

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
(Charitable Incorporated Organisation)
(Company reg. number: CE011258)
(Charity registration 1173740)

TRUSTEES REPORT AND ACCOUNTS

31 JULY 2023

**BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
TRUSTEES REPORT AND ACCOUNTS
YEAR ENDED 31 JULY 2023**

CHARITY INFORMATION

Name Black Asian Minority Ethnic Voice (BAME Voice)

Charity registration number 1173740

Trustees Revd Hannah Lerina Sabina Taiwo Neale
Dr Rooah Omer
Dr Ponnampalam Arumugaraasah
Mr Abayeh Savage

Principal address The Vestry Hall
336 London Road
Mitcham CR4 3UD

Bankers Lloyds Bank Plc
P O Box 1000
Andover BX1 1LT

Independent examiner Kojo Amoah-Arko
Kojo & Co Ltd
Chartered Certified Accountants
118-120 London Road,
Mitcham R4 3LB
Surrey R4 3LB

**BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2023**

The trustees present their report together with the accounts for the year ended 31 July 2023

BASIS OF ACCOUNTS PREPARATION

The financial statements have been prepared in accordance with "Accounting and reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland

The Charity is a Charitable Incorporated Organisation (CIO), that is governed by a constitution. It is an independent body that provides capacity building to ethnic minority organisations. Membership is open to individuals and any organisation that identifies with its ethos and pays the required fee of £10. At 31 July 2023, there were 30 members

OBJECTS

The charity's objects are to build the capacity and skills of minority ethnic organisations in order that they can deliver better services to the particularly but not exclusively socially disadvantaged communities in the borough of Merton and its environs, (hereinafter called the 'area of benefit') in such a way that they are better able to identify and help meet their needs and to participate fully in society

TRUSTEES

The trustees who served during the year and at the date of this report are

Revd. (Mrs) Hannah Lerina Sabina Taiwo Neale BEM
Mr Abayeh Savage
Dr Rooah Omer
Dr Ponnambalam Arumugaraasah

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is managed by a board of trustees who meet regularly in a year. The day to day running is left in the hands of volunteers. No remuneration was paid to trustees in the year

**BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2023 (CONTD)**

ACHIEVEMENTS AND PERFORMANCE

Over the period under review, most of our projects and activities were centred around supporting BAME groups as they struggled to deal with the aftereffects of the pandemic. Phase three of the COVID-19 Resilience Programme brought to an end London Borough of Merton and BAME VOICE's three-year partnership aimed at tackling existing health inequalities within the borough. During this period, external training opportunities were made available locally and nationally, with these opportunities taken up by member organisations especially in the areas of writing funding applications and safeguarding.

Our 'Seeds of Change' Leadership Project which utilised the abilities and skills of selected residents and prepared them to sit on local decision-making bodies, closed with an Award Ceremony at our AGM attended by the local MP, the Mayor of Merton, Councillors, Leader of the Council, prominent and influential community members but most importantly by residents of the borough. Funding for this two-year project came from the National Lottery Community Fund.

Through our Black History Month events held in various parts of the borough, we have helped to promote greater cultural and religious understanding, helping to bridge the existing gap between different sections of the borough. Our 2023 BHM event was held at the newly reordered and renamed Wimbledon Quarter formerly Centre Court Shopping Mall. We were the first organisation to put on an event there with many guests and visitors from all sections of the borough attending.

In terms of our growth and development, several new groups have become members of BAME VOICE including organisations linked to specific medical conditions, MS and Cancer. They and other partners were able to promote their work at our community events.

Our job has been to respond by taking action. We have gone out of our meeting rooms into the streets to hear the authentic voices of the people we serve and we have conveyed those thoughts and hopes to those who have the ability to bring about change.

FINANCIAL REVIEW

During the year, the charity raised £147,540 (2022: £110,844) for capacity building and training. The determination of the trustees is to increase the membership base and to raise more funds.

**BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2023 (CONTD)**

RISKS

The trustees make every effort to ensure that the potential for financial and operational risks are reduced to the minimum by maintaining strict oversight through regular financial management reports. The impact of the Covid-19 pandemic has meant that the charity has to develop new ways of empowering our members.

RESERVES POLICY

The Trustees review the policy on reserves and set targets at least once per annum with guidance and terminology published by the Charity Commission. The policy is also reviewed when warranted by changes in risk management or business plans. This includes unrestricted, designated funds and tangible fixed assets. Transfers to and from funds are authorised by the Trustees as a whole.

A general reserve equal to at least 6 months of operating expenditure is appropriate to bridge short term effects and/or negotiate alternative sources.

General Reserve is that part of unrestricted funds that are freely available to spend i.e. excluding designated funds and tangible fixed assets.

The Charity intends to continue its present activities whilst working more closely with other organisations. We plan to extend our membership base.

FUTURE PLANS AND SUBSEQUENT EVENTS

We will encourage and support our member organisations in their programmes and projects which seek to create greater understanding and trust which bring together the diverse communities living in Merton.

