

YIEWSLEY AND WEST DRAYTON ARTS COUNCIL

England & Wales · Charity number 1173801

Details

Status Registered

Legal form CIO

Registered 2017-07-13

Register [View on the Charity Commission register](#)

Contact

Address West Drayton Art Centre
75 The Green
West Drayton
UB7 7PW

Phone 01895441936

Email admin@southlandsarts.co.uk

Website www.southlandsarts.co.uk

Activities

Objects: TO PROMOTE, MAINTAIN AND ADVANCE PUBLIC EDUCATION IN SUCH CHARITABLE WAYS AS THE TRUSTEES SEE FIT INCLUDING THE ENGAGEMENT AND ENCOURAGEMENT OF ARTS AND CRAFTS INCLUDING VISUAL ARTS, PERFORMING ARTS, WRITTEN ARTS AND DESIGN ARTS.

Activities: To promote, maintain and advance public education in such charitable ways as the trustees see fit including the engagement and encouragement of arts and crafts including visual arts, performing arts, written arts and design arts.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Hillingdon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£27,267	£29,080	-	-
2024-03-31	£20,836	£37,651	-	-
2023-03-31	£13,982	£23,246	-	-
2022-03-31	£8,028	£20,748	-	-
2021-03-31	£30,094	£18,875	-	-

Trustees

Name	Role	Appointed
Alan Boyd		2024-03-21
Ben Parker Dr		2024-03-21
Jason Merry		2024-03-21
Lisa Tompkins		2024-03-21
Vanessa Bonner		2025-08-07

YIEWSLEY AND WEST DRAYTON ARTS COUNCIL

England & Wales - Charity number 1173801

Accounts

Yiewsley and West Drayton Arts Council

Annual Report and Accounts for the period 1 April 2024 to 31 March 2025

Charity number: 1173801

Address: West Drayton Arts Centre
75 The Green
West Drayton
UB7 7PW

Trustees Chris Wright Chair
Olivia Smith
Jason Merry
Lisa Tompkins
Alan Boyd
Dr Ben Parker

1. Our Vision and aims for the Charity

Vision

- To build an accessible creative community

Mission

- To make Southlands Arts Centre one of London's most bespoke Galleries
- To ensure the provision of excellent artistic activities and events for our community
- To involve our local community in provision and artistic development in its many forms
- To ensure our children's development through art education
- To maximise the historic Southlands Arts centre for creative well-being

Values

- **Openness:** We are willing to try new ventures and invite creative challenge
- **Respect:** We work as a team and respect all views
- **Inclusiveness:** We promote access for all, we build strong relationships across partners and communities
- **Courage:** We engage in smart risk-taking, and we then learn and adapt through experience
- **Joy:** We celebrate humanity
- **Stewardship:** We honour our legacy of cultural provision, and we build upon the past to bring cultural activities to future generations

These are the objectives by which the Charity serves the local community and we are pleased to say that in this our latest year we have successfully advanced further along the road laid out above.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

2. Achievements and performance during the year

The year gone by has seen many new developments at the Charity, particularly at our base at Southlands Arts Centre and including the establishment of a new and full board of Trustees.

This has led to much increased activity during the year, including art and photography exhibitions, live music performances, outdoor craft fairs, book readings and many other meetings and ideas.

We have retained our existing long-term room rental clients and will seek more both temporary and longer-term arrangements.

The gardening team has increased in both numbers and efficiency under new leadership, with the massive improvements clear to see, with new planting and revival of existing layouts. The team will seek to enter gardening competitions in the year to follow and with every chance of being chosen.

The Café continues to grow in importance, particularly with the local community, and the year to come should see good progress here, whilst the Trustees will investigate the various options to manage this valuable asset.

We continue to work with the Council (London Borough of Hillingdon) with regard to the new lease and although we have some progress on likely new rent and other possible payments, the new Heads of such a lease have yet to be finalised. We will continue to seek to secure best possible terms and the year to come should see this matter concluded.

Finally, our increased focus at Southlands will, we believe, reflect in the financial position of the Charity showing significant improvement as the new year unfolds.

3. Financial review of the year

Receipts during the year were £27,267, a significant increase on the previous year's figure of £20,836, reflecting the increased activity referred to above.

Despite the increase in activity, careful management of costs resulted in a reduction from £37,651 in the previous year to £29,080 in 2025.

The net result was a loss of £1,814. This represents a major improvement over the previous three financial years, which generated losses of £16,815 (2024), £9,270 (2023) and £12,720 (2022).

It is expected that the ongoing efforts of the Trustees, Members and volunteers in fund-raising and in organising an increasing range of events and activities, while continuing to carefully manage expenditure, will result in the Charity producing a surplus of income over expenditure in financial year 2025-26 and in future years.

