payment. We are in ongoing discussion with the DBF over how we will make up this payment.

Clergy expenses were £2,600. The Salisbury DBF share of parochial fees amounted to £2,250.

General running costs of insurance, heating, electricity were a little lower at £11,000.

After two years of considerable building works we thankfully had much less this year.

The overall financial result is a surplus of £4,800.

## **Reserves Policy**

At the PCC meeting on 6<sup>th</sup> June 2018 a Financial Management Policy paper was presented to and approved by the PCC, including the following "Salisbury Plain Benefice Reserves Policy".

1. The Reserves of Salisbury Plain Benefice are those unrestricted funds required to ensure prudent financial management.
2. The Reserves do not include funds that were raised for designated purposes, or are restricted in terms of their donation, or are endowments nor property assets.
3. They will ensure that the PCC will meet all the normal costs of running the Benefice, including the ability to pay our Parish Share, our fees to the Diocesan Board of Finance, building insurance, utility bills, costs of service, administration and day to day repairs.
4. The reserves should also meet minor unexpected repair costs including minor works identified in Quinquennial reports.
5. The Reserves Policy recognises that through the Benefice, the four constituent villages will be able to support each other when necessary.
6. The expected running costs for 2022 will be around £90,000. Church of England guidance suggesting three months reserves would give an appropriate reserve of £23,000.
7. In the event that our reserves are consistently below the target sum or are consistently above the target, the PCC will take responsibility to remedy the situation. When reserves drop too low funds should be allocated from a designated fund where that fund is not immediately required for the designated purpose. Where reserves are too high funds could, with the approval of the PCC, be used either supporting a project in the community or designating to an underfunded fabric fund or similar.
8. This Policy should be reviewed annually.

**Approved by the PCC on 2<sup>nd</sup> March 2022 and signed on their behalf by Revd Canon Eleanor Rance (PCC Chairman)**

# INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE SALISBURY PLAIN BENEFICE

This report on the financial statements of the PCC for the year ended 31 December 2021, which are set out on pages 1 to 4, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 43 of the Charities Act 1993 ('the Act').

## Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 43 (2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the regulations.

## Basis of this report


My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the *Church Guidance*, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulationshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 28 February 2022

Signature: 

