



## **Epsom Baptist Church CIO**

### **Trustees' Annual Report for 2021**

Epsom Baptist Church is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission (1173824) on 14<sup>th</sup> July 2017. Epsom Baptist Church CIO is also known as Epsom Church.

The purpose of Epsom Baptist Church CIO is the advancement of the Christian Faith according to the principles of the Baptist denomination. In addition the church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

The Trustees in post during 2021 were: Mike Thornton (Minister and Chair), Ian Evans (Church Secretary), David Waddell (Church Treasurer), Stewart Bowman, Wendy Gonzalez Criollo, Gary Hadley (until AGM), Michael Oggudah, Mike Parker, Laura Taylor (until AGM) and XX - Trustee with dispensation (from AGM).

The trustees are responsible for safeguarding the finances and property owned by Epsom Baptist Church CIO.

The governance document requires there to be at least four Ordinary Church Members' Meetings per year, one incorporating the Annual General Meeting (AGM). Unfortunately, over the course of 2021 we were unable to hold four Ordinary Church Members' Meetings due to the Covid-19 pandemic. Our AGM was held in person on 8<sup>th</sup> November 2021. Laura Taylor came to the end of her tenure as Trustee. Gary Hadley resigned as Trustee for personal reasons. XX - Trustee with dispensation was elected at the AGM.

We continued to run services online via YouTube until 20<sup>th</sup> June. Over the summer most services were held outside in the church garden. Services in the main church building restarted in September. These were done in line with government guidance.

During the year six people left membership and sadly one of our members died. The total membership at the end of 2021 was 73.

In addition to supporting partners through the Baptist Missionary Service World Mission and the Baptist Union Home Mission Fund, we provided support for the work of Vision Peoples in Mission UK Trust (registered charity number 1113819) helping Kenyans who are disadvantaged and poverty stricken by meeting their practical, medical and spiritual needs. We also supported the work of Dnipro Hope Mission (registered charity number 1177504) in Ukraine, International Needs (registered charity 1175526) and Spinnaker Trust (registered charity 1111351).

Our parent and toddler group, Giggles, recommenced in October.

Lisa Bell, our youth worker, began volunteering the Emerge Project at Epsom General Hospital, run by Emerge Advocacy (registered charity 1171851), which provides short term support for young people who find themselves in A&E because they are struggling with self-harm or feeling suicidal.

Our Designated Person for Safeguarding left the church membership during the year. Lisa Bell

was appointed as the new Designated Person for Safeguarding. The Safeguarding Procedures were reviewed and updated.

Most of our income is through regular giving of Members; this is augmented by rental income through letting the manse and through hiring out of the church hall and car park. Some of the church's investments were moved to increase returns.

The church hall suffered a leak early in the year which caused significant damage to the back rooms. Repair works was carried out with the costs covered by insurance.

The church has previously investigated rebuilding with the assistance of developers. This has been on hold over the past couple of years and we have begun to investigate whether a building project remains a feasible option for the church.

Ben Scadden, our Minister in Training, completed his training and found a position as minister at another church.

At the end of 2021, in addition to the minister, the church employed three part time members of staff.

For the annual accounts, the church has moved to the Accruals method from the Receipts and Payment method previously used. In the opinion of the Trustees the church is financially sound and has adequate resources to finance its operations for the foreseeable future.

There were no serious incidents during 2021 that should have been reported to the Commission.

Ian Evans  
Church Secretary

29<sup>th</sup> August 2022



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Ian Evans

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**Epsom Baptist Church CIO – Company No. CE011319 – Charity No. 1173824**

**Annual Report and Accounts**

Period ended 31/12/2021

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**Epsom Baptist Church CIO**  
**Charity Information**

**Trustees**

Michael Thornton  
Michael Oggudah  
Wendy Gonzalez Criollo  
David James Waddell  
Michael Parker  
Ian Evans  
Stewart Bowman  
XX – Trustee with Dispensation

**Bankers**

Metro Bank  
One Southampton Row, London WC1B 5HA

**Company Registered Number**

CE011319

**Charity Number**

1173824

**Epsom Baptist Church CIO**  
**Directors Report**

The trustees present their annual report and accounts for the period ended 31 December 2021.

**Principal Activities**

The organisation was engaged in charitable and religious activities.

**Trustees**

The trustees who served between 1 January 2021 and the date of this report were as follows:

Name	Date Appointed	Date Resigned
Michael Thornton		
Michael Oggudah		
Wendy Gonzalez Criollo		
David James Waddell		
Laura Taylor		08/11/2021
Michael Parker		
Ian Evans		
Stewart Bowman		
Gary Hadley		08/11/2021
XX – Trustee with Dispensation	08/11/2021	

The company is a Charitable Incorporated Organisation so the trustees do not hold any shares in the company or receive any dividend payments.

**Small Company Special Provisions**

The report of the trustees has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

This annual report was approved by the board on 04 July 2022.