4. Reserves policy

Yiewsley and West Drayton Arts Council is a small, local charity and funds available for reserves are limited. Nevertheless, it aims to keep in reserve, to cover contingencies and unexpected costs, not less than 25% of its annual turnover. These funds are invested in an instant-access savings account, in order to generate interest while maintaining immediate availability should they be needed.

Signed C. S. Wright.

Date 24-1-026

Chris Wright
Chair of the Trustees

Independent examiner's report to the trustees of Yiewsley & West Drayton Arts Council

I report to the trustees on my examination of the accounts of Yiewsley & West Drayton Art Council ('The Trust') for the year ended 31st March 2025.

Responsibilities and basis of report

As the trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Lee Mathers MIAB, MCIOF (Cert)
Positive Community Finance Ltd
7 Scholars Rise
Stokenchurch
Buckinghamshire
HP14 3FL

20th January 2026

YIEWSLEY & WEST DRAYTON ARTS COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD ENDING 31 MARCH 2025

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
Income Receipts				
Charitable Activities & Events	19,068	-	19,068	14,689
Fundraising Events	6,241	-	6,241	5,494
Donations, Legacies & Grants	1,858	-	1,858	453
Room & Equipment Hire	100	-	100	200
Total Receipts	27,267	-	27,267	20,836
Expenditure Payments				
Wages, Salaries & National Insurance	8,641	-	8,641	10,938
Premises Repair & Maintenance				
Costs	7,999	-	7,999	9,188
Group & Activity Costs	5,432	-	5,432	10,090
Cost of fundraising events	2,483	-	2,483	784
Office, Printing & Computer Suppliers	2,131	-	2,131	4,440
Legal & Professional Fees	1,642	-	1,642	1,456
Insurance	752	-	752	755
Total Payments	29,080	-	29,080	37,651
Net Receipts/(Payments)	(1,814)	-	(1,814)	(16,815)
Reconciliation of Funds				
Total funds brought forward	9,412	-	9,412	26,227
Total funds carried forward	7,596	-	7,596	9,412

YIEWSLEY & WEST DRAYTON ARTS COUNCIL

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD OF 1 APRIL 2024 TO THE 31 MARCH 2025

Note 1: Accounting Policies

Basis of Preparation

These financial statements have been prepared under the historical cost convention and in accordance with the Charitable Incorporated Organisations (General) Regulation 2012 and Charities Act 2011.

Income Receipts

All material incoming resources have been included on a receivable basis i.e. they are included if the date received falls within the period covered by these accounts.

Expenditure Payments

These have been analysed using a natural classification.

Going Concern

The Trustees assess whether the use of going concern is appropriate (for example, whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern). The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements. The charity is operating on a going concern basis.

Fund Accounting

Unrestricted funds are donations and other income received or generated by the charity's charitable purposes. Restricted general funds are to be used for specific purposes as set out by the funder/donor.

YIEWSLEY AND WEST DRAYTON ARTS COUNCIL

England & Wales - Charity number 1173801

Accounts

Chairs Report

To begin, a reflection on our vision and aims for the charity.

Vision:

To build an exceptional, accessible, creative community

Mission:

- To make Southlands Arts Centre one of London's best arts centres
- To ensure the provision of excellent artistic activities and events for our communities
- To involve our local community in provision and artistic development
- To ensure our children's development through education in the arts
- To maximise the historic Southlands Arts Centre for creative wellbeing purposes

Values:

- **Openness:** we are willing to try new ventures; we are transparent in our operations; we invite creative challenge
- **Respect:** we work as a team; we respect all views and act in a collegiate and supportive manner
- **Inclusiveness:** we promote access for all; we build strong relationships across partners and communities
- **Courage:** we engage in smart risk-taking; we learn and adapt through experience
- **Joy:** we celebrate humanity
- **Stewardship:** we honour our legacy of cultural provision; we build upon the past to bring high quality local cultural activities to future generations

The Charity has three objectives to help it achieve its charitable aims and the vision for the charity, these are:

- To facilitate learning, participation and advancement in arts and creative activity in the local community.
- By offering opportunities for people from the local area and beyond to experience and exhibit art and creative activity through temporary public displays

- By hosting community events which offer opportunities for local people to experience and participate in artistic and creative events in the local area at low cost

In-coming Chair's Statement

" The year passed has seen recovery of Volunteers and Friends lost during the Covid period, with the result that our activities are now well back on track, with much local support.

The Art, Photography, and local Craft exhibitions successfully took place again, along with music concerts and some teaching sessions to help serve the local community.

Two new Trustees have been appointed and this will help drive further developments in the years to come.