Name:  Paul Hindle

Position:  Examiner



## SALISBURY PLAIN BENEFICE PCC

## Statement of Account as at 31 December 2021

## RECEIPTS AND PAYMENTS

	Shrewton	Orcheston	Chitterne	Tilshead	Maddington	Benefice	Total	2020 Total
<b>RECEIPTS</b>								
<u>Voluntary Receipts</u>								
Planned Giving - Gift Aid	13,213.00	6,932.00	7,515.00	1,935.00	480.00		30,075.00	26,335
Other Planned Giving	220.00						220.00	220
Church Collections	1,762.75	1,615.00	1,146.06	1,155.45			5,679.26	3,545
Sundry Donations	9,234.00	221.00	710.23	211.00	3,663.50	2,523.00	16,562.73	6,911
Grants	3,770.00	15.00		1,075.00		150.00	5,010.00	27,458
Gift Aid Refund	4,663.71	2,073.51	2,115.51	1,277.68	863.85	500.00	11,494.26	8,384
<u>Church Activities</u>								
Parochial Fees	4,580.00	1,101.00	1,076.00	585.00			7,342.00	5,811
<u>Generating Funds</u>								
Fund-Raising Events	2,703.61	692.10	530.00	685.00	1,236.88		5,847.59	3,845
<u>Receipts from Investments</u>								
Bank & Deposit Interest		1.16	1.54				2.70	21
Trusts	793.95	414.83	398.38	4,692.46			6,299.62	5,317
<u>Other Receipts</u>								
Maddington Fees					1,428.00		1,428.00	829
VAT Grant	1,908.00	225.90	354.76				2,488.66	22,019
Wayleaves	34.16						34.16	-
Allotment fees	341.00						341.00	341
Field rent							-	420
Miscellaneous	275.00	80.00	600.00			87.61	1,042.61	829
<b>Total Receipts</b>	<b>43,499.18</b>	<b>13,371.50</b>	<b>14,447.48</b>	<b>11,616.59</b>	<b>7,672.23</b>	<b>3,260.61</b>	<b>93,867.59</b>	<b>112,285</b>
<b>PAYMENTS</b>								
<u>Church Activities</u>								
Diocesan Parish Share	14,899.20	10,508.40	10,965.60	6,909.60			43,282.80	57,682
Clergy Expenses	620.76	597.41	578.31	605.82		161.47	2,563.77	2,891
DBF Share of fees	1,223.00	596.00	168.00	204.67		52.00	2,243.67	2,477
<u>Running Expenses</u>								
Insurance	2,610.58	1,120.49	2,820.35	2,223.44	452.56		9,227.42	9,178
Maddington Costs							-	272
Electricity & Telephone	145.39	124.51	167.26	753.88	316.74		1,507.78	2,110
Heating Oil							-	449
Water	82.42			82.42	41.00		205.84	205
Building Maintenance	4,963.21	2,898.74	3,008.14	325.31	4,839.42		16,034.82	112,601
Cost of Services	587.51	101.19	277.07	162.02			1,127.79	1,392
Upkeep of Churchyards	1,065.00		350.00	2,160.00			3,575.00	1,570
<u>Charitable Giving</u>								
Overseas							-	-
Home		608.00	930.06	110.00			1,648.06	1,165
<u>Cost of Generating Funds</u>								
Fund-Raising Costs	198.42	138.40		303.67			640.49	914
<u>Church Management</u>								
Administration	1,508.81	356.78	157.78	4,437.77	47.00	479.00	6,987.14	1,429
<b>Total Payments</b>	<b>27,904.30</b>	<b>17,049.92</b>	<b>19,422.57</b>	<b>18,278.60</b>	<b>5,696.72</b>	<b>692.47</b>	<b>89,044.58</b>	<b>194,335</b>
<b>Excess of Receipts over Payments (Payments over receipts)</b>								
	<b>15,594.88</b>	<b>(3,678.42)</b>	<b>(4,975.09)</b>	<b>(6,662.01)</b>	<b>1,975.51</b>	<b>2,568.14</b>	<b>4,823.01</b>	<b>(82,050)</b>

## SALISBURY PLAIN BENEFICE PCC

## Statement of Assets as at 31 December 2021

		Shrewton	Orcheston	Chitterne	Tilshead	Maddington	Benefice
<b><u>Current &amp; Deposit accounts</u></b>							
Orcheston Bank & Cash assets	31/12/20		£12,897.57				
	31/12/21		£3,869.21				
Chitterne Bank Deposit & Current A/cs & Ca:	31/12/20			£19,337.96			
	31/12/21			£15,590.90			
Benefice Current Account	31/12/20	-£7,062.93	£18,201.67	£3,320.85	£19,244.87	£2,414.42	£2,642.44
	31/12/21	£8,531.95	£23,550.45	£2,092.81	£12,582.86	£4,389.93	£5,210.58
Outstanding Gift Aid to recover	31/12/20						£2,350.84
	31/12/21						£2,161.27
<b><u>Liabilities - DBF fees</u></b>	31/12/20	£250.00	£263.00	£0.00	£0.00		£52.00
	31/12/21	£500.67	£108.00	£42.00	£0.00		£0.00
Salisbury DBF 2021 Share	31/12/21	£14,899.20					
<b><u>Investment Funds</u></b>							
Shrewton Land - Nett Road	31/12/2020	£0.00					
5,199.42 Shares in CBF CoE Investment Fund	31/12/2021	£121,597.28					
Orcheston CCLA Fabric Fund	31/12/20		£2,222.29				
	31/12/21		£2,223.45				
Orcheston Church Cottage Income Shares	31/12/20		£13,290.36				
650 Shares in CBF CoE Investment Fund	31/12/21		£15,201.36				
Orcheston - Gaye - Income Shares	31/12/20		£981.44				
48 Shares in CBF CoE Investment Fund	31/12/21		£1,122.56				
Chitterne CBF Deposit Fund	31/12/20			£1,095.79			
	31/12/21			£1,096.36			
CBF Investment Fund	31/12/20			£9,200.20			
	31/12/21			£10,523.08			
CBF Accumulation Investment Fund Shares	31/12/20			£63,267.03			
	31/12/21			£71,221.70			
Tilshead Empire Bungalow Fl 8,672 shares	31/12/20				£158,007.19		
7,727.76 Shares in CBF CoE Investment Fund	31/12/21				£180,726.80		
Tilshead Kempson Fund	31/12/20				£3,435.05		
168 Shares in CBF CoE Investment Fund	31/12/21				£3,928.97		
Land - Empire Bungalow Plot	31/12/20				£30,000.00		
	31/12/21				£30,000.00		
Shrewton Land - Field in Nett Road	31/12/20	£81,000.00					
	31/12/21	£0.00					
Shrewton Allotments	31/12/20	£1,000.00					
	31/12/21	£1,000.00					
Maddington Church Rooms	31/12/20					£1,000.00	
	31/12/21					£1,000.00	

