

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
(Charitable Incorporated Organisation)
(Charity registration 1173740)

TRUSTEES REPORT AND ACCOUNTS

31 JULY 2021

**BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
TRUSTEES REPORT AND ACCOUNTS
YEAR ENDED 31 JULY 2021**

CHARITY INFORMATION

Name Black Asian Minority Ethnic Voice (BAME Voice)

Charity registration number 1173740

Trustees Revd Hannah Lerina Sabina Taiwo Neale
Dr Rooah Omer
Dr P0nnampalam Arumugaraasah
Mr Abayeh Savage

Principal address The Vestry Hall
336 London Road
Mitcham CR4 3UD

Bankers Lloyds Bank Plc
P O Box 1000
Andover BX1 1LT

Independent examiner Kojo & Co Ltd
Chartered Certified Accountants
118-120 London Road,
Mitcham R4 3LB

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)

TRUSTEES REPORT

FOR THE YEAR ENDED 31 JULY 2021

The trustees present their report together with the accounts for the year ended 31 July 2021

BASIS OF ACCOUNTS PREPARATION

The financial statements have been prepared in accordance with "Accounting and reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland

The Charity is a Charitable Incorporated Organisation (CIO), that is governed by a constitution. It is an independent body that provides capacity building to ethnic minority organisations. Membership is open to individuals and any organisation that identifies with its ethos and pays the required fee of £10. At 31 July 2021, there were 28 members

OBJECTS

The charity's objects are to build the capacity and skills of minority ethnic organisations in order that they can deliver better services to the particularly but not exclusively socially disadvantaged communities in the borough of Merton and its environs, (hereinafter called the 'area of benefit') in such a way that they are better able to identify and help meet their needs and to participate fully in society

TRUSTEES

The trustees who served during the year and at the date of this report are

Revd. (Mrs) Hannah Lerina Sabina Taiwo Neale BEM
Mr Abayeh Savage
Dr Rooah Omer
Dr Ponnambalam Arumugaraasah

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is managed by a board of trustees who meet regularly in a year. The day to day running is left in the hands of volunteers. No remuneration was paid to trustees in the year

**BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2021 (CONTD)**

ACHIEVEMENTS AND PERFORMANCE

The change in Merton's ethnic structure and cultural diversity over the past 10 years is likely to continue over the next 10 to 20 years and will impact on all communities living in the disadvantaged areas east of the Borough.

In order to gain a better understanding of the ethnic and cultural diversity in Merton and different specific needs, it is vital that the changing social and income trends of communities are monitored to support people from more diverse communities to better access and use services as well as being able to contribute effectively to their communities.

The focus of our activities during the year under review has been:

- * To carry out a research programme for Merton Council's Health and Wellbeing Board into the impact the Corona Virus pandemic has had on Merton's' BAME communities.
- * To present our Report to the Board and carrying out Phase Two of the programme which is to design and implement projects/activities which will help remove some of the identified inequalities currently existing within the borough. Ten organisations will work with the communities to bring this about.
- * Working with other agencies, we facilitated the delivery of much needed supplies - food, clothing as well as giving out information, advice and counselling across the gender, age, sexuality and faiths already disadvantaged by their socio-economic situations.
- * To continue our efforts to develop the capacity of member organisations, increasing our joint partnership with key partners and agencies and facilitating BAME positions on decision making Boards, forums and committees.

FINANCIAL REVIEW

During the year, the charity raised £74,844 for capacity building and training. The determination of the trustees is to increase the membership base and to raise more funds.

**BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2021 (CONTD)**

RISKS

The trustees make every effort to ensure that the potential for financial and operational risks are reduced to the minimum by maintaining strict oversight through regular financial management reports. The impact of the Covid-19 pandemic has meant that the charity has to develop new ways of empowering our members.

RESERVES POLICY

The Trustees review the policy on reserves and set targets at least once per annum with guidance and terminology published by the Charity Commission. The policy is also reviewed when warranted by changes in risk management or business plans. This includes unrestricted, designated funds and tangible fixed assets. Transfers to and from funds are authorised by the Trustees as a whole.

A general reserve equal to at least 6 months of operating expenditure is appropriate to bridge short term effects and/or negotiate alternative sources.

General Reserve is that part of unrestricted funds that are freely available to spend i.e. excluding designated funds and tangible fixed assets.

The Charity intends to continue its present activities whilst working more closely with other organisations. We plan to extend our membership base.

FUTURE PLANS AND SUBSEQUENT EVENTS

We will encourage and support our member organisations in their programmes and projects which seek to create greater understanding and trust which bring together the diverse communities living in Merton.