We will continue to seek alternative sources of funding outside the Statutory and Trust sectors

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2023 (CONTD)

Statement of Trustees' responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- * select suitable accounting policies and apply them consistently;
- * observe the methods and principles in the Charities SORP 2005;
- * make judgments and accounting estimates that are reasonable and prudent
- * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements and
- * prepare the financial statements on the going concern basis unless it is inappropriate to do so.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Revd. (Mrs) Hannah Lerina Sabina Taiwo Neale BEM
 Trustee

Dated 30-May-24

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
FOR THE YEAR ENDED 31 JULY 2023**

I report on the accounts of the Charity for the year ended 31 July 2023
which are set out on pages 7 to 11

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- * examine the accounts under section 145 of the 2011 Act,
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- * to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts represented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with section 130 of the 2011 Act, and
- * to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kojo Amoah-Arko FCCA
Kojo & Co. Limited
Association of Chartered Certified Accountants
118-120 London Road
Mitcham, Surrey CR4 3LB

30/5/2024

Dated.

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2023

INCOMING RESOURCES

				2023	2022
		Restricted £	Unrestricted £	Total £	Total £
Grants and donations	3	147,040	500	147,540	111,404

RESOURCES USED

<i>Direct charitable expenditure</i>	4	75,279	-	75,279	53,823
<i>Management and administration</i>	5	18,057	603	18,660	18,337
TOTAL		93,335	603	93,938	72,160
NET INCOMING RESOURCES		53,705	(103)	53,602	39,244
Balances brought forward		99,011	5,795	104,806	65,562
BALANCES CARRIED FORWARD		152,716	5,692	158,408	104,806

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
BALANCE SHEET AS AT 31 JULY 2023

	Note	2023 £	£	2022 £
CURRENT ASSETS				
Bank and cash balances		159,008		105,306
CREDITORS: Amounts falling due in 1 year	6	600		500
		<u>158,408</u>		<u>104,806</u>
FUNDS				
	7			
Restricted funds		152,716		99,011
Unrestricted funds		5,692		5,795
		<u>158,408</u>		<u>104,806</u>

The notes to the financial statements form an integral part of these financial statements



Revd. (Mrs) Hannah Lerina Sabina Taiwo Neale BEM
 Trustee

Date 30-May-24

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
NOTES TO THE FINANCIAL STATEMENTS - 31 JULY 2023

1. BASIS OF ACCOUNTING

The financial statements have been prepared in accordance with "Accounting and Reporting by Charities: Statements of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (Second Edition)" and the Charities Act 2011 and the UK Generally Acceptable Practice as it applies from 1, January 2015.

The financial statements have been prepared to give a "true and fair" view and have been prepared from the Charities (Accounts and Reports Regulation 2008 only to the extent required to provide a "true and fair view". This departure has involved following "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition)" rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1, April 2005 which has since been withdrawn.

The financial statements have been prepared in accordance with the accounting policies set out in Note 2 to these accounts and in accordance with the governing document of the Charity

2. ACCOUNTING POLICIES

2a Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor

Unrestricted funds are funds which the trustees are free to use for any purpose in furtherance of its charitable objects.

2b Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Grants and donations are only included in the SOFA when the general income recognition criteria as stated above are met

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
NOTES TO THE FINANCIAL STATEMENTS - 31 JULY 2023

2 ACCOUNTING POLICIES (Contd)

2c Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accrual basis.

2d Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred

2e Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within in current liabilities.

3 INCOME

	Restricted £	Unrestrict. £	2023 Total £	2022 Total £
London Borough of Merton				
Resilience Programme	78,000		78,000	65,000
Capacity Building Fund	33,994		33,994	10,000
Lottery Community Fund	26,167		26,167	35,844
Membership fees		-	-	40
Sundry income	8,880	500	9,380	520
	<u>147,040</u>	<u>500</u>	<u>147,540</u>	<u>111,404</u>

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
NOTES TO THE FINANCIAL STATEMENTS - 31 JULY 2023

	Restricted £	Unrestrict. £	2023 Total £	2022 Total £
4 DIRECT CHARITABLE EXPENDITURE				
Programme cost	65,114	-	65,114	49,000
Event expenses	10,164		10,164	4,823
	<u>75,279</u>	<u>-</u>	<u>75,279</u>	<u>53,823</u>
5 MANAGEMENT AND ADMINISTRATION				
Printing & stationery	122		122	557
Voluntary expenses	11,411		11,411	14,402
Telephone	443		443	873
Travelling & sundry expenses	-	603	603	
Office rent	5,481		5,481	2,005
Independent examiner's fees	600		600	500
	<u>18,057</u>	<u>603</u>	<u>18,660</u>	<u>18,337</u>
6 CREDITORS: Amounts falling due in 1 year				
			2023 £	2022 £
Accruals			600	500
7 FUNDS				
	01-Aug-23 £	Received £	Payments £	31-Jul-23 £
Restricted	99,011	147,040	93,335	152,716
Unrestricted	5,795	500	603	5,692
	<u>104,806</u>	<u>147,540</u>	<u>93,938</u>	<u>158,408</u>