**Note 1** Assets in current accounts have been adjusted for unrepresented cheques at 31/12/20 & 31/12/21 plus cash held

**Note 2** Shrewton still owe 50% of the Parish Share for 2021 payable to Salisbury DBF

**Note 3** Shrewton Land Field sold 27th May for £132,000. Net sale proceeds £116,155.09 reinvested in CoE Investment fund

**Note 4** The Empire Plot Land in Tilshead is at valuation in 2017. The land is being marketed for sale as at 31/12/2021 with guide price of £150,000.

**SALISBURY PLAIN BENEFICE  
2021 BANK RECONCILIATION**

	<b>31/12/2020 OPENING BANK</b>	<b>31/12/2021 CLOSING BALANCE</b>	<b>CHANGE TO CASH BALANCE</b>
<b>SHREWTON</b>	-£7,062.93	£8,531.95	£15,594.88
<b>ORCHESTON</b>	£33,321.53	£29,643.11	-£3,678.42
<b>CHITTERNE</b>	£22,658.81	£17,683.72	-£4,975.09
<b>TILSHEAD</b>	£19,244.87	£12,582.86	-£6,662.01
<b>MADDINGTON</b>	£2,414.42	£4,389.93	£1,975.51
<b>BENEFICE</b>	£2,642.44	£5,210.58	£2,568.14
		<b>TOTAL</b>	<b>£4,823.01</b>
		<b>2021 NET INCOME</b>	<b>£4,823.01</b>



## Notes to the 2021 Accounts

### Salisbury Plain Benefice PCC

1. The Benefice of Salisbury Plain was legally constituted at the end of 2013.
2. The accounts have been prepared on a Receipts & Payments method.
3. The Statement of Account lists separately the accounts for each of the four former parishes, for Maddington Church Rooms, and a general account, which are then consolidated.
4. The Statement of Assets shows all cash holdings and other investment funds held.
5. The investment funds are at market value as at 31<sup>st</sup> December 2021. These funds are invested in the CBF Investment Fund by CCLA on behalf of the Parish.
6. Empire Bungalow Plot, Tilshead is at valuation prepared by Woolley & Wallis dated 20<sup>th</sup> September 2017.
7. Shrewton Land in Nett Road, Shrewton was sold on 27<sup>th</sup> May 2021 for £132,000. The 2017 valuation was £81,000. The net proceeds of sale, £116,155.09 has been invested in the Church of England Investment Fund.
8. The Shrewton allotment land continues to be included at a nominal value of £1,000.
9. The Maddington Church Rooms in Shrewton continue to be included at a nominal value of £1,000.
10. Outstanding Gift Aid is the sum due to be reclaimed from qualifying donations in 2021.
11. Liabilities are those known fees owed to Salisbury Diocesan Board of Finance for fees incurred in the fourth quarter of 2021 but due for payment in January 2022.
12. Shrewton Church has only paid 50% of 2021 Share and so owe the Salisbury Diocesan Board of Finance £14,899.20. The PCC is investigating options to repay this amount.