Signed Chair of trustees

YIEWSLEY & WEST DRAYTON ARTS COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD ENDING 31 MARCH 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
Income Receipts				
Charitable Activities & Events	14,689	-	14,689	12,021
Fundraising Events	5,494	-	5,494	927
Donations, Legacies & Grants	453	-	453	1,034
Room & Equipment Hire	200	-	200	-
Total Receipts	20,836	-	20,836	13,982
Expenditure Payments				
Wages, Salaries & National Insurance	10,938	-	10,938	11,267
Group & Activity Costs	10,090	-	10,090	6,232
Premises Repair & Maintenance Costs	9,188	-	9,188	1,272
Office, Printing & Computer Suppliers	4,440	-	4,440	2,741
Legal & Professional Fees	1,456	-	1,456	713
Cost of fundraising events	784	-	784	392
Insurance	755	-	755	809
Total Payments	37,651	-	37,651	23,426
Net Receipts/(Payments)	(16,815)	-	(16,815)	(9,444)
Reconciliation of Funds				
Total funds brought forward	26,227	-	26,227	35,671
Total funds carried forward	9,412	-	9,412	26,227

YIEWSLEY & WEST DRAYTON ARTS COUNCIL

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2024

	Total Funds £
Funds of the charity	
Unrestricted Funds	
<i>General Fund</i>	9,412
<i>Operating Reserve Fund</i>	-
<i>SouthlandsLive Contingency Fund</i>	-
Total Charity Funds (year to date)	<u>9,412</u>

No trustees or related parties were paid remuneration or received any other benefits from an employment with the charity or a related entity. Trustee expenses have also not been incurred

Approved by the Trustees and signed on their behalf by:

Signature

Name

Date

YIEWSLEY & WEST DRAYTON ARTS COUNCIL

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YIEWSLEY AND WEST DRAYTON ARTS COUNCIL

England & Wales - Charity number 1173801

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2022		31	March	2023

Section A Reference and administration details

Charity name Yiewsley & West Drayton Arts Council

Other names charity is known by

Registered charity number (if any) 1173801

Charity's principal address

Southlands Arts Centre
 75 The Green
 West Drayton
Postcode UB7 7PW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lakhvir Randhawa	Deputy Chair		AGM
2	Alun Lewis	Trustee		AGM
3	Vincent Raven	Trustee	Resigned March 2023	AGM
4	Tom Wormold	Chair	Resigned November 2022	AGM
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Charity is governed by it's agreed constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation
Trustee selection methods (eg. appointed by, elected by)	Nominated and seconded, followed by election at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROMOTE, MAINTAIN AND ADVANCE PUBLIC EDUCATION IN SUCH CHARITABLE WAYS AS THE TRUSTEES SEE FIT INCLUDING THE ENGAGEMENT AND ENCOURAGEMENT OF ARTS AND CRAFTS INCLUDING VISUAL ARTS, PERFORMING ARTS, WRITTEN ARTS AND DESIGN ARTS.

Summary of the main

--

activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Vision:

To build an exceptional, accessible, creative community

Mission:

- To make Southlands Arts Centre one of London's best arts centres
- To ensure the provision of excellent artistic activities and events for our communities
- To involve our

local community in
provision and
artistic development

- To ensure our
children's
development
through education
in the arts

- To maximise the
historic Southlands
Arts Centre for
creative wellbeing
purposes

Values:

- Openness: we are
willing to try new
ventures; we are
transparent in

our operations; we
invite creative
challenge

- Respect: we work as a team; we respect all views and act in a collegiate and supportive manner
- Inclusiveness: we promote access for all; we build strong relationships across partners and communities
- Courage: we engage in smart risk-taking; we learn and adapt

through experience

- Joy: we celebrate humanity
- Stewardship: we honour our legacy of cultural provision; we build upon the past to bring high quality local cultural activities to future generations

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- To facilitate learning, participation and advancement in arts and creative activity in the local community.
- By offering opportunities for people from the local area and beyond to experience and exhibit art and creative activity through temporary public displays
- By hosting community events which offer opportunities for local people to experience and participate in artistic and creative events in the local area at low cost

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Through out this period, Y&WD Arts Centre has been re grouping following the pandemic. There have been continuing efforts to build on the re-opening of the centre and to bringing groups back into using the environment safely.

A key challenge has been the decision of key Trustees and staff to resign. This has included the Chair and Centre Administrator.

There have been successful efforts to recruit to a new administrator and they have supported a volunteer student, with a background in journalism, social media and comms. They are being supported to develop the charity's online presence and reach to inform and raise awareness.

To meet it's governance requirements, Y&WD Arts Council recognized that further Trustees and development work was required.

Southlands hosted an Open Day on 16 July 2022 to reach out to potential trustees with an informal gathering in the gardens, current trustees meeting potentially new ones to showcase Southlands Centre and the work of the charity

In addition there was an Open Evening 9 February 2023, to hold open discussion on direction of the charity and recruit potential trustees

This helped encourage a number of new potential Trustees to engage and to agree to support the Charity. Their contribution is already being recognized but will be reported in the following year's annual return.