We will continue to seek alternative sources of funding outside the Statutory and Trust sectors

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2021 (CONTD)

Statement of Trustees' responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- * select suitable accounting policies and apply them consistently;
- * observe the methods and principles in the Charities SORP 2005;
- * make judgments and accounting estimates that are reasonable and prudent
- * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements and
- * prepare the financial statements on the going concern basis unless it is inappropriate to do so.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Revd. (Mrs) Hannah Lerina Sabina Taiwo Neale BEM
Trustee

Dated
26/05/2022

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
FOR THE YEAR ENDED 31 JULY 2021**

I report on the accounts of the Charity for the year ended 31 July 2021 which are set out on pages 7 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- * examine the accounts under section 145 of the 2011 Act,
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- * to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts represented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with section 130 of the 2011 Act, and
- * to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kojo Amoah-Arko FCCA
Kojo & Co. Limited
Association of Chartered Certified Accountants
118-120 London Road
Mitcham, Surrey CR4 3LB

27-May-22

Dated.

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2021

INCOMING RESOURCES

				2021	2020
		Restricted £	Unrestricted £	Total £	Total £
Grants and donations	3	74,844	235	75,079	9,210

RESOURCES USED

<i>Direct charitable expenditure</i>	4	15,716	-	15,716	4,367
<i>Management and administration</i>	5	9,216	-	9,216	4,367
TOTAL		24,932	-	24,932	8,734
NET INCOMING RESOURCES		49,911	235	50,146	476
Balances brought forward		15,417	-	15,417	14,941
BALANCES CARRIED FORWARD		65,328	235	65,563	15,417

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
BALANCE SHEET AS AT 31 JULY 2021

	Note	£	2021 £	£	2020 £
CURRENT ASSETS					
Bank and cash balances			65,913		15,417
CREDITORS: Amounts falling due in 1 year	6		350		-
			<u>65,563</u>		<u>15,417</u>
FUNDS					
	7				
Restricted funds			65,328		15,417
Unrestricted			235		-
			<u>65,563</u>		<u>15,417</u>

The notes to the financial statements form an integral part of these financial statements



Revd. (Mrs) Hannah Lerina Sabina Taiwo Neale BEM
 Trustee

Date
 26/05/2022

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
NOTES TO THE FINANCIAL STATEMENTS - 31 JULY 2021

1. BASIS OF ACCOUNTING

The financial statements have been prepared in accordance with "Accounting and Reporting by Charities: Statements of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (Second Edition)" and the Charities Act 2011 and the UK Generally Acceptable as it applies from 1, January 2015.

The financial statements have been prepared to give a "true and fair" view and have been prepared from the Charities (Accounts and Reports) Regulation 2008 only to the extent required to provide a "true and fair view". This departure has involved following "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition)" rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1, April 2005 which has since been withdrawn.

The financial statements have been prepared in accordance with the accounting policies set out in Note 2 to these accounts and in accordance with the governing document of the Charity

2. ACCOUNTING POLICIES

2a Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor

Unrestricted funds are funds which the trustees are free to use for any purpose in furtherance of its charitable objects.

2b Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Grants and donations are only included in the SOFA when the general income recognition criteria as stated above are met

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
NOTES TO THE FINANCIAL STATEMENTS - 31 JULY 2021

2 ACCOUNTING POLICIES (Contd)

2c Expenditure recognition

Liabilities are recognised as expenditure s soon s there is a legal or constructive obligation committing the charity to that expenditure, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accrual basis.

2d Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred

2e Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within in current liabilities.

3 INCOME

	Restricted £	Unrestrict. £	2021 Total £	2020 Total £
London Borough of Merton				
Neighbourhood Fund	45,803		45,803	
Capacity Building Fund	20,000		20,000	8,200
Lottery Community Fund	9,041		9,041	
Membership fees		10	10	10
Sundry income		225	225	1,000
	<u>74,844</u>	<u>235</u>	<u>75,079</u>	<u>9,210</u>

BLACK ASIAN MINORITY ETHNIC VOICE (BAME VOICE)
NOTES TO THE FINANCIAL STATEMENTS - 31 JULY 2021

	Restricted £	Unrestrict. £	2021 Total £	2020 Total £	
4	DIRECT CHARITABLE EXPENDITURE				
Programme cost	12,701	-	12,701	2,727	
Event expenses	3,015		3,015	1,640	
	<u>15,716</u>	<u>-</u>	<u>15,716</u>	<u>4,367</u>	
5	MANAGEMENT AND ADMINISTRATION				
Printing & stationery	500		500		
Voluntary expenses	5,149		5,149	4,367	
Telephone	577		577		
Office rent	2,640		2,640		
Independent examiner's fees	350		350		
	<u>9,216</u>	<u>-</u>	<u>9,216</u>	<u>4,367</u>	
6	CREDITORS: Amounts falling due in 1 year				
			2021 £	2020 £	
Accruals			350	-	
			<u>350</u>	<u>-</u>	
7	FUNDS				
	01-Aug-20 £	Received £	Payments £	Transfers £	31-Jul-21 £
Restricted	15,417	74,844	24,932	-	65,328
Unrestricted	-	235	-	-	235
	<u>15,417</u>	<u>75,079</u>	<u>24,932</u>	<u>-</u>	<u>65,563</u>