Ian Evans  
Secretary



David James Waddell  
Treasurer

**Epsom Baptist Church CIO****Income and Expenditure Account for the period from 1 January 2021 to 31 December 2021**

	Notes	2021 £	2020 £
<b>Income :</b>			
Manse, Car Park, Hall and Office Rental		55569	51339
Gift Aided Donations		38315	63924
Surplus from Insurance Claim		17008	0
Gift Aid Tax Refund		9579	15981
General Donations (inc targeted donations)		8347	15608
Job Retention Scheme Grant		0	1210
<b>Total Income</b>		<b>128818</b>	<b>148062</b>
<b>Expenses :</b>			
Salaries and Pensions		87704	84946
Pastor's Housing Costs		22443	22241
Light, Heat and Water		7297	4231
Tithes and Other Donations to Third Parties		6940	15462
Freelance/Self Employed Workers		5794	7027
Property Management Fees		3226	3030
Repairs and Maintenance (exc Insurance Claim)		2336	5901
Insurance Premiums		2047	2067
Accountancy and Payroll		1635	1590
Memberships and other Subscriptions		1397	1051
Telephone and Internet		1324	1653
Information and Publications		896	796
Stationery and Printing		446	1392
Equipment Expensed		550	1994
Advertising and PR		332	542
Hospitality and Entertaining		298	383
Sundries		1515	2556
<b>Total Expenditure</b>		<b>146180</b>	<b>156862</b>
<b>Operating Surplus/(Deficit)</b>		<b>(17362)</b>	<b>(8800)</b>
Interest and other gains		1217	415
<b>Retained Surplus/(Deficit) for the period</b>		<b>(16145)</b>	<b>(8385)</b>
Income and Expenditure account brought forward		2507963	2516348
Income and Expenditure account carried forward		2491818	2507963

**Epsom Baptist Church CIO**  
**Balance Sheet as at 31 December 2021**

	Notes	2021 £	2020 £
<b>Current Assets:</b>			
Equipment		25000	25000
Property		2300000	2300000
Debtors		9579	15981
Prepayments (for services not yet delivered)		1234	1246
Bank Deposits		153618	171795
Equity Funds		15849	0
<b>Total Assets</b>		<b>2505280</b>	<b>2514022</b>
<b>Current Liabilities:</b>			
Creditors – Amount falling due within one year	4	2577	2381
Accruals and Deferred Income received in advance		10885	3224
Adjustments for Historic Errors		0	454
<b>Total Liabilities</b>		<b>13462</b>	<b>6059</b>
<b>Net Assets</b>		<b>2491818</b>	<b>2507963</b>
<b>Capital and Reserves:</b>	5		
Called up share capital		0	0
Income and Expenditure Account		2491818	2507963
<b>Surplus Funds</b>		<b>2491818</b>	<b>2507963</b>
<b>Application of Assets to Funds</b>			
General Fund		2489818	2505963
Building Fund		2000	2000
<b>Total Assets</b>		<b>2491818</b>	<b>2507963</b>

For the period ending 31 December 2021 the company was entitled to exemption under section 477(2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts which includes:

- (i) Ensuring that the company keeps proper accounting records which comply with section 386; and

- (ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year, in accordance with the requirements of Section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.



Ian Evans  
Secretary



David James Waddell  
Treasurer

Approved by the board on 04 July 2022

#### Independent Examiner's Statement

Epsom Baptist Church CIO is a Charitable Incorporated Organisation and is a Registered Charity. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993. In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- (a) To keep accounting records in accordance with section 41 of the 1993 Act; and
- (b) To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or to which, in my opinion, attention should be drawn in order to obtain a proper understanding of the accounts to be reached.



Bruce Embleton MSc ICPA  
Faith in Finance Limited  
8 Old James Street  
Nunhead  
London  
SE15 3TS  
4 July 2022



## **Epsom Baptist Church CIO**

### **Notes to the Accounts for the period 1 January 2021 to 31 December 2021**

#### **1. Accounting Policies**

##### **Accounting Convention**

The accounts have been prepared under the historical cost convention.

#### **2. Reserved Funds**

The charity has a Building Fund but there are no other reserved funds at this time.

#### **3. Charitable Incorporated Organisation**

The company is a Charitable Incorporated Organisation without shareholders. As a result no taxes are payable on its surplus funds and there are no dividends payable to shareholders.

#### **4. Creditors – Amount falling due within one year**

Accountancy Fees	865
Other Trade Creditors	97
Bank Loans and Overdrafts	0
Loans from Trustees	0
Corporation Tax	0
VAT	0
Salaries & Pensions	115
Charitable Donations	1500

#### **5. Share Capital**

Due to the company's status as a Charitable Incorporated Organisation there is no authorised share capital whether issued or not.

#### **6. Transition to Accruals Basis**

The accounts have been prepared on an accruals basis for the first time this year. The comparative figures for 2020 have been adjusted to reflect what these would have been if that year's accounts had also been prepared on an accruals basis and there are therefore some differences between those amounts and the ones shown in last year's accounts.