A strategy meeting was convened by the trustees to discuss and agree way forward post Covid. The meeting recognized that access to the events and activities were impacted by COVID. This related to people's

Section D

Achievements and performance

willingness or ability to be socially active, and some groups re-considering their presence due to ill-health or fewer participants.

Discussions focused on developing the charities business model to recover lost revenue, re develop group engagement and make the most of the environment that would include more directly delivered activities, increasing footfall by attracting passers by, e.g. walkers, into the venue and seeing more of what was on offer.

With the appointment of the new administrator, there has been a proactive drive to improve the interior space of the building and make sure it is a fit and safe venue. This has included updating a number of important utilities that had not been possible over previous years. However, this programme has had a significant impact on the Charitable funds, that has not been recovered through fundraising efforts.

There has been a steady consolidation of the Groups, with 12 active groups running through the year. However a couple of key groups have sadly disbanded.

Two of the main fund raising events for the year were able to go ahead. While the regular Southlands Live format did not proceed in early summer, a Southlands Summer festival was held in late summer. Unfortunately, this event coincided with the death of the Queen. After much deliberation, it was agreed that the event would proceed. Unfortunately, given the circumstances it was not as well attend as originally planned and did not generate the returns to stimulate the Charities finances. However, the event was well received by those who attended and enjoyed the opportunity to engage with local crafters and local bands and musicians.

The Southlands Christmas market was able to successfully promote the centre to members of the local community and allow local groups to show case their artistic endeavours. The event generated significant footfall into the centre.

There are a number of 'fixtures' in the Southlands calendar to promote the valuable courses and groups that run through the venue. These included a successful Arts Exhibition and a Photography Exhibition.

These were accompanied by ad hoc events through the year, such as drama based activities around Halloween, readings of classics in December or one off talks, recitals or presentations.

Several funding applications have been submitted to improve the appearance and safety of the building and wider grounds. This has been in response to a couple of incidents of vandalism.

Section E

Financial review

Brief statement of the charity's policy on reserves

This is covered within the Charities Constitution

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:


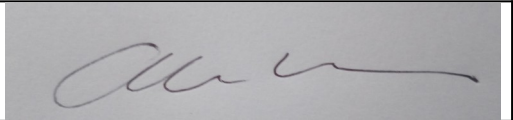
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

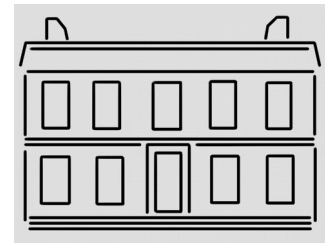
Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lakhvir Randhawa	Alun Lewis
Position (eg Secretary, Chair, etc)	Deputy Chair	Trustee
Date	30/01/2024	

YIEWSLEY AND WEST DRAYTON ARTS COUNCIL

England & Wales - Charity number 1173801

Accounts



Charity Number 1173801

YIEWSLEY & WEST DRAYTON ARTS COUNCIL

ANNUAL GENERAL MEETING

Friday 11th November 2022

MINUTES

Present:

Trustees: Tom Wormald (Chair), Lakhvir Randhawa, Vincent Raven, Alun Lewis

Committee members: Shizana Arshad, Roy Mapplebeck

Members: Alan Boyd (Photography Group), Shirley Oliver (Knitters & Knatterers), Arthur Rooks (Les Artists), Susan McKillican (Violin lessons), James Carson-Kerrigan and members of Hillingdon Vision, Lisa Tompkins (Make Time 4 Art), Nyah Elsworth (volunteer), Ezra Andrews (volunteer), Ray Wasti (volunteer)

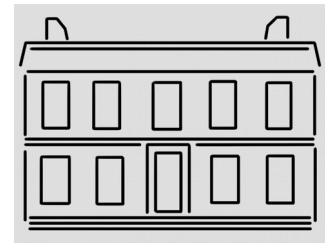
Guests: Cllr Janet Sweeting (Ward Councillor)

Apologies:

1. The Chair welcomed everyone to the AGM and thanked them for making time to attend the first AGM since the pandemic. He also thanked them for the ongoing support given to the Yiewsley & West Drayton Arts Council.
2. Minutes of last AGM agreed.
3. Chairman's Report

Tonight's order of business

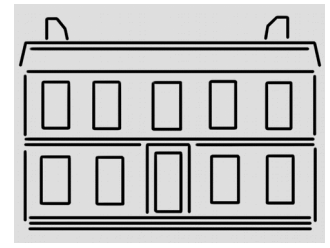
- Trustee re-elections
- Chair's address
- AOB
- Effectively an extraordinary meeting and reflects how much has changed since previous AGM, personally, socially, economically, politically.
- Firstly, want to say how pleased and proud I am that we are here at all... like any charity (or business) we do not have a right to exist... any many charities (and businesses) sadly no longer do.
- This is thanks to the hard work, dedication, unwillingness to be deflected and inability to give up of everyone that volunteer their time to make the Arts Council what it is - and without which, as I have said many times but most especially this time, we would not exist.
- And of course thanks to Shizana - who has been the rock on which everything else has been built, who despite a long period out on furlough has still managed to make so many magical things happen in the time she was here. More about that later!



Charity Number 1173801

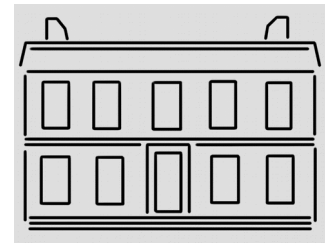
Chair's address

- Firstly, to say that with great sadness, this will be my last AGM as Chair of the Arts Council, that after 6 years I shall be stepping down as Chair and as a Trustee. More on that in a minute.
- In the meantime... over the last year, and despite everything, so much has been achieved. During lockdown, when the centre was closed, we took the opportunity for some detailed planning - who was the Centre aimed at, what were the things we wanted to say about ourselves to them, how would we know if we had been successful.
- This body of work now exists as a platform to build on. But also already in effect - it led to a rebranding of our communications with more engaging social media content, reaching over 3,400 people and bringing 18 stallholders and 400 visitors to the Christmas Market.
- Firstly, our members - the Groups. Since the reopening of the Centre, 1 new and 11 existing groups were firmly established holding their weekly craft workshops and art activities by the end of the reporting period. The Centre was 25% at capacity with the aim to be 50% full by Summer 2021. As we took those early post-lockdown steps we continued to prioritise keeping our Southlands users and volunteers safe and making sure they felt supported and we regularly checked in with our more vulnerable users. A key focus is now on attracting new and diverse Groups to use this fantastic local facility.
- We have also been working to improve communications with our users and the local community through new approaches and better networking opportunities with organisations throughout Hillingdon, including the Borough, Brunel University, Berkshire College of Agriculture, Westminster College, Hillingdon Vision and other local charities and businesses.
- Particularly proud of that fact that in February 2021, we were granted ward funding for a joint programme with Yiewsley Library called Creative Friends. The project was aimed at isolated and vulnerable elderly living in a local care home who would benefit from coming into community spaces and connect and express themselves creatively. As part of the 6 workshops, we also ran a 'lockdown stories' session to give members a space to talk about their experience during the pandemic and express their emotions and feelings. The project helped to identify Southlands as a local arts hub and a place of wellbeing for ALL community groups and improved the wellbeing of participants.
- And the events programme has been vibrant.
 - o In September 2021, we reopened with an outdoor celebration inviting all current group leads, local Councillors and Friends of Southlands to an evening of live opera. We used this opportunity to network with local residents and invited them to join our community. We built strong relations with stakeholders
 - o Also in September, the Southlands photography group coordinated the Photo Flashmob Exhibition which attracted a new audience of photographers from across London. The exhibition was well received with a follow up planned again the following year.



Charity Number 1173801

- o In October, our Autumn Art Exhibition led by the fabulous Lisa Tompkins attracted 360 visitors. The exhibition raised over £800 for the charity whilst also raising £225 for cancer charity Macmillan and children and young people's charity Young Minds through artwork which was donated for this purpose. We also celebrated Black History Month with two film screenings to represent the diversity of the local community.
 - o In November 2021, we joined the Into Film Festival to extend outreach to schools by inviting them to two screenings for primary school children from Laurel Lane Primary School. We welcomed 60 children from years 3 to 6 to watch two animated films, all first timers to the Centre. This month, two of our volunteers, also arranged a recital with 22 people in attendance and raised £243 for the charity.
 - o In December 2021, we held our first Christmas Market since the pandemic, raising almost £1,000 for the charity. We welcomed Kays Kitchen to run the café which helped raise our profile within the local community and built a strong relationship with the local business. We ran a successful social media campaign which reached over 3,400 individuals and brought in 20 stallholders and over 400 visitors throughout the day. The event was attended by the Mayor, MP John McDonnell and Santa himself stopped by with sacks of presents for the children, all for free. We set a successful blueprint for future events and many of our stallholders praised how well it was attended.
 - o In January 2022, we entered the new year with a renowned performance of A Christmas Carol by Trustee and local resident thespian Vincent Raven which was arranged to raise funds for the charity.
 - o In March 2022, Hillingdon Vision held a Mother's Day afternoon tea, supported by Primavera Living (a local floral designer) which raised £160 for the charity.
 - o And in September, after a three year absence, we were able to welcome back live music to the grounds of Southlands with Southlands Summertime Live in association with SouthlandsLIVE. A huge effort from everyone concerned meant we are now firmly back on the map and look forward to returning to our usual July slot next year.
- Phew! Despite everything, the centre is in a strong position to grow and continue to have a positive impact on the local community and beyond. Thank you for everything that people here have done, and to everyone wherever they are that has contributed.
 - So to Shizana - a massive thanks to you, for everything you have done over the past nearly 5 years. As I have said before, when I think back to when we first interviewed you for this role, 5 years ago almost to the day, it is very easy to see that everything about the Centre is left immeasurably improved and enhanced by your hard work and dedication.
 - The role has grown and developed, and the centre has done the same, thanks to everything you have put in.
 - I know it has been tough going and at a lot of the time has felt isolated and under-appreciated (along with many other challenges!), but you have stuck at it, and always



Charity Number 1173801

been cheery and positive. This has provided much needed energy and drive to me, and I am sure the other Trustees will agree. I am personally very sorry to see you go, as I know everyone connected to Southlands will be, but I am also very excited by everything the future holds for you.

- And finally, on a personal note - I am extraordinarily proud of what we have achieved during this period, not least becoming a charity, but also the growth in both breadth and depth of our impact in the community, and of course navigating the unique challenges of the past few years. I am very sad to be leaving it all behind, but in the end I just feel the time has come to pass on the baton. I have been immensely fortunate to work alongside wonderful, talented and committed people here, and have great fun doing so. This has been a really special part of my life, and I look forward to continuing in a new guise (hotdogs and beer!)

4. Treasurer's Report & Annual Accounts

Circulated post event

5. Nomination of Trustees

Tom Wormald has resigned and is not standing for re-election

Alun Lewis, Lakhvir Randhawa and Vincent Raven all resign and have agreed to be nominated for re-election. They are proposed for re-election by Vincent Raven, Roy Mapplebeck and Shizana Arshad respectively, and seconded by Shizana Arshad, Susan McKillican and Ray Wasti.

Members were given the opportunity to ask questions about the new Trustee roles.

6. Any Other Business

Questions were addressed with regards to the delayed works to the damaged windows and doors, which will be underway in the new year by London Borough of Hillingdon.

The AGM closed at 7.45 pm and followed with a leaving party for the Centre Manager (Shizana Arshad) and the Chair (Tom Wormald).

YIEWSLEY & WEST DRAYTON ARTS COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD ENDING 31 MARCH 2022

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
Income Receipts				
Charitable Activities & Events	4,808	-	4,808	473
Donations, Legacies & Grants	383	1,853	2,236	29,613
Fundraising Events	983	-	983	-
Bank Interest	1	-	1	9
Membership Fees	-	-	-	-
Room & Equipment Hire	-	-	-	-
Total Receipts	6,175	1,853	8,028	30,094
Expenditure Payments				
Wages, Salaries & National Insurance	13,408	1,203	14,611	14,973
Office, Printing & Computer Suppliers	2,242	-	2,242	1,660
Legal & Professional Fees	1,752	-	1,752	49
Insurance	746	-	746	724
Premises Repair & Maintenance Costs	565	-	565	1,469
Cost of fundraising events	212	-	212	-
Group & Activity Costs	170	450	620	-
Total Payments	19,095	1,653	20,748	18,875
Net Receipts/(Payments)	(12,920)	200	(12,720)	11,219
Reconciliation of Funds				
Total funds brought forward	48,391	0	48,391	37,171
Total funds carried forward	35,471	200	35,671	48,391

YIEWSLEY & WEST DRAYTON ARTS COUNCIL

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2022

	Total Funds £
Funds of the charity	
Unrestricted Funds	
<i>General Fund</i>	8,671
<i>Operating Reserve Fund</i>	20,000
<i>SouthlandsLive Contingency Fund</i>	7,000
Restricted Funds	
<i>Christmas Fayre 2022</i>	200
Total Charity Funds (year to date)	<u>35,871</u>

No trustees or related parties were paid remuneration or received any other benefits from an employment with the charity or a related entity. Trustee expenses have also not been incurred

Approved by the Trustees and signed on their behalf by:

Signature

Name

Date

YIEWSLEY & WEST DRAYTON ARTS COUNCIL

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD OF 1 APRIL 2021 TO THE 31 MARCH 2022

Note 1: Accounting Policies

Basis of Preparation

These financial statements have been prepared under the historical cost convention and in accordance with the Charitable Incorporated Organisations (General) Regulation 2012 and Charities Act 2011.

Income Receipts

All material incoming resources have been included on a receivable basis i.e. they are included if the date received falls within the period covered by these accounts.

Expenditure Payments

These have been analysed using a natural classification.

Going Concern

The Trustees assess whether the use of going concern is appropriate (for example, whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern). The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements. The charity is operating on a going concern basis.

Fund Accounting

Unrestricted funds are donations and other income received or generated by the charity's charitable purposes. Restricted general funds are to be used for specific purposes as set out by the funder/donor.

YIEWSLEY AND WEST DRAYTON ARTS COUNCIL

England & Wales - Charity number 1173801

Accounts



Yiewsley and West Drayton Arts Council

Trustees Annual Report 2020 - 2021

Dr Tom Wormald (Chair)
Shizana Arshad (Centre Manager)

FORWARD

2020-2021 presented a year of challenges with the Covid pandemic and the national lockdown. This has had a major impact on the activities running at Southlands as the Centre was closed for the best part of the financial year.

However, this period offered Trustees an opportunity to think more deeply about the kind of organisation we want to be and what might best suit our strategic direction. It has also allowed us a thorough review of our priorities and objectives given the changing climate.

As such, we focused our efforts to supporting Centre users and assisting them to go virtual, kept our Trustees engaged with monthly meetings and supported our member of staff and volunteers through unprecedented times. The following report sets out Yiewsley and West Drayton Arts Council's progress during a challenging period between April 2020 and March 2021.

At the last AGM, we shared achievements to date which met with our Year Two (2019-2020) objectives, **to grow and develop what Southlands Art Centre has to offer and expand into new areas.**

In this report, whilst most of our activities were put on hold, we reflect on what our priorities should be and how we deliver these. We also were faced with 3 Trustees stepping down at the end of this period so thought deeply about what kind of people and skillset we want to replace them.



Dr Tom Wormald, Chair, Yiewsley and West Drayton Arts Council

(Registered charity No. 1173801)

WHO WE ARE

The Yiewsley and West Drayton Arts Council charity consists of a Board of Trustees, Committee group and an operational team who are responsible for the running and sustainability of the Southlands Arts Centre, where the charity resides.

TRUSTEES

Tom Wormald (Chair)

Alun Lewis

Lakhvir Randhawa

Vincent Raven

Maureen Thurbon (Treasurer) – resigned April 2020

Cherry Hammond (Secretary) – resigned April 2020

Sylvia Taylor – resigned April 2020

OPERATIONAL TEAM

Shizana Arshad (Centre Manager)

Maureen Thurbon

LEAD VOLUNTEERS

Fraser Fenton (Photography Exhibition)

Roy Mapplebeck (Events)

Steve McKenzie (SouthlandsLIVE)

Lisa Tompkins (Art Exhibition)

OUR CHARITABLE AIM

The Yiewsley and West Drayton Arts Council has been operating for over 50 years, for almost all of that time residing at the Southlands Arts Centre.

We became a charity in July 2017, with the following charitable aim:

*“We aim to develop a programme of high quality community and amateur art and craft engagement and learning opportunities for a wide range of audiences. These opportunities will be available for all people from all sections of the local community to take part in inspirational and creative activities of their choice and through this improve the quality of life of people of all abilities. To attain this, we aim **to advance the education of the public in the understanding and appreciation of the arts**”.*

In order to deliver this overall objective, the Arts Council has defined three areas of activity and focus.

1. To facilitate learning, participation and advancement in arts and creative activity in the local community
2. To offer opportunities for people from the local area and beyond to experience and exhibit art and creative activity through temporary public displays
3. To host community events which offer opportunities for local people to experience and participate in artistic and creative events in the local area at low cost

EXECUTIVE SUMMARY

From 26th March 2020, the UK went into lockdown due to the Covid-19 pandemic and Southlands Arts Centre closed its doors to group activities. To secure, our financial position we made sure all rental income to the financial year end was in. The one member of staff was put onto the Government furlough scheme, whilst Trustees stayed in touch virtually.

Thanks to a Local Government grant and HMRC’s Job Retention Scheme, we were able to furlough our one member of paid staff from June 2020 to August 2020 and again from November 2020 to March 2021. Although this was a challenging year for the Charity, we nevertheless continued to operate as a charity, supporting our members

where needed, and utilized the time to a) consolidate our thinking on the purpose and sustainability of the operating model b) invest in development of the infrastructure of the charity (website, comms) and c) put into place a 'ready for opening' plan so that the Centre could be prepared to hold in-person activities with the appropriate measures to minimize risk.

Achievements

In planning for the activities during the period the trustees have reviewed the charity commission's guidance on public benefit.

During this period, we achieved and progressed the following to meet the Charity's aims and objectives:

Southlands groups and users

From the beginning of the pandemic, YWDAC prioritised keeping our Southlands users and volunteers safe and making sure they felt supported. We regularly checked in with our more vulnerable users. We helped facilitate virtual get togethers so guided some of our users through the technology. We wanted to make sure they had access to being able to maintain their creativity and wellbeing and circulated resources to support that. We were also able to host a virtual event from the Centre in December 2020 - 'A Christmas Carol', an adaptation of Charles Dickens' solo performance delivered online.

Outdoor building works

With thanks to the London Borough of Hillingdon and local Councilors, a large scheme of works commenced to maintain repairs and restore the external of the building to its original conditions. The project spanned over the summer months as construction workers were allowed to continue to work. New windows were fitted where necessary, guttering was repaired, and pointing to the brick work was done. New buttresses were put in on the boundary walls, tiles were repaired on the roof and windows and door surrounds were repaired and painted.

Lease extension

We were in negotiation with London Borough of Hillingdon to renew our lease and Trustees discussed a number of feasible options. We also invited Law Works to offer us guidance with our current lease and what renewing a new lease would mean. Discussions are ongoing.

Website and Comms

YWDAC recognize the need to create a branding strategy and update the way we approach our public communications. We worked with a marketing consultant on potential branding ideas on a pro bono basis and updated the existing website. This will continue to be a priority in 2021/22 to increase the charity's online presence through various online platforms and communication channels.

Building partnerships

During the year we had a number of incidents that resulted in having to work with various professional teams. This strengthened our relations with local Councillors and working across the Council departments more effectively. It also invited police presence and increased security on site, resulting in flood lighting being places on the building and CCTV being monitored by a central office (still in progress).

Fundraising

We applied for the London Community Response Fund, which we were unsuccessful with but we have developed a strong template for future project funding.

Trustee development

Three of our longstanding trustees stepped down at the end of the year. This resulted in the Charity considering the skills needed to provide strategic direction to its work, and which helped to shape the development of a recruitment plan for new trustees.

Policy and practice

The GDPR policy was revised to bring it up to date. In addition, a risk assessment of the Centre was conducted in relation to Covid-19 and guidance issued to users.

Finances

The charity received £30,094 of income and spent £18,875, leaving the charity with an £11,219 surplus in funds during the period.

Partly due to this surplus, the charity's current reserves have increased to £48,390. This surplus has continued to fund our recovery from the impact of the pandemic during the 2021-2022 fiscal year, as we revert to our standard reserve policy; the amount of reserves we aim to hold is the cost of maintaining operations for a typical 12-month period. For the purposes of this fiscal year we are using our expenses from the year 2019-2020, giving a target reserve amount of £30,521.

CONCLUDING REMARKS

We end the year back in lockdown but preparing the Centre for a new way of operating.

Going forward we will continue to maintain safety and follow Government guidelines. Once restrictions ease, we will look to extend our outreach to schools and recruit parent volunteers who have a vested interest. We will review our strategy and work towards a rebrand of our communications with a more functional website and engaging social media content. We will improve communications with our users and the local community. We will invite more volunteers to get involved with activities. And we look forward to progressing all of this in the coming year.

YIEWSLEY & WEST DRAYTON ARTS COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD ENDING 31 MARCH 2021

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
Income Receipts				
Donations, Legacies & Grants	25,256	4,356	29,613	4,291
Charitable Activities & Events	473		473	24,256
Bank Interest	9		9	37
Fundraising Events			-	964
Membership Fees			-	240
Room & Equipment Hire			-	749
Total Receipts	25,738	4,356	30,094	30,537
Expenditure Payments				
Wages, Salaries & National Insurance	10,616	4,356	14,973	10,184
Office, Printing & Computer Suppliers	1,660	-	1,660	4,521
Premises Repair & Maintenance Costs	1,469	-	1,469	5,813
Insurance	724	-	724	1,267
Legal & Professional Fees	49	-	49	749
Group & Activity Costs	-	-	-	7,692
Cost of Fundraising Events	-	-	-	294
Total Payments	14,519	4,356	18,875	30,521
Net Receipts/(Payments)	11,219	0	11,219	16
Reconciliation of Funds				
Total funds brought forward	37,171	0	37,171	37,155
Total funds carried forward	48,391	0	48,391	37,171

YIEWSLEY & WEST DRAYTON ARTS COUNCIL

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2021

	Total Funds £
Funds of the charity	
Unrestricted Funds	
<i>General Fund</i>	10,766
<i>Operating Reserve Fund</i>	30,000
<i>SouthlandsLive Contingency Fund</i>	7,624
Restricted Funds	0
Total Charity Funds (year to date)	48,390

No trustees or related parties were paid remuneration or received any other benefits from an employment with the charity or a related entity. Trustee expenses have also not been incurred

Approved by the Trustees and signed on their behalf by:

Tom Wormald - Chair of Trustees

Date of signature

YIEWSLEY & WEST DRAYTON ARTS COUNCIL

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Independent examiner's report to the trustees of Yiewsley & West Drayton Arts Council

I report to the trustees on my examination of the accounts of the Yiewsley & West Drayton Arts Council (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Lee Mathers MIAB, MCIOF (Cert)
Positive Community Finance Ltd
21 Littlewood
Stokenchurch
Buckinghamshire
HP14 3TF

24th